

Audit & Finance Committee

November 13, 2026

Workforce Solutions ALAMO

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Meeting Minutes – September 4, 2026

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Fiscal Updates

Gabriela Navarro-Garcia, Controller

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Financials

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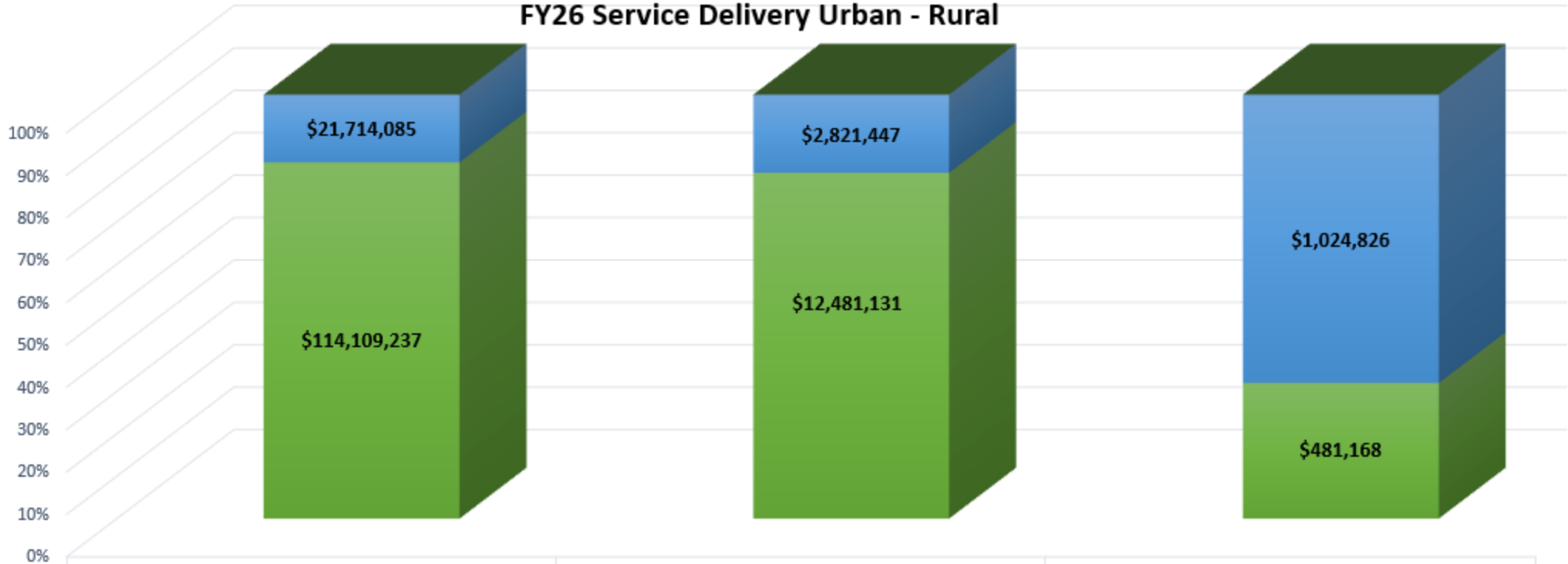
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Budget to Actual Expenditures

September 2026 Budget to Actual Variance Analysis				
Budget Category	FY26 Budget Amendment #1	FY26 Actuals	% Expensed	YTD Variance %
Corporate - Personnel	$ 5,736,960	$ 5,195,974	90.57%	9.43%
Corporate - Facilities	$ 500,378	$ 437,225	87.38%	12.62%
Corporate - Equipment Related	$ 284,564	$ 236,128	82.98%	17.02%
Corporate - General Office	$ 516,208	$ 348,094	67.43%	32.57%
Corporate - Professional Services	$ 1,697,690	$ 1,276,922	75.22%	24.78%
Corporate - Board of Directors	$ 45,000	$ 17,200	38.22%	61.78%
Corporate Total	**$ 8,780,800**	**$ 7,511,543**	**85.55%**	**14.45%**
Facilities	**$ 6,386,802**	**$ 5,782,813**	**90.54%**	**9.46%**
Projects - Special Initiatives	**$ 771,825**	**$ 850,372**	**110.18%**	**-10.18%**
Service Delivery - TWC	$ 20,056,174	$ 17,499,460	87.25%	12.75%
Service Delivery - TWC Child Care	$ 142,272,280	$ 137,110,429	96.37%	3.63%
Service Delivery - Non TWC	$ 7,417,037	$ 6,614,422	89.18%	10.82%
Service Delivery Total	**$ 169,745,491**	**$ 161,224,311**	**94.98%**	**5.02%**
Reserve	**$ 14,111,623**	**$ -**	**0.00%**	**100.00%**
Total Budget	**$ 199,796,541**	**$ 175,369,039**	**87.77%**	**12.23%**

* Fiscal year expenses are preliminary and remain subject to change as we continue finalizing year-end close activities.

Service Delivery Comparison – Rural & Urban Counties



	Child Care	Adult Services	Youth
Rural (%)	16%	18%	68%
Urban (%)	84%	82%	32%
Rural	$21,714,085	$2,821,447	$1,024,826
Urban	$114,109,237	$12,481,131	$481,168

Key Variances – TWC Programs

TANF– 85.70% Expensed – The board continues to closely monitor expenditures to spend all funds by the end of the contract period.

Military to Civilian Employment Program– New grant $434,353

Funding has doubled compared to the previous year. The Board will closely monitor projected outcomes and expenditures to ensure the funds are fully utilized within the 12-month grant period.

National Dislocated Worker- Disaster Relief Grant – 54.27% Work Experience expenditures continue to materialize over the next months. The board expects to spend the funds by the end of the contract period.

Key Variances – Childcare

- Childcare Quality- 81.02% expensed: The board expects to spend the funds allocated to quality materials for childcare centers.
- Quality Improvement Activity – 90.18% The board expects to utilize the funds over the through scheduled TRS incentive activities. In addition, a portion of the funds is projected to support Teacher Appreciation incentives.

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Key Variances – Other Funding

DOL Building Pathways

- $2M grant received for a 4-year period ending 09/30/2029
- 11.38% Expensed
- Expenditures will start increasing in the next months.

Ready to Work

- 25RTW Budget $11,114,758
  - 85.39% Expensed
  - Expenditures are preliminary and subject to change as we continue finalizing fiscal year-end close activities.
- 26RTW Budget $7,068,627
  - Contract period ends 6/30/2027
  - 85.39% Expensed
  - Increase in activity will start reflecting in the coming months for training and support services.



Questions

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Client Expenditure Analysis

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Client Expenditures

TWC Funding

Client Expenditure Comparison - TWC Programs as of September 2026								
Category	FY24 Actuals	FY24 Allocation %		FY25 Actuals	FY25 Allocation %		FY26 Year-to-Date	FY26 Allocation %
Work Related	$	30,205	5.59%	$	105,232	11.38%	$	106,371	9.54%
Rent	$	201,270	37.27%	$	389,776	42.16%	$	498,698	44.72%
Utilities	$	31,049	5.75%	$	66,829	7.23%	$	84,460	7.57%
Transportation	$	194,106	35.95%	$	251,816	27.24%	$	316,908	28.42%
Incentives	$	45,056	8.34%	$	72,650	7.86%	$	81,500	7.31%
Youth - Support Services	$	38,313	7.10%	$	38,247	4.14%	$	27,106	2.43%
TOTAL:	**$**	**539,999**	**100.00%**	**$**	**924,550**	**100.00%**	**$**	**1,115,042**	**100.00%**

Client Expenditures

Ready to Work Funding

Client Expenditure Comparison- Ready to Work as of September 2026						
Category	FY24 Actuals	FY24 Allocation %	FY25 Actuals	FY25 Allocation %	FY26 Year-to-Date	FY26 Allocation %
Rent	$ 121,209	52.67%	$ 110,448	37.59%	$ 94,182	20.13%
Utilities	$ 52,095	22.64%	$ 87,881	29.91%	$ 151,925	32.47%
Transporation	$ 15,123	6.57%	$ 37,360	12.71%	$ 56,317	12.04%
Laptops/Computers	$ 28,019	12.18%	$ 22,918	7.80%	$ 31,678	6.77%
Training Related	$ 2,113	0.92%	$ 8,243	2.81%	$ 25,017	5.35%
Other: Medical, Legal, Food, Daycare, Loans	$ 11,565	5.03%	$ 26,988	9.18%	$ 108,748	23.24%
TOTAL:	**$ 230,125**	**100.00%**	**$ 293,838**	**100.00%**	**$ 467,867**	**100.00%**

County by County Expenditure Analysis

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County by County Comparison

TWC Programs

County	Annual Budget		YTD Expenditures		Over/Under
	Amount	%	Amount	%	Budget
Atascosa	$ 696,424	2.51%	$ 648,179	2.79%	$ 48,246
Bandera	$ 282,187	1.02%	$ 361,034	1.55%	$ (78,847)
Bexar	$ 20,704,980	74.69%	$ 17,637,162	75.80%	$ 3,067,818
Comal	$ 1,529,001	5.52%	$ 1,428,927	6.14%	$ 100,074
Frio	$ 476,227	1.72%	$ 390,583	1.68%	$ 85,644
Gillespie	$ 272,220	0.98%	$ 153,934	0.66%	$ 118,286
Guadalupe	$ 1,520,571	5.49%	$ 874,249	3.76%	$ 646,322
Karnes	$ 296,090	1.07%	$ 233,428	1.00%	$ 62,662
Kendall	$ 534,740	1.93%	$ 385,237	1.66%	$ 149,503
Kerr	$ 437,752	1.58%	$ 513,444	2.21%	$ (75,691)
McMullen	$ 89,371	0.32%	$ 17,436	0.07%	$ 71,935
Medina	$ 385,559	1.39%	$ 228,200	0.98%	$ 157,359
Wilson	$ 494,976	1.79%	$ 395,906	1.70%	$ 99,070
TOTAL	**$ 27,720,099**	**100.00%**	**$ 23,267,717**	**100.00%**	**$ 4,452,382**

	Budget	Actual
Urban	75%	76%
Rural	25%	24%

County by County Comparison

Childcare

County	Annual Budget Amount	Annual Budget %	YTD Expenditures Amount	YTD Expenditures %	Over/Under Budget
Atascosa	$ 2,616,982	1.66%	$ 3,167,766	2.25%	$ (550,784)
Bandera	$ 877,460	0.56%	$ 379,022	0.27%	$ 498,438
Bexar	$ 130,974,702	83.10%	$ 118,244,753	84.11%	$ 12,729,948
Comal	$ 3,988,184	2.53%	$ 3,132,368	2.23%	$ 855,815
Frio	$ 1,452,641	0.92%	$ 964,870	0.69%	$ 487,771
Gillespie	$ 765,909	0.49%	$ 2,718,035	1.93%	$ (1,952,126)
Guadalupe	$ 7,474,075	4.74%	$ 3,076,232	2.19%	$ 4,397,843
Karnes	$ 1,064,039	0.68%	$ 629,903	0.45%	$ 434,136
Kendall	$ 1,327,143	0.84%	$ 1,248,580	0.89%	$ 78,563
Kerr	$ 2,963,386	1.88%	$ 2,067,641	1.47%	$ 895,745
McMullen	$ 38,852	0.02%	$ 745	0.00%	$ 38,106
Medina	$ 2,470,679	1.57%	$ 2,186,468	1.56%	$ 284,211
Wilson	$ 1,603,450	1.02%	$ 2,760,862	1.96%	$ (1,157,412)
TOTAL	**$ 157,617,501**	**100.00%**	**$ 140,577,246**	**100.00%**	**$ 17,040,255**

	Budget	Actual
Urban	83%	84%
Rural	17%	16%

County by County Comparison

Other Funding

County	Annual Budget		YTD Expenditures		
	Amount	%	Amount	%	Over/Under Budget
Atascosa	$ 54,839	1.61%	$ 24,177	0.73%	$ 30,662
Bandera	$ 29,762	0.87%	$ 15,924	0.48%	$ 13,838
Bexar	$ 2,598,132	76.15%	$ 2,493,011	75.28%	$ 105,121
Comal	$ 217,583	6.38%	$ 132,091	3.99%	$ 85,491
Frio	$ 67,342	1.97%	$ 32,075	0.97%	$ 35,267
Gillespie	$ 21,617	0.63%	$ -	0.00%	$ 21,617
Guadalupe	$ 170,171	4.99%	$ 75,424	2.28%	$ 94,748
Karnes	$ 19,792	0.58%	$ -	0.00%	$ 19,792
Kendall	$ 56,389	1.65%	$ 18,893	0.57%	$ 37,496
Kerr	$ 97,689	2.86%	$ 490,097	14.80%	$ (392,408)
McMullen	$ 6,139	0.18%	$ -	0.00%	$ 6,139
Medina	$ 27,455	0.80%	$ 29,714	0.90%	$ (2,259)
Wilson	$ 44,952	1.32%	$ 116	0.00%	$ 44,837
TOTAL	**$ 3,411,861**	**100.00%**	**$ 3,311,521**	**100.00%**	**$ 100,340**

	Budget	Actual
Urban	76%	75%
Rural	24%	25%

**Expenditures exclude Bexar County only funds which include: City of San Antonio, Non-Custodial Parent, Military to Civilian Employment Program, and Student Hireability Navigator,*

Childcare System Updates

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TX3C Overview

- TWC launched **TX Child Care Connection (TX3C)** in January 2025, introducing a statewide, mobile-friendly child care system with a standardized family application process.
- Key changes included a statewide Parent Share of Cost (PSoC), consistent fees for families relocating within Texas until recertification, and advance payments to providers.
- Since implementation, ongoing challenges have occurred with payment processing, the 245 payment report, reconciliation of provider payments, and system workflow efficiencies.
- Boards continue working with TWC to address these issues and improve system performance.

Summary of Releases Deployed TWC 11/03/2026

- Improved **ACF-801 reporting accuracy and compliance**, including updates to income, family size, provider, payment, and eligibility reporting.
- Resolved system issues affecting **intake, eligibility, attendance, authentication, document management, and provider records**.
- Enhanced **data integrity and reporting** through automated SSN verification, TEA interface improvements, and data quality reporting tools.
- Added new **attendance and operational reports**, including Provider Child Attendance Codes and Operator Management enhancements.
- Upgraded **email and SMS messaging services** with delivery tracking capabilities.
- Improved overall **system performance, user experience, and reliability** by fixing report timeouts, duplicate records, access issues, and display errors.

Backlog Summary

Critical Priority

- Fix absence notification and attendance issues impacting families, sponsors, and providers.
- Correct scheduling, reauthorization, and provider compliance functionality.
- Improve key operational reporting and inspection data accuracy.

Backlog Summary

High Priority

- Enhance intake, eligibility, recertification, and family/provider transfer processes.
- Improve customer communications, notices, messaging, and language support.
- Resolve ongoing payment, family fee, and 245 reporting issues.
- Expand reporting capabilities and strengthen document management.
- Improve system performance, auditing, automation, and search functionality.

Backlog Summary

Medium Priority

- Address minor reporting discrepancies and integration issues.
- Improve waitlist and application processing.
- Fix data transfer issues between BridgeCare and KinderTrack.
- Resolve select user access and document-related issues.



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Procurement

Kristen Rodriguez, Director of Procurement & Contracts

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CISCO ENTERPRISE LICENSING

CONTRACT AMENDMENT

BOARD ACTION **Approve an $8,020 amendment to the existing Barcom Enterprise, LLC. agreement.**

WHY THE ADDITIONAL LICENSES?

New firewall hardware was installed at the corporate location.

Additional Cisco Enterprise licenses are needed to enable the equipment's supported security, monitoring, and network-management capabilities.

The licenses support full use of the replacement firewall infrastructure.

TERM & PROCUREMENT PLAN

The $8,020 covers the remainder of the existing 36-month term; it does not extend the agreement.

Current agreement expires April 2027.

Procurement is coordinating with WSA IT staff on reprocurement before expiration.

ORIGINAL APPROVAL

$357,105

Approved April 2024

AMENDMENT

+ $8,020

Additional licenses

REVISED AGREEMENT

$365,125

Through April 2027



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CEO Report

Adrian Lopez, Chief Executive Officer

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Grant Updates

- **Regional Convener Grant (TEA)**: WSA is preparing an application to strengthen partnerships between education, workforce development, and industry to better align training with regional industry needs.
- **Blue Cross Blue Shield Grant**: WSA is applying for additional funding to supplement reduced Dislocated Worker funds and expand employment and training opportunities.
- **TANF Initiative**: WSA is developing a targeted initiative to redirect existing TANF funding toward specific projects that support employment, career advancement, and family economic stability.
- **PROWD Grant**: WSA has received its second PROWD contract, allowing us to continue providing workforce training and employment services to individuals transitioning from incarceration back into the community.
- **Externship for Teachers Grant**: WSA has submitted a grant application to continue providing educators with hands-on industry experiences, helping them connect classroom instruction with regional workforce needs and career opportunities.



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Chair Report

Elizabeth Lutz, Committee Chair

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Thank you!

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