



# Committee of Six (Co6)

December 10, 2025





# Roll Call and Quorum Determination

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<b>COMMITTEE OF SIX:</b>	<b>PRESENT</b>	<b>ABSENT</b>
Commissioner Grant Moody, Bexar County Precinct 3 (Chair)		
Commissioner Rebeca Clay-Flores, Bexar County Precinct 1 (Vice Chair)		
Judge James Teal, McMullen County		
Judge Richard Evans, Bandera County		
Councilwoman, Phyllis Viagran City of San Antonio District 3		
Councilwoman, Dr. Sukh Kaur, City of San Antonio District 1		
<b>BOARD OF DIRECTORS:</b>		
Leslie Cantu (Chair), Private Sector		

# Declarations of Conflict of Interest

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# Public Comment

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# Meeting Minutes - September 5, 2025

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# Workforce Solutions Alamo (WSA) Board of Directors: Overview

Adrian Lopez, CEO





# Mission, Vision, and Core Values

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- **Mission:** Strengthen the Alamo regional economy by growing and connecting talent pipelines to employers.
- **Vision:** To lead the most integrated community workforce network in the nation.
- **Core Values:** Accountability, Collaboration, Excellence  
Innovation, and Integrity.

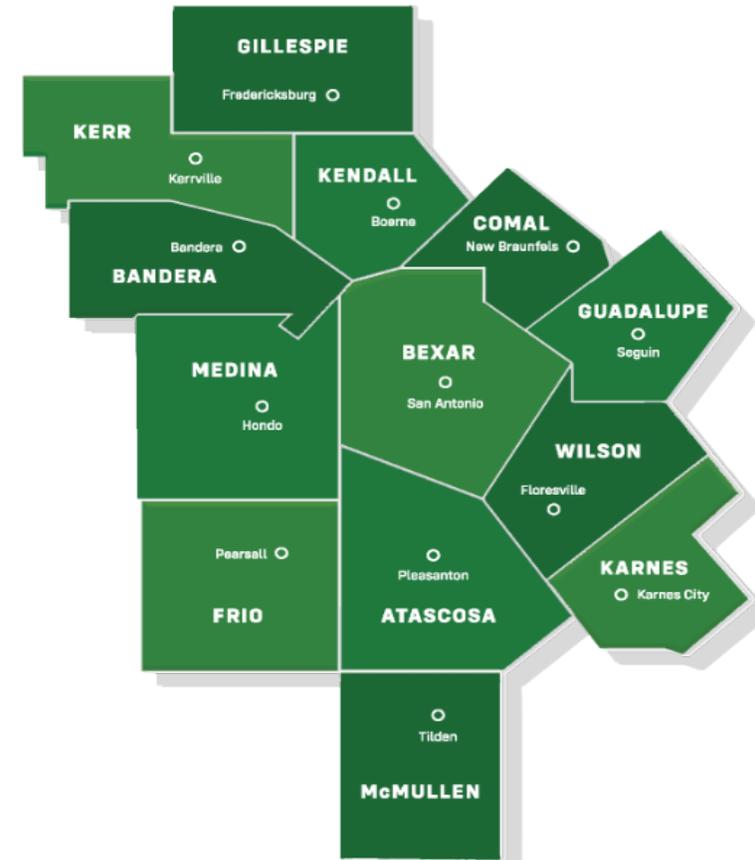


# Background Information

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**Interlocal Agreement between Alamo Workforce Development Area and the three Chief Elected Officials:**

- **City of San Antonio**
- **County of Bexar**
- **Area Judges: Atascosa, Bandera, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, McMullen, Medina and Wilson**





# Partner Roles & Responsibilities

## Committee of Six (Co6)

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- Responsible for the annual budget, the local plan, and the board appointments.
- Meets three to four times a year; meets annually to approve the budget
- Committee of Six: Two representatives from each body (City of San Antonio, Bexar County, and Area Judges) - *Appointed by entity and Acts on behalf of CEOs*
- Each Committee of 6 member or its designated representative shall be an ex-officio, non-voting member of the board and may attend any board meeting
- There are three designated representatives for the Committee of Six (Co6) one for the City of San Antonio, one for Bexar County, and one for the Area Judges
- These three designated representatives act as the ex-officio, non-voting members of the WSA board
- Designated representatives receive all committee and board meeting packets and are invited to attend all committee and board meetings (30+ meetings annually)

# Alamo Workforce Development Board (AWDB) Roles and Responsibilities

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# Roles and Responsibilities

## **Governance & Board Oversight**

- Hire, oversee, and remove board members and the Chief Executive Officer.
- Provide policy guidance on workforce development services.
- Promote coordination, cooperation, and resource leveraging among workforce organizations.
- Engage and inform the Committee of Six (Co6) through reports or briefings.
- Manage any additional governance responsibilities as needed.

## **Administrative & Staff Support**

- Provide staff support for Co6.
- Oversee program planning, budgeting, and technical assistance.
- Facilitate Co6 input on the Local Plan and budget.
- Maintain required insurances (liability, fidelity bond, etc.).

## **Planning & Program Development**

- Prepare and implement the Local Plan.
- Provide guidance and technical assistance on workforce development programs.
- Promote cooperation and coordination among partners.

## **Financial Oversight & Compliance**

- Procure, maintain, and audit assets.
- Contract, monitor, and evaluate services; approve significant contracts.
- Ensure compliance with reporting requirements and prevent misuse of funds.
- Resolve disallowed costs and take corrective actions with subcontractors or recipients.
- Arrange for independent audits and report results to Co6.



# Election of Board of Director Officers

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- The officers of the Corporation shall be a Chair, a Vice Chair, and a Secretary. All officers shall be private industry members of the Board.
- Officers of the Corporation shall be elected by the Board for terms of two (2) calendar years and shall be eligible for re-election without limitation.
- The Board shall elect its officers from the nominations slate and from any nominations from the floor for each office, at the annual meeting of the Board.
- Any vacancy among the elected officers shall be filled by election by the Board of a successor to fill the unexpired term.



# Meetings

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**Board of Directors:** Schedule set annually; one meeting designated as the Annual Meeting. 25% of meetings are held in rural counties. *Members are expected to serve on at least one committee.*

## **Committees**

**Early Care & Education:** Board members + community childcare stakeholders; provides guidance and recommendations on childcare matters.

**Youth:** Develops strategies to support youth, improve education and employment opportunities, coordinate resources, and research best practices.

**Strategic:** Analyzes regional labor market, develops workforce strategies, aligns education with business needs, and recommends workforce resource investments.



# Meetings

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## Committees Continued:

**Oversight:** Evaluates workforce programs and providers, monitors performance and compliance, and develops continuous improvement strategies.

**Audit & Finance:** Reviews financial policies, investment of workforce resources, and annual budget approval.

**Nominations:** Recommends new Board officers and manages the election process.

**Executive:** Officers + committee chairs; oversees Board and Corporation affairs, CEO performance, governance policies, and Partnership Agreement.

**Ad Hoc:** Meets as needed.

- HR:** Advises on human resources matters, policies, and procedures.
- Marketing & Communication:** Guides and oversees strategic marketing plan in coordination with Director of Public and Government Relations.



# Causes for Removal

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- Violation of Conflict-of-Interest Policy
- Poor attendance
- Transfer or relocation outside of the 13-county area
- Ceasing to represent the category that the member was appointed to
- Failure to comply with the Partnership Agreement, Bylaws, or policies



# Board Attendance Policy

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- A board member must attend at least 75% of all board and assigned committee meetings within a rolling 12-month period, unless excused.
- An excused absence is due to an illness, injury, military duty, vacation, jury duty, death in family, out of ordinary job requirements, or other circumstances beyond the member's control.
- No more than 3 excused absences are permitted within a rolling 12-month period.
- A board member shall notify the Chair, Board Liaison, Committee Chair, or office of the CEO in advance if they are unable to attend a meeting. The Liaison maintains attendance records.



# Questions





**CONSIDER AND SELECT APPOINTMENTS TO  
FILL THE FOLLOWING PLACES ON WORKFORCE  
SOLUTIONS ALAMO BOARD OF DIRECTORS  
(DISCUSSION AND POSSIBLE ACTION)**





# Reappointments

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- a. **Community Based Organization, Place 15,**  
For Term Beginning January 1, 2026, and ending December 31, 2028  
*Reappointment - Elizabeth Lutz*
  
- b. **Education, Place 18,**  
For Term Beginning January 1, 2026, and ending December 31, 2028  
*Reappointment - Dr. Sammi M. Morrill*



# New Appointments

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**c. Economic Development, Place 20 –**

For Term Beginning January 1, 2026, and ending December 31, 2027 –  
*replacing Josh Schneker (Nominees: Jessica Dersen and Joshua Scott)*

**d. Private Sector, Place 1 –**

For Term Beginning January 1, 2026, and ending December 31, 2028 –  
*replacing Mary Batch (Nominees: Colin Nichols, Christopher Mammen, and Mario Lozoya)*

**e. Private Sector, Place 12 –**

For Term Beginning January 1, 2026, and ending December 31, 2026 –  
*replacing Tasha Schmidt (Nominees: Colin Nichols, Christopher Mammen, and Mario Lozoya)*



# CEO Report



# Kerr County and Hill Country Neighbors: WSA Community Response Update



 **Workforce Solutions Alamo**  
2d · 🌐

In support of those impacted by the recent flooding in Kerrville and the surrounding Hill Coun... See more

To Our Kerrville and Hill Country Neighbors:  
**We Are With You.**

Beginning Monday, July 7  
Our Kerrville Career Center will be open  
7 a.m. - 7 p.m.  
To serve those in need.

  
**Workforce Solutions**  
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📣 Boost this post to get more reach for Workforce Solutions Alamo. [Boost post](#)

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[Find a Job](#)  
Are you ready for your next career? Explore career opportunities in the verified top industries in our 15-County region.

[Post a Job](#)  
As an employer, our dedicated Business Solutions Team is here to help you meet your goals. We offer recruitment assistance, real time labor market information, professional development for employees and other services.

[Virtual Training](#)  
We offer training services to empower job seekers with new skills and educational opportunities to succeed in today's job market.

[Translate](#)

# National Dislocated Worker Grant

- Kerr and Kendall counties have been designated eligible for Public Assistance under FEMA Disaster Declaration DR-4879-TX due to severe storms, straight-line winds, and flooding. Disaster Recovery Dislocated Worker Grants (DWGs) provide discretionary funding from the U.S. Secretary of Labor to support employment and workforce recovery efforts in coordination with FEMA and state emergency officials.

25 eligible individuals and receive support services

10 to receive career services

10 to receive training services

10 to receive career and training services



# Questions





**DISCUSSION AND POSSIBLE ACTION TO ELECT THE  
CHAIR AND VICE CHAIR FOR THE COMMITTEE OF  
SIX REPRESENTING THE CEO'S FOR THE ALAMO  
WORKFORCE DEVELOPMENT AREA FOR  
CALENDAR YEAR 2026**



# Committee of Six (Co6) Rotation Matrix



DISCUSSION AND POSSIBLE ACTION TO ELECT THE CHAIR AND VICE CHAIR FOR THE COMMITTEE OF SIX REPRESENTING THE CEO'S FOR THE ALAMO WORKFORCE DEVELOPMENT AREA FOR CALENDAR YEAR 2026

## a. City of San Antonio – Chair and Vice Chair

Year	Entity	
2024	<p><u>Area Judges</u>                      Chair – Judge James Teal, McMullen County                      Vice Chair – Judge Richard Evans, Bandera County</p>	
2025	<p><u>Bexar County</u>                      Chair – Commissioner Grant Moody, Bexar County Precinct 3                      Vice Chair – Commissioner Rebeca Clay-Flores, Bexar County Precinct 1</p>	
2026	<p><u>City of San Antonio</u>                      Chair -                      Vice Chair -</p>	

# Executive Session

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# Adjournment

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Thank you!

