



STRATEGIC COMMITTEE MEETING MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 120, Board Room
San Antonio, TX 78207
September 16, 2022
1PM

BOARD MEMBERS: Eric Cooper, Committee Chair, (in-person), Mitchell Shane Denn, (virtual); Ben Peavy, Leslie Cantu, Lowell Keig

WSA STAFF: Adrian Lopez, Angela Bush, Linda G. Martinez, Gabrielle Horbach, Dr. Andrea Guerrero-Guajardo, Brenda Garcia, Manuel Ugues, Jeremy Taub, Roberto Corral, Caroline Goddard, Rebecca Espino Balencia, Katherine Pipoly, Jason Rodriguez, Penny Benavidez, Manuel Marquez,

LEGAL COUNSEL: None

GUEST: Business Liaisons: Diana Luna, Daisey Vega, Rebekah Guajardo

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of a meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

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**During the Public Comments portion of the meeting (Agenda Item 3),
the Public may type their name into the chat box or unmute themselves and state
their name.**

**The meeting host will call each member of the public for comments, in the order their names
were submitted.**

- I. CALL TO ORDER AND DETERMINE QUORUM
Presenter: Mr. Eric Cooper, Committee Chair
Chair Cooper called the meeting to order at 1:02 p.m. The roll was called, and a quorum was declared present.
- II. ROLL CALL
Presenter: Mr. Eric Cooper, Committee Chair
- III. PUBLIC COMMENT
Presenter: Mr. Eric Cooper, Committee Chair
None.
- IV. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Mr. Eric Cooper, Committee Chair
None.
- V. CONSENT AGENDA: (DISCUSSION AND POSSIBLE ACTION)
Presenter: Mr. Eric Cooper, Committee Chair
 - a. Meeting Minutes – August 1, 2022
Upon motion by Board Member Mitchell Shane Denn and second by Board Member Ben Peavy, the Committee unanimously approved Consent Agenda a. Meeting Minutes – August 1, 2022.

VI. PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Angela Bush, CFO

a. Facility Updates

i. Floresville Center Ribbon Cutting– Oct. 5, 2022 at 10am

— Relocated to a larger, more visible location. Additional offices provided Employer Resources. The fiscal impact was about \$45k to upgrade furniture and equipment.

ii. Port SA Update

— Pending approval of increased cost of \$672k from TWC and DOL. Options are to obtain capital improvement approval from DOL or renegotiate the terms of the lease with Port of San Antonio. This will cause a 60 - 90-day delay. A Bibliotech could also be installed which would give another line of funding.

iii. Mobile Unit

— The tentative delivery is Summer 2023 and grand opening is Fall 2023. The local impact is increased service delivery where a WFC is not cost effective, on-site employer events, and increases participant and access throughout the community. Fiscal impact is \$437k for the RV, a CDL driver, and FY24 maintenance and storage.

iv. Boardroom Update

— Estimated completion is January 2024. This will expand accessibility and upgrade equipment in support of Board of Director meetings, staff and contractor trainings. Key upgrades are a new sound system, smartboards, 4k UHD displays, and touch screen control board. Fiscal impact is \$110k.

b. Procurement Diversity Update (SMWVBE)

— Online vendor registration helps keep track of SMWVBE status. Continually using online search tools to assist in identifying potential vendors. Pending review of SBEDA requirement with City of San Antonio for applicability with Ready to Work contract. 19.05% of 20% annual aspirational goal has been met. Mitchell Shane Denn asked for a more detailed report to see how these businesses fall into several different SMWVBE categories.

VII. UPDATE: LOCAL PLAN PROGRESS (DISCUSSION AND POSSIBLE ACTION)

Presenter: Dr. Andrea Guerrero-Guajardo, CIO

a. Local Plan

i. Labor Market Data

— Currently San Antonio/New Braunfels unemployment rate sits at 4.0 and ranks 3rd among the large metro areas in the state.

ii. Sector Based Score Cards – Rebecca Espino Balencia, Director of Ready to Work

— For all industries, 1,848 were enrolled in training. 1,572 have completed training. 104 enrolled in work-based learning. 51 completed work-based training. There have been 652 placements.

iii. Employer Collaborative Presentation- Business Service Representative

— Held on August 11, 2022. Invited employers to give feedback on hard to fill occupations, Covid-19 impact, which priority skills they are looking for, what skills gaps they are seeing, and their current resources for talent development. About 7 construction companies were able to attend.

— The survey revealed that all companies agree on hiring challenges. Their preferred credentials are OSHA, Forklift, Crane, Journeyman Electrician, and 4-year degree. Their greatest needs are experienced applicants, people who can work, and general construction.

iv. Strategic Partnership Manager Update - Caroline Goddard, Strategic Community Partnerships Manager

— Area Foundation awarded WSA a \$100k grant to advance equity and economic mobility through our workforce development services. 135 participants with 250 as the goal for the year.

— WSA is applying for \$50k grant to implement a Fellowship program that will bring cross-sector leaders together to foster a more clearly aligned local workforce ecosystem that delivers integrated services to businesses and workers. WSA has advanced to the next round and was interviewed by Aspen Institute last week.

v. Service and Sector Based Strategy – Child Care

— Currently in Data Exploration phase.

VIII. CEO REPORT

Presenter: Mr. Adrian Lopez, CEO

a. SA Ready to Work Update

— All contracts have been executed except for Texas A&M, which is now being finalized.

b. Aspen Institute

— Called back for a second interview. Will find out today or Monday if WSA will be awarded the contract.

IX. CHAIR REPORT

Presenter: Mr. Eric Cooper, Committee Chair

X. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;

b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:

c. Pending or Contemplated Litigation; and

d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

None.

XI. ADJOURNMENT

Presenter: Mr. Eric Cooper, Committee Chair

Upon motion by Board Member Ben Peavy, the Committee unanimously agreed to adjourn the meeting at 2:02 p.m.