



OVERSIGHT COMMITTEE MEETING MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 101
San Antonio, TX 78207
July 24, 2020
9:00 AM

BOARD MEMBERS:

Doug Watson, Juan Solis, III, Leslie Cantu, Polo Leal, Dr. Sammi Morrill, Dr. Mark Niederauer, Yousef Kassim (9:18am), Shane Denn

WSA STAFF ATTENDEES:

Adrian Lopez, Linda Martinez, Manuel Ugues, Josh Villela, Roberto Corral, LaVonnia Horne-Williams, Barbeta Womack, Mark Milton, Angela Bush, Elizabeth Eberhardt, Joshua Villela, Lisa Barte, Ricardo Ramirez, Louis Tatum, Tony Martinez, Aaron Smith, Michael De Frees, Melissa Sadler-Nitu, Gabriela Horbach, Dr. Andrea Guajardo, Ramsey Olivarez, Juan Palencia

PARTNERS: David Meadows, Pooja Tripathi

LEGAL COUNSEL: Frank Burney

AGENDA

Agenda items may not be considered in the order they appear.

- I. CALL TO ORDER AND QUORUM DETERMINATION
Presenter: Mr. Douglas Watson, Chair
The meeting was called to order by: Juan Solis III @ 9:00am
- II. DELCARTATION OF CONFLICT OF INTEREST
Presenter: Mr. Douglas Watson, Chair
There was no conflict of interests declared.
- III. PUBLIC COMMENT
Presenter: Mr. Douglas Watson, Chair
There were no public comments.
- IV. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MINUTES – MAY 29, 2020
Presenter: Mr. Douglas Watson, Chair
No further discussion for May 29th. Feb. 7th Minutes still need to be approved and will be tabled for next meeting.
Approved 1st: Leslie Cantu / 2nd: Dr. Sammi Morrill
- V. BRIEFING
Presenter: Mr. Mark Milton, COO
 - a. Operational Updates
 - Meeting or exceeding all TWC programs
 - Measuring dislocated worker & youth programs

- Long term programs for performance tracking due to COVID
- Tracking workers who have lost jobs due to pandemic and how our programs are assisting them.
- Mr. Juan Solis III: Requesting clarification on target goals- target vs YTD
Target: 81% / Current: 82%
- Mr. Mark Milton: Need to maintain measure.
- Mr. Solis: Variable is the number of people who come into our system?
- Mr. Milton: That is correct. We are looking at how many people can be reached and how many complete the program.
- Tammye: Asking for clarification how targets compare in relation to county/state stats and what they are looking for
- General Understanding: We are looking to serve as many people as possible
- Dr. Niedereaur: Discussed 1757 center visits in May/calls/emails. Discussed how unemployment calls are handled by staff.
- Mr. Lopez: Staff is being shifted between call center answering calls about unemployment and handling unemployment claims
- Call scripts to offer job searching/opportunities in addition/as an alternative to unemployment

b. Performance and Programs Reports

- Lower enrollment due to COVID.
- TWC granted extension for one year
- 10 enrolled in Youth Programs- HS Equivalent
- No enrollments in post-secondary- delayed due to pandemic
- Training providers queuing up more programs
- Enrollment expected to increase by 08/2021
- Family Support Program - Statewide: counselors could not get on base due to pandemic. Enrollments currently at 12. Target = 62 by end of year. Expected to meet target by end of year.
- ACCD Sub-Grant: HPOG (Health career opportunities): enrollment is slowed. Expected to increase
- All programs paused about 1.5 months due to crisis. TWC expected to extend programs. Extra item to extend on this next meeting.
- Staffing up 30+ positions in C2
- Sammi: Confirmation that city and county performance metrics are separate - confirmed

VI. BRIEFING

Presenter: Dr. Andrea Guajardo

a. Local Plan Update

- In process of collecting employer-partner surveys
- Requesting Board feedback based off surveys within the next month
- Conducting research analysis within TWC guidelines
- Requesting stakeholder comments from three sites including allowing public comments from all 13 counties
- Expected to meet March deadline

VII. BRIEFING:

Presenter: LaVonia Horne-Williams, Director Procurement

a. Update on Leasing and Renovations

- E. Houston – progress meetings every Thursday. 7/23: Due to being previous tenants and that there are no structural changes, WSA is able to start moving furniture in the first week of August 2020. On schedule. Floors, countertops, wiring are finished. Bathroom nearly complete.
- Seguin office just beginning renovation. Expected completion date is September

VIII. BRIEFING: Quality Assurance

Presenter: Ricardo Ramirez, Directory Quality Assurance

- Working closely with contractors regarding current processes; tools that identify quality issues.
- Work with C2 and SERCO- requesting feedback

- IX. Chair Report
Presenter: Mr. Douglas Watson, Chair
-N/A
- X. CEO Report
Presenters: C2 & SERCO / Mr. Adrian Lopez, CEO
- a. Unemployment Claims and Response
-Currently at 254,812 unemployment claims
-Added additional jobs in June
-Dr. Guajardo: Job reports by County: decreased
-Currently 8.2% / a little lower than state average of 8.9% / much lower than national rate of 11.2%.
-Currently 49,000 jobs lost. Decrease of 4.4%.
-Most job losses in leisure/hospitality and food service
-Highest unemployment counties: Atascosa, Guadalupe, Karnes, Medina, Comal & Bexar – 7-9%. Collectively mining/oil/accommodations/food
- XI. BRIEFING
Presenter: Tony Martinez, Childcare Manager
- a. Provider Transfer Policy
-Meeting 20% requirement for year
-Mr. Niedereaur: requesting current enrollment numbers. Mr. Martinez will e-mail.
-CCS centers are still being paid even if no attendance plus 25%
-Parents can transfer child to different daycare, however a 2-week notice will be required
Approved: 1st Leslie Cantu: 2nd: Dr. Sammie Morrill
- b. TRS Discount Discussion
-Suggestion to offer a discount if a child is enrolled in a TRS provider
-Quality over quantity as we have 4 star TRS centers
-Assist with offsetting losses from COVID
-Mr. Watson: Requesting this agenda item be tabled for future meeting
-Ms. Morrill: Requesting numbers on how many TWC centers we have and how many currently enrolled
- XII. **Executive Session:**
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
- a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
- b. **Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:**
- c. **Pending or Contemplated Litigation; and**
- d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**

No items were discussed or considered under Executive Session.

XIII. Adjournment

Presenter: Mr. Douglas Watson, Chair

Meeting adjourned at 10:13am

1st: Tammye Trevino 2nd: Yossef Kssim