



CHILD CARE COMMITTEE SPECIAL MEETING MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 120
San Antonio, TX 78207
November 10, 2020
10:00AM

BOARD MEMBERS:

JUAN SOLIS III, DOUG WATSON, BETTY MUNOZ, ERIC COOPER, (10:02AM)
DR. SARAH BARAY, (10:02AM) DR. HENRIETTA MUNOZ, (10:02AM)
KATHERINE FILUT (10:02AM), ANA DEHOYOS-O'CONNOR, KATE ROGERS,
KRISTY KOTHE

WSA STAFF MEMBERS:

ADRIAN LOPEZ, MARK MILTON, TONY MARTINEZ, JESSICA VILLARREAL,
ANGELA BUSH, LOUIS TATUM, LINDA G. MARTINEZ, ELIZABETH EBERHARDT,
JOSHUA VILLELA, MELISSA SADLER-NITU, LAVONIA HORNE-WILLIAMS, TERESA
CHAVEZ

LEGAL COUNSEL:

FRANK BURNEY

PARTNERS:

DIANE RATH, RUBEN DAVILA, JESSICA DOVALINA

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

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**During the Public Comments portion of the meeting (Agenda Item 3),
the Public may type their name into the chat box or unmute themselves and state
their name.**

**The meeting host will call each member of the public for comments,
in the order their names were submitted.**

- I. CALL TO ORDER AND QUORUM DETERMINATION
Presenter: Doug Watson, Chair
Meeting was called to order at 10:00am and quorum was met.
- II. ROLL CALL
Presenter: Doug Watson, Chair
- III. PUBLIC COMMENT
Presenter: Doug Watson, Chair
No public comments
- IV. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Doug Watson, Chair
No conflicts of interest
- V. DISCUSSION AND POSSIBLE ACTION ON MINUTES OF
OCTOBER 19, 2020 MEETING
Presenter: Doug Watson, Chair
MOTION MOVED BY Juan Solis III SECOND BY Eric Cooper
- VI. CHILD CARE QUALITY CONTRACT (CCQ) RFP (DISCUSSION AND
POSSIBLE ACTION)
Presenter: LaVonnia Horne-Williams, Director of Procurement
-Reviewed timeline of RFP:
 - Date of issuance: 11/10/2020, 5:00 PM
 - Pre-Proposal Meeting: 11/18/2020, 2:30 PM

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Written Questions: 11/23/2020, 5:00 PM
- Submission Deadline: 12/15/2020, 5:00 PM
- Evaluation: 12/16/2020 – 12/21/2020
- Recommendation for Award: 12/22/2020

-RFP communicated to the public via State Comptroller's website, bidders list and posted on WSA's website.

-Suggested criteria: current and past performance, evaluating, marketing and observations with input from Child Care Director

-RFP to be sent to committee same day 11/10/2020. Board will return by close of business day 11/12/2020 with any comments.

-Need to ensure no one is conflict of interest.

-Juan Solis III: Has bidders list been pulled? / LaVonia: Not yet. Need to pull commodity codes and will provide list along with the draft.

Kate Rogers: Requesting info on when CCS contract is up. / Doug Watson: Summer.

Kate Rodgers: Requesting info on how long the contract is for the RFP. / LaVonia Horne-Williams: TWC allows a maximum of 5 years. WSA writes contracts for 1 year to determine performance with option to renew up to 4 years.

-Question to address: Should we bid contract as one or two? Historically, contracts were handled as two separate contracts due to political considerations.

-Committee has decided to combine COSA/CCS/Texas Rising Star/C2 Global (Quality) into one contract.

-Will add an update agenda item for regular Child Care Meeting on 11/16/2020

-LaVonia to **not** send draft copy as individual(s) belong to an organization that may bid on RFP to prevent potential conflict of interest: Dr. Henrietta Munoz, Dr. Sarah Baray, Melissa Sadler-Nitu, Teresa Chavez

-Partners do not need to receive RFP

MOTION MOVED BY Ana DeHoyos-O'Connor SECOND BY Juan Solis III

ABSTAINED BY Dr. Henrietta Munoz

VII. CEO REPORT

Presenter: Adrian Lopez, CEO

-No Report

VIII. CHAIR REPORT

Presenter: Doug Watson, Chair

-No Report

IX. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation; and
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

-Did not go into executive session.

X. ADJOURNMENT

Presenter: Doug Watson, Chair

TIME: 10:27 AM

MOTION MOVED BY Eric Cooper SECOND BY Dr. Sarah Baray