



## **CHILD CARE COMMITTEE MEETING - MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
**November 7, 2022**  
**1PM**

**WSA BOARD MEMBERS:** Ana DeHoyos O'Connor, Chair- In Person; Betty Munoz, (1:06pm); Yousef Kassim, (1:04pm); Dr. Sarah Baray; Dr. Henrietta Munoz, in-person, Kristi Kothe, Liza Gomez, Leslie Cantu, Dawn Dixon

**WSA STAFF:** Adrian Lopez, Jessica Villarreal, Linda G. Martinez, Joshua Villela, Kimberly Villarreal, Katherine Pipoly, Dr. Federico Ghirimoldi, Terry Trevino, Caroline Goddard, Helane Aghayere

**LEGAL COUNSEL:** None

**PARTNERS:** Amy Contreras, CoSA

**GUESTS:** None

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of a meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

***For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.***

**Please join WebEx meeting from your computer, tablet or smartphone.**

<https://wsalamo.webex.com/wsalamo/j.php?MTID=m7a7b7b6129ba7be737bba3c2924257a9>

**You can also dial using your phone.  
United States (Toll Free): 1-415-655-0002**

**Meeting Number & Access Code: 2488 987 8059**

**New to WebEx? Get the app now and be ready when your first meeting starts:  
<https://www.webex.com/>**

**During the Public Comments portion of the meeting (Agenda Item 3),  
the Public may type their name into the chat box or unmute themselves and  
state their name.**

**The meeting host will call each member of the public for comments, in the order  
their names were submitted.**

- I. CALL TO ORDER AND QUORUM DETERMINATION  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**At 1:03 p.m., Chair DeHoyos O'Connor called the meeting to order. The roll was called, and a quorum was declared present.**
- II. ROLL CALL  
Presenter: Ana DeHoyos O'Connor, Committee Chair
- III. PUBLIC COMMENT  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**None.**
- IV. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**None.**
- V. DISCUSSION AND POSSIBLE ACTION ON MINUTES FROM AUGUST 29, 2022 CHILD CARE COMMITTEE MEETING  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**Upon motion by Board Member Dr. Sarah Baray, and second by Board Chair Leslie Cantu, the Committee unanimously approved the meeting minutes for August 29, 2022.**
- VI. UPDATES (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Jessica Villarreal, Child Care Services Director

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Liza Gomez from United Way, who is the Director of Education Initiatives, has accepted the invitation from WSA to be a new Child Care Committee member.
- a. Child Care Performance Briefing
    - WSA’s unofficial YTD average for FY22 is 96.78% due to additional funding provided by TWC.
    - For FY23, WSA is below target at 89.35%. However, childcare staff are actively enrolling and pulling families from the waitlist.
    - Chair DeHoyos O’Connor would like the Committee to ask centers if they can update their websites to show what kind of interactive things they are doing with their children. This will help parents make decisions to enroll their child in the centers.
    - Amy Contreras asked about the childcare reserves funding and how that is being used to help those on the waitlist. CEO Lopez responded that the reserves are kept to transition from one fiscal year to the next due to TWC’s fluctuating allocation of funds.
    - Amy Contreras also asked if WSA is doing a childcare capacity study because the city wants to conduct such study but would rather not duplicate the work. COO Pipoly responded that a lot of that data has been pulled in partnership with United Way. However, something to consider is the number of slots allowed for a childcare scholarship in each center. Chair DeHoyos O’Connor added that they can share all information that has already been gathered.
  - b. Child Care Quality Updates
    - i. Texas Rising Star Assessment
      - 138 centers are currently certified. 135 centers have completed recertification. Forty centers have increased by one star level. Ten new centers have applied for initial assessment. Currently conducting annual unannounced monitoring.
      - Dr. Sarah Baray asked how long those ten centers have been waiting to be assessed. Jessica Villarreal said that she needed to go back and look that information up and send it to Dr. Baray. Kimberly Villarreal stated that the first one submitted was in February 2022 and the last one submitted was October 2022.
      - Dr. Sarah Baray also asked what the period for these TRS assessment results is. Jessica Villarreal said that it is continuous from September 2021.
    - ii. TRS Contracted Slots Pilot
      - Fifty slots awarded for infant and/or toddler expansion for a 1-year contract. Six children have been enrolled in each of the three programs and several slots are yet to be billed for this award. The

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

enrollment is low due to centers needing to redo their environments, get training on care, and having to fill staffing needs.

- An extension has been asked of TWC since the deadline is March 2023.

iii. Quality Budget Plan

- The total budget is \$4,826,065.
- An RFA is out for Professional Development.
- Dr. Sarah Baray asked if this budget includes the mentors for TRS. Jessica Villarreal said that it does include mentors and assessors and some of these funds are already allocated to include their salaries. The budget also allows us to hire additional mentors for the community.
- The numbers in comparison to last year are: For Professional Development last year was \$153k and this year is \$252k. For Evaluation & Assessment last year was \$50k and this year is \$26k. For Supporting National Accreditation last year was \$20k and this year is \$40k.

vi. TRS Entry Level Designation

- Texas Government Code 2308.3155 now requires any providers that have a current CCS agreement with their Workforce Solutions Board to be included in the Texas Rising Star program at an Entry Level designation.
- The maximum length of time that the program can participate at the Entry Level designation is 24-months.
- The program will receive technical assistance and support under the Texas Rising Star program.
- If the program does not meet the expectations and deadlines, then their CCS provider agreement will be terminated. Children in their care will be transferred to an eligible provider.

a. Fall 2022 Provider Cohort

- Emails to 352 providers have been sent out to let them know they are eligible for the TRS program. 112 providers have responded and have been sent a congratulatory letter securing their spot in the Fall Cohort.
- Dr. Sarah Baray commented to make sure that these potential seventy centers that will be applying to be TRS certified will be supported since ten centers are currently still waiting for their assessment.

v. Mentor Orientation

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- TRS Mentors participated in a 3-day orientation that covered a wide variety of information.
- c. Child Care Policy Updates
  - WSA policies have been rescinded and revised to be in line with the new statewide policies.
  - TWC completed a 4-year review and approved Bills from the 87<sup>th</sup> Texas Legislature Session. Implemented House Bills 2607, 1792, and 1555.
  - Policy Revisions: CCS 11 C5 – Maintenance of a waiting list and Board priority groups - removed order of priority for local priority groups. CCS 13 C6 – Childcare maximum reimbursement rates - added information about market rate survey. CCS 19 C1 – Provider published rate costs - no longer allowing providers to charge the difference in rates. CCS 20 C2 – Attendance violations - removed references to CCAA cards and PINs.
- d. Child Care Data Strategy Plan
  - Presented by Dr. Federico Ghirimoldi
  - During a 5-year period, 21,490 unique families have received childcare services. Data presented is from January 2018 to July 2022.
  - Top causes for receiving childcare services: employment, protective services, employment and training/education, homeless, federal declared emergency, and protective services.
  - Dr. Henrietta Munoz added that these numbers reflect a time during the height of Covid.
  - 86.3% of these families received at least one notification for the termination of childcare services.
  - The top three causes for termination of services are: did not return redetermination paperwork, end of eligibility period and redetermined eligible, and per CPS Case Manager.
  - 14,521 unique families reported a loss of employment. These fall into eleven different job categories. The highest job category was in the healthcare industry and the second highest was admin/office.
  - Future analysis will be on the individual family and geographical characteristics, their impact on services employment, and the end of services. Also, to focus on the transition between employments by looking at their last jobs and the variation of wages.

## VII. CEO REPORT

Presenter: Adrian Lopez, CEO

- a. Educare Funding
  - WSA was successful in securing \$2M for the Educare Center.
- b. Success Stories

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

VIII. CHAIR REPORT

Presenter: Ana DeHoyos O'Connor, Committee Chair

IX. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:
- c. Pending or Contemplated Litigation; and
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

**None.**

X. ADJOURNMENT

Presenter: Ana DeHoyos O'Connor, Committee Chair

**Upon motion by Board Member Dr. Henrietta Munoz, and second by Board Member Dr. Sarah Baray, the Committee unanimously agreed to adjourn the meeting at 2:38 p.m.**

N:\CORP\FBB\WSA\AGENDA\Comm Mtg Agenda template.docx

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).