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**MINUTES EXECUTIVE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120,  
Boardroom San Antonio, TX 78207  
July 11, 2025  
10:30 AM

**ATTENDEES:** Leslie Cantu, Mary Batch, Anthony Magaro, Ana DeHoyos O'Connor, Dr. Sammi Morrill, Jr. Trevino

**STAFF:** Adrian Lopez, Rebecca Espino Balencia, Victoria Rodriguez, Kristen Rodriguez, Ricardo Ramirez; Teresa Chavez, Gabriela Navarro Garcia, Eric Vryn, Brandee Perez, Gregory Villines, Trema Cote, Ramsey Olivarez, Jessica Villarreal, Paul Briseno, Jesse Maldonado

**PARTNERS:** Mike Ramsey

**WSA Counsel:** Frank Burney

**AMENDED AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed at Janel Santos at (210) 850-2160

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

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**I. CALL TO ORDER**

Presenter: Leslie Cantu, Committee Chair

**At 10:31 a.m., Chair Cantu called the meeting to order.**

**II. ROLL CALL AND QUORUM DETERMINATION**

Presenter: Leslie Cantu, Committee Chair

**The roll was called, and a quorum was declared present.**

**III. DECLARATIONS OF CONFLICT-OF-INTEREST**

Presenter: Leslie Cantu, Committee Chair

**None.**

**IV. PUBLIC COMMENT**

Presenter: Leslie Cantu, Committee Chair

**None.**

**V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Leslie Cantu, Committee Chair

- a. Meeting Minutes – June 6, 2025

**Upon motion by Ana DeHoyos O'Connor and second by Mary Batch, the Committee unanimously approved the Consent Agenda.**

**VI. STRATEGIC COMMITTEE MEETING (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Eric Cooper, Strategic Committee Chair

- a. WSA Draft Bylaws: Frank Burney, Partner, Martin & Drought, P.C.

**Brendon Barber, Legal Counsel, provided the Committee with an overview of the proposed changes to the Bylaws followed by a discussion amongst attendees and a question from Director Anthony Magaro regarding appointment process and approval of board members.**

**Upon motion by Anthony Magaro and second by Ana DeHoyos O'Connor, the Committee unanimously approved the draft Bylaws.**

- b. Media, Marketing, and Communications Update

**Erika Landeros, Assistant Director, provided a presentation update on recent social media engagement. Adrian Lopez made announcement regarding recent WSA staff changes.**

**VII. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Mary Batch, Audit & Finance Committee Chair

- a. Financial Audit Services Contract

**Kristen Rodrigez detailed their process in response to an RFP for auditing services and recommended ABIP, P.C as the contractor. Kristen provided additional information on the terms of the recommended contract with ABIP**

**Upon motion by Dr. Sammi Morrill and second by Ana DeHoyos O'Connor to approve the audit engagement for Board consideration was approved by the Executive Committee.**

b. Childcare Materials and Equipment Contract

**Kristen Rodriguez provided update on contractors engaged, terms and pricing of contract. Engaging more contractors provides additional benefits to WSA.**

**Upon motion by Anthony Magaro, second by Mary Batch, the Committee unanimously approved the Contract as presented.**

c. FY 25 Budget Amendment # 1

**Brandee Perez presented a proposed budget increase of roughly \$29 M, or 16% based on changes to Facilities, Reserves, Initiatives, and Service Delivery. Director DeHoyos O'Connor provides comments on childcare project projections and how they will affect the budget. Adrian Lopez provided comments on recent legislative changes and uncertainty that impact funding in this area and updated the committee on projections and potential solutions. Director Magaro asked questions regarding Ready to Work program's effect on budget for this fiscal year.**

**Upon motion by Ana DeHoyos O'Connor and second by Anthony Magaro, the FY 25 Budget Amendment #1 was unanimously recommended for approval.**

d. FY 26 Budget

**Brandee Perez provided the Committee with an update on WSA's current fiscal year performance, anticipated changes in grant funding, and funding and cost center projections considered in the development of the FY26 Budget. She noted other factors considered during the budget process and reviewed the FY26 Budget approval timeline. Committee members discussed expected funding decreases and the ongoing uncertainty regarding final allocations. Perez concluded by recommending that the Committee approve the proposed FY26 Budget and forward it to the Board for consideration.**

**Upon motion by Ana DeHoyos O'Connor and second by Dr. Sammi Morrill, the FY 26 Budget was unanimously approved by the Executive Committee.**

**VIII. CEO REPORT (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Adrian Lopez, CEO

a. Kerrville and Hill Country Neighbors: WSA Community Response Update

**Mr. Adrian Lopez, CEO of Workforce Solutions Alamo, provided an update to Committee regarding WSA activity in response to recent events in Kerrville and Hill Country.**

**IX. CHAIR REPORT (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Leslie Cantu, Committee Chair

**Chair Cantu expressed appreciation to the staff, Board, and Committee members for their efforts and active participation in the meeting.**

**X. EXECUTIVE SESSION:**

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into an Executive Session for discussion on any issue for which there is an exception to the Function as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party.
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, Pending or Contemplated Litigation; and/or Settlement Offer.
- c. Government Code §551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of Workforce Solutions Alamo.

**No Executive Session.**

**XI. ADJOURNMENT**

Presenter: Leslie Cantu, Committee Chair

**There being no further business, a motion to adjourn was made by Leslie Cantu and seconded by Ana DeHoyos O'Connor. The motion carried unanimously, and the meeting was adjourned at 11:44 a.m.**