



MINUTES EXECUTIVE COMMITTEE MEETING

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207
November 20, 2025
10:00 AM

ATTENDEES: Leslie Cantu (Chair), Mary Batch, Ana DeHoyos O'Connor, Eric Cooper, Hon. J. R. Trevino, Dr. Sammi Morrill, Anthony Magaro

STAFF: Adrian Lopez, Rebecca Espino Balencia, Victoria Rodriguez, Kristin Rodriguez, Ricardo Ramirez; Teresa Chavez, Gabriela Navarro Garcia, Eric Vryn, Penny Benavidez

PARTNERS: Joel Morgan

WSA Counsel: Frank Burney

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed at Janel Santos at (210) 850-2160

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

Please join WebEx meeting from your computer, tablet, or smartphone.

<https://wsalamo.webex.com/wsalamo/j.php?MTID=me646fde1e952270750d27d636c4f976f>

You can also dial using your phone. United States (Toll Free): 1-415-655-0002

Meeting number (access code): 2489 312 1244

Meeting password: wMp5EeNdD76

New to WebEx? Get the app now and be ready when your first meeting starts: <https://www.webex.com/>

During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments; in the order their names were submitted.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Janel Santos at (210) 850-2160 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

I. CALL TO ORDER

Presenter: Leslie Cantu, Committee Chair

At 10:00 a.m., Chair Cantu called the meeting to order.

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Leslie Cantu, Committee Chair

The roll was called, and a quorum was declared present.

III. DECLARATIONS OF CONFLICT-OF-INTEREST

Presenter: Leslie Cantu, Committee Chair

NONE.

IV. PUBLIC COMMENT

Presenter: Leslie Cantu, Committee Chair

NONE.

V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)

Presenter: Leslie Cantu, Committee Chair

Upon motion by Director Batch and second by

Director DeHoyos O'Connor, the Committee unanimously approved the following

- a. Meeting Minutes – July 11, 2025
- b. Guadalupe Child Care Community Needs Assessment
- c. Inclusion Grant Recipient through Texas Mutual Grant: Paulina Villa, Inclusion Coordination Specialist at JOY Holistic Education
- d. Inclusion Grant Recipient through Texas Mutual Grant: Kristine Luisi, Director of Early Learning Center of St Mark's Presbyterian
- e. Equus Workforce Solutions Introduction
- f. Early Matters
- g. Texas A&M University San Antonio
- h. United Way
- i. Pre-K for SA
- j. In-Person Youth Success Story
- k. Jobs and Education for Texans (JET) Grant Program
- l. Contractor Showcase
- m. Policy Updates
- n. Create Efficiencies
- o. Alamo Colleges & WSA Partnership
- p. Ready to Work Update
- q. Client Expenditure Analysis
- r. County by County Expenditure Analysis

VI. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair

- a. Child Care Service Transition
- b. Texas Rising Star Update
 - i. Waivers
- c. Alamo Quality Pathway (AQP) Conference
 - i. Workforce One Bus Survey
- d. Community Feedback Survey: Planning for Quality

Chair briefed the Committee: 48 of 87 COSA employees transitioned to new Child Care Contractor; 75% of 593 Centers met the Rising Star standards; and outreach at AQP Conference with the Workforce One Bus.

VII. YOUTH COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Anthony Magaro, Youth Committee Chair

- a. Youth Program Briefing and Performance
- b. Career Exploration Events
- c. TX FAME Update
- d. San Antonio Rodeo Association Update

Chair briefed the Committee: youth participation with 234 in-school and 605 out-of-school participants; various hiring fairs and outreach events with active participation by employers and job seekers (including youth and the disabled); Texas Fame recognition by COSA Council with 39 participants as Advanced Manufacturing Technicians; and participation in the Rodeo.

VIII. STRATEGIC COMMITTEE MEETING (DISCUSSION AND POSSIBLE ACTION)

Presenter: Eric Cooper, Strategic Committee Chair

- a. Media, Marketing, and Communications Update
- b. Local Plan 2025 – 2028 Campaign
- c. O'Connor Update
- d. Fiesta Medal
- e. Unemployment Data and Strategy and Warn Notices Update
- f. Impact of Government Shutdown

Chair Cooper briefed the Committee: many media appearances; increases in all social media; Meet and Greet with TWC Chair; participation in Manufacturing Month and Atascosa State of the County; branding for new Local Plan; success of Hiring Red, White and You; tracking and acting upon WARN notices and UI reports to ID any persons that might have fell through the cracks; and Fiesta Workforce medal. WSA Staff is preparing for possible government “shutdown” in January 2026.

IX. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Dr. Sammi Morrill, Oversight Committee Chair

- a. TWC Annual Monitoring Update
- b. Quality Assurance Briefing
- c. Board Oversight Capacity
- d. Program Briefing
- e. Performance

Chair Morrill briefed the Committee on Oversight activities: TWC annual monitoring report which raised issues on legal procurement, property reports, and fiscal audits (WSA staff is monitoring); and external monitoring; internal monitoring (addressing any performance below 90% threshold. Dr. Ramirez briefed the Committee on TWC Board Oversight performance, which WSA Board “meets standards” in six categories for 2023-24 (highest rating). Current evaluations for 2024-25 is underway. Ms. Rodriguez briefed Board on receipt of and performance of National Dislocated Worker Grant. She also reported on Military to Civilian Employment Grant. Finally, she reported on meeting performance measures.

X. AUDIT & FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Mary Batch, Audit & Finance Committee Acting Chair

- a. Temporary Staffing Contract
- b. Fiscal Monitoring Contract
- c. Financials
- d. Fiscal Monitoring
- e. Childcare System Updates

PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Kristen Rodriguez, Director of Procurement

- a. Temporary Staffing Contract

Kristen Rodriguez recommended an increase of \$112,000 to the Temp Staffing Budget. Upon motion by Director Magaro and second by Director Cooper, the budget increase was unanimously approved by the Committee.

- b. Fiscal Monitoring Services Contract

Kristen Rodriguez recommended approval of a Fiscal Monitoring Services Contract for one-year primary term with four, one-year extensions to current contractor Christine Nguyen for a total amount of \$924,000. Upon motion by Director Cooper and second by Director Batch, the contract with Ms. Nguyen was unanimously approved by the Committee.

FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)

Presenter: Gabriela Navarro-Garcia, Controller and Brandee Perez, CFO

Gabriela Navarro-Garcia presented variance in current budget and allocation between rural and urban services. She also briefed the Board on efforts to expend or return all remaining sums for contracts ending at the end of FY 2025. Director Magaro asked for the process for either extending or returning contract funds. Some of the contracts are multi-year and are held over to next FY and some are expensed or returned. She reported on external monitoring of C2 GPS and SERCO, which have been completed and closed for FY 24-25. Finally, she reported on new TWC Child Care System (TX3C), which continues to have enhancements and bugs.

XI. CEO REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Adrian Lopez, CEO

- a. Legislative Update

CEO reported on the success of Red, White, and You Conference and provided an update.

XII. CHAIR REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Leslie Cantu, Committee Chair

None.

XIII. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into an Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party.
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the

Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, Pending or Contemplated Litigation; and/or Settlement Offer.

- c. Government Code §551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of Workforce Solutions Alamo.

None.

XIV. ADJOURNMENT

Presenter: Leslie Cantu, Committee Chair

There being no further business, a motion was made by Director Magaro and second by Director DeHoyos O'Connor that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 11:36 a.m.