



MEMORANDUM

To: Board of Directors

From: Adrian Lopez, CEO

Presented By: Kimberly Gomez, Assistant Director of Child Care Quality

Date: June 12, 2026

Subject: Texas Rising Star Update

Summary: The Texas Rising Star program, a Quality Rating and Improvement System administered in conjunction with the Texas Workforce Commission’s (TWC) Child Care Services (CCS) program, recognizes and supports high- quality early childhood education programs. Texas Rising Star certification is available to licensed child care centers, licensed child care homes, registered child care home facilities that meet established criteria. The program offers three distinct levels of quality certification—Two-Star, Three-Star, and Four-Star—designed to incentivize continuous quality improvement. These tiered certifications correlate with enhanced reimbursement rates for providers serving children receiving child care scholarships. Extensive research demonstrates a strong correlation between attendance in high-quality early learning programs and enhanced school readiness. TRS-certified programs, which demonstrably exceed the minimum standards set forth by the Texas Health and Human Services Commission (HHSC) Child Care Regulation (CCR), are positioned to significantly contribute to the positive physical, social-emotional, and cognitive development of children. As programs progress through the TRS levels, their positive impact on children's development is amplified.

Strategic Goals: This agenda item aligns with the following goal(s) in the Strategic Plan: Goal 2: Service Optimizers Enhance the efficiency, quality, and accessibility of workforce services delivered by the TWC, ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Analysis: The Alamo region currently benefits from the expertise of 17 mentors who actively support participating centers. As of March 26th, 2026, the Alamo region boasts 487 TRS-certified Early Learning Programs of the 587 CCS programs. This cohort comprises 283 Four-Star, 158 Three-Star, and 46 Two-Star programs. TRS-certified programs represent 83% of all CCS programs within the Alamo region. TRS mentors and boards maintain consistent engagement with the Centralizing Assessment Entity to ensure a shared understanding of roles and responsibilities related to assessments. The number of providers with active scholarship agreements continues to fluctuate. As of March 26th, 2026, 587 centers hold such agreements, encompassing Licensed Centers, Licensed Child Care Homes, Military facilities, and Registered Child Care Homes. Notably, Relative Care Listed Homes are excluded from TRS program counts and percentages.

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Key data points as of March 26th, 2026, are presented below:

Texas Rising Star	Entry Level	Suspension	Total
487	85	15	587
83%	14%	3%	100%

2 Star	3 Star	4 Star	Total
46	158	283	487
10%	32%	58%	100%

Alternatives: Waivers, WSA will continue to submit waivers at the end of a child care programs entry level designation end date for approval to Texas Workforce Commission. As a reminder the criteria for receiving a waiver is the following as outlined by the Texas Rising Star Guidelines: To be eligible for an Entry Level extension waiver the child care and early learning program must be:

- located in a child care desert (an area where the number of children younger than six years of age who have working parents is at least three times greater than the capacity of licensed child care programs in the area); or serving an underserved population* as determined by TWC;
- Unable to meet the certification requirements due to a declared emergency/disaster; or
- Unable to meet the certification requirements due to conditions that are outside the child care program's control.

Fiscal Impact: N/A

Board Responsibilities: This item supports the Board's responsibility to promote high quality care and increase quality access for families in the Alamo area by providing updates on the child care landscape and needs in the community.

Recommendation: N/A

Next Steps: The Workforce Solutions Alamo (WSA) will continue to monitor assessment preparation and program application submissions. The Centralizing Assessment Entity manages assessments and scheduling, adhering to TWC guidance and processes.

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MEMORANDUM

To: Board of Directors

From: Adrian Lopez, CEO

Presented By: Kimberly Gomez, Assistant Director of Child Care Quality

Date: June 12, 2026

Subject: Parent Café- Be Strong Families Parent Café Training Institute

Summary: Workforce Solutions Alamo recognizes that parent/family involvement and education is vital for young children’s development and supports Texas Rising Star certification measures in Category 3: Program Administration. Through Parent Cafes families will have a physically and emotionally safe space to share their experiences. Be Strong Families is known for using structured, small group conversations to facilitate healing with families, build community and develop peer-to-peer relationships. Six Texas Rising Star Mentors have received training to conduct Parent Cafes in the Alamo area to strengthen parent involvement and education.

Strategic Goals: This agenda item aligns with the following goal(s) in the Strategic Plan: Goal 2: Service Optimizers Enhance the efficiency, quality, and accessibility of workforce services delivered by the TWC, ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Analysis: Six mentors attended a two-day Parent Café training in San Antonio hosted by Family Support Services. Training prepared participants to convene and conduct in-person Parent Cafes and to serve as Table Hosts during them. Planning and implementation timeline is outlined in the table below. Dates with a star provide updates since the last committee meeting.

Date	Activity / Milestone
July 28, 2025	Shared Preschool Development Grant (PDG) webinar with staff highlighting professional development opportunities
July 29, 2025	Distributed Parent Café schedule to Workforce Solutions Alamo (WSA) staff
July 30, 2025	Submitted request to quality contractor for TRS Mentors interested in supporting Parent Café sessions
August 4, 2025	Received list of TRS Mentors interested in participating
September 2025	Six TRS Mentors attended a two-day, in-person Parent Café training
January 7, 2026	Held initial planning meeting with TRS Mentors to establish session dates, topics, and delivery approach

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Date	Activity / Milestone
February 11, 2026*	Conducted second planning meeting to define family participation goals and outreach locations
March 20, 2026*	Distributed family interest form to eight centers in the Schertz area
April 1, 2026*	Held third planning meeting with TRS Mentors; reviewed session overview
April 3, 2026*	Deadline for submission of family interest forms
April 30, 2026*	First Parent Café session scheduled

During the February 11th, 2026, internal planning session with quality staff, it was determined that the focus for outreach would be the rural county with a high number of centers and the city with the highest number of centers.

It was determined that quality staff will outreach families in Schertz located in Guadalupe County. There are currently 41 centers located in Guadalupe and 13 in Schertz, excluding the after-school programs, staff identified 8 centers to outreach in Schertz. Additionally, centers are in the following zip codes: 78108 and 78154.

Table below shows the data from each County, highlighting Guadalupe information.

County	# of Centers
Atascosa	12
Bandera	2
Bexar	452
Comal	26
Frio	7
Gillespie	5
Guadalupe	41
Karnes	3
Kendall	8
Kerr	8
Medina	8
Wilson	12

City	# of Centers
Cibolo	10
Marion	1
New Braunfels	7
San Antonio	1
Schertz	13
Seguin	8
Selma	1



On March 20th, 2026, an interest form for families was shared via email with the identified child care programs to share the opportunity with families enrolled at their program.

The participation goal for families to enroll in the Parent Café sessions is 30 participants. WSA understands the complexity of family's schedules and that submissions might be low. WSA compared the data received from programs in October of 2025 to determine enrollment and number of families. The eight programs have a combined licensing capacity of 1,185 and a combined enrollment of 660 children (data from October from seven programs). This represents 403 families from the available date from seven programs.

If enrollment is low, WSA will expand outreach into other areas of Guadalupe County.

Alternatives: To expand outreach efforts if interest is low in the current focus area.

Fiscal Impact: N/A

Recommendation: N/A

Board Responsibility: This item supports the Board's responsibility to identify opportunities for families to access resources in the focused community.

Next Steps: Workforce Solutions Alamo will work with quality staff to expand outreach efforts to families and confirm location. Next internal meeting will be conducted on April 1, 2026, and fourth TBD.



MEMORANDUM

To: Board of Directors
From: Adrian Lopez, CEO
Presented By: Victoria Rodriguez, Director of Workforce Services
Date: June 12, 2026
Subject: Career Exploration Events

Summary: This memo provides an update on Workforce Solutions Alamo’s (WSA) Youth Career Exploration events and special initiatives for Program Year 2025 (PY25). In addition to WCI events, WSA Student HireAbility Navigators host three major career exploration events aimed at educating employers and job seekers about the employment of individuals with unique abilities.

Strategic Goals: All three goals are engaged for this item.

Goal 1: Texas Talent Experts

Build a statewide network of Texas Talent Experts to support workforce development by identifying skill gaps, advising employers and jobseekers, and promoting talent recruitment and retention across Texas.

Goal 2: Service Optimizers

Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Goal 3: Partnership Managers

Strengthen and expand strategic partnerships among TWC, employers, educational institutions, and community-based organizations to deliver coordinated and innovative workforce development solutions.

Analysis:

As outlined in Section 5.5 of the Workforce Commission Initiatives (WCI) Grant Statement of Work, WSA will utilize TANF grant funds to support Jobs Y’all career exploration events for middle school, high school, and postsecondary students. These events will engage employers in meaningful ways to help students explore career opportunities, understand pathways to in-demand careers, build networks, and access internships and other hands-on learning opportunities. Parents will also be encouraged to attend to support their child’s career exploration journey. Events will be branded under Jobs Y’all and may include



WSA-specific branding, with scheduling determined at the local level.

For FY2026, WSA will host four major youth career exploration events targeting various industries and youth sub-populations, with additional co-hosting opportunities currently under discussion.

Palo Alto College Open House

- Continue engagement with students exploring postsecondary and workforce training options for TX FAME.
- 112 students
- 5 schools

HireAbility Event

February 12, 2026

- Focus on connecting youth with inclusive employment opportunities.
- Highlight employer practices that support individuals with disabilities.
- 101 participants
- 5 schools
 - St. Phillips Colleges
 - Schreiner University
 - Kaduceus Adult Career Education (ACE)
 - Palo Alto College Student Accessibility Services (SAS)
 - Texas A&M USA Fate
- 5 employers
 - Bexar County Office of Emergency
 - Bexar County Dispatch
 - Relief Enterprise
 - San Antonio Fire Department Unit #40
 - Americrane

Upcoming:

Alamo Bridges to Careers

April 23, 2026

- Engage disadvantaged, transitioning, and disconnected youth.
- Connect participants to career pathways, training, and support services.
- Second Baptist Church Community Center 3310 E. Commerce St

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Pathways to Success

May 7, 2026

- Raise awareness of Registered Apprenticeship opportunities.
- Highlight apprenticeships as sustainable pathways to skilled, diverse talent.
- Focus on critical and high-demand industries.

National Intern Day

July 25, 2026

- Provide information on internship opportunities.
- Target high school juniors and seniors, college and university students, and employers.
- Promote work-based learning as a pathway to career success.

Alternatives: N/A

Fiscal Impact: WSA's strategic investments in staffing and career exploration events create long-term impact by providing youth and their families with the information, skills, and resources needed to pursue sustainable career pathways. By engaging young people early and connecting them to viable education and employment opportunities, these efforts support stronger workforce participation and long-term economic mobility while helping build a skilled and self-sufficient workforce for the region.

These initiatives reinforce WSA's commitment to empowering youth through education, training, and hands-on work experience, ensuring participants are well prepared for workforce entry and long-term career success.

Board Responsibilities: This item supports the Board's awareness of the youth activities across the 13-county region.

Recommendation:

Continue partnering with youth-serving organizations and schools to leverage resources, maximize outreach efforts, and increase youth participation. These collaborations will help expand overall reach, expose more young people to Workforce Solutions Alamo and the YES! Program, and most importantly, connect them to meaningful career pathway opportunities.

Next Steps: Continue planning upcoming youth events and discuss the scope of

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partnerships with partner agencies to support and strengthen next program year's activities.

Attachment: This items does not have attachments.

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MEMORANDUM

To: Board of Directors

From: Adrian Lopez, CEO

Presented By: Victoria Rodriguez, Director of Workforce Services

Date: June 12, 2026

Subject: Youth Service Delivery Model

Summary: To lead the state's youth workforce, WSA continually innovates and designs programs to drive measurable results. A key example is the Youth Model, a strategic approach that brings together schools, employers, and youth through targeted events, programs, and services. This model is designed to streamline engagement among all stakeholders, with the overarching goal of equipping the Alamo region's youth with high-demand skills and pathways to sustainable, well-paying employment.

Strategic Goals: All three goals are engaged for this item.

Goal 1: Texas Talent Experts: Build a statewide network of Texas Talent Experts to support workforce development by identifying skill gaps, advising employers and jobseekers, and promoting talent recruitment and retention across Texas.

Goal 2: Service Optimizers: Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Goal 3: Partnership Managers: Strengthen and expand strategic partnerships among TWC, employers, educational institutions, and community-based organizations to deliver coordinated and innovative workforce development solutions.

Analysis: Over the past year, the Youth Model has guided WSA in sponsoring events like ACE Race, expanding partnerships such as CAST STEM, promoting work experiences for in-school youth, and developing internship opportunities with engaged employer partners. These initiatives have strengthened connections among youth, schools, and employers, providing participants with meaningful opportunities to build skills and gain hands-on experience in preparation for successful careers. Moving forward, staff will continue to leverage the Youth Model to strategically form partnerships that further strengthen the region's workforce.

Alternatives: N/A

Fiscal Impact: This initiative demonstrates a strong fiscal impact by leveraging resources

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from all partners, including employers, to enhance the development of the region's talent pipeline. By combining financial and in-kind contributions, the program maximizes investment efficiency, strengthens workforce capacity, and generates measurable returns in regional economic and employment outcomes.

Board Responsibilities: This item supports the Board's awareness of Youth Model updates and progression.

Recommendation: Staff will continue to expand and refine this model to ensure the delivery of consistent services and the development of strategic, sustainable partnerships.

Next Steps: WSA will review the year's progress of the Youth Model and develop a comprehensive toolkit designed to empower partners and families. This resource will guide them in engaging fully with the range of opportunities available to youth, ensuring they can take advantage of programs, events, and services that support skill development and career readiness.

Attachment: This items does not have attachments.



MEMORANDUM

To: Board of Directors

From: Adrian Lopez, CEO

Presented By: Ricardo Ramirez, Ph.D., Director of Quality Assurance

Date: June 12, 2026

Subject: **Data Release Overview**

Summary: Boards are charged with conducting workforce development research, regional labor market analysis, and economic conditions (WIOA Sec. 107(d)(2)). Part of the research involves analyzing and reporting information from data releases of the Texas Workforce Commission (TWC), the Bureau of Labor Statistics (BLS), the US Census Bureau, and others, such as:

- Current Employment Statistics (CES), Quarterly Census of Employment and Wages (QCEW), Local Area Unemployment Statistics (LAUS), American Community Survey (ACS), and others.

Strategic Goals: This agenda item aligns with the following goal(s) in the Strategic Plan:

Goal 1: Texas Talent Experts

Build a statewide network of Texas Talent Experts to support workforce development by identifying skill gaps, advising employers and job seekers, and promoting talent recruitment and retention across Texas.

Goal 2: Service Optimizers

Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Goal 3: Partnership Managers

Strengthen and expand strategic partnerships among TWC, employers, educational institutions, and community-based organizations to deliver coordinated and innovative workforce development solutions.

Analysis: Main Takeaways

- **Federal Government:** Substantial contraction/decline in early 2025.
- **Food Manufacturing:** Substantial job declines in early 2025.
- **Auto Sector:** Within an otherwise growing Transportation Equipment trajectory, some cooling, though it's likely due to seasonality.
- **Unemployment:** Staff is recapturing how we report unemployment information for planning and increased preparedness.
 - **Five industries drive most dislocations (~53%):** Admin & Support; Health Care; Professional/Scientific/Technical; Construction; and, Finance & Insurance.
 - **Prime-age workers are most affected:** Ages 25-44 represent ~52% of dislocations.
 - **Hispanic share of the unemployed:** Accounts for ~49.3% of the regional total.
 - **Employer concentration is low:** Across 4,200 reported employers, the top 25 account for only ~9.5%, meaning that dislocations are spread broadly rather than driven by large layoffs.

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Monthly Data Release Analyses – Highlights

Year-over-Year (YoY) and Month-over-Month (MoM) Employment Highlights (from the most recent data release). The slide presentation presents an overall analysis of each of these industries.

- **Government (slides 6-8):** Driven by Federal Government (not Local or State); experienced a YoY -3.8K decrease in employment in early 2025. The analysis identified a substantial decrease in employment beginning in 2025, including YoY shrinkage in Texas and six metro areas.
- **Manufacturing (slides 9-13):** Experienced a YoY -1.4K decrease (using CES data). A separate decline was identified as likely occurring before the Feb 2024-25 period, with overlapping, more granular data from QCEW covering Q3 2024 – Q4 2025.
 - The contraction involved a loss of 4K jobs in Food Manufacturing, which occurred at the onset of 2025, and the loss was particularly steep in the SA-NB metro.
 - Transportation Equipment showed a YoY loss of 652 jobs, but this was likely due to seasonality. The industry has grown steadily since 2022, and the SA-NB metro has outpaced Texas and the three largest metro peers in growth.
- **Trade, Transportation, & Utilities (slides 14-15):** While the super-sector experienced a MoM -1.5 K decrease, the trendline identified that it was due to seasonality (so no further research was needed).

Unemployment Highlights (slides 16-32)

The presentation of unemployment follows an approach like the one WSA used during COVID and serves as a template for operational and strategic planning and preparedness. The data include a total of 28,562 Unemployment Insurance claimants, reflecting the following:

- **Five industries drive most dislocations (~53%):** Admin & Support, Health Care, Professional/Scientific/Technical, Construction, and Finance & Insurance
- **Prime-age workers are most affected:** ages 25-44 represent ~52% of dislocations
- **Hispanic share of the unemployed:** accounts for ~49.3% of the regional total
- **Employer concentration is low:** across 4,200 reported employers, the top 25 account for only ~9.5%, meaning that dislocations are spread broadly rather than driven by large layoffs

The presentation includes the unemployment information from various angles, including: by County, Urban/Rural, a historical trendline, by industry, by race/ethnicity, age, education, sex, Veteran status, and by employers. The last set presents unemployment counts for each county by industry.

Alternatives: The data analysis serves as a foundational function to support policy, planning, service design, and the implementation of data- and market-driven solutions that promote jobs for the region's workers and employers.

Fiscal Impact: None.

Board Responsibilities: The effort supports the Board's responsibility to conduct data collection, research, and analysis related to the workforce needs of the regional economy, as the Board, after receiving input from a wide array of stakeholders, determines that it is necessary to carry out its functions (WIOA Sec. 107(d)(2)).

Recommendation: Continue building a coordinated internal and external team- and partner-based mechanism to fully utilize the data available to WSA.



Next Steps: Continue performing follow-up actions, including:

- Analyses of associated performance measures (e.g., 10-Week Reemployment, RESEA, etc.).
- Analyze Openings-to-Unemployment ratios for affected workers.
- Identify employers who are hiring and seek talent from the job seeker pool.
- Report the information to the program operations team and contractors.
- Establish relationships with potential external partners to further promote research.

Attachment: None.

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MEMORANDUM

To: Board of Directors
From: Adrian Lopez, CEO
Presented By: Dr. Ricardo Ramirez, Director of Quality Assurance
Date: June 12, 2026
Subject: **Strategy – Internal and External Monitoring and Training Schedule**

Summary: Quality Assurance (QA) briefing on the monitoring and training schedules. The item does not require Board action.

Strategic Goals: This item mainly aligns with the following goal in the Strategic Plan:

Goal 2: Service Optimizers

Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Analysis: Monitoring plays an integral role in the workforce system's internal controls. It helps ensure that programs achieve intended results, that resources are protected from waste, fraud, and abuse, and that these are used efficiently and effectively for authorized purposes. The monitoring also helps ensure that staff capture and report reliable, timely information to support improved decision-making.

QA reports the following estimated and actual program timelines and the WSA staff training schedule for 2025-2026.



Training Schedule

Est. Dates	Num	Topic
		Part 1: Workforce Development & Local Boards
Completed	1	Workforce Development System
July-Aug	2	Local Workforce Development Boards
		Part 2: Local Plan
Partial Compl.	3	Local Plan
Feb-Mar	4	High Performing Board
		Part 3: Labor Market Assessment & Planning
Apr-May	5	Employment-Related Measures I
	6	Employment-Related Measures II
		Part 4: Board Agreements & Contracts
Jun-Jul	7	TWC Agreements and Grants
	8	WSA Contracts
		Part 5: Workforce Policies
Aug-Sept	9	Federal & State Guidance
	10	Local Policies
		Part 6: Performance
Oct-Nov	11	TWC-Contracted Performance
	12	Locally-Developed Performance
		Part 7: Internal Controls
Dec-Jan	13	Risk Assessment
	14	Quality Assurance & Quality Control

Alternatives:

- The monitoring plan helps retain QA's certification in preventing waste, fraud, and abuse and ensuring resources are efficiently and effectively invested in productive and allowable activities.
- The training plan helps staff gain a greater understanding of the workforce development mission and environment as one of the 28 workforce boards in Texas serving job seekers and employers.

Fiscal Impact:

- External Program Monitoring contract with Ms. Christine Nguyen, CPA: \$225,000.
- Staff Training: No reportable costs.



Recommendation:

- **Program Monitoring Timeline:** QA will continue transitioning the informal reviews to the formal Follow-Up reports and will provide updates to the Board.
- **Training Schedule:** Dr. Ricardo will continue scheduling the training not only for WSA directors and managers but also for all staff. The training topics and schedule will be adjusted as may be needed.

Next Steps: QA will:

- Continue implementing the monitoring timeline, make any necessary adjustments as they arise, and report the outcomes of the engagements to the Board.
- Provide the staff training as planned, gather feedback from the Board, CEO, and staff, and continue instilling a workforce development-oriented culture framed within WSA's goals and mission.

ATTACHMENTS: None.



MEMORANDUM

To: Board of Directors
From: Adrian Lopez, CEO
Presented By: Victoria Rodriguez, Director of Workforce Services
Date: June 12, 2026
Subject: Program Briefing

Summary: Workforce Solutions Alamo consistently pursues innovative workforce opportunities to better serve our 13-county region. Among the 44 current projects and special initiatives underway, staff would like to highlight two key efforts today: PROWD (Partners in Reentry Opportunities in Workforce Development) and the National Dislocated Worker Grant. These initiatives reflect our continued commitment to expanding workforce access, supporting targeted populations, and strengthening regional economic mobility.

Strategic Goals: This agenda item aligns with the following goal(s) in the Strategic Plan:

Goal 2: Service Optimizers

Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Goal 3: Partnership Managers

Strengthen and expand strategic partnerships among TWC, employers, educational institutions, and community-based organizations to deliver coordinated and innovative workforce development solutions.

Analysis:

PROWD (Partners in Reentry Opportunities in Workforce Development)- Staff continue to advance key operational and performance activities related to the grant, including ongoing Department of Labor (DOL) monitoring, Stage 3 budget implementation, and verification that all required information is accurately reflected in GPMS. Program performance continues to show strong progress, with 227 of the 600 targeted participants enrolled to date, 154 participants placed into employment, 173 participants completing training, and 162 participants achieving measurable skill gains (MSGs) through documented skill progression.

Staff anticipate that the Stage 3 budget approval process will be delayed, which is expected to impact participation levels during the final phase of the grant. Because participants were required to be active during the initial contract period in order to qualify for follow-up services under Stage 3, staff expect a lower volume of participant engagement and service activity during the remaining grant period.



National Dislocated Worker Grant (NDWG)- The NDWG program continues to strengthen outreach and recruitment strategies to address disaster recovery workforce needs across the region. During this reporting period, staff successfully engaged employers supporting recovery efforts and secured a total of 13 Disaster Relief Employment (DRE) positions. Coordination efforts remain ongoing with the Kerr Economic Development Corporation, as well as the City and County of Kerr, to further expand placement opportunities and strengthen local recovery partnerships. To date, 15 participants have been enrolled in the program, with 8 participants successfully matched to DRE positions. Staff continue to work closely with participants currently in the pipeline to secure additional placements and ensure timely service delivery.

For participants not immediately matched to a DRE opportunity, staff are providing individualized career services, including employment assistance, career exploration, and evaluation of potential training opportunities. Once the program reaches its DRE placement goal of 10 participants, the primary focus will transition toward training services, with an emphasis on upskilling and credential attainment aligned with regional labor market demand within the Alamo area. Outreach activities remain active, with staff conducting up to three outreach attempts through multiple communication methods for referred and interested individuals. The team also continues to expedite eligibility determinations and enrollment processes to support rapid participant engagement and service access.

Alternatives: The PROWD and NDWG programs continue to advance coordinated workforce strategies that support both reentry populations and disaster recovery needs across the region. Through PROWD (Partners in Reentry Opportunities in Workforce Development), staff are strengthening pathways to employment for justice-involved individuals by connecting participants to supportive services, training opportunities, and employer partnerships designed to reduce barriers to employment and promote successful reintegration. In parallel, the NDWG program is expanding disaster recovery workforce capacity by engaging employers, securing Disaster Relief Employment (DRE) positions, and coordinating with regional partners to support community recovery efforts. Both initiatives reflect ongoing efforts to align individualized career services, training opportunities, and employer engagement to meet evolving labor market demands while increasing employment outcomes across the Alamo region.

Fiscal Impact: These efforts generate a direct return on investment by connecting available talent to employment opportunities within expanding industries.

Board Responsibilities: This item supports the Board's responsibility to understand the scope and purpose of services provided by staff.

Recommendation: It is recommended that both the PROWD and NDWG initiatives continue to be fully supported and strategically aligned as key components of the region's workforce development strategy. These programs demonstrate strong return on investment by effectively connecting targeted populations to employment opportunities in growing and in-demand industries, while also addressing critical regional needs such as reentry support and disaster recovery. Continued investment in employer engagement, individualized career services, and training pathways will further strengthen outcomes, improve placement rates, and ensure that workforce services remain responsive to labor market demands across the Alamo region.

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Next Steps: Moving forward, staff should prioritize expanding employer partnerships to increase placement opportunities for both PROWD and NDWG participants, while accelerating enrollment and eligibility processes to ensure timely service delivery. For NDWG, efforts should continue toward achieving and sustaining the Disaster Relief Employment (DRE) placement goal, followed by a structured transition toward training and credential attainment services. For PROWD, continued focus should be placed on reducing barriers to employment and strengthening supportive services that lead to long-term retention. Across both programs, staff should maintain consistent outreach efforts, strengthen data tracking and performance reporting, and align training opportunities with high-demand occupations to maximize participant success and program impact.

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MEMORANDUM

To: Board of Directors
 From: Adrian Lopez, Chief Executive Officer
 Presented by: Gabriela Navarro Garcia, Controller
 Date: June 12, 2026
 Regarding: Financial Report – March 31, 2026

SUMMARY: Financial reports through March 31, 2026, have been prepared for the fiscal year October 1, 2025, through September 30, 2026; the straight-line expenditure benchmark is 50% of the budget. The board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures.

CORPORATE BUDGET:

Expenditures	% Expensed	Comments
Personnel	45.79%	The personnel expenditures are acceptable within the budget.
Board Facility	42.98%	The WSA Board facility expenditures are acceptable and within the budget.
Equipment	39.77%	Equipment expenditures are projected to increase in the coming months due to the scheduled replacement of computer equipment, which carries a five-year useful life.
General Office Expense	38.09%	The primary budget surplus is due to the insurance contingency.
Professional Services	29.33%	This variance consists in a timing difference in monitoring expenditures. Legal and professional services related to temporary staffing are utilized as needed to support the agency.
Board Training & Development	27.96%	The board continues to monitor any future training and development for our board members.
Total Expense	41.71%	

Corporate expenditure represents 4.29% of overall expenditures, and demonstrating a budget surplus of approximately 8.29% through March 2026.

FACILITIES AND INFRASTRUCTURE BUDGET:

Expenditures	% Expensed	Comments
Overall	46.20%	The facility expenditures represent 3.46% of the overall expenditures and reflecting a 3.8% straight-line budget surplus. This is an acceptable variance.

ACTIVE GRANTS ONLY (TWC):

Grant	End date	Budget	% Expense	Comments
26TAF Temporary Assistance for Needy Families	10/31/2026	\$6,636,840	38.55%	The board continues to closely monitor expenditures to spend all funds by the end of the contract period.
26CCQ – Child Care Quality	10/31/2026	\$4,999,269	28.38%	The board expects to spend the funds during the third and fourth quarters. Expenditures include purchase of quality materials for child care centers.
26CQF- Quality Improvement Activity	10/31/2026	\$4,732,602	24.99%	The board expects to utilize the funds over the coming months through scheduled TRS incentive activities. In addition, a portion of the funds is projected to support Teacher Appreciation incentives. These planned expenditures ensure that available funds are used meaningfully to support and uplift those who provide essential services to children and families.
25MTC – Military to Civilian Employment Program	06/30/2026	\$225,085	50%	Grant was extended through June 30, 2026. Expenditures are expected to increase in the next months.
NDW- National Dislocated Worker	09/30/2027	\$723,455	3.62%	Expenses are projected to materialize over the coming months, with approximately \$230,000 in committed costs for currently active clients.

ACTIVE GRANTS ONLY (NON-TWC):

Grant	End date	Budget	% Expense	Comments
DOL Building Pathways	09/30/2029	\$2,000,000	4.06%	Grant received for a 4-year period. Expenditures will start increasing in the next months.
22RTW	05/31/2025	\$65,554,565	58.32%	Expenditures are expected to be finalized by May 2026.
25RTW	05/31/2026	\$11,114,758	59.44%	Expenditures will continue to be reflected in the coming months as outstanding invoices come in for training started in the contract period.

ATTACHMENTS:

Financial Statements – March 2026

**Workforce Solutions Alamo
Corporate Expenditure Report
FY 2025 - 2026
as of March 2026**

	Annual Budget	Amendment # 1	Revised Budget	YTD Expenses	% Expensed	Balance
PERSONNEL						
Salaries/Wages	\$ 4,349,164	\$ -	4,349,164	\$ 2,045,485	47.03%	\$ 2,303,679
Fringe Benefits	1,057,498	64,424	1,121,922	545,457	48.62%	576,465
Staff Travel	153,874	-	153,874	23,798	15.47%	130,076
Staff Training & Development	112,000	-	112,000	12,185	10.88%	99,815
PERSONNEL SUBTOTAL:	\$ 5,672,536	\$ 64,424	5,736,960	\$ 2,626,925	45.79%	\$ 3,110,035
BOARD FACILITY						
Rent	\$ 481,749	-	481,749	\$ 193,143	40.09%	\$ 288,606
Storage	\$ 3,600	-	3,600	\$ 17,680	491.10%	\$ (14,080)
Maintenance and Repair	15,029	-	15,029	4,220	28.08%	10,809
BOARD FACILITY SUBTOTAL:	\$ 500,378	\$ -	500,378	\$ 215,043	42.98%	\$ 285,335
EQUIPMENT/RELATED COSTS						
Equipment Purchases	\$ 120,700	-	120,700	\$ 9,460	7.84%	\$ 111,240
Equipment Rental	-	-	-	6,807	0.00%	(6,807)
Repair & Maintenance	-	-	-	-	0.00%	-
Software Licenses & Maintenance	163,864	-	163,864	96,912	59.14%	66,952
EQUIPMENT/RELATED COSTS SUBTOTAL:	\$ 284,564	\$ -	284,564	\$ 113,179	39.77%	\$ 171,385
GENERAL OFFICE EXPENSES						
Communications	\$ 14,618	-	14,618	\$ 23,398	160.06%	\$ (8,780)
Advertising	1,000	-	1,000	-	0.00%	1,000
Insurances	268,981	-	268,981	32,979	12.26%	236,002
Office Supplies	18,000	-	18,000	1,657	9.21%	16,343
Postage/Shipping/Other	4,200	-	4,200	244	5.81%	3,956
Printing, Binding & Reproduction	7,000	-	7,000	3,294	47.06%	3,706
Publications & Subscriptions	11,829	-	11,829	6,696	56.61%	5,133
Dues	14,580	-	14,580	7,637	52.38%	6,943
Marketing (External)	100,000	-	100,000	69,000	69.00%	31,000
Miscellaneous Costs	26,000	-	26,000	6,342	24.39%	19,658
Non Federal	50,000	-	50,000	45,389	90.78%	4,611
GENERAL OFFICE EXP SUBTOTAL:	\$ 516,208	\$ -	516,208	\$ 196,637	38.09%	\$ 319,571
PROFESSIONAL SERVICES						
Legal Services-Corporate	\$ 125,000	-	125,000	\$ 47,400	37.92%	\$ 77,600
Legal Services-Other	75,000	-	75,000	22,909	30.55%	52,091
Audit	82,000	-	82,000	25,600	31.22%	56,400
Monitoring (Contractor)	435,000	-	435,000	71,350	16.40%	363,650
Professional Services	939,124	-	939,124	312,675	33.29%	626,449
Payroll Fees	41,566	-	41,566	17,964	43.22%	23,602
PROFESSIONAL SERVICES SUBTOTAL:	\$ 1,697,690	\$ -	1,697,690	\$ 497,899	29.33%	\$ 1,199,791
BOARD EXPENSES						
Board Member Travel	\$ 15,000	-	15,000	\$ 3,680	24.53%	\$ 11,320
Board Member Training/Development	20,000	-	20,000	4,400	22.00%	15,600
Board Meetings & Misc. Costs	10,000	-	10,000	4,500	45.00%	5,500
BOARD EXPENSES SUBTOTAL:	\$ 45,000	\$ -	45,000	\$ 12,580	27.96%	\$ 32,420
TOTAL EXPENSES	\$ 8,716,376	\$ 64,424	8,780,800	\$ 3,662,264	41.71%	\$ 5,118,536
SUMMARY:						
Personnel	\$ 5,672,536	64,424	5,736,960	\$ 2,626,925	45.79%	\$ 3,110,035
Board Facility	500,378	-	500,378	215,043	42.98%	285,335
Equipment/Related Costs	284,564	-	284,564	113,179	39.77%	171,385
General Office Expenses	516,208	-	516,208	196,637	38.09%	319,571
Professional Services	1,697,690	-	1,697,690	497,899	29.33%	1,199,791
Board Expenses	45,000	-	45,000	12,580	27.96%	32,420
TOTAL CORPORATE EXPENSES	\$ 8,716,376	\$ 64,424	8,780,800	\$ 3,662,264	41.71%	\$ 5,118,536

Workforce Solutions Alamo
Grant Summary Report
FY 2025-2026
as of March 2026

Grant	Remaining Balance			Expenses FY 25 - 26	Total Grant		Grant Expended	Months Remaining
	Grant Awards	as 9/30/25	Revised FY26 Budget		Expenses	Grant Balance		
2024 WIOA ADULT SERVICES	\$ 5,576,777.00	\$ 1,104,933.72	\$ 1,109,870	\$ 546,080.65	\$ 5,017,923.93	\$ 558,853.07	89.98%	3
2025 WIOA ADULT SERVICES	\$ 4,836,736.00	\$ 4,836,736.00	\$ 4,836,736	\$ 1,632,081.06	\$ 1,632,081.06	\$ 3,204,654.94	33.74%	15
2024 WIOA DISLOCATED WORKER	\$ 4,670,305.00	\$ 1,568,597.17	\$ 1,569,927	\$ 1,052,652.66	\$ 4,154,360.49	\$ 515,944.51	88.95%	3
2025 WIOA DISLOCATED WORKER	\$ 4,111,151.00	\$ 4,111,151.00	\$ 4,111,151	\$ 1,247,917.83	\$ 1,247,917.83	\$ 2,863,233.17	30.35%	15
2024 WIOA YOUTH SERVICES	\$ 5,910,587.00	\$ 1,714,339.97	\$ 1,716,540	\$ 917,412.18	\$ 5,113,659.21	\$ 796,927.79	86.52%	3
2025 WIOA YOUTH SERVICES	\$ 5,087,523.00	\$ 4,793,925.53	\$ 4,793,926	\$ 883,017.25	\$ 1,176,614.72	\$ 3,910,908.28	23.13%	15
WIOA RAPID RESPONSE	\$ 51,557.00	\$ 37,431.78	\$ 37,432	\$ 20,821.35	\$ 34,946.57	\$ 16,610.43	67.78%	3
WIOA RAPID RESPONSE **	\$ 0.00		\$ 12,889	0	0	\$ 0.00	0.00%	15
NATIONAL DISLOCATED WORKER GRANT - DISASTER RECOVER	\$ 723,455.00		\$ 436,952	\$ 26,216.99	\$ 26,216.99	\$ 697,238.01	3.62%	18
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	\$ 6,590,722.00	\$ 522,848.13	\$ 528,676	\$ 385,251.16	\$ 6,453,125.03	\$ 137,596.97	97.91%	
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	\$ 6,636,840.00		\$ 6,186,840	\$ 2,558,740.41	\$ 2,558,740.41	\$ 4,078,099.59	38.55%	7
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	\$ 1,031,512.00	\$ -	\$ 1,031,512	\$ 558,407.44	\$ 558,407.44	\$ 473,104.56	54.13%	6
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	\$ 105,000.00		\$ 105,000			\$ 105,000.00	0.00%	6
NON CUSTODIAL PARENT	\$ 437,578.00	\$ 432,300.98	\$ 432,421	\$ 203,373.05	\$ 208,650.07	\$ 228,927.93	47.68%	6
CC SRVCS FORMULA ALLOCATION-CCF	\$ 125,506,409.00	\$ 3,092,862.50	\$ 3,308,275	\$ 3,476,410.63	\$ 125,889,957.13	\$ (383,548.13)	100.31%	
CC SRVCS FORMULA ALLOCATION-CCF	\$ 123,251,770.00	\$ -	\$ 120,587,242	\$ 50,354,765.13	\$ 50,354,765.13	\$ 72,897,004.87	40.86%	9
CC DVLPMNT FUND LOCAL MATCH - CCM	\$ 7,595,230.00	\$ 7,595,230.00	\$ 7,595,230	\$ 7,595,230.00	\$ 7,595,230.00	\$ -	100.00%	
CC DVLPMNT FUND LOCAL MATCH - CCM **	\$ 7,536,082.00	\$ -	\$ 7,536,082	\$ -	\$ -	\$ 7,536,082.00	0.00%	9
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	\$ 8,563,129.00	\$ 20,899.65	\$ -	\$ 22,674.99	\$ 8,564,904.34	\$ (1,775.34)	100.02%	
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	\$ 8,722,082.00	\$ 8,219,875.85	\$ 8,217,735	\$ 3,832,301.59	\$ 4,334,507.74	\$ 4,387,574.26	49.70%	9
TRADE ACT SERVICES	\$ 5,000.00	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000.00	0.00%	6
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	\$ 667,237.00	\$ 57,349.50	\$ 57,606	\$ 60,341.04	\$ 670,228.54	\$ (2,991.54)	100.45%	
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	\$ 990,767.00	\$ -	\$ 990,767	\$ 356,568.23	\$ 356,568.23	\$ 634,198.77	35.99%	9
RESOURCE ADMIN GRANT **	\$ 27,951.00	\$ -	\$ 11,857	\$ 7,329.18	\$ 7,329.18	\$ 20,621.82	26.22%	6
TEXAS VETERANS COMMISSION **	\$ 299,138.00		\$ 299,138	\$ 159,042.47	\$ 159,042.47	\$ 140,095.53	53.17%	6
CC QUALITY - CCQ	\$ 4,412,859.00	\$ 527,432.09	\$ 383,817	\$ 434,644.03	\$ 4,320,070.94	\$ 92,788.06	97.90%	
CC QUALITY - CCQ	\$ 4,999,269.00	\$ -	\$ 4,999,269	\$ 1,419,032.77	\$ 1,419,032.77	\$ 3,580,236.23	28.38%	7
QUALITY IMPROVEMENT ACTIVITY	\$ 4,069,145.00	\$ 257,249.81	\$ 257,249	\$ 257,249.81	\$ 4,069,145.00	\$ -	100.00%	
QUALITY IMPROVEMENT ACTIVITY	\$ 4,732,602.00		\$ 4,732,602	\$ 1,182,900.00	\$ 1,182,900.00	\$ 3,549,702.00	24.99%	7
REEMPLOYMENT SERVICES - REA	\$ 1,628,778.00	\$ 235,079.22	\$ 236,877	\$ 235,086.59	\$ 1,628,785.37	\$ (7.37)	100.00%	
REEMPLOYMENT SERVICES - REA	\$ 1,437,723.00		\$ 1,437,723	\$ 651,560.98	\$ 651,560.98	\$ 786,162.02	45.32%	6
PARTNERS FOR REENTRY OPPORTUNITIES IN WD (PROWD)	\$ 1,174,500.00	\$ 719,717.46	\$ 391,500	\$ 174,859.33	\$ 629,641.87	\$ 544,858.13	53.61%	18
MILITARY TO CIVILIAN EMPLOYMENT PROGRAM	\$ 225,085.00	\$ 188,646.27	\$ 188,688	\$ 76,099.88	\$ 112,538.61	\$ 112,546.39	50.00%	3
MILITARY TO CIVILIAN EMPLOYMENT PROGRAM **	\$ 0.00		\$ 93,785			\$ 0.00	0.00%	
TEACHER EXTERNSHIP	\$ 200,000.00	\$ 48,497.33	\$ 48,533	\$ 48,497.66	\$ 200,000.33	\$ (0.33)	100.00%	
TEACHER EXTERNSHIP **	\$ 200,000.00	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000.00	0.00%	10
STUDENT HIREABILITY NAVIIGATOR	\$ 210,000.00	\$ 184,666.21	\$ 184,666	\$ 95,025.47	\$ 120,359.26	\$ 89,640.74	57.31%	5
STUDENT HIREABILITY NAVIIGATOR **	\$ 0.00		\$ 17,500			\$ 0.00	0.00%	
VOCATIONAL REHABILITATION-VR INFRA SUPPORT	\$ 799,830.23	\$ 735,850.36	\$ 735,850	\$ 384,149.81	\$ 448,129.68	\$ 351,700.55	56.03%	5
VOCATIONAL REHABILITATION-VR INFRA SUPPORT**	\$ 0.00		\$ 66,572			\$ 0.00	0.00%	
PAID WORK EXPERIENCE (PWE)	\$ 187,500.00	\$ -	\$ 187,500	\$ 5,559.67	\$ 5,559.67	\$ 181,940.33	2.97%	18
TRAINING & EMPLOYMENT NAVIGATOR PILOT	\$ 195,856.00	\$ 38,645.32	\$ 38,743	\$ 6,241.51	\$ 163,452.19	\$ 32,403.81	83.46%	
WORKFORCE COMMISION INITIATIVES	\$ 100,250.00		\$ 100,250	\$ 65,164.52	\$ 65,164.52	\$ 35,085.48	65.00%	6
SUMMER EARN & LEARN (SEAL)	\$ 900,000.00		\$ 900,000	\$ 38,632.40	\$ 38,632.40	\$ 861,367.60	4.29%	6
SNAP EMPLOYMENT & TRAINING PARTNERSHIP	\$ 33,000.00		\$ 33,000	\$ -	\$ -	\$ 33,000.00	0.00%	6
ADAM SCRIPPS FOUNDATION FUND	\$ 187,500.00	\$ 167,257.66	\$ 167,258	0	\$ 20,242.34	\$ 167,257.66	10.80%	
KRONKOWSKY FOUNDATION FUND	\$ 21,000.00	\$ 12,120.55	\$ 12,121	\$ 2,086.92	\$ 10,966.37	\$ 10,033.63	52.22%	

**Workforce Solutions Alamo
Grant Summary Report
FY 2025-2026
as of March 2026**

Grant	Grant Awards	Remaining Balance		Revised FY26 Budget	Expenses FY 25 - 26	Total Grant		Grant Expended	Months Remaining
		as 9/30/25				Expenses	Grant Balance		
READY TO WORK-COSA	\$ 65,554,565.00	\$ 27,877,989.01	\$ -	\$ 557,995.50	\$ 38,234,571.49	\$ 27,319,993.51	58.32%		
READY TO WORK-COSA	\$ 11,114,758.14	\$ 8,308,848.65	\$ 8,346,667	\$ 3,801,026.14	\$ 6,606,935.63	\$ 4,507,822.51	59.44%	2	
DOL BUILDING PATHWAYS	\$ 2,000,000.00	\$ 1,944,207.51	\$ 597,648	\$ 25,366.15	\$ 81,158.64	\$ 1,918,841.36	4.06%	43	
TEXAS MUTUAL INS COMPANY CHARITABLE GRANT	\$ 100,000.00	\$ 1,367.64	\$ 11,318	0	\$ 98,632.36	\$ 1,367.64	98.63%		
TEXAS MUTUAL INS COMPANY CHARITABLE GRANT	\$ 62,500.00	\$ 62,500.00	\$ 62,500	0	0	\$ 62,500.00	0.00%	7	
LIFT FUND	\$ 3,600.00	\$ 1,948.66	\$ -	\$ 194.83	\$ 1,846.17	\$ 1,753.83	51.28%		
TJX FOUNDATION GRANT	\$ 15,000.00	\$ -	\$ -	0	0	\$ 15,000.00	0.00%		
GRAND TOTAL	\$ 433,499,858.37	\$ 79,420,505.53	\$ 199,950,439	\$ 85,358,009.26	\$ 286,224,503.10	\$ 147,260,355.27			

**Workforce Solutions Alamo
Facilities & Infrastructure Report
FY 2025 - 2026
as of March 2026**

Facilities & Infrastructure	Annual Budget	YTD Expenses	% Expensed	Balance
Workforce Facilities	\$ 6,386,802	\$ 2,950,779	46.20%	\$ 3,436,023
TOTAL FACILITIES EXPENSES	\$ 6,386,802	\$ 2,950,779	46.20%	\$ 3,436,023

Facilities	End of Lease	Note	Facilities	End of Lease	Note
Port SA	4/30/2034		S. Flores	7/31/2028	
O'Connor	10/5/2034		Kerrville	4/30/2029	
Pearsall	3/31/2030		Datapoint	3/31/2030	
Hondo	12/31/2027		Datapoint - Child Care	3/31/2030	
SA Foodbank	Month to Month		E. Houston	8/16/2030	
Kenedy	1/31/2027		New Braunfels	1/31/2032	
Pleasanton	1/31/2028		Bandera	1/14/2028	
Floresville	7/31/2026				
Boerne	11/30/2026				
Seguin	1/15/2027				



MEMORANDUM

To: Board of Directors
 Presented by: Gabriela Navarro Garcia, Controller
 Date: June 12, 2026
 Regarding: Client Expenditure Analysis

SUMMARY: *Update and Possible Discussion on Support Services with TWC Programs and Ready to Work Funds.*

The Board continues to monitor and analyze client support services for the fiscal year to identify the most common barriers for job training and job placement. The analysis will be utilized to have ongoing discussions with our partners to identify additional resources for our clients.

ANALYSIS:

In the current Fiscal Year through March 2026, a total of \$642,313 has been expensed for support services to assist our clients.

TWC Programs – There is a slight increase in percentage allocated to rent support and transportation. Overall expenses total \$461,169, trending similar to FY25. Rent and transportation continue to be the highest costs for support services.

Client Expenditure Comparison - TWC Programs as of March 2026						
Category	FY24 Allocation		FY25		FY26 Allocation	
	FY24 Actuals	%	FY25 Actuals	Allocation %	FY26 Year-to-Date	%
Work Related	\$ 30,205	5.59%	\$ 105,232	11.38%	\$ 45,710	9.91%
Rent	\$ 201,270	37.27%	\$ 389,776	42.16%	\$ 212,931	46.17%
Utilities	\$ 31,049	5.75%	\$ 66,829	7.23%	\$ 35,073	7.61%
Transportation	\$ 194,106	35.95%	\$ 251,816	27.24%	\$ 135,171	29.31%
Incentives	\$ 45,056	8.34%	\$ 72,650	7.86%	\$ 26,600	5.77%
Youth - Support Services	\$ 38,313	7.10%	\$ 38,247	4.14%	\$ 5,685	1.23%
TOTAL:	\$ 539,999	100.00%	\$ 924,550	100.00%	\$ 461,169	100.00%

Ready to Work – There is a significant decrease in rental assistance requests in the RTW Program. Overall expenses total \$181,143, trending \$30,000 more compared to FY25. Highest support services requests come from transportation and utilities.

Client Expenditure Comparison- Ready to Work as of March 2026						
Category	FY24 Allocation		FY25		FY26 Allocation	
	FY24 Actuals	%	FY25 Actuals	Allocation %	FY26 Year-to-Date	%
Rent	\$ 121,209	52.67%	\$ 110,448	37.59%	\$ 21,855	12.07%
Utilities	\$ 52,095	22.64%	\$ 87,881	29.91%	\$ 50,978	28.14%
Transporation	\$ 15,123	6.57%	\$ 37,360	12.71%	\$ 48,003	26.50%
Laptops/Computers	\$ 28,019	12.18%	\$ 22,918	7.80%	\$ 17,675	9.76%
Training Related	\$ 2,113	0.92%	\$ 8,243	2.81%	\$ 7,426	4.10%
Other: Medical, Legal, Food, Daycare, Loans	\$ 11,565	5.03%	\$ 26,988	9.18%	\$ 35,206	19.44%
TOTAL:	\$ 230,125	100.00%	\$ 293,838	100.00%	\$ 181,143	100.00%

MEMORANDUM

To: Board of Directors
 From: Adrian Lopez, Chief Executive Officer
 Presented by: Gabriela Navarro Garcia, Controller
 Date: June 12, 2026
 Regarding: County by County Expenditure Analysis

SUMMARY: *Update and Possible Discussion on Service Delivery Expenditure by County.* The preparation of the annual budget considers allocation factors, under Texas Administrative Code, Chapter 800, Chapter B, Allocations. These allocations provide guidance in allocating funds by each county within the Service Delivery Area. TWC awards contracts in aggregate amounts to the Alamo region, requiring the board to serve participants throughout the region.

Upon request of local officials, the board continues to analyze expenditures by County to ensure that each county is receiving a fair share of the fund's allocation by state allocation factors.

ANALYSIS: The board has evaluated the initial budget allocation, year-to-date expenditures, and year-to-date variance analysis for each county. The budget and actual expenditures percentages through March 31, 2026, for Bexar and Rural Counties can be found in Table 1.

Table 1:

	TWC Programs			Child Care Funds			Other Funding		
	Actuals	Budget	Actuals %	Actuals	Budget	Actuals %	Actuals	Budget	Actuals %
Urban	7,284,238	10,709,937	75%	57,710,015	65,487,351	84%	1,768,127	1,061,556	81%
Rural	2,488,394	3,507,559	25%	10,860,581	13,321,400	16%	423,667	339,892	19%

Bexar County has a slight decrease from budget to actual for the TWC Programs. WSA's allocations are based on guidance from the TAC 800, actual expenditures are based on needs of a community.

There was a slight Decrease in the percentage allocated to Bexar County for TWC Programs. Overall, 83% expenditures were allocated to Bexar County and 17% to the Rural counties, representing 1% variance from the straight-line budget.

FISCAL IMPACT: The board will continue to monitor expenditure by county and work collaboratively with service providers to ensure proper outreach is being conducted in all counties to make funds and services available.

ATTACHMENTS:

YTD County by County Expense to Budget Comparison Report

Workforce Solutions Alamo
County by County Expense Report - TWC Programs
FY 2025 - 2026
as of March 2026

County	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Atascosa	\$ 696,424	2.45%	\$ 348,212	2.45%	\$ 263,917	2.70%	\$ 432,507
Bandera	\$ 282,187	0.99%	\$ 141,094	0.99%	\$ 137,668	1.41%	\$ 144,519
Bexar	\$ 21,419,874	75.33%	\$ 10,709,937	75.33%	\$ 7,284,238	74.54%	\$ 14,135,636
Comal	\$ 1,529,001	5.38%	\$ 764,500	5.38%	\$ 652,515	6.68%	\$ 876,485
Frio	\$ 476,227	1.67%	\$ 238,113	1.67%	\$ 163,827	1.68%	\$ 312,400
Gillespie	\$ 272,220	0.96%	\$ 136,110	0.96%	\$ 93,737	0.96%	\$ 178,483
Guadalupe	\$ 1,520,571	5.35%	\$ 760,286	5.35%	\$ 375,746	3.84%	\$ 1,144,825
Karnes	\$ 296,090	1.04%	\$ 148,045	1.04%	\$ 109,072	1.12%	\$ 187,018
Kendall	\$ 534,740	1.88%	\$ 267,370	1.88%	\$ 171,395	1.75%	\$ 363,346
Kerr	\$ 437,752	1.54%	\$ 218,876	1.54%	\$ 219,999	2.25%	\$ 217,754
McMullen	\$ 89,371	0.31%	\$ 44,685	0.31%	\$ 8,641	0.09%	\$ 80,730
Medina	\$ 385,559	1.36%	\$ 192,780	1.36%	\$ 117,873	1.21%	\$ 267,686
Wilson	\$ 494,976	1.74%	\$ 247,488	1.74%	\$ 174,004	1.78%	\$ 320,971
TOTAL	\$ 28,434,993	100.00%	\$ 14,217,496	100.00%	\$ 9,772,632	100.00%	\$ 18,662,361
SUMMARY:							
Location	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Urban	\$ 21,419,874	75%	\$ 10,709,937	75%	\$ 7,284,238	75%	\$ 14,135,636
Rural	\$ 7,015,119	25%	\$ 3,507,559	25%	\$ 2,488,394	25%	\$ 4,526,724
TOTAL	\$ 28,434,993	100.00%	\$ 14,217,496	100.00%	\$ 9,772,632	100.00%	\$ 18,662,361

Workforce Solutions Alamo
County by County Expense Report - Child Care
FY 2025 - 2026
as of March 2026

County	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Atascosa	\$ 2,616,982	1.66%	\$ 1,308,491	1.66%	\$ 1,560,268	2.28%	\$ 1,056,715
Bandera	\$ 877,460	0.56%	\$ 438,730	0.56%	\$ 187,355	0.27%	\$ 690,105
Bexar	\$ 130,974,702	83.10%	\$ 65,487,351	83.10%	\$ 57,710,015	84.16%	\$ 73,264,687
Comal	\$ 3,988,184	2.53%	\$ 1,994,092	2.53%	\$ 2,145,795	3.13%	\$ 1,842,388
Frio	\$ 1,452,641	0.92%	\$ 726,321	0.92%	\$ 616,318	0.90%	\$ 836,323
Gillespie	\$ 765,909	0.49%	\$ 382,954	0.49%	\$ 306,446	0.45%	\$ 459,463
Guadalupe	\$ 7,474,075	4.74%	\$ 3,737,037	4.74%	\$ 2,574,102	3.75%	\$ 4,899,973
Karnes	\$ 1,064,039	0.68%	\$ 532,019	0.68%	\$ 219,677	0.32%	\$ 844,362
Kendall	\$ 1,327,143	0.84%	\$ 663,571	0.84%	\$ 499,963	0.73%	\$ 827,180
Kerr	\$ 2,963,386	1.88%	\$ 1,481,693	1.88%	\$ 779,070	1.14%	\$ 2,184,315
McMullen	\$ 38,852	0.02%	\$ 19,426	0.02%	\$ 744	0.00%	\$ 38,107
Medina	\$ 2,470,679	1.57%	\$ 1,235,339	1.57%	\$ 1,351,568	1.97%	\$ 1,119,111
Wilson	\$ 1,603,450	1.02%	\$ 801,725	1.02%	\$ 619,274	0.90%	\$ 984,177
TOTAL	\$ 157,617,501	100.00%	\$ 78,808,750	100.00%	\$ 68,570,596	100.00%	\$ 89,046,905

SUMMARY:							
Location	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Urban	\$ 130,974,702	83%	\$ 65,487,351	83%	\$ 57,710,015	84%	\$ 73,264,687
Rural	\$ 26,642,799	17%	\$ 13,321,400	17%	\$ 10,860,581	16%	\$ 15,782,218
TOTAL	\$ 157,617,501	100%	\$ 78,808,750	100%	\$ 68,570,596	100%	\$ 89,046,905

Workforce Solutions Alamo
County by County Expense Report - Other Funding
FY 2025 - 2026
as of March 2026

County	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Atascosa	\$ 44,836	1.60%	\$ 22,418	1.60%	\$ 14,211	0.65%	\$ 30,625
Bandera	\$ 23,475	0.84%	\$ 11,738	0.84%	\$ 36,102	1.65%	\$ (12,627)
Bexar	\$ 2,123,111	75.75%	\$ 1,061,556	75.75%	\$ 1,768,127	80.67%	\$ 354,984
Comal	\$ 177,341	6.33%	\$ 88,671	6.33%	\$ 111,197	5.07%	\$ 66,144
Frio	\$ 60,560	2.16%	\$ 30,280	2.16%	\$ 15,713	0.72%	\$ 44,848
Gillespie	\$ 19,359	0.69%	\$ 9,680	0.69%	\$ -	0.00%	\$ 19,359
Guadalupe	\$ 137,986	4.92%	\$ 68,993	4.92%	\$ 86,239	3.93%	\$ 51,747
Karnes	\$ 16,194	0.58%	\$ 8,097	0.58%	\$ 28	0.00%	\$ 16,166
Kendall	\$ 44,020	1.57%	\$ 22,010	1.57%	\$ 48,501	2.21%	\$ (4,481)
Kerr	\$ 87,660	3.13%	\$ 43,830	3.13%	\$ 94,882	4.33%	\$ (7,222)
McMullen	\$ 6,115	0.22%	\$ 3,058	0.22%	\$ -	0.00%	\$ 6,115
Medina	\$ 23,197	0.83%	\$ 11,598	0.83%	\$ 16,330	0.75%	\$ 6,866
Wilson	\$ 39,041	1.39%	\$ 19,520	1.39%	\$ 465	0.02%	\$ 38,576
TOTAL	\$ 2,802,895	100.00%	\$ 1,401,448	100.00%	\$ 2,191,794	100.00%	\$ 611,101

SUMMARY:							
Location	Annual Budget		Straight-line Budget		YTD Expenditures		Over/Under Budget
	Amount	%	Amount	%	Amount	%	
Urban	\$ 2,123,111	76%	\$ 1,061,556	76%	\$ 1,768,127	81%	\$ 354,984
Rural	\$ 679,784	24%	\$ 339,892	24%	\$ 423,667	19%	\$ 256,117
TOTAL	\$ 2,802,895	100%	\$ 1,401,448	100%	\$ 2,191,794	100%	\$ 611,101



MEMORANDUM

To: Board of Directors

From: Adrian Lopez, CEO

Presented By: Gabriela Navarro Garcia, Controller

Date: June 12, 2026

Subject: Childcare System Updates

Summary:

Strategic Goals: This agenda item aligns with the following goal(s) in the Strategic Plan:

Goal 2: Service Optimizers

Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

Analysis: The Texas Workforce Solutions (TWC) launched TX Child Care Connection (TX3C) software in January 2025. Since the launch the staff have been working through many challenges such as payments to providers, reporting and program requirements.

TWC meets with the Boards to discuss concerns with reporting, provider and contractor feedback, status updates to the software and payments. While these meetings are beneficial there continues to be limited progress on system updates which has led to manual processes being implemented.

Fiscal Impact: TWC continues to track the issues and potential fixes that have been identified by the Board.

Board Responsibilities: This item supports the Board's responsibility to provide updates and address challenges faced by TWC's child care software implementation.

Next Steps: Staff will continue to attend the TWC meetings to receive updates and communicate ongoing challenges.

Attachment: TX3C Update to Boards (5.13.2026)

workforcesolutionsalamo.org
communications@wsalamo.org

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San Antonio, Texas 78207
(210) 272-3260

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TX3C Child Care Case Management Board Updates: May 13, 2026

Board Action Items

IF NOT COMPLETE:

- Possible Duplicates Corrections** (1/16/2026 email from Nina Rodriguez to Board CC contacts)
- Eligibility Characteristic Not Matching Program on Child's Schedule** (3/13/26 email from Nina Rodriguez to Board CC contacts)
- Child Attendance/Schedule Discrepancies** (4/3/2026 email from Nina Rodriguez to Board CC contacts)
- Incorrect Program Name** (4/20/26 email from Nina Rodriguez to Board CC contacts)

WEEKLY:

- Review new pending/unauthorized Notices of Action** and authorize any that were missed by staff (see weekly emails from Laura Mayorga to Board CC contacts).
- Review your Board's CIN file** and reconcile any duplicate CIN numbers (see weekly emails from Laura Mayorga to Board CC contacts).
- Review Provider Attendance Report** and determine if any action needs to be taken regarding providers that have not reported attendance. Report number of SIA's issued or technical issues for the week each Friday (see weekly emails from Laura Mayorga to Board CC contacts) **including when there are not any to report.**

EVERY PAYMENT CYCLE:

- Reminder: Continue to compare the 245 Report to the Payment Matrix** and correct the 245 file as needed each payment run. *If you have not been comparing the 245 Report to the Payment Matrix, you will need to go back and do the comparison on all previously processed payment runs.*
- Complete Bi-weekly Reporting on CCS Payment Issuance** (11/7/2025 email from Allison Wilson to EDs and from Layla Wiewel to Board CC contacts)

Attendance Tracking

Reminder: If provider transports child(ren) to or from school or home, child care provider may record the check-in or check-out. Even in these situations, parents must record one check-in or check-out for your child(ren) that day.

We have determined that CMS vendors can collect the additional data TWC requires. TWC will continue to allow CCS providers to use approved CMS programs to record attendance for CCS children. This approval is contingent on the CMS vendor's ability to implement all new data requirements by September 1, 2026. The following vendors have indicated they intend to make the required changes:

- Procure Online
- Procure Desktop
- Brightwheel
- Lillio
- Playground
- Lineleader
- Family
- 1Core Solution
- Daily Connect
- Arux
- Kangarootime
- Illumine
- Wonderschool
- iCare Software
- ChildPilot
- SmartCare
- EZChildTrack

Releases Deployed

Please review more detailed information regarding KinderTrack Release Notes in the “What’s New” section in the [Knowledge Center](#).

KinderTrack Release 4.38.2 – deployed 05.12.2026

Issue Type	Issue Key	Summary	Priority
Support	KTTX-1872	Run TX State-Wide ACF801 Report for Jan 2026	Critical
Support	KTTX-1847	List of payments with Null Payment Type	High
Bug	KTTX-1752	Error when shortening schedules	Critical
Bug	KTTX-1700	Delimiter Issues on ACF801 File	Highest
Bug	KTTX-1281	Cannot Delete Notice after Adjusting Payments	High
Bug	KTTX-1080	PD Issue Tracker: 209-Unable to run ACF 801 Report statewide	High
Enhancement	KTTX-2123	Update Auto-Calc to Not Calculate Payments for Inactive Programs	High
Bug	KTTX-2063	Bug - UAT - Payment Characteristics - Quality Rating TRS2 is not Displaying when Provider has School Ready Status TSRIPK Effective at Billing Period	High
Bug	KTTX-2118	KTTX UAT - 245 Payment Report - Report Window is Throwing 504 Gateway Time-Out Error	High

Issue Type	Issue Key	Summary	Priority
Bug	KTTX-2124	Performance Report Displays \$0 for Negative Adjustment Amounts	High

Upcoming Release Plan

TWC works with KinderSystems to identify the level of effort of each item and to prioritize which issues to include based on criticality and resources.

KinderTrack Release 4.39 (Scheduled for UAT on 05/15/2026; Prod ≈ 05/22/2026 pending successful UAT) *Note that the items in this release are not finalized.*

Issue Type	Issue Key	Summary	Priority
Enhancement	KTTX-1665	Accept New Quality Rate Types - SUSA and SUSI	Highest
Enhancement	KTTX-1710	Performance Report: Other Payment Statuses (Calculated, Authorized, Approved) showing up on Paid Payment Report for adjustments.	High
Enhancement	KTTX-1582	Update Applications in Intake to Correct Board	Critical
Enhancement	KTTX-1729	Add WPI Prevent and Error Logging on Schedule Save	High
Report	KTTX-1739	Update ACF801 File to Pull HHSC Inspection Date	High
Enhancement	IN-1734	Update KT to Pull HHSC Inspection Date	High
Bug	KTTX-1930	Family Fee Shows \$0 on Notice but \$165 in Summary Page and KC	High
Bug	KTTX-2058	Several payments missing allocation - payment batch update for allocation updates	High
Support	KTTX-1973	Several payments missing allocation - fix historical program allocation	High
Enhancement	KTTX-975	WPI no rate entered for an age group when entering a schedule	High
Enhancement	IN-1736	Create Push/Pull SFTP Scripts for TX SSN Validation SEND/RECEIVE files	Critical

KinderTrack Release 4.40 (Scheduled for UAT on 06/11/2026; Prod ≈ 06/25/2026 pending successful UAT) *Note that the items in this release are not finalized.*

1. Fixes for Payment & Financial Discrepancies

- **245 Report Errors:** This is a major recurring issue. The report shows incorrect units, wrong payment amounts, duplicate lines, and mismatched service months versus calendar years.
- **Adjustments & PSOC:** Multiple issues involve the Parent Share of Cost (PSoC) and Family Fees being calculated incorrectly, failing to recoup, or triggering unnecessary adjustments after schedule or quality rating changes.
- **Payment Processing:** Problems with payments being marked as "present" when providers are closed, negative payments being generated, and payments being processed for the wrong programs or funding streams.

2. Fixes for Intake & Case Management Issues

- **Application Workflow:** Issues where "Application Submitted" status does not transition to "Case Created," documents not reflecting in the intake, and duplicate case creations.
- **Waitlist Management:** Ranking discrepancies, incorrect county assignments, and errors when moving applications between family and waitlist statuses.
- **Notices:** Incorrect issue dates on notices, failure to trigger "Termination Pending" status, and system adjustments triggered by deleting notices.

3. Fixes for Provider & Attendance Issues

- **Attendance Tracking:** Time sheets failing to calculate, duplicate attendance entries requiring a "night job" cleanup, and paid absences being incorrectly auto-generated for relative providers.
- **Provider Data:** Discrepancies between Texas License numbers and HHSC Operation numbers, as well as incorrect rate assignments for specific providers.

4. Fixes for Communication & User Interface Issues

- **Messaging Errors:** Timestamps updating incorrectly across all family messages and duplicate messages being sent to parents.
- **Display Issues:** Multiple UI bugs on the Notice page, Parent page, and Payment Processing screens where incorrect IDs or values are displayed.
- **Email Failures:** Recertification emails not being received in certain environments.

5. Fixes for System Performance & Technical Errors

- **API & Stability:** HTTP 500 errors and database deadlocks related to the Children's Learning Institute (CLI-API).
- **Environment Sync:** Discrepancies in adjustment behavior between Production and Staging environments.
- **Functionality Gaps:** Inability to copy families from board to board and issues with the "Advanced Query" for attendance monitoring.

6. Fixes for Compliance & Reporting

- **State Reporting:** Requirements for running the Texas State-Wide ACF801 Report for 2024–2025.
- **Data Updates:** Needs for one-time updates to Child Care Worker data and importing CSVs from the Texas Workforce Commission (TWC).

Issue Type	Issue Key	Summary
Bug	KTTX-596	245 Report and Payment Matrix discrepancies
Bug	KTTX-835	Unable to copy family from board to board
Bug	KTTX-907	Wrong child_type is showing in 245 Payment report for a child older than 13 y 11 m
Task	KTTX-911	Legacy Payment Differential Load
Bug	KTTX-931	Multiple Display Issues on TX Notice page
Support	KTTX-961	Incorrect priority in KinderTrack
Support	KTTX-974	KT not changing Application Submitted to Case Created
Bug	KTTX-994	Incorrect value is displayed in fund_unit_care_qy and fund_unit_bill_qy columns of 245 report when scheduled day falls on Provider's Closed day
Support	KTTX-1009	Recertification Email Not Received KT TX TRN
Bug	KTTX-1010	KTTX Duplicate Payments
Support	KTTX-1031	Time Sheets Are Not Calculating
Bug	KTTX-1053	Family Message Timestamp Updating on All Messages When One is Sent or Received
Support	KTTX-1153	Adjustment Created Without Change in Calculated Amount
Support	KTTX-1179	Family Fee Discrepancy With multiple Notices
Support	KTTX-1296	Discrepancy in adjustment behavior between PROD and Staging environments after the schedule is shortened.
Support	KTTX-1299	Incorrect payment adjustment due to Program Payment Transfer from CCP to CCC funding for child Dime
Bug	KTTX-1314	Recovery attempt for child not linked to deleted notice
Bug	KTTX-1318	Incorrect Family Fee display for Adjustments in 245 Payment report
Support	KTTX-1337	Issue accessing messages from Alerts page
Bug	KTTX-1339	Incorrect Payment ID listed on Adjustment Payment
Support	KTTX-1345	Create Advanced Query for Attendance Code Monitoring

Support	KTTX-1352	Intake is not reflecting supporting documents uploaded with full application
Support	KTTX-1357	Document KT Processes Affected by Recertification Date
Support	KTTX-1358	Duplicate messages to parents in Intake
Support	KTTX-1377	Paid absences entries autogenerated for relative providers
Bug	KTTX-1421	Payment incorrectly marked as "present" despite provider closure
Bug	KTTX-1459	Family fee Issue- PSOC assigned to multiple children
Bug	KTTX-1477	Paid Absence Period Calculating Incorrectly
Bug	KTTX-1530	Payment Adjustments Made Long After End of Authorization
Support	KTTX-1550	Parent Share of Cost Adjustment Issue
Bug	KTTX-1555	Unable to request multiple full applications
Support	KTTX-1558	Error Received When Attempting to Access T-Sheet
Support	KTTX-1563	Third Priority Group not Ranking Properly
Enhancement	KTTX-1582	Update Waitlist Applications in Intake to Correct County
Support	KTTX-1595	Automatic Adjustment Not Created After Quality Rating Change
Enhancement	KTTX-1598	Update Deep East Applications from Existing Family to Waitlist Status
Bug	KTTX-1599	Payment > Payment Processing Displaying Unexpected Results
Bug	KTTX-1616	Rural Capital payments showing in Gulf Coast
Support	KTTX-1628	245 Report Populating the Current Month with the Service Month
Support	KTTX-1629	Family Fee recoup from Incorrect Provider
Support	KTTX-1640	KT Creating Negative Payments When Should be Set to Present
Bug	KTTX-1643	Night job to clean up duplicate attendance
Support	KTTX-1663	Texoma Payments
Support	KTTX-1666	245 report showing higher payment amount than expected
Support	KTTX-1669	245 Payment Report Showing 0 Units, 0 Amount, and Blank Rate Category
Bug	KTTX-1683	Issue Date Changing After Notice Is Saved

Enhancement	KTTX-1690	Add Operator Read-Only Flag for Provider TX License Number and HHSC Operation Number
Support	KTTX-1691	CLIAPI - Childrens Learning Institute - HTTP 500 Error and Deadlock error
Bug	KTTX-1694	Regular Hours Disappearing from Child Schedule
Support	KTTX-1706	Paid Payment has No Allocation ID set when there are funds available
Bug	KTTX-1709	Payment Adjustments Incorrectly Recouping entire amount when Family Fee is updated.
Support	KTTX-1712	Import Child Care Worker CSV from TWC into Intake
Bug	KTTX-1727	Payments stopped generating
Support	KTTX-1734	Provider Received Mass Payments and Adjustments Incorrectly
Support	KTTX-1735	Unselected Payments Were Processed
Bug	KTTX-1742	Unable to run 245 report
Support	KTTX-1744	Incorrect PSOC deduction
Bug	KTTX-1753	Family Fee No Longer Deducted After No Changes
Support	KTTX-1754	No TEA ID Assigned for Some Children
Support	KTTX-1757	Allocation changes not updating on 245 report or payment summary
Support	KTTX-1765	245 report displays generic program name instead of allocation name
Support	KTTX-1766	245 report showing incorrect payment amounts
Support	KTTX-1767	245 shows calendar year instead of the BCY
Support	KTTX-1768	Waitlist ranking discrepancies
Bug	KTTX-1779	245 Report- Duplicate lines and incorrect payment amount
Support	KTTX-1781	Incorrect Adjustment Logic
Bug	KTTX-1795	\$0 Payment Adjustment- Case #6099966
Bug	KTTX-1798	\$1 PSoC recouped on Case with no PSoC
Support	KTTX-1799	Incorrect payments caused by Default Calendar not updated

Support	KTTX-1802	Payments Generated with Wrong Program
Bug	KTTX-1806	KT Error When Selecting Certain Payments
Bug	KTTX-1808	Audit showing incorrect rate while payments use correct amount
Support	KTTX-1818	Payments still generating after schedule was shortened
Bug	KTTX-1822	UAT - 245 Report - fund_unit_care_qy & fund_unit_bill_qy columns are displaying incorrect values when schedule is shortened
Bug	KTTX-1829	Cannot Override Payment ID 5591685; Reverts to \$0
Support	KTTX-1830	Spontaneous Payment Generation
Enhancement	KTTX-1832	Duplicate Case Creation from Intake
Bug	KTTX-1833	Payment Missing from Payment Matrix Report
Bug	KTTX-1865	System adjustment triggered by deletion of Recertification/Discontinue Notice
Bug	KTTX-1866	System is creating Zero adjustments
Support	KTTX-1873	Run TX State-Wide ACF801 Report for Jan - Dec 2024 and 2025
Bug	KTTX-1881	System calculating negative Family Share of Cost
Enhancement	KTTX-1914	Refactor 245 Report
Bug	KTTX-1917	Inconsistent payment search results when selecting vs. unselecting provider types
Support	KTTX-1921	Primary and Secondary Parent Display Incorrect on Family > Parent Page for DFPS referrals
Support	KTTX-1932	Discontinue notice with future effective date does not set status to "Termination Pending"-dbo.fnFamilyStatusGet2
Bug	KTTX-1934	Adjustments incorrectly after TRS rating modification
Support	KTTX-1942	Discrepancy between TX license Number and HHSC Operation Number for Provider
Support	KTTX-1969	Provider rate discrepancy-4th and Elm Cornerstone Christian Preschool (#877707)
Support	KTTX-1982	Adjustment not Created with Program Change
Enhancement	KTTX-1986	One-Time Update - Child Care Workers

Bug	KTTX-1988	245 Report – Incorrect “Unit” Values
Bug	KTTX-2007	245 Report includes only active authorization dates and counts units from other providers or programs
Support	KTTX-2010	INT-Response_JSON showing “Null” for test case ID 50390067 in Tarrant County
Support	KTTX-2043	Secondary work for KTTX-1981
Support	KTTX-2060	Incorrect Family Fees
Support	KTTX-2064	Recertification Auto and Manual Process
Bug	KTTX-2066	Incorrect results in Payment Processing when searched with Payment worker
Support	KTTX-2069	Application Missing "Training" node information
Bug	KTTX-2141	Performance Report missing PayRateDesignator column required by AC#2 of trace/report refactor
Bug	KTTX-2144	TX QA - When a notice is deleted, payment adjustment is not created
Report	KTTX-2165	Update Reports to Pull TX License Number
Enhancement	RA-230	TX - Add "Hours Needed" and "Days Needed" from DFPS Referral to the Family > Notes Page

Critical/High/Medium Backlog

Issue Type	Issue Key	Summary	Priority
	KTTX-1402	Duplicate Absence Alert sent to Sponsor	Critical
Bug	KTTX-1694	Case Type disappearing and Board is unable to fix	High
Enhancement	KTTX-1762	Create WPI for Parent CIN	Medium
Report	KTTX-1474	Create Child Attendance Report	High
Enhancement	KTTX-1701	Update KT Pull HHSC Inspection Date	Highest
Enhancement	KTTX-1553	Missing Quality Rating and School Ready Status after transfer	High
Enhancement	KTTX-1634	“Teen Parent 19 Highschool” Priority group	High
Enhancement	KTTX-1212	Automated payments adjustments - Family Fee	High

Issue Type	Issue Key	Summary	Priority
Enhancement	KTTX-603	Automated payments adjustments - Family Fee	High
Enhancement	KTTX-1680	Add Alert in KT When Document Uploaded in KC Family > Documents Page	High
Enhancement	KTTX-1679	Add Timestamp to Application Documents	High
Enhancement	KTTX-1675	Add Indicator that Family Received Application Invitation	High
Enhancement	KTTX-1560	Cancelled Payment Letter to Provider shows wrong provider	High
Report	KTTX-1475	Create Active Operator Report	High
Report	KTTX-1473	Add Parent, Provider, and Schedule Fields to Absence Notification Report	High
Enhancement	KTTX-1472	Create Report or Enhance 245 Report for Schedules with Wrong Type of Care	High
Enhancement	KTTX-1469	Update Recertification Notice Email Language	High
Bug	KTTX-1467	Absence Notification Alert is not Correctly Counting Absences -spNRAbsencesPerChildAlerts	High
Enhancement	KTTX-1461	Handle Terminating a Child's Care Without Terminating Whole Family	High
Enhancement	KTTX-1460	Don't Include Cases in Application Status on Absence Report	High
Enhancement	KTTX-1428	Add Notice ID to Payments	High
Enhancement	KTTX-1395	Update Family Notes with Intake Data	High
Enhancement	KTTX-1371	Enhancement Request: Family Alerts	High
Enhancement	KTTX-1370	Update Auto Adjustments to Use Date Instead of Billing Cycle	High
Enhancement	KTTX-1365	Ability to inactivate schedule (versus shortening to 1 day)	High
Enhancement	KTTX-1363	Recoupment flag/report	High
Enhancement	KTTX-1351	Send Families Waitlist Application When Failed to Recertify	High
Enhancement	KTTX-1321	Add DFPS Number to Performance Report	High

Issue Type	Issue Key	Summary	Priority
Enhancement	KTTX-1225	Parent contact information update from KT to BC	High
Enhancement	KTTX-1218	Family Transfer across Boards - Attendance and backdating	High
Enhancement	KTTX-1216	PLACEHOLDER - WPI	High
Enhancement	KTTX-1214	Ability to Edit Intake Application Priority Group	High
Enhancement	KTTX-1210	Display program on the Notice	High
Enhancement	KTTX-1207	Link Existing Family and Case Created Applications to Their Corresponding Case	High
Bug	KTTX-1131	Parent Message Alert Not appearing in Intake> Alert - parent sent message in Intake but no alert to caseworker	Medium
Enhancement	KTTX-1121	Add Expiration to Intake Automated Care Needed Response Links	High
Enhancement	KTTX-1081	Update Intake Statuses	High
Enhancement	KTTX-967	Display the number of children needing enrollment	High
Enhancement	KTTX-966	Add note section to the Intake applications	High
Enhancement	KTTX-765	Enhancements to Intake and Recertification > Search	High
Enhancement	KTTX-697	Documents shared to KC	High
Enhancement	KTTX-607	Advanced reports parameters to be updated	High
Enhancement	KTTX-557	Make Provider Transfer Work Properly	High
Enhancement	KTTX-555	Provider Suspensions	High
Bug	KTTX-531	TX Intake - Vietnamese Denial notice - message not sent to parent	High
Enhancement	KTTX-504	Messaging and communication: RFI	High
Enhancement	KTTX-372	Communication language to match Application language	High
Enhancement	KTTX-356	PSOC exemption - Eligibility Type Flag	High
Enhancement	KTTX-328	Additional Operator Activity Logging Needed > TX	High
Enhancement	KTTX-270	Ability to Access Notices from KC - Providers	High
Enhancement	KTTX-268	Authorization search Page	High

Issue Type	Issue Key	Summary	Priority
Report	KTTX-196	Child Care Customers With Repayment Schedule Report	High
Enhancement	KTTX-1528	Set Grayed Out Payments to Present When Re-Auth Set	High
Bug	KTTX-1404	Absence Alert Emails Sent to Multiple Families/Sponsors for Children who Transferred Boards	Critical
Enhancement	KTTX-1690	Add WPIs for Changing Provider Number or Parent Foreign Key (CIN)	High
	KTTX-1764	Investigate Options for Re-Designing 245 and Performance Reports	High
Support	KTTX-1755	Performance report displays generic program name instead of allocation name	
	KTTX-1756	Prevent ACF-801 Report Time Outs	High
Enhancement	KTTX-1697	Process All Applications for Creation Date Discrepancies with BridgeCare	High
Enhancement	KTTX-1682	SSNs Entered on BridgeCare App Do Not Flow to KT During Case Import	Medium
Report	KTTX-1681	Create Report of Families in KT with Family Flags	Highest
Enhancement	KTTX-1533	Add Ability to Shorten Schedule Down to 1 Day and Start a New One on the Same Day	Highest
Bug	KTTX-1704	Incorrect Total Payment Amount in Performance Report	High
Enhancement	KTTX-1943	SSN Validation Process Report (Transport mechanism code change tasks)	Critical
Support	KTTX-1820	Incorrect Business Hours Calculation for 24-Hour Centers	Highest
Support	KTTX-1817	Program Name changes	Critical
Support	KTTX-1531	Inconsistent Receipt of Recertification Invitation Link	Critical
Support	KTTX-1424	KT TX UAT Not importing Waitlist Application	Critical
Support	KTTX-1391	Error: "File not found" when downloading documents from the intake	Critical
Bug	KTTX-1200	Cannot create discontinue notice after creating adjusted payments	High
Support	KTTX-977	Intake Applications are not showing up in KinderTrack	Critical