**MEMORANDUM**

To: Audit and Finance Committee
From: Adrian Lopez, Chief Executive Officer
Presented by: Gabriela Navarro Garcia, Controller
Date: November 13, 2026
Regarding: Financial Report – September 30, 2026

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**SUMMARY:** Financial reports through September 30, 2026, have been prepared for the fiscal year October 1, 2025, through September 30, 2026; the straight-line expenditure benchmark is 100% of the budget. The board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures.

**CORPORATE BUDGET:**

| Expenditures | % Expensed | Comments |
|---|---|---|
| Personnel | 90.57% | The personnel expenditures are acceptable within the budget. |
| Board Facility | 87.38% | The WSA Board facility expenditures are acceptable and within the budget. |
| Equipment | 82.98% | Equipment expenditures are projected to increase in the coming months due to the scheduled replacement of computer equipment, which carries a five-year useful life. |
| General Office Expense | 67.43% | The primary budget surplus is due to the insurance contingency. |
| Professional Services | 75.22% | This variance consists in a timing difference in monitoring expenditures. Legal and professional services related to temporary staffing are utilized as needed to support the agency. |
| Board Training & Development | 38.22% | The board continues to monitor any future training and development for our board members. |
| **Total Expense** | **85.55%** | |

Corporate expenditure represents 4.28% of overall expenditures, and demonstrating a budget surplus of approximately 14.45% through September 2026.

**FACILITIES AND INFRASTRUCTURE BUDGET:**

| Expenditures | % Expensed | Comments |
|---|---|---|
| Overall | 90.54% | The facility expenditures represent 3.30% of the overall expenditures and reflecting a 9.46% straight-line budget surplus. This is an acceptable variance. |

**ACTIVE GRANTS ONLY (TWC):**

| Grant | End date | Budget | % Expense | Comments |
|---|---|---|---|---|
| 26TAF Temporary Assistance for Needy Families | 10/31/2026 | $6,636,840 | 85.70% | The board continues to closely monitor expenditures to spend all funds by the end of the contract period. |
| 26CCQ – Child Care Quality | 10/31/2026 | $4,999,269 | 81.02% | The board expects to spend the funds allocated to quality materials for child care centers. |
| 26CQF – Quality Improvement Activity | 10/31/2026 | $4,732,602 | 90.18% | The board expects to utilize the funds through scheduled TRS incentive activities. In addition, a portion of the funds is projected to support Teacher Appreciation incentives. These planned expenditures ensure that available funds are used meaningfully to support and uplift those who provide essential services to children and families. |
| 27MTC – Military to Civilian Employment Program | 06/30/2027 | $434,353 | 9.44% | New grant funding has doubled compared to the previous year. The Board will closely monitor projected outcomes and expenditures to ensure the funds are fully utilized within the 12-month grant period. |
| NDW- National Dislocated Worker | 09/30/2027 | $723,455 | 54.27% | Work Experience expenditures continue to materialize over the next months. The board expects to spend the funds by the end of the contract period. |

**ACTIVE GRANTS ONLY (NON-TWC):**

| Grant | End date | Budget | % Expense | Comments |
|---|---|---|---|---|
| DOL Building Pathways | 09/30/2029 | $2,000,000 | 11.38% | Grant received for a 4-year period. Client expenditures will start increasing in the next months. |
| 25RTW | 05/31/2026 | $11,114,758 | 85.39% | Expenditures are preliminary and subject to change as we continue finalizing fiscal year-end close activities. |
| 26RTW | 06/30/2027 | $7,068,627 | 9.93% | Increase in activity will start reflecting in the coming months for training and support services. |

**ATTACHMENTS:**

Financial Statements – September 2026

# Workforce Solutions Alamo
## Corporate Expenditure Report
## FY 2025 - 2026
## as of September 2026

| | Annual Budget | Amendment # 1 | Revised Budget | YTD Expenses | % Expensed | Balance |
|---|---|---|---|---|---|---|
| **PERSONNEL** | | | | | | |
| Salaries/Wages | $ 4,349,164 | $ - | 4,349,164 | $ 4,045,749 | 93.02% | $ 303,415 |
| Fringe Benefits | 1,057,498 | 64,424 | 1,121,922 | 1,059,719 | 94.46% | 62,203 |
| Staff Travel | 153,874 | - | 153,874 | 54,761 | 35.59% | 99,113 |
| Staff Training & Development | 112,000 | - | 112,000 | 35,745 | 31.91% | 76,255 |
| *PERSONNEL SUBTOTAL:* | **$ 5,672,536** | **$ 64,424** | **5,736,960** | **$ 5,195,974** | **90.57%** | **$ 540,986** |
| **BOARD FACILITY** | | | | | | |
| Rent | $ 481,749 | - | 481,749 | $ 411,164 | 85.35% | $ 70,585 |
| Storage | $ 3,600 | | 3,600 | $ 18,067 | 501.85% | $ (14,467) |
| Maintenance and Repair | 15,029 | | 15,029 | 7,995 | 53.20% | 7,034 |
| *BOARD FACILITY SUBTOTAL:* | **$ 500,378** | **$ -** | **500,378** | **$ 437,225** | **87.38%** | **$ 63,153** |
| **EQUIPMENT/RELATED COSTS** | | | | | | |
| Equipment Purchases | $ 120,700 | - | 120,700 | $ 29,523 | 24.46% | $ 91,177 |
| Equipment Rental | - | - | - | 13,174 | 0.00% | (13,174) |
| Repair & Maintenance | - | | - | - | 0.00% | - |
| Software Licenses & Maintenance | 163,864 | - | 163,864 | 193,431 | 118.04% | (29,567) |
| *EQUIPMENT/RELATED COSTS SUBTOTAL:* | **$ 284,564** | **$ -** | **284,564** | **$ 236,128** | **82.98%** | **$ 48,436** |
| **GENERAL OFFICE EXPENSES** | | | | | | |
| Communications | $ 14,618 | | 14,618 | $ 44,925 | 307.33% | $ (30,307) |
| Advertising | 1,000 | | 1,000 | - | 0.00% | 1,000 |
| Insurances | 268,981 | - | 268,981 | 68,195 | 25.35% | 200,786 |
| Office Supplies | 18,000 | - | 18,000 | 7,623 | 42.35% | 10,377 |
| Postage/Shipping/Other | 4,200 | | 4,200 | 2,635 | 62.75% | 1,565 |
| Printing, Binding & Reproduction | 7,000 | | 7,000 | 8,262 | 118.02% | (1,262) |
| Publications & Subscriptions | 11,829 | | 11,829 | 13,304 | 112.47% | (1,475) |
| Dues | 14,580 | | 14,580 | 11,734 | 80.48% | 2,846 |
| Marketing (External) | 100,000 | - | 100,000 | 139,648 | 139.65% | (39,648) |
| Miscellaneous Costs | 26,000 | - | 26,000 | 8,016 | 30.83% | 17,985 |
| Non Federal | 50,000 | - | 50,000 | 43,754 | 87.51% | 6,246 |
| *GENERAL OFFICE EXP SUBTOTAL:* | **$ 516,208** | **$ -** | **516,208** | **$ 348,094** | **67.43%** | **$ 168,114** |
| **PROFESSIONAL SERVICES** | | | | | | |
| Legal Services-Corporate | $ 125,000 | - | 125,000 | $ 94,800 | 75.84% | $ 30,200 |
| Legal Services-Other | 75,000 | - | 75,000 | 62,045 | 82.73% | 12,955 |
| Audit | 82,000 | - | 82,000 | 69,125 | 84.30% | 12,875 |
| Monitoring (Contractor) | 435,000 | - | 435,000 | 334,598 | 76.92% | 100,403 |
| Professional Services | 939,124 | - | 939,124 | 680,668 | 72.48% | 258,456 |
| Payroll Fees | 41,566 | - | 41,566 | 35,686 | 85.85% | 5,880 |
| *PROFESSIONAL SERVICES SUBTOTAL:* | **$ 1,697,690** | **$ -** | **1,697,690** | **$ 1,276,922** | **75.22%** | **$ 420,769** |
| **BOARD EXPENSES** | | | | | | |
| Board Member Travel | $ 15,000 | - | 15,000 | $ 3,800 | 25.33% | $ 11,200 |
| Board Member Training/Development | 20,000 | - | 20,000 | 4,400 | 22.00% | 15,600 |
| Board Meetings & Misc. Costs | 10,000 | | 10,000 | 9,000 | 90.00% | 1,000 |
| *BOARD EXPENSES SUBTOTAL:* | **$ 45,000** | **$ -** | **45,000** | **$ 17,200** | **38.22%** | **$ 27,800** |
| **TOTAL EXPENSES** | **$ 8,716,376** | **$ 64,424** | **8,780,800** | **$ 7,511,543** | **85.55%** | **$ 1,269,257** |
| **SUMMARY:** | | | | | | |
| Personnel | $ 5,672,536 | 64,424 | 5,736,960 | $ 5,195,974 | 90.57% | $ 540,986 |
| Board Facility | 500,378 | - | 500,378 | 437,225 | 87.38% | 63,153 |
| Equipment/Related Costs | 284,564 | - | 284,564 | 236,128 | 82.98% | 48,436 |
| General Office Expenses | 516,208 | - | 516,208 | 348,094 | 67.43% | 168,114 |
| Professional Services | 1,697,690 | - | 1,697,690 | 1,276,922 | 75.22% | 420,769 |
| Board Expenses | 45,000 | - | 45,000 | 17,200 | 38.22% | 27,800 |
| **TOTAL CORPORATE EXPENSES** | **$ 8,716,376** | **$ 64,424** | **8,780,800** | **$ 7,511,543** | **85.55%** | **$ 1,269,257** |

# Workforce Solutions Alamo
# Facilities & Infrastructure Report
# FY 2025 - 2026
# as of September 2026

| Facilities & Infrastructure | Annual Budget | YTD Expenses | % Expensed | Balance |
|---|---|---|---|---|
| Workforce Facilities | $ 6,386,802 | $ 5,782,813 | 90.54% | $ 603,989 |
| **TOTAL FACILITIES EXPENSES** | **$ 6,386,802** | **$ 5,782,813** | **90.54%** | **$ 603,989** |

| Facilities | End of Lease | Note | Facilities | End of Lease | Note |
|---|---|---|---|---|---|
| Port SA | 4/30/2034 | | S. Flores | 7/31/2028 | |
| O'Connor | 10/5/2034 | | Kerrville | 4/30/2029 | |
| Pearsall | 3/31/2030 | | Datapoint | 3/31/2030 | |
| Hondo | 12/31/2027 | | Datapoint - Child Care | 3/31/2030 | |
| SA Foodbank | 9/30/2027 | | E. Houston | 8/16/2030 | |
| Kenedy | 1/31/2027 | | New Braunfels | 1/31/2032 | |
| Pleasanton | 1/31/2028 | | Bandera | 1/14/2028 | |
| Floresville | 7/31/2031 | | | | |
| Boerne | 11/30/2026 | | | | |
| Seguin | 1/15/2027 | | | | |

# Workforce Solutions Alamo
## Grant Summary Report
## FY 2025-2026
## as of September 2026

| Grant | Grant Awards | Remaining Balance as 9/30/25 | Revised FY26 Budget | Expenses FY 25 - 26 | Total Grant Expenses | Grant Balance | Grant Expended | Months Remaining |
|---|---|---|---|---|---|---|---|---|
| 2024 WIOA ADULT SERVICES | $ 5,576,777.00 | $ 1,104,933.72 | $ 1,109,870 | $ 1,105,573.42 | $ 5,577,416.70 | $ (639.70) | 100.01% | |
| 2025 WIOA ADULT SERVICES | $ 4,836,736.00 | $ 4,836,736.00 | $ 4,836,736 | $ 3,917,522.56 | $ 3,917,522.56 | $ 919,213.44 | 81.00% | 9 |
| 2026 WIOA ADULT SERVICES | $ 1,087,393.00 | $ - | $ - | $ - | $ - | $ 1,087,393.00 | 0.00% | 21 |
| 2024 WIOA DISLOCATED WORKER | $ 4,670,305.00 | $ 1,568,597.17 | $ 1,569,927 | $ 1,569,192.41 | $ 4,670,900.24 | $ (595.24) | 100.01% | |
| 2025 WIOA DISLOCATED WORKER | $ 4,111,151.00 | $ 4,111,151.00 | $ 4,111,151 | $ 3,066,361.03 | $ 3,066,361.03 | $ 1,044,789.97 | 74.59% | 9 |
| 2026 WIOA DISLOCATED WORKER | $ 932,611.00 | $ 932,611.00 | $ - | $ - | $ - | $ 932,611.00 | 0.00% | 21 |
| 2024 WIOA YOUTH SERVICES | $ 5,910,587.00 | $ 1,714,339.97 | $ 1,716,540 | $ 1,715,199.80 | $ 5,911,446.83 | $ (859.83) | 100.01% | |
| 2025 WIOA YOUTH SERVICES | $ 5,087,523.00 | $ 4,793,925.53 | $ 4,793,926 | $ 2,506,808.92 | $ 2,800,406.39 | $ 2,287,116.61 | 55.04% | 9 |
| 2026 WIOA YOUTH SERVICES | $ 5,292,631.00 | $ - | $ - | $ 141,002.68 | $ 141,002.68 | $ 5,151,628.32 | 2.66% | 21 |
| WIOA RAPID RESPONSE | $ 51,557.00 | $ 37,431.78 | $ 37,432 | $ 37,431.84 | $ 51,557.06 | $ (0.06) | 100.00% | |
| WIOA RAPID RESPONSE ** | $ 47,419.00 | $ - | $ 12,889 | $ 7,511.97 | $ 7,511.97 | $ 39,907.03 | 15.84% | 9 |
| NATIONAL DISLOCATED WORKER GRANT - DISASTER RECOVER | $ 723,455.00 | | $ 436,952 | $ 392,643.85 | $ 392,643.85 | $ 330,811.15 | 54.27% | 12 |
| TEMPORARY ASST FOR NEEDY FAMILIES-TANF | $ 6,590,722.00 | $ 522,848.13 | $ 528,676 | $ 381,286.63 | $ 6,449,160.50 | $ 141,561.50 | 97.85% | |
| TEMPORARY ASST FOR NEEDY FAMILIES-TANF | $ 6,636,840.00 | | $ 6,186,840 | $ 5,687,496.23 | $ 5,687,496.23 | $ 949,343.77 | 85.70% | 1 |
| SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP | $ 1,031,512.00 | $ - | $ 1,031,512 | $ 1,028,296.73 | $ 1,028,296.73 | $ 3,215.27 | 99.69% | |
| SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP | $ 105,000.00 | | $ 105,000 | $ 86,664.89 | $ 86,664.89 | $ 18,335.11 | 82.54% | |
| NON CUSTODIAL PARENT | $ 437,578.00 | $ 432,300.98 | $ 432,421 | $ 428,767.60 | $ 434,044.62 | $ 3,533.38 | 99.19% | |
| NON CUSTODIAL PARENT | $ 437,578.00 | $ - | $ - | $ 2,102.77 | $ 2,102.77 | $ 435,475.23 | 0.48% | 12 |
| CC SRVCS FORMULA ALLOCATION-CCF | $ 125,506,409.00 | $ 3,092,862.50 | $ 3,308,275 | $ 3,093,951.52 | $ 125,507,498.02 | $ (1,089.02) | 100.00% | |
| CC SRVCS FORMULA ALLOCATION-CCF | $ 123,251,770.00 | $ - | $ 120,587,242 | $ 113,408,718.82 | $ 113,408,718.82 | $ 9,843,051.18 | 92.01% | 3 |
| CC DVLPMNT FUND LOCAL MATCH - CCM | $ 7,595,230.00 | $ 7,595,230.00 | $ 7,595,230 | $ 7,595,230.00 | $ 7,595,230.00 | $ - | 100.00% | |
| CC DVLPMNT FUND LOCAL MATCH - CCM ** | $ 7,536,082.00 | $ - | $ 7,536,082 | $ - | $ - | $ 7,536,082.00 | 0.00% | 3 |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | $ 8,576,146.12 | $ 33,916.77 | $ - | $ (636,633.04) | $ 7,905,596.31 | $ 670,549.81 | 92.18% | |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | $ 8,722,082.00 | $ 8,219,875.85 | $ 8,217,735 | $ 7,362,407.04 | $ 7,864,613.19 | $ 857,468.81 | 90.17% | 3 |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | $ 8,523,871.00 | $ - | $ - | $ 732,344.66 | $ 732,344.66 | $ 7,791,526.34 | 8.59% | 15 |
| TRADE ACT SERVICES | $ 5,000.00 | $ - | $ 5,000 | $ - | $ - | $ 5,000.00 | 0.00% | |
| WAGNER-PEYSER EMPLOYMENT SERVICES-WPA | $ 667,237.00 | $ 57,349.50 | $ 57,606 | $ 60,335.58 | $ 670,223.08 | $ (2,986.08) | 100.45% | |
| WAGNER-PEYSER EMPLOYMENT SERVICES-WPA | $ 1,063,112.00 | $ - | $ 787,839 | $ 713,320.67 | $ 713,320.67 | $ 349,791.33 | | 3 |
| RESOURCE ADMIN GRANT ** | $ 27,951.00 | $ - | $ 11,857 | $ 21,665.45 | $ 21,665.45 | $ 6,285.55 | 77.51% | |
| TEXAS VETERANS COMMISSION ** | $ 299,138.00 | | $ 299,138 | $ 299,138.44 | $ 299,138.44 | $ (0.44) | 100.00% | |
| CC QUALITY - CCQ | $ 4,412,859.00 | $ 527,432.09 | $ 383,817 | $ 434,644.03 | $ 4,320,070.94 | $ 92,788.06 | 97.90% | |
| CC QUALITY - CCQ | $ 4,999,769.00 | $ - | $ 4,999,269 | $ 4,050,843.32 | $ 4,050,843.32 | $ 948,925.68 | 81.02% | 1 |
| QUALITY IMPROVEMENT ACTIVITY | $ 4,069,145.00 | $ 257,249.81 | $ 257,249 | $ 257,249.81 | $ 4,069,145.00 | $ - | 100.00% | |
| QUALITY IMPROVEMENT ACTIVITY | $ 4,732,602.00 | | $ 4,732,602 | $ 4,267,922.13 | $ 4,267,922.13 | $ 464,679.87 | 90.18% | 1 |
| REEMPLOYMENT SERVICES - REA | $ 1,628,778.00 | $ 235,079.22 | $ 236,877 | $ 232,412.24 | $ 1,626,111.02 | $ 2,666.98 | 99.84% | |
| REEMPLOYMENT SERVICES - REA | $ 1,524,395.00 | | $ 1,437,723 | $ 1,318,756.07 | $ 1,318,756.07 | $ 205,638.93 | 86.51% | 3 |
| PARTNERS FOR REENTRY OPPORTUNITIES IN WD (PROWD) | $ 1,174,500.00 | $ 719,717.46 | $ 391,500 | $ 446,949.82 | $ 901,732.36 | $ 272,767.64 | 76.78% | 12 |
| MILITARY TO CIVILIAN EMPLOYMENT PROGRAM | $ 225,085.00 | $ 188,646.27 | $ 188,688 | $ 125,236.87 | $ 161,675.60 | $ 63,409.40 | 71.83% | |
| MILITARY TO CIVILIAN EMPLOYMENT PROGRAM ** | $ 434,353.00 | | $ 93,785 | $ 41,021.73 | $ 41,021.73 | $ 393,331.27 | 9.44% | 9 |
| TEACHER EXTERNSHIP | $ 200,000.00 | $ 48,497.33 | $ 48,533 | $ 48,497.66 | $ 200,000.33 | $ (0.33) | 100.00% | |
| TEACHER EXTERNSHIP ** | $ 200,000.00 | $ - | $ 200,000 | $ 114,633.98 | $ 114,633.98 | $ 85,366.02 | 57.32% | 4 |
| STUDENT HIREABLILITY NAVIIGATOR | $ 210,000.00 | $ 184,666.21 | $ 184,666 | $ 169,447.36 | $ 194,781.15 | $ 15,218.85 | 92.75% | |
| STUDENT HIREABLILITY NAVIIGATOR ** | $ 210,000.00 | | $ 17,500 | $ 24,857.64 | $ 24,857.64 | $ 185,142.36 | 11.84% | 11 |
| VOCATIONAL REHABILITATION-VR INFRA SUPPORT | $ 799,830.23 | $ 735,850.36 | $ 734,881 | $ 707,941.98 | $ 771,921.85 | $ 27,908.38 | 96.51% | |
| VOCATIONAL REHABILITATION-VR INFRA SUPPORT** | $ 842,731.31 | | $ 66,572 | $ 66,582.17 | $ 66,582.17 | $ 776,149.14 | 7.90% | 11 |

# Workforce Solutions Alamo
## Grant Summary Report
## FY 2025-2026
## as of September 2026

| Grant | Grant Awards | Remaining Balance as 9/30/25 | Revised FY26 Budget | Expenses FY 25 - 26 | Total Grant Expenses | Grant Balance | Grant Expended | Months Remaining |
|---|---|---|---|---|---|---|---|---|
| PAID WORK EXPERIENCE (PWE) | $ 187,500.00 | $ - | $ 187,500 | $ 8,261.54 | $ 8,261.54 | $ 179,238.46 | 4.41% | 12 |
| TRAINING & EMPLOYMENT NAVIGATOR PILOT | $ 195,856.00 | $ 38,645.32 | $ 38,743 | $ 6,194.17 | $ 163,404.85 | $ 32,451.15 | 83.43% | |
| WORKFORCE COMMISION INITIATIVES | $ 100,250.00 | | $ 100,250 | $ 82,003.38 | $ 82,003.38 | $ 18,246.62 | 81.80% | |
| SUMMER EARN & LEARN (SEAL) | $ 900,000.00 | | $ 900,000 | $ 652,073.04 | $ 652,073.04 | $ 247,926.96 | 72.45% | |
| SNAP EMPLOYMENT & TRAINING PARTNERSHIP | $ 33,000.00 | | $ 33,000 | $ 1,209.98 | $ 1,209.98 | $ 31,790.02 | 3.67% | |
| ADAM SCRIPPS FOUNDATION FUND | $ 187,500.00 | $ 167,257.66 | $ 167,258 | $ 13,000.00 | $ 33,242.34 | $ 154,257.66 | 17.73% | |
| KRONKOWSKY FOUNDATION FUND | $ 21,000.00 | $ 12,120.55 | $ 12,121 | $ 2,455.57 | $ 11,335.02 | $ 9,664.98 | 53.98% | |
| READY TO WORK-COSA | $ 65,554,565.00 | $ 27,877,989.01 | $ - | $ 20,609.64 | $ 37,697,185.63 | $ 27,857,379.37 | 57.51% | |
| READY TO WORK-COSA | $ 11,114,758.14 | $ 8,308,848.65 | $ 8,346,667 | $ 6,685,412.13 | $ 9,491,321.62 | $ 1,623,436.52 | 85.39% | |
| READY TO WORK-COSA | $ 7,068,627.30 | | $ - | $ 701,690.47 | $ 701,690.47 | $ 6,366,936.83 | 9.93% | 9 |
| DOL BUILDING PATHWAYS | $ 2,000,000.00 | $ 1,944,207.51 | $ 597,648 | $ 171,906.28 | $ 227,698.77 | $ 1,772,301.23 | 11.38% | 37 |
| TEXAS MUTUAL INS COMPANY CHARITABLE GRANT | $ 100,000.00 | $ 1,367.64 | $ 11,318 | 0 | $ 98,632.36 | $ 1,367.64 | 98.63% | |
| TEXAS MUTUAL INS COMPANY CHARITABLE GRANT | $ 62,500.00 | $ 62,500.00 | $ 62,500 | $ 62,500.00 | $ 62,500.00 | $ - | 100.00% | 1 |
| LIFT FUND | $ 14,400.00 | $ 12,748.66 | $ - | $ 2,375.39 | $ 4,026.73 | $ 10,373.27 | 27.96% | |
| TJX FOUNDATION GRANT | $ 15,000.00 | $ - | $ - | $ 15,000.00 | $ 15,000.00 | $ - | 100.00% | |
| ACCENTURE GRANT | $ 10,000.00 | | | 0 | 0 | $ 10,000.00 | 0.00% | 10 |
| **GRAND TOTAL** | **$ 458,570,407.10** | **$ 80,376,933.65** | **$ 199,746,542** | **$ 175,456,030.87** | **$ 376,322,524.71** | **$ 82,247,882.39** | | |

Workforce Solutions ALAMO
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**MEMORANDUM**

| | |
|---|---|
| To: | Audit and Finance Committee |
| Presented by: | Gabriela Navarro Garcia, Controller |
| Date: | November 13, 2026 |
| Regarding: | Client Expenditure Analysis |

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**SUMMARY:** *Update and Possible Discussion on Support Services with TWC Programs and Ready to Work Funds*.

The Board continues to monitor and analyze client support services for the fiscal year to identify the most common barriers for job training and job placement. The analysis will be utilized to have ongoing discussions with our partners to identify additional resources for our clients.

**ANALYSIS:**

In the current Fiscal Year through September 2026, a total of $1,582,909 has been expensed for support services to assist our clients.

**TWC Programs** – There is a slight increase in percentage allocated to rent support and transportation. Overall expenses total $1,115,042, trending $190,492 higher than FY25. Rent and transportation continue to be the highest costs for support services.

**Client Expenditure Comparison - TWC Programs as of September 2026**

| Category | FY24 Actuals | FY24 Allocation % | FY25 Actuals | FY25 Allocation % | FY26 Year-to-Date | FY26 Allocation % |
|---|---|---|---|---|---|---|
| Work Related | $ 30,205 | 5.59% | $ 105,232 | 11.38% | $ 106,371 | 9.54% |
| Rent | $ 201,270 | 37.27% | $ 389,776 | 42.16% | $ 498,698 | 44.72% |
| Utilities | $ 31,049 | 5.75% | $ 66,829 | 7.23% | $ 84,460 | 7.57% |
| Transportation | $ 194,106 | 35.95% | $ 251,816 | 27.24% | $ 316,908 | 28.42% |
| Incentives | $ 45,056 | 8.34% | $ 72,650 | 7.86% | $ 81,500 | 7.31% |
| Youth - Support Services | $ 38,313 | 7.10% | $ 38,247 | 4.14% | $ 27,106 | 2.43% |
| **TOTAL:** | **$ 539,999** | **100.00%** | **$ 924,550** | **100.00%** | **$ 1,115,042** | **100.00%** |

**Ready to Work** – There is a significant decrease in rental assistance requests in the RTW Program. Overall expenses total $467,867, trending double compared to FY25. Highest support services requests come from utilities, groceries, and housing.

**Client Expenditure Comparison- Ready to Work**
**as of September 2026**

| Category | FY24 Actuals | FY24 Allocation % | FY25 Actuals | FY25 Allocation % | FY26 Year-to-Date | FY26 Allocation % |
|---|---|---|---|---|---|---|
| Rent | $ 121,209 | 52.67% | $ 110,448 | 37.59% | $ 94,182 | 20.13% |
| Utilities | $ 52,095 | 22.64% | $ 87,881 | 29.91% | $ 151,925 | 32.47% |
| Transporation | $ 15,123 | 6.57% | $ 37,360 | 12.71% | $ 56,317 | 12.04% |
| Laptops/Computers | $ 28,019 | 12.18% | $ 22,918 | 7.80% | $ 31,678 | 6.77% |
| Training Related | $ 2,113 | 0.92% | $ 8,243 | 2.81% | $ 25,017 | 5.35% |
| Other: Medical, Legal, Food, Daycare, Loans | $ 11,565 | 5.03% | $ 26,988 | 9.18% | $ 108,748 | 23.24% |
| **TOTAL:** | **$ 230,125** | **100.00%** | **$ 293,838** | **100.00%** | **$ 467,867** | **100.00%** |

**MEMORANDUM**

| | |
|---|---|
| To: | Audit and Finance Committee |
| From: | Adrian Lopez, Chief Executive Officer |
| Presented by: | Gabriela Navarro Garcia, Controller |
| Date: | November 13, 2026 |
| Regarding: | County by County Expenditure Analysis |

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**SUMMARY:** *Update and Possible Discussion on Service Delivery Expenditure by County*. The preparation of the annal budget considers allocation factors, under Texas Administrative Code, Chapter 800, Chapter B, Allocations. These allocations provide guidance in allocating funds by each county within the Service Delivery Area. TWC awards contracts in aggregate amounts to the Alamo region, requiring the board to serve participants throughout the region.

Upon request of local officials, the board continues to analyze expenditures by County to ensure that each county is receiving a fair share of the fund's allocation by state allocation factors.

**ANALYSIS:** The board has evaluated the initial budget allocation, year-to-date expenditures, and year-to-date variance analysis for each county. The budget and actual expenditures percentages through September 30, 2026, for Bexar and Rural Counties can be found in Table 1.

Table 1:

| | TWC Programs | | | Child Care Funds | | | Other Funding | | |
|---|---|---|---|---|---|---|---|---|---|
| | Actuals | Budget | Actuals % | Actuals | Budget | Actuals % | Actuals | Budget | Actuals % |
| Urban | 17,637,162 | 20,704,980 | 76% | 118,244,753 | 130,974,702 | 84% | 2,493,011 | 2,598,132 | 75% |
| Rural | 5,630,555 | 7,015,119 | 24% | 22,332,492 | 26,642,799 | 16% | 818,510 | 813,729 | 25% |

Bexar County has a slight decrease from budget to actual for the TWC Programs. WSA's allocations are based on guidance from the TAC 800, actual expenditures are based on needs of a community.

Overall, 83% expenditures were allocated to Bexar County and 17% to the Rural counties, representing 1% variance from the straight-line budget.

**FISCAL IMPACT:** The board will continue to monitor expenditure by county and work collaboratively with service providers to ensure proper outreach is being conducted in all counties to make funds and services available.

# Workforce Solutions Alamo
## County by County Expense Report - TWC Programs
## FY 2025 - 2026
## as of September 2026

| County | Annual Budget | | ght-line Bu | YTD Expenditures | | |
|---|---|---|---|---|---|---|
| | Amount | % | % | Amount | % | Over/Under Budget |
| Atascosa | $ 696,424 | 2.51% | 2.51% | $ 648,179 | 2.79% | $ 48,246 |
| Bandera | $ 282,187 | 1.02% | 1.02% | $ 361,034 | 1.55% | $ (78,847) |
| Bexar | $ 20,704,980 | 74.69% | 74.69% | $ 17,637,162 | 75.80% | $ 3,067,818 |
| Comal | $ 1,529,001 | 5.52% | 5.52% | $ 1,428,927 | 6.14% | $ 100,074 |
| Frio | $ 476,227 | 1.72% | 1.72% | $ 390,583 | 1.68% | $ 85,644 |
| Gillespie | $ 272,220 | 0.98% | 0.98% | $ 153,934 | 0.66% | $ 118,286 |
| Guadalupe | $ 1,520,571 | 5.49% | 5.49% | $ 874,249 | 3.76% | $ 646,322 |
| Karnes | $ 296,090 | 1.07% | 1.07% | $ 233,428 | 1.00% | $ 62,662 |
| Kendall | $ 534,740 | 1.93% | 1.93% | $ 385,237 | 1.66% | $ 149,503 |
| Kerr | $ 437,752 | 1.58% | 1.58% | $ 513,444 | 2.21% | $ (75,691) |
| McMullen | $ 89,371 | 0.32% | 0.32% | $ 17,436 | 0.07% | $ 71,935 |
| Medina | $ 385,559 | 1.39% | 1.39% | $ 228,200 | 0.98% | $ 157,359 |
| Wilson | $ 494,976 | 1.79% | 1.79% | $ 395,906 | 1.70% | $ 99,070 |
| **TOTAL** | **$ 27,720,099** | **100.00%** | **100.00%** | **$ 23,267,717** | **100.00%** | **$ 4,452,382** |

**SUMMARY:**

| Location | Annual Budget | | ght-line Bu | YTD Expenditures | | |
|---|---|---|---|---|---|---|
| | Amount | % | % | Amount | % | Over/Under Budget |
| Urban | $ 20,704,980 | 75% | 75% | $ 17,637,162 | 76% | $ 3,067,818 |
| Rural | $ 7,015,119 | 25% | 25% | $ 5,630,555 | 24% | $ 1,384,564 |
| **TOTAL** | **$ 27,720,099** | **100.00%** | **100.00%** | **$ 23,267,717** | **100.00%** | **$ 4,452,382** |

# Workforce Solutions Alamo
## County by County Expense Report - Child Care
## FY 2025 - 2026
## as of September 2026

| County | Annual Budget | | YTD Expenditures | | |
|---|---|---|---|---|---|
| | Amount | % | Amount | % | Over/Under Budget |
| Atascosa | $ 2,616,982 | 1.66% | $ 3,167,766 | 2.25% | $ (550,784) |
| Bandera | $ 877,460 | 0.56% | $ 379,022 | 0.27% | $ 498,438 |
| Bexar | $ 130,974,702 | 83.10% | $ 118,244,753 | 84.11% | $ 12,729,948 |
| Comal | $ 3,988,184 | 2.53% | $ 3,132,368 | 2.23% | $ 855,815 |
| Frio | $ 1,452,641 | 0.92% | $ 964,870 | 0.69% | $ 487,771 |
| Gillespie | $ 765,909 | 0.49% | $ 2,718,035 | 1.93% | $ (1,952,126) |
| Guadalupe | $ 7,474,075 | 4.74% | $ 3,076,232 | 2.19% | $ 4,397,843 |
| Karnes | $ 1,064,039 | 0.68% | $ 629,903 | 0.45% | $ 434,136 |
| Kendall | $ 1,327,143 | 0.84% | $ 1,248,580 | 0.89% | $ 78,563 |
| Kerr | $ 2,963,386 | 1.88% | $ 2,067,641 | 1.47% | $ 895,745 |
| McMullen | $ 38,852 | 0.02% | $ 745 | 0.00% | $ 38,106 |
| Medina | $ 2,470,679 | 1.57% | $ 2,186,468 | 1.56% | $ 284,211 |
| Wilson | $ 1,603,450 | 1.02% | $ 2,760,862 | 1.96% | $ (1,157,412) |
| **TOTAL** | **$ 157,617,501** | **100.00%** | **$ 140,577,246** | **100.00%** | **$ 17,040,255** |

**SUMMARY:**

| Location | Annual Budget | | YTD Expenditures | | |
|---|---|---|---|---|---|
| | Amount | % | Amount | % | Over/Under Budget |
| Urban | $ 130,974,702 | 83% | $ 118,244,753 | 84% | $ 12,729,948 |
| Rural | $ 26,642,799 | 17% | $ 22,332,492 | 16% | $ 4,310,307 |
| **TOTAL** | **$ 157,617,501** | **100%** | **$ 140,577,246** | **100%** | **$ 17,040,255** |

# Workforce Solutions Alamo
## County by County Expense Report - Other Funding
## FY 2025 - 2026
## as of September 2026

| County | Annual Budget | | YTD Expenditures | | |
|---|---|---|---|---|---|
| | Amount | % | Amount | % | Over/Under Budget |
| Atascosa | $ 54,839 | 1.61% | $ 24,177 | 0.73% | $ 30,662 |
| Bandera | $ 29,762 | 0.87% | $ 15,924 | 0.48% | $ 13,838 |
| Bexar | $ 2,598,132 | 76.15% | $ 2,493,011 | 75.28% | $ 105,121 |
| Comal | $ 217,583 | 6.38% | $ 132,091 | 3.99% | $ 85,491 |
| Frio | $ 67,342 | 1.97% | $ 32,075 | 0.97% | $ 35,267 |
| Gillespie | $ 21,617 | 0.63% | $ - | 0.00% | $ 21,617 |
| Guadalupe | $ 170,171 | 4.99% | $ 75,424 | 2.28% | $ 94,748 |
| Karnes | $ 19,792 | 0.58% | $ - | 0.00% | $ 19,792 |
| Kendall | $ 56,389 | 1.65% | $ 18,893 | 0.57% | $ 37,496 |
| Kerr | $ 97,689 | 2.86% | $ 490,097 | 14.80% | $ (392,408) |
| McMullen | $ 6,139 | 0.18% | $ - | 0.00% | $ 6,139 |
| Medina | $ 27,455 | 0.80% | $ 29,714 | 0.90% | $ (2,259) |
| Wilson | $ 44,952 | 1.32% | $ 116 | 0.00% | $ 44,837 |
| **TOTAL** | **$ 3,411,861** | **100.00%** | **$ 3,311,521** | **100.00%** | **$ 100,340** |

**SUMMARY:**

| Location | Annual Budget | | YTD Expenditures | | |
|---|---|---|---|---|---|
| | Amount | % | Amount | % | Over/Under Budget |
| Urban | $ 2,598,132 | 76% | $ 2,493,011 | 75% | $ 105,121 |
| Rural | $ 813,729 | 24% | $ 818,510 | 25% | $ (4,781) |
| **TOTAL** | **$ 3,411,861** | **100%** | **$ 3,311,521** | **100%** | **$ 100,340** |

# MEMORANDUM

**To:** Audit and Finance Committee

**From:** Adrian Lopez, CEO

**Presented By:** Gabriela Navarro Garcia, Controller

**Date:** November 13, 2026

**Subject:** Childcare System Updates

**Summary:**

**Strategic Goals:** This agenda item aligns with the following goal(s) in the Strategic Plan:
**Goal 2: Service Optimizers**
Enhance the efficiency, quality, and accessibility of workforce services delivered by the Texas Workforce Commission (TWC), ensuring Texans experience seamless access to job training, unemployment benefits, and career support.

**Analysis:** The Texas Workforce Solutions (TWC) launched TX Child Care Connection (TX3C) software in January 2025. Since the launch the staff have been working through many challenges such as payments to providers, reporting and program requirements.

TWC meets with the Boards to discuss concerns with reporting, provider and contractor feedback, status updates to the software and payments. While these meetings are beneficial there continues to be limited progress on system updates which has led to manual processes being implemented.

**Fiscal Impact:** TWC continues to track the issues and potential fixes that have been identified by the Board.

**Board Responsibilities:** This item supports the Board's responsibility to provide updates and address challenges faced by TWC's child care software implementation.

**Next Steps:** Staff will continue to attend the TWC meetings to receive updates and communicate ongoing challenges.

**Attachment:** TX3C Update to Boards (11.04.2026)



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# TX3C Child Care Case Management Board Updates: November 4, 2026

## Board Action Items

**IF NOT COMPLETE:**

- ❑ **ACTION REQUIRED: Mandatory Data Corrections for DFPS Eligibility and Fund Code Mismatches** (10/23/26 email from Nina Rodriguez to Board CC contacts due 11/30/26)

**WEEKLY:**

- ❑ **Review new pending/unauthorized Notices of Action** and authorize any that were missed by staff (see weekly emails from Laura Mayorga to Board CC contacts).
- ❑ **Review your Board's CIN file** and reconcile any duplicate CIN numbers (see weekly emails from Laura Mayorga to Board CC contacts).
- ❑ **Review Provider Attendance Report** and determine if any action needs to be taken regarding providers that have not reported attendance. Report number of SIA's issued or technical issues for the week each Friday (see weekly emails from Laura Mayorga to Board CC contacts) **including when there are not any to report**.

**EVERY PAYMENT CYCLE:**

- ❑ **Reminder: Continue to compare the 245 Report to the Payment Matrix** and correct the 245 file as needed each payment run. *If you have not been comparing the 245 Report to the Payment Matrix, you will need to go back and do the comparison on all previously processed payment runs.*
- ❑ **Complete Bi-weekly Reporting on CCS Payment Issuance** (11/7/2025 email from Allison Wilson to EDs and from Layla Wiewel to Board CC contacts)

## Attendance Tracking

***Note: Please inform all relative child care providers that they must use the Interactive Voice Response (IVR) system to record attendance. Using KinderSmart or KinderSign may result in attendance not being recorded properly. If you have relative providers not using the IVR system, please instruct them to contact KinderSystems to ensure they are set up correctly.***

***Reminder: If provider transports child(ren) to or from school or home, child care provider may record the check-in or check-out. Even in these situations, parents must record one check-in or check-out for their child(ren) that day.***

***Child care providers continue to experience challenges with third-party Child Care Management Systems (CCMS) integration with TX3C for attendance tracking. We recently heard from a couple of providers about continued issues with Brightwheel and ProCare; we have scheduled meetings with these providers to better understand the issues.***

***During this transition period, please remember:***

- ***Boards must NOT place any child care provider on corrective action for failure to report attendance if the issue is due to a documented technical integration challenge that they are actively working to resolve.***
- ***Absences should not be counted against children at these affected providers during periods when technical system issues prevent the provider from successfully submitting attendance data.***

## Releases Deployed

**Please review more detailed information regarding KinderTrack Release Notes in the "What's New" section in the Knowledge Center.**

### KinderTrack Release 4.43 – deployed 11.03.2026

**Note:** TWC is rigorously testing each item to support a high level of quality. The items that have a strikethrough failed or partially failed UAT testing and will be addressed in future releases.

| Issue Type | Issue Key | Summary |
|---|---|---|
| Enhancement | KTTX-971 | 801 Report Times Out |
| Support | KTTX-1785 | Certain intake documents fail to open |
| Bug | KTTX-1842 | disabling SSO flag on a user will not allow the user to log in using normal authentication |
| Bug | KTTX-2295 | IntakeApi Search crashes with 500 error when duplicate FamilyPartitionId values exist in the same region |
| Support | KTTX-2321 | Add Catch for Child and Parent Effective Date Occurring Before Family Effective Date |
| Support | KTTX-2431 | Notice and printed notice show different family fees when using "Previous Notice" |
| Bug | KTTX-2499 | WIOA prioritization criteria is not higher than Child of Child Care Worker |
| Support | KTTX-2532 | Provider Summary does not update when TX notice family fee is overridden to $0 |
| Bug | KTTX-2546 | Make Family/Child Effective Date Logic Consistent for ACF801 TX |
| Enhancement | KTTX-2547 | Correct Hours of Care for the ACF801 TX |
| Enhancement | KTTX-2548 | Update Type of Care Mapping for ACF801 TX |
| Support | KTTX-2549 | Resolve Family Size Issues for ACF801 TX |
| Enhancement | KTTX-2550 | Update Logic for Child Race on ACF801 TX |
| Support | KTTX-2560 | Map Unknown Primary Language to Unspecified Instead of Blank on ACF 801 TX |
| Support | KTTX-2559 | Fix Cases with BirthDate Issues for ACF801 TX |
| Enhancement | KTTX-2560 | Map Unknown Primary Language to Unspecified Instead of Blank on ACF 801 TX |
| ~~Enhancement~~ | ~~KTTX-2563~~ | ~~Update Family and Provider Tracking for ACF801 TX Report Statewide~~ |

| Issue Type | Issue Key | Summary |
|---|---|---|
| Enhancement | KTTX-2565 | Update Monthly Cap for Amount Paid to Provider for ACF801 TX Report |
| Enhancement | KTTX-2613 | SSN Verification per Board - automate weekly run and SharePoint upload |
| ~~Bug~~ | ~~KTTX-2617~~ | ~~Provider Inspection Date Missing for Some Non-Relative Providers on ACF801 TX~~ |
| ~~Enhancement~~ | ~~KTTX-2622~~ | ~~Update Texas School Ready Status Reporting for Element 37 on ACF801 TX~~ |
| Bug | KTTX-2628 | Resolve Issues with Total Hours of Care on ACF801 |
| Bug | KTTX-2638 | Fix Missing Need Reasons and Income Elements 9-15 Reporting Blank for Every Family on ACF801 TX |
| Enhancement | KTTX-2651 | Update Provider and Family Document Thumbnails |
| Enhancement | KTTX-2697 | Update the Payment Threshold and Rounding for Element 27 on ACF801 Statewide Report TX |
| Enhancement | KTTX-2740 | Prevent duplicate agreement-document records on save-POST replay (Provider Agreements page) |
| Enhancement | KTTX-2756 | Hardcode Accredited Flag to 9 for ACF801 Report Statewide (TX) |
| Enhancement | KTTX-2768 | Update Family Needs for ACF801 Statewide Report TX |
|  | KTTX-2771 | Operator Management Report PHASE II - Using Operator Selector Control |
| ~~Enhancement~~ | ~~KTTX-2772~~ | ~~Update QRIS Mappings for ACF801 Report Statewide (TX)~~ |
| Enhancement | KTTX-2773 | Update Income Reporting for Elements 9 Through 15 on ACF801 Statewide Report TX |
| Bug | KTTX-2777 | Create One-Time Report of Providers Without a TX License Number |
| Bug | KTTX-2778 | Create One-Time Report of Counties Mapped to More Than One Board |
| ~~Enhancement~~ | ~~KTTX-2782~~ | ~~Apply Single Parent and Family Size Business Rules to the ACF801 Statewide Report (TX)~~ |
| Bug | KTTX-2792 | Create One-Time Report for Case Number and SSN/Child Name Match But No CIN Match |
| Support | KTTX-2828 | Characteristic filter "WIOA" returns no results in Intake Search |
| Bug | KTTX-2841 | ACF-801 (TX) Overstates Element 27 when an Adjustment Takes Back Paid Days |
| Bug | KTTX-2858 | [ACF801 TX] Family Size Still Counts a Child Whose Only Record is Dated After the Report Period End |
| Support | KTTX-2860 | [Intake] "Request Full App" throws 401 Unauthorized error instead of sending BridgeCare invite |
| Enhancement | KTTX-2905 | Remove District Parameter from ACF 801 |
| Bug | KTTX-2956 | [TEA Interface] spChildByTEAStudentIDListGet Ignores Existing PseudoSSN when tblChild.SSN is Blank, So a New PseudoSSN is Consumed and Sent to TEA on Every Retry |
| Bug | KTTX-2957 | [TEA Interface] SET NOCOUNT ON Makes Successful DB Writes Log as 'TEA Student ID NOT Successfully Updated' / 'Logs Not Updated' |

| Issue Type | Issue Key | Summary |
|---|---|---|
| Bug | KTTX-2960 | [TEA Interface] TEA SearchPerson Returns Empty Responses for Most Requests; HTTP Status Code is Not Logged |
| Enhancement | KTTX-2971 | ACF801 TX Statewide - Income of a Parent Added Mid-Month is Included in Element 9 Although the Parent is Excluded from Family Size and Single Parent (AC #10) |
| Enhancement | KTTX-2974 | ACF801 TX Statewide - Element 25a Child Disability Reports Blank Instead of 0 (No) when No Disability Value is Recorded (AC #28) |
| Bug | KTTX-2977 | ACF801 TX - Element 8 (Assistance Start Date) Reads the MidMonth Family Record While Other Family Attributes Read the Month Start |
| Bug | KTTX-2978 | ACF801 TX - Need (Element 6) and Protective Services of a Parent Added Mid-Month Are Counted in the Month Added |
| Bug | KTTX-2979 | ACF801 TX - Income Dated Mid-Month for an Existing Child or Parent Is Counted in Element 9 for That Month |

### KinderConnect Release 2.45 API 1.37 – deployed 10.22.2026

| Issue Type | Issue Key | Summary |
|---|---|---|
| Enhancement | KCPROTO-3121 | New product report: Provider Child Attendance Codes |
| Enhancement | KCPROTO-3520 | Connect to new Messaging service, add delivery tracking, and switch email & SMS sending |
| Enhancement | KCPROTO-3567 | Provider Attendance Summary - TX Add new absence codes to attendance reports for Texas |
| Enhancement | KCPROTO-3656 | Daily Detailed Attendance - TX - Add support new absence codes to attendance reports for Texas |
| Bug | KCPROTO-3251 | Sponsor documents are getting duplicated when page is refreshed |
| Bug | KCPROTO-3497 | Account unlock message sent repeatedly |
| Bug | KCPROTO-3565 | Child access for inactive parent accounts and new cases |

### KinderConnect Release 2.46 API 1.38 – deployed 10.22.2026

| Issue Type | Issue Key | Summary |
|---|---|---|
| Bug | KCPROTO-3703 | KinderConnect: Attendance access not revoked for children on inactive parent cases |
| Bug | KCPROTO-3734 | Attendance History Popup Fails to Display WebP Photo/Signature Transactions |

## Critical/High/Medium Backlog

| Issue Type | Issue Key | Summary | Priority |
|---|---|---|---|
| Enhancement | RA-230 | TX - Add "Hours Needed" and "Days Needed" from DFPS Referral to the Family > Notes Page | High |
| Report | KTTX-196 | Child Care Customers With Repayment Schedule Report | High |

| Issue Type | Issue Key | Summary | Priority |
|---|---|---|---|
| Enhancement | KTTX-268 | Authorization search Page | High |
| Enhancement | KTTX-270 | Ability to Access Notices from KC - Providers | High |
| Enhancement | KTTX-328 | Additional Operator Activity Logging Needed > TX | High |
| Enhancement | KTTX-356 | PSOC exemption - Eligibility Type Flag | High |
| Enhancement | KTTX-372 | Communication language to match Application language | High |
| Enhancement | KTTX-504 | Messaging and communication: RFI | High |
| Bug | KTTX-531 | TX Intake - Vietnamese Denial notice - message not sent to parent | High |
| Enhancement | KTTX-555 | Provider Suspensions | High |
| Enhancement | KTTX-557 | Make Provider Transfer Work Properly | High |
| Bug | KTTX-596 | 245 Report and Payment Matrix discrepancies | High |
| Enhancement | KTTX-603 | Automated payments adjustments - Family Fee | High |
| Enhancement | KTTX-607 | Advanced reports parameters to be updated | High |
| Enhancement | KTTX-697 | Documents shared to KC | High |
| Enhancement | KTTX-765 | Enhancements to Intake and Recertification > Search | High |
| Bug | KTTX-907 | Wrong child_type is showing in 245 Payment report for a child older than 13 y 11 m | High |
| Enhancement | KTTX-966 | Add note section to the Intake applications | High |
| Enhancement | KTTX-967 | Display the number of children needing enrollment | High |
| Enhancement | KTTX-1081 | Update Intake Statuses | High |
| Enhancement | KTTX-1121 | Add Expiration to Intake Automated Care Needed Response Links | High |
| Enhancement | KTTX-1207 | Link Existing Family and Case Created Applications to Their Corresponding Case | High |
| Enhancement | KTTX-1210 | Display program on the Notice | High |
| Enhancement | KTTX-1212 | Automated payments adjustments - Family Fee | High |
| Support | KTTX-1669 | 245 Payment Report Showing 0 Units, 0 Amount, and Blank Rate Category | High |

| Issue Type | Issue Key | Summary | Priority |
|---|---|---|---|
| Enhancement | KTTX-1212 | Automated payments adjustments - Family Fee | High |
| Enhancement | KTTX-1214 | Ability to Edit Intake Application Priority Group | High |
| Enhancement | KTTX-1216 | PLACEHOLDER - WPI | High |
| Enhancement | KTTX-1218 | Family Transfer across Boards - Attendance and backdating | High |
| Enhancement | KTTX-1225 | Parent contact information update from KT to BC | High |
| Bug | KTTX-1318 | Incorrect Family Fee display for Adjustments in 245 Payment report | Medium |
| Enhancement | KTTX-1321 | Add DFPS Number to Performance Report | High |
| Enhancement | KTTX-1351 | Send Families Waitlist Application When Failed to Recertify | High |
| Enhancement | KTTX-1363 | Recoupment flag/report | High |
| Enhancement | KTTX-1365 | Ability to inactivate schedule (versus shortening to 1 day) | High |
| Enhancement | KTTX-1370 | Update Auto Adjustments to Use Date Instead of Billing Cycle | High |
| Enhancement | KTTX-1371 | Enhancement Request: Family Alerts | High |
| Enhancement | KTTX-1395 | Update Family Notes with Intake Data | High |
| Support | KTTX-1402 | Duplicate Absence Alert sent to Sponsor | Critical |
| Bug | KTTX-1404 | Absence Alert Emails Sent to Multiple Families/Sponsors for Children who Transferred Boards | Critical |
| Enhancement | KTTX-1428 | Add Notice ID to Payments | High |
| Enhancement | KTTX-1460 | Don't Include Cases in Application Status on Absence Report | High |
| Enhancement | KTTX-1461 | Handle Terminating a Child's Care Without Terminating Whole Family | High |
| Bug | KTTX-1467 | Absence Notification Alert is not Correctly Counting Absences -spNRAbsencesPerChildAlerts | High |
| Enhancement | KTTX-1469 | Update Recertification Notice Email Language | High |
| Enhancement | KTTX-1472 | Create Report or Enhance 245 Report for Schedules with Wrong Type of Care | High |

| Issue Type | Issue Key | Summary | Priority |
|---|---|---|---|
| Report | KTTX-1473 | Add Parent, Provider, and Schedule Fields to Absence Notification Report | High |
| Report | KTTX-1474 | Create Child Attendance Report | High |
| Report | KTTX-1475 | Create Active Operator Report | High |
| Enhancement | KTTX-1528 | Set Grayed Out Payments to Present When Re-Auth Set | High |
| Enhancement | KTTX-1533 | Add Ability to Shorten Schedule Down to 1 Day and Start a New One on the Same Day | Highest |
| Support | KTTX-1558 | Error Received When Attempting to Access T-Sheet | Medium |
| Enhancement | KTTX-1560 | Cancelled Payment Letter to Provider shows wrong provider | High |
| Enhancement | KTTX-1598 | Update Deep East Applications from Existing Family to Waitlist Status | Medium |
| Bug | KTTX-1628 | 245 Report Populating the Current Month with the Service Month | High |
| Enhancement | KTTX-1634 | “Teen Parent 19 Highschool” Priority group | High |
| Support | KTTX-1666 | 245 report showing higher payment amount than expected | High |
| Support | KTTX-1669 | 245 Payment Report Showing 0 Units, 0 Amount, and Blank Rate Category | High |
| Enhancement | KTTX-1675 | Add Indicator that Family Received Application Invitation | High |
| Enhancement | KTTX-1679 | Add Timestamp to Application Documents | High |
| Enhancement | KTTX-1680 | Add Alert in KT When Document Uploaded in KC Family > Documents Page | High |
| Report | KTTX-1681 | Create Report of Families in KT with Family Flags | Highest |
| Enhancement | KTTX-1682 | SSNs Entered on BridgeCare App Do Not Flow to KT During Case Import | Medium |
| Enhancement | KTTX-1697 | Process All Applications for Creation Date Discrepancies with BridgeCare | High |
| Enhancement | KTTX-1701 | Update KT Pull HHSC Inspection Date | Highest |
| Bug | KTTX-1704 | Incorrect Total Payment Amount in Performance Report | High |

| Issue Type | Issue Key | Summary | Priority |
|---|---|---|---|
| Bug | KTTX-1742 | Unable to run 245 report | High |
| Support | KTTX-1755 | Performance report displays generic program name instead of allocation name | High |
| Support | KTTX-1756 | Prevent ACF-801 Report Time Outs | High |
| Bug | KTTX-1757 | Payment transfer issues - 245 is showing the old allocation; payment itself (on Payment Summary) is also showing the old allocation (Payment > Summary) | High |
| Enhancement | KTTX-1762 | Create WPI for Parent CIN | Medium |
| Enhancement | KTTX-1764 | Investigate Options for Re-Designing 245 and Performance Reports | High |
| Bug | KTTX-1765 | Column AM, contract name, is showing the generic program instead of the allocation name SCTASK0342086; SCTASK0342098 | High |
| Bug | KTTX-1766 | Incorrect payment amounts (see Texoma examples: 245 01.06.26.xlsx) | High |
| Support | KTTX-1820 | Incorrect Business Hours Calculation for 24-Hour Centers | Highest |
| Bug | KTTX-1822 | UAT - 245 Report - fund_unit_care_qy & fund_unit_bill_qy columns are displaying incorrect values when schedule is shortened | Medium |
| Enhancement | KTTX-1914 | Refactor 245 Report | High |
| Bug | KTTX-1930 | Family Fee Shows $0 on Notice but $165 in Summary Page and KC | High |
| Bug | KTTX-1988 | 245 Report – Incorrect “Unit” Values | High |
| Bug | KTTX-2007 | 245 Report includes only active authorization dates and counts units from other providers or programs | High |
| Support | KTTX-2010 | INT-Response_JSON showing “Null” for test case ID 50390067 in Tarrant County | High |
| Support | KTTX-2070 | [BridgeCare] Waitlist PDF Missing Housing Question Answer | Medium |
| Bug | KTTX-2215 | "Payment Trace Incorrectly Including Provider-Closed Sunday After Schedule Shortening | High |

# MEMORANDUM

**To:** Audit and Finance

**From:** Adrian Lopez, CEO

**Presented By:** Kristen Rodriguez, Director Procurement and Contracts Management

**Date:** November 13, 2026

**Subject:** **Discussion and Possible Action: Cisco Enterprise License Contract Amendment**

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**Summary:** For discussion and potential action: The Workforce Solutions Alamo (WSA) Board of Directors is presented with a contract amendment for existing agreement with Barcom Enterprises, LLC., an Austin based company, for Cisco Enterprise Licensing. The contract amendment amount is $8,020, bringing the new contract amount

This action aligns with Supporting Texas Talent and Economic Growth - Goal 2, Service Optimizers, in our strategic plan.

**Analysis:** In April 2024, the Board approved an agreement with Barcom Enterprises, LLC., for Cisco Enterprise licensing in the amount of $357,105 for a 36-month term, with estimated annual payments of approximately $119,035.

Since the original agreement was approved, WSA replaced the firewall hardware at its corporate location as part of its ongoing efforts to maintain and strengthen its technology infrastructure and network security.

The replacement firewall hardware requires additional Cisco Enterprise licenses to enable the equipment's full capabilities and provide the necessary security, network management, monitoring, and protection features. These licenses support WSA's ability to manage network traffic, monitor potential security threats, and maintain secure and reliable network connectivity for staff and organizational operations. The additional licensing is necessary to ensure WSA can fully utilize the functionality and security capabilities of the newly installed firewall equipment.



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**Fiscal Impact:** The additional licensing requirement will result in an increase of $8,020, bringing the total agreement amount from $357,105 to $365,125. The additional cost will cover the licenses for the remainder of the existing 36-month agreement term and will not extend the current agreement.

The existing agreement with Barcom is scheduled to expire in April 2027. Procurement is currently coordinating with WSA IT staff to prepare for the reprocurement of these services to ensure continuity of service and allow sufficient time to complete the procurement process before the current agreement expires.

**Recommendation:** Procurement & Contracts Management recommends approval of a contract amendment with Barcom for additional Cisco Enterprise licensing resulting from the replacement of firewall hardware at WSA's corporate location. The amendment will increase the existing contract amount by $8,020, from $357,105 to $365,125, for the remainder of the original 36-month contract term, which expires in April 2027. The amendment will not extend the current contract term.

**Next Steps:** Upon Board approval, Procurement & Contracts Management will coordinate with Barcom Enterprises, LLC., to execute the contract amendment for the additional $8,020 in Cisco Enterprise licensing.

Additionally, Procurement & Contracts Management will continue working with WSA IT staff to develop the solicitation and procurement timeline for the reprocurement of Cisco Enterprise licensing services prior to the existing contract's expiration in April 2027.