



MEMORANDUM

To: Committee of Six

From: Adrian Lopez, Chief Executive Officer

Presented By: Brandee Perez, Chief Financial Officer

Date: September 5, 2025

Subject: **Workforce Solutions Alamo FY24-25 Budget Amendment #1**

Summary: The board staff prepares a budget based on the assumption of planned allocations from the Texas Workforce Commission and anticipated carryover funds from existing contracts. The budget is prepared by utilizing Texas Workforce Commission planning estimates and forecasting contractor expenditures before actual budgets and allocations are received. Budget Amendment #1 provides a reconciliation of actual to those estimates.

Analysis: The staff requests approval to increase the budget from \$181,987,860 to \$211,140,377, an increase of \$29,152,518 or approximately 16%. The increase of \$32,822,871 in service delivery is primarily due to Childcare of \$30,648,581; additional adjustments are summarized below.

Facilities: There was a decrease in facility expenses of \$469,960. The approved budget was \$6,452,970 and the amended budget will be \$5,983,010. The reduction was to professional services and reserves.

Reserve: The reserve was initially budgeted at \$14,812,893. The board is projecting a \$3,715,684 decrease or approximately 7.3% for a budget amount of \$11,097,209. This represents adjusting Childcare project shortfalls due to increase in subsidy paid to providers. While Childcare funding increased from the initial budget, expenditures have increased thus creating the need to utilize a portion of the reserves. There has been a substantial number of children being enrolled in TRS certified centers in the past year compared to the previous year, which is contributing to the increased costs.

Initiatives: Initiatives were initially budgeted at \$450,857, which represented TWC, Workforce Initiatives that include jobs fairs such as Red White and YOU, and youth job fairs. The board is

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requesting to increase the project by \$515,291 for several grants that were extended or have been awarded since the initial budget approval.

Service Delivery: The primary program adjustments are as follows:

Program	Grant	Amount
Adult	RESEA	\$582,874
Adult	SNAP E&T	\$440,007
Youth	Youth	\$666,802
Child Care	CCDF, CCM, CCP, Quality	\$30,648,581
Special	DOL–Infrastructure	\$169,650
Other	Multiple	\$314,956
Total		\$32,822,870

Alternatives: None

Fiscal Impact: Increase the budget from \$181,987,859 to \$211,140,37, an increase of \$29,152,518 or approximately 16%.

Recommendation: Increase the budget from \$181,987,859 to \$211,140,37, an increase of \$29,152,518 or approximately 16%.

Next Steps: Board staff will continue to monitor expenditures and report any significant variance through a subsequent budget amendment.

Attachment(s):

Budget Comparison

Budget Detail

Budget Detail Line Item

Workforce Solutions Alamo
Board Fiscal Year October 1, 2024 - September 30, 2025
FY25 Annual Budget - Budget Comparison

BUDGET CATEGORY	Approved Budget	Budget - Amendment #1	Amended Budget	% Change	\$ Change	BUDGET JUSTIFICATION
Corporate - Personnel	\$ 6,337,560	\$ -	\$ 6,337,560	0.0%	\$ -	
Corporate - Facility	\$ 472,565	\$ -	\$ 472,565	0.0%	\$ -	
Corporate - Equipment/Related Costs	\$ 232,399	\$ -	\$ 232,399	0.0%	\$ -	
Corporate - General Office Expenses	\$ 678,970	\$ -	\$ 678,970	0.0%	\$ -	
Corporate - Professional Services	\$ 1,950,000	\$ -	\$ 1,950,000	0.0%	\$ -	
Corporate - Board Expenses	\$ 45,000	\$ -	\$ 45,000	0.0%	\$ -	
TOTAL CORPORATE BUDGET	\$ 9,716,494	\$ -	\$ 9,716,494	0.0%	\$ -	
Facilities	\$ 6,452,970	\$ (469,960)	\$ 5,983,010	-7.3%	\$ (469,960)	Reduce Other Professional Services and Reserves
Reserves	\$ 14,812,893	\$ (3,715,684)	\$ 11,097,209	-25.1%	\$ (3,715,684)	
Initiatives	\$ 450,857	\$ 515,291	\$ 966,148	114.3%	\$ 515,291	Additional Grants
Service Delivery	\$ 150,554,646	\$ 32,822,870	\$ 183,377,516	21.8%	\$ 32,822,870	Additional Funds
TOTAL FACILITIES & SERVICE DELIVERY BUDGET	\$ 172,271,366	\$ 29,152,518	\$ 201,423,883	16.9%	\$ 29,152,518	
TOTAL FY 24 - 25 BUDGET	\$ 181,987,860	\$ 29,152,518	\$ 211,140,377	16.0%	\$ 29,152,518	

Workforce Solutions Alamo FY25 Budget Amendment #1
October 1, 2024-September 30, 2025

EXPENDITURES											
Funding Source	Grant Amounts	Original - Annual Budget	Budget Amendment #1	Revised Budget	Corporate	Facilities	Initiatives	Outreach	Service Delivery - Ops	Service Delivery - Clients	Reserve
SERVICE DELIVERY - TWC											
Adult - Military Family Support (Bexar Only)	\$ 221,896	\$ 266,471	\$ (225,949)	\$ 40,522	\$ 6,689	\$ -	\$ -	\$ -	\$ 30,444	\$ 3,390	\$ -
Military to Civilian Employment Program	\$ 225,085	\$ -	\$ 100,448	\$ 100,448	\$ 2,690	\$ -	\$ -	\$ -	\$ 44,337	\$ 53,421	\$ -
Adult - Non Custodial Parent (Bexar Only)	\$ 437,578	\$ 437,578	\$ (5,308)	\$ 432,270	\$ 92,895	\$ -	\$ -	\$ 2,500	\$ 276,238	\$ 60,637	\$ -
Adult - Non Custodial Parent (Bexar Only)	\$ 380,693	\$ -	\$ 31,724	\$ 31,724	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,276	\$ 14,448
Adult - Re-Employment Services	\$ 1,057,573	\$ -	\$ 212,963	\$ 212,963	\$ 11,642	\$ 201,321	\$ -	\$ -	\$ -	\$ -	\$ -
Adult - Re-Employment Services	\$ 1,446,281	\$ 920,073	\$ 526,208	\$ 1,446,281	\$ 150,353	\$ -	\$ -	\$ 7,500	\$ 1,288,428	\$ -	\$ -
Adult - SNAP E&T	\$ 513,000	\$ -	\$ 513,000	\$ 513,000	\$ -	\$ 62,997	\$ -	\$ -	\$ 360,003	\$ 90,000	\$ -
Adult - SNAP E&T	\$ 945,544	\$ 1,303,291	\$ (357,747)	\$ 945,544	\$ 357,248	\$ 8,361	\$ -	\$ -	\$ 463,949	\$ 115,986	\$ -
Adult - TANF	\$ 6,590,722	\$ 6,775,722	\$ (185,000)	\$ 6,590,722	\$ 1,050,684	\$ 1,262,448	\$ -	\$ 55,000	\$ 3,176,377	\$ 794,094	\$ 252,119
Adult - Trade Act Services	\$ 5,000	\$ 27,000	\$ (22,000)	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -
Adult - WIOA Adult	\$ 5,522,731	\$ 5,574,422	\$ (5,571,907)	\$ 2,515	\$ -	\$ -	\$ -	\$ 2,515	\$ -	\$ -	\$ -
Adult - WIOA Adult	\$ 1,289,821	\$ -	\$ 1,120,725	\$ 1,120,725	\$ 793,061	\$ 325,274	\$ -	\$ 2,391	\$ -	\$ -	\$ -
Adult - WIOA Adult	\$ 4,286,956	\$ -	\$ 4,286,956	\$ 4,286,956	\$ -	\$ 415,141	\$ -	\$ 50,094	\$ 2,177,336	\$ 933,144	\$ 711,240
Adult - WIOA Dislocated	\$ 4,774,833	\$ 5,215,483	\$ (4,349,006)	\$ 866,477	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 866,477	\$ -
Adult - WIOA Dislocated	\$ 4,670,305	\$ -	\$ 4,670,305	\$ 4,670,305	\$ 885,433	\$ 756,577	\$ -	\$ 70,000	\$ 2,069,618	\$ 20,502	\$ 868,175
Adult - WIOA Rapid Response	\$ 58,320	\$ 58,295	\$ (25,891)	\$ 32,404	\$ 5,356	\$ -	\$ -	\$ -	\$ 27,048	\$ -	\$ -
Adult - WIOA Rapid Response	\$ 51,557	\$ -	\$ 4,952	\$ 4,952	\$ -	\$ -	\$ -	\$ -	\$ 4,952	\$ -	\$ -
Facilities - Employment Services	\$ 1,017,695	\$ 342,746	\$ (67,465)	\$ 275,281	\$ 27,528	\$ 247,753	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities - Employment Services	\$ 523,317	\$ 676,579	\$ (153,262)	\$ 523,317	\$ 52,332	\$ 470,985	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities - Veterans Employment Service	\$ 255,178	\$ 255,178	\$ -	\$ 255,178	\$ 25,518	\$ 229,660	\$ -	\$ -	\$ -	\$ -	\$ -
Youth - WIOA Youth	\$ 5,861,245	\$ 6,517,469	\$ (5,645,675)	\$ 871,794	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 871,794	\$ -
Youth - WIOA Youth	\$ 5,910,587	\$ -	\$ 5,550,976	\$ 5,550,976	\$ 1,627,557	\$ 597,156	\$ -	\$ 110,000	\$ 2,048,641	\$ 688,510	\$ 479,112
SERVICE DELIVERY - TWC CHILD CARE											
Child Care CCDF - Discretionary	\$ 103,860,758	\$ 110,634,315	\$ (109,440,897)	\$ 1,193,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,193,418	\$ -
Child Care CCDF - Discretionary	\$ 120,566,722	\$ -	\$ 120,566,722	\$ 120,566,722	\$ 3,393,451	\$ 373,494	\$ -	\$ 170,000	\$ 6,121,532	\$ 110,508,246	\$ -
Child Care CCM - Match	\$ 7,584,186	\$ 7,539,884	\$ 44,302	\$ 7,584,186	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,584,186	\$ -
Child Care CCM - Match	\$ 7,595,230	\$ -	\$ 7,595,230	\$ 7,595,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,487,143	\$ 4,108,087
Child Care CCP - DFPS Protective Services	\$ 7,354,189	\$ -	\$ 8,109,321	\$ 8,109,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,109,321	\$ -
Child Care Quality	\$ 6,249,935	\$ -	\$ 848,603	\$ 848,603	\$ 144,829	\$ 131,952	\$ 125,000	\$ 10,000	\$ 436,821	\$ -	\$ -
Child Care Quality	\$ 4,412,859	\$ 2,548,796	\$ 1,864,063	\$ 4,412,859	\$ -	\$ -	\$ -	\$ -	\$ 262,097	\$ 3,841,004	\$ 309,758
Child Care Quality - TRS Additional Distribution	\$ 4,069,145	\$ 4,683,181	\$ (614,036)	\$ 4,069,145	\$ -	\$ -	\$ -	\$ -	\$ 1,297,991	\$ 2,771,154	\$ -
SERVICE DELIVERY - TWC SPECIAL INITIATIVES											
Adult - Student Hireability Navigator	\$ 210,000	\$ 210,000	\$ (16,079)	\$ 193,921	\$ 107,411	\$ 21,057	\$ -	\$ -	\$ 65,453	\$ -	\$ -
Adult - Student Hireability Navigator	\$ 210,000	\$ -	\$ 16,079	\$ 16,079	\$ -	\$ -	\$ -	\$ -	\$ 16,079	\$ -	\$ -
Adult - Training & Employment Navigator (Pilot Program)	\$ 195,856	\$ 128,057	\$ 17,998	\$ 146,055	\$ 17,788	\$ 8,710	\$ -	\$ -	\$ 119,557	\$ -	\$ -
Adult - VRS Paid Work Experience	\$ 187,500	\$ 187,500	\$ -	\$ 187,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500	\$ -
Facilities - Infra Support VR	\$ 821,838	\$ 562,676	\$ 217,018	\$ 779,694	\$ 18,655	\$ 640,304	\$ -	\$ -	\$ 120,735	\$ -	\$ -
Partner For Reentry Opp In Wd (PROWD)	\$ 1,174,500	\$ 1,034,100	\$ (646,593)	\$ 387,507	\$ 29,150	\$ -	\$ -	\$ 10,000	\$ 198,752	\$ 149,605	\$ -
Resource Admin Grant	\$ 11,857	\$ 11,857	\$ -	\$ 11,857	\$ 11,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Summer Earn & Learn	\$ 900,000	\$ 900,000	\$ -	\$ 900,000	\$ 9,110	\$ -	\$ 217,025	\$ 10,000	\$ 101,819	\$ 396,552	\$ 165,494
Teacher Externship	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 184,000	\$ -	\$ 16,000	\$ -	\$ -
Work Commission Initiatives	\$ 100,250	\$ 94,250	\$ 6,000	\$ 100,250	\$ -	\$ -	\$ 100,250	\$ -	\$ -	\$ -	\$ -
SPECIAL INITIATIVES											
City of San Antonio - Ready To Work (Bexar Only)	\$ 65,554,565	\$ 20,069,891	\$ 4,047,911	\$ 24,117,802	\$ 757,557	\$ 229,820	\$ -	\$ -	\$ 7,655,719	\$ 11,483,579	\$ 3,991,128
DOL - Infrastructure	\$ 2,000,000	\$ -	\$ 400,000	\$ 400,000	\$ 32,702	\$ -	\$ -	\$ -	\$ 86,100	\$ 83,550	\$ 197,648
Kronkosky Foundation - (RTW)	\$ 21,000	\$ -	\$ 14,631	\$ 14,631	\$ -	\$ -	\$ 14,631	\$ -	\$ -	\$ -	\$ -
Restore Education	\$ 95,000	\$ -	\$ 95,000	\$ 95,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -
Toyotetsu Pilot Program (RTW)	\$ 16,100	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ 6,000	\$ -
OTHER											
Adam Scripps Foundation	\$ 187,500	\$ -	\$ 175,633	\$ 175,633	\$ -	\$ -	\$ 175,633	\$ -	\$ -	\$ -	\$ -
Lift Fund	\$ 3,600	\$ -	\$ 3,600	\$ 3,600	\$ -	\$ -	\$ 3,600	\$ -	\$ -	\$ -	\$ -
San Antonio Area Foundation Workforce Academy	\$ 100,000	\$ 14,582	\$ 6,717	\$ 21,299	\$ -	\$ -	\$ 21,299	\$ -	\$ -	\$ -	\$ -
San Antonio Area Foundation Capacity Building	\$ 37,500	\$ -	\$ 15,710	\$ 15,710	\$ -	\$ -	\$ 15,710	\$ -	\$ -	\$ -	\$ -
Texas Mutual	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Unrestricted - Non-Federal	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 546,619,317	\$ 181,987,860	\$ 29,152,517	\$ 211,140,377	\$ 9,716,494	\$ 5,983,010	\$ 966,148	\$ 500,000	\$ 28,466,028	\$ 154,411,488	\$ 11,097,209

Workforce Solutions Alamo
Board Fiscal Year October 1, 2024 - September 30, 2025
FY25 Annual Budget

FY 2024 - 2025

	Approved Budget	Budget - Amendment #1	Amended Budget	% Change	\$ Change
PERSONNEL					
Salaries/Wages	4,697,557	-	4,697,557	0.0%	\$ -
Fringe Benefits	1,357,103	-	1,357,103	0.0%	\$ -
Staff Travel	121,900	-	121,900	0.0%	\$ -
Staff Training/Development	161,000	-	161,000	0.0%	\$ -
PERSONNEL SUBTOTAL:	6,337,560	-	6,337,560	0.0%	\$ -
FACILITY					
Rent	449,665	-	449,665	0.0%	\$ -
Storage	15,000	-	15,000	0.0%	\$ -
Maintenance and Repair	7,900	-	7,900	0.0%	\$ -
FACILITY SUBTOTAL:	472,565	-	472,565	0.0%	\$ -
EQUIPMENT					
Equipment Purchases	65,000	-	65,000	0.0%	\$ -
Equipment Rental	17,399	-	17,399	0.0%	\$ -
Software Licenses & Maintenance	150,000	-	150,000	0.0%	\$ -
EQUIPMENT SUBTOTAL:	232,399	-	232,399	0.0%	\$ -
GENERAL OFFICE					
Communications	56,470	-	56,470	0.0%	\$ -
Advertising	5,000	-	5,000	0.0%	\$ -
Insurance	250,000	-	250,000	0.0%	\$ -
Office Supplies	25,000	-	25,000	0.0%	\$ -
Postage/Shipping/Other	7,500	-	7,500	0.0%	\$ -
Printing, Binding & Reproduction	15,000	-	15,000	0.0%	\$ -
Publications & Subscriptions	15,000	-	15,000	0.0%	\$ -
Dues	15,000	-	15,000	0.0%	\$ -
Marketing (External)	170,000	-	170,000	0.0%	\$ -
Miscellaneous Costs	20,000	-	20,000	0.0%	\$ -
Non Federal	100,000	-	100,000	0.0%	\$ -
GENERAL OFFICE SUBTOTAL:	678,970	-	678,970	0.0%	\$ -
PROFESSIONAL SERVICES					
Legal-General Corporate Matters	125,000	-	125,000	0.0%	\$ -
Legal-Other Corporate Matters	50,000	-	50,000	0.0%	\$ -
Audit	75,000	-	75,000	0.0%	\$ -
Monitoring (Contractor)	450,000	-	450,000	0.0%	\$ -
Professional Services	1,200,000	-	1,200,000	0.0%	\$ -
Payroll Fees	50,000	-	50,000	0.0%	\$ -
PROFESSIONAL SERVICES SUBTOTAL	1,950,000	-	1,950,000	0.0%	\$ -
BOARD EXPENSES					
Board Member Travel	15,000	-	15,000	0.0%	\$ -
Board Member Training/Development	20,000	-	20,000	0.0%	\$ -
Board Meetings/Misc.	10,000	-	10,000	0.0%	\$ -
BOARD EXPENSES SUBTOTAL	45,000	-	45,000	0.0%	\$ -
TOTAL WSA CORPORATE BUDGET	9,716,494	-	9,716,494	0.0%	\$ -
SUMMARY					
CORPORATE BUDGET					
Personnel	6,337,560	-	6,337,560	0.0%	\$ -
Facility	472,565	-	472,565	0.0%	\$ -
Equipment/Related Costs	232,399	-	232,399	0.0%	\$ -
General Office Expenses	678,970	-	678,970	0.0%	\$ -
Professional Services	1,950,000	-	1,950,000	0.0%	\$ -
Board Expenses	45,000	-	45,000	0.0%	\$ -
TOTAL WSA CORPORATE BUDGET	9,716,494	-	9,716,494	0.0%	\$ -

Workforce Solutions Alamo
Board Fiscal Year October 1, 2024 - September 30, 2025
FY25 Annual Budget

FY 2024 - 2025

	Approved Budget	Budget - Amendment #1	Amended Budget	% Change	\$ Change
FACILITY & INFRASTRUCTURE BUDGET					
Facility Related Occupancy	4,234,010	-	4,234,010	0.0%	\$ -
Equipment Related	437,500	-	437,500	0.0%	\$ -
Rental of Equipment	80,435	10,500	90,935	13.1%	\$ 10,500
Software Related	472,180	-	472,180	0.0%	\$ -
Communications	445,997	17,540	463,537	3.9%	\$ 17,540
General Office	150,598	-	150,598	0.0%	\$ -
Other Professional Services	382,250	(248,000)	134,250	-64.9%	\$ (248,000)
Reserve Facility	250,000	(250,000)	-	-100.0%	\$ (250,000)
TOTAL FACILITY & INFRASTRUCTURE BUDGET	6,452,970	(469,960)	5,983,010	-7.3%	\$ (469,960)
RESERVE UNOBLIGATED	14,812,893	(3,715,684)	11,097,209	-25.1%	\$ (3,715,684)
INITIATIVES	450,857	515,291	966,148	114.3%	\$ 515,291
SERVICE DELIVERY BUDGET					
Adult - Military Family Support (Bexar Only)	210,997	(177,163)	33,834	-84.0%	\$ (177,163)
Military to Civilian Employment Program	-	97,758	97,758	0.0%	\$ 97,758
Adult - Non Custodial Parent (Bexar Only)	356,652	-	356,652	0.0%	\$ -
Adult - Re-Employment Services	713,054	582,874	1,295,928	81.7%	\$ 582,874
Adult - SNAP E&T	589,931	440,007	1,029,939	74.6%	\$ 440,007
Adult - TANF	4,015,471	10,000	4,025,471	0.2%	\$ 10,000
Adult - Trade Act Services	24,300	(19,300)	5,000	-79.4%	\$ (19,300)
Adult - WIOA Adult	3,165,480	-	3,165,480	0.0%	\$ -
Adult - WIOA Dislocated	2,926,598	99,999	3,026,597	3.4%	\$ 99,999
Adult - WIOA Rapid Response	52,939	(20,939)	32,000	-39.6%	\$ (20,939)
Youth - WIOA Youth	3,052,143	666,802	3,718,945	21.8%	\$ 666,802
Child Care CCDF - Discretionary & Mandatory	96,472,880	21,520,316	117,993,196	22.3%	\$ 21,520,316
Child Care CCM - Match	7,539,884	3,531,445	11,071,329	46.8%	\$ 3,531,445
Child Care CCP - DFPS Protective Services	4,898,465	3,210,856	8,109,321	65.5%	\$ 3,210,856
Child Care Quality	1,549,922	3,000,000	4,549,922	193.6%	\$ 3,000,000
Child Care Quality - TRS Additional Distribution	4,683,181	(614,036)	4,069,145	-13.1%	\$ (614,036)
Adult - Student Hireability Navigator	81,532	-	81,532	0.0%	\$ -
Adult - Training & Employment Navigator (Pilot Program)	119,557	-	119,557	0.0%	\$ -
Adult - VRS Paid Work Experience	187,500	-	187,500	0.0%	\$ -
Facilities - Infra Support VR	-	120,735	120,735	0.0%	\$ 120,735
Partner For Reentry Opp In Wd (PROWD)	261,406	96,951	358,357	37.1%	\$ 96,951
Summer Earn & Learn	513,456	(5,085)	508,371	-1.0%	\$ (5,085)
Teacher Externship	-	16,000	16,000	0.0%	\$ 16,000
City of San Antonio - Ready To Work (Bexar Only)	19,139,298	-	19,139,298	0.0%	\$ -
DOL - Infrastructure	-	169,650	169,650	0.0%	\$ 169,650
Restore Education	-	90,000	90,000	0.0%	\$ 90,000
Toyotetsu Pilot Program (RTW)	-	6,000	6,000	0.0%	\$ 6,000
SERVICE DELIVERY BUDGET	150,554,646	32,822,870	183,377,516	21.8%	\$ 32,822,870
TOTAL	181,987,860	29,152,518	211,140,377	16.0%	\$ 29,152,518