



AUDIT & FINANCE COMMITTEE MEETING

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207

November 8, 2024

10:30 AM

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Teresa Chavez at (210) 452-9405.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Teresa Chavez at (210) 452-9405.

Please join WebEx meeting from your computer, tablet, or smartphone.

You can also dial in using your phone.

United States (Toll Free): 1-415-655-0002

<https://wsalamo.webex.com/wsalamo/j.php?MTID=m77c5b4e7c39d9a2bf9f3e35fa0724775>

Access Code: 2485 283 5555

New to WebEx? Get the app now and be ready when your first meeting starts:

<https://www.webex.com/>

During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Teresa Chavez at (210) 452-9405 so that appropriate arrangements can be made. Relay Texas: 1-800- 735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER
Presenter: Mary Batch, Committee Chair
- II. ROLL CALL AND QUORUM DETERMINATION
Presenter: Mary Batch, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Mary Batch, Committee Chair
- IV. PUBLIC COMMENT
Presenter: Mary Batch, Committee Chair
- V. DISCUSSION AND POSSIBLE ACTION ON MEETING MINUTES FROM SEPTEMBER 6, 2024
Presenter: Mary Batch, Committee Chair
- VI. PROCUREMENT UPDATES (DISCUSSION AND POSSIBLE ACTION)
 - a. Teacher Externship
 - b. Legal Consulting Services
 - c. HR Consulting Services
 - d. New Facility Lease – Bandera
 - e. New Facility Lease – Hondo
 - f. New Facility Lease – Pleasanton
- VII. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)
 - a. Financials
 - b. Ready to Work Update
 - c. Client Expenditure Analysis
 - d. County by County Expenditure Analysis
- VIII. CEO REPORT
Presenter: Adrian Lopez, CEO
 - a. TX FAME
 - i. Budget
 - ii. Non-Profit Status
- IX. CHAIR REPORT
Presenter: Mary Batch, Committee Chair
- X. EXECUTIVE SESSION:
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
 - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
 - b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;

- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XV.ADJOURNMENT

Presenter: Mary Batch, Committee Chair



AUDIT & FINANCE COMMITTEE MEETING - MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207

September 6, 2024

10:30 AM

BOARD OF DIRECTORS: Yousef Kassim, Leslie Cantu, Lisa Navarro Gonzales, Mitchell Shane Denn

STAFF: Adrian Lopez, Angela Bush, Brandee Perez, Eric Vryn, Erica Spencer, Gilbert Monk, James Keith, Carlos Garcia, Chuck Agwuegbo, George Mazariegos, Jennifer Ledford, Ricardo Ramirez, Esmeralda Ramirez, Gabriela Navarro Garcia, Kristen Rodriguez, Victoria Rodriguez, Teresa Chavez, Trema Cote, Ruby Elizondo, Avis Burrow, Caroline Goddard, Belinda Gomez, Alfred Salazar, Jessica Villarreal, John Amaro

PARTNER STAFF: None

LEGAL COUNSEL: None

GUESTS: Jose Patterson

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Erica Spencer at (210) 272-3250.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Erica

Spencer at (210) 272-3250.

Please join WebEx meeting from your computer, tablet, or smartphone.

You can also dial in using your phone.

United States (Toll Free): 1-415-655-0002

<https://wsalamo.webex.com/wsalamo/j.php?MTID=m76d20d96541fe30fbf424e04f580adaa>

Access Code: 2494 313 9600

New to WebEx? Get the app now and be ready when your first meeting starts:

<https://www.webex.com/>

During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

I. CALL TO ORDER

Presenter: Mary Batch, Committee Chair

At 10:38am, Acting Chair Yousef Kassim called the meeting to order.

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Mary Batch, Committee Chair

The roll was called, and a quorum was declared present.

III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Mary Batch, Committee Chair

None.

IV. PUBLIC COMMENT

Presenter: Mary Batch, Committee Chair

None.

V. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING MINUTES FOR JULY 8, 2024

Presenter: Mary Batch, Committee Chair

Motion to approve by Leslie Cantu and seconded by Lisa Navarro Gonzales, the Committee unanimously approved the previous meeting minutes for July 8, 2024.

VI.

PROCUREMENT UPDATES (DISCUSSION AND POSSIBLE ACTION)

a. Partners for Reentry Opportunities in Workforce Development Request for Proposals

Action Item for approval: Motion to approve by Lisa Navarro Gonzales and seconded by Mitchell Shane Denn.

WSA released an RFP early in July and evaluators evaluated seven proposals.

- Evaluators' recommendation to award the contract to, Goodwill Industries of San Antonio, the highest-ranked contractor.
- The initial term is effective from October 1, 2024, to September 30, 2025, with 2 subsequent 12-month renewal periods.
- The estimated aggregate amount of \$1,057,050 with an annual amount of \$352,350
- Pursuant to the Texas Workforce Commission FMGC and Local Board policy.

b. Fiber Consolidation

Action Items for approval: Motion to approve by Lisa Navarro Gonzales and seconded by Mitchell Shane Denn.

Workforce Solutions Alamo (WSA) has identified a need for consolidating all the current Fiber networks with various providers into one contract with a single provider, Spectrum Enterprise.

- The goal for consolidating is to simplify billing, negotiate better terms, faster support, easier troubleshooting, and more cohesive service delivery.
- The thirty-six (36) month term is effective from October 1, 2024, to September 30, 2027.
- The estimated aggregate amount of \$445,719.68 to be billed annually in the amount of \$147,826.56, additionally the first year will have a one-time cost of \$2,240.
- Pursuant to the Texas Workforce Commission FMGC and Local Board policy.

VII. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)

a. Financials

Gabriela Garcia Navarro discussed the Budget to Actual Expenditures, YTD Expenditures by Budget Category Comparison, June 2024 Year-to-Date Service Delivery Rural-Urban Key.

Variances – Child Care

- CCP(DFPS)- Contract ends 12/31/2024 and we have 81.34% expense.
- The board received 1.5M additional funding from TWC to extend the service through the end of the contract.
- Child Care Quality- Contract ends 10/31/2024 and we have 51.68% expensed.
- Expecting to utilize all funds for childcare quality and will continue to keep track of mentor and assessors' expenditures.

Key Variances- Child Care Quality

- For childcare quality, the contract ends on 31 October 2024. We've expensed 51.68 % as of June, and are expecting to utilize all the funds by the end of the year.
- The highest expenditure is the Texas Rising Star stack retention bonuses at 775,000.

Also expense 5.5 million in Texas rising Star quality improvement and we still have some budgets of 1.2 to spend. Not spent, are the Infant & Toddler expenses and are usually completed by the end of the contract.

Key Variances- Formula Funds

- Upskills and Training- Six-month initiative that targeted training in high-demand occupations. Enrollment numbers have been met but there was a challenge with support service expenditures. We are expecting to return an estimate of \$98,000.
- 24REO PROWD Grant- Multi-year initiative for re-entry opportunities budgeted for \$1,174,500. Expecting to initiate RFP process in September.
- Rapid Response - The board has been awarded \$25,000 of additional funds to continue Rapid Response services through the end of the contract. We are expected to return approximately \$7,000 after final closeouts.

Key Variances – Non Formula Funds

Toyota Funds

- Funds were used to provide incentives to RTW participants with job placements.
 - Grant has been extended through September 30,2024.
 - We are expecting to fully expend the grant.
- b. Ready to Work Analysis and Update
- WSA has budgeted \$30,192,462 through September 30, 2024.
 - The Board currently has a surplus of \$69,185.70 that is reserved for monitoring questioned cost.
 - Expenditures as of 06/30/2024.
 - Emergency services are \$371,071.07
 - Intake & Assessment is \$2,046,298.99
 - Case management is \$7,578,149.29
 - Tuition & Training is \$10,461,630.09
 - Program Challenges and Improvements

- **Cashflow Challenges:** WSA cash advance increased to \$3,505,435 in January 2024 and has paid back \$2,045,951 as of July 2024.

WSA is working with the city in opportunities to speed up billing process such as accrual invoices.

Mr. Lopez informed the committee about the Ready to Work Budget and Expenditures. We had a surplus, that number's continuing to go down. We are about 70000 in surplus and it's a critical issue.

If numbers continue to go lower and we are having revenues meet expenditures or if expenditures exceed revenues, The concern is facing issues moving forward with this program.

c. Client Expenditure Analysis

Client Expenditures -10/01/23-06/30/24

- **TWC funds applied to support services for a total of \$666,000. For Ready to Work funding on support services is a total of \$247,000. The highest expenditure is housing assistance or Rent assistance, transportation, and other training related support services. First time presenting to the Board and open to suggestions and answer questions.**

d. County by County Expenditure Analysis

- **County by County Expense Report FY24 YTD Straight-Line Budget**
 - **Budget for FY 24 by county at 84.05 % budgeted and for rural, we have 15.95% as of June. In comparison to our actual expenditures, we're at 81.31 % expense for Bexar County.**
- **County by County Expense Report June 2024**
- **FY24 Budget Analysis Service Delivery**
 - **Formula and Childcare Funds tend to spike in the summer months, when the youth have an increase in work experience and Childcare expenditures increase due to children being out of school.**
 - **Non-Formula funds also include a large allocation from Ready to Work which we have seen an increase in tuition and training.**

VIII. CEO REPORT

Presenter: Adrian Lopez, CEO

a. New Funding

- **Mr. Lopez discussed the Letters of Support to Alamo Area Council of Governments, Seguin Area Chamber of Commerce, Hallmark University.**

Workforce Solutions Alamo provided the following organizations letters of support for United Way of San Antonio and Bexar County funding:

- **YMCA: \$438,000**
- **Family Service: \$200,000**
- **YWCA: \$400,000**
- **Restore Education: \$350,000**
- **NPower: \$300,000**
- **SJRC Texas, Inc.: \$267,000**
- **Respite Care: \$350,000**
- **Seton Home: \$62,700**

b. TX FAME Hub MOU

Mr. Lopez discussed Texas Frame hub, and the MOU that we are currently negotiating and going through with TX FAME and created by Manufacturing to provide opportunities for people to be trained for jobs that will be created. Recently TX Fame released an RFP to solicit a backbone organization to help with those efforts including recruitment of student's recruitment. We were selected as the Hub and are now in the process of negotiating an MOU with Texas FAME.

IX. CHAIR REPORT

Presenter: Mary Batch, Committee Chair

X. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;

c. Pending or Contemplated
Litigation.

d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff
and Employees of Workforce Solutions Alamo; and

e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XI. ADJOURNMENT

Presenter: Mary Batch, Committee Chair

**At 11:18AM, Motion by Acting Chair Yousef Kassim to adjourn the meeting. 1st
Lisa Navarro Gonzales and seconded by Mitchell Shane Denn.**

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez, Director of Procurement and Contracts Management

Date: November 8, 2024

Subject: RFA 2025-005: Approval Purchase of Teacher Externship Program Services

Summary: *For Discussion and Possible Action:* Workforce Solutions Alamo – Board of Directors awards a contract for the purchase of Teacher Externship Program Services to Alliance for Technology Education in Applied Math and Science, ATEAMS in the estimated aggregate amount of \$811,255, as requested by the Office for Workforce Programs. This purchase and any renewals are contingent upon the annual award of TWC Grant funds. ***Supporting Texas Talent and Economic Growth – Goal 2, Service Optimizers.***

Analysis: The Teacher Externship (TE) Project goals are for the participating educators to:

- 1) Have an increased knowledge of skill sets needed for the top industries and occupations in high demand in the WSA 13-County Region.
- 2) Enhance their teaching practices by providing professional development to create and implement externship-focused lessons.
- 3) Bring real-world problem-solving, workforce needs, and education to workforce alignment to their classroom and connect their students with businesses and industries that connect to their content area or student program of study.

The scope of service includes for the Contractor to provide the plan for the Teacher Externships (TE) 2025 as follows:

- Recruit externship companies/organizations from multiple sectors
- Teachers to complete hybrid Externship
- Process participant applications
- Provide orientation.
- Review and revise instructional materials.
- Process and distribute stipends to teachers.

In October 2024, a Request for Applications (RFA) was issued to solicit proposals for Teacher Externship Program Services from qualified Offerors. Two (2) proposals were received by the deadline and were evaluated for responsiveness, with one evaluated internally by the Board Staff. One proposal was disqualified due to not meeting the Minimum Qualifications, as it failed to provide written evidence of the required years of relevant work experience in terms of size and scope. Consequently, the Alliance for Technology Education in Applied Math and Science (ATEAMS) is recommended for the award.

The initial contract term will commence upon award for a twelve-month period, as stipulated in the contract, and may be renewed for up to four (4) additional one-year periods, contingent upon funding availability.

Alternatives: Any alternative to not approving the recommendation could pose significant risks and challenges in several areas. These may include delays in launching the contract in time for the program's start, difficulties in collaboration and information sharing, adverse effects on financial strategy and planning, challenges in maintaining accurate financial reporting and compliance, obstacles in effective risk management, and disruptions to strategic decision-making processes.

Fiscal Impact: Estimated aggregate amount of \$811,255; contingent upon grant of the annual award from The Texas Workforce Commission, TWC.

The contract will initially span one (1) year with the option of four (4) one- year renewals. The initial term is effective from February 1, 2025, to January 31, 2026 or upon award, with subsequent 12-month renewal periods possible upon mutual written consent of both parties. The total annual expenditure under this agreement is estimated at \$162,251, unless a signed amendment approved by all parties adjusts this amount. The actual Contract amount will be determined by TWC, as the estimated annual budget was derived from the previous fiscal year's budget.

Below is the breakdown of the anticipated costs for the term of the contract:

Recommendation: WSA recommends proceeding to award the contract to Alliance for Technology Education in Applied Math and Science (ATEAMS) for the purchase of Teacher Externship Program Services for a 1-year term with the options of four (4) one- year renewals. The initial term is effective from February 1, 2025, to January 31, 2026, in the estimated aggregate amount of \$811,255, with annual amount of \$ 162,251.

| Item | Oct 24' – Sep 25' | Oct 25'- Sep 26' | Oct 26'- Sep 27' | Oct 27'- Sep 28' | Oct 28'- Sep 29' |
|---|----------------------|---------------------|---------------------|---------------------|---------------------|
| Estimated Annual Contract Amount | \$162,251 | \$162,251 | \$162,251 | \$162,251 | \$162,251 |
| Contract Total | | | | | \$811,255 |

Next Steps: Board staff will negotiate with the awarded Offeror to finalize a contract and coordinate with the awarded provider for service delivery by the specifications and timelines of the RFA and TWC grant award.

Attachments: RFA 2025-005 Proposal Tabulation

**RFP 2025-005 Proposal Tabulation
Teacher Externship**

| Item # | Item Description | ATEAMS |
|--------------|--|--------------|
| 1 | Organizational Capacity | 31.11 |
| 2 | Demonstrated Performance Extent to Which the Vendors Goods and Services Meet the Needs of the Organization | 47.43 |
| 3 | HUB/SWMBE | 0 |
| Total | | 78.54 |

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez, Interim Director, Procurement and Contracts Management

Date: November 8, 2024

Subject: Legal Counsel Services RFP Briefing

Summary: In September 2024, Workforce Solutions Alamo (WSA) issued a Request for Proposals (RFP) seeking qualified agencies or firms with expertise in providing Legal Counsel services. The RFP notice was published in the Texas Electronic State Business Daily (ESBD) and on WSA's eBid online portal, Bonfire. Furthermore, Procurement staff sent invitations to thirty-one (31) qualified offerors from the Centralized Master Bidder List to submit proposals

The scope of work requires the contractor to provide Legal counseling services that include but are not limited to:

- Serve as legal counsel to WSA and its Board of Directors in its capacity as administrative entity and grant recipient/fiscal agent for federal and state workforce funds, and any future sources of funding.
- Review, analysis, interpretation, and opinions regarding federal, state and local laws, regulations, rules, policies, contracts and other related legal documents applying to WSA.
- Represent WSA and its Board of Directors in related litigation and legal affairs.
- Advocacy and representation in grievance and/or complaint proceedings/hearings.
- Review and drafting of contracts, agreements, and other legal documents, including facility leases.
- Advice on matters related to the Open Records Act and Public Information Act.
- Advice on matters related to the Open Meetings Act.
- Advice on all matters related to statutes and regulations pertaining to Texas non- profit corporations.
- Attendance at Board and/or committee meetings as requested or required.
- Other related legal matters may be determined by the WSA Board of Directors and/or its

Chief Executive Officer.

Following the RFP deadline, three (3) proposals were received. These proposals are currently under evaluation. Upon completion of the evaluation process, WSA Procurement Staff will present the recommendation to the Board of Directors at the upcoming Executive Committee meeting.

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez, Interim Director, Procurement and Contracts Management

Date: November 8, 2024

Subject: Human Resource Legal Counsel Services RFP Briefing

Summary: In September 2024, Workforce Solutions Alamo (WSA) issued a Request for Proposals (RFP) seeking qualified agencies or firms with expertise in providing Human Resource Legal Counsel services. The RFP notice was published in the Texas Electronic State Business Daily (ESBD) and on WSA's eBid online portal, Bonfire. Furthermore, Procurement staff sent invitations to thirty-one (31) qualified offerors from the Centralized Master Bidder List to submit proposals

The scope of work requires the contractor to provide Human Resource Legal counseling services that include but are not limited to:

- Consult on HR matters that may lead to litigation proceedings, including disciplinary or termination actions
- Must be knowledgeable in labor laws.
- Consult on HR matters such as FMLA, ERISA, workers' compensation; and labor laws such as EEO/Non-discrimination, sexual harassment, wrongful termination, civil rights protections, and other applicable federal, state and local employment laws and regulations.
- Consult on HR matters pertaining to employment and employee relations matters.
- Prepare and/or edit and revise personnel, fiscal and other policies and procedures, as well as agency bylaws.
- It is desirable for the attorney/firm to be able to provide training on employment-related topics and/or legally required training to WSA management and staff.
- Advocacy and representation in grievance and/or complaint proceedings/hearings.

Following the RFP deadline, three (3) proposals were received. These proposals are currently under evaluation. Upon completion of the evaluation process, WSA Procurement Staff will present the recommendation to the Board of Directors at the upcoming Executive Committee meeting.



MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez – Interim Director of Procurement and Contracts Management

Date: November 8, 2024

Subject: New Facility Lease for Bandera Workforce Center

Summary: Discussion and Possible Action: Workforce Solutions Alamo (WSA) – Board Staff is recommending a new Facility Lease at 803 Buck Creek, Bandera, TX 78003. The estimated annual rent for the 480-square-foot office space is \$28,000, including maintenance, utilities, taxes, and insurance (NNN), pending final negotiations. *Supporting Texas Talent and Economic Growth – Goal 2, Service Optimizers.*

Analysis: The current Workforce Solutions Alamo (WSA) location in Bandera, TX is no longer suitable for our needs, with the existing Memorandum of Understanding (MOU) set to expire on November 14, 2024. In compliance with the Texas Workforce Commission's Financial Manual for Grants Contracting (FMGC §J.6.1) and federal Uniform Guidance (UG), we have initiated a comprehensive facility review process.

Key WSA business requirements include:

- Strategic location (proximity to customer populations, local businesses, and consideration of area crime statistics)
- Accessibility via public transportation
- Adequate parking
- Sufficient space for operations
- Ground floor access
- Potential for customization (build-out capabilities)
- Full compliance with the Americans with Disabilities Act (ADA)

workforcesolutionsalamo.org
communications@wsalamo.org

100 N. Santa Rosa Street
San Antonio, Texas 78207
(210) 272-3260

A proud partner of the  American Job Center network.



Timeline of Actions:

1. **February 23, 2024:** Initial Request for Information (RFI) issued to potential Lessors and Realtors.
 - Purpose: Conduct market research and identify available properties suitable for workforce program administration.
 - Action: WSA's contracted Real Estate Broker, PCR Brokerage San Antonio, LLC. dba Partners, performed a Competitive Market Analysis (CMA).
 - Result: Board Procurement staff completed a cost analysis based on the CMA findings.
2. **March 2024:** Board of Directors approved a facility at 4173 Highway 16, Bandera, TX 78003.
 - Outcome: During negotiations, the property was sold. The new landlord declined to honor the proposed lease terms, necessitating a renewed search.
3. **August 21, 2024:** Second RFI issued to potential Lessors and Realtors.
 - Purpose: Conduct updated market research and identify newly available properties.
 - Actions:
 - a) WSA's Real Estate Broker conducted a fresh CMA to reassess prospective locations.
 - b) Board Procurement staff performed an updated cost analysis.
 - c) Board staff engaged with current and potential partners to explore additional options.

Alternatives: Due to the absence of ADA-compliant facilities in the area, there are no potential properties meeting all requirements. As a result of all efforts, the property at 803 Buck Creek, Bandera, TX is currently recommended on a best-value basis.

Fiscal Impact: The annual estimated rent is \$28,800, pending negotiations. The anticipated initial term of the lease will be for 5 years with up to two (2) 5-year options to renew that will be specified in the agreement, not to exceed fifteen years inclusive of all renewals. The actual amount paid will be finalized during negotiations and specified in the Lease.



Cost Analysis:

| TWC Lease Market Assessment Information | Subject Lease: 702 Buck Street | Previous approved Lease 1: 4173 TX HWY 16 | Recommended Lease 2: 803 Buck Creek |
|---|-----------------------------------|---|---|
| Building Type and Class: | Full Service | Full Service | Full Service |
| Square Footage Needed and/or Available | 1000 | 1200 | 480 |
| Base Rent Rate: (\$/SQFT/YR) | \$0 x 1,000 sq. ft.=0 | \$18.00 x 1200 sq. ft. =\$21,600 | \$60.00x 480 sq ft.=\$28,800 |
| Total Base Rent Rate Per Term (60 Months) | \$0 | \$108,000 | \$144,000 |
| Avg. Total Rent per Year | \$0 | \$21,600 | \$28,800 |
| Type of Lease: NNN, Modified Gross, or Full Service. | FULL SERVICE | NNN | FULL SERVICE |
| Additional Rent: Such as Operating Expenses or Common Area Maintenance (CAM), Estimated Annual Amount | 0 | \$3,600 | 0 |
| Estimated Utilities: If not included in the Base Rent or Additional Rent above (\$/SQFT/YR) Estimated Annual Amount | 0 | \$1,728 | 0 |
| Total Estimated Annual Cost: Annual Base Rent + Additional Rent (if needed) + Estimated Utilities | \$0 | \$26,928 | \$28,800 |
| Total Available Parking Spaces: | 20 | 20 | 20 |
| Estimated Build Out Cost per Square Feet: | \$11 | \$11 | \$0 |
| Total Build Out Cost per Year (est.) | \$11,000 | \$13,200 | \$0 |
| Move Out Costs: Moving Expenses: per hour rate x labor hours = total estimated cost) | \$0 | \$280 | \$0 |
| Renovation to Current Lease (if needed): Total tenant improvements/expenditures | \$0 | \$0 | \$0 |
| Total Annual Cost: Including rent per year + build out + utilities + moving + renovations | \$11,000 | \$40,408 | \$28,800 |

Recommendation: As a result of comprehensive efforts, WSA is recommending approval of finalizing negotiations and execution of contract of the new facility lease for the property at 803 Buck Creek, Bandera, TX 78003, on a best-value basis.



Next Steps: Upon approval of this action, WSA Procurement and Contracts will finalize negotiations in coordination with its Contracted Broker, Legal Services, and the Landlord for the execution of the new lease agreement of the facility located at 803 Buck Creek, Bandera, TX 78003 (Silver Sage).

Attachments: Lease Procurement Checklist



Lease Procurement Checklist

| | |
|-------------------------------------|---------------------------|
| Name of Landlord/Contractor/Vendor: | Health and Human Services |
| Property Location and Address: | 702 Buck Street |
| | Bandera, Texas 78003 |
| Time Frame (current lease dates) | 28 Mar 23 – 14 Nov 24 |
| New Contract or Renewal: | New Contract |
| If Renewal, what Renewal #: | NA |
| # of Renewals Remaining: | 0 |

| Item | Description | Responsibility | Begin | Completed |
|------|--|--------------------|---------|-----------|
| 1 | Needs Determination (to include VRS) | Facilities | Feb `24 | Feb `24 |
| 2 | Market Research/RFI Supplementing broker's/agents use of listing services | Purchasing | Feb `24 | Mar `24 |
| 3 | Competitive Market Analysis (CMA) | Broker | Feb `24 | Aug `24 |
| 4 | Independent Cost Assessment | Purchasing | Mar `24 | Mar `24 |
| 5 | Technical Evaluation /Analysis | Purchasing | Mar `24 | Mar `24 |
| 6 | Broker identifies commercial properties that meet WSA specs. | Broker | Feb `24 | Aug `24 |
| 7 | Broker/agent schedules site visits and attends with WSA if warranted. | Broker /Purchasing | Feb `24 | Aug `24 |
| 8 | QA Review | QA | Mar `24 | Aug `24 |
| 9* | Broker agent requests a proposal from landlord for the property or properties that best meet the specifications. | Broker | Mar `24 | Sep `24 |
| 10 | WSA reviews the broker/agent recommendation and decides whether to execute a lease. | Purchasing / CEO | Mar `24 | Sep `24 |



| Item | Description | Responsibility | Begin | Completed |
|--|---|-----------------------|---------|-----------|
| 11 | Memo of Recommendation prepared and submitted to WSA Board of Directors for approval. | Purchasing | Mar `24 | Oct `24 |
| 12 | Broker/agent negotiates lease terms with the landlord on behalf of WSA to include required lease provisions. | Broker /Purchasing | Mar `24 | |
| 13 | Lease - Legal Review | Legal | Mar `24 | |
| 14 | Broker/agent assists WSA with the oversight of any alterations or improvements required to make space ready for move-in, (Build-out). | Broker /Purchasing | NA | NA |
| 15 | Procurement to retain all documentation to include Market Analysis and all related files. | Purchasing | Mar `23 | |
| LEASE AGREEMENT | | | | |
| Evidence of Agreement Terms ____ 3 Year Term __X__ 5 Year Term | | | | |
| Special Terms and Conditions List: _____ _____ _____ | | | | |
| Board Approval of Agreement Yes <input type="checkbox"/> No <input type="checkbox"/> Supporting Evidence: Board Meeting Minutes/ | | | | |

- WSA shall conduct Initial market research to determine whether to supplement the use of listing services with public advertisement of the grantee's property search.
- An example of the steps a grantee might take when conducting a lease procurement with the full assistance of a real estate broker/agent includes the above.
- As noted, these are sample steps. A grantee's actual process may differ, provided it results in a procurement that provides for full and open competition and conformance with other UG and UGMS procurement standards.

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez – Interim Director of Procurement and Contracts Management

Date: November 8, 2024

Subject: New Facility Lease for Hondo Workforce Center

Summary: Discussion and Possible Action: Workforce Solutions Alamo (WSA) – Board Staff recommends approval of a Facility Lease at 402 Carter, Hondo, TX 78861 (South Texas Regional Training Center). The estimated annual rent, inclusive of maintenance, utilities, taxes, and insurance (NNN), is \$31,725.36, subject to final negotiations. ***Supporting Texas Talent and Economic Growth – Goal 2, Service Optimizers.***

Analysis: Given that the current location effectively meets WSA's needs, the Agency is pursuing re-procurement of the existing space. The commercial lease agreement is set to expire on December 21, 2024. In compliance with TWC's Financial Manual for Grants Contracting (FMGC §J.6.1) and Uniform Guidance (UG), the initial planning phase involves a comprehensive assessment of facilities that fulfill our current requirements. WSA's essential business needs encompass:

1. Strategic location (considering customer demographics, business proximity, and local safety)
2. Public transportation accessibility
3. Adequate parking facilities
4. Sufficient space allocation
5. Ground floor access
6. Potential for customization or expansion
7. ADA compliance

To ensure a thorough and competitive selection process, WSA initiated the following actions in February 2024:

1. Issued a Request for Information (RFI) to potential Lessors and Realtors, facilitating market research and identifying suitable properties for workforce program administration.
2. Engaged PCR Brokerage San Antonio, LLC. dba. Partners, WSA's contracted Real Estate Broker, to conduct a comprehensive Competitive Market Analysis.
3. Organized in-person site visits to prospective locations, involving both WSA Board Staff and the contracted broker to evaluate each option firsthand.
4. Proactively reached out to existing and potential partners to explore additional opportunities and gather valuable insights.

This approach ensures WSA considers all viable options while prioritizing the most suitable and cost-effective solution for the agency's program needs.

Alternatives: None

Fiscal Impact: The projected annual rent is estimated at \$31,725.36, though this figure is subject to negotiation. The proposed lease structure includes an initial 3-year term, followed by up to three (3) additional 3-year renewal options. This arrangement allows for a potential maximum lease duration of twelve (12) years, encompassing all renewals. The final rental amount and all specific terms will be determined during negotiations and explicitly detailed in the Lease Agreement.

Cost Analysis:

| Map # | Property | Address | Total Size (SF) | Available (SF) | Base Rent (PSF) | Est. OPEX | Est. Monthly Rent | Comments |
|-------|---|--|-----------------|----------------|----------------------------|-----------|--------------------------|--|
| 1 | City of Hondo Director Economic Dev. 210-250-0674 | 402 Carter Current WSA Site | --- | 1,799 | \$13.20 Net | \$4.43 | \$2,644.00 | Includes shared classroom space (2,119 SF) Base Rent \$1,978.90/Mo Utilities \$ 224.88/Mo Custodial \$ 200.00/Mo Admin Support \$ 240.00/ Mo |
| 2 | Former Hibbett Sports | Hondo Village 166 Menefee Drew Allen 210-504-1242 | 5,000 | 1,200 2,500 | \$21.00 NNN \$17.00 NNN | \$10.00 | \$3,100.00 \$5,625.00 | • Small center facing Walmart Supercenter • Attractive and in good condition • TI negotiable |
| 3 | Downtown Hondo | 1116B 18th Street Kristy Parker 830-433-0101 | 2,300 | 2,300 | \$9.00 NNN | \$6.00 | \$2,875.00 | • Looks to be in good condition. • Parking: 5 spaces |
| 4 | Downtown Hondo | 1708 Avenue M Kristy Parker 830-433-0101 | 2,320 | 2,320 | \$13.00 NNN | \$6.00 | \$3,673.33 | • Looks to be in good condition • Parking: 10 spaces |
| 5 | Park Place Professional | 1616 Avenue M Ray Bendele 361-296-5954 | 6,000 | 2,000 4,000 | \$13.80 MG \$13.80 MG | \$4.00 | \$2,966.67 \$5,933.33 | • Exterior looks good • Parking: 9 spaces behind |

Recommendation: As a result of comprehensive efforts, the property at 402 Carter, Hondo, TX 78861, is currently recommended on a best-value basis. Upon approval of this action, WSA Procurement and Contracts will finalize negotiations in coordination with its Contracted Broker, Legal Services, and the Landlord for the execution of the new lease agreement and the re-procurement of the facility located at 402 Carter, Hondo, TX 78861 (South Texas Regional Training Center).

Next Steps: Board staff will finalize negotiations and lease execution for the new agreement in Hondo, Texas, in coordination with its Contracted Broker, Legal Services, and the Landlord.

Attachments: Lease Procurement Checklist

Lease Procurement Checklist

| | |
|-------------------------------------|----------------------|
| Name of Landlord/Contractor/Vendor: | City of Hondo |
| Property Location and Address: | 402 Carter Street |
| | Hondo, Texas 78861 |
| Time Frame (current lease dates) | 1 Jan 22 – 31 Dec 24 |
| New Contract or Renewal: | New Contract |
| If Renewal, what Renewal #: | NA |
| # of Renewals Remaining: | 0 |

| Item | Description | Responsibility | Begin | Completed |
|------|--|--------------------|---------|-----------|
| 1 | Needs Determination (to include VRS) | Facilities | Feb `24 | Feb `24 |
| 2 | Market Research/RFI Supplementing broker's/agents use of listing services | Purchasing | Feb `24 | Mar `24 |
| 3 | Competitive Market Analysis (CMA) | Broker | Feb `24 | Aug `24 |
| 4 | Independent Cost Assessment | Purchasing | Mar `24 | Mar `24 |
| 5 | Technical Evaluation /Analysis | Purchasing | Mar `24 | Mar `24 |
| 6 | Broker identifies commercial properties that meet WSA specs. | Broker | Feb `24 | Aug `24 |
| 7 | Broker/agent schedules site visits and attends with WSA if warranted. | Broker /Purchasing | Feb `24 | Aug `24 |
| 8 | QA Review | QA | Mar `24 | Aug `24 |
| 9* | Broker agent requests a proposal from landlord for the property or properties that best meet the specifications. | Broker | Mar `24 | Sep `24 |
| 10 | WSA reviews the broker/agent recommendation and decides whether to execute a lease. | Purchasing / CEO | Mar `24 | Sep `24 |
| 11 | Memo of Recommendation prepared and submitted to WSA Board of Directors for approval. | Purchasing | Mar `24 | Oct `24 |

| Item | Description | Responsibility | Begin | Completed |
|--|---|-----------------------|---------|-----------|
| 12 | Broker/agent negotiates lease terms with the landlord on behalf of WSA to include required lease provisions. | Broker /Purchasing | Mar `24 | Oct 24' |
| 13 | Lease - Legal Review | Legal | Mar `24 | Oct 24' |
| 14 | Broker/agent assists WSA with the oversight of any alterations or improvements required to make space ready for move-in, (Build-out). | Broker /Purchasing | NA | NA |
| 15 | Procurement to retain all documentation to include Market Analysis and all related files. | Purchasing | Mar `23 | Oct 24' |
| LEASE AGREEMENT | | | | |
| Evidence of Agreement Terms <u> X </u> 3 Year Term <u> </u> 5 Year Term | | | | |
| Special Terms and Conditions List: _____ _____ _____ | | | | |
| Board Approval of Agreement Yes <input type="checkbox"/> No <input type="checkbox"/> Supporting Evidence: Board Meeting Minutes/ | | | | |

- WSA shall conduct Initial market research to determine whether to supplement the use of listing services with public advertisement of the grantee's property search.
- An example of the steps a grantee might take when conducting a lease procurement with the full assistance of a real estate broker/agent includes the above.
- As noted, these are sample steps. A grantee's actual process may differ, provided it results in a procurement that provides for full and open competition and conformance with other UG and UGMS procurement standards.

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented By: Kristen Rodriguez – Interim Director of Procurement and Contracts Management

Date: November 8, 2024

Subject: New Facility Lease for Pleasanton Workforce Center

Summary: Discussion and Possible Action: Workforce Solutions Alamo (WSA) – Board Staff is recommending a new Facility Lease at 1411 Bensdale Road, Pleasanton, TX 78064 (Coastal Bend College - Pleasanton). The estimated annual rent for the 2,344 square foot facility, including maintenance, utilities, taxes, and insurance, (NNN) is \$30,043.92, pending final negotiations. *Supporting Texas Talent and Economic Growth – Goal 2, Service Optimizers.*

Analysis: Given that the current location effectively meets WSA's needs, the Agency is pursuing re-procurement of the existing space. The current commercial lease agreement will terminate on January 31, 2025. In compliance with the Texas Workforce Commission's Financial Manual for Grants Contracting (FMGC §J.6.1) and federal Uniform Guidance (UG), we have initiated a comprehensive facility review process.

Key WSA business requirements include:

- Strategic location (proximity to customer populations, local businesses, and consideration of area crime statistics)
- Accessibility via public transportation
- Adequate parking
- Sufficient space for operations
- Ground floor access
- Potential for customization (build-out capabilities)
- Full compliance with the Americans with Disabilities Act (ADA)

To ensure a thorough and competitive selection process, WSA initiated the following actions in February 2024:

1. Issued a Request for Information (RFI) to potential Lessors and Realtors, facilitating market research and identifying suitable properties for workforce program administration.
2. Engaged PCR Brokerage San Antonio, LLC. dba. Partners, WSA's contracted Real Estate Broker, to conduct a comprehensive Competitive Market Analysis.
3. Organized in-person site visits to prospective locations, involving both WSA Board Staff and the contracted broker to evaluate each option firsthand.
4. Proactively reached out to existing and potential partners to explore additional opportunities and gather valuable insights.

This approach ensures WSA considers all viable options while prioritizing the most suitable and cost-effective solution for the agency's program needs.

Alternatives: None

Fiscal Impact: The projected annual estimated rent is \$30,043.92, though this figure is subject to negotiation. The proposed lease structure includes an initial 3-year term, followed by up to three (3) additional 3-year renewal options. This arrangement allows for a potential maximum lease duration of twelve (12) years, encompassing all renewals. The final rental amount and all specific terms will be determined during negotiations and explicitly detailed in the Lease Agreement.

Cost Analysis:

| Map # | Property | Size SF | Base Rate/SF | OPEX | Total Monthly Rent | Annual Rent | Annual Rate/SF | Tenant |
|-------|---|----------------|--------------|--------|--------------------|----------------------|----------------|---|
| 1 | Coastal Bend College (1411 Bensdale) | 2,344 | \$9.60 | \$3.22 | \$2,504 | \$30,044 | \$12.82 | Current WSA location. |
| 2 | Atascosa Market 2085-2089 W. Oaklawn Rd. | 1,520 2,800 | \$19.00 | \$4.14 | \$2,931 \$5,399 | \$35,173 \$64,792 | \$23.14 | <ul style="list-style-type: none"> • 31,111 SF neighborhood shopping center • Monthly/annual rent does not include allocation for electric & janitorial |
| 3 | Gorman Plaza 2046 W. Oaklawn Rd. | 2,033 | \$29.00 | \$6.06 | \$5,940 | \$71,277 | \$35.06 | <ul style="list-style-type: none"> • 18,000 SF neighborhood shopping center • Monthly/annual rent does not include allocation for electric & janitorial |
| 4 | State Hwy 97 1701 E State Hwy 97 Jourdanton | 3,717 | \$14.40 | \$5.00 | \$6,009 | \$72,100 | \$19.40 | <ul style="list-style-type: none"> • Monthly/annual rent does not include allocation for electric & janitorial |
| 5 | Oaklawn Rd. 1222 W. Oaklawn Rd. | 2,204 | \$22.00 | \$6.00 | \$5,143 | \$61,712 | \$28.00 | <ul style="list-style-type: none"> • Monthly/annual rent does not include allocation for electric & janitorial |
| 6 | Oaklawn Rd. 1320 W. Oaklawn Rd. | 2,191 | \$18.00 | \$5.50 | \$4,291 | \$51,488 | \$23.50 | <ul style="list-style-type: none"> • Monthly/annual rent does not include allocation for electric & janitorial |
| 7 | Zanderson Avenue 1010 Zanderson Jourdanton | 2,496 | \$12.00 | \$5.00 | \$3,536 | \$42,432 | \$17.00 | <ul style="list-style-type: none"> • Monthly/annual rent does not include allocation for electric & janitorial |
| 8 | Oaklawn Rd. 206 W. Oaklawn Rd. | 1,436 | \$20.89 | \$6.00 | \$3,218 | \$38,614 | \$26.89 | <ul style="list-style-type: none"> • Monthly/annual rent does not include allocation for electric & janitorial |

Recommendation: As a result of comprehensive efforts, the property at 1411 Bensdale Road, Pleasanton, TX 78064, is currently recommended on a best-value basis. Upon approval of this action, WSA Procurement and Contracts Management will proceed with pursuing Board approvals. Subsequently, WSA Procurement and Contracts will finalize negotiations in coordination with its Contracted Broker, Legal Services, and the Landlord for the execution of the new lease agreement and the re-procurement of the facility located at 1411 Bensdale Road, Pleasanton, TX 78064 (Coastal Bend College - Pleasanton).

Next Steps: Board staff will finalize negotiations and lease execution for the new agreement in Pleasanton, Texas, in coordination with its Contracted Broker, Legal Services, and the Landlord.

Attachments: Lease Procurement Checklist

Lease Procurement Checklist

| | |
|-------------------------------------|----------------------|
| Name of Landlord/Contractor/Vendor: | Lee E. Ricks, Jr. |
| Property Location and Address: | 1411 Bensdale Road |
| | Hondo, Texas 78861 |
| Time Frame (current lease dates) | 1 Jan 22 – 31 Dec 24 |
| New Contract or Renewal: | New Contract |
| If Renewal, what Renewal #: | NA |
| # of Renewals Remaining: | 0 |

| Item | Description | Responsibility | Begin | Completed |
|------|--|--------------------|---------|-----------|
| 1 | Needs Determination (to include VRS) | Facilities | Feb '24 | Feb '24 |
| 2 | Market Research/RFI Supplementing broker's/agents use of listing services | Purchasing | Feb '24 | Mar '24 |
| 3 | Competitive Market Analysis (CMA) | Broker | Feb '24 | Aug '24 |
| 4 | Independent Cost Assessment | Purchasing | Mar '24 | Mar '24 |
| 5 | Technical Evaluation /Analysis | Purchasing | Mar '24 | Mar '24 |
| 6 | Broker identifies commercial properties that meet WSA specs. | Broker | Feb '24 | Aug '24 |
| 7 | Broker/agent schedules site visits and attends with WSA if warranted. | Broker /Purchasing | Feb '24 | Aug '24 |
| 8 | QA Review | QA | Mar '24 | Aug '24 |
| 9* | Broker agent requests a proposal from landlord for the property or properties that best meet the specifications. | Broker | Mar '24 | Sep '24 |
| 10 | WSA reviews the broker/agent recommendation and decides whether to execute a lease. | Purchasing / CEO | Mar '24 | Sep '24 |

| Item | Description | Responsibility | Begin | Completed |
|--|---|--------------------|---------|-----------|
| 11 | Memo of Recommendation prepared and submitted to WSA Board of Directors for approval. | Purchasing | Mar '24 | Oct '24 |
| 12 | Broker/agent negotiates lease terms with the landlord on behalf of WSA to include required lease provisions. | Broker /Purchasing | Mar '24 | Oct 24' |
| 13 | Lease - Legal Review | Legal | Mar '24 | Oct 24' |
| 14 | Broker/agent assists WSA with the oversight of any alterations or improvements required to make space ready for move-in, (Build-out). | Broker /Purchasing | NA | NA |
| 15 | Procurement to retain all documentation to include Market Analysis and all related files. | Purchasing | Mar '23 | Oct 24' |
| LEASE AGREEMENT | | | | |
| Evidence of Agreement Terms | | | | |
| _X_ 3 Year Term ____ 5 Year Term | | | | |
| Special Terms and Conditions List: _____ _____ _____ | | | | |
| Board Approval of Agreement Yes <input type="checkbox"/> No <input type="checkbox"/> Supporting Evidence: Board Meeting Minutes/ | | | | |

- WSA shall conduct Initial market research to determine whether to supplement the use of listing services with public advertisement of the grantee's property search.
- An example of the steps a grantee might take when conducting a lease procurement with the full assistance of a real estate broker/agent includes the above.
- As noted, these are sample steps. A grantee's actual process may differ, provided it results in a procurement that provides for full and open competition and conformance with other UG and UGMS procurement standards.



MEMORANDUM

To: Audit and Finance Committee
 From: Adrian Lopez, CEO
 Presented by: Brandee Perez, CFO
 Date: November 8, 2024
 Regarding: Financial Report – August 31, 2024

SUMMARY: Financial reports through August 31, 2024, have been prepared for the fiscal year October 1, 2023, through September 30, 2024; the straight-line expenditure benchmark is 91.7% of the budget. The board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures.

CORPORATE BUDGET:

| Expenditures | % Expensed | Comments |
|------------------------------|---------------|---|
| Personnel | 77.64% | This is an acceptable variance. Staff training and development will take place within the following months. |
| Board Facility | 79.32% | The WSA Board facility budget is acceptable and within the budget. |
| Equipment | 58.09% | The most significant budget surplus is the cloud-based infrastructure and replacement of computers exceeding helpful life. |
| General Office Expense | 42.64% | The primary budget surplus is due to timing differences, marketing, and the insurance contingency. |
| Professional Services | 54.19% | This variance consists in a timing difference in monitoring expenditures, expected to increase by the end of the fiscal year. Legal and professional services related to temporary staffing are utilized as needed to support the agency. |
| Board Training & Development | 59.85% | The variance is not within the standard range. Any funds not utilized will be carried forward to FY 24-25. |
| Total Expense | 69.38% | |

Corporate expenditure represents 69.38% of the annual budget, demonstrating a budget surplus of approximately 22.29% of the approved budget through August 2024.

FACILITIES AND INFRASTRUCTURE BUDGET:

| Expenditures | % Expensed | Comments |
|---------------------|-------------------|--|
| Overall | 70.80% | The facility expenditures represent 70.80% of the approved budget, reflecting a 20.87% straight-line budget surplus. The Port of San Antonio and the relocation of O'Connor are significant contributors to this variance. |

ACTIVE GRANTS ONLY (TWC):

| Grant | End date | Budget | % Expense | Comments |
|---------------------------------------|-----------------|---------------|------------------|---|
| 24WOR Rapid Response | 06/30/2025 | \$58,320 | 40.34% | This grant start date is July 2024. The board will monitor expenditures over the next quarter. |
| 24CCQ – Child Care Quality | 10/31/2024 | \$6,249,935 | 68.29% | The board expects higher expenditures within next couple of months by purchasing supplies/materials to TRS providers. The board is expected to expend at least 90% of the contract. |
| 24REA- Reemployment Services | 09/30/2024 | \$920,073 | 89.96% | This grant was extended from 9/30/24 to 2/28/25. The board is expected to expend by the end of the contract. |
| 24WOS – Military Family Support | 12/31/2024 | \$221,896 | 75.88% | The board is expected to fully expend this grant by the end of the contract. |
| 24REO – PROWD Grant | 09/30/2027 | \$1,174,500 | 3.02% | This is a multi-year grant, and expenditures are expected to increase in FY25. |
| 23VR1 - SEAL | 09/30/2024 | \$900,000 | 63.85% | This grant ends on 9/30/24 and the board is expected to expend at least 80% of the grant. As of 8/31/24, 160 SEAL participants had completed worksite retention of 5 weeks. |
| 24PWE – Paid Work Experience | 9/30/2025 | \$187,500 | .42% | Program staff expect to receive referrals soon which will increase the utilization rate of the grant. |

| | | | | |
|---|------------|-----------|--------|---|
| 24WPB – Training & Employment Navigator | 10/31/2025 | \$195,856 | 23.90% | The grant serves a specific population who has access to free education and training. The Program staff will continue to work with the service providers to emphasize the funding available for support services. |
|---|------------|-----------|--------|---|

ACTIVE GRANTS ONLY (NON-TWC):

| Grant | End date | Budget | % Expense | Comments |
|-------------------------|------------|--------------|-----------|--|
| SAF22 Workforce Academy | 12/31/2024 | \$100,000 | 64.14% | Grant was extended from 11/30/23 to 12/31/24. We are expecting to expend by the end of the contract. |
| CAP22 Capacity Building | 12/31/2024 | \$37,500 | 51.04% | This grant is used for capacity building, focusing on staff performance, technology management, and strategic planning. |
| TOY24 Toyotetsu | 09/30/2024 | \$16,100 | 0% | Funds were used to provide incentives to RTW participants with job placements. Grant has been extended through September 30,2024. |
| 22RTW | 5/31/2025 | \$30,192,462 | 77.82% | This variance is primarily a timing difference. Expenditures will continue to be realized in the following months as enrollment and activities increase. |

ATTACHMENTS:

Financial Statements – August 31, 2024

August 2024 Budget to Actual Variance Analysis

| Budget Category | FY24 Budget | FY24 Actuals | % Expensed | Straight-Line Target (91.7%) | YTD Variance % |
|-----------------------------------|-----------------------|-----------------------|---------------|------------------------------|----------------|
| Corporate -Personnel | \$ 5,867,227 | \$ 4,555,430 | 77.64% | \$ 5,380,247 | 14.06% |
| Corporate -Facilities | \$ 526,665 | \$ 417,754 | 79.32% | \$ 482,952 | 12.38% |
| Corporate -Equipment Related | \$ 277,994 | \$ 161,493 | 58.09% | \$ 254,920 | 33.61% |
| Corporate -General Office | \$ 741,700 | \$ 339,901 | 45.83% | \$ 680,139 | 45.87% |
| Corporate - Professional Services | \$ 1,997,110 | \$ 1,082,268 | 54.19% | \$ 1,831,350 | 37.51% |
| Corporate - Board of Directors | \$ 45,000 | \$ 26,931 | 59.85% | \$ 41,265 | 31.85% |
| Corporate Total | \$ 9,455,696 | \$ 6,583,777 | 69.63% | \$ 8,670,873 | 22.07% |
| Facilities | \$ 7,777,328 | \$ 5,506,312 | 70.80% | \$ 7,131,810 | 20.90% |
| Reserve | \$ 11,002,098 | \$ - | 0.00% | \$ 10,088,924 | 91.70% |
| Projects | \$ 249,916 | \$ 370,771 | 148.36% | \$ 229,173 | -56.66% |
| Service Delivery - TWC | \$ 18,983,727 | \$ 16,225,117 | 85.47% | \$ 17,408,078 | 6.23% |
| Service Delivery - TWC Child Care | \$ 120,209,630 | \$ 112,938,812 | 93.95% | \$ 110,232,231 | -2.25% |
| Service Delivery Ready to Work | \$ 30,192,462 | \$ 10,688,658 | 35.40% | \$ 27,686,488 | 56.30% |
| Total Budget | \$ 197,870,857 | \$ 152,313,448 | 76.98% | \$ 181,447,576 | 14.72% |

August 2024 Service Delivery Urban-Rural

| Budget Category | Urban | Rural | Urban (%) | Rural (%) |
|---|-----------------------|----------------------|------------|------------|
| City of San Antonio - Child Care | \$ 93,914,297 | \$ 19,024,514 | 83% | 17% |
| Ready to Work | \$ 10,688,658 | | 100% | 0% |
| C2GPS - Adult Svc Bexar County Funding Only | \$ 497,499 | | 100% | 0% |
| C2GPS - Adult Services | \$ 10,181,137 | \$ 2,554,052 | 80% | 20% |
| SERCO - Youth | \$ 1,763,868 | \$ 1,228,561 | 59% | 41% |
| Total | \$ 117,045,460 | \$ 22,807,127 | 16% | 84% |

**Workforce Solutions Alamo
Corporate Expenditure Report
FY 2023 - 2024
as of August 2024**

| | Annual Budget | Amendment # 1 | Revised Budget | YTD Expenses | % Expensed | Balance |
|--|---------------------|-------------------|-------------------|---------------------|---------------|---------------------|
| PERSONNEL | | | | | | |
| Salaries/Wages | \$ 4,359,985 | \$ - | 4,359,985 | \$ 3,566,619 | 81.80% | \$ 793,366 |
| Fringe Benefits | 1,153,947 | - | 1,153,947 | 876,988 | 76.00% | 276,959 |
| Staff Travel | 160,045 | - | 160,045 | 67,584 | 42.23% | 92,461 |
| Staff Training & Development | 193,250 | - | 193,250 | 44,239 | 22.89% | 149,011 |
| <i>PERSONNEL SUBTOTAL:</i> | \$ 5,867,227 | \$ - | 5,867,227 | \$ 4,555,430 | 77.64% | \$ 1,311,797 |
| BOARD FACILITY | | | | | | |
| Rent | \$ 461,665 | - | 461,665 | \$ 401,392 | 86.94% | \$ 60,273 |
| Storage | \$ 30,000 | - | 30,000 | \$ 11,176 | 37.25% | \$ 18,824 |
| Maintenance and Repair | 35,000 | - | 35,000 | 5,186 | 14.82% | 29,814 |
| <i>BOARD FACILITY SUBTOTAL:</i> | \$ 526,665 | \$ - | 526,665 | \$ 417,754 | 79.32% | \$ 108,911 |
| EQUIPMENT/RELATED COSTS | | | | | | |
| Equipment Purchases | \$ 87,800 | - | 87,800 | \$ 47,082 | 53.62% | \$ 40,718 |
| Equipment Rental | 15,000 | - | 15,000 | 14,204 | 94.69% | 796 |
| Repair & Maintenance | - | - | - | - | 0.00% | - |
| Software Licenses & Maintenance | 175,194 | - | 175,194 | 100,206 | 57.20% | 74,988 |
| <i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i> | \$ 277,994 | \$ - | 277,994 | \$ 161,493 | 58.09% | \$ 116,501 |
| GENERAL OFFICE EXPENSES | | | | | | |
| Communications | \$ 47,300 | - | 47,300 | \$ 42,803 | 90.49% | \$ 4,497 |
| Advertising | 10,000 | - | 10,000 | 347 | 3.47% | 9,653 |
| Insurances | 300,000 | - | 300,000 | 77,025 | 25.67% | 222,975 |
| Office Supplies | 23,700 | - | 23,700 | 7,719 | 32.57% | 15,981 |
| Postage/Shipping/Other | 7,500 | - | 7,500 | 3,837 | 51.16% | 3,663 |
| Printing, Binding & Reproduction | 20,000 | - | 20,000 | 4,898 | 24.49% | 15,102 |
| Publications & Subscriptions | 13,200 | - | 13,200 | 4,680 | 35.45% | 8,520 |
| Dues | 25,000 | - | 25,000 | 10,532 | 42.13% | 14,468 |
| Marketing (External) | 120,000 | 50,000 | 170,000 | 72,787 | 42.82% | 97,213 |
| Miscellaneous Costs | 25,000 | - | 25,000 | 2,043 | 8.17% | 22,957 |
| Non Federal | 50,000 | 50,000 | 100,000 | 89,582 | 89.58% | 10,418 |
| <i>GENERAL OFFICE EXP SUBTOTAL:</i> | \$ 641,700 | \$ 100,000 | 741,700 | \$ 316,253 | 42.64% | \$ 425,447 |
| PROFESSIONAL SERVICES | | | | | | |
| Legal Services-Corporate | \$ 125,000 | - | 125,000 | \$ 64,167 | 51.33% | \$ 60,833 |
| Legal Services-Other | 75,000 | - | 75,000 | 34,345 | 45.79% | 40,655 |
| Audit | 75,000 | - | 75,000 | 67,518 | 90.02% | 7,483 |
| Monitoring (Contractor) | 500,000 | - | 500,000 | 292,186 | 58.44% | 207,815 |
| Professional Services | 1,172,110 | - | 1,172,110 | 589,375 | 50.28% | 582,735 |
| Payroll Fees | 40,000 | 10,000 | 50,000 | 34,678 | 69.36% | 15,322 |
| <i>PROFESSIONAL SERVICES SUBTOTAL:</i> | \$ 1,987,110 | \$ 10,000 | 1,997,110 | \$ 1,082,268 | 54.19% | \$ 914,842 |
| BOARD EXPENSES | | | | | | |
| Board Member Travel | \$ 5,000 | - | 5,000 | \$ 10,281 | 205.62% | \$ (5,281) |
| Board Member Training/Development | 25,000 | - | 25,000 | 8,400 | 33.60% | 16,600 |
| Board Meetings & Misc. Costs | 15,000 | - | 15,000 | 8,250 | 55.00% | 6,750 |
| <i>BOARD EXPENSES SUBTOTAL:</i> | \$ 45,000 | \$ - | 45,000 | \$ 26,931 | 59.85% | \$ 18,069 |
| TOTAL EXPENSES | \$ 9,345,696 | \$ 110,000 | 9,455,696 | \$ 6,560,128 | 69.38% | \$ 2,895,568 |
| SUMMARY: | | | | | | |
| Personnel | \$ 5,867,227 | - | 5,867,227 | \$ 4,555,430 | 77.64% | \$ 1,311,797 |
| Board Facility | 526,665 | - | 526,665 | 417,754 | 79.32% | 108,911 |
| Equipment/Related Costs | 277,994 | - | 277,994 | 161,493 | 58.09% | 116,501 |
| General Office Expenses | 641,700 | 100,000 | 741,700 | 316,253 | 42.64% | 425,447 |
| Professional Services | 1,987,110 | 10,000 | 1,997,110 | 1,082,268 | 54.19% | 914,842 |
| Board Expenses | 45,000 | - | 45,000 | 26,931 | 59.85% | 18,069 |
| TOTAL CORPORATE EXPENSES | \$ 9,345,696 | \$ 110,000 | 9,455,696 | \$ 6,560,128 | 69.38% | \$ 2,895,568 |

Workforce Solutions Alamo
Facilities & Infrastructure Report
FY 2023 - 2024
as of August 2024

| Facilities & Infrastructure | Annual Budget | | YTD Expenses | | % Expensed | Balance | |
|----------------------------------|---------------|------------------|--------------|------------------|---------------|-----------|------------------|
| Workforce Facilities | \$ | 6,567,328 | \$ | 4,638,594 | 70.63% | \$ | 1,928,734 |
| Port SA | \$ | 700,000 | \$ | 366,411 | 52.34% | \$ | 333,589 |
| Mobile RV Unit | \$ | 510,000 | \$ | 501,307 | 98.30% | \$ | 8,693 |
| TOTAL FACILITIES EXPENSES | \$ | 7,777,328 | \$ | 5,506,312 | 70.80% | \$ | 2,271,016 |

| Facilities | End of Lease | Note | Facilities | End of Lease | Note |
|-------------|--------------|---------------------------|------------------------|--------------|------|
| Marbach | 3/31/2024 | Relocated to Port SA | S. Flores | 7/31/2028 | |
| Walzem | 8/31/2024 | Relocated to O'Connor Rd. | Kerrville | 4/30/2029 | |
| Pearsall | 10/31/2024 | | Datapoint | 3/31/2030 | |
| Hondo | 12/31/2024 | | Datapoint - Child Care | 3/31/2030 | |
| SA Foodbank | 12/31/2024 | | E. Houston | 8/16/2030 | |
| Kenedy | 1/30/2025 | | New Braunfels | 1/31/2032 | |
| Pleasanton | 1/31/2025 | | Port SA | 4/30/2034 | |
| Floresville | 7/31/2026 | | O'Connor | 10/5/2034 | |
| Boerne | 11/30/2026 | | Fredericksburg | Closed | |
| Seguin | 1/15/2027 | | Bandera | 11/14/2024 | MOU |

Workforce Solutions Alamo
Grant Summary Report
FY 2023 - 2024
as of August 2024

| Grant | Fund | Grant No. | Grant Budget | Estimate YTD as 9/30/23 | Remaining Balance as 9/30/23 | FY24 Budget (WSA) | Expenses FY 23 - 24 | Total Grant Expenses | Balance |
|---|-------|------------|--------------------------|----------------------------|------------------------------------|--------------------------|-------------------------|--------------------------|-------------------------|
| WIOA ADULT SERVICES | 22WA1 | 2022WOA001 | \$ 947,323.00 | \$ 889,535.10 | \$ 57,787.90 | \$ 57,787.90 | \$ 67,563.13 | \$ 957,098.23 | \$ (9,775.23) |
| WIOA ADULT SERVICES | 22WA2 | 2022WOA001 | \$ 3,456,318.00 | \$ 3,438,903.01 | \$ 17,414.99 | \$ 17,414.99 | \$ 17,555.68 | \$ 3,456,458.69 | \$ (140.69) |
| WIOA ADULT SERVICES | 23WA1 | 2023WOA001 | \$ 1,277,859.00 | \$ 675,725.52 | \$ 602,133.48 | \$ 602,133.48 | \$ 598,359.10 | \$ 1,274,084.62 | \$ 3,774.38 |
| WIOA ADULT SERVICES | 23WA2 | 2023WOA001 | \$ 4,244,872.00 | 0 | | \$ 4,244,872.00 | \$ 3,460,983.92 | \$ 3,460,983.92 | \$ 783,888.08 |
| WIOA ADULT SERVICES | 24WA1 | 2024WOA001 | \$ 1,289,821.00 | 0 | | \$ 1,289,821.00 | \$ - | \$ - | \$ 1,289,821.00 |
| WIOA ADULT TOTAL | | | \$ 11,216,193.00 | \$ 5,004,163.63 | \$ 677,336.37 | \$ 6,212,029.37 | \$ 4,144,461.83 | \$ 9,148,625.46 | \$ 2,067,567.54 |
| WIOA DISLOCATED WORKER | 22WD1 | 2022WOD001 | \$ 1,184,451.00 | \$ 579,581.80 | \$ 604,869.20 | \$ 604,869.20 | \$ 605,222.24 | \$ 1,184,804.04 | \$ (353.04) |
| WIOA DISLOCATED WORKER | 22WD2 | 2022WOD001 | \$ 3,996,897.00 | \$ 3,896,973.22 | \$ 99,923.78 | \$ 99,923.78 | \$ 100,064.86 | \$ 3,997,038.08 | \$ (141.08) |
| WIOA DISLOCATED WORKER | 23WD1 | 2023WOD001 | \$ 1,175,801.00 | \$ 26,995.58 | \$ 1,148,805.42 | \$ 1,148,805.42 | \$ 320,557.48 | \$ 347,553.06 | \$ 828,247.94 |
| WIOA DISLOCATED WORKER | 23WD2 | 2023WOD001 | \$ 3,599,032.00 | 0 | \$ - | \$ 3,599,032.00 | \$ 2,686,763.94 | \$ 2,686,763.94 | \$ 912,268.06 |
| WIOA DISLOCATED WORKER | 24WD1 | 2024WOA001 | \$ 1,149,558.00 | 0 | \$ - | \$ 1,149,558.00 | \$ - | \$ - | \$ 1,149,558.00 |
| WIOA DISLOCATED TOTAL | | | \$ 11,105,739.00 | \$ 4,503,550.60 | \$ 1,853,598.40 | \$ 6,602,188.40 | \$ 3,712,608.52 | \$ 8,216,159.12 | \$ 2,889,579.88 |
| WIOA YOUTH SERVICES | 22WOY | 2022WOY001 | \$ 4,732,035.00 | \$ 4,137,856.98 | \$ 594,178.02 | \$ 594,178.02 | \$ 608,172.80 | \$ 4,746,029.78 | \$ (13,994.78) |
| WIOA YOUTH SERVICES | 23WOY | 2023WOY001 | \$ 5,861,245.00 | \$ 273,492.33 | \$ 5,587,752.67 | \$ 5,587,752.67 | \$ 3,951,818.76 | \$ 4,225,311.09 | \$ 1,635,933.91 |
| WIOA YOUTH SERVICES | 24WOY | 2024WOY001 | \$ 5,910,587.00 | 0 | \$ 5,910,587.00 | \$ 5,910,587.00 | \$ - | \$ - | \$ 5,910,587.00 |
| WIOA YOUTH TOTAL | | | \$ 16,503,867.00 | \$ 4,411,349.31 | \$ 12,092,517.69 | \$ 12,092,517.69 | \$ 4,559,991.56 | \$ 8,971,340.87 | \$ 7,532,526.13 |
| WIOA RAPID RESPONSE | 23WOR | 2023WOR001 | \$ 84,607.00 | \$ 18,701.69 | \$ 65,905.31 | \$ 65,905.31 | \$ 56,813.95 | \$ 75,515.64 | \$ 9,091.36 |
| WIOA RAPID RESPONSE | 24WOR | 2024WOR001 | \$ 58,320.00 | 0 | \$ 58,320.00 | \$ 58,320.00 | \$ 23,526.52 | \$ 23,526.52 | \$ 34,793.48 |
| WIOA RAPID RESPONSE TOTAL | | | \$ 142,927.00 | \$ 18,701.69 | \$ 124,225.31 | \$ 124,225.31 | \$ 80,340.47 | \$ 99,042.16 | \$ 43,884.84 |
| TEMPORARY ASST FOR NEEDY FAMILIES-TANF | 23TAF | 2023TAF001 | \$ 8,011,037.00 | \$ 6,331,324.16 | \$ 1,679,712.84 | \$ 1,679,712.84 | \$ 334,778.76 | \$ 6,666,102.92 | \$ 1,344,934.08 |
| TEMPORARY ASST FOR NEEDY FAMILIES-TANF | 24TAF | 2024TAF001 | \$ 6,851,831.00 | \$ - | \$ - | \$ 6,851,831.00 | \$ 6,794,934.92 | \$ 6,794,934.92 | \$ 56,896.08 |
| TANF TOTAL | | | \$ 14,862,868.00 | \$ 6,331,324.16 | \$ 1,679,712.84 | \$ 8,531,543.84 | \$ 7,129,713.68 | \$ 13,461,037.84 | \$ 1,401,830.16 |
| SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP | 24SNE | 2024SNE001 | \$ 1,283,189.00 | 0 | \$ - | \$ 1,283,189.00 | \$ 1,223,654.98 | \$ 1,223,654.98 | \$ 59,534.02 |
| SNAP E&T TOTAL | | | \$ 1,283,189.00 | \$ - | \$ - | \$ 1,283,189.00 | \$ 1,223,654.98 | \$ 1,223,654.98 | \$ 59,534.02 |
| NON CUSTODIAL PARENT | 24NCP | 2024NCP001 | \$ 437,578.00 | \$ 15,270.04 | \$ 422,307.96 | \$ 422,307.96 | \$ 355,396.15 | \$ 370,666.19 | \$ 66,911.81 |
| NON CUSTODIAL PARENT TOTAL | | | \$ 437,578.00 | \$ 15,270.04 | \$ 422,307.96 | \$ 422,307.96 | \$ 355,396.15 | \$ 370,666.19 | \$ 66,911.81 |
| CC SRVCS FORMULA ALLOCATION-CCF | 23CCF | 2023CCF001 | \$ 87,130,697.00 | \$ 83,698,107.20 | \$ 3,432,589.80 | \$ 3,432,589.80 | \$ 3,433,094.43 | \$ 87,131,201.63 | \$ (504.63) |
| CC SRVCS FORMULA ALLOCATION-CCF | 24CCF | 2024CCF001 | \$ 103,725,503.00 | \$ - | \$ - | \$ 103,725,503.00 | \$ 93,053,717.27 | \$ 93,053,717.27 | \$ 10,671,785.73 |
| CHILD CARE CCF TOTAL | | | \$ 190,856,200.00 | \$ 83,698,107.20 | \$ 3,432,589.80 | \$ 107,158,092.80 | \$ 96,486,811.70 | \$ 180,184,918.90 | \$ 10,671,281.10 |
| CC DVLPMNT FUND LOCAL MATCH - CCM | 23CCM | 2023CCM001 | \$ 7,539,884.00 | \$ - | \$ 7,539,884.00 | \$ 7,539,884.00 | \$ 7,539,884.00 | \$ 7,539,884.00 | \$ - |
| CC DVLPMNT FUND LOCAL MATCH - CCM | 24CCM | 2024CCM001 | \$ 7,584,186.00 | | \$ 7,584,186.00 | \$ 7,584,186.00 | \$ - | \$ - | \$ 7,584,186.00 |
| CHILD CARE CCM TOTAL | | | \$ 15,124,070.00 | \$ - | \$ 7,539,884.00 | \$ 15,124,070.00 | \$ 7,539,884.00 | \$ 7,539,884.00 | \$ 7,584,186.00 |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | 23CCP | 2023CCP001 | \$ 8,115,000.00 | \$ 6,118,686.69 | \$ 1,996,313.31 | \$ 1,996,313.31 | \$ 978.34 | \$ 6,119,665.03 | \$ 1,995,334.97 |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | 24CCP | 2024CCP001 | \$ 7,657,313.93 | \$ 546,933.25 | \$ 7,110,380.68 | \$ 7,110,380.68 | \$ 7,084,705.91 | \$ 7,631,639.16 | \$ 25,674.77 |
| CHILD CARE CCP TOTAL | | | \$ 15,772,313.93 | \$ 6,665,619.94 | \$ 9,106,693.99 | \$ 9,106,693.99 | \$ 7,085,684.25 | \$ 13,751,304.19 | \$ 2,021,009.74 |
| TRADE ACT SERVICES | 23TRA | 2023TRA001 | \$ 50,400.00 | \$ 19,170.17 | \$ 31,229.83 | \$ 31,229.83 | \$ 21,827.52 | \$ 40,997.69 | \$ 9,402.31 |
| TRADE ACT SERVICES | 24TRA | 2024TRA001 | \$ 27,000.00 | 0 | \$ - | \$ 27,000.00 | \$ 1,476.16 | \$ 1,476.16 | \$ 25,523.84 |
| TRADE ACT SERVICES TOTAL | | | \$ 77,400.00 | \$ 19,170.17 | \$ 31,229.83 | \$ 58,229.83 | \$ 23,303.68 | \$ 42,473.85 | \$ 34,926.15 |
| WAGNER-PEYSER EMPLOYMENT SERVICES-WPA | 23WPA | 2023WPA001 | \$ 1,020,888.00 | \$ 704,618.53 | \$ 316,269.47 | \$ 316,269.47 | \$ 273,762.09 | \$ 978,380.62 | \$ 42,507.38 |
| WAGNER-PEYSER EMPLOYMENT SERVICES-WPA | 24WPA | 2024WPA001 | \$ 667,896.00 | 0 | \$ - | \$ 667,896.00 | \$ 596,601.07 | \$ 596,601.07 | \$ 71,294.93 |
| EMPLOYMENT SERVICES TOTAL | | | \$ 1,688,784.00 | \$ 704,618.53 | \$ 316,269.47 | \$ 984,165.47 | \$ 870,363.16 | \$ 1,574,981.69 | \$ 113,802.31 |
| RESOURCE ADMIN GRANT | 24RAG | 2024RAG001 | \$ 11,857.00 | 0 | \$ - | \$ 11,857.00 | \$ 9,623.09 | \$ 9,623.09 | \$ 2,233.91 |
| RESOURCE ADMIN GRANT TOTAL | | | \$ 11,857.00 | \$ - | \$ - | \$ 11,857.00 | \$ 9,623.09 | \$ 9,623.09 | \$ 2,233.91 |
| TEXAS VETERANS COMMISSION | 24TVC | 2024TVC001 | \$ 284,084.00 | 0 | \$ - | \$ 284,084.00 | \$ 236,826.12 | \$ 236,826.12 | \$ 47,257.88 |
| VETERANS EMPLOYMENT SERVICE TOTAL | | | \$ 284,084.00 | \$ - | \$ - | \$ 284,084.00 | \$ 236,826.12 | \$ 236,826.12 | \$ 47,257.88 |

Workforce Solutions Alamo
Grant Summary Report
FY 2023 - 2024
as of August 2024

| Grant | Fund | Grant No. | Grant Budget | Estimate YTD as 9/30/23 | Remaining Balance as 9/30/23 | FY24 Budget (WSA) | Expenses FY 23 - 24 | Total Grant Expenses | Balance |
|--|-------|-------------|--------------------------|----------------------------|------------------------------------|--------------------------|--------------------------|--------------------------|-------------------------|
| CC QUALITY - CCQ | 23CCQ | 2023CCQ001 | \$ 5,820,249.00 | \$ 3,278,190.33 | \$ 2,542,058.67 | \$ 2,542,058.67 | \$ 1,720,969.23 | \$ 4,999,159.56 | \$ 821,089.44 |
| CC QUALITY - CCQ | 24CCQ | 2024CCQ001 | \$ 6,249,935.30 | 0 | \$ - | \$ 6,249,935.30 | \$ 4,268,169.48 | \$ 4,268,169.48 | \$ 1,981,765.82 |
| CCQ QUALITY TOTAL | | | \$ 12,070,184.30 | \$ 3,278,190.33 | \$ 2,542,058.67 | \$ 8,791,993.97 | \$ 5,989,138.71 | \$ 9,267,329.04 | \$ 2,802,855.26 |
| CHILD CARE - TRS CONTRACTED SLOTS | 22CSL | 2022SCSL001 | \$ 746,230.00 | \$ 258,672.86 | \$ 487,557.14 | \$ 487,557.14 | \$ 71,112.72 | \$ 329,785.58 | \$ 416,444.42 |
| CHILD CARE - TRS CONTRACTED SLOTS - TOTAL | | | \$ 746,230.00 | \$ 258,672.86 | \$ 487,557.14 | \$ 487,557.14 | \$ 71,112.72 | \$ 329,785.58 | \$ 416,444.42 |
| WORKFORCE COMMISSION INITIATIVES | 24WCI | 2024WCI001 | \$ 94,250.00 | 0 | \$ - | \$ 94,250.00 | \$ 66,290.03 | \$ 66,290.03 | \$ 27,959.97 |
| WORKFORCE COMMISSION INITIATIVES TOTAL | | | \$ 94,250.00 | \$ - | \$ - | \$ 94,250.00 | \$ 66,290.03 | \$ 66,290.03 | \$ 27,959.97 |
| REEMPLOYMENT SERVICES - REA | 23REA | 2023REA001 | \$ 935,000.00 | \$ 819,070.82 | \$ 115,929.18 | \$ 115,929.18 | \$ 116,249.28 | \$ 935,320.10 | \$ (320.10) |
| REEMPLOYMENT SERVICES - REA | 24REA | 2024REA001 | \$ 920,073.00 | 0 | \$ - | \$ 920,073.00 | \$ 827,665.85 | \$ 827,665.85 | \$ 92,407.15 |
| REEMPLOYMENT TOTAL | | | \$ 1,855,073.00 | \$ 819,070.82 | \$ 115,929.18 | \$ 1,036,002.18 | \$ 943,915.13 | \$ 1,762,985.95 | \$ 92,087.05 |
| PARTNERS FOR REENTRY OPPORTUNITIES IN WD (PROWD) | 24REO | 2024REO001 | \$ 1,174,500.00 | \$ - | \$ - | \$ 1,174,500.00 | \$ 35,506.32 | \$ 35,506.32 | \$ 1,138,993.68 |
| PARTNERS FOR REENTRY OPPORTUNITIES IN WD TOTAL | | | \$ 1,174,500.00 | \$ - | \$ - | \$ 1,174,500.00 | \$ 35,506.32 | \$ 35,506.32 | \$ 1,138,993.68 |
| MILITARY FAMILY SUPPORT PROGRAM | 23WOS | 2023WOS001 | \$ 221,896.00 | \$ 128,650.35 | \$ 93,245.65 | \$ 93,384.56 | \$ 67,056.29 | \$ 195,706.64 | \$ 26,189.36 |
| MILITARY FAMILY SUPPORT PROGRAM | 24WOS | 2024WOS001 | \$ 221,896.00 | 0 | \$ - | \$ 221,896.00 | \$ 168,370.16 | \$ 168,370.16 | \$ 53,525.84 |
| MILITARY FAMILY SUPPORT TOTAL | | | \$ 443,792.00 | \$ 128,650.35 | \$ 93,245.65 | \$ 315,280.56 | \$ 235,426.45 | \$ 364,076.80 | \$ 79,715.20 |
| STUDENT HIREABILITY NAVIGATOR | 18HNS | 3024VRS056 | \$ 210,000.00 | \$ 19,572.47 | \$ 190,427.53 | \$ 190,427.53 | \$ 166,722.64 | \$ 186,295.11 | \$ 23,704.89 |
| STUDENT HIREABILITY NAVIGATOR TOTAL | | | \$ 210,000.00 | \$ 19,572.47 | \$ 190,427.53 | \$ 190,427.53 | \$ 166,722.64 | \$ 186,295.11 | \$ 23,704.89 |
| VOCATIONAL REHABILITATION-VR INFRA SPRT | 24COL | 2024COL001 | \$ 535,919.54 | \$ 42,490.45 | \$ 493,429.09 | \$ 493,429.09 | \$ 478,633.51 | \$ 521,123.96 | \$ 14,795.58 |
| VR-INFRA SUPPORT TOTAL | | | \$ 535,919.54 | \$ 42,490.45 | \$ 493,429.09 | \$ 493,429.09 | \$ 478,633.51 | \$ 521,123.96 | \$ 14,795.58 |
| PAID WORK EXPERIENCE (PWE) | 24PWE | 3024VRS107 | \$ 187,500.00 | 0 | \$ - | \$ 187,500.00 | \$ 782.42 | \$ 782.42 | \$ 186,717.58 |
| PAID WORK EXPERIENCE (PWE) TOTAL | | | \$ 187,500.00 | \$ - | \$ - | \$ 187,500.00 | \$ 782.42 | \$ 782.42 | \$ 186,717.58 |
| WIOA - UPSKILLING AND TRAINING | 24WOZ | 2024WOZ001 | \$ 170,471.00 | 0 | \$ - | \$ 170,471.00 | \$ 113,982.85 | \$ 113,982.85 | \$ 56,488.15 |
| WIOA - UPSKILLS AND TRAINING TOTAL | | | \$ 170,471.00 | \$ - | \$ - | \$ 170,471.00 | \$ 113,982.85 | \$ 113,982.85 | \$ 56,488.15 |
| TRAINING & EMPLOYMENT NAVIGATOR PILOT | 22WPB | 2022WPB002 | \$ 192,946.00 | \$ 139,720.06 | \$ 53,225.94 | \$ 53,225.94 | \$ 23,650.00 | \$ 163,370.06 | \$ 29,575.94 |
| TRAINING & EMPLOYMENT NAVIGATOR PILOT | 24WPB | 2024WPB001 | \$ 195,856.00 | 0 | \$ - | \$ 195,856.00 | \$ 46,804.22 | \$ 46,804.22 | \$ 149,051.78 |
| TRAINING & EMPLOYMENT NAVIGATOR PILOT TOTAL | | | \$ 388,802.00 | \$ 139,720.06 | \$ 53,225.94 | \$ 249,081.94 | \$ 70,454.22 | \$ 210,174.28 | \$ 178,627.72 |
| MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT | 23WS2 | 2023WOS002 | \$ 116,439.00 | \$ 523.44 | \$ 115,915.56 | \$ 115,915.56 | \$ 51,386.38 | \$ 51,909.82 | \$ 64,529.18 |
| MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT TOTAL | | | \$ 116,439.00 | \$ 523.44 | \$ 115,915.56 | \$ 115,915.56 | \$ 51,386.38 | \$ 51,909.82 | \$ 64,529.18 |
| TEACHER EXTERNSHIP | 23EXT | 2023EXT001 | \$ 200,000.00 | \$ 192,252.87 | \$ 7,747.13 | \$ 7,747.13 | \$ 7,752.73 | \$ 200,005.60 | \$ (5.60) |
| TEACHER EXTERNSHIP | 23EX2 | 2023EXT002 | \$ 106,726.00 | \$ 41,116.75 | \$ 65,609.25 | \$ 65,609.25 | \$ 60,026.62 | \$ 101,143.37 | \$ 5,582.63 |
| TEACHER EXTERNSHIP TOTAL | | | \$ 306,726.00 | \$ 233,369.62 | \$ 73,356.38 | \$ 73,356.38 | \$ 67,779.35 | \$ 301,148.97 | \$ 5,577.03 |
| SUMMER EARN & LEARN (SEAL) | 22VR1 | 3022VRS045 | \$ 900,000.00 | \$ 662,278.44 | \$ 237,721.56 | \$ 237,721.56 | \$ (36,373.17) | \$ 625,905.27 | \$ 274,094.73 |
| SUMMER EARN & LEARN (SEAL) | 23VR1 | 3022VRS045 | \$ 900,000.00 | 0 | \$ - | \$ 900,000.00 | \$ 574,668.56 | \$ 574,668.56 | \$ 325,331.44 |
| SEAL TOTAL | | | \$ 1,800,000.00 | \$ 662,278.44 | \$ 237,721.56 | \$ 1,137,721.56 | \$ 538,295.39 | \$ 1,200,573.83 | \$ 599,426.17 |
| SAN ANTONIO AREA FOUNDATION-WORKFORCE ACADEMY | SAF22 | | \$ 100,000.00 | \$ 35,266.63 | \$ 64,733.37 | \$ 64,733.37 | \$ 28,875.68 | \$ 64,142.31 | \$ 35,857.69 |
| SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDING | CAP22 | | \$ 37,500.00 | \$ 799.00 | \$ 36,701.00 | \$ 36,701.00 | \$ 18,342.07 | \$ 19,141.07 | \$ 18,358.93 |
| SAN ANTONIO AREA FOUNDATION TOTAL | | | \$ 137,500.00 | \$ 36,065.63 | \$ 101,434.37 | \$ 101,434.37 | \$ 47,217.75 | \$ 83,283.38 | \$ 54,216.62 |
| ASPEN INSTITUTE | ASP23 | | \$ 100,000.00 | \$ 45,763.56 | \$ 54,236.44 | \$ 54,236.44 | \$ 34,032.58 | \$ 79,796.14 | \$ 20,203.86 |
| ASPEN INSTITUTE TOTAL | | | \$ 100,000.00 | \$ 45,763.56 | \$ 54,236.44 | \$ 54,236.44 | \$ 34,032.58 | \$ 79,796.14 | \$ 20,203.86 |
| TOYOTETSU PILOT PROGRAM (RTW) | TOY24 | | \$ 16,100.00 | 0 | \$ - | \$ 46,525.00 | 0 | \$ - | \$ 16,100.00 |
| TOYOTETSU PILOT PROGRAM TOTAL | | | \$ 16,100.00 | \$ - | \$ - | \$ 46,525.00 | \$ - | \$ - | \$ 16,100.00 |
| READY TO WORK-COSA | 22RTW | | \$ 30,192,462.00 | \$ 12,257,949.36 | \$ 17,934,512.64 | \$ 17,934,512.64 | \$ 11,238,233.62 | \$ 23,496,182.98 | \$ 6,696,279.02 |
| READY TO WORK-COSA TOTAL | | | \$ 30,192,462.00 | \$ 12,257,949.36 | \$ 17,934,512.64 | \$ 17,934,512.64 | \$ 11,238,233.62 | \$ 23,496,182.98 | \$ 6,696,279.02 |
| GRAND TOTAL | | | \$ 329,913,018.77 | \$ 129,294,192.66 | \$ 59,769,415.81 | \$ 200,649,390.02 | \$ 153,607,573.26 | \$ 282,901,765.92 | \$ 47,011,252.85 |

Workforce Solutions Alamo
Grant Summary Report
FY 2023 - 2024
as of August 2024

| Grant | Fund | End Date | Grant No. | Budget | YTD Exp | Balance | Grant Expended | Months Remaining |
|---|-------|------------|------------|--------------------------|-------------------------|-------------------------|----------------|------------------|
| WIOA ADULT SERVICES | 23WA1 | 6/30/2025 | 2023WOA001 | \$ 1,277,860.00 | \$ 1,274,084.62 | \$ 3,775.38 | 99.70% | 10 |
| WIOA ADULT SERVICES | 23WA2 | 6/30/2025 | 2023WOA001 | \$ 4,244,871.00 | \$ 3,460,983.92 | \$ 783,887.08 | 81.53% | 10 |
| WIOA ADULT SERVICES | 24WA1 | 6/30/2026 | 2024WOA001 | \$ 1,289,821.00 | \$ - | \$ 1,289,821.00 | 0.00% | 22 |
| WIOA ADULT TOTAL | | | | \$ 6,812,552.00 | \$ 4,735,068.54 | \$ 2,077,483.46 | | |
| WIOA DISLOCATED WORKER | 23WD1 | 6/30/2025 | 2023WOD001 | \$ 1,175,801.00 | \$ 347,553.06 | \$ 828,247.94 | 29.56% | 10 |
| WIOA DISLOCATED WORKER | 23WD2 | 6/30/2025 | 2023WOD001 | \$ 3,599,032.00 | \$ 2,686,763.94 | \$ 912,268.06 | 74.65% | 10 |
| WIOA DISLOCATED WORKER | 24WD1 | 6/30/2026 | 2024WOD001 | \$ 1,149,558.00 | \$ - | \$ 1,149,558.00 | 0.00% | 22 |
| WIOA DISLOCATED TOTAL | | | | \$ 5,924,391.00 | \$ 3,034,317.00 | \$ 2,890,074.00 | | |
| WIOA YOUTH SERVICES | 23WOY | 6/30/2025 | 2023WOY001 | \$ 5,861,245.00 | \$ 4,225,311.09 | \$ 1,635,933.91 | 72.09% | 10 |
| WIOA YOUTH SERVICES | 24WOY | 6/30/2026 | 2024WOY001 | \$ 5,910,587.00 | \$ - | \$ 5,910,587.00 | 0.00% | 22 |
| WIOA YOUTH TOTAL | | | | \$ 11,771,832.00 | \$ 4,225,311.09 | \$ 7,546,520.91 | | |
| WIOA RAPID RESPONSE | 24WOR | 6/30/2025 | 2024WOR001 | \$ 58,320.00 | \$ 23,526.52 | \$ 34,793.48 | 40.34% | 10 |
| WIOA RAPID RESPONSE TOTAL | | | | \$ 58,320.00 | \$ 23,526.52 | \$ 34,793.48 | | |
| TEMPORARY ASST FOR NEEDY FAMILIES-TANF | 24TAF | 10/31/2024 | 2024TAF001 | \$ 6,851,831.00 | \$ 6,794,934.92 | \$ 56,896.08 | 99.17% | 2 |
| TANF TOTAL | | | | \$ 6,851,831.00 | \$ 6,794,934.92 | \$ 56,896.08 | | |
| SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP | 24SNE | 9/30/2024 | 2024SNE001 | \$ 1,283,189.00 | \$ 1,223,654.98 | \$ 59,534.02 | 95.36% | 1 |
| SNAP E&T TOTAL | | | | \$ 1,283,189.00 | \$ 1,223,654.98 | \$ 59,534.02 | | |
| NON CUSTODIAL PARENT | 24NCP | 9/30/2024 | 2024NCP001 | \$ 437,578.00 | \$ 370,666.19 | \$ 66,911.81 | 84.71% | 1 |
| NON CUSTODIAL PARENT TOTAL | | | | \$ 437,578.00 | \$ 370,666.19 | \$ 66,911.81 | | |
| CC SRVCS FORMULA ALLOCATION-CCF | 24CCF | 12/31/2024 | 2024CCF001 | \$ 103,725,503.00 | \$ 93,053,717.27 | \$ 10,671,785.73 | 89.71% | 4 |
| CHILD CARE CCF TOTAL | | | | \$ 103,725,503.00 | \$ 93,053,717.27 | \$ 10,671,785.73 | | |
| CC DVLPMNT FUND LOCAL MATCH - CCM | 24CCM | 12/31/2024 | 2024CCM001 | \$ 7,584,186.00 | \$ - | \$ 7,584,186.00 | 0.00% | 4 |
| CHILD CARE CCM TOTAL | | | | \$ 7,584,186.00 | \$ - | \$ 7,584,186.00 | | |
| CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP | 24CCP | 12/31/2024 | 2024CCP001 | \$ 7,657,313.93 | \$ 7,631,639.16 | \$ 25,674.77 | 99.66% | 4 |
| CHILD CARE CCP TOTAL | | | | \$ 7,657,313.93 | \$ 7,631,639.16 | \$ 25,674.77 | | |
| TRADE ACT SERVICES | 24TRA | 9/30/2024 | 2024TRA001 | \$ 27,000.00 | \$ 1,476.16 | \$ 25,523.84 | 5.47% | 1 |
| TRADE ACT SERVICES TOTAL | | | | \$ 27,000.00 | \$ 1,476.16 | \$ 25,523.84 | | |
| WAGNER-PEYSER EMPLOYMENT SERVICES-WPA | 24WPA | 12/31/2024 | 2024WPA001 | \$ 667,896.00 | \$ 596,601.07 | \$ 71,294.93 | 89.33% | 4 |
| EMPLOYMENT SERVICES TOTAL | | | | \$ 667,896.00 | \$ 596,601.07 | \$ 71,294.93 | | |
| RESOURCE ADMIN GRANT | 24RAG | 9/30/2024 | 2024RAG001 | \$ 11,857.00 | \$ 9,623.09 | \$ 2,233.91 | 81.16% | 1 |
| RESOURCE ADMIN GRANT TOTAL | | | | \$ 11,857.00 | \$ 9,623.09 | \$ 2,233.91 | | |
| TEXAS VETERANS COMMISSION | 24TVC | 9/30/2024 | 2024TVC001 | \$ 284,084.00 | \$ 236,826.12 | \$ 47,257.88 | 83.36% | 1 |
| TEXAS VETERANS COMMISSION TOTAL | | | | \$ 284,084.00 | \$ 236,826.12 | \$ 47,257.88 | | |
| CC QUALITY - CCQ | 24CCQ | 10/31/2024 | 2024CCQ001 | \$ 6,249,935.30 | \$ 4,268,169.48 | \$ 1,981,765.82 | 68.29% | 2 |
| CCQ QUALITY TOTAL | | | | \$ 6,249,935.30 | \$ 4,268,169.48 | \$ 1,981,765.82 | | |
| WORKFORCE COMMISSION INITIATIVES | 24WCI | 9/30/2024 | 2024WCI001 | \$ 94,250.00 | \$ 66,290.03 | \$ 27,959.97 | 70.33% | 1 |

Workforce Solutions Alamo
Grant Summary Report
FY 2023 - 2024
as of August 2024

| Grant | Fund | End Date | Grant No. | Budget | YTD Exp | Balance | Grant Expended | Months Remaining |
|---|-------|------------|------------|--------------------------|--------------------------|-------------------------|----------------|------------------|
| WORKFORCE COMMISSION INITIATIVES TOTAL | | | | \$ 94,250.00 | \$ 66,290.03 | \$ 27,959.97 | | |
| REEMPLOYMENT SERVICES - REA | 24REA | 9/30/2024 | 2024REA001 | \$ 920,073.00 | \$ 827,665.85 | \$ 92,407.15 | 89.96% | 1 |
| REEMPLOYMENT TOTAL | | | | \$ 920,073.00 | \$ 827,665.85 | \$ 92,407.15 | | |
| PARTNERS FOR REENTRY OPPORTUNITIES IN WD | 24REO | 9/30/2027 | 2024REO001 | \$ 1,174,500.00 | \$ 35,506.32 | \$ 1,138,993.68 | 3.02% | 38 |
| PARTNERS FOR REENTRY OPPORTUNITIES IN WD TOTAL | | | | \$ 1,174,500.00 | \$ 35,506.32 | \$ 1,138,993.68 | | |
| MILITARY FAMILY SUPPORT PROGRAM | 24WOS | 12/31/2024 | 2024WOS001 | \$ 221,896.00 | \$ 168,370.16 | \$ 53,525.84 | 75.88% | 4 |
| MILITARY FAMILY SUPPORT TOTAL | | | | \$ 221,896.00 | \$ 168,370.16 | \$ 53,525.84 | | |
| STUDENT HIREABILITY NAVIIGATOR | 18HN5 | 8/31/2024 | 3024VRS056 | \$ 210,000.00 | \$ 186,295.11 | \$ 23,704.89 | 88.71% | |
| STUDENT HIREABILITY NAVIGATOR TOTAL | | | | \$ 210,000.00 | \$ 186,295.11 | \$ 23,704.89 | | |
| VOCATIONAL REHABILITATION-VR INFRA SPRT | 24COL | 8/31/2024 | 2024COL001 | \$ 535,919.54 | \$ 521,123.96 | \$ 14,795.58 | 97.24% | |
| VR-INFRA SUPPORT TOTAL | | | | \$ 535,919.54 | \$ 521,123.96 | \$ 14,795.58 | | |
| PAID WORK EXPERIENCE (PWE) | 24PWE | 9/30/2025 | 3024VRS107 | \$ 187,500.00 | \$ 782.42 | \$ 186,717.58 | 0.42% | 13 |
| PAID WORK EXPERIENCE (PWE) TOTAL | | | | \$ 187,500.00 | \$ 782.42 | \$ 186,717.58 | | |
| WIOA - UPSKILLING AND TRAINING | 24WOZ | 7/31/2024 | 2024WOZ001 | \$ 170,471.00 | \$ 113,982.85 | \$ 56,488.15 | 66.86% | |
| WIOA - UPSKILLS AND TRAINING TOTAL | | | | \$ 170,471.00 | \$ 113,982.85 | \$ 56,488.15 | | |
| TRAINING & EMPLOYMENT NAVIGATOR | 24WPB | 10/31/2025 | 2024WPB001 | \$ 195,856.00 | \$ 46,804.22 | \$ 149,051.78 | 23.90% | 14 |
| TRAINING & EMPLOYMENT NAVIGATOR TOTAL | | | | \$ 195,856.00 | \$ 46,804.22 | \$ 149,051.78 | | |
| SUMMER EARN & LEARN (SEAL) | 23VR1 | 9/30/2024 | 3021VRS073 | \$ 900,000.00 | \$ 574,668.56 | \$ 325,331.44 | 63.85% | 1 |
| SEAL TOTAL | | | | \$ 900,000.00 | \$ 574,668.56 | \$ 325,331.44 | | |
| SAN ANTONIO AREA FOUNDATION-WORKFORCE ACADEMY | SAF22 | 12/31/2024 | | \$ 100,000.00 | \$ 64,142.31 | \$ 35,857.69 | 64.14% | 4 |
| SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDING | CAP22 | 12/31/2024 | | \$ 37,500.00 | \$ 19,141.07 | \$ 18,358.93 | 51.04% | 4 |
| SAN ANTONIO AREA FOUNDATION TOTAL | | | | \$ 137,500.00 | \$ 83,283.38 | \$ 54,216.62 | | |
| TOYOTETSU PILOT PROGRAM (RTW) | TOY24 | 9/30/2024 | | \$ 16,100.00 | 0 | \$ 16,100.00 | 0.00% | 1 |
| TOYOTETSU PILOT PROGRAM TOTAL | | | | \$ 16,100.00 | \$ - | \$ 16,100.00 | | |
| READY TO WORK-COSA | 22RTW | 5/31/2025 | | \$ 30,192,462.00 | \$ 23,496,182.98 | \$ 6,696,279.02 | 77.82% | 9 |
| READY TO WORK-COSA TOTAL | | | | \$ 30,192,462.00 | \$ 23,496,182.98 | \$ 6,696,279.02 | | |
| GRAND TOTAL | | | | \$ 194,303,995.77 | \$ 152,326,487.43 | \$ 41,977,508.34 | | |

MEMORANDUM

To: Audit and Finance Committee
 From: Adrian Lopez, CEO
 Presented by: Brandee Perez, CFO
 Date: November 8, 2024
 Regarding: Client Expenditure Analysis

SUMMARY: *Update and Possible Discussion on Support Services with TWC Programs and Ready to Work Funds.*

The Board continues to monitor and analyze client support services for the fiscal year to identify the most common barriers for job training and job placement. The analysis will be utilized to have ongoing discussions with our partners to identify additional resources for our clients.

ANALYSIS:

As of August 2024, a total of \$1,017,452 has been expensed for support services to assist our clients. Rent, transportation and utilities continue to have the highest costs for support services.

TWC Programs - there was a slight increase in Youth support services due to the summer months. Incentives expense increased approximately \$18,000 from June 2024 reporting.

| Client Expenditures – TWC Programs | | |
|------------------------------------|------------------|-------------|
| as of August 2024 | | |
| Category | YTD Actuals | % |
| Work Related | \$87,159 | 10.85% |
| Rent | \$277,384 | 34.52% |
| Utilities | \$44,331 | 5.52% |
| Transportation | \$286,544 | 35.66% |
| Incentives | \$75,806 | 9.43% |
| Youth – Support Services | \$32,283 | 4.02% |
| TOTAL: | \$803,507 | 100% |

Ready to Work – other support services increased approximately \$4,000 from June 2024 reporting. A total of \$28,019 has been utilized to purchase laptop and computer for our clients.

| Client Expenditures – Ready to Work | | |
|-------------------------------------|------------------|-------------|
| as of August 2024 | | |
| Category | YTD Actuals | % |
| Rent | \$106,324 | 49.70% |
| Utilities | \$51,310 | 23.98% |
| Transportation | \$14,873 | 6.95% |
| Laptops/Computers | \$28,019 | 13.10% |
| Training Related | \$1,854 | .87% |
| Other | \$11,565 | 5.41% |
| TOTAL: | \$213,945 | 100% |

ATTACHMENT:

Client Expenditure Analysis



| Client Expenditure Analysis - TWC Programs as of August 2024 | | |
|---|-------------------|----------------|
| Category | YTD Actuals | % |
| Work Related | \$ 87,159 | 10.85% |
| Rent | \$ 277,384 | 34.52% |
| Utilities | \$ 44,331 | 5.52% |
| Transportation | \$ 286,544 | 35.66% |
| Incentives | \$ 75,806 | 9.43% |
| Youth - Support Services | \$ 32,283 | 4.02% |
| TOTAL: | \$ 803,507 | 100.00% |

| Client Expenditure Analysis - Ready to Work as of August 2024 | | |
|--|-------------------|----------------|
| Category | YTD Actuals | % |
| Rent | \$ 106,324 | 49.70% |
| Utilities | \$ 51,310 | 23.98% |
| Transporation | \$ 14,873 | 6.95% |
| Laptops/Computers | \$ 28,019 | 13.10% |
| Training Related | \$ 1,854 | 0.87% |
| Other | \$ 11,565 | 5.41% |
| TOTAL: | \$ 213,945 | 100.00% |

MEMORANDUM

To: Audit and Finance Committee
 From: Adrian Lopez, CEO
 Presented by: Brandee Perez, CFO
 Date: November 8, 2024
 Regarding: County by County Expenditure Analysis

SUMMARY: *Update and Possible Discussion on Service Delivery Expenditure by County.* The preparation of the annual budget considers allocation factors, under Texas Administrative Code, Chapter 800, Chapter B, Allocations. These allocations provide guidance in allocating funds by each county within the Service Delivery Area. TWC awards contracts in aggregate amounts to the Alamo region, requiring the board to serve participants throughout the region.

Upon request of local officials, the board continues to analyze Service Delivery expenditures by County to ensure that each county is receiving a fair share of the fund's allocation by state allocation factors.

ANALYSIS: The board has evaluated the initial budget allocation, year to date expenditures, and year to date variance analysis for each county. The budget and actual expenditures percentages through August 31, 2024 for Bexar and Rural Counties can be found in Table 1.

Table 1:

| Location | TWC Programs | | Child Care | | Other Funding | |
|-----------------------|--------------|--------|------------|--------|---------------|--------|
| | Budget | Actual | Budget | Actual | Budget | Actual |
| Bexar County | 74.32% | 72.13% | 82.56% | 83.31% | 96.68% | 82.10% |
| Rural Counties | 25.68% | 27.87% | 17.44% | 16.69% | 3.32% | 17.90% |

Bexar County has a slight decrease from budget to actual for the TWC Programs. WSA's allocations are based on guidance from the TAC 800, actual expenditures are based on needs of a community. There was a slight increase in the % allocated to Bexar County for Child Care. The Other Funding is slightly skewed due to the RTW funds included in the budget but excluded for actuals, staff will modify the report beginning next FY.

FISCAL IMPACT: The board will continue to monitor expenditure by county and work collaboratively with service providers to ensure proper outreach is being conducted in all counties to make funds and services available.

ATTACHMENTS:

YTD County by County Expense to Budget Comparison Report

Workforce Solutions Alamo
County by County Expense Report - TWC Programs
FY 2023 - 2024
as of August 2024

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
|--------------|----------------------|----------------|----------------------|----------------|----------------------|----------------|---------------------|
| | Amount | % | Amount | % | Amount | % | |
| Atascosa | \$ 784,784 | 2.85% | \$ 719,411 | 2.85% | \$ 841,557 | 4.04% | \$ (56,773) |
| Bandera | \$ 272,237 | 0.99% | \$ 249,560 | 0.99% | \$ 338,477 | 1.62% | \$ (66,240) |
| Bexar | \$ 20,443,195 | 74.32% | \$ 18,740,277 | 74.32% | \$ 15,027,039 | 72.13% | \$ 5,416,155 |
| Comal | \$ 1,229,663 | 4.47% | \$ 1,127,232 | 4.47% | \$ 1,607,084 | 7.71% | \$ (377,420) |
| Frio | \$ 453,031 | 1.65% | \$ 415,294 | 1.65% | \$ 399,361 | 1.92% | \$ 53,671 |
| Gillespie | \$ 300,989 | 1.09% | \$ 275,917 | 1.09% | \$ 262,945 | 1.26% | \$ 38,044 |
| Guadalupe | \$ 1,345,993 | 4.89% | \$ 1,233,871 | 4.89% | \$ 654,349 | 3.14% | \$ 691,644 |
| Karnes | \$ 357,994 | 1.30% | \$ 328,173 | 1.30% | \$ 214,741 | 1.03% | \$ 143,253 |
| Kendall | \$ 414,009 | 1.51% | \$ 379,522 | 1.51% | \$ 386,207 | 1.85% | \$ 27,801 |
| Kerr | \$ 413,515 | 1.50% | \$ 379,069 | 1.50% | \$ 491,431 | 2.36% | \$ (77,917) |
| McMullen | \$ 494,668 | 1.80% | \$ 453,463 | 1.80% | \$ 36,470 | 0.18% | \$ 458,199 |
| Medina | \$ 490,494 | 1.78% | \$ 449,636 | 1.78% | \$ 237,898 | 1.14% | \$ 252,595 |
| Wilson | \$ 505,517 | 1.84% | \$ 463,408 | 1.84% | \$ 336,938 | 1.62% | \$ 168,579 |
| TOTAL | \$ 27,506,090 | 100.00% | \$ 25,214,832 | 100.00% | \$ 20,834,498 | 100.00% | \$ 6,671,592 |

| SUMMARY: | | | | | | | |
|--------------|----------------------|----------------|----------------------|----------------|----------------------|----------------|---------------------|
| Location | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
| | Amount | % | Amount | % | Amount | % | |
| Urban | \$ 20,443,195 | 74% | \$ 18,740,277 | 74% | \$ 15,027,039 | 72% | \$ 5,416,155 |
| Rural | \$ 7,062,895 | 26% | \$ 6,474,556 | 26% | \$ 5,807,459 | 28% | \$ 1,255,436 |
| TOTAL | \$ 27,506,090 | 100.00% | \$ 25,214,832 | 100.00% | \$ 20,834,498 | 100.00% | \$ 6,671,592 |

Workforce Solutions Alamo
County by County Expense Report - Child Care
FY 2023 - 2024
as of August 2024

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
|--------------|-----------------------|----------------|-----------------------|----------------|-----------------------|----------------|----------------------|
| | Amount | % | Amount | % | Amount | % | |
| Atascosa | \$ 2,941,393 | 2.20% | \$ 2,696,375 | 2.20% | \$ 2,687,941 | 2.29% | \$ 253,453 |
| Bandera | \$ 461,982 | 0.35% | \$ 423,499 | 0.35% | \$ 410,908 | 0.35% | \$ 51,074 |
| Bexar | \$ 110,226,756 | 82.56% | \$ 101,044,868 | 82.56% | \$ 97,628,442 | 83.31% | \$ 12,598,314 |
| Comal | \$ 4,542,154 | 3.40% | \$ 4,163,792 | 3.40% | \$ 3,802,237 | 3.24% | \$ 739,917 |
| Frio | \$ 1,084,902 | 0.81% | \$ 994,530 | 0.81% | \$ 1,015,444 | 0.87% | \$ 69,458 |
| Gillespie | \$ 478,145 | 0.36% | \$ 438,315 | 0.36% | \$ 457,700 | 0.39% | \$ 20,445 |
| Guadalupe | \$ 6,396,096 | 4.79% | \$ 5,863,301 | 4.79% | \$ 5,214,508 | 4.45% | \$ 1,181,587 |
| Karnes | \$ 173,710 | 0.13% | \$ 159,240 | 0.13% | \$ 206,051 | 0.18% | \$ (32,341) |
| Kendall | \$ 1,144,879 | 0.86% | \$ 1,049,510 | 0.86% | \$ 839,968 | 0.72% | \$ 304,910 |
| Kerr | \$ 2,088,020 | 1.56% | \$ 1,914,088 | 1.56% | \$ 1,680,132 | 1.43% | \$ 407,889 |
| McMullen | \$ - | 0.00% | \$ - | 0.00% | \$ 58 | 0.00% | \$ (58) |
| Medina | \$ 2,367,982 | 1.77% | \$ 2,170,730 | 1.77% | \$ 2,112,042 | 1.80% | \$ 255,941 |
| Wilson | \$ 1,602,706 | 1.20% | \$ 1,469,201 | 1.20% | \$ 1,129,066 | 0.96% | \$ 473,640 |
| TOTAL | \$ 133,508,726 | 100.00% | \$ 122,387,449 | 100.00% | \$ 117,184,498 | 100.00% | \$ 16,324,227 |

| SUMMARY: | | | | | | |
|--------------|-----------------------|-------------|-----------------------|-------------|-----------------------|----------------------|
| Location | Annual Budget | | Straight-line Budget | | YTD Expenditures | |
| | Amount | % | Amount | % | Amount | Over/Under Budget |
| Urban | \$ 110,226,756 | 83% | \$ 101,044,868 | 83% | \$ 97,628,442 | \$ 12,598,314 |
| Rural | \$ 23,281,969 | 17% | \$ 21,342,581 | 17% | \$ 19,556,056 | \$ 3,725,913 |
| TOTAL | \$ 133,508,726 | 100% | \$ 122,387,449 | 100% | \$ 117,184,498 | \$ 16,324,227 |

Workforce Solutions Alamo
County by County Expense Report - Other Funding
FY 2023 - 2024
as of August 2024

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
|--------------|----------------------|----------------|----------------------|----------------|---------------------|----------------|----------------------|
| | Amount | % | Amount | % | Amount | % | |
| Atascosa | \$ 140,617 | 0.38% | \$ 128,904 | 0.38% | \$ 56,047 | 1.58% | \$ 84,570 |
| Bandera | \$ 80,850 | 0.22% | \$ 74,115 | 0.22% | \$ 11,759 | 0.33% | \$ 69,091 |
| Bexar | \$ 35,631,049 | 96.68% | \$ 32,662,983 | 96.68% | \$ 2,904,703 | 82.10% | \$ 32,726,346 |
| Comal | \$ 242,459 | 0.66% | \$ 222,262 | 0.66% | \$ 193,691 | 5.47% | \$ 48,768 |
| Frio | \$ 52,599 | 0.14% | \$ 48,217 | 0.14% | \$ 46,610 | 1.32% | \$ 5,989 |
| Gillespie | \$ 42,586 | 0.12% | \$ 39,038 | 0.12% | \$ 4,467 | 0.13% | \$ 38,119 |
| Guadalupe | \$ 227,371 | 0.62% | \$ 208,431 | 0.62% | \$ 120,271 | 3.40% | \$ 107,099 |
| Karnes | \$ 40,223 | 0.11% | \$ 36,872 | 0.11% | \$ 626 | 0.02% | \$ 39,597 |
| Kendall | \$ 65,745 | 0.18% | \$ 60,269 | 0.18% | \$ 52,045 | 1.47% | \$ 13,700 |
| Kerr | \$ 110,228 | 0.30% | \$ 101,046 | 0.30% | \$ 89,405 | 2.53% | \$ 20,823 |
| McMullen | \$ 71,479 | 0.19% | \$ 65,525 | 0.19% | \$ 22 | 0.00% | \$ 71,457 |
| Medina | \$ 75,737 | 0.21% | \$ 69,428 | 0.21% | \$ 38,847 | 1.10% | \$ 36,890 |
| Wilson | \$ 75,099 | 0.20% | \$ 68,844 | 0.20% | \$ 19,492 | 0.55% | \$ 55,608 |
| TOTAL | \$ 36,856,042 | 100.00% | \$ 33,785,934 | 100.00% | \$ 3,537,985 | 100.00% | \$ 33,318,057 |

| SUMMARY: | | | | | | |
|--------------|----------------------|-------------|----------------------|-------------|---------------------|-------------|
| Location | Annual Budget | | Straight-line Budget | | YTD Expenditures | |
| | Amount | % | Amount | % | Amount | % |
| Urban | \$ 35,631,049 | 97% | \$ 32,662,983 | 97% | \$ 2,904,703 | 82% |
| Rural | \$ 1,224,993 | 3% | \$ 1,122,951 | 3% | \$ 633,282 | 18% |
| TOTAL | \$ 36,856,042 | 100% | \$ 33,785,934 | 100% | \$ 3,537,985 | 100% |

*Expenditures exclude Bexar County only funds which include: City of San Antonio, Non Custodial Parent, Military Family, Student Hireability Navigator, VRS Paid Work Experience, Training and Employment Navigator, and High Demand Job Training



Audit & Finance Committee

November 8, 2024





Procurement Updates

Kristen Rodriguez
Interim Director of Procurement & Contracts



Teacher Externship





Teacher Externship Services

- ❖ **Purpose:** To provide Externship for Teachers (Externships) – Externship grants create partnerships among educators and various industries to develop an effective workforce system by making the connection between academic skills and the workplace.
- ❖ **Scope:** Contractor will work with board staff to;
 - ❖ Recruit externship companies/organizations from multiple sectors
 - ❖ Teachers to complete hybrid Externship
 - ❖ Process participant applications
 - ❖ Provide orientation
 - ❖ Review and revise instructional materials
 - ❖ Process and distribute stipends to teachers.
- ❖ **Contractors:** Alliance for Technology Education in Applied Math and Science (ATEAMS).
- ❖ **Term/Amount** – Estimated aggregate amount of \$811,255 with an estimated annual amount of \$162,251; contingent upon grant of the annual award from The Texas Workforce Commission, TWC. The contract will initially span one (1) year with the option of four (4) additional renewals.





Questions



Legal Consulting Services



RFP for Legal Counsel Services Briefing



- **Issued:** September 2024
- **Scope of Work:**
 - Legal Services: Review laws, regulations, contracts, and policies
 - Representation: Litigation, grievance hearings, and legal affairs
 - Contract Review: Draft & review agreements, leases, and legal documents
 - Compliance Advice: Open Records, Open Meetings, and non-profit regulations
 - Board Support: Attend meetings as requested
- **Status:**
 - Proposals Received: 3
 - Evaluation: In progress
- Recommendation to be presented at upcoming Executive Committee meeting





Questions



Human Resources Consulting Services



AmericanJobCenter®

RFP for Human Resource Legal Counsel Services Briefing



- **Issued:** September 2024
- **Scope of Work:**
 - HR Legal Counsel: Disciplinary/termination actions, labor laws (FMLA, ERISA, EEO, etc.)
 - Employment Matters: Employee relations, policy review, and procedure revisions
 - Training: Legal compliance and employment-related training for WSA staff
 - Representation: Grievance/complaint hearings
- **Status:**
 - Proposals Received: 3
 - Evaluation: In progress
- Recommendation to be presented at upcoming Executive Committee meeting





Questions



New Facility Lease - Bandera



Bandera Lease

New facility lease for the Bandera Workforce Center

- **Recommendation:** a new Facility Lease at 803 Buck Creek, Bandera, TX 78003 (Silver Sage)
- **Fiscal Impact:**
 - Projected Term estimated rent is \$144,000
 - Projected Monthly estimated rent is \$2,240
 - Projected Annual estimated rent is \$28,800
- **Term:** Initial term 5 years with two (2) five (5) year renewal options.
- **Next steps:** Finalize negotiations and execute lease.



New Facility Lease - Hondo





Hondo Lease

New facility lease for the Hondo Workforce Center

- **Recommendation:** 402 Carter, Hondo, TX 78861 (South Texas Regional Training Center).
- **Fiscal Impact:**
 - Projected Term estimated rent is \$95,176.08
 - Projected Monthly estimated rent is \$2,644.00
 - Projected Annual estimated rent is \$31,725.36
- **Term:** Initial term three (3) years with three (3) three (3) year renewal options.
- **Next steps:** Finalize negotiations and execute lease.



New Facility Lease - Pleasanton



AmericanJobCenter®

Pleasanton Lease

New facility lease for the Pleasanton Workforce Center

- **Recommendation:** 1411 Bensdale Road, Pleasanton, TX 78064 (Coastal Bend College - Pleasanton)
- **Fiscal Impact:**
 - Projected Term estimated rent is \$90,132
 - Projected Monthly estimated rent is \$2,504
 - Projected Annual estimated rent is \$30,044
- **Term:** Initial term three (3) years with three (3) three (3) year renewal options.
- **Next steps:** Finalize negotiations and execute lease.





Questions





Fiscal Updates

Brandee Perez
Chief Financial Officer



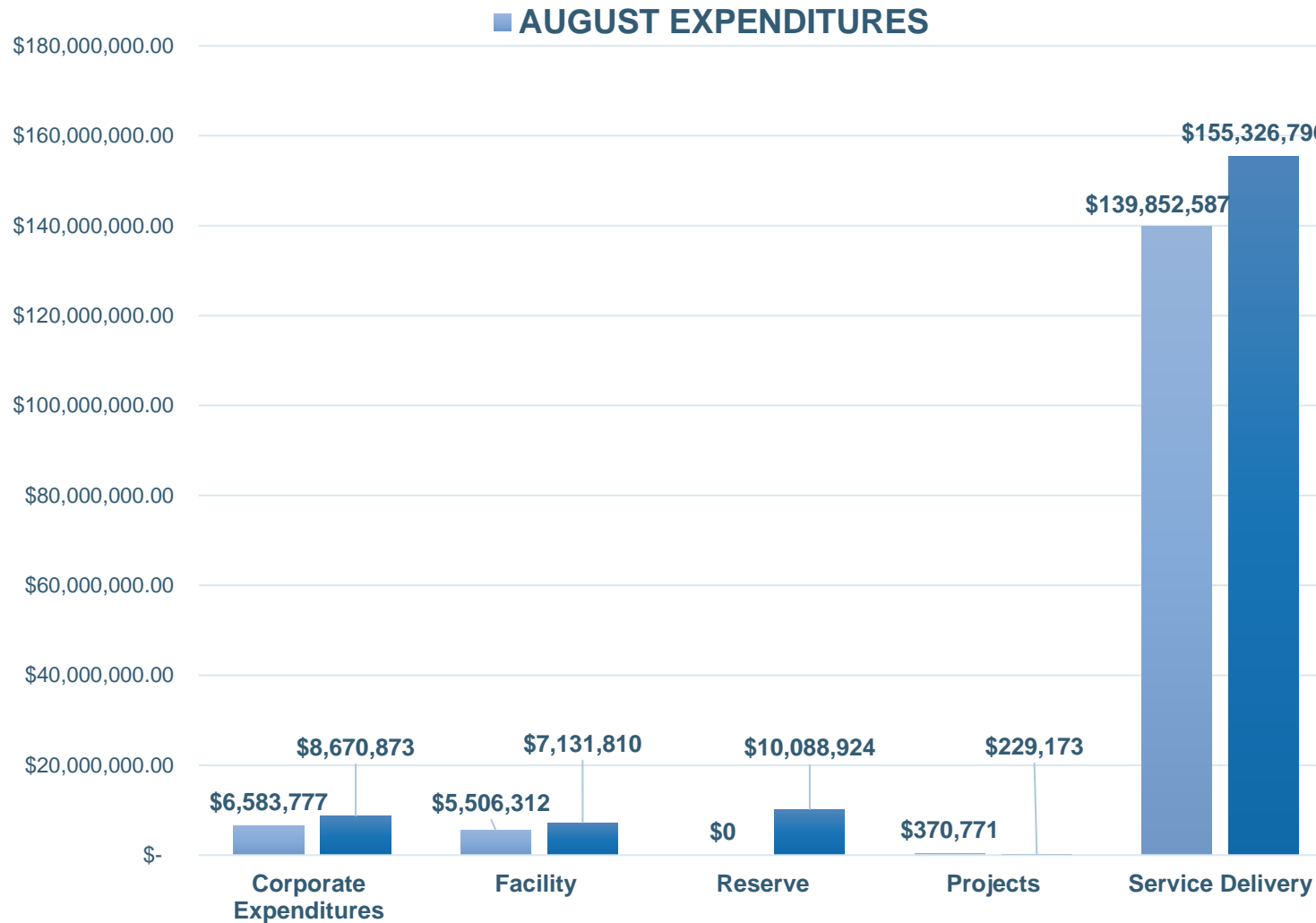
Financials



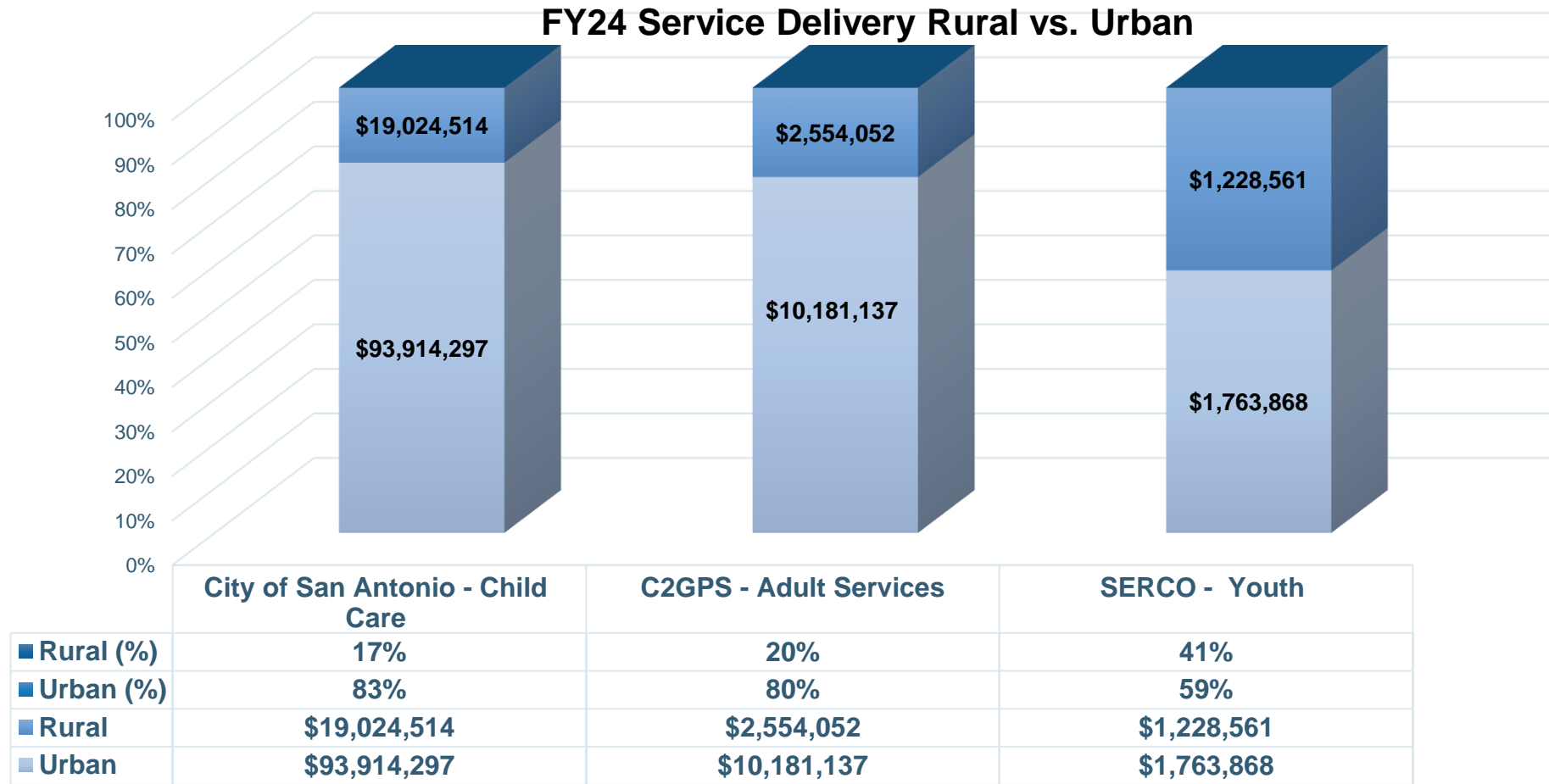
Budget to Actual Expenditures

| August 2024 Budget to Actual Variance Analysis | | | | | |
|--|-----------------------|-----------------------|---------------|------------------------------|----------------|
| Budget Category | FY24 Budget | FY24 Actuals | % Expensed | Straight-Line Target (91.7%) | YTD Variance % |
| Corporate - Personnel | \$ 5,867,227 | \$ 4,555,430 | 77.64% | \$ 5,380,247 | 14.06% |
| Corporate - Facilities | \$ 526,665 | \$ 417,754 | 79.32% | \$ 482,952 | 12.38% |
| Corporate - Equipment Related | \$ 277,994 | \$ 161,493 | 58.09% | \$ 254,920 | 33.61% |
| Corporate - General Office | \$ 741,700 | \$ 339,901 | 45.83% | \$ 680,139 | 45.87% |
| Corporate - Professional Services | \$ 1,997,110 | \$ 1,082,268 | 54.19% | \$ 1,831,350 | 37.51% |
| Corporate - Board of Directors | \$ 45,000 | \$ 26,931 | 59.85% | \$ 41,265 | 31.85% |
| Corporate Total | \$ 9,455,696 | \$ 6,583,777 | 69.63% | \$ 8,670,873 | 22.07% |
| Facilities | \$ 7,777,328 | \$ 5,506,312 | 70.80% | \$ 7,131,810 | 20.90% |
| Reserve | \$ 11,002,098 | \$ - | 0.00% | \$ 10,088,924 | 91.70% |
| Projects | \$ 249,916 | \$ 370,771 | 148.36% | \$ 229,173 | -56.66% |
| Service Delivery - TWC | \$ 18,983,727 | \$ 16,225,117 | 85.47% | \$ 17,408,078 | 6.23% |
| Service Delivery - TWC Child Care | \$ 120,209,630 | \$ 112,938,812 | 93.95% | \$ 110,232,231 | -2.25% |
| Service Delivery Ready to Work | \$ 30,192,462 | \$ 10,688,658 | 35.40% | \$ 27,686,488 | 56.30% |
| Total Budget | \$ 197,870,857 | \$ 152,313,448 | 76.98% | \$ 181,447,576 | 14.72% |

YTD Expenditures by Budget Category Comparison



Service Delivery Comparison – Rural vs. Urban Counties



Key Variances – Childcare

CCP(DFPS)- Contract ends 12/31/2024 and we have 99.66% expensed.

The board received 1.5M additional funding from TWC to extend the service through the end of the contract.

Childcare Quality- Contract ends 10/31/2024 and we have 68.29% expensed.

The Board anticipates increased expenditures with the purchase of supplies and materials for the TRS providers. The grant is forecasted to expend 90% of the grant.



Key Variances – TWC Programs

Reemployment Services – The grant was extended through February 2025. The percentage of funds expended is 89.96%. Program staff anticipates the grant will be fully expended by the end date.

Paid Work Experience – The Board expects to receive referrals over the next few months which will increase the funds expended.

Training & Employment Navigator – The grant assists a specific population who has access to free education and training. Program staff will continue to work with the service providers to emphasize the funding available for support services.

Key Variances – Other Funding

Toyota Grant

- Grant was extended through September 2024.
- Incentives for RTW participants who are successful in job placement.
- The grant is expected to be fully expended.

Area Foundation Grants

- Grants were extended through December 2024.
- Funds are utilized for Workforce Academy and staff capacity building.
- The grant is expected to be fully expended.





Questions



Ready to Work Update



RTW Update

- COSA processed all outstanding invoices.
- Staff has begun reconciling all payments requested and paid to our subrecipients. Any over/under payments will be communicated directly to the subs.





Questions



Client Expenditure Analysis



Client Expenditures

TWC Funding

| Client Expenditure Analysis - TWC Programs as of August 2024 | | |
|---|-------------------|----------------|
| Category | YTD Actuals | % |
| Work Related | \$ 87,159 | 10.85% |
| Rent | \$ 277,384 | 34.52% |
| Utilities | \$ 44,331 | 5.52% |
| Transportation | \$ 286,544 | 35.66% |
| Incentives | \$ 75,806 | 9.43% |
| Youth - Support Services | \$ 32,283 | 4.02% |
| TOTAL: | \$ 803,507 | 100.00% |

Ready to Work Funding

| Client Expenditure Analysis - Ready to Work as of August 2024 | | |
|--|-------------------|----------------|
| Category | YTD Actuals | % |
| Rent | \$ 106,324 | 49.70% |
| Utilities | \$ 51,310 | 23.98% |
| Transportation | \$ 14,873 | 6.95% |
| Laptops/Computers | \$ 28,019 | 13.10% |
| Training Related | \$ 1,854 | 0.87% |
| Other | \$ 11,565 | 5.41% |
| TOTAL: | \$ 213,945 | 100.00% |



Client Expenditures

- A total of **\$1M** has been expensed for support services to assist our clients.
- Youth services increased by **\$18,000** from June.
- **13%** of the overall support services expenditures has been for **laptops and computers** for RTW participants





Questions



County by County Expenditure Analysis



AmericanJobCenter®

County by County Comparison

TWC Programs

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | |
|--------------|----------------------|----------------|----------------------|----------------|----------------------|----------------|---------------------|
| | Amount | % | Amount | % | Amount | % | Over/Under Budget |
| Atascosa | \$ 784,784 | 2.85% | \$ 719,411 | 2.85% | \$ 841,557 | 4.04% | \$ (56,773) |
| Bandera | \$ 272,237 | 0.99% | \$ 249,560 | 0.99% | \$ 338,477 | 1.62% | \$ (66,240) |
| Bexar | \$ 20,443,195 | 74.32% | \$ 18,740,277 | 74.32% | \$ 15,027,039 | 72.13% | \$ 5,416,155 |
| Comal | \$ 1,229,663 | 4.47% | \$ 1,127,232 | 4.47% | \$ 1,607,084 | 7.71% | \$ (377,420) |
| Frio | \$ 453,031 | 1.65% | \$ 415,294 | 1.65% | \$ 399,361 | 1.92% | \$ 53,671 |
| Gillespie | \$ 300,989 | 1.09% | \$ 275,917 | 1.09% | \$ 262,945 | 1.26% | \$ 38,044 |
| Guadalupe | \$ 1,345,993 | 4.89% | \$ 1,233,871 | 4.89% | \$ 654,349 | 3.14% | \$ 691,644 |
| Karnes | \$ 357,994 | 1.30% | \$ 328,173 | 1.30% | \$ 214,741 | 1.03% | \$ 143,253 |
| Kendall | \$ 414,009 | 1.51% | \$ 379,522 | 1.51% | \$ 386,207 | 1.85% | \$ 27,801 |
| Kerr | \$ 413,515 | 1.50% | \$ 379,069 | 1.50% | \$ 491,431 | 2.36% | \$ (77,917) |
| McMullen | \$ 494,668 | 1.80% | \$ 453,463 | 1.80% | \$ 36,470 | 0.18% | \$ 458,199 |
| Medina | \$ 490,494 | 1.78% | \$ 449,636 | 1.78% | \$ 237,898 | 1.14% | \$ 252,595 |
| Wilson | \$ 505,517 | 1.84% | \$ 463,408 | 1.84% | \$ 336,938 | 1.62% | \$ 168,579 |
| TOTAL | \$ 27,506,090 | 100.00% | \$ 25,214,832 | 100.00% | \$ 20,834,498 | 100.00% | \$ 6,671,592 |

| | Budget | Actual |
|-------|--------|--------|
| Urban | 74% | 72% |
| Rural | 26% | 28% |

County by County Comparison

Childcare

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
|--------------|-----------------------|----------------|-----------------------|----------------|-----------------------|----------------|----------------------|
| | Amount | % | Amount | % | Amount | % | |
| Atascosa | \$ 2,941,393 | 2.20% | \$ 2,696,375 | 2.20% | \$ 2,687,941 | 2.29% | \$ 253,453 |
| Bandera | \$ 461,982 | 0.35% | \$ 423,499 | 0.35% | \$ 410,908 | 0.35% | \$ 51,074 |
| Bexar | \$ 110,226,756 | 82.56% | \$ 101,044,868 | 82.56% | \$ 97,628,442 | 83.31% | \$ 12,598,314 |
| Comal | \$ 4,542,154 | 3.40% | \$ 4,163,792 | 3.40% | \$ 3,802,237 | 3.24% | \$ 739,917 |
| Frio | \$ 1,084,902 | 0.81% | \$ 994,530 | 0.81% | \$ 1,015,444 | 0.87% | \$ 69,458 |
| Gillespie | \$ 478,145 | 0.36% | \$ 438,315 | 0.36% | \$ 457,700 | 0.39% | \$ 20,445 |
| Guadalupe | \$ 6,396,096 | 4.79% | \$ 5,863,301 | 4.79% | \$ 5,214,508 | 4.45% | \$ 1,181,587 |
| Karnes | \$ 173,710 | 0.13% | \$ 159,240 | 0.13% | \$ 206,051 | 0.18% | \$ (32,341) |
| Kendall | \$ 1,144,879 | 0.86% | \$ 1,049,510 | 0.86% | \$ 839,968 | 0.72% | \$ 304,910 |
| Kerr | \$ 2,088,020 | 1.56% | \$ 1,914,088 | 1.56% | \$ 1,680,132 | 1.43% | \$ 407,889 |
| McMullen | \$ - | 0.00% | \$ - | 0.00% | \$ 58 | 0.00% | \$ (58) |
| Medina | \$ 2,367,982 | 1.77% | \$ 2,170,730 | 1.77% | \$ 2,112,042 | 1.80% | \$ 255,941 |
| Wilson | \$ 1,602,706 | 1.20% | \$ 1,469,201 | 1.20% | \$ 1,129,066 | 0.96% | \$ 473,640 |
| TOTAL | \$ 133,508,726 | 100.00% | \$ 122,387,449 | 100.00% | \$ 117,184,498 | 100.00% | \$ 16,324,227 |

| | Budget | Actual |
|-------|--------|--------|
| Urban | 83% | 83% |
| Rural | 17% | 17% |

County by County Comparison

Other Funding

| County | Annual Budget | | Straight-line Budget | | YTD Expenditures | | Over/Under Budget |
|--------------|----------------------|----------------|----------------------|----------------|---------------------|----------------|----------------------|
| | Amount | % | Amount | % | Amount | % | |
| Atascosa | \$ 140,617 | 0.38% | \$ 128,904 | 0.38% | \$ 56,047 | 1.58% | \$ 84,570 |
| Bandera | \$ 80,850 | 0.22% | \$ 74,115 | 0.22% | \$ 11,759 | 0.33% | \$ 69,091 |
| Bexar | \$ 35,631,049 | 96.68% | \$ 32,662,983 | 96.68% | \$ 2,904,703 | 82.10% | \$ 32,726,346 |
| Comal | \$ 242,459 | 0.66% | \$ 222,262 | 0.66% | \$ 193,691 | 5.47% | \$ 48,768 |
| Frio | \$ 52,599 | 0.14% | \$ 48,217 | 0.14% | \$ 46,610 | 1.32% | \$ 5,989 |
| Gillespie | \$ 42,586 | 0.12% | \$ 39,038 | 0.12% | \$ 4,467 | 0.13% | \$ 38,119 |
| Guadalupe | \$ 227,371 | 0.62% | \$ 208,431 | 0.62% | \$ 120,271 | 3.40% | \$ 107,099 |
| Karnes | \$ 40,223 | 0.11% | \$ 36,872 | 0.11% | \$ 626 | 0.02% | \$ 39,597 |
| Kendall | \$ 65,745 | 0.18% | \$ 60,269 | 0.18% | \$ 52,045 | 1.47% | \$ 13,700 |
| Kerr | \$ 110,228 | 0.30% | \$ 101,046 | 0.30% | \$ 89,405 | 2.53% | \$ 20,823 |
| McMullen | \$ 71,479 | 0.19% | \$ 65,525 | 0.19% | \$ 22 | 0.00% | \$ 71,457 |
| Medina | \$ 75,737 | 0.21% | \$ 69,428 | 0.21% | \$ 38,847 | 1.10% | \$ 36,890 |
| Wilson | \$ 75,099 | 0.20% | \$ 68,844 | 0.20% | \$ 19,492 | 0.55% | \$ 55,608 |
| TOTAL | \$ 36,856,042 | 100.00% | \$ 33,785,934 | 100.00% | \$ 3,537,985 | 100.00% | \$ 33,318,057 |

| | Budget | Actual |
|-------|--------|--------|
| Urban | 97% | 82% |
| Rural | 3% | 18% |

**Expenditures exclude Bexar County only funds which include: City of San Antonio, Non Custodial Parent, Military Family, Student Hireability Navigator, VRS Paid Work Experience, Training and Employment Navigator, and High Demand Job Training*



Questions





CEO Report

Adrian Lopez
Chief Executive Officer



TX FAME

- Budget
- Non-Profit Status





Questions





Chair Report

Mary Batch
Committee Chair





Questions



Thank you!

