



WSA NOMINATION COMMITTEE MEETING

Workforce Solutions Alamo
100 N Santa Rosa Ave
San Antonio, TX 78207
November 6, 2020
9:00 AM

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

I. Call to Order and Determine Quorum

Presenter: Chair Carolyn King

II. Roll Call

Presenter: Chair Carolyn King

III. Declarations of Conflict of Interest

Presenter: Chair Carolyn King

IV. Public Comment

Presenter: Chair Carolyn King

V. Review of Roles & Responsibilities: Workforce Solutions Alamo Board of Directors

Officers

Presenter: Chair Carolyn King

VI. Discussion and Possible Action Regarding Process and Elections of Officer Nominations

(Chair, Vice-Chair, and Secretary)

Presenter: Chair Carolyn King

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VII. Current Review of Board Attendance

Presenter: Chair Carolyn King

VIII. Overview of Election Process/Procedure at Board Meeting

Presenter: Chair Carolyn King

IX. Adjournment

Presenter: Chair Carolyn King

WSA Election of Board of Director Officers

Carolyn King
November 6, 2020



AmericanJobCenter®

Election of Board of Director Officers

- The officers of the Organization shall be a Chair, a Vice Chair, and a Secretary
- Officers of the Organization shall be elected by the Board to a one **(1)** calendar year term, or until their successors are elected, and shall be eligible for re-election without limitation.
- The Board shall elect its officers from the nominations slate and from any nominations from the floor for each office, at the annual meeting of the Board.



Election of Board of Director Officers

The Chairperson shall be elected by the Board from among those directors who are representatives of the private sector. The duties of the Chair shall include but are not limited to the following:

- Preside over meetings of the Board;
- Make appointments to standing committees, Ad Hoc committees and shall be an ex-officio member of all committees;
- Serve as the official spokesperson for the Board;
- The Chair or a designee shall represent the Board at state, regional or national meetings concerning workforce development or other business of the Board; and
- Except as otherwise provided by Board policies, Applicable Law or in these Bylaws, the Chair, in the name of the Board, shall execute contracts, plans or other instruments authorized by the Board.



Election of Board of Director Officers

The duties of the Vice Chair shall include, but are not limited to:

- In the Chair's absence or temporary disability, the Vice-Chair will exercise all authority and discharge all responsibilities of the Chair subject to restrictions applicable to the Chair;
- Perform such other duties as may be identified by the Board.



Election of Board of Director Officers

The duties of the Secretary, which may be the Chief Executive Officer, shall include, but are not limited to:

- Keep or cause to be kept, and certify the minutes of all meetings of the Board;
- Serve as custodian of corporate records; and
- Perform all duties incident to the office of the Secretary as may be required by law, these Bylaws, or as assigned from time to time by the Board.



Nominations / Elections Timeline

- Request Board Member nomination or self nominations – Nov. 5 – 12
- Nominations Committee will meet – Nov 16
- Nomination Committee will send recommendations to Board by – Nov. 19
- Annual Board meeting – Dec 4.



Thank you for your support of WSA





OVERVIEW OF ELECTION PROCESS/PROCEDURE AT BOARD MEETING

ELECTION OF OFFICERS

1. Call for the nomination report for Chair;
2. Then Chair will open the floor for nominations for any other candidates for Chair;
3. Once all nominations are made, Chair will close nominations;
4. If voting by ballot is requested (rather than vote by hands), each Board member will have to write out his or her vote with their name of the ballot;
5. Ballot will be tallied, and results announced;

The Chair then would proceed with elections of other officers. If there is only one nominee for other positions (Vice-Chair and Secretary), the Chair should entertain a motion to elect such persons by acclamation. If contested, repeat process above.

Both candidates for Chair and the Vice-Chair must be from the private sector.

HANDLING NOMINATIONS FROM THE FLOOR

After each nomination, the chair repeats the name as having been nominated. For example, he may say, “Cletus Potzbius has been nominated. Are there further nominations?”

The process of making floor nominations is subject to the following rules:

- Recognition by the chair isn’t required to make a nomination. A member may call out a nomination while remaining seated. However, in larger organizations, calling nominations from your seat is usually impractical. In such cases, members may adopt a more formal nomination process either by rule or by the adoption of an incidental motion for that particular meeting or election.
- Nominations don’t have to be seconded, but it’s not out of order for members to second a nomination to signal their endorsements.
- A member shouldn’t offer more than one nomination to a position if there are several seats for the same office — such as for nominees to a board or a committee — until all other members have had the opportunity to make nominations. However, if a member does make more nominations before others have had their chance, his additional nominations aren’t out of order unless someone objects to his actions. Additionally, it is not in order under any circumstances for a member to nominate more persons than there are seats

available. For example, if an election is to fill three seats on a board, a member cannot nominate four people.

- Nominations are taken for successive offices in the order the bylaws list them.

CLOSING NOMINATIONS

According to Robert's Rules, motions to close nominations are usually unnecessary because the nomination process simply continues until no one wants to make further nominations. When the nominations stop, the chair just declares nominations closed.

But before he makes such a declaration, he's obligated to be sure no more nominations are forthcoming. This obligation may be the source of another misunderstanding that many people have about closing nominations: All too often, presiding officers think they must call for nominations three times before declaring nominations closed. To set the record straight, no such rule exists, but the practice isn't completely unreasonable because it establishes a good way to make sure that no further nominations are forthcoming.

Still, some presiding officers think there's some magic to uttering the call three times, and in their partisan haste to shut down nominations for political reasons, they babble out the phrase three times and declare nominations closed all in one breath. When you hear that happening, you can be sure that the presiding officer either doesn't know the rules or is using his position to thwart the nomination process.

According to Robert's Rules, a motion to close nominations is out of order as long as any member is attempting to make a nomination.

WSA BOARD OF DIRECTORS ATTENDANCE ROSTER
OCTOBR 2019 - NOVEMBER 2020

PLACE #	WSA BOARD MEMBERS	OCT '19 - NOV '20 BOARD COMMITTEES	PARTICIPATE IN # OF COMMITTEES	CATEGORY	INDUSTRY	TOTAL MEETINGS	MEETINGS ATTENDED	EXCUSED/ UNEXCUSED	TOTAL	%	CURRENT TERM	RE-APPOINT?	GENDER	RACE	HISPANIC	CC	VET
1	Mary Batch	Board Meeting	1	Private Sect.	Manufacturing	6	6				2016-12/31/2020	Y	F	WHITE	N	N	N
		Executive	1			5	5										
		Audit & Finance (CHAIR)	1			3	3										
		HR Committee	1			5	5										
			4			19	19		19	100%							
2	Betty Munoz	HR Committee	1	Private Sect.	Accomodation	5	2	3			10/04/2016-12/31/2020	Y	F	WHITE	Y	N	N
		Board Meeting	1			6	5	1									
		Child Care Committee	1			1	1										
			3			12	8	4	12	67%							
21	Mitchell Shane Denn	Board Meeting	1	Labor	Other Services	6	2	4			01/07/2020-12/31/2021		M	WHITE	N	N	N
		Strategic Committee	1			1		1									
		Audit & Finance	1			3	3	0									
			3			10	5	5	10	50%							
4	Leslie Cantu	Audit and Finance	1	Private Sect.	Manufacturing	3	2	1			1/1/2018-12/31/2020	Y	F	WHITE	N	N	
		Board Meeting	1			6	5	1									
		Oversight	1			5	2	3									
		Executive Committee	1			5	3	2									
		HR Committee (CHAIR)	1			5	5	0									
			4			24	17	5	22	77%							
5	Carolyn King	Board Meeting	1	Private Sect.	Health Care	6	3	3			08/22/2017-12/31/2021		F	WHITE	N	N	N
		Nomination Committee (CHAIR)	1			1	1	0									
		Marketing & Communications	1			3	2	1									
			3			10	6	4	10	60%							
24	Dawn Vernon	Board Meeting	1	Private Sect.	Public Admin	6	2	4			01/07/2020-12/31/2020	Y	F	WHITE	N	N	N
		Audit & Finance	1			3	3										
			2			9	5	4	9	56%							
7	Yousef Kassim	Audit and Finance	1	Private Sect.	IT	3	2	1			01/01/2018-12/31/2020	Y	M	OTHER	N	N	N
		Board Meeting	1			6	5	1									
			2		IT	9	7	2	9	78%							
8	Ben Peavy	Board Meeting	1	Private Sect.		6	5	1			01/01/2018-12/31/2020	Y	M	BLACK	N	N	N
		Executive	1			5	4	1									
		Strategic Committee	1			1											
			3			12	9	3	12	75%							
6	Juan F. Solis, III	Board Meeting	1	Private Sect.	Finance	6	5	1			1/1/2018-12/31/2020	Y	M	OTHER	Y	N	N
		Audit & Finance	1			3	3	0									
		Oversight	1			5	5	0									
		HR Committee	1			5	5	0									
		Marketing & Communications (TEMP Chair)	1			3	3	0									
		Executive (CHAIR)	1			5	5	0									
		Child Care Committee	1			1	1	0									
		Strategic Committee	1			1	1	0									
			8			29	28	1	29	97%							
9	Frank Crowder	Board Meeting	1	Private Sect.	IT	6	3	3			01/01/2013-12/31/2020	Y	M	BLACK	N	N	N
		Nomination Committee	1			1		1									
			1			7	3	4	7	43%							
3	Jamie Allen	Board Meeting	1	Private Sect.	Finance	5	5	0			01/01/2019-12/31/2022	N/A	F	WHITE	N	N	N
		Marketing & Communications	1			6	1	5									
		Nomination Committee	1			1	1	0									
		Oversight	1			5	5	0									
			2			17	12	5	17	71%							
12	Dr. Mark Niederauer	Board Meeting	1	Private Sect.	Real Estate	6	3	3			01/04/2017-12/31/2022	N/A	M	WHITE	N	N	N
		Oversight (CHAIR- eff Oct)	1			5	1	4									
		Marketing & Communications	1			3	2	1									
		Executive Committee	1			5	5	0									
			3			19	11	8	19	58%							
13	John Blaylock	Board Meeting	1	Private Sect.	Mining	6	4	2			01/01/2015-12/31/2020	Y	M	WHITE	N	N	N
		Executive	1			5	5										

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		HR Committee	1			5	5										
		Marketing & Communications	3			3	1	2									
			6			19	15	4	19	79%							
14	Eric Cooper	Board Meeting	1	CBO	Social Assistance	6	4	2			05/03/2016-12/31/2021	N/A	M	WHITE	N	N	N
		Executive	1			5	2	3									
		Strategic Committee (CHAIR)	1			1	1										
		Child Care Committee	1			1											
			2			13	7	6	13	54%							
15	Elizabeth Lutz	Board Meeting	1	CBO	Health Care	6	1	5			01/07/2020-12/31/2022	N/A	F	WHITE	Y	N	N
		Executive	1			5	2	3									
		Child Care Committee	1			1	1										
			2			12	4	8	12	33%							
16	Doug Watson	Board Meeting	1	CBO	Social Assistance	6	4	2			01/01/2013-12/31/2021	N/A	M	WHITE	N	Y	N
		Executive	1			5	4	1									
		Child Care Committee (CHAIR)	1			1	1										
			2			12	9	3	12	75%							
17	Dr. Burnie Roper	Board Meeting	1	EDUCATION	Educational	6	2	4			08/17/2015-12/31/2020	Y	M	BLACK	N	N	Y
		Marketing & Communications	1			3	2	1									
			2			9	4	5	9	44%							
18	Dr.Sammi Morrill	Oversight	1	EDUCATION	Educational	6	2	4			08/28/2019-12/31/2020	Y	F	WHITE	N	N	N
		Board Meeting	1			5	3	2									
			2			11	5	6	11	45%							
19	Angelique De Oliveira	Board Meeting	1	ABE	Community Based	6	3	3			01/07/2020-12/31/2020	Y	F	WHITE	N	N	N
		Strategic Committee	1			1		1									
						7	3	4	7	43%							
20	Lindsay Dennis			LITERACY	Public Admin						09/01/2020-12/31/2021	N/A	F	WHITE	N	N	N
			0			0	0										
11	Diana Kenny	Board Meeting	1	PRIVATE SECTOR	Health Care, Social Assist	6	2	4			10/08/2019-12/31/2020	Y	F	WHITE	N	N	N
		HR Committee	1			5	3	2									
		Oversight	1			5	5										
			2			16	10	6	16	63%							
22	Kelli Rhodes			ECONOMIC DEVELOPMENT	Public Admin						09/01/2020-12/31/2021	N/A	F	WHITE	N	N	N
			0			0	0										
25	Johnette Lee	Board Meeting	1	REHABILITATION	Manufacturing	6	4	2			08/11/2015-12/31/2020	N	F	WHITE	N	N	N
		HR Committee	1			5	2	3									
			2			11	6	5	11	55%							
10	Polo Leal	Board	1	PUBLIC EMPLOYMENT	Other Services	6	3	3			01/07/2020-12/31/2021	N/A	M	WHITE	Y	N	N
		ByLaws	1			0	0	0									
			1			6	3	3	6	50%							
23	Tammye Trevino	Board	1	PUBLIC ASSISTANCE	Health Care, Social Assist	6	2	4			08/28/2019-12/31/2020	Y	F	WHITE	Y	N	N
		Oversight	1			5	2	3									
		Strategic Committee	1			1											
			3			12	4	8	12	33%							

*No meeting dates during this timeframe for Strategic or Bylaw Committees

PRIVATE SECTOR	CBO	ATTENDANCE BELOW 75%	ECONOMIC DEVELOPMENT	
PUBLIC ASSISTANCE	LITERACY		ABE	EDUCATION
REHABILITATION	PUBLIC EMPLOYMENT		LABOR	VACANT