



**STRATEGIC COMMITTEE**  
**MEETING MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
July 21, 2021  
10:00AM

**BOARD MEMBERS:** Eric Cooper, Committee Chair, Anthony Magaro, Angelique De Oliveira, (10:06am); Mitchell Shane Denn, (10:20am); Jamie Allen, Lisa Navarro Gonzales

**WSA STAFF:** Adrian Lopez, Mark Milton, Angela Bush, Linda G. Martinez, Gabrielle Horbach, Michael Defrees, Barbetta Womback, Roberto Corral, Chakib Chehadi, Dr. Andrea Guerrero-Guajardo, Brenda Garcia, Joshua Valdez, Elizabeth Eberhardt, Manuel Ugues, Latifah Jackson, Joshua Villela, Rick Zamarripa, Cristina Bazaldua, Cathi Cohen, Chuck Agwuegbo

**LEGAL COUNSEL:** NONE

**PARTNERS:** Alex Lopez, Pooja Trpathi

**AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

***To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.***

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**During the Public Comments portion of the meeting (Agenda Item 3), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

- I. CALL TO ORDER AND DETERMINE QUORUM  
Presenter: Mr. Eric Cooper, Chair  
**At 10:00 a.m., Chair Cooper called the meeting to order.**
  
- II. ROLL CALL  
Presenter: Mr. Eric Cooper, Chair  
**The roll was called, and a quorum was declared present.**
  
- III. PUBLIC COMMENT  
Presenter: Mr. Eric Cooper, Chair  
**No Public Comment**
  
- IV. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Mr. Eric Cooper, Chair  
**No declarations of conflict of interest**
  
- V. CONSENT AGENDA: (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mr. Eric Cooper, Chair
  - a. Meeting Minutes - April 27, 2021  
**Upon motion by Board Member Lisa Navarro Gonzales and 2<sup>nd</sup> by Board Member Jamie Allen the Board unanimously approved the April 27, 2021, meeting minutes.**
  
- VI. UPDATE: LOCAL PLAN IMPLEMENTATION (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mr. Adrian Lopez, CEO and Dr. Andrea Guerrero-Guajardo, CIO
  - Mr. Adrian Lopez informed the Strategic Committee that WSA Local Plan has been approved by the state and it has received recognition from local and outside organizations.
  - Dr. Andrea Guerrero-Guajardo provided the Committee with the below updates.
    - a. IT Collaborative
      - The initial launch of the IT Solutions Employer Collaborative is scheduled to occur July 23, 2021, and will be hosted by Geekdom.
      - Staff has deployed an IT Employer Collaborative survey to understand staffing patterns, number of vacancies, and time to fill positions. Additionally, employers are being asked to identify the greatest challenges to hiring and what positions and credentials are in the highest demand. The results of this survey will provide  
foundational topics for a facilitated discussion at the employer collaborative meeting. Results of the discussion will be shared with education and training partners for to inform programming and other related actions.

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- b. Other Sector Timeline
  - A timeline will be created for meetings focused on healthcare, manufacturing, and construction.
- c. Data Update
- d. Staffing
  - Strategic Community Partnerships Manager is being recruited
  - Data Science and Analytics Manager has been hired

## VII. PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Latifah Jackson, Director Contracts and Procurement

- a. Pearsall Lease
- b. Boerne Lease
- c. Marbach Location Lease

**Upon motion by Board Member Jamie Allen and 2<sup>nd</sup> by Board Member Mitchell Shane Denn the Board unanimously approved to continue to investigate the Pearsall property, permit staff to proceed with the Boerne location, and to continue to do due diligence on cost estimates at Atascosa for the Marbach location. (Items a-c).**

- d. Update on Other Leases
  - Ms. Latifah Jackson, Director Contracts and Procurement provided the Strategic Committee with update on the center leases and stating WSA is working with the contractor realtor.
- e. Floresville Location Update
  - The lease was signed on June 2021 and the landlord has been actively renovating the space. The new space will be closer to street for visibility and more space. Renovations are expected to be completed in July.
  - Grand opening is anticipated for Fall 2021.
- f. SA Foodbank Location
  - WSA has been working with the SA Foodbank to offer integrated services. The two entities service the same clients, and this collaboration would benefit the client as a one stop center. WSA is proposing a small staff and a resource center for the campus.

## VIII. CEO REPORT

Presenter: Mr. Adrian Lopez, CEO

- a. Rural Outreach
  - CEO Lopez provided the Strategic Committee with an update on outreach to the 13 rural counties.
  - WSA is going into these rural counties to meet with the rural judges and to get a better understanding of the industries that they would like to tip into.
  - Judge Hurley, Atascosa County, indicated in the survey that he would like manufacturing industry to be brought into his county.

## IX. CHAIR REPORT

Presenter: Mr. Eric Cooper, Chair

- Chair Cooper invited the Committee members to provide any feedback from what they see in the community, labor, client services, etc.
- Board Member Lisa Navarro Gonzales stated her company is a supplier to Toyota and she has seen an uptick in employment and feels most of their jobs for upcoming projects are being filled.
- Board Member Angelique De Oliveira stated Goodwill has had an overall increase in their career centers, and our education programs in enrollment. During the pandemic there was a decrease of 40% of job seekers.
- Board Member Jamie Allen stated within her company, they had made four offers to college graduates and for unknown reasons, they all had decided not to pursue those positions.
- Board Member Tony Magaro added in his industry there is a large uptick in the need for scientists and in a large variety of fields, for example, cyber area, electrical engineering, etc.

## X. Executive Session:

### **Committee entered Executive Session at 10:49AM and ended Executive Session at 11:05am**

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation; and
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

## XI. ADJOURNMENT

Presenter: Mr. Eric Cooper Chair

**Chair Cooper adjourned the meeting at 11:22AM.**

**CERTIFIED AGENDA OF CLOSED MEETING**

**Workforce Solutions STRATEGIC COMMITTEE**

I, ERIC COOPER, THE PRESIDING OFFICER OF THE WORKFORCE SOLUTIONS ALAMO HUMAN RESOURCES COMMITTEE, CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE COMMITTEE CONDUCTED ON JULY 21, 2021 AT        AM.

1. The Executive Session began with the following announcement by the presiding officer: **"The Workforce Solutions Alamo STRATEGIC COMMITTEE is now in Executive Session on JULY 21, 2021, 21 at 10:45 A.M. pursuant to exceptions under Government Code 551."**
  
2. SUBJECT MATTER OF EACH DELIBERATION:
  - \* a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
  - b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
  - c. Pending or Contemplated Litigation; and**
  - d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**
  
3. No further action was taken.
  
4. The Executive Session ended with the following announcement by the presiding officer: **"This Executive Session ended on JULY 21, 2021 at 11:05 A.M."**

  
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ERIC COOPER, Strategic Committee Chair