



NOMINATIONS COMMITTEE MEETING

Workforce Solutions Alamo
100 N Santa Rosa Ave
San Antonio, TX 78207
November 5, 2021
1:00 PM

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.

I. Call to Order and Determine Quorum

Presenter: Chair Carolyn King

II. Roll Call

Presenter: Chair Carolyn King

III. Declarations of Conflict of Interest

Presenter: Chair Carolyn King

IV. Public Comment

Presenter: Chair Carolyn King

V. Discussion and Possible Action on Minutes of November 16, 2020 Meeting

Presenter: Carolyn King, Chair

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VI. Discussion and Possible Action for process to Nominate Slate of Officers for 2022 (Chair, Vice-Chair, and Secretary)

Presenter: Chair Carolyn King

6

VII. Adjournment

Presenter: Chair Carolyn King



NOMINATIONS COMMITTEE MEETING MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 120
San Antonio, TX 78207
November 16, 2020
1:00PM

AGENDA

Agenda items may not be considered in the order they appear.

WSA Board Members Attended: Carolyn King; Frank Crowder; Jamie Allen

WSA Staff Attended: Adrian Lopez and Linda G. Martinez

Legal Counsel: Frank Burney

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To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

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United States (Toll Free): 1-415-655-0002**

Meeting Number & Access Code: 146 222 6419

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**During the Public Comments portion of the meeting (Agenda Item 4),
the Public may type their name into the chat box or unmute themselves and state their name.
The meeting host will call each member of the public for comments,
in the order their names were submitted.**

- I. Call to Order and Determine Quorum
Presenter: Chair Carolyn King
**The meeting was called to order by Board member Jamie Allen due to audio difficulties
Committee Chair Carolyn King was having. Nominations Committee Chair @ 1PM**
- II. Roll Call
Presenter: Chair Carolyn King
Roll was called and a quorum was determined.
- III. Declarations of Conflict of Interest
Presenter: Chair Carolyn King
There was no conflict of interests declared
- IV. Public Comment
Presenter: Chair Carolyn King
There were no public comments
- V. Discussion and Possible Action on Minutes of November 06, 2020 Meeting
Presenter: Carolyn King, Chair
**Upon motion by Board Member Ms. Jamie Allen the Committee unanimously
approved the November 16, 2020 minutes.**
- VI. Discussion and Possible Action Nominating Slate of Officers
(Chair, Vice-Chair, and Secretary)
Presenter: Chair Carolyn King
 - Board member Jamie Allen proceeded to review the nomination slate of board members interested in being considered for WSA Board Officer positions.
 - Board members Ms. Leslie Cantu and Mr. Juan Solis representing the private sector category were on the nomination slate for WSA Board Chair.
 - **Upon motion by Board Member Ms. Carolyn King and 2nd by Board Member Mr. Frank Crowder, the Committee unanimously approved the recommendation to nominate Mr. Juan Solis, III for WSA Board Chair.**
 - Board members Ms. Leslie Cantu and Mr. Ben Peavy representing the private sector category were on the nomination slate for WSA Board Vice Chair.
 - **Upon motion by Board Member Mr. Frank Crowder and 2nd by Board Member Jamie Allen the Committee unanimously approved the recommendation to nominate Leslie Cantu WSA Board Vice Chair.**

- Board member Mr. John Blaylock representing the private sector category were on the nomination slate for WSA Board Secretary.
- Mr. Adrian Lopez, CEO informed the Nomination Committee, that Mr. John Blaylock had not submitted his WSA board application, and he stated he was re-locating out of the region.
- Mr. Frank Burney recommended the committee nominate Mr. Ben Peavy and Chair King would reach out to him and see if he is interested in the Secretary position.
- **Upon motion by Board Member Ms. Jamie Allen and 2nd by Board Member Mr. Frank Crowder the Committee unanimously approved the recommendation to nominate Mr. Ben Peavy WSA Board Secretary.**

VII. Discussion and Possible Action on Recommendations of Changes in Board Membership Based on Attendance

Presenter: Chair Carolyn King

- Mr. Frank Burney and Mr. Lopez discussed the Board attendance in which WSA Board members are required to attend 75% of meetings. The policy did not consider the attendance to committee meetings. It was also discussed that due to the pandemic and the current situation, all WSA Board Members would be allowed a “pass”.
- Mr. Lopez also discussed with the Committee the option to update the current policy to include attendance to committee meetings.
- Mr. Frank Burney recommended allowing all board members a COVID “pass” and updating the current policy to include attendance to committee meetings and board meetings.

Upon motion by Board Member Ms. Jamie Allen and 2nd by Board Member Mr. Frank Crowder the Committee unanimously approved the recommendation to nominate Mr. Ben Peavy WSA Board Secretary. Chair King will follow-up with Mr. Peavy to confirm his acceptance of nomination as WSA Board Secretary. In the event he does not accept, the Nominations Committee will accept a floor nomination from the Board at the December board meeting.

VIII. Adjournment

Presenter: Chair Carolyn King

Upon motion by Board Member Ms. Jamie Allen and 2nd by Board Member Mr. Frank Crowder the Committee unanimously approved the motion to adjourn.

WSA Election of Board of Director Officers

Carolyn King
November 5, 2021



AmericanJobCenter®

Election of Board of Director Officers

- The officers of the Organization shall be a Chair, a Vice Chair, and a Secretary
- Officers of the Organization shall be elected by the Board to a one **(1)** calendar year term, or until their successors are elected, and shall be eligible for re-election without limitation.
- The Board shall elect its officers from the nominations slate and from any nominations from the floor for each office, at the annual meeting of the Board.



Election of Board of Director Officers

The Chairperson shall be elected by the Board from among those directors who are representatives of the private sector. The duties of the Chair shall include but are not limited to the following:

- Preside over meetings of the Board;
- Make appointments to standing committees, Ad Hoc committees and shall be an ex-officio member of all committees;
- Serve as the official spokesperson for the Board;
- The Chair or a designee shall represent the Board at state, regional or national meetings concerning workforce development or other business of the Board; and
- Except as otherwise provided by Board policies, Applicable Law or in these Bylaws, the Chair, in the name of the Board, shall execute contracts, plans or other instruments authorized by the Board.



Election of Board of Director Officers

The duties of the Vice Chair shall include, but are not limited to:

- In the Chair's absence or temporary disability, the Vice-Chair will exercise all authority and discharge all responsibilities of the Chair subject to restrictions applicable to the Chair;
- Perform such other duties as may be identified by the Board.



Election of Board of Director Officers

The duties of the Secretary, which may be the Chief Executive Officer, shall include, but are not limited to:

- Keep or cause to be kept, and certify the minutes of all meetings of the Board;
- Serve as custodian of corporate records; and
- Perform all duties incident to the office of the Secretary as may be required by law, these Bylaws, or as assigned from time to time by the Board.



Nominations / Elections Timeline

- Request Board Member nomination or self nominations – Nov. 5 – 12
- Nominations Committee will meet – Nov 19
- Nomination Committee will send recommendations to Board by – Nov. 19
- Annual Board meeting – Dec 3.



Thank you for your support of WSA





**OVERVIEW OF ELECTION
PROCESS/PROCEDURE AT BOARD
MEETING**

ELECTION OF OFFICERS

1. Call for the nomination report for Chair;
2. Then Chair will open the floor for nominations for any other candidates for Chair;
3. Once all nominations are made, Chair will close nominations;
4. If voting by ballot is requested (rather than vote by hands), each Board member will have to write out his or her vote with their name of the ballot;
5. Ballot will be tallied, and results announced;

The Chair then would proceed with elections of other officers. If there is only one nominee for other positions (Vice-Chair and Secretary), the Chair should entertain a motion to elect such persons by acclamation. If contested, repeat process above.

Both candidates for Chair and the Vice-Chair must be from the private sector.

HANDLING NOMINATIONS FROM THE FLOOR

After each nomination, the chair repeats the name as having been nominated. For example, he may say, “Cletus Potzbius has been nominated. Are there further nominations?”

The process of making floor nominations is subject to the following rules:

- Recognition by the chair isn’t required to make a nomination. A member may call out a nomination while remaining seated. However, in larger organizations, calling nominations from your seat is usually impractical. In such cases, members may adopt a more formal nomination process either by rule or by the adoption of an incidental motion for that particular meeting or election.
- Nominations don’t have to be seconded, but it’s not out of order for members to second a nomination to signal their endorsements.
- A member shouldn’t offer more than one nomination to a position if there are several seats for the same office — such as for nominees to a board or a committee — until all other members have had the opportunity to make nominations. However, if a member does make more nominations before others have had their chance, his additional nominations aren’t out of order unless someone objects to his actions. Additionally, it is not in order under any circumstances for a member to nominate more persons than there are seats

available. For example, if an election is to fill three seats on a board, a member cannot nominate four people.

- Nominations are taken for successive offices in the order the bylaws list them.

CLOSING NOMINATIONS

According to Robert's Rules, motions to close nominations are usually unnecessary because the nomination process simply continues until no one wants to make further nominations. When the nominations stop, the chair just declares nominations closed.

But before he makes such a declaration, he's obligated to be sure no more nominations are forthcoming. This obligation may be the source of another misunderstanding that many people have about closing nominations: All too often, presiding officers think they must call for nominations three times before declaring nominations closed. To set the record straight, no such rule exists, but the practice isn't completely unreasonable because it establishes a good way to make sure that no further nominations are forthcoming.

Still, some presiding officers think there's some magic to uttering the call three times, and in their partisan haste to shut down nominations for political reasons, they babble out the phrase three times and declare nominations closed all in one breath. When you hear that happening, you can be sure that the presiding officer either doesn't know the rules or is using his position to thwart the nomination process.

According to Robert's Rules, a motion to close nominations is out of order as long as any member is attempting to make a nomination.

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**WORKFORCE SOLUTIONS ALAMO BOARD
2021 ATTENDANCE**

Place #	WSA BOARD MEMBER	CATEGORY	CURRENT TERM	DEC '20	JAN '21	FEB '21	MAR '21	APR '21	MAY '21	JUN '21	JULY '21	AUG '21	SEPT '21	OCT '21	NOV '21	Number of Meetings	Meetings Attended/Excused	Number of Unexcused Absences	Total %
1	Mary Batch	Private Sect.	1/4/17-12/31/21													13	12	1	92%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	Y	Y					
	EXECUTIVE COMMITTEE						E			Y									
	AUDIT & FINANCE COMMITTEE (CHAIR)						Y		E		U								
	HR COMMITTEE																		
2	Betty Munoz	Private Sect.	12/4/18-12/31/21													11	11	0	100%
	BOARD OF DIRECTORS			E	Y	Y	Y			Y		Y	Y	Y					
	HR COMMITTEE																		
	CHILD CARE COMMITTEE				Y			Y		Y									
3	Diana Kenny	Private Sect.	12/18/18-12/31/22													11	9	2	82%
	BOARD OF DIRECTORS			Y	E	Y	Y			Y		U	Y	Y					
	OVERSIGHT COMMITTEE						E		E		U								
	HR COMMITTEE																		
4	Leslie Cantu	Private Sect.	01/01/2021-12/31/23													25	25	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y			Y	Y					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y								
	STRATEGIC COMMITTEE			Y	Y	Y	E			Y		Y							
	OVERSIGHT COMMITTEE						Y		Y		Y								
	EXECUTIVE COMMITTEE						Y			Y	Y								
	CHILD CARE COMMITTEE				Y			E			Y								
	HR COMMITTEE (CHAIR)																		
5	Carolyn King	Private Sect.	12/4/18-12/31/21													9	9	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	NOMINATIONS COMMITTEE (CHAIR)			Y															
	MARKETING & COMMUNICATIONS																		
6	Anthony Magaro	Private Sect.	02/01/2021-12/31/2024													8	8	0	100%
	BOARD OF DIRECTORS					Y	Y			Y		Y	Y	Y					
	STRATEGIC COMMITTEE				Y	Y													
7	Yousef Kassim	Private Sect.	01/01/2021-12/31/23													20	20	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y								
	CHILD CARE COMMITTEE							Y		Y									
	STRATEGIC COMMITTEE					Y	Y	Y			E								
	OVERSIGHT COMMITTEE					Y		Y		Y									
8	Ben Peavy	Private Sect.	01/01/2021-12/31/23													16	15	1	94%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	EXECUTIVE COMMITTEE						Y			Y	Y			Y					
	STRATEGIC COMMITTEE					E		E			E		U						
9	Frank Crowder	Private Sect.	12/4/18-12/31/21													14	11	3	79%
	BOARD OF DIRECTORS			E	Y	Y	E			E		Y	Y	Y					
	CHILD CARE COMMITTEE				Y			U	U										
	STRATEGIC COMMITTEE					Y		Y			U								
	NOMINATIONS COMMITTEE																		

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10	Polo Leal	Private Sect.	1/07/2020-12/31-2021													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	BY LAWS																		
11	Jamie Allen	Private Sect.	01/01/2021-12/31/23													15	15	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	E			E		Y	Y	Y					
	EXECUTIVE COMMITTEE						Y			Y	Y								
	OVERSIGHT COMMITTEE						Y		E		Y								
	NOMINATIONS COMMITTEE			Y															
	MARKETING & COMMUNICATIONS																		
12	Dr. Mark Niederauer	Private Sect.	12/31/19-12/31/2022													14	13	1	93%
	BOARD OF DIRECTORS			E	Y	Y	Y			E		Y	U	E					
	OVERSIGHT COMMITTEE (CHAIR)						Y		Y		Y								
	EXECUTIVE COMMITTEE						Y			Y	Y								
13	Lisa Navarro Gonzales	Private Sect.	01/01/2021-12/31/2023													9	9	0	100%
	BOARD OF DIRECTORS				Y	Y	Y			Y			Y	Y					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y								
14	Eric Cooper	CBO	12/4/18-12/31/21													18	18	0	100%
	BOARD OF DIRECTORS			E	Y	Y	Y			Y		Y	E	E					
	STRATEGIC COMMITTEE (CHAIR)					Y		Y			Y		Y						
	CHILD CARE COMMITTEE				Y			Y		E									
	EXECUTIVE COMMITTEE						Y			E	Y								
15	Elizabeth Lutz	CBO	12/31/19-12/31/2022													14	9	5	64%
	BOARD OF DIRECTORS			Y	U	U	Y			Y		Y	Y	Y					
	CHILD CARE COMMITTEE			E	U			U		U									
	STRATEGIC COMMITTEE					Y							Y						
16	Doug Watson	CBO	12/4/18-12/31/21													14	14	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	CHILD CARE COMMITTEE				Y			Y		Y									
	EXECUTIVE COMMITTEE						Y			Y	E								
17	Dr. Burnie Roper	Education	01/01/2021-12/31/23													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	MARKETING & COMMUNICATIONS																		
18	Dr. Sammie Morrill	Education	01/07/2020-12/31/2022													10	10	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y			Y	Y					
	OVERSIGHT COMMITTEE						Y		E		Y								
19	Angelique De Oliveira	ABE	01/05/21-12/31/2023													12	12	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		E	E	E					
	STRATEGIC COMMITTEE					Y		Y			Y		E						

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20	Lindsay Dennis	Econ. Dev.	09/01/2020-12/31/2021													12	11	1	92%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	U	E					
	STRATEGIC COMMITTEE			X		Y		E			E		Y						
21	Mitchell Shane Denn	Labor	01/07/2020-12/31/2021													16	13	0	81%
	BOARD OF DIRECTORS			Y	Y	E	Y			Y		E	Y	Y					
	STRATEGIC COMMITTEE					Y		E			Y		Y						
	AUDIT & FINANCE COMMITTEE						U		U		E	U							
22	Kelli Rhodes	Literacy	09/01/2020-12/31/2021													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	MARKETING & COMMUNICATIONS			X															
23	Allison Greer Francis	Public Assist.	02/01/2021-12/32/2024													4	4	0	100%
	BOARD OF DIRECTORS			X	X	X	E			Y			Y	Y					
24	Dawn Vernon	Public Empl.	01/07/2020-12/31/2023													11	11	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	E	E					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y								
25	Dawn Dixon	Rehabilitation	01/01/2021-12/31/2023													7	7	0	100%
	BOARD OF DIRECTORS			X	Y	Y	Y			Y		E	Y	Y					
NEW BOARD MEMBERS										Average: Average: 95.06%									