



## NOMINATIONS COMMITTEE MEETING

Workforce Solutions Alamo  
100 N Santa Rosa Ave  
San Antonio, TX 78207  
November 19, 2021  
1:00 PM

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

### I. Call to Order and Determine Quorum

Presenter: Chair Carolyn King

### II. Roll Call

Presenter: Chair Carolyn King

### III. Declarations of Conflict of Interest

Presenter: Chair Carolyn King

### IV. Public Comment

Presenter: Chair Carolyn King

### V. Discussion and Possible Action on Minutes of November 05, 2021 Meeting

Presenter: Carolyn King, Chair

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### VI. Discussion and Possible Action for process to Nominate Slate of Officers for 2022 (Chair, Vice-Chair, and Secretary)

Presenter: Chair Carolyn King

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### VII. Adjournment

Presenter: Chair Carolyn King

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 581-1093 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*



**NOMINATIONS COMMITTEE  
MEETING MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
November 05, 2021  
1:00PM

**WSA Board Members Attended: Carolyn King; Frank Crowder; Jamie Allen**

**WSA Staff Attended: Adrian Lopez, Dr. Andrea Guerrero-Guajardo, Mark Milton, Linda G. Martinez**

**Legal Counsel: None**

**AGENDA**

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*The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.*

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.

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**Meeting Number & Access Code: 146 588 9136**

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**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

- I. Call to Order and Determine Quorum  
Presenter: Chair Carolyn King  
**The meeting was called to order by Committee Chair Carolyn King @ 1PM.**
- II. Roll Call  
Presenter: Chair Carolyn King  
**Roll was called and a quorum was determined.**
- III. Declarations of Conflict of Interest  
Presenter: Chair Carolyn King  
**There was no conflict of interests declared**
- IV. Public Comment  
Presenter: Chair Carolyn King  
**There were no public comments**
- V. Discussion and Possible Action on Minutes of November 16, 2020, Meeting  
Presenter: Carolyn King, Chair  
**Upon motion by Board Member Ms. Jamie Allen and 2<sup>nd</sup> by Board Member Frank Crowder the Committee unanimously approved the November 16, 2020, minutes.**
- VI. Discussion and Possible Action for process to Nominate Slate of Officers for 2022 (Chair, Vice-Chair, and Secretary)  
Presenter: Chair Carolyn King
  - Ms. King, Nominations Committee Chair discussed the nomination of WSA officers process in which the Nominations Committee is tasked to nominate the officers, Chair, a Vice Chair, and a Secretary.
  - Officers of the Organization shall be elected by the Board to a one (1) calendar year term, or until their successors are elected, and shall be eligible for re-election without limitation.
  - The Board shall elect its officers from the nominations slate and from any nominations from the floor for each office, at the annual meeting of the Board scheduled for December 3, 2021.
  - Ms. King asked if Jamie Allen was interested in the BOD Chair position and Ms. Allen declined the nomination due to not having the time to dedicate.
  - Ms. Allen also nominated Mr. Frank Crowder as Secretary and he accepted the nomination.

- The timeline is as follows:
  - Request Board Members to nomination or self-nominations will begin November 5 thru 12. Linda will send out a Doodle Poll.
  - Nominations Committee will meet on Nov 19 to discuss the nominations received.
  - Nomination Committee will send recommendations to Board by Nov. 19
  - The Annual Board meeting is scheduled for December 3 and voting will commence at that time.
- CEO Lopez posed the question to the Committee in the event one of the Board Members is not re-appointed by the Committee of Six at the December 8<sup>th</sup> meeting, what is the plan of action if one of the Board of Directors is one of the nominated officers?
- Board Member Ms. Jamie Allen stated an alternate would be nominated. Ms. Allen also nominated Board Member Ben Peavy as an alternate for the Secretary position in the event Mr. Frank Crowder is not re-appointed by the Committee of Six.
- It was also decided the Nominations Committee will re-evaluate the nomination slate at the next meeting on November 19.  
**Upon motion by Board Member Ms. Jamie Allen and 2<sup>nd</sup> by Board Member Frank Crowder the Committee unanimously approved the nomination process and timeline.**

VII. Adjournment

Presenter: Chair Carolyn King

**Meeting adjourned at 1:21PM.**

**WORKFORCE SOLUTIONS ALAMO BOARD  
NOMINATION SLATE**

**NOMINATION SLATE**

**BOARD CHAIR**

Place Number	WSA BOARD MEMBER	CATEGORY	INDUSTRY	INITIAL CERTIFICATION	CURRENT TERM	GENDER	RACE	HISP	CC	VET
4	Leslie Cantu	Private Sect.	Manufacturing	12/5/2017	12/5/17-12/31/23	F	White	N	N	N

**BOARD VICE-CHAIR**

Place Number	WSA BOARD MEMBER	CATEGORY	INDUSTRY	INITIAL CERTIFICATION	CURRENT TERM	GENDER	RACE	HISP	CC	VET
14	Eric Cooper	CBO	Health Care & Soci	05/08/2016	12/5/18-12/31/21	M	White	N	N	N
1	Mary Batch	Private Sect.	Manufacturing	11/16/2015	12/5/18-12/31/21	F	White	N	N	Y

**BOARD SECRETARY**

Place Number	WSA BOARD MEMBER	CATEGORY	INDUSTRY	INITIAL CERTIFICATION	CURRENT TERM	GENDER	RACE	HISP	CC	VET
9	Frank Crowder	Private Sect.	Professional ,Tech	1/13/2013	12/5/17-12/31/21	M	Black	N	N	N
8	Ben Peavy	Private Sect.	Professional ,Tech	1/1/2018	12/6/2020-	M	Black	N	N	N

**WORKFORCE SOLUTIONS ALAMO BOARD  
2021 ATTENDANCE**

Place #	WSA BOARD MEMBER	CATEGORY	CURRENT TERM	DEC '20	JAN '21	FEB '21	MAR '21	APR '21	MAY '21	JUN '21	JULY '21	AUG '21	SEPT '21	OCT '21	NOV '21	Number of Meetings	Meetings Attended/Excused	Number of Unexcused Absences	Total %
1	Mary Batch	Private Sect.	1/4/17-12/31/21													14	13	1	93%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	Y	Y					
	EXECUTIVE COMMITTEE						E			Y									
	AUDIT & FINANCE COMMITTEE (CHAIR)						Y		E		U				Y				
	HR COMMITTEE																		
2	Betty Munoz	Private Sect.	12/4/18-12/31/21													11	11	0	100%
	BOARD OF DIRECTORS			E	Y	Y	Y			Y		Y	Y	Y					
	HR COMMITTEE																		
	CHILD CARE COMMITTEE				Y			Y		Y									
3	Diana Kenny	Private Sect.	12/18/18-12/31/22													12	9	3	75%
	BOARD OF DIRECTORS			Y	E	Y	Y			Y		U	Y	Y					
	OVERSIGHT COMMITTEE						E		E		U				U				
	HR COMMITTEE																		
4	Leslie Cantu	Private Sect.	01/01/2021-12/31/23													27	27	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y			Y	Y					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y				Y				
	STRATEGIC COMMITTEE			Y	Y	Y	E			Y		Y							
	OVERSIGHT COMMITTEE						Y		Y		Y				Y				
	EXECUTIVE COMMITTEE						Y			Y	Y								
	CHILD CARE COMMITTEE				Y			E			Y								
	HR COMMITTEE (CHAIR)																		
5	Carolyn King	Private Sect.	12/4/18-12/31/21													10	10	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	NOMINATIONS COMMITTEE (CHAIR)			Y											Y				
	MARKETING & COMMUNICATIONS																		
6	Anthony Magaro	Private Sect.	02/01/2021-12/31/2024													8	8	0	100%
	BOARD OF DIRECTORS					Y	Y			Y		Y	Y	Y					
	STRATEGIC COMMITTEE					Y	Y												
7	Yousef Kassim	Private Sect.	01/01/2021-12/31/23													21	21	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y				Y				
	CHILD CARE COMMITTEE							Y		Y									
	STRATEGIC COMMITTEE					Y	Y	Y			E								
	OVERSIGHT COMMITTEE					Y		Y		Y									
8	Ben Peavy	Private Sect.	01/01/2021-12/31/23													16	15	1	94%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	EXECUTIVE COMMITTEE						Y			Y	Y			Y					
	STRATEGIC COMMITTEE					E		E			E		U						
9	Frank Crowder	Private Sect.	12/4/18-12/31/21													15	12	3	80%
	BOARD OF DIRECTORS			E	Y	Y	E			E		Y	Y	Y					
	CHILD CARE COMMITTEE				Y			U	U										
	STRATEGIC COMMITTEE					Y		Y			U								
	NOMINATIONS COMMITTEE														Y				

**WORKFORCE SOLUTIONS ALAMO BOARD  
2021 ATTENDANCE**

Place #	WSA BOARD MEMBER	CATEGORY	CURRENT TERM	DEC '20	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	Number of Meetings	Meetings Attended/Excused	Number of Unexcused Absences	Total %
					'21	'21	'21	'21	'21	'21	'21	'21	'21	'21					
10	Polo Leal	Private Sect.	1/07/2020-12/31-2021													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	BY LAWS			Y															
11	Jamie Allen	Private Sect.	01/01/2021-12/31/23													17	17	0	100%
	BOARD OF DIRECTORS			Y	Y	E				E		Y	Y	Y					
	EXECUTIVE COMMITTEE					Y				Y	Y								
	OVERSIGHT COMMITTEE					Y			E		Y				Y				
	NOMINATIONS COMMITTEE			Y											Y				
	MARKETING & COMMUNICATIONS																		
12	Dr. Mark Niederauer	Private Sect.	12/31/19-12/31/2022													15	14	1	93%
	BOARD OF DIRECTORS			E	Y	Y	Y			E		Y	U	E					
	OVERSIGHT COMMITTEE (CHAIR)					Y		Y		Y					Y				
	EXECUTIVE COMMITTEE					Y				Y	Y								
13	Lisa Navarro Gonzales	Private Sect.	01/01/2021-12/31/2023													10	10	0	100%
	BOARD OF DIRECTORS			Y	Y	Y				Y			Y	Y					
	AUDIT & FINANCE COMMITTEE			Y		Y		Y		Y					Y				
14	Eric Cooper	CBO	12/4/18-12/31/21													18	18	0	100%
	BOARD OF DIRECTORS			E	Y	Y	Y			Y		Y	E	E					
	STRATEGIC COMMITTEE (CHAIR)					Y		Y			Y		Y						
	CHILD CARE COMMITTEE				Y			Y		E									
	EXECUTIVE COMMITTEE					Y				E	Y								
15	Elizabeth Lutz	CBO	12/31/19-12/31/2022													14	11	5	79%
	BOARD OF DIRECTORS			Y	E	E	Y			Y		Y	Y	Y					
	CHILD CARE COMMITTEE			E	U			U		U									
	STRATEGIC COMMITTEE					Y							Y						
16	Doug Watson	CBO	12/4/18-12/31/21													14	14	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	CHILD CARE COMMITTEE				Y			Y		Y									
	EXECUTIVE COMMITTEE					Y				Y	E								
17	Dr. Burnie Roper	Education	01/01/2021-12/31/23													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		Y	Y	Y					
	MARKETING & COMMUNICATIONS																		
18	Dr. Sammie Morrill	Education	01/07/2020-12/31/2022													11	11	0	100%
	BOARD OF DIRECTORS			Y	Y	Y				Y			Y	Y					
	OVERSIGHT COMMITTEE					Y		E		Y				E					
19	Angelique De Oliveira	ABE	01/05/21-12/31/2023													12	12	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			Y		E	E	E					
	STRATEGIC COMMITTEE					Y		Y		Y		E		E					

**WORKFORCE SOLUTIONS ALAMO BOARD  
2021 ATTENDANCE**

Place #	WSA BOARD MEMBER	CATEGORY	CURRENT TERM	DEC '20	JAN '21	FEB '21	MAR '21	APR '21	MAY '21	JUN '21	JULY '21	AUG '21	SEPT '21	OCT '21	NOV '21	Number of Meetings	Meetings Attended/ Excused	Number of Unexcused Absences	Total %
20	Lindsay Dennis	Econ. Dev.	09/01/2020-12/31/2021													12	11	1	92%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	U	E					
	STRATEGIC COMMITTEE			X		Y		E			E		Y						
21	Mitchell Shane Denn	Labor	01/07/2020-12/31/2021													17	13	0	76%
	BOARD OF DIRECTORS			Y	Y	E	Y			Y		E	Y	Y					
	STRATEGIC COMMITTEE					Y		E			Y		Y						
	AUDIT & FINANCE COMMITTEE						U		U		E	U			U				
22	Kelli Rhodes	Literacy	09/01/2020-12/31/2021													8	8	0	100%
	BOARD OF DIRECTORS			Y	Y	Y				Y		Y	Y	Y					
	MARKETING & COMMUNICATIONS			X															
23	Allison Greer Francis	Public Assist.	02/01/2021-12/32/2024													4	4	0	100%
	BOARD OF DIRECTORS			X	X	X	E			Y			Y	Y					
24	Dawn Vernon	Public Empl.	01/07/2020-12/31/2023													12	12	0	100%
	BOARD OF DIRECTORS			Y	Y	Y	Y			E		Y	E	E					
	AUDIT & FINANCE COMMITTEE						Y		Y		Y				E				
25	Dawn Dixon	Rehabilitation	01/01/2021-12/31/2023													7	7	0	100%
	BOARD OF DIRECTORS			X	Y	Y	Y			Y		E	Y	Y					

Average: Average: 95.27%

**NEW BOARD MEMBERS**