



**NOMINATIONS COMMITTEE
MEETING MINUTES**

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 120
San Antonio, TX 78207
November 05, 2021
1:00PM

WSA Board Members Attended: Carolyn King; Frank Crowder; Jamie Allen

WSA Staff Attended: Adrian Lopez, Dr. Andrea Guerrero-Guajardo, Mark Milton, Linda G. Martinez

Legal Counsel: None

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

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During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

- I. Call to Order and Determine Quorum
Presenter: Chair Carolyn King
The meeting was called to order by Committee Chair Carolyn King @ 1PM.
- II. Roll Call
Presenter: Chair Carolyn King
Roll was called and a quorum was determined.
- III. Declarations of Conflict of Interest
Presenter: Chair Carolyn King
There was no conflict of interests declared
- IV. Public Comment
Presenter: Chair Carolyn King
There were no public comments
- V. Discussion and Possible Action on Minutes of November 16, 2020, Meeting
Presenter: Carolyn King, Chair
Upon motion by Board Member Ms. Jamie Allen and 2nd by Board Member Frank Crowder the Committee unanimously approved the November 16, 2020, minutes.
- VI. Discussion and Possible Action for process to Nominate Slate of Officers for 2022 (Chair, Vice-Chair, and Secretary)
Presenter: Chair Carolyn King
 - Ms. King, Nominations Committee Chair discussed the nomination of WSA officers process in which the Nominations Committee is tasked to nominate the officers, Chair, a Vice Chair, and a Secretary.
 - Officers of the Organization shall be elected by the Board to a one (1) calendar year term, or until their successors are elected, and shall be eligible for re-election without limitation.
 - The Board shall elect its officers from the nominations slate and from any nominations from the floor for each office, at the annual meeting of the Board scheduled for December 3, 2021.
 - Ms. King asked if Jamie Allen was interested in the BOD Chair position and Ms. Allen declined the nomination due to not having the time to dedicate.
 - Ms. Allen also nominated Mr. Frank Crowder as Secretary and he accepted the nomination.

- The timeline is as follows:
 - Request Board Members to nomination or self-nominations will begin November 5 thru 12. Linda will send out a Doodle Poll.
 - Nominations Committee will meet on Nov 19 to discuss the nominations received.
 - Nomination Committee will send recommendations to Board by Nov. 19
 - The Annual Board meeting is scheduled for December 3 and voting will commence at that time.
- CEO Lopez posed the question to the Committee in the event one of the Board Members is not re-appointed by the Committee of Six at the December 8th meeting, what is the plan of action if one of the Board of Directors is one of the nominated officers?
- Board Member Ms. Jamie Allen stated an alternate would be nominated. Ms. Allen also nominated Board Member Ben Peavy as an alternate for the Secretary position in the event Mr. Frank Crowder is not re-appointed by the Committee of Six.
- It was also decided the Nominations Committee will re-evaluate the nomination slate at the next meeting on November 19.
Upon motion by Board Member Ms. Jamie Allen and 2nd by Board Member Frank Crowder the Committee unanimously approved the nomination process and timeline.

VII. Adjournment

Presenter: Chair Carolyn King

Meeting adjourned at 1:21PM.