



**COMMITTEE OF SIX
MEETING MINUTES
Alamo Area Council of Governments**
Norris Conference Center
618 NW Loop, Suite 207
San Antonio, TX 78216
December 8, 2021
9:00 A.M.

Citizens may appear before the Committee of Six to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed). To register for public comment, please call (210) 272-3250 or email lmartinez@wsalamo.org by 8AM on the day of the meeting. Please register before this time. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

Committee of Six:

Members: Councilmember Dr. Adriana Rocha Garcia, Councilmember Manny Pelaéz, Judge Chris Schuchart, Judge Richard Evans, Commissioner Trish DeBerry, and Commissioner Rebeca Clay-Flores

Alternates: Councilmember John Courage, Commissioner Jim Wolverton

WSA Board Members: Chair Leslie Cantu, Betty Munoz, Frank Crowder, Jr., Eric Cooper, Lindsay Dennis, Kelli Rhodes

WSA BOD Applicants: Esmeralda Perez, Ernest De La Rosa, Robby Brown, Tim Grant, Ana DeHoyos O'Connor, and Francesca Rattray

Partners: Jordana Decamps Mathews, Diane Rath, Mike Ramsey

WSA Counsel: Frank Burney

Staff: Adrian Lopez, Mark Milton, Linda Martinez, Dr. Andrea Guerrero-Guajardo, Angela Bush

Guests: Tiffany Covington, Commissioner DeBerry's office

- I. Call to Order and Quorum Determination
Presenter: Chair Judge Richard Evans
At 9:11 a.m., Chair Evans called the meeting to order.
- II. Roll Call: The roll was called, and a quorum was declared present.
Presenter: Linda G. Martinez, Executive Assistant II/Board Liaison
- III. Declarations of Conflict of Interest
Presenter: Chair Judge Richard Evans
None
- IV. Public Comment:
Presenter: Chair Judge Richard Evans
None
- V. Discussion and Possible Action on the Minutes of August 25, 2021, 2021
Presenter: Chair Judge Richard Evans
Upon motion by Judge Schuchart and second by Councilman Pelaéz, the Committee unanimously approved the August 25, 2021, Minutes.
- VI. Consider and Select Appointments to fill the following places on Workforce Solutions Alamo Board of Directors.
 - a. Attendance and Board Demographics: Chair Cantu reviewed attendance and Board Demographics and informed the Co6, Board Attendance Policy was updated and approved. The update includes attendance to board meetings and assigned committee(s) and must be at 75%.
 - b. Private Sector, Place 2 – For Term Beginning January 1, 2022 and Ending December 31, 2025
 - c. Private Sector, Place 3 – For Term Beginning January 1, 2022 and Ending December 31, 2022
 - d. Private Sector, Place 5 – For Term Beginning January 1, 2022 and Ending December 31, 2025
 - e. Private Sector, Place 9 – For Term Beginning January 1, 2022 and Ending December 31, 2025
 - f. Private Sector, Place 24 – For Term Beginning January 1, 2022 and Ending December 31, 2025

- g. Public Employment, Place 10 – For Term Beginning January 1, 2022 and Ending December 31, 2025
- h. Community Based Organization, Place 14 – For Term Beginning January 1, 2022 and Ending December 31, 2025
- i. Community Based Organization, Place 16 – For Term Beginning January 1, 2022 and Ending December 31, 2025
- j. Economic Development, Place 20 – For Term Beginning January 1, 2022 and Ending December 31, 2025
- k. Labor, Place 21 – For Term Beginning January 1, 2022 and Ending December 31, 2025
- l. Literacy, Place 22 – For Term Beginning January 1, 2022 and Ending December 31, 2025

Directors Frank Crowder, Jr. and Ms. Betty Munoz, and prospective Board members Ms. Esmeralda Perez, Mr. Ernest De La Rosa, and Mr. Robby Brown, answered questions from C of 6 concerning their service on WSA Board and the problems facing employers in the current workforce market. They also asked whether Board members are using the services of WSA and their reason for requesting to be appointment and reappointment.

Upon motion by Judge Schuchart and second by Commissioner Clay-Flores, the C of 6 unanimously approved the Private Sector nominees interviewed by the C of 6. Representing Private Sector, Mr. Frank Crowder, Jr., Place 9; Ms. Betty Munoz, Place 2; Ms. Esmeralda Perez, Place 5; Mr. Ernest De La Rosa, Place 24, and Mr. Robby Brown, Place 3.

TWC nominee Tim Grant answered questions from the Committee as to his interest in being appointed to the WSA Board.

Upon motion by Judge Schuchart and second by Commissioner DeBerry, the C of 6 unanimously approved Tim Grant representing TWC Public Employment category, Place 10 on WSA Board.

Director Eric Cooper and prospective Board members, Ms. Ana De Hoyos O'Connor and Ms. Francesca Rattray answered questions from the Committee as to why they want to serve on the WSA Board.

Upon motion by Judge Schuchart and second by Dr. Adriana Rocha Garcia, the C of 6 unanimously approved Mr. Eric Cooper for reappointment to Place 14 and Ms. DeHoyos O'Connor new appointment, Place 16 to the WSA Board representing the Community Based Organization category. Ms. Rattray was a pre-approved nominee upon CBO vacancy on the WSA Board.

Upon motion by Judge Schuchart and second by Dr. Adriana Rocha Garcia, the C of 6 unanimously approved Ms. Lindsay Dennis for reappointment to Place 20 to the WSA Board as the representative in the Economic Development category.

Upon motion by Judge Schuchart and second by Councilmember Manny Pelaéz, the C of 6 unanimously approved Mr. Mitchell Shane Denn to Place 21 to the WSA Board as the representative for the Organized Labor category.

Ms. Kelli Rhodes answered questions from the Committee on her reasons for service on the WSA Board.

Upon motion by Judge Schuchart and second by Councilmember Dr. Adriana Rocha Garcia, the C of 6 unanimously approved the reappointment of Ms. Kelli Rhodes to Place 22 on the WSA Board as the representative for Literacy Council category.

Judge Evans commented on the quality of applicants to the WSA Board.

VII. Financial Updates

Presenter: Angela Bush, CFO

a. Quality Assurance and Fiscal Integrity

CFO Bush provided an update on financial reports and fiscal integrity. As to budget, WSA is experiencing some supply chain issues so Facilities line item is lower than projected. Service delivery is on target. Comm. Clay-Flores requested further information on Projects line item in budget, which was related to COVID impact.

b. Cost of Living Update (COLA)

Ms. Bush also reported that COLA may be reduced/modified with a staff performance review requested by the Board in the first quarter of CY22.

Historically staff has been paid COLA/Merit Increases at the end of the fiscal year.

Rural Judges requested the board consider evaluating this procedure, typically COLA is paid at the beginning of the year and COLA is separate from merit appraisals. . WSA Board of Directors' requested staff to be evaluated based on actual performance.

The board will evaluate staff and reconcile funding after the close outs are complete. A recommendation to the Audit & Finance Committee, Board, and Committee of Six will be presented by March 31, 2022.

c. September Financial Reports were provided in the packet to outline more detail of each fund.

VIII. Local Plan Implementation Update

Presenter: Dr. Andrea Guerrero-Guajardo, CIO

Dr. Guerrero-Guajardo reported on progress in implementing the Local Plan. She highlighted the Sector-Based Partnership approach and recent Healthcare Employer Collaborative with healthcare sector.

Comm. Clay-Flores commented on need to have time to review reports in advance Committee meeting.

Councilmember Dr. Rocha Garcia asked for data-sharing with other organizations and political subdivisions. She also introduced Mike Ramsey as new Director of Workforce issues for COSA.

Comm. DeBerry asked for average cost of placement. Staff responded that we could provide that information, but that the costs of training was approximately \$7500 per client . She asked for more information on cost benefit. She also asked for information as to anticipated sector labor shortages and steps to proactively provide resources to those areas. CEO Lopez mentioned recent ROI study on workforce performance.

XI. WSA Chair Report

Presenter: Leslie Cantu, WSA Board Chair

Chair Cantu referenced some of the Success Stories in the Committee meeting report.

X. CEO Report
Presenter: Adrian Lopez, CEO

CEO Lopez reported on number of visits to work centers and on-line and the top 10 desired occupations. He also reported on unemployment data.

XI. Executive Session: none

XII. Election of the Chief Elected Official (CEO) for The Alamo Workforce Development Area for 2022.

Upon motion by Comm. Clay-Flores and second by Dr. Rocha Garcia, the Committee unanimously approved Comm. Trish DeBerry as the CEO of the Committee of 6 for CY2022.

XIII. Adjournment
Presenter: Chair Judge Richard Evans

There being no further business, a motion was made by Judge Schuchart and second by Dr. Rocha Garcia that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:33a.m.