



## **EXECUTIVE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N Santa Rosa Ave  
San Antonio, TX 78207  
July 23, 2021  
10:00 AM

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

### **I. CALL TO ORDER AND QUORUM DETERMINATION**

Presenter: Chair Leslie Cantu

### **II. DECLARATIONS OF CONFLICT OF INTEREST**

Presenter: Chair Leslie Cantu

### **III. PUBLIC COMMENT**

Presenter: Chair Leslie Cantu

### **IV. CONSENT AGENDA: (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Chair Leslie Cantu

a. Executive Committee Meeting Minutes June 4, 2021

4

### **V. AUDIT & FINANCE COMMITTEE (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Mary Batch, Chair

a. Financial Reports

b. FY21 Budget Amendment #2

19

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 581-1093 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*

c. FY22 Annual Budget

VI. PROCUREMENT (DISCUSSION AND POSSIBLE ACTION)

46

Presenter: Latifah Jackson, Director Contracts & Procurement

- a. Contract Renewals
  - i. Legal Services
  - ii. Janitorial Services
  - iii. Program Monitoring
  - iv. Audit Renewal
- b. Expiring Contracts for FY2021-2022 Update

VII. CHILD CARE COMMITTEE (DISCUSSION AND POSSIBLE ACTION)

55

Presenter: Doug Watson, Chair

- a. Child Care Performance Briefing
- b. Child Care Services (CCS) Contract Recommendation
- c. Texas Mutual Grant Briefing (2nd application)
- d. Texas Rising Star Certification Briefing
- e. TWC WD 13-21 Initial Job Search Child Care WD 13-21 Briefing
- f. Early Matters Welcome & Introduction
- g. Educare

VIII. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

102

Presenter: Dr. Mark Niederauer, Chair

- a. Operational Updates
- b. Performance and Programs Reports
- c. Quality Assurance Briefing
- d. Adult Service Contract Renewal
- e. Urban Youth Contract Renewal
- f. Rural Youth Contract Renewal
- g. Child Care Quality Contract Renewal

IX. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

153

Presenter: Eric Cooper, Chair

- a. Marbach Location
- b. Pearsall Location
- c. Boerne Location
- d. Floresville Location.
- e. San Antonio Foodbank
- f. Update Local Plan Implementation

X. CEO REPORT

Presenter: Adrian Lopez, CEO

- a. Unemployment Claims & Responses

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 581-1093 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*

- b. Child Care Funding
- c. Employer Events
- d. Child Care Success Stories
- e. Marketing & Media Update- Cristina Bazaldua

#### XI. CHAIR REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Chair Leslie Cantu

- a. Update County & City of San Antonio Workforce Programs
- b. City's Ready to Work Program

#### XII. Next Meeting: TBD, 2022

#### XIII. Executive Session:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Board may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code Section 551.089—Discussions regarding Security Devices or Audits.

#### XIV. ADJOURNMENT

Presenter: Chair Leslie Cantu



## **EXECUTIVE COMMITTEE MEETING MINUTES**

100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
June 4, 2021  
10AM

**WSA BOARD MEMBERS:** LESLIE CANTU (CHAIR); JAMIE ALLEN (10:11AM) (VICE CHAIR), FRANK CROWDER, (SECRETARY), BEN PEAVY, DOUG WATSON, DR. MARK NIEDERAUER, MITCHELL SHANE DENN, DIANA KENNY (10:39AM), TONY MAGARO, DR. SAMMI MORRILL, POLO LEAL, LINDSAY DENNIS, ALLISON GREER

**WSA BOARD STAFF:** ADRIAN LOPEZ, MARK MILTON, DR. ANDREA GUERRERO-GUAJARDO, LOUIS TATUM, ANGELA BUSH, ROBERT CORRAL, MANUEL UGUES, LATIFAH JACKSON, RICARDO RAMIREZ, GABRIELA HORBACH, JOSHUA VILELLA, JESSICA VILLARREAL, CRISTINA BAZALDUA, , BARBETTA WOMACK, RICK ZAMARRIPA, CATHI COHEN, LINDA G. MARTINEZ, MICHAEL DEFREES, ROBERTO CORRAL, JOHN HRSHEY, CHUCK AGWUEGBO

**LEGAL COUNSEL:** FRANK BURNEY

**PARTNERS:** POOJA TRIPATHI

**GUEST:** JANET PITTMAN, ABIP AUDITORS

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Board to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda Martinez at (210) 272-3250.

*To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093*

**Please join WebEx meeting from your computer, tablet or smartphone.**

**You can also dial in using your phone.**

**United States (Toll Free): 1-415-655-0002**

**<https://wsalamo.webex.com/wsalamo/j.php?MTID=mf42b6ed51df2dbc288bf8694edcb61ad>**



**Access Code: 146 478 2683**

**New to WebEx? Get the app now and be ready when your first meeting starts:**

<https://www.webex.com/>

**During the Public Comments portion of the meeting (Agenda Item 3), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

**I. CALL TO ORDER AND QUORUM DETERMINATION**

Presenter: Chair Leslie Cantu

**At 10 a.m., Chair Cantu called the meeting to order. The roll was called, and a quorum was declared present.**

**II. DECLARATIONS OF CONFLICT OF INTEREST**

Presenter: Chair Leslie Cantu

**There are no conflicts of interest.**

**III. PUBLIC COMMENT**

Presenter: Chair Leslie Cantu

**There are no public comments.**

**IV. CONSENT AGENDA: (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Chair Leslie Cantu

- a. Executive Committee Meeting Minutes March 19, 2021
- b. CC 11, C4 Policy
- c. CCS Contract
- d. CCQ Contract

**Upon motion by Board Member Mr. Frank Crowder and 2<sup>nd</sup> by Board Member Dr. Mark Niederauer, Executive Committee Meeting minutes, CC 11, C4 Policy, CCS Contract and CCQ Contract were approved. Committee unanimously approved motion carried.**

**V. AUDIT & FINANCE COMMITTEE (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Mary Batch, Chair

Mr. Louis Tatum presented the Audit & Finance Committee items to the Executive Board in Mary Batch's absence.

**a. Financial Reports**

- We currently have a draft of the audit that is being reviewed.
- Janet Pitman, out lead partner will be present and the Finance Committee and Board Meeting to address the audit.
- Financial reports through March 31, 2021, have been prepared for the fiscal year of
- October 1, 2020, through September 30, 2021, the straight-line expenditure benchmark is 50.00% of the budget. An analysis has been performed outlining Corporate and Facility Budgets, as well as the Grant Summary Report.
- **Corporate Expenditures**

- Personnel is 6% underspent due to vacant positions, we expect to utilize this funding by filling the vacation positions before the end of the fiscal year.
- Board Facility Cost are underspend by 5%. As of April 1, 2021, Child Care Quality staff have moved to Datapoint who have been previously housed at the board. The board will need to absorb these additional facility expenditures.
- The insurance surplus is a result of savings on insurance deductibles. WSA budgets the full \$100,000 insurance deductible on an annual basis. In the current fiscal year, the board has expenditures of approximately \$20,000 related to this deductible.
- Professional Services such as the Audit and Financial Monitoring are typical expended by the end of third quarter. Additionally, PEO expenditures will begin of May 2021.
- **Grant Status**
  - TANF low expenditure rates.
  - REA estimated to return \$50,000. Achieved 92% expenditure rate.
  - SNAP TWC will be taking money back from the contract.
  - COVID 19 Lay Off Aversion Expenditures will occur before June 2021. Approximately \$200,000 will be used to support Child Care Centers with PPE supplies.
  - Rapid Response Funding was provided under COVID 19 and Rapid Response funding. COVID 19 Rapid Response Funding has been fully utilized. The board is on track to fully expend Rapid Response funding before the new allocation is released in July.
  - TIP for \$147,358 – Hill Country Memorial funds were returned to TWC due to COVID 19 construction delays. TWC advised that Hill Country Memorial may reapply in the next grant cycle.
  - HDJT- Extension from TWC Granted to December 31, 2021.
  - SEAL- Recruitment for Employers and Participants is off to a great start based on current recruitment data. Last year this program was cancelled due to COVID-19.
  - Skills Development Fund COVID 19- WSA has requested a 90-day extension through September 30, 2021 to assist successful training participants with Job Placement.
- **Upcoming Budget Amendment:**
  - Facilities- Seguin Furniture
  - Facilities- Floresville Renovation and Expansion of Space
  - Facilities- Marbach Lease Renewal
  - Facilities- Food Bank Initiative
  - TWC Reduction of SNAP- Available from TWC First of June
  - Adult Contractor- Additional WIOA Request

b. **Audit Update**

- Ms. Janet Pittman, Auditor, ABIP provided the Executive Committee with an update on the audit.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- fiscal year ended September 30, 2020, has been performed and completed by ABIP, PC. ABIP has performed their audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the Uniform Guidance. In performing the audit, they interviewed staff and observed processes to develop a risk assessment over the internal controls and develop audit procedures they feel necessary to provide evidence for their audit opinions.
- **ABIP reports provided:**
  - Financial Audit – Opinion – **Unmodified (clean opinion)**
    - Established an audit approach based on risk assessment and tailored programs to guide the audit process for efficiency and completeness.
    - Performed overall analytical reviews on account balances to aid in the extent of audit procedures needed to provide reasonable assurance over activity and account balances.
    - Reviewed and mailed AWS-prepared confirmations to related parties, legal counsel and financial institutions.
    - Reviewed approval processes over individual transactions and tested allowability for particular grant contract.
    - Performed substantive procedures for the various financial statement account balances as of yearend including cash, accounts receivable, prepaid expenses, fixed assets, accounts payable, accrued liabilities, and deferred revenues.
    - Worked with management to assist in the preparation of the financial statement and ensure up to date disclosures are included.
    - Prepare Report on Conduct of Audit for the fiscal year ended September 30, 2020.
  - Compliance Audits – Child Care Development, Child Care Protective Services, and WIA/WIOA
    - Established an audit approach based on risk assessment and tailored programs to guide the audit process for efficiency and completeness.
    - Interviewed staff pertinent to Child Care Development and Protective Services Funds (CCDF and CCPS Grants) and WIOA Funds to gain understanding of processes over disbursements, payroll and cash reimbursement processes.
    - Performed a risk assessment over the 14 compliance requirements over the CCDF, CCPS, and WIOA Grants and planned test of controls and compliance for each.
    - Sampled individual transactions for allowability with CCDF, CCPS, and WIOA Grants award and approvals by staff prior to payments to vendors.

- Sampled reimbursement draws (cash receipts) over allowable costs charged to the grants for proper approvals from staff and recording into the general ledger.
- Reviewed completeness and accuracy of Texas Workforce Commission reporting compliance requirement over CCDF, CCPS, and WIOA Grants.
- Ms. Pittman also discussed the ransomware attack. In July 2020, Alamo Workforce Development, Inc. dba Workforce Solutions - Alamo experienced a ransomware attack. As required by our professional standards we reviewed correspondence from Texas Workforce Commission along with the Corrective Action Plan and considered this information in planning and performing our financial and compliance audit for the fiscal year ended September 30, 2020. No additional comments or recommendations resulted from our review.
- Chairwoman Cantu and Mr. Lopez both thanked the audit provider and the Fiscal Team for their diligent and hard work on completing the audit.
- Mr. Lopez announced to the Executive Committee that Mr. Louis Tatum will continue working with WSA for a few more months as he prepares to retire. The CFO position will be posted within the next week.

**Upon motion by Board Member Mr. Doug Watson and 2<sup>nd</sup> by Board Member Dr. Mark Niederauer, Executive Committee Meeting approved the Audit Report.**

c. Goodwill Amendment #2

- Workforce Solutions Alamo (“WSA”) and Goodwill Industries of San Antonio – Business Services (“Goodwill”) entered a contract for Call Center Services. These services were in response to the CARES Program for Bexar County and the City of San Antonio. The contract commenced on October 20, 2020 and the value was not to exceed \$100,000.
- Amendment 1: was issued to change the contract end date to March 31, 2021 and increase the contract by \$66,000, which increased the contract value to \$166,000 in January 2021. This was due to unforeseen volume of services required.
- Amendment 2: was issued to change the contract end date to April 30, 2021 and increase the contract by an additional \$60,000, which increased the contract value to \$226,000 in April 2021. This was due to unforeseen volume of services required.
- Board Member Ben Peavy asked if there would be another amendment?
- Mr. Milton replied, no, additional amendment.

**Upon motion by Board Member Dr. Mark Niederauer and 2<sup>nd</sup> Mr. Frank Crowder by Board Member, Executive Committee unanimously approved Goodwill Amendment #2 motion carried. Board Member Ms. Jamie Allen abstained from the vote.**

d. Informal Contracts

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Ms. Latifah Jackson, Director Contracts & Procurements gave an update to the Executive Committee on formal and informal contracts.
  - Formal Contracts:
    - Request for Proposal for Executive Coaching and Leadership Training. The selected vendor will provide one-on-one coaching the executive team, trainings to directors and managers, trainings to staff and a culture assessment. Proposals were due May 19th.
    - Request for Application for Proposal Evaluators. The three selected candidates will serve as Workforce Solutions Alamo (WSA) independent evaluators for the RFP for Management of CCS. Applications were due May 12th.
- Summer Earn and Learn (SEAL)
  - Job Readiness for Summer and Earn Learning (SEAL): This contract is for SEAL participants to receive six hours of Job Readiness Training before they begin their work experience assignment. This contract was awarded to SA Trainers, LLC dba Partners in Progress. Contract Value \$80,000.
- Return on Investment- Economic Modeling, LLC. (EMSI)
  - Return on Investment Study. This study will measure the economic impacts generated by WSA's day-to-day activities in the local region (a.k.a. the "operational impact"). This contract was awarded to Economic Modeling, LLC (EMSI) for a one-time fee of \$20,000.
- Electronic Procurement System – Bonfire
  - Purchasing has launched the utilization of electronic bidding which was authorized by the Board in December of 2020.
  - Bonfire can establish a bidders list, issue solicitations, receive proposals, evaluate proposals, and post awards of contracts.
  - Staff has updated the WSA website, sent out email notification to vendors and, are attending community engagements to further increased awareness of the new process.
  - Procurement staff will still post solicitations on the Electronic Bids Daily (ESBD), which is the state's website.
- Board Member Ben Peavy asked if review of Bonfire's security was evaluated and secure considering the cyber-attack.
- Ms. Jackson said it is an external third-party website and work with only government entities. This was procured prior to Ms. Jackson's hire date and IT should have reviewed the security mechanisms. Ms. Jackson offered to obtain security document and provide to Executive Committee.
- Board Member Jamie Allen indicated she is familiar with Bonfire and it is safe to use. Also agreed the security document would be helpful to have on file.

## VI. CHILD CARE COMMITTEE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Doug Watson, Chair

### a. AVANCE Quality Child Care Matters Program Proposal

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- AVANCE staff requested meeting with WSA and shared an unsolicited proposal for implementation of Quality Child Care Program for Alamo Board
- Program seeks to increase supply & quality of home-based child-care providers in Alamo region
- This would require formal procurement to determine cost of program
- Child Care Committee provided guidance & direction to WSA
  - Determine if there may be similar programs working with Home Providers
  - Determined there is a need for increasing Home Providers and programs who can provide assistance with coaching/mentoring towards Quality
- This is currently on hold.
- b. Child Care Performance Briefing
  - During last Child Care committee meeting in Jan. 11, 2021, concern that Alamo board was not meeting and potential concerns of de- obligation
  - WSA worked in collaboration with Child Care contractor, outlined strategic plan to increase enrollments
  - Child Care contractor and Alamo Board were successful in meeting Performance goal outlined by TWC
  - Goal was set at 95% and WSA exceeded goal, 95.34%
  - 28 boards in TX, Alamo was 1 of only 5 that met performance
- c. TRS Certification Training Briefing
  - TRS staff facing technology challenges with TRS certification course completion
  - TWC aware of the issues
  - Original timeline for resuming assessments was April and has been extended
  - TRS staff will continue to work on completion of courses and await TWC guidance on assessments.
  - Board member Doug Watson asked if there was a date for when the assessments would begin.
  - Mrs. Jessica Villarreal, Director Child Care, stated TWC has not provided a date to resume assessments.
- d. Texas Mutual Grant Briefing
  - WSA received \$75,000 COVID-19 Grant from TX Mutual
  - Funds were awarded to centers to enhance outdoor learning environment
  - 3-volunteer judges used matrix to select centers
  - 20 Child Care Centers awarded
  - \$2500 - \$5000 was awarded to centers.
- Mr. Watson asked if the funds had been sent out to centers.
- Mrs. Villarreal stated selected centers have received the funds and now they are in the process of 'shopping' for their items.
- e. Layoff Aversion Grant – Briefing
  - During Executive Committee meeting on March 19th, briefing of financials showed reports through Jan. 31, 2021, and a line item for active grant reflected 0% expended for Child Care Centers
  - Additional clarification was requested

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).



- Rapid Relief: Lay off Aversion Grant is a \$190,000 COVID grant that is available to assist COVID Relief toward dislocated workers
- Grant funds are to be used to assist small businesses impacted by COVID
  - WSA made decision to target Child Care Providers currently receiving 25% Enhanced Reimbursement Rates (ERR)
- Provide support to help remain open and provide child-care services
  - Prevent additional layoffs and economic hardships
- Funds to assist with PPE kits, equipment, and technology needs
  - Approximately \$1500 grant to each Child Care Center (small business employer)
- Mr. Adrian Lopez confirmed this funding was not for child-care however WSA felt it was appropriate to be used for child-care due to the pandemic.
- Mr. Doug Watson asked if funding has been released to centers.
- Mr. Tatum stated funds have not been released to centers because an amendment to TWC was required since this was not on the contract. The process to expedite these funds is underway to spend the funding by June 30, 2021.
- Mr. Doug Watson also asked if this was targeted to certain centers?
- Ms. Angela Bush, Chief Accountant stated centers were required to complete an application and procurement followed.
- Mr. Watson also asked how many centers were closed due to the pandemic?
- Mrs. Villarreal stated staff is working on acquiring that information.
- f. Early Matters director & Hiring Staff Briefing
  - Feb 16, 2021: Early Matters-Alamo hired an operations director, Ms. Liza Gomez
  - Since Child Care Committee meeting: Early Matters has recently hired: Mr. Mark Larson, Early Matters Officer. Mr. Watson and Mrs. Villarreal will meet with Mr. Larson and provide an update to Child Care and the Child Care Committee. We are hoping to get a representative from Early Matters to be on the Child Care Committee
  - Early Matters Quality Improvement Partnership goal is to strengthen the ecosystem by leading the Early Matters Quality Improvement Partnership team
    - Team includes: WSA, Pre-K 4 SA, United Way San Antonio, Bexar County

## VII. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Dr. Mark Niederauer, Chair

### a. Quality Assurance Briefing

- Mr. Ricardo Ramirez provided a briefing for the Executive Committee.

### **TWC Monitoring**

- There is nothing currently pending for TWC.
- WSA is awaiting a schedule and dates for the annual monitoring will take be scheduled.
- This year will or may include the Board's Certification of our monitoring/quality assurance activities (which happens about every

two-to-three years). The Certification serves to validate that we are meeting monitoring and oversight requirements.

### **Financial Monitoring**

- We are currently focusing on the Fiscal Integrity reviews for the three sub-recipients/partners: C2 GPS, City of San Antonio, and SERCO. These will be used by the Board in July for contract initiation and contract renewal purposes.
- We are overlapping the Fiscal Integrity reviews with the Fiscal Monitoring – and these will be continued and completed after the Fiscal Integrity reviews are finalized.
- There are no issues to report at this time and things are moving forward as planned.
- As a side note – the Fiscal Monitoring for SERCO was extended to accommodate for the Fiscal Integrity reviews which needed to align with the Board’s schedule.

### **External Program Monitoring**

- The work of Ms. Christine Nguyen’s (pronounced “Win”) team is moving forward. Her team recently completed the Child Care Monitoring for the City of San Antonio and the results of the testing were outstanding. We congratulate the City and the Board staff for their efforts and hard work to achieve the highest levels of quality and compliance.
- Ms. Nguyen will now continue her monitoring with the WIOA Youth for both the Rural area (for SERCO) and the Urban area (for C2 GPS). This project will begin as soon as the Fiscal Integrity reviews allow so that we do not ‘over-burden’ the partners with oversight functions.

### **Internal Program Monitoring**

- There are no issues that need to be reported at this time and things are moving forward according to schedule and budget, with some minor adjustments.
- The internal monitoring, which is done by Board staff, is currently working on a draft for the SNAP (Food Stamps) and is expected to hold an Exit Conference with C2 GPS within the next couple of weeks to review preliminary outcomes.
- The staff is also finalizing the testing of the Child Care Quality Initiatives, and a final report will also be completed within the next week or two.
- They are also developing tools for two contracts, the Externship for Teachers and the SEAL for students with disabilities offered in collaboration with Vocational Rehabilitation. The testing of these contracts is scheduled to be completed in next couple of months.

### **Board’s Quality Assurance Team**

- Staff is hiring a Fiscal Monitor and interviews for the position are currently underway.
- The new team member will help build capacity related to financial obligations by providing additional internal oversight and increased support for our partners.



- This will be done by offering additional Technical Assistance and performing internal oversight of various financial functions and reporting requirements.
- b. Operational Updates
- c. Performance and Programs Reports
- Dr. Mark Niederauer provided the Executive Committee with highlights from the Oversight Committee.
  - Centers remain open and operational with most staff being back in the facilities providing services in person. We are still providing virtual services to clients as well.
  - We are keeping a close eye on our WIOA enrollment numbers. Enrollments are lower than projected, but funding is close to exhausted. The cost per participant is coming in high and we will be working with C2 to creatively serve more individuals in the WIOA pool.
  - Bexar and COSA projects are in the final months at this point. Overall performance is ahead of schedule with the exception of OJT opportunities. We are working with C2 on their available funding for each initiative.
  - Overall WSA performance is looking strong. All measures are being met or exceeded with the exception of WIOA earnings in the second quarter after exit.
  - Childcare performance is at 97% (goal is 95%). This is up from 93% from the last report.
  - We are working closely with C2 on their TANF expenditures plan as we are currently behind schedule for this time of year. C2 is working to bring these expenditures up and has a plan in place.
  - Dr. Mark Niederauer deferred to Mr. Mark Milton to continue with program and operational updates.
  - Mr. Milton informed the Executive Committee WSA is working with C2 Global to increase enrollments into the WIOA program. Currently slightly behind schedule but anticipate catch-up occurring in Q2 of 2021.
  - TANF Expenditure rates are lower than the initial projections for this month in the performance period. TWC is not requiring clients to search for work and fewer employment activities are being conducted. Plan is in place to improve spend and staff are meeting weekly to discuss strategies. WSA is working closely with C2 and we some creative solutions.
  - OJT has been a gap for WSA - Trending well under target
  - Individuals enrolling and completing training remains well ahead of goal.
  - WSA has referred over 400 clients to project Quest.
  - Expenditure rates are well ahead of projections.
  - Beginning March 1<sup>st</sup>, we will be focusing on no new participants and clearing our pipeline, training completion and job placement.
  - WSA is pursuing two new Skills Development Grants – Boeing and Lonestar National Bank at approximately \$500,000 total to train and upskill workers in these populations. Jobs and Education for Texans,

(JET) grants with Boerne, Ingram, and Southside Independent School Districts have been executed.

- Boerne ISD CTE program to secure funding to purchase IT equipment to train 100+ HS students annually in Security Analysts, CISCO, and CompTIA, (\$101,000)
- Ingram ISD CTE program to secure funding to purchase equipment to train 80+ HS students annually in Welding and related occupations. (\$91,000)
- Southside ISD CTE program to secure funding to purchase equipment to train 100+ HS students annually in Welding and related occupations. (\$83,000)
- Mr. Milton also highlighted three success stories.
  - WIOA Adult: “Mark” 23 years-experience in a non-growth occupation; Completed Pre-employment Skills Training;
  - Obtained CDL with WIOA funding; Gained employment as a truck driver.
  - TANF/Choices: “Nakiera” Unemployed upon entry into WSA; Obtained financial resources and supportive services;
  - Obtained Child Care for her 3 kids; Attended JRT and Work Experience; Got a FT job w/Wal-Mart w/benefits
  - WIOA Dislocated Worker “Martha” Laid off from previous job of 5 years; Utilized WIOA to help with skills upgrading and support services; Attended training for Certified Business Accounting Specialist; Completed successfully with honors!
  - Child Care is trending at 97% for children served (goal is 95%) and are on track for the month.
  - WSA is currently ranked in the top 4 of state performers.
  - Board Member Ms. Jamie Allen asked for the meaning of ‘Jobs Created to Fill Rate’ on the Sector Base Model chart.
  - Mr. Milton explained that would be the overall jobs created and how many are filled by particular programs. It is low however and the goal is to place as many people into that particular sector.
  - Board Member Dr. Sammi Morrill recommended a measurement of the industry recognized certification earned.
  - Mr. Lopez added Alamo Board is 95% performance compared to other large boards.
  - Board Member Mr. Ben Peavy asked if thought has been give to how will be providing services now that people will be returning to the office. Will we continue the virtual option and/or will we provide in-person services?
  - Mr. Milton stated WSA will use what we learned during the pandemic to our advantage. For example, completing an application and signing via DocuSign, a tool that we never used before. We are working thru the processes. It will be a hybrid.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

## VIII. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Eric Cooper, Chair

- Chairwoman Cantu asked Dr. Andrea Guerrero-Guajardo to present for Board Member Eric Cooper.
- Ms. Latifah Jackson provided the facilities updates to the Executive Committee.
  - a. Marbach Location
    - WSA has signed a one-year lease renewal.
    - We will continue to search for a location and incorporate TWC's Vocational Rehabilitation staff in the new location
  - b. Floresville Location
    - We are currently paying rent on a month-to-month basis.
    - The current location is not in a desirable location that had easy visibility to the public. The board is currently in the holdover period for the lease in Floresville which expired on December 31, 2020. WSA has researched potentially feasible options to provide a high-quality workforce center near the current location.
    - Additional options in the area were procured but do not provide the amount of space or parking that is conducive to operating a high-quality workforce center. A summary of additional options procured is available upon request.
    - The landlord has offered to renovate the space as needed by WSA.
    - Legal Counsel Frank Burney asked if the local Chief Elected Official (CEO) has been notified of the re-location. Mr. Lopez stated yes, the Judge has been notified and approves of the move.
    - Discussion and possible action to authorize the WSA Chief Executive Officer to execute a new lease agreement with McBride Thuney Enterprises.
    - Legal Counsel Frank Burney asked how long is the lease. Ms. Jackson replied, the lease will be for five years.
- Upon motion by Board Member Mr. Doug Watson and 2<sup>nd</sup> by Board Member Mr. Mitchell Shane Denn, Executive Committee unanimously approved WSA Chief Executive Officer to execute Floresville new lease agreement.**
- c. San Antonio Foodbank
  - WSA and the Foodbank are currently in negotiations to offer integrated services. The two entities service the same clients, and this collaboration would benefit the client as a one stop center. WSA is proposing a small staff and a resource center for the campus.
- d. Update Local Plan Implementation
  - Dr. Andrea Guerrero-Guajardo presented the implementation of the Local Plan and the next steps.
  - Board staff and service provider teams have begun working sessions focused on data collections essential to the planning phase of implementation including existing partnerships with employers, education and training partners, or other agencies that should be represented in the model. The work plan includes specific steps toward development of the Sector-Based Partnership model including dissemination of economic and workforce analysis detailing target

- sectors, industries, and occupations, development of expertise of WSA team and embedding sector-based concepts existing work, and the development data indicators, associated activities, and outcome metrics.
- Step 1:
  - Economic and workforce analysis to define target sectors, industries, and occupations
  - Establish WSA as a convener
- Dissemination of the WSA vision across sectors
- Step 2: Develop expertise of WSA team and embed SB theories into existing work
  - BSU Reorganization
  - Program Talent Pipelines
- Step 3:
  - Develop data indicators, associated activities, and outcome metrics
  - IT/Cybersecurity pilot
- Step 4: Launch Meeting/Execution
  - Engage business leaders and key stakeholders
  - Affirm shared priorities
  - Business leaders and key stakeholders commit to specific next steps
  - Create space for non-employer organizations to identify roles in the model
  - Distribution of executive summary and create plan for continued engagement
- Step 5: Sustainability
- Companies/employers, education and training partners, workforce and economic developers recognize value of sector-based partnerships as an opportunity for:
  - Collective solutions and shared costs
  - Expedited understanding of industry needs and career pathways
  - Access to data and other resources
- Ongoing evaluation and assessment, reaffirmation of the shared priorities, and 2-year Local Plan modification.
- e. Status of Procurement Diversity Policy (SMWVBE)
  - Ms. Latifah Jackson provided the Executive Committee with information to adopt the proposed changes to the Procurement Policy.
  - The goals of the SMWVBE Program would be encourage Small, Minority, Women and/or Veteran Owned Business to participate in the competitive bid processes for all goods and services procured by the WSA.
  - The objective is to increase business opportunities and to stimulate economic growth while considering diversity. The SMWVBE Program assures that qualified, certified SMWVBE vendors are considered and utilized in the procurement of all goods and services.
  - The high-level proposed changes of the policy are:
    - Solicit to a minimum of 2 SMWVBEs for any purchase \$3,000 or greater.
    - Join the South Central Texas Regional Certification Agency (SCTRCA). The SCTRCA has a MOU with the state that

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

accepts its certified vendors as HUBs on the Comptroller Website.

- Participate in outreach efforts to the SMWVBE Community
- The Texas Workforce Commission has adopted the State's expenditure goals as its own.
- WSA spending for October 2020 to April 2021 was 36.5%.
- f. Procurement Policy Revision  
SMWVBE Report  
**Upon motion by Board Member Mr. Frank Crowder and 2<sup>nd</sup> by Board Member Mr. Doug Watson, Executive Committee unanimously approved the revisions to the policy.**

## IX. CEO REPORT

Presenter: Adrian Lopez, CEO

- a. Unemployment Claims & Responses
  - This report is based on 332,273 total unique claimants filing a claim from 03/01/2020 through 05/08/2021. Weekly claims show the following breakdown:
    - Active Claimants: 328,397
    - Returned to Work: 260,670
    - 44.3% Reemployed
  - About 17.0% of the 121,864 Claimants recorded this year have returned to Work.
  - Averaging around 27,000 claims for the previous three months have been high. Unemployment claims are still high.
- b. PEO Go-Live Date May 8, 2021
  - WSA Board Staff has transitioned to PEO and first payroll ran last week.
  - HR issue arose and PEO stepped up and was very professional.
- c. Staff Returning to Office/Centers
  - We are updating our policies and working with PEO to ensure questions are addressed from staff. We will begin within three-four weeks a staggered schedule and within a few weeks provide staff to return to office date.
- d. Employer Events
  - Held vaccination clinics at Datapoint for both staff and clients.
  - We held Seguin job fair and had the W.O.W. bus equipped computers
  - The W.O.W. bus is available if Board Members have job fairs at their locations.
- e. Success Stories
- f. Marketing & Media Update- Cristina Bazaldua
  - Cristina Bazaldua, Director Public and Government Relations provided information to the Executive Committee on the continuous progress of marketing and communications.
  - Rating is at 4.5 – In January it was at 2.8.
  - Social Media Engagement has increased - Anywhere from 300 up to 2000 views (per day)
    - Posts include more than Job Fair information
    - Facebook: 5,814 Followers (+164 From March 2021)
    - Instagram: 755 Followers (+43 From March 2021)
    - LinkedIn: 700 Followers (+56 From March 2021)

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Twitter: 1,508 (+32 From March 2021)
- Marketing Requests: On-line Marketing request (form) created 4/12/21
  - Total number of requests is 35 (in 51 days)
    - Marketing Collateral
    - Social Media
    - Website
    - Media
- TWC asked WSA to share our action plan for Hotel & Restaurant Hiring Event
- Scheduling headshots with Board Members within the next week.

X. CHAIR REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Chair Leslie Cantu

- Update County & City of San Antonio Workforce Programs
  - WSA is working very closely with COSA.
- City's Ready to Work Program
  - Chairwoman Cantu announced WSA Board Staff has reviewed the RFP for Ready to Work Program and with much discussion it appears WSA will not proceed to submit a proposal for this program. The final decision will be shared at a later meeting.

XI. Next Meeting: July 23, 2021

XII. Executive Session:

**Pursuant to Chapter 551 of the Texas Open Meetings Act, the Board may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:**

- a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
- b. **Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
- c. **Pending or Contemplated Litigation;**
- d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and**
- e. **Government Code Section 551.089—Discussions regarding Security Devices or Audits.**

XIII. ADJOURNMENT

Presenter: Chair Leslie Cantu

**Upon motion by Board Member Mr. Doug Watson, Executive Committee adjourned at 11:39AM.**



## MEMORANDUM

To: Executive Committee  
 From: Angela Bush, Interim CFO  
 Presented by: Mary Batch, Audit and Finance Committee Chairwoman  
 Date: July 23, 2021  
 Regarding: Financial Report -April 30, 2021, Financial Report

**SUMMARY:** Financial reports through April 30, 2021, have been prepared for the fiscal year of October 1, 2020, through September 30, 2021, the straight-line expenditure benchmark is 58.33% of the budget. An analysis has been performed outlining Corporate and Facility Budgets, as well as the Grant Summary Report.

As the aftermath of COVID 19 and unemployment continue to present challenges for the local community, WSA evaluates the needs of local employers and job seekers while they continue to navigate these challenges by providing resources to the local communities. Through the continued support from the WSA Board of Directors, Texas Workforce Commission, Local Officials, Committee of Six, and Workforce Solution Alamo Executive Leadership we have been able to strategically respond to the needs of both job seekers and employers throughout the region.

### Corporate Budget

Department	% Expensed	Comments
Personnel	51.72%	The agency currently has savings through vacant positions and staff turnover. WSA has brought a temporary Human Resource Generalist to assist in filling the vacant positions.
Board Facility	53.79%	WSA is slightly under budget for facility cost. In April of 2021 CCQ staff have moved to Datapoint, the board will absorb these additional corporate facility expenditures.
Equipment	43.15%	Equipment is under budget due to a timing difference in the purchase of software and equipment that are expected to be purchased before the end of the third quarter.
General Office Expense	41.74%	The two most significant items in this budget category are insurance and marketing. We are expecting to fully utilize the marketing budget in FY21. Insurance is currently underspent due to decreased amount of insurance claims, we are expecting insurance rates to increase in the fourth quarter of FY21.
Professional Services	18.34%	The budget variance for professional services is approximately, \$337,957. This variance is attributed to timing differences in audit and financial services, temporary staffing, and payroll fees. WSA is expecting increased cost in the fourth quarter of FY21.
<b>Total Expense</b>	<b>46.03%</b>	

Corporate expenditures are currently expended at a rate of 46.03% of the annual budget, which represents a budget surplus of approximately 12.3% of the approved budget. The most significant budget surpluses are in personnel and professional services. WSA has taken thoughtful and appropriate actions to address the personnel variances. Additionally, the professional services variance is primarily a function of timing related to the audit and financial monitoring.

### Facility Budget

Department	% Expensed	Comments
Overall	48.53%	The facility's budget is currently expended at a rate of 48.53% which represents 9.81% of the budget. The board is expecting additional facility expenditures related to facility renovations and the expansion of space in Seguin, Floresville, and an initiative with the San Antonio Food Bank. WSA will reflect these changes in Budget Amendment #2.

### Active Grants Only

Grant	End date	Budget	% Expense	Comments
21TAF	10/31/2021	\$6,059,779	29%	Grant is underspent by 29% due to the suspension of the work requirement. Contractor and Board staff are working on additional initiatives such as an expansion additional optional training for TANF recipients, including a youth designation. WSA will received a SNAP de-obligation which will shift additional expenditures to TANF.
20WOR	6/30/2021	\$50,513	65%	Rapid Response Funding was provided under COVID-19 (20COV) and Rapid Response funding (20WOR). TWC requested the board to utilize COVID-19 Rapid Response Funding before the board's annual allocation. The board is on track to fully expend Rapid Response funding by 6/30/21.
21SNE	9/30/2021	\$1,686,265	84%	TWC did not receive additional requested SNAP funding, all boards will experience a de-obligation. WSA will receive a de-obligation of approximately \$209,000.
19WCI	5/31/2021	\$144,333	98%	WSA is expecting to fully expend all grants.
20WCI	6/30/2021	\$105,272	88%	
21WCI	9/30/2021	\$54,532	38%	



21REA	12/31/2021	\$526,998	5%	WSA expects contractor costs to start increased in the fourth quarter of FY21. We are expecting to fully expend by 12/31/2021.
21WS1	12/31/2021	\$222,630	1%	WSA expects contractor costs to start increased in the fourth quarter of FY21. We are expecting to fully expend by 12/31/2021.
20TIP	4/30/2021	\$147,358	0%	Hill Country Memorial funds were returned to TWC due to COVID 19 construction delays. Hill Country Memorial has reapplied for funding in FY21.
21TIP	5/30/2021	\$73,320	99%	Hallmark University expanded 99% of this grant. \$480 of the match was not allowable and will be returned to TWC.  <b>Note: TIP grants have a 100% match requirement.</b>
20HJT	12/31/2021	\$31,342	1%	WSA was granted a no-cost extension to 12/31/21 to fully complete this initiative. WSA is expecting to fully expend this grant.
21VRS	1/31/2022	\$900,000	2%	Recruitment for Employers and Participants is off to a great start based on current recruitment data. Last year this program was canceled due to COVID-19. WSA is expected a successful SEAL Program.
19WAF	8/31/2021	\$479,224	48%	There are five workforce initiatives within this fund. Three of the five are complete. ATEAMS Teacher Externship activities are expected to occur prior to 8/31/2021 to fully expend this award.
21SDF	1/31/2022	\$50,000	0%	WSA has received employer applications and expects to fully expend by 1/31/2021.
20COS (COVID- Related Skills Development Fund)	9/30/2021	\$287,500	70%	WSA has requested been awarded a 90-day extension to fully expend this award by 9/30/2021 and to assist successful training of recipients with job placement.
20COV	6/30/2021	\$308,626	31%	There are three areas of pandemic response within this fund.
Rapid Response		\$50,000	100%	Rapid Response- Fully Expenses.
Lay Off Aversion		\$198,000	0%	Child Care Centers PPE & Technology Initiative. WSA is projecting to expense 96% of funding.

COVID 19 Activities		\$47,625	64%	Funding to assist with COVID 19 activities including, WIFI Project, Security in Workforce Centers, and PPE Supplies. WSA will fully expend.
20NDW	03/31/2022	\$4,859,231	24%	WSA is on track to fully expend and may receive additional funding under this initiative.
21BEX-GEN	12/31/2021	\$7,802,061	45%	This grant is underspent due amount of funds allocated to Stipends. WSA expects a reduction of this award in the fourth quarter.
20CIT-GEN	09/30/2021	\$13,731,691	31%	This grant is underspent due amount of funds allocated to Stipends. WSA has entered a contract amendment with the City in June of 2021 to reduce the award to \$10,251,119

**ATTACHMENTS:**  
Financial Statement

**Workforce Solutions Alamo**  
**Corporate Expenditure Report**  
**Board Fiscal Year October 01, 2020-September 30, 2021**  
**Report Period: 10/01/20 - 4/30/2021**

							58.33%
	Annual Budget	Amendment #1	Amended Budget #1	YTD Expenses	% Expensed	Balance	
<b>PERSONNEL</b>							
Salaries/Wages	\$ 3,126,213	\$ 105,000	\$ 3,231,213	\$ 1,756,929	54.37%	\$ 1,474,283	
Fringe Benefits	1,003,476	30,000	1,033,476	473,385	45.81%	560,090	
Staff Travel	35,000	-	35,000	6,271	17.92%	28,729	
Staff Training & Development	30,000	-	30,000	2,867	9.56%	27,133	
<i>PERSONNEL SUBTOTAL:</i>	<b>\$ 4,194,688</b>	<b>\$ 135,000</b>	<b>\$ 4,329,688</b>	<b>\$ 2,239,452</b>	<b>51.72%</b>	<b>\$ 2,090,236</b>	
<b>BOARD FACILITY</b>							
Rent	325,000		325,000	174,829	53.79%	150,171	
<i>FACILITY SUBTOTAL:</i>	<b>\$ 325,000</b>		<b>\$ 325,000</b>	<b>\$ 174,829</b>	<b>53.79%</b>	<b>\$ 150,171</b>	
<b>EQUIPMENT/RELATED COSTS</b>							
Equipment Purchases	30,000		30,000	657	2.19%	29,343	
Equipment Rental	20,000	-	20,000	7,913	39.56%	12,087	
Repair & Maintenance	2,000		2,000	-	0.00%	2,000	
Software Licenses	10,000	20,000	30,000	18,809	62.70%	11,191	
Software Maintenance & Support	40,000	-	40,000	25,263	63.16%	14,737	
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	<b>\$ 102,000</b>	<b>\$ 20,000</b>	<b>\$ 122,000</b>	<b>\$ 52,642</b>	<b>43.15%</b>	<b>\$ 69,358</b>	
<b>GENERAL OFFICE EXPENSES</b>							
Communications	55,000		55,000	23,281	42.33%	31,719	
Advertising	5,000		5,000	-	0.00%	5,000	
Insurances	235,000	-	235,000	74,809	31.83%	160,191	
Office Supplies	30,000	-	30,000	12,119	40.40%	17,881	
Postage/Shipping/Other	4,000		4,000	782	19.55%	3,218	
Printing, Binding & Reproduction	10,500		10,500	1,246	11.87%	9,254	
Publications & Subscriptions	5,500		5,500	2,781	50.57%	2,719	
Dues	25,000		25,000	9,877	39.51%	15,123	
Storage	12,000		12,000	5,910	49.25%	6,090	
Marketing (External)	50,000	30,000	80,000	2,243	2.80%	77,757	
Miscellaneous Costs	5,000		5,000	-	0.00%	5,000	
Non Federal	50,000		50,000	82,738	165.48%	(32,738)	
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	<b>\$ 487,000</b>	<b>\$ 30,000</b>	<b>\$ 517,000</b>	<b>\$ 215,786</b>	<b>41.74%</b>	<b>\$ 301,214</b>	
<b>PROFESSIONAL SERVICES</b>							
Legal Services-Corporate	90,000	-	90,000	40,835	45.37%	49,165	
Legal Services-Other	30,000	-	30,000	13,428	44.76%	16,572	
Audit	80,000	-	80,000	48,000	60.00%	32,000	
Monitoring (Contractor)	290,000	-	290,000	-	0.00%	290,000	
Professional Services	225,000	75,000	300,000	52,669	17.56%	247,331	
Payroll Fees	55,000	-	55,000	-	0.00%	55,000	
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	<b>\$ 770,000</b>	<b>\$ 75,000</b>	<b>\$ 845,000</b>	<b>\$ 154,932</b>	<b>18.34%</b>	<b>\$ 690,068</b>	
<b>BOARD EXPENSES</b>							
Board Member Travel	8,000	-	8,000	-	0.00%	8,000	
Board Member Training/Development	7,000	-	7,000	-	0.00%	7,000	
Board Meetings & Misc. Costs	20,000		20,000	3,955	19.77%	16,046	
<i>BOARD EXPENSES SUBTOTAL:</i>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 3,955</b>	<b>11.30%</b>	<b>\$ 31,046</b>	
<b>TOTAL EXPENSES</b>							
	<b>\$ 5,913,688</b>	<b>\$ 260,000</b>	<b>\$ 6,173,688</b>	<b>\$ 2,841,595</b>	<b>46.03%</b>	<b>\$ 3,332,093</b>	
<b>SUMMARY:</b>							
Personnel	\$ 4,194,688	\$ 135,000	\$ 4,329,688	\$ 2,239,452	51.72%	\$ 2,090,236	
Board Facility	325,000	-	325,000	174,829	53.79%	150,171	
Equipment/Related Costs	102,000	20,000.00	122,000	52,642	43.15%	69,358	
General Office Expenses	487,000	30,000.00	517,000	215,786	41.74%	301,214	
Professional Services	770,000	75,000.00	845,000	154,932	18.34%	690,068	
Board Expenses	35,000	-	35,000	3,955	11.30%	31,046	
<b>TOTAL CORPORATE EXPENSES</b>							
	<b>\$ 5,913,688</b>	<b>\$ 260,000</b>	<b>\$ 6,173,688</b>	<b>\$ 2,841,595</b>	<b>46.03%</b>	<b>\$ 3,332,093</b>	

**WORKFORCE SOLUTIONS ALAMO**  
**Board Fiscal Year October 01, 2019 - September 30, 2020**

Report Period: 10/01/20-4/30/2021

**Facilities & Infrastructure Report**

<b>Facilities &amp; Infrastructure</b>	<b>Budgeted Amt.</b>	<b>Amendment #1</b>	<b>Revised Budgeted Amt.</b>	<b>YTD Expenses</b>	<b>% Expensed</b>	<b>% Straightline Benchmark</b>	<b>Balance</b>
	4,550,200	750,000	5,300,200	2,571,991	48.53%	58.33%	2,728,209

<u>Facilities:</u>	<u>End of Lease</u>	<u>General Expense Item*</u>
Walzem	12/31/2023	Rent
Datapoint	3/31/2030	Utilities
Datapoint - Child Care	3/31/2030	Janitorial
Marbach	5/31/2021	Repair & Maintenance
S. Flores	7/31/2028	Security
E. Houston	8/16/2030	Copiers / Printers
New Braunfels	1/31/2022	Phones
Hondo	12/31/2021	Computer Equipment
Seguin	1/15/2027	Misc.
Kenedy	1/31/2022	*Not all general expenses items are applicable to each location
Floresville	5/31/2021	New Lease Begins 6/1/2021
Kerrville	4/30/2024	
Boerne	11/30/2021	
Pleasanton	1/31/2022	
Pearsall	10/31/2021	
Fredericksburg	No Expiration	
Bandera	No Expiration	

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 4/30/2021	YTD Exp 4/30/2021	Balance
WIOA ADULT SERVICES	19WA1	2019WOA001	\$ 753,296.00	\$ 632,384.69	\$ 120,911.31	\$ 120,911.31	\$ (7,557.76)	\$ 624,826.93	\$ 128,469.07
WIOA ADULT SERVICES	19WA2	2019WOA001	\$ 3,300,517.00	\$ 3,267,612.91	\$ 32,904.09	\$ 32,904.09	\$ 13,591.54	\$ 3,281,204.45	\$ 19,312.55
WIOA ADULT SERVICES	20WA1	2020WOA001	\$ 594,722.00	\$ -	\$ 594,722.00	\$ 594,722.00	\$ 242,173.39	\$ 242,173.39	\$ 352,548.61
WIOA ADULT SERVICES	20WA2	2020WOA001	\$ 2,433,326.00	\$ -	\$ 2,433,326.00	\$ 2,433,326.00	\$ 2,221,856.67	\$ 2,221,856.67	\$ 211,469.33
<b>WIOA ADULT Total</b>			<b>\$ 7,081,861.00</b>	<b>\$ 3,899,997.60</b>	<b>\$ 3,181,863.40</b>	<b>\$ 3,181,863.40</b>	<b>\$ 2,470,063.84</b>	<b>\$ 6,370,061.44</b>	<b>\$ 711,799.56</b>
WIOA DISLOCATED WORKER	19WD1	2019WOD001	\$ 711,177.00	\$ 358,134.34	\$ 353,042.66	\$ 353,042.66	\$ 174,180.69	\$ 532,315.03	\$ 178,861.97
WIOA DISLOCATED WORKER	19WD2	2019WOD001	\$ 2,946,453.00	\$ 2,860,593.25	\$ 85,859.75	\$ 85,859.75	\$ 13,383.90	\$ 2,873,977.15	\$ 72,475.85
WIOA DISLOCATED WORKER	20WD1	2020WOD001	\$ 849,412.00	\$ -	\$ 849,412.00	\$ 849,412.00	\$ 304,663.22	\$ 304,663.22	\$ 544,748.78
WIOA DISLOCATED WORKER	20WD2	2020WOD001	\$ 3,270,077.00	0	\$ 3,270,077.00	\$ 3,270,077.00	\$ 2,359,142.99	\$ 2,359,142.99	\$ 910,934.01
<b>WIOA DISLOCATED Total</b>			<b>\$ 7,777,119.00</b>	<b>\$ 3,218,727.59</b>	<b>\$ 4,558,391.41</b>	<b>\$ 4,558,391.41</b>	<b>\$ 2,851,370.80</b>	<b>\$ 6,070,098.39</b>	<b>\$ 1,707,020.61</b>
WIOA YOUTH SERVICES	19WOY	2019WOY001	\$ 4,373,355.00	\$ 4,149,150.17	\$ 224,204.83	\$ 224,503.93	\$ 113,109.23	\$ 4,262,259.40	\$ 111,095.60
WIOA YOUTH SERVICES	20WOY	2020WOY001	\$ 3,266,806.00	\$ 1,112,237.20	\$ 2,154,568.80	\$ 2,154,568.80	\$ 1,952,780.70	\$ 3,065,017.90	\$ 201,788.10
<b>WIOA YOUTH Total</b>			<b>\$ 7,640,161.00</b>	<b>\$ 5,261,387.37</b>	<b>\$ 2,378,773.63</b>	<b>\$ 2,379,072.73</b>	<b>\$ 2,065,889.93</b>	<b>\$ 7,327,277.30</b>	<b>\$ 312,883.70</b>
WIOA RAPID RESPONSE	20WOR	2020WOR001	\$ 50,513.00	\$ -	\$ 50,513.00	\$ 50,513.00	\$ 32,942.93	\$ 32,942.93	\$ 17,570.07
<b>WIOA RAPID RESPONSE Total</b>			<b>\$ 50,513.00</b>	<b>\$ -</b>	<b>\$ 50,513.00</b>	<b>\$ 50,513.00</b>	<b>\$ 32,942.93</b>	<b>\$ 32,942.93</b>	<b>\$ 17,570.07</b>
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	20TAF	2020TAF001	\$ 6,169,544.00	\$ 4,778,149.15	\$ 1,391,394.85	\$ 1,391,394.85	\$ 168,905.21	\$ 4,947,054.36	\$ 1,222,489.64
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	21TAF	2021TAF001	\$ 6,059,779.00	0	\$ 6,059,779.00	\$ 6,059,779.00	\$ 1,779,827.86	\$ 1,779,827.86	\$ 4,279,951.14
<b>TANF Total</b>			<b>\$ 12,229,323.00</b>	<b>\$ 4,778,149.15</b>	<b>\$ 7,451,173.85</b>	<b>\$ 7,451,173.85</b>	<b>\$ 1,948,733.07</b>	<b>\$ 6,726,882.22</b>	<b>\$ 5,502,440.78</b>
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	21SNE	2021SNE001	\$ 1,686,265.00	0	\$ 1,686,265.00	\$ 1,686,265.00	\$ 1,422,572.33	\$ 1,422,572.33	\$ 263,692.67
<b>SNAP E&amp;T Total</b>			<b>\$ 1,686,265.00</b>	<b>\$ -</b>	<b>\$ 1,686,265.00</b>	<b>\$ 1,686,265.00</b>	<b>\$ 1,422,572.33</b>	<b>\$ 1,422,572.33</b>	<b>\$ 263,692.67</b>
NON CUSTODIAL PARENT	21NCP	2021NCP001	\$ 437,578.00	\$ 3.21	\$ 437,574.79	\$ 437,574.79	\$ 240,991.26	\$ 240,994.47	\$ 196,583.53
<b>NON CUSTODIAL PARENT Total</b>			<b>\$ 437,578.00</b>	<b>\$ 3.21</b>	<b>\$ 437,574.79</b>	<b>\$ 437,574.79</b>	<b>\$ 240,991.26</b>	<b>\$ 240,994.47</b>	<b>\$ 196,583.53</b>
CC SRVCS FORMULA ALLOCATION-CCF	20CCF	2020CCF001	\$ 84,753,484.00	\$ 72,614,892.28	\$ 12,138,591.72	\$ 12,138,591.72	\$ 6,592,776.17	\$ 79,207,668.45	\$ 5,545,815.55
CC SRVCS FORMULA ALLOCATION-CCF	21CCF	2021CCF001	\$ 67,352,895.00	0	\$ 67,352,895.00	\$ 67,352,895.00	\$ 36,714,887.86	\$ 36,714,887.86	\$ 30,638,007.14
<b>CHILD CARE CCF Total</b>			<b>\$ 152,106,379.00</b>	<b>\$ 72,614,892.28</b>	<b>\$ 79,491,486.72</b>	<b>\$ 79,491,486.72</b>	<b>\$ 43,307,664.03</b>	<b>\$ 115,922,556.31</b>	<b>\$ 36,183,822.69</b>
CC DVLPMNT FUND LOCAL MATCH - CCM	20CCM	2020CCM001	\$ 7,210,326.00	\$ 4,522,759.81	\$ 2,687,566.19	\$ 2,687,566.19	\$ 2,687,566.19	\$ 7,210,326.00	\$ -
CC DVLPMNT FUND LOCAL MATCH - CCM	21CCM	2021CCM001	\$ 7,244,574.00	0	\$ 7,244,574.00	\$ 7,244,574.00	\$ -	\$ -	\$ 7,244,574.00
<b>CHILD CARE CCM Total</b>			<b>\$ 14,454,900.00</b>	<b>\$ 4,522,759.81</b>	<b>\$ 9,932,140.19</b>	<b>\$ 9,932,140.19</b>	<b>\$ 2,687,566.19</b>	<b>\$ 7,210,326.00</b>	<b>\$ 7,244,574.00</b>
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	20CCP	2020CCP001	\$ 10,019,800.00	\$ 7,132,560.55	\$ 2,887,239.45	\$ 2,887,239.45		\$ 7,132,560.55	\$ 2,887,239.45
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	21CCP	2021CCP001	\$ 8,961,000.00	\$ 520,608.70	\$ 8,440,391.30	\$ 8,440,391.30	\$ 3,611,936.55	\$ 4,132,545.25	\$ 4,828,454.75
<b>CHILD CARE CCP Total</b>			<b>\$ 18,980,800.00</b>	<b>\$ 7,653,169.25</b>	<b>\$ 11,327,630.75</b>	<b>\$ 11,327,630.75</b>	<b>\$ 3,611,936.55</b>	<b>\$ 11,265,105.80</b>	<b>\$ 7,715,694.20</b>
TRADE ACT SERVICES	20TRA	2020TRA001	\$ 226,315.00	\$ 207,908.42	\$ 18,406.58	\$ 18,406.58	\$ 18,406.59	\$ 226,315.01	\$ (0.01)
TRADE ACT SERVICES	21TRA	2021TRA001	\$ 193,616.00	0	\$ 193,616.00	\$ 193,616.00	\$ 39,476.86	\$ 39,476.86	\$ 154,139.14
<b>TRADE ACT SERVICES Total</b>			<b>\$ 419,931.00</b>	<b>\$ 207,908.42</b>	<b>\$ 212,022.58</b>	<b>\$ 212,022.58</b>	<b>\$ 57,883.45</b>	<b>\$ 265,791.87</b>	<b>\$ 154,139.13</b>
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	20WPA	2021WPA001	\$ 1,392,426.00	\$ 576,769.69	\$ 815,656.31	\$ 815,656.31	\$ 753,195.35	\$ 1,329,965.04	\$ 62,460.96
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	21WPA	2021WPA001	\$ 635,893.00	0	\$ 635,893.00	\$ 635,893.00	\$ 58,513.00	\$ 58,513.00	\$ 577,380.00
<b>EMPLOYMENT SERVICES Total</b>			<b>\$ 2,028,319.00</b>	<b>\$ 576,769.69</b>	<b>\$ 1,451,549.31</b>	<b>\$ 1,451,549.31</b>	<b>\$ 811,708.35</b>	<b>\$ 1,388,478.04</b>	<b>\$ 639,840.96</b>

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 4/30/2021	YTD Exp 4/30/2021	Balance
RESOURCE ADMIN GRANT	21RAG	2021RAG001	\$ 11,857.00	0	\$ 11,857.00	\$ 11,857.00	\$ 5,000.39	\$ 5,000.39	\$ 6,856.61
<b>RESOURCE ADMIN GRANT Total</b>			<b>\$ 11,857.00</b>	<b>\$ -</b>	<b>\$ 11,857.00</b>	<b>\$ 11,857.00</b>	<b>\$ 5,000.39</b>	<b>\$ 5,000.39</b>	<b>\$ 6,856.61</b>
VETERANS EMPLOYMENT SERVICE	21TVC	2021TVC001	\$ 284,084.00	0	\$ 284,084.00	\$ 284,084.00	\$ 115,208.94	\$ 115,208.94	\$ 168,875.06
<b>VETERANS EMPLOYMENT SERVICE Total</b>			<b>\$ 284,084.00</b>	<b>\$ -</b>	<b>\$ 284,084.00</b>	<b>\$ 284,084.00</b>	<b>\$ 115,208.94</b>	<b>\$ 115,208.94</b>	<b>\$ 168,875.06</b>
CHILD CARE ATTENDANCE AUTOMATION	20CAA	2020CAA001	\$ 361,164.00	\$ 321,294.11	\$ 39,869.89	\$ 39,869.89	\$ 321,294.11	\$ 39,869.89	\$ 39,869.89
CHILD CARE ATTENDANCE AUTOMATION	21CAA	2021CAA001	\$ 361,164.00	0	\$ 361,164.00	\$ 361,164.00	\$ 121,696.68	\$ 121,696.68	\$ 239,467.32
<b>CHILD CARE ATTENDANCE AUTOMATION Total</b>			<b>\$ 722,328.00</b>	<b>\$ 321,294.11</b>	<b>\$ 401,033.89</b>	<b>\$ 401,033.89</b>	<b>\$ 121,696.68</b>	<b>\$ 442,990.79</b>	<b>\$ 279,337.21</b>
CC QUALITY - CCQ	20CCQ	2020CCQ001	\$ 1,941,072.00	\$ 1,287,361.45	\$ 653,710.55	\$ 653,710.55	\$ 1,941,072.00	\$ -	\$ -
CC QUALITY - CCQ	21CCQ	2021CCQ001	\$ 1,947,771.00	0	\$ 1,947,771.00	\$ 1,947,771.00	\$ 908,887.38	\$ 908,887.38	\$ 1,038,883.62
<b>CCQ QUALITY Total</b>			<b>\$ 3,888,843.00</b>	<b>\$ 1,287,361.45</b>	<b>\$ 2,601,481.55</b>	<b>\$ 2,601,481.55</b>	<b>\$ 1,562,597.93</b>	<b>\$ 2,849,959.38</b>	<b>\$ 1,038,883.62</b>
WORKFORCE COMMISSION INITIATIVES	19WCI	2019WCI000	\$ 144,333.00	\$ 119,878.07	\$ 24,454.93	\$ 24,454.93	\$ 22,053.83	\$ 141,931.90	\$ 2,401.10
WORKFORCE COMMISSION INITIATIVES	20WCI	2020WCI001	\$ 105,272.00	\$ 54,282.25	\$ 50,989.75	\$ 50,989.75	\$ 37,938.00	\$ 92,220.25	\$ 13,051.75
WORKFORCE COMMISSION INITIATIVES	21WCI	2021WCI001	\$ 54,532.00	0	\$ 54,532.00	\$ 54,532.00	\$ 20,730.94	\$ 20,730.94	\$ 33,801.06
<b>WORKFORCE COMMISSION INITIATIVES Total</b>			<b>\$ 304,137.00</b>	<b>\$ 174,160.32</b>	<b>\$ 129,976.68</b>	<b>\$ 129,976.68</b>	<b>\$ 80,722.77</b>	<b>\$ 254,883.09</b>	<b>\$ 49,253.91</b>
REEMPLOYMENT SERVICES - REA	20REA	2020REA001	\$ 651,116.00	\$ 509,191.68	\$ 141,924.32	\$ 141,924.32	\$ 81,446.59	\$ 590,638.27	\$ 60,477.73
REEMPLOYMENT SERVICES - REA	21REA	2021REA001	\$ 526,998.00	0	\$ 526,998.00	\$ 526,998.00	\$ 24,418.49	\$ 24,418.49	\$ 502,579.51
<b>REEMPLOYMENT Total</b>			<b>\$ 1,178,114.00</b>	<b>\$ 509,191.68</b>	<b>\$ 668,922.32</b>	<b>\$ 668,922.32</b>	<b>\$ 105,865.08</b>	<b>\$ 615,056.76</b>	<b>\$ 563,057.24</b>
MILITARY FAMILY SUPPORT PROGRAM	20WS1	2020WOS001	\$ 222,630.00	\$ 219,938.74	\$ 2,691.26	\$ 2,691.26	\$ 2,700.12	\$ 222,638.86	\$ (8.86)
MILITARY FAMILY SUPPORT PROGRAM	21WS1	2021WOS001	\$ 222,630.00	0	\$ 222,630.00	\$ 222,630.00	\$ 1,440.21	\$ 1,440.21	\$ 221,189.79
<b>MILITARY FAMILY SUPPORT Total</b>			<b>\$ 445,260.00</b>	<b>\$ 219,938.74</b>	<b>\$ 225,321.26</b>	<b>\$ 225,321.26</b>	<b>\$ 4,140.33</b>	<b>\$ 224,079.07</b>	<b>\$ 221,180.93</b>
STUDENT HIREABILITY NAVIGATOR	18HN2	3018VRS120	\$ 200,000.00	\$ 10,797.76	\$ 189,202.24	\$ 189,202.24	\$ 85,642.69	\$ 96,440.45	\$ 103,559.55
<b>STUDENT HIREABILITY NAVIGATOR Total</b>			<b>\$ 200,000.00</b>	<b>\$ 10,797.76</b>	<b>\$ 189,202.24</b>	<b>\$ 189,202.24</b>	<b>\$ 85,642.69</b>	<b>\$ 96,440.45</b>	<b>\$ 103,559.55</b>
VOCATIONAL REHABILITATION-VR INFRA SPPRT	21COL	2021COL001	\$ 716,874.06	\$ 45,466.44	\$ 671,407.62	\$ 671,407.62	\$ 386,043.22	\$ 431,509.66	\$ 285,364.40
<b>VR-INFRA SUPPORT Total</b>			<b>\$ 716,874.06</b>	<b>\$ 45,466.44</b>	<b>\$ 671,407.62</b>	<b>\$ 671,407.62</b>	<b>\$ 386,043.22</b>	<b>\$ 431,509.66</b>	<b>\$ 285,364.40</b>
TEXAS INDUSTRY PARTNER (TIP)	20TIP	2020TIP001	\$ 147,358.00	-	\$ 147,358.00	\$ 147,358.00	\$ -	\$ -	\$ 147,358.00
TEXAS INDUSTRY PARTNER (TIP)	21TIP	2021TIP001	\$ 73,320.00	0	\$ 73,320.00	\$ 73,320.00	\$ 72,840.20	\$ 72,840.20	\$ 479.80
<b>Texas Industry Partnership (TIP)</b>			<b>\$ 220,678.00</b>	<b>\$ -</b>	<b>\$ 220,678.00</b>	<b>\$ 220,678.00</b>	<b>\$ 72,840.20</b>	<b>\$ 72,840.20</b>	<b>\$ 147,837.80</b>
WIOA ALTERNATIVE FUNDING	19WAF	2019WAF001	\$ 479,224.00	\$ 165,314.36	\$ 313,909.64	\$ 313,909.64	\$ 62,360.58	\$ 227,674.94	\$ 251,549.06
<b>WIOA ALTERNATIVE FUNDING Total</b>			<b>\$ 479,224.00</b>	<b>\$ 165,314.36</b>	<b>\$ 313,909.64</b>	<b>\$ 313,909.64</b>	<b>\$ 62,360.58</b>	<b>\$ 227,674.94</b>	<b>\$ 251,549.06</b>
YOUTH JOB SKILLS INITIATIVE	19WS2	2019WOS002	\$ 286,000.00	\$ 78,710.02	\$ 207,289.98	\$ 207,289.98	\$ 115,332.47	\$ 194,042.49	\$ 91,957.51
<b>YOUTH JOB SKILL INITIATIVE Total</b>			<b>\$ 286,000.00</b>	<b>\$ 78,710.02</b>	<b>\$ 207,289.98</b>	<b>\$ 207,289.98</b>	<b>\$ 115,332.47</b>	<b>\$ 194,042.49</b>	<b>\$ 91,957.51</b>
HIGH DEMAND JOB TRAINING	20HJT	2020HJT001	\$ 31,342.00	-	\$ 31,342.00	\$ 31,342.00	\$ 229.73	\$ 229.73	\$ 31,112.27
<b>HIGH DEMAND JOB TRAINING Total</b>			<b>\$ 31,342.00</b>	<b>\$ -</b>	<b>\$ 31,342.00</b>	<b>\$ 31,342.00</b>	<b>\$ 229.73</b>	<b>\$ 229.73</b>	<b>\$ 31,112.27</b>
ACCD-HEALTH PROF OPPORTUNITIES GRNT-HPOG	HPOG2	HPOG2	\$ 81,698.00	-	\$ 81,698.00	\$ 81,698.00	\$ 39,660.32	\$ 39,660.32	\$ 42,037.68
ACCD-TECH WORKS GRANT - TEC20	TEC20	TEC20	\$ 83,580.00	\$ 25,072.80	\$ 58,507.20	\$ 58,507.20	\$ (190.88)	\$ 24,881.92	\$ 58,698.08
<b>ALAMO COLLEGES Total</b>			<b>\$ 165,278.00</b>	<b>\$ 25,072.80</b>	<b>\$ 140,205.20</b>	<b>\$ 140,205.20</b>	<b>\$ 39,469.44</b>	<b>\$ 64,542.24</b>	<b>\$ 100,735.76</b>
SUMMER EARN & LEARN	21VRS	3021VRS073	\$ 900,000.00	0	\$ 900,000.00	\$ 900,000.00	\$ 14,756.42	\$ 14,756.42	\$ 885,243.58
<b>SUMMER EARN &amp; LEARN Total</b>			<b>\$ 900,000.00</b>	<b>\$ -</b>	<b>\$ 900,000.00</b>	<b>\$ 900,000.00</b>	<b>\$ 14,756.42</b>	<b>\$ 14,756.42</b>	<b>\$ 885,243.58</b>
SKILLS DEVELOPMENT FUND	21SDF	2021SDF001	\$ 50,000.00	0	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 4/30/2021	YTD Exp 4/30/2021	Balance
<b>SKILLS DEVELOPMENT FUND Total</b>		<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>
COVID 19 RESPONSE STATEWIDE FUNDS	20COV 2020COV001	\$ 308,626.00	\$ 30,346.61	\$ 278,279.39	\$ 278,279.39	\$ 66,198.90	\$ 96,545.51	\$ 212,080.49
DISASTER RECOVERY DISLOCATED WORKER	20NDW 2020NDW001	\$ 4,859,231.00	\$ 111,970.69	\$ 4,747,260.31	\$ 4,747,260.31	\$ 1,067,296.94	\$ 1,179,267.63	\$ 3,679,963.37
COVID 19 RESPONSE STATEWIDE FUNDS (SKILLS DEVELOPMENT FUND)	20COS 2020COS002	\$ 287,500.00	\$ 40,000.00	\$ 247,500.00	\$ 247,500.00	\$ 160,327.60	\$ 200,327.60	\$ 87,172.40
BEXAR COUNTY CARES	20BEX	\$ 6,107,000.00	\$ 759,522.89	\$ 5,347,477.11	\$ 5,347,477.11	\$ 1,040,319.28	\$ 1,799,842.17	\$ 4,307,157.83
BEXAR COUNTY CARES	21BEX	\$ 7,802,061.00	\$ (1,013.86)	\$ 7,803,074.86	\$ 7,803,074.86	\$ 3,536,792.17	\$ 3,535,778.31	\$ 4,266,282.69
CITY OF SAN ANTONIO TRAIN FOR JOBS	20CIT	\$ 2,293,380.71	\$ 129,987.44	\$ 2,163,393.27	\$ 2,163,393.27	\$ 1,210,012.29	\$ 1,339,999.73	\$ 953,380.98
CITY OF SAN ANTONIO TRAIN FOR JOBS	21CIT	\$ 13,731,691.26	0	\$ 13,731,691.26	\$ 13,731,691.26	\$ 4,250,512.95	\$ 4,250,512.95	\$ 9,481,178.31
HELPING OFFICES MANAGE ELECTRONICALLY (HOM)	21DON 2021DON001	\$ 51,222.00	\$ -	\$ 51,222.00	\$ 51,222.00	0	\$	\$ 51,222.00
<b>COVID GRANTS Total</b>		<b>\$ 35,440,711.97</b>	<b>\$ 1,070,813.77</b>	<b>\$ 34,369,898.20</b>	<b>\$ 34,369,898.20</b>	<b>\$ 11,331,460.13</b>	<b>\$ 12,402,273.90</b>	<b>\$ 23,038,438.07</b>
<b>GRAND TOTAL</b>		<b>\$ 270,217,880.03</b>	<b>\$ 106,641,885.82</b>	<b>\$ 163,575,994.21</b>	<b>\$ 163,576,293.31</b>	<b>\$ 75,612,689.73</b>	<b>\$ 182,254,575.55</b>	<b>\$ 87,963,304.48</b>



**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Active Grants Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 4/30/2021	Balance	Grant Expended 4/30/2021	Months Remaining
WIOA ADULT SERVICES	19WA1	6/30/2021	2019WOA001	\$ 753,296.00	\$ 624,826.93	\$ 128,469.07	83%	2
WIOA ADULT SERVICES	19WA2	6/30/2021	2019WOA001	\$ 3,300,517.00	\$ 3,281,204.45	\$ 19,312.55	99%	2
WIOA ADULT SERVICES	20WA1	6/30/2022	2020W0A001	\$ 594,722.00	\$ 242,173.39	\$ 352,548.61	41%	14
WIOA ADULT SERVICES	20WA2	6/30/2022	2020W0A001	\$ 2,433,326.00	\$ 2,221,856.67	\$ 211,469.33	91%	14
<b>WIOA ADULT Total</b>				<b>\$ 7,081,861.00</b>	<b>\$ 6,370,061.44</b>	<b>\$ 711,799.56</b>		
WIOA DISLOCATED WORKER	19WD1	6/30/2021	2019WOD001	\$ 711,177.00	\$ 532,315.03	\$ 178,861.97	75%	2
WIOA DISLOCATED WORKER	19WD2	6/30/2021	2019WOD001	\$ 2,946,453.00	\$ 2,873,977.15	\$ 72,475.85	98%	2
WIOA DISLOCATED WORKER	20WD1	6/30/2022	2020W0D001	\$ 849,412.00	\$ 304,663.22	\$ 544,748.78	36%	14
WIOA DISLOCATED WORKER	20WD2	6/30/2022	2020W0D001	\$ 3,270,077.00	\$ 2,359,142.99	\$ 910,934.01	72%	14
<b>WIOA DISLOCATED Total</b>				<b>\$ 7,777,119.00</b>	<b>\$ 6,070,098.39</b>	<b>\$ 1,707,020.61</b>		
WIOA YOUTH SERVICES	19WOY	6/30/2021	2019WOY001	\$ 4,373,355.00	\$ 4,262,259.40	\$ 111,095.60	97%	2
WIOA YOUTH SERVICES	20WOY	6/30/2022	2020WOY001	\$ 3,266,806.00	\$ 3,065,017.90	\$ 201,788.10	94%	14
<b>WIOA YOUTH Total</b>				<b>\$ 7,640,161.00</b>	<b>\$ 7,327,277.30</b>	<b>\$ 312,883.70</b>		
WIOA RAPID RESPONSE	20WOR	6/30/2021	2020WOR001	\$ 50,513.00	\$ 32,942.93	\$ 17,570.07	65%	2
<b>WIOA RAPID RESPONSE Total</b>				<b>\$ 50,513.00</b>	<b>\$ 32,942.93</b>	<b>\$ 17,570.07</b>		
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	21TAF	10/31/2021	2021TAF001	\$ 6,059,779.00	\$ 1,779,827.86	\$ 4,279,951.14	29%	6
<b>TANF Total</b>				<b>\$ 6,059,779.00</b>	<b>\$ 1,779,827.86</b>	<b>\$ 4,279,951.14</b>		
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	21SNE	9/30/2021	2021SNE001	\$ 1,686,265.00	\$ 1,422,572.33	\$ 263,692.67	84%	5
<b>SNAP E&amp;T Total</b>				<b>\$ 1,686,265.00</b>	<b>\$ 1,422,572.33</b>	<b>\$ 263,692.67</b>		
NON CUSTODIAL PARENT	21NCP	9/30/2021	2021NCP001	\$ 437,578.00	\$ 240,994.47	\$ 196,583.53	55%	5
<b>NON CUSTODIAL PARENT Total</b>				<b>\$ 437,578.00</b>	<b>\$ 240,994.47</b>	<b>\$ 196,583.53</b>		
CC SRVCS FORMULA ALLOCATION-CCF	21CCF	12/31/2021	2021CCF001	\$ 67,352,895.00	\$ 36,714,887.86	\$ 30,638,007.14	55%	8
<b>CHILD CARE CCF Total</b>				<b>\$ 67,352,895.00</b>	<b>\$ 36,714,887.86</b>	<b>\$ 30,638,007.14</b>		
CC DVLPMNT FUND LOCAL MATCH - CCM	21CCM	12/31/2021	2021CCM001	\$ 7,244,574.00	\$ -	\$ 7,244,574.00	0%	8
<b>CHILD CARE CCM Total</b>				<b>\$ 7,244,574.00</b>	<b>\$ -</b>	<b>\$ 7,244,574.00</b>		
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	21CCP	12/31/2021	2021CCP001	\$ 8,961,000.00	\$ 4,132,545.25	\$ 4,828,454.75	46%	8
<b>CHILD CARE CCP Total</b>				<b>\$ 8,961,000.00</b>	<b>\$ 4,132,545.25</b>	<b>\$ 4,828,454.75</b>		
TRADE ACT SERVICES	21TRA	12/31/2021	2021TRA001	\$ 193,616.00	\$ 39,476.86	\$ 154,139.14	20%	8
<b>TRADE ACT SERVICES Total</b>				<b>\$ 193,616.00</b>	<b>\$ 39,476.86</b>	<b>\$ 154,139.14</b>		
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	20WPA	6/30/2021	2020WPA001	\$ 1,392,426.00	\$ 1,329,965.04	\$ 62,460.96	96%	2
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	21WPA	12/31/2021	2021WPA001	\$ 635,893.00	\$ 58,513.00	\$ 577,380.00	9%	8
<b>EMPLOYMENT SERVICES Total</b>				<b>\$ 2,028,319.00</b>	<b>\$ 1,388,478.04</b>	<b>\$ 639,840.96</b>		
RESOURCE ADMIN GRANT	21RAG	9/30/2021	2021RAG001	\$ 11,857.00	\$ 5,000.39	\$ 6,856.61	42%	5
<b>RESOURCE ADMIN GRANT Total</b>				<b>\$ 11,857.00</b>	<b>\$ 5,000.39</b>	<b>\$ 6,856.61</b>		
VETERANS EMPLOYMENT SERVICE	21TVC	9/30/2021	2021TVC001	\$ 284,084.00	\$ 115,208.94	\$ 168,875.06	41%	5
<b>VETERANS EMPLOYMENT SERVICE Total</b>				<b>\$ 284,084.00</b>	<b>\$ 115,208.94</b>	<b>\$ 168,875.06</b>		
CC QUALITY - CCQ	21CCQ	10/31/2021	2021CCQ001	\$ 1,947,771.00	\$ 908,887.38	\$ 1,038,883.62	47%	6
<b>CCQ QUALITY Total</b>				<b>\$ 1,947,771.00</b>	<b>\$ 908,887.38</b>	<b>\$ 1,038,883.62</b>		



**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Active Grants Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 4/30/2021	Balance	Grant Expended 4/30/2021	Months Remaining
WORKFORCE COMMISSION INITIATIVES	19WCI	5/31/2021	2019WCI000	\$ 144,333.00	\$ 141,931.90	\$ 2,401.10	98%	1
WORKFORCE COMMISSION INITIATIVES	20WCI	6/30/2021	2020WCI001	\$ 105,272.00	\$ 92,220.25	\$ 13,051.75	88%	2
WORKFORCE COMMISSION INITIATIVES	21WCI	9/30/2021	2021WCI001	\$ 54,532.00	\$ 20,730.94	\$ 33,801.06	38%	5
<b>WORKFORCE COMMISSION INITIATIVES Total</b>				<b>\$ 304,137.00</b>	<b>\$ 254,883.09</b>	<b>\$ 49,253.91</b>		
REEMPLOYMENT SERVICES - REA	21REA	12/31/2021	2021REA001	\$ 526,998.00	\$ 24,418.49	\$ 502,579.51	5%	8
<b>REEMPLOYMENT SERVICES Total</b>				<b>\$ 526,998.00</b>	<b>\$ 24,418.49</b>	<b>\$ 502,579.51</b>		
MILITARY FAMILY SUPPORT PROGRAM	21WS1	12/31/2021	2021WOS001	\$ 222,630.00	\$ 1,440.21	\$ 221,189.79	1%	8
<b>MILITARY FAMILY SUPPORT Total</b>				<b>\$ 222,630.00</b>	<b>\$ 1,440.21</b>	<b>\$ 221,189.79</b>		
STUDENT HIREABILITY NAVIGATOR	18HN2	8/31/2021	3018VRS120	\$ 200,000.00	\$ 96,440.45	\$ 103,559.55	48%	4
<b>STUDENT HIREABILITY NAVIGATOR Total</b>				<b>\$ 200,000.00</b>	<b>\$ 96,440.45</b>	<b>\$ 103,559.55</b>		
VOCATIONAL REHABILITATION-VR INFRA SPPRT	21COL	8/31/2021	2021COL001	\$ 707,517.61	\$ 431,509.66	\$ 276,007.95	61%	4
<b>VR-INFRA SUPPORT Total</b>				<b>\$ 707,517.61</b>	<b>\$ 431,509.66</b>	<b>\$ 276,007.95</b>		
TEXAS INDUSTRY PARTNER (TIP)	20TIP	4/30/2021	2020TIP001	\$ 147,358.00	\$ -	\$ 147,358.00	0%	
TEXAS INDUSTRY PARTNER (TIP)	21TIP	5/31/2021	2021TIP001	\$ 73,320.00	\$ 72,840.20	\$ 479.80	99%	1
<b>Texas Industry Partner (TIP) Total</b>				<b>\$ 220,678.00</b>	<b>\$ 72,840.20</b>	<b>\$ 147,837.80</b>		
WIOA ALTERNATIVE FUNDING	19WAF	8/31/2021	2019WAF001	\$ 479,224.00	\$ 227,674.94	\$ 251,549.06	48%	4
<b>WIOA ALTERNATIVE FUNDING Total</b>				<b>\$ 479,224.00</b>	<b>\$ 227,674.94</b>	<b>\$ 251,549.06</b>		
YOUTH JOB SKILLS INITIATIVE	19WS2	8/31/2021	2019W0S002	\$ 286,000.00	\$ 194,042.49	\$ 91,957.51	68%	4
<b>YOUTH JOB SKILLS INITIATIVE Total</b>				<b>\$ 286,000.00</b>	<b>\$ 194,042.49</b>	<b>\$ 91,957.51</b>		
HIGH DEMAND JOB TRAINING	20HJT	12/31/2021	2020HJT001	\$ 31,342.00	\$ 229.73	\$ 31,112.27	1%	8
<b>HIGH DEMAND JOB TRAINING Total</b>				<b>\$ 31,342.00</b>	<b>\$ 229.73</b>	<b>\$ 31,112.27</b>		
HEALTH PROF OPPORTUNITIES GRANT - HPOG	HPOG2	9/29/2021	HPOG2	\$ 81,698.00	\$ 39,660.32	\$ 42,037.68	49%	5
<b>HPOG - ALAMO COLLEGES TOTAL</b>				<b>\$ 81,698.00</b>	<b>\$ 39,660.32</b>	<b>\$ 42,037.68</b>		
SUMMER EARN & LEARN	21VRS	1/31/2022	21VRS	\$ 900,000.00	\$ 14,756.42	\$ 885,243.58	2%	9
<b>SUMMER EARN &amp; LEARN TOTAL</b>				<b>\$ 900,000.00</b>	<b>\$ 14,756.42</b>	<b>\$ 885,243.58</b>		
SKILLS DEVELOPMENT FUND	21SDF	1/31/2022	21SDF	\$ 50,000.00	\$ -	\$ 50,000.00	0%	9
<b>SKILLS DEVELOPMENT FUND Total</b>				<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>		
COVID 19 RESPONSE STATEWIDE FUNDS	20COV	6/30/2021	2020COV001	\$ 308,626.00	\$ 96,545.51	\$ 212,080.49	31%	2
DISASTER RECOVERY DISLOCATED WORKER	20NDW	3/31/2022	2020NDW001	\$ 4,859,231.00	\$ 1,179,267.63	\$ 3,679,963.37	24%	11
COVID 19 RESPONSE STATEWIDE FUNDS (SKILLS DEVELOPMENT FUND)	20COS	6/30/2021	2020COS002	\$ 287,500.00	\$ 200,327.60	\$ 87,172.40	70%	2
BEXAR COUNTY CARES	21BEX	12/31/2021		\$ 7,802,061.00	\$ 3,535,778.31	\$ 4,266,282.69	45%	8
CITY OF SAN ANTONIO TRAIN FOR JOBS	21CIT	9/30/2021		\$ 13,731,691.26	\$ 4,250,512.95	\$ 9,481,178.31	31%	5
HELPING OFFICES MANAGE ELECTRONICALLY (HOM)	21DON	4/30/2022	2021DON001	\$ 51,222.00	0	\$ 51,222.00	0%	12
<b>COVID GRANTS Total</b>				<b>\$ 27,040,331.26</b>	<b>\$ 9,262,432.00</b>	<b>\$ 17,777,899.26</b>		
<b>GRAND TOTAL</b>				<b>\$ 149,807,947.87</b>	<b>\$ 77,168,587.44</b>	<b>\$ 72,639,360.43</b>		

## MEMORANDUM

To: Executive Committee

From: Angela Bush, Interim CFO

Presented by: Mary Batch, Finance & Audit Committee Chairwoman

Regarding: FY21 Budget Amendment #2

---

**SUMMARY:** WSA adopted a budget for the Fiscal Year October 1, 2020, to September 30, 2021, which was amended in December of 2020 in Budget Amendment #1. The board further recommends amending the FY21 Budget to reflect changes in Facilities and Service Delivery Budgets to Service Providers.

**STAFF RECOMENDATION:** Discussion and Possible Action to approve to increase the Fiscal Year Budget by \$20,738,238. This change will increase the agency budget from \$130,393,384 to \$151,131,622.

The modified budgets are a result of an increase in facility relocation and renovation expenditures that will update furniture and resource room equipment at centers such as Seguin, Floresville, and the Food Bank. Additional funding has been allocated to services providers to increase Service Delivery Budgets.

Additional details for the amendment are outlined in the attached Entity Budget, and Line-Item Budget Detail. These following changes have been encompassed into the budgeted amendment to allow for seamless delivery of services.

### **Facility and Infrastructure: Budget Increase of \$366,848**

Equipment Related: \$354,348 updating furniture and equipment in Workforce Center's and Resource Rooms in Seguin, Floresville, and at the Food Bank in fourth quarter.

Equipment Other: \$12,500 cable drops related to renovated centers.

### **Services Delivery Budget: Budget Increase by \$17,990,826**

The following table summarizes key changes to the service delivery budget by functional program. Additional details by fund are shown in the attached line-item budget.

<b>SERVICE DELIVERY BUDGET</b>	<b>AMOUNT</b>	<b>DESCRIPTION OF SERVICE DELIVERY BUDGET CHANGE</b>
SNAP E&T	\$ (165,422)	TWC De-Obligation
CHILD CARE CCF	13,198,899	Additional funding for Child Care
CHILD CARE CCM	(5,209,146)	Reduction of Child Care Match
TWC DOL COVID 19	168,000	Lay Off Aversion for Child Care Centers
City Project	4,851,576	City of San Antonio Budget General Funding
County Project	4,457,997	Bexar County General Funding
Winter Storm	63,837	Additional funding for Winter Storm Relief
COSA Ambassador	42,900	City of San Antonio Summer Work Experience Program
Other Programs	582,186	Details provided in attached line-item budget.
<b>SERVICE DELIVERY BUDGET</b>	<b>\$ 17,990,826</b>	

**Budget Reserve:** This amendment will additionally increase the budget reserve by \$2,380,564, from \$7,672,362 to \$10,052,926.

**FINANCIAL IMPACT:** Modifying the budget to accurately reflect actual funding will allow the board to appropriately monitor budgets, proactively align procurements with the delivery of services, and oversee activities which will ensure funding is utilized in a reasonable and necessary manner that aligns with contractual objectives.

**ATTACHMENTS:** Budget Amendment #2

**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2020 - September 30, 2021**  
**Source of Funding - Revenue**

<b>Funding Source</b>	<b>Annual Budget Original 2020 2021</b>	<b>Annual Budget Amended 2020 2021</b>	<b>Actual</b>	<b>Variance</b>
WIOA ADULT	\$ 3,028,048	\$ 3,707,405	\$ 4,031,661	\$ 324,257
WIOA DISLOCATED	4,119,489	5,295,056	5,459,872	164,817
WIOA YOUTH	3,266,806	3,331,157	4,065,172	734,015
WIOA RAPID RESPONSE	50,000	26,290	26,290	-
TANF	6,169,544	6,809,779	6,766,167	(43,612)
SNAP E&T	1,886,220	2,009,344	1,800,206	(209,138)
NON CUSTODIAL PARENT	437,578	437,578	437,578	-
CHILD CARE CCF	56,719,749	66,209,702	73,935,706	7,726,004
CHILD CARE CCM	7,099,175	9,725,977	9,932,140	206,163
CHILD CARE CCP	5,393,590	9,181,297	8,961,000	(220,297)
TRADE ACT SERVICES	470,000	232,642	229,218	(3,424)
EMPLOYMENT SERVICES	626,430	635,893	635,893	-
EMPLOYMENT SERVICES		815,905	815,653	(251)
RESOURCE ADMIN GRANT	11,081	11,857	11,857	-
VETERANS EMPLOYMENT SERVICE	284,084	284,084	284,084	-
CHILD CARE ATTENDANCE AUTOMATION	361,164	361,164	361,164	-
CCQ QUALITY	1,928,905	2,699,642	2,601,482	(98,161)
WORK COMMISSION INITIATIVES	105,272	52,532	54,532	2,000
WORK COMMISSION INITIATIVES Prior		75,445	75,445	-
REEMPLOYMENT	490,000	674,517	793,040	118,523
MILITARY	222,630	10,693	225,321	214,628
STUDENT HIREABILITY NAVIAGATOR	200,000	200,000	200,000	-
INFRA SUPPORT VR	376,734	673,972	673,972	-
SUMMER EARN & LEARN	900,000	900,000	900,000	-
WORKFORCE Innovation and Opportunity Acct Alternative Funding for Statewide A	150,000	328,914	328,914	-
Non Federal	50,000	50,000	50,000	-
Youth Job Skills	200,000	209,642	209,642	-
2020NDW001	450,000	4,613,080	4,747,260	134,180
2020COV001		291,798	291,798	-
2020COS002 Skills	125,000	286,000	286,000	-
20HJT High Demand Seguin Econ. Seguin ISD IT		31,342	31,342	-
20TIP Texas Industry Partner Hill Country Memorial Hospital		147,358	147,358	-
21TIP Texas Industry Partner Aviation Hallmark		73,320	73,320	-
City Project	5,000,000	5,000,000	9,467,576	4,467,576
County Project	5,000,000	5,000,000	12,109,219	7,109,219
Winter Storm			68,837	68,837
COSA Ambassador			42,900	42,900
		\$ -		
<b>Total</b>	<b>\$ 105,121,499</b>	<b>\$ 130,393,384</b>	<b>\$ 151,131,622</b>	<b>\$ 20,738,238</b>

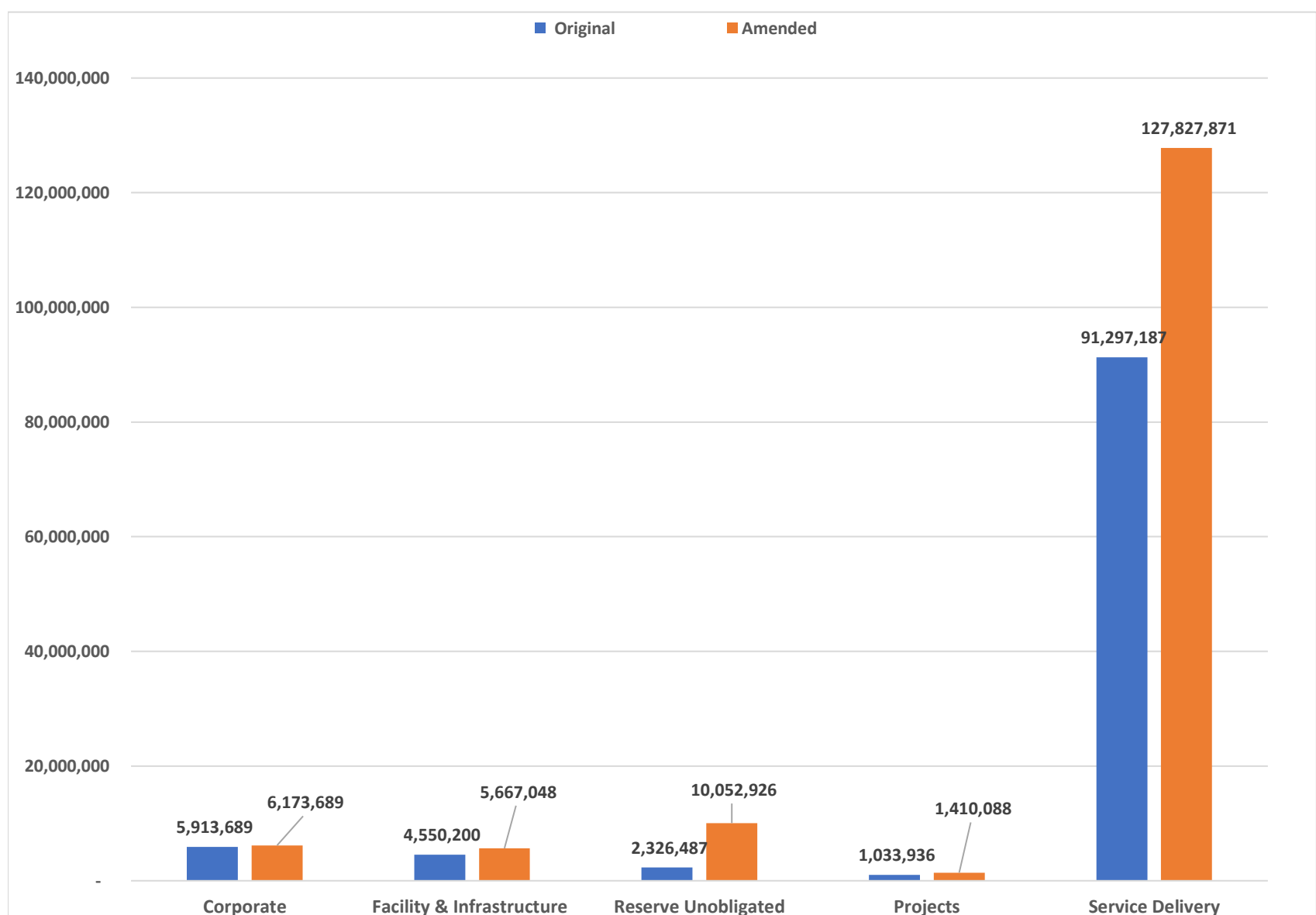
**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2020 - September 30, 2021**  
**Budget Amendment #2**

	A	B		C
	Annual			
	Budget	Budget	Budget Amended	Amended
	2020-2021	Amended #1	#2	Budget 2020-2021
<b>PERSONNEL</b>				
Salaries/Wages	\$ 3,126,213	\$ 105,000		\$ 3,231,213
Fringe Benefits	1,003,476	30,000		1,033,476
Staff Travel	35,000			35,000
Staff Training/Development	30,000			30,000
<b>PERSONNEL SUBTOTAL:</b>	<b>\$ 4,194,688</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ 4,329,688</b>
<b>FACILITY</b>				
Rent	\$ 325,000			\$ 325,000
Building Out/Moving Expenses				
<b>FACILITY SUBTOTAL:</b>	<b>\$ 325,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325,000</b>
<b>EQUIPMENT/RELATED COSTS</b>				
Equipment Purchases	\$ 30,000			\$ 30,000
Equipment Rental	20,000			20,000
Repair & Maintenance-Equipment	2,000			2,000
Software Licenses	10,000	20,000		30,000
Software Maintenance & Support	40,000			40,000
<b>EQUIPMENT/RELATED COSTS SUBTOTAL:</b>	<b>\$ 102,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 122,000</b>
<b>GENERAL OFFICE EXPENSES</b>				
Communications	\$ 55,000			\$ 55,000
Advertising	5,000			5,000
Insurance	235,000			235,000
Office Supplies	30,000			30,000
Postage/Shipping/Other	4,000			4,000
Printing, Binding & Reproduction	10,500			10,500
Publications & Subscriptions	5,500			5,500
Dues	25,000			25,000
Storage	12,000			12,000
Marketing (External)	50,000	30,000		80,000
Miscellaneous Costs	5,000			5,000
Non Federal	50,000			50,000
<b>GENERAL OFFICE EXP SUBTOTAL:</b>	<b>\$ 487,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 517,000</b>
<b>PROFESSIONAL SERVICES</b>				
Legal-General Corporate Matters	\$ 90,000			\$ 90,000
Legal-Other Corporate Matters	30,000			30,000
Audit	80,000			80,000
Monitoring (Contractor)	290,000			290,000
Professional Services	225,000	75,000		300,000
Payroll Fees	55,000			55,000
<b>PROFESSIONAL SERVICES SUBTOTAL</b>	<b>\$ 770,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 845,000</b>
<b>BOARD EXPENSES</b>				
Board Member Travel	\$ 8,000			\$ 8,000
Board Member Training/Development	7,000			7,000
Board Meetings/Misc.	20,000			20,000
<b>BOARD EXPENSES SUBTOTAL</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,913,689</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ 6,173,689</b>

**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2020 - September 30, 2021**  
**Budget Amendment #2**

	A	B		C
	Annual			
	Budget	Budget	Budget Amended	Amended
	2020-2021	Amended #1	#2	Budget 2020-2021
<b>SUMMARY:</b>				
Personnel	\$ 4,194,688	\$ 135,000		\$ 4,329,688
Facility	325,000	-		325,000
Equipment/Related Costs	102,000	20,000		122,000
General Office Expenses	487,000	30,000		517,000
Professional Services	770,000	75,000		845,000
Board Expenses	35,000	-		35,000
				\$ -
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,913,689</b>	<b>\$ 260,000</b>	<b>\$ -</b>	<b>\$ 6,173,689</b>
<b>FACILITY &amp; INFRASTRUCTURE BUDGET</b>				
Facility Related Occupancy	\$ 3,080,207			\$ 3,080,207
Equipment Related	236,374	250,000	354,348	840,722
Rental of Equipment	214,209			214,209
Software Related	195,610	250,000		445,610
Communications	317,084			317,084
General Office	106,716			106,716
Travel Mileage				-
Other	150,000		12,500	162,500
Reserve facility	250,000	250,000		500,000
<b>TOTAL FACILITY &amp; INFRASTRUCTURE BUDGET</b>	<b>\$ 4,550,200</b>	<b>\$ 750,000</b>	<b>\$ 366,848</b>	<b>\$ 5,667,048</b>
<b>RESERVE UNOBLIGATED</b>	<b>\$ 2,326,487</b>	<b>\$ 5,345,875</b>	<b>\$ 2,380,564</b>	<b>\$ 10,052,926</b>
<b>PROJECTS</b>	<b>\$ 1,033,936</b>	<b>\$ 376,152</b>		<b>\$ 1,410,088</b>
<b>SERVICE DELIVERY BUDGET</b>				
WIOA ADULT	\$ 2,175,309	\$ 518,253	\$ -	\$ 2,693,562
WIOA DISLOCATED	2,959,385	802,073	-	3,761,458
WIOA YOUTH	2,236,919	64,352	-	2,301,271
WIOA RAPID RESPONSE	50,000	(23,710)	14,223	40,513
TANF	4,084,632	1,285,147	-	5,369,779
SNAP E&T	1,248,798	340,546	(165,422)	1,423,922
NON CUSTODIAL PARENT	399,492	(21,914)	-	377,578
CHILD CARE CCF	52,946,968	7,789,839	13,198,899	73,935,706
CHILD CARE CCM	6,099,175	1,145,399	(5,209,146)	2,035,428
CHILD CARE CCP\CCC	5,093,590	3,787,707	-	8,881,297
TRADE ACT SERVICES	470,000	(250,974)	(29,436)	189,590
EMPLOYMENT SERVICES		496,183	-	496,183
CCQ QUALITY	1,745,012	550,737	(211,316)	2,084,433
REEMPLOYMENT SERVICES	370,512	7,481	243,699	621,692
MILITARY FAMILY SUPPORT	222,630	(213,437)	124,384	133,577
INFRA SUPPORT VR	-	89,190	(11,232)	77,958
VR Summer and Earn	750,000	(95,000)	-	655,000
WORKFORCE Innovation	-	28,000	5,390	33,390
YOUTH JOB SKILL INITIATIVE	200,000	9,642	-	209,642
National Dislocated Workers	-	2,887,109	362,194	3,249,303
TWC DOL COVID 19	312,113	(242,113)	168,000	238,000
Skills Development	125,000	161,000	10,010	296,010
City Project	4,903,826	(287,826)	4,851,576	9,467,576
County Project	4,903,826	(287,826)	4,457,997	9,073,997
ALAMO COLLEGE			74,270	74,270
Winter Storm			63,837	63,837
COSA Ambassador			42,900	42,900
<b>SERVICE DELIVERY BUDGET</b>	<b>\$ 91,297,187</b>	<b>\$ 18,539,858</b>	<b>\$ 17,990,826</b>	<b>\$ 127,827,871</b>
<b>TOTAL</b>	<b>\$ 105,121,499</b>	<b>\$ 25,271,885</b>	<b>\$ 20,738,238</b>	<b>\$ 151,131,622</b>

A	B	C
Annual Budget 2020-2021	Budget Amended #1	Amended Budget 2020- 2021





## MEMORANDUM

To: Executive Committee  
From: Angela Bush, Interim CFO  
Presented by: Mary Batch, Audit & Finance Committee Chairwoman  
Date: July 23, 2021  
Regarding: FY22 Annual Budget Approval

---

**SUMMARY:** The board staff prepares a budget based on the assumption of planned allocations from the Texas Workforce Commission and anticipated carryover funds from existing contracts.

The Budget Allocations are presented in the following sections:

- Board Administration or Corporate Budget
- Facilities Budget - Rent and support of the facilities and other items to support the contractor staff, software, supplies, and equipment.
- Special Projects- SEAL, Workforce Initiatives, Local Initiatives, and Non-Federal Projects.
- Contractor Budget for Adult, Youth, and Childcare Services.

### STAFF RECOMMENDATION:

Discussion and possible action to approve the Annual Budget for the period of October 1, 2021, to September 30, 2022. The budget will be amended after the final allocations are received and the close-out of the current fiscal year. WSA is expecting to realign the budget with carryover and actual allocations in January of 2022.

### STRATEGIC OBJECTIVE:

The adoption of the budget provides direction and authority to implement a plan for the delivery of services. This core process provides structure and guidance to the entity for expenditure controls and strategic allocation of resources including but not limited to:

- Planning
- Coordination
- Resource Allocation
- Performance Review



**ADDITIONAL CONSIDERATIONS:**

WSA Board Staff has taken several considerations when preparing the initial budget for FY22. As we recall FY21 was not a typical year. A summary of these considerations are as follows as we proactively responded to COVID 19.

- \$30 Million in Local response from Bexar County and the City of San Antonio.
- \$5 Million in additional TWC Workforce Funding.
- \$7 Million in additional TWC Child Care Enhanced Reimbursement Funding.
- Facility Improvements
  - Relocation and Renovation of Seguin
  - Relocation and Renovation of Floresville
  - San Antonio Food Bank Initiative
- Assessment and upgraded of Technology Infrastructure.
- Transition Payroll and Human Resources to Professional Employer Organization (PEO)
- Development and Implementation of Comprehensive Local Plan

Listed below are the major changes in Fiscal Year 2021-2022, as compared to the FY 2020-2021 Amended Budget that was presented to the board in December of 2020. Comparing the Amended Budget reflects approved investments in Technology and in increased Service Delivery Budgets which allows WSA to perform an accurate analysis and determine reasonable estimates for the upcoming fiscal year.

Additionally, the board is currently evaluating several key areas and may make additional changes in Technology, Facilities, and the Service Delivery Model in the upcoming fiscal year. Significant changes will be presented to the board through a formal budget amendment process.

**Board Administrative Budget**

<b>Personnel</b>			
	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Amended Budget</b>	<b>Comments</b>
1. FTEs	46	43	The FY21 Amended budget funded a total of 43 positions. The FY22 Budget is proposing 46 FTEs which includes two additional staff to assist with the implementation of the local plan and a Contract Manager.
<b>Base Salary Budget (prior to new positions)</b>	\$3,231,213	\$3,231,213	

2. Change in Positions in Base Rate	\$195,480		An increase in 3 positions to support Procurement and the local plan have been added to the budget.
3. Increases	\$0.00		Staffing increases will be requested in a future budget amendment after the FY22 staffing plan is finalized.
<b>Total Salary</b>	<b>\$3,426,693</b>	<b>\$3,126,213</b>	<b>Increase \$ 195,480 or 6%</b>
Fringe Benefits	\$1,111,377	\$1,033,476	<b>Increase \$77,901 or 8%;</b> WSA is projecting a small increase in health insurance upon renewal in January of 2022. WSA will additionally explore health insurance options that are provided through the PEO.

#### Facilities

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
Rent	\$407,252	\$325,000	<b>Increase of \$82,252</b> Contractor CCQ staff is no longer housed at Corporate Office. WSA's budget will absorb this additional cost.

#### Equipment/Related Costs

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
Software Maintenance/Support	\$142,000	\$122,000	<b>Increase of \$20,000</b> Additional licenses for subscriptions related to technology and security.

#### General Office Expense

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
Insurance	\$270,550	\$235,000	<b>Increase \$35,550</b> Insurance premiums are expected to increase in FY22 due to claims in FY21.

**Professional Services**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
PEO-Payroll Fees	\$39,097	\$55,000	<b>Decrease of (\$15,903)</b> PEO costs are less than initially budgeted in FY21 resulting in corporate savings.

**Board Expenses**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
Board Member Expense	\$35,000	\$35,000	WSA is expecting these costs to remain consistent with FY20. There were a few board expenditures in FY21.

**Overall Administrative Budget**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
<b>Corporate Budget</b>	<b>\$6,548,969</b>	<b>\$6,173,689</b>	<b>Increase \$375,280 of 6%</b> Changes to staffing, facilities, and insurance.

**Facility Budget**

Listed below are the major changes in the Facility Budget.

WSA maintains five (5) centers in San Antonio and eleven (11) centers in the adjacent counties. In the past year, we have procured space and/or updated the facilities for the Workforce Center located in Seguin and Floresville. In FY22 WSA will be relocating the Marbach Workforce Center in San Antonio.

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
<b>Facility</b>	<b>\$5,201,744</b>	<b>\$5,300,200</b>	<b>Decrease (\$98,456)</b> WSA has budgeted an estimated \$545,000 for the relocation and furniture/related equipment needed for Marbach workforce center. This budget will also include updating the Resource Room and several Workforce Centers.

**Reserve**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
<b>Reserved /Unobligated</b>	<b>\$7,135,076</b>	<b>\$7,672,362</b>	<b>Decrease (\$537,286)</b> The primary adjustment is due to the reduction of childcare carryover funds from prior fiscal year.

**Contractors**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
<b>Service Delivery</b>	<b>\$142,294,721</b>	<b>\$109,837,048</b>	<b>Increase of \$32,457,673</b> Child Care Recovery funds of \$43,797,123 have been allocated to the board for FY22, in addition to the expiration of several onetime COVID Grants such the City of San Antonio and Bexar County Workforce Initiatives.

**Overall Budget**

	<b>FY 2021-2022 Budget</b>	<b>FY 2020-2021 Budget</b>	<b>Comments</b>
<b>Annual Board Budget</b>	<b>\$161,325,865</b>	<b>\$130,393,387</b>	<b>Increase \$30,932,478</b>

**ATTACHMENTS:**

Budget and Allocations

Allocations by County

Proposed Budget

**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2021 - September 30, 2022**  
**Budget**

	A	B	C	D	E	(E-B) /A	E-B
	Annual	Annual	Projected		Proposed		
	Budget	Budget Amended #1	Oct 1 to Sept 30,	%	Budget	Percentage	Dollar
	2020-2021	2020-2021	2021	Expensed	2021-2022	Change	Change
<b>PERSONNEL</b>							
Salaries/Wages	\$ 3,126,213	\$ 3,231,213	\$ 3,141,807	97%	\$ 3,426,693	6%	\$ 195,480
Fringe Benefits	1,003,476	1,033,476	908,229	88%	1,111,377	8%	\$ 77,901
Staff Travel	35,000	35,000	9,271	26%	35,000	0%	\$ -
Staff Training/Development	30,000	30,000	5,867	20%	30,000	0%	\$ -
<b>PERSONNEL SUBTOTAL:</b>	<b>\$ 4,194,688</b>	<b>\$ 4,329,689</b>	<b>\$ 4,065,174</b>	<b>94%</b>	<b>\$ 4,603,070</b>	<b>6%</b>	<b>\$ 273,381</b>
<b>FACILITY</b>							
Rent	\$ 325,000	\$ 325,000	\$ 357,000	110%	\$ 407,252	25%	\$ 82,252
Building Out/Moving Expenses					\$ -		\$ -
<b>FACILITY SUBTOTAL:</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>	<b>\$ 357,000</b>	<b>110%</b>	<b>\$ 407,252</b>	<b>25%</b>	<b>\$ 82,252</b>
<b>EQUIPMENT/RELATED COSTS</b>							
Equipment Purchases	\$ 30,000	\$ 30,000	\$ 7,500	25%	\$ 30,000	0%	\$ -
Equipment Rental	20,000	20,000	14,841	74%	20,000	0%	-
Repair & Maintenance-Equipment	2,000	2,000		0%	2,000	0%	-
Software Licenses	10,000	30,000	31,738	106%	45,000	50%	15,000
Software Maintenance & Support	40,000	40,000	45,902	115%	45,000	13%	5,000
<b>EQUIPMENT/RELATED COSTS SUBTOTAL:</b>	<b>\$ 102,000</b>	<b>\$ 122,000</b>	<b>\$ 99,982</b>	<b>82%</b>	<b>\$ 142,000</b>	<b>16%</b>	<b>\$ 20,000</b>
<b>GENERAL OFFICE EXPENSES</b>							
Communications	\$ 55,000	\$ 55,000	\$ 39,903	73%	\$ 55,000	0%	\$ -
Advertising	5,000	5,000		0%	5,000	0%	-
Insurance	235,000	235,000	162,063	69%	270,550	15%	35,550
Office Supplies	30,000	30,000	15,587	52%	30,000	0%	-
Postage/Shipping/Other	4,000	4,000	982	25%	4,000	0%	-
Printing, Binding & Reproduction	10,500	10,500	1,364	13%	10,500	0%	-
Publications & Subscriptions	5,500	5,500	4,448	81%	5,500	0%	-
Dues	25,000	25,000	19,730	79%	25,000	0%	-
Storage	12,000	12,000	10,310	86%	12,000	0%	-
Marketing (External)	50,000	80,000	25,810	32%	80,000	0%	-
Miscellaneous Costs	5,000	5,000	500	10%	5,000	0%	-
Non Federal	50,000	50,000	82,738	165%	30,000	-40%	(20,000)
<b>GENERAL OFFICE EXP SUBTOTAL:</b>	<b>\$ 487,000</b>	<b>\$ 517,000</b>	<b>\$ 363,435</b>	<b>70%</b>	<b>\$ 532,550</b>	<b>3%</b>	<b>\$ 15,550</b>
<b>PROFESSIONAL SERVICES</b>							
Legal-General Corporate Matters	\$ 90,000	\$ 90,000	\$ 70,000	78%	\$ 90,000	0%	\$ -
Legal-Other Corporate Matters	30,000	30,000	17,428	58%	30,000	0%	-
Audit	80,000	80,000	75,000	94%	80,000	0%	-
Monitoring (Contractor)	290,000	290,000	275,000	95%	290,000	0%	-
Professional Services	225,000	300,000	189,566	63%	300,000	0%	-
Payroll Fees	55,000	55,000	10,586		39,097	-29%	(15,903)
<b>PROFESSIONAL SERVICES SUBTOTAL</b>	<b>\$ 770,000</b>	<b>\$ 845,000</b>	<b>\$ 637,581</b>	<b>75%</b>	<b>\$ 829,097</b>	<b>-2%</b>	<b>\$ (15,903)</b>
<b>BOARD EXPENSES</b>							
Board Member Travel	\$ 8,000	\$ 8,000		0%	\$ 8,000	0%	\$ -
Board Member Training/Development	7,000	7,000		0%	7,000	0%	\$ -
Board Meetings/Misc.	20,000	20,000	5,414	27%	20,000	0%	\$ -
<b>BOARD EXPENSES SUBTOTAL</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ 5,414</b>	<b>15%</b>	<b>\$ 35,000</b>	<b>0%</b>	<b>\$ -</b>
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,913,689</b>	<b>\$ 6,173,689</b>	<b>\$ 5,528,585</b>	<b>90%</b>	<b>\$ 6,548,969</b>	<b>6%</b>	<b>\$ 375,280</b>
<b>SUMMARY:</b>							
Personnel	\$ 4,194,688	\$ 4,329,689	\$ 4,065,174	94%	\$ 4,603,070	6%	\$ 273,381
Facility	325,000	325,000	357,000	110%	407,252	25%	82,252
Equipment/Related Costs	102,000	122,000	99,982	82%	142,000	16%	20,000
General Office Expenses	487,000	517,000	363,435	70%	532,550	3%	15,550
Professional Services	770,000	845,000	637,581	75%	829,097	-2%	(15,903)
Board Expenses	35,000	35,000	5,414	15%	35,000	0%	-
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 5,913,689</b>	<b>\$ 6,173,689</b>	<b>\$ 5,528,585</b>	<b>90%</b>	<b>\$ 6,548,969</b>	<b>6%</b>	<b>\$ 375,280</b>

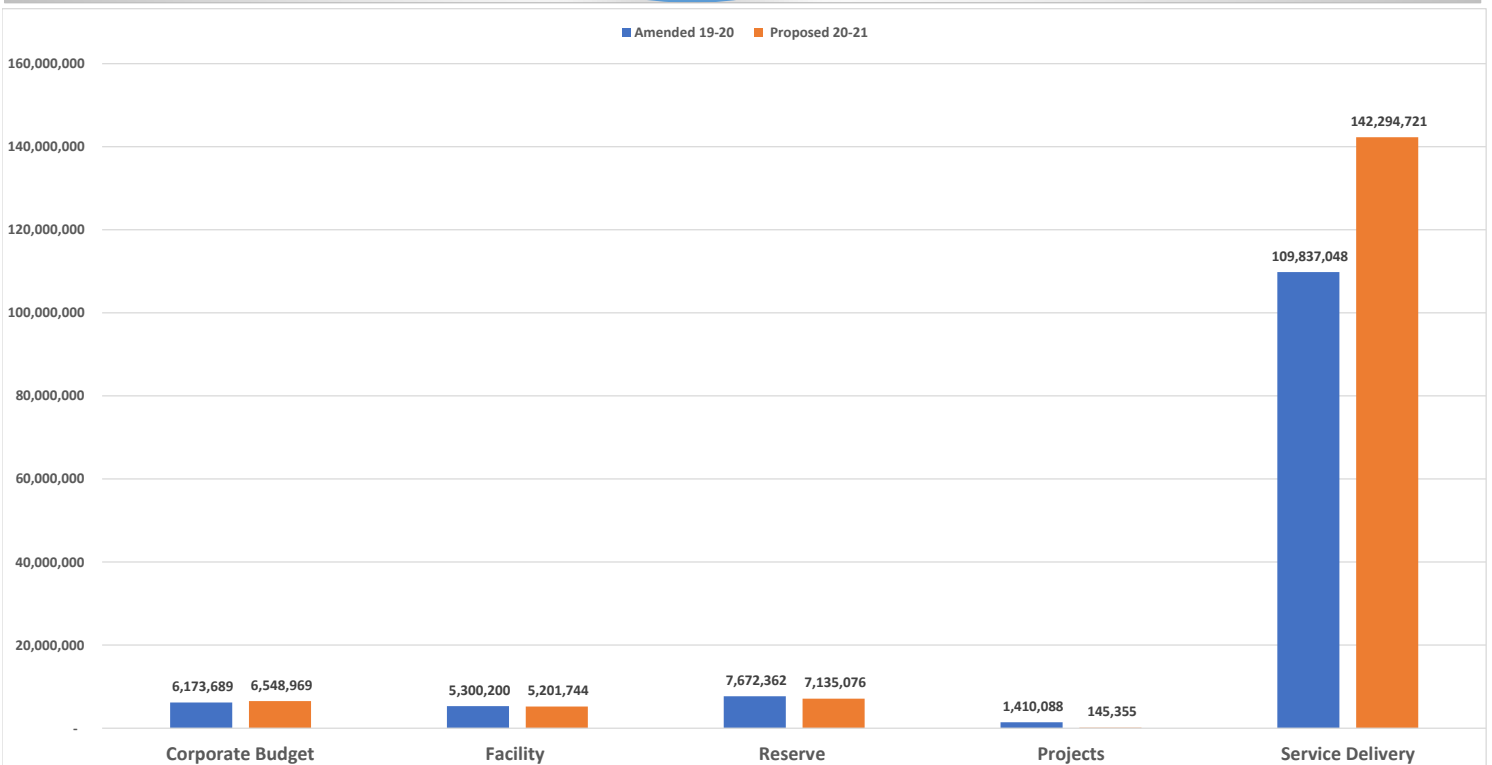
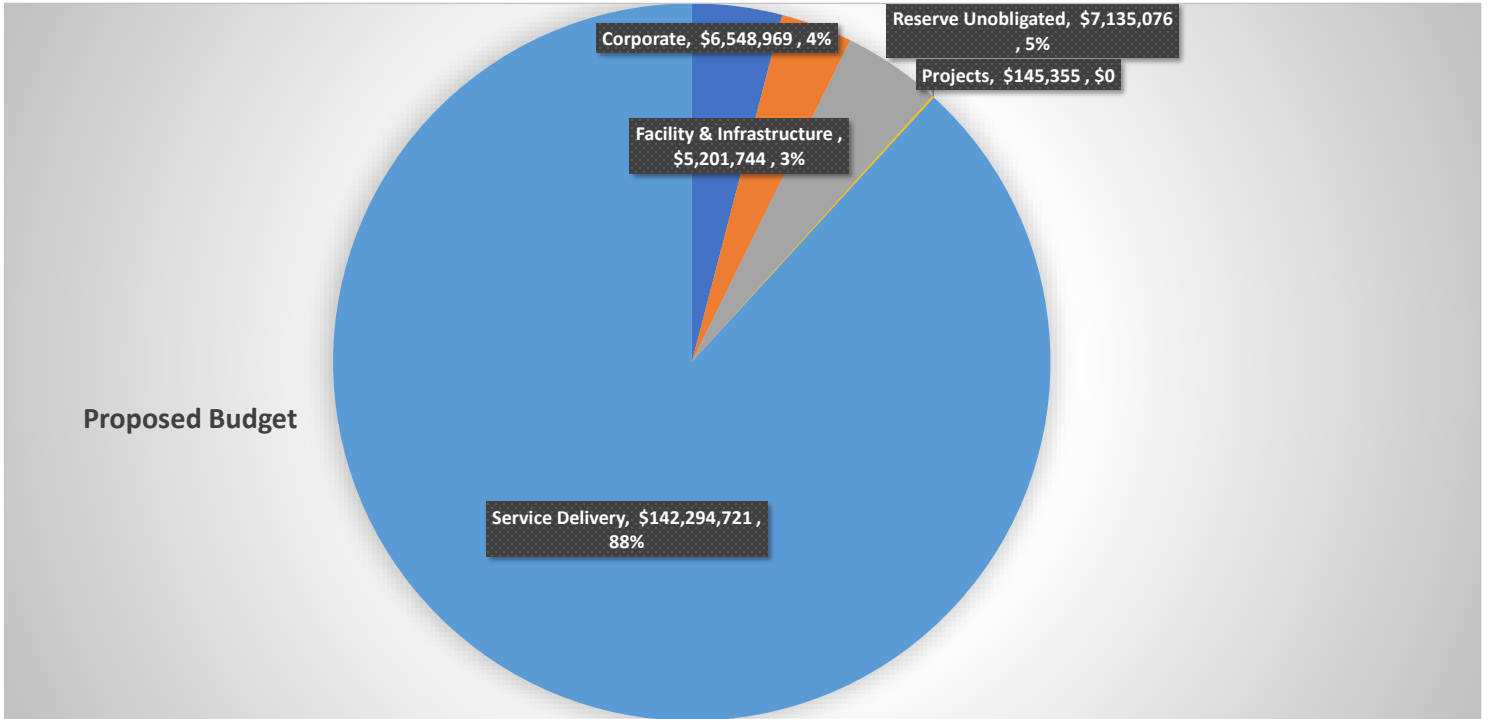
**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2021 - September 30, 2022**  
**Budget**

	A	B	C	D	E	(E-B) /A	E-B
	Annual	Annual	Projected	%	Proposed		
	Budget	Budget Amended #1	Oct 1 to Sept 30,	%	Budget	Percentage	Dollar
	2020-2021	2020-2021	2021	Expensed	2021-2022	Change	Change
<b>FACILITY &amp; INFRASTRUCTURE BUDGET</b>							
Facility Related Occupancy	\$ 3,080,207	\$ 3,080,207	\$ 3,204,808	104%	\$ 3,376,667	10%	\$ 296,460
Equipment Related	236,374	486,374	348,599	72%	611,500	26%	125,126
Rental of Equipment	214,209	214,209	160,242	75%	168,326	-21%	(45,883)
Software Related	195,610	445,610	347,407	78%	458,283	3%	12,673
Communications	317,084	317,084	304,884	96%	307,963	-3%	(9,121)
General Office	106,716	106,716	97,690	92%	154,004	44%	47,288
Travel Mileage							-
Other Professional Services	150,000	150,000	125,137	83%	125,000	-17%	(25,000)
Reserve facility	250,000	500,000		0%	-	-100%	(500,000)
<b>FACILITY &amp; INFRASTRUCTURE BUDGET</b>	<b>\$ 4,550,200</b>	<b>\$ 5,300,200</b>	<b>\$ 4,588,767</b>	<b>87%</b>	<b>\$ 5,201,744</b>	<b>-2%</b>	<b>\$ (98,456)</b>
<b>RESERVE UNOBLIGATED</b>	<b>\$ 2,326,487</b>	<b>\$ 7,672,362</b>			<b>\$ 7,135,076</b>	<b>-7%</b>	<b>\$ (537,286)</b>
<b>PROJECTS</b>	<b>\$ 1,033,936</b>	<b>\$ 1,410,088</b>	<b>\$ 1,400,000</b>	<b>99%</b>	<b>\$ 145,355</b>	<b>-90%</b>	<b>\$ (1,264,733)</b>
<b>SERVICE DELIVERY BUDGET</b>							
WIOA ADULT	\$ 2,175,309	\$ 2,693,562	\$ 2,700,000		\$ 2,708,737	1%	\$ 15,175
WIOA DISLOCATED	2,959,385	3,761,458	3,200,000		3,019,876	-20%	\$ (741,583)
WIOA YOUTH	2,236,919	2,301,271	2,300,000		2,761,819	20%	\$ 460,548
WIOA RAPID RESPONSE	50,000	26,290	26,290		25,000	-5%	\$ (1,290)
TANF	4,084,632	5,369,779	4,800,000		5,153,996	-4%	\$ (215,783)
SNAP E&T	1,248,798	1,589,344	1,500,000		889,896	-44%	\$ (699,448)
NON CUSTODIAL PARENT	399,492	377,578	365,000		373,978	-1%	\$ (3,600)
CHILD CARE CCF	52,946,968	60,736,807	59,500,000		61,187,179	1%	\$ 450,372
CHILD CARE CCM	6,099,175	7,244,574	7,200,000		8,378,099	16%	\$ 1,133,525
Service Industry Recovery Child Care					43,797,123		\$ 43,797,123
Texas Risin Start Incentives Distribution					2,627,827		\$ 2,627,827
CHILD CARE CCP	5,093,590	8,881,297	8,700,000		6,584,753	-26%	\$ (2,296,544)
TRADE ACT SERVICES	470,000	219,026	150,000		183,616	-16%	\$ (35,410)
Employment Services	-	496,183	496,183			-100%	\$ (496,183)
CCQ QUALITY	1,745,012	2,295,749	2,200,000		1,999,738	-13%	\$ (296,011)
EXTERNSHIP FOR TEACHERS	-						
REEMPLOYMENT SERVICES	370,512	377,993	377,993		183,500	-51%	\$ (194,493)
MILITARY FAMILY SUPPORT	222,630	9,193	9,193		95,412	938%	\$ 86,219
STUDENT HIREABILITY NAVIAGATOR					151,000		\$ 151,000
INFRA SUPPORT VR	-	89,190	89,190		77,958	-13%	\$ (11,232)
VR Summer and Earn	750,000	655,000	450,000		765,000	17%	\$ 110,000
WORKFORCE Innovation	-	28,000	28,000			-100%	\$ (28,000)
YOUTH JOB SKILL INITIATIVE	200,000	209,642	209,642			-100%	\$ (209,642)
TWC COVID	312,113	70,000	70,000			-100%	\$ (70,000)
National Dislocated	-	2,887,109	1,887,109		1,330,214	-54%	\$ (1,556,895)
City Project	4,903,826	4,616,002	8,501,135			-100%	\$ (4,616,002)
County Project	4,903,826	4,616,000	7,888,895			-100%	\$ (4,616,000)
Skills Development	125,000	286,000	286,000			-100%	\$ (286,000)
<b>SERVICE DELIVERY BUDGET</b>	<b>\$ 91,297,187</b>	<b>\$ 109,837,048</b>	<b>\$ 93,524,659</b>	<b>85%</b>	<b>\$ 142,294,721</b>	<b>56%</b>	<b>\$ 32,457,673</b>
<b>TOTAL</b>	<b>\$ 105,121,499</b>	<b>\$ 130,393,387</b>	<b>\$ 105,042,010</b>	<b>81%</b>	<b>\$ 161,325,865</b>	<b>53%</b>	<b>\$ 30,932,478</b>



**Workforce Solutions Alamo**  
**Board Fiscal Year October 1, 2021 - September 30, 2022**  
**Budget**

A	B	C	D	E	(E-B) / A	E-B
Annual	Annual	Projected		Proposed		
Budget	Budget Amended #1	Oct 1 to Sept 30,	%	Annual	Percentage	Dollar
2020-2021	2020-2021	2021	Expensed	Budget	Change	Change
				2021-2022		



# **WORFORCE SOLUTIONS ALAMO**

## **BUDGET AND ALLOCATIONS**

**OCTOBER 01, 2021 - SEPTEMBER 30, 2022**

	Revenue	Budgets					Unobligated
Funding Source	Annual Budget 2021-2022	Corporate Budget	Facilities	Projects/Other	Service Delivery		Reserve
					Contractor Ops	Direct Client	
WIOA ADULT	4,102,295	841,344	552,214		1,896,116	812,621	-
WIOA DISLOCATED	4,497,800	866,660	611,265		2,113,913	905,963	-
WIOA YOUTH	4,208,647	843,121	603,707		1,933,274	828,546	-
WIOA RAPID RESPONSE	25,000	-	-		25,000		-
TANF	7,824,670	1,558,889	1,111,785		4,123,197	1,030,799	-
SNAP E&T	1,377,411	295,602	191,914		711,916	177,979	-
NON CUSTODIAL PARENT	437,578	49,200	14,400		303,978	70,000	-
CHILD CARE CCF	64,579,691	1,497,791	450,000		4,200,000	56,987,179	1,444,721
CHILD CARE CCM	13,750,841	-	-			8,378,099	5,372,742
Service Industry Recovery Child Care	43,797,123	-	-			43,797,123	-
Texas Risin Start Incentives Distribution	2,627,827	-	-			2,627,827	-
CHILD CARE CCP	6,931,319	346,566	-		-	6,584,753	(0)
TRADE ACT SERVICES	193,616	-	10,000			183,616	-
EMPLOYMENT SERVICES	285,321	-	285,321				-
EMPLOYMENT SERVICES	635,893	27,600	290,679				317,614
RESOURCE ADMIN GRANT	11,857	696	11,161				-
VETERANS EMPLOYMENT SERVICE	284,084	21,600	262,484				-
CCQ QUALITY	2,094,738	-	95,000		1,999,738		-
WORK COMMISSION INITIATIVES	52,532	-	27,177	25,355			-
REEMPLOYMENT	200,000	4,500	12,000		183,500		-
MILITARY	95,412	-	-		90,412	5,000	-
STUDENT HIREABILITY NAVIAGATOR	200,000	35,000	14,000		151,000		-
INFRA SUPPORT VR	745,498	8,904	658,636		77,958		-
SUMMER EARN & LEARN	900,000	15,000	-	120,000	50,000	715,000	-
Non Federal	35,000	35,000	-				-
2020NDW001	1,431,712	101,498	-		396,146	934,069	0
<b>Total</b>	<b>161,325,865</b>	<b>6,548,969</b>	<b>5,201,744</b>	<b>145,355</b>	<b>18,256,147</b>	<b>124,038,574</b>	<b>7,135,076</b>

**WORKFORCE SOLUTIONS ALAMO  
ALLOCATIONS By COUNTY**

2021 2022 Budget Broken out by County											
County	City	Adult	Dislocated	Youth	Rapid Response	CCF	CCM	TANF	SNAP	Total	
Atascosa	Pleasanton	72,325	92,655	81,630	838	1,136,603	273,642	273,863	39,394	1,970,949	1.96%
Bandera	Bandera	31,187	29,236	18,766	-	361,646	77,005	53,208	8,678	579,724	0.58%
Bexar	San Antonio	3,239,221	3,559,109	3,466,469	21,940	53,207,207	10,684,404	6,419,359	1,137,053	81,734,762	81.43%
Comal	Seguin	122,593	229,838	95,235	1,120	2,137,588	699,918	241,782	39,807	3,567,881	3.55%
Frio	Pearsall	79,403	26,987	60,988	305	716,835	92,131	96,243	13,499	1,086,390	1.08%
Gillespie	Fredericksburg	30,674	31,934	21,111	120	439,142	107,257	14,084	4,270	648,592	0.65%
Guadalupe	New Braunfels	156,242	247,379	171,236	253	2,751,095	849,802	327,854	54,959	4,558,818	4.54%
Karnes	Kennedy	74,992	22,039	30,963	5	413,310	70,129	21,127	9,780	642,345	0.64%
Kendall	Bernie	34,777	55,773	21,580	133	484,348	204,888	46,166	6,198	853,862	0.85%
Kerr	Kerrville	91,919	63,419	109,779	3	1,143,061	213,138	106,416	19,972	1,747,706	1.74%
McMullen		821	900	-	-	6,458	2,750	-	275	11,204	0.01%
Medina	Hondo	108,025	68,367	82,099	-	1,026,817	247,515	114,240	26,033	1,673,097	1.67%
Wilson	Floresville	60,117	70,166	48,790	285	762,040	228,264	110,328	17,493	1,297,483	1.29%
<b>Total</b>		<b>\$ 4,102,295</b>	<b>\$ 4,497,800</b>	<b>\$ 4,208,647</b>	<b>\$ 25,000</b>	<b>\$ 64,579,691</b>	<b>\$ 13,750,841</b>	<b>\$ 7,824,670</b>	<b>\$ 1,377,411</b>	<b>\$ 100,372,813</b>	<b>100%</b>

2021- 2022 Budget Excluding Child Care Funding with Facilities Budget											
County	City	Adult	Dislocated	Youth	Rapid	TANF	SNAP	Total	Percent	Center Budget	% Center Budget
Atascosa	Pleasanton	72,325	92,655	81,630		273,863	39,394	559,867	2.56%	59,709	11%
Bandera	Bandera	31,187	29,236	18,766		53,208	8,678	11,486	0.05%	12,488	109%
								-	0.00%		
Comal	Seguin	122,593	229,838	95,235		241,782	39,807	729,255	3.33%	163,124	22%
Frio	Pearsall	79,403	26,987	60,988	-	96,243	13,499	277,120	1.27%	86,335	31%
Gillespie	Fredericksburg	30,674	31,934	21,111	-	14,084	4,270	102,074	0.47%	5,531	5%
Guadalupe	New Braunfels	156,242	247,379	171,236	-	327,854	54,959	957,669	4.38%	203,236	21%
Karnes	Kennedy	74,992	22,039	30,963	-	21,127	9,780	158,901	0.73%	105,514	66%
Kendall	Bernie	34,777	55,773	21,580	-	46,166	6,198	164,494	0.75%	72,461	44%
Kerr	Kerrville	91,919	63,419	109,779	-	106,416	19,972	391,504	1.79%	135,598	35%
McMullen		821	900	-	-	-	275	1,996	0.01%	3,438	172%
Medina	Hondo	108,025	68,367	82,099	-	114,240	26,033	398,764	1.82%	54,305	14%
Wilson	Floresville	60,117	70,166	48,790	-	110,328	17,493	306,894	1.40%	55,892	18%
Subtotal		\$ 863,074	\$ 938,691	\$ 742,178	\$ -	\$ 1,405,311	\$ 240,358	\$ 4,060,025	18.55%	\$ 957,631	24%
Bexar	San Antonio	\$ 3,239,221	\$ 3,559,109	\$ 3,466,469		\$ 6,419,359	\$ 1,137,053	\$ 17,821,211	81.45%	\$ 4,244,112	24%
<b>Total</b>		<b>\$ 4,102,295</b>	<b>\$ 4,497,800</b>	<b>\$ 4,208,647</b>	<b>\$ -</b>	<b>\$ 7,824,670</b>	<b>\$ 1,377,411</b>	<b>\$ 21,881,236</b>	<b>100.00%</b>	<b>\$ 5,201,744</b>	<b>24%</b>

2021 Budget Percent Broken out by County											
County	City	Adult	Dislocated	Youth	Rapid Response	CCF	CCM	TANF	SNAP	Total	
Atascosa	Pleasanton	1.76%	2.06%	1.94%	3.35%	1.76%	1.99%	3.50%	2.86%	2.15%	2.15%
Bandera	Bandera	0.76%	0.65%	0.45%	0.00%	0.56%	0.56%	0.68%	0.63%	0.58%	0.58%
Bexar	San Antonio	78.96%	79.13%	82.37%	87.76%	82.39%	77.70%	82.04%	82.55%	81.44%	81.44%
Comal	Seguin	2.99%	5.11%	2.26%	4.48%	3.31%	5.09%	3.09%	2.89%	3.67%	3.67%
Frio	Pearsall	1.94%	0.60%	1.45%	1.22%	1.11%	0.67%	1.23%	0.98%	0.97%	0.97%
Gillespie	Fredericksburg	0.75%	0.71%	0.50%	0.48%	0.68%	0.78%	0.18%	0.31%	0.66%	0.66%
Guadalupe	New Braunfels	3.81%	5.50%	4.07%	1.01%	4.26%	6.18%	4.19%	3.99%	4.48%	4.48%
Karnes	Kennedy	1.83%	0.49%	0.74%	0.02%	0.64%	0.51%	0.27%	0.71%	0.66%	0.66%
Kendall	Bernie	0.85%	1.24%	0.51%	0.53%	0.75%	1.49%	0.59%	0.45%	0.80%	0.80%
Kerr	Kerrville	2.24%	1.41%	2.61%	0.01%	1.77%	1.55%	1.36%	1.45%	1.70%	1.70%
McMullen		0.02%	0.02%	0.00%	0.00%	0.01%	0.02%	0.00%	0.02%	0.01%	0.01%
Medina	Hondo	2.63%	1.52%	1.95%	0.00%	1.59%	1.80%	1.46%	1.89%	1.58%	1.58%
Wilson	Floresville	1.47%	1.56%	1.16%	1.14%	1.18%	1.66%	1.41%	1.27%	1.30%	1.30%
<b>Total</b>		<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.01%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of Martin & Drought, P.C.

---

**Summary:** Martin & Drought, P.C., fixed fee contract 2020MD000 for Legal Services was initiated 10/01/2020 with four one-year subsequent renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term. This will be the of second one-year renewal option in the procurement cycle of this contract with a not to exceed \$90,000.

The current contract specifies that a \$70,000 retainer for Martin & Drought will be invoiced monthly at a rate of \$5,833.33 for routine services. Additional services may be billed separately based on rates specified in the contact for services related to litigation, appeals, administrative proceedings, investigations, and the review of contract and leases when negotiations are required. The contract has an additional \$20,000 earmarked for legal services related to Human Resources, that are currently subcontracted to Caldwell East & Finlayson.

**Analysis:** The primary contact (Frank Burney) will serve as legal counsel to Workforce Solutions Alamo (WSA) and its Board of Directors. Appropriate legal counsel to WSA and its Board of Directors in its capacity as administrative entity and grant recipient/fiscal agent for federal and state workforce funds, and any future sources of funding. Provide review, analysis, interpretation, and opinions regarding federal, state, and local laws, regulations, rules, policies, contracts, and other related legal documents applying to WSA. Represent WSA and its Board of Directors in related litigation and legal affairs. Advocacy and representation in grievance and/or complaint proceedings/hearings. Review and comment on procurement and contract documents, including facility leases. Provide advice on matters related to the Open Records Act and Public Information Act and all matters related to statutes and regulations pertaining to Texas non-profit corporations.

**Fiscal Impact:** This contract is budgeted for a do not exceed \$90,000.

**Staff Recommendation:** Approve the renewal of Martin & Drought, P.C. contract, for Legal Services, including the subcontract with Caldwell East and Finlayson for Human Resources related legal matters for the contract period of 10/1/2021 – 09/30/2022 in the amount of \$90,000.

**Alternatives:** Prepare and open solicitation for Legal Services.

**Next Steps:** If approved, coordinate renewal of contract with Martin & Drought, P.C. and prepare contract renewal to be effective 10/01/2021.

**Attachments:** None

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of M&R's Elite Janitorial Solutions, LLC

---

**Summary:** M&R's Elite Janitorial Solutions, LLC, which is a Hispanic Owned business, fixed fee contract 2019M&R000 for Janitorial Services was initiated 02/01/2019 with three one-year subsequent renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term. This will be the of second one-year renewal options in the procurement cycle of this contract with a not to exceed \$203,160.00.

**Analysis:** Contractor must provide adequate staffing and equipment based on each Workforce Center/leased property. Janitorial services for daily cleaning of all areas of the Workforce Center/ leased property including corridors and common areas, break rooms, and restrooms. Services include emptying trash, wiping, and sanitizing all surfaces, sweeping and mopping floors, stock consumables and supplies. Contractor to ensure all areas are properly accounted for, and that the scope of work is being followed, a checklist will be completed and submitted daily for compliance to meet quality assurance standards.

**Fiscal Impact:** This contract has budgeted \$188,160 for services and \$15,000 for consumables. The do not exceed budget for this contract \$203,160.

**Staff Recommendation:** Approve the renewal of M&R's Elite Janitorial Solutions, LLC, for Janitorial Services contract for the period of 10/1/2021 – 09/30/2022 in the amount of \$203,160.00.

**Alternatives:** Prepare and open solicitation for Janitorial Services.

**Next Steps:** If approved, coordinate renewal of contract with M&R's Elite Janitorial Solutions, LLC and prepare contract renewal to be effective 10/01/2021.



## MEMORANDUM

**To:** Executive Committee

**From:** Ricardo Ramirez, Director of Quality Assurance

**Presented by:** Ricardo Ramirez, Director of Quality Assurance

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of Christine H. Nguyen – Program Monitoring Services

---

**Summary:** Christine H. Nguyen's, CPA, fixed fee contract 2018CHN000 for Program Monitoring Services was initiated 09/10/2018 with three one-year renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term. This will be the last of three one-year renewal options in the procurement cycle of this contract, and the services will need to be procured or brought in-house after this final year.

### Analysis:

**Overall Performance.** Ms. Christine H. Nguyen, CPA, and her team of consultants have met the deliverables outlined in the contract including the completion of compliance and programmatic monitoring of WSA's contracts, to include Child Care Services, TANF/Choices, WIOA Adult, WIOA Dislocated, and WIOA Youth (both rural and urban).

**Key Elements.** The team has met and, or, exceeded all contracted goals and expectations, including meeting expenditure/budgeted amounts and timelines, and the fulfillment of each project's specifications. The team displays exceptional professionalism, is very well-versed in all applicable federal, state, and local laws, rules, and regulations, and is highly responsive to WSA's needs.

**Aspirational Goals.** Ms. Christine H. Nguyen, CPA, is a minority-owned business. With her headquarters in Sugar Land, Ms. Nguyen contracts with other highly skilled and knowledgeable professionals from around state.

**Fiscal Impact:**

Vendor	Renewal Cycle	2020 Budget	2021 Estimated Budget	Difference	% Change
Christine H. Nguyen, CPA	3 of 3	\$120,000	\$120,000	\$0.00	0.0%

**Staff Recommendation:** Approve the renewal of Ms. Christine H. Nguyen's, CPA, Program Monitoring Services contract for the period of 10/1/2021 – 09/30/2022 in the amount of \$120,000 and allow an additional 5% (\$6,000) for contingency purposes.

**Alternatives:** Prepare and open solicitation for Program Monitoring Services.

**Next Steps:** If approved, coordinate renewal of contract with Ms. Christine H. Nguyen, CPA, and prepare Statement of Work (SOW), Budget, project timeline, and contract to be effective 10/01/2021.

**Attachments:** None

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of ABIP, PC

---

**Summary:** ABIP, PC, fixed fee contract 2020ABIP01 for Financial Audit Services was initiated March 2021 with four one-year subsequent renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term. This will be the of first one-year renewal options in the procurement cycle of this contract with a not to exceed \$67,050.

**Analysis:** Contractor will provide the required annual single audit of WSA financial statements and federal programs. The contractor has performance was satisfactory and they are knowledgeable with WSA financial/procurement practices. They did not request a rate increase from the initial term.

**Fiscal Impact:** This contract has budgeted for \$67,050.

**Staff Recommendation:** Approve the renewal of ABIP, PC, for Financial Audit Services contract for the period of 10/1/2021 – 09/30/2022 in the amount of \$67,050.

**Alternatives:** Prepare and open solicitation for Financial Audit Services.

**Next Steps:** If approved, coordinate renewal of contract with ABIP, PC, LLC and prepare contract renewal to be effective 10/01/2021.

**Attachments:** None

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Update: Expiring Contract FY21

---

**Summary:** Workforce Solution Alamo (WSA) has several contracts that will expire within the next several months, the renewal options (some requiring new procurements) for these contracts and agreement vary as we approach FY22. Most contracts are within the CEO threshold approval, which is below \$150,000. This excludes legal, leases, and auditing services that the board reviews and approves.

**Analysis:** Currently WSA are processing requests for immediate goods and service needs. Staff is focusing on strategically procuring, renewing contracts, and assessing future service needs.

The attached schedule provides a summary of the contracts that will require future board action (Formal Contracts) and contracts that will not require future board action (Informal Contracts). Prior to renewal the Procurement Department will evaluate the contractor's performance and fiscal impact with staff to determine if the contract is renewed (if possible) or reprocured.

**Alternatives:** N/A

**Fiscal Impact:** Fiscal impact is listed by each contract in the attached schedules.

**Staff Recommendations:** Continuing current course of action to institute business processes that mitigate the agency risk.

**Next Steps:** Continue to evaluate contracts throughout the year and renew or reprocure as contracts become due.

**Attachments:** Contract Expiration List

**Expiring Contracts**  
**Informal Contracts**  
**October 1, 2021 to September 30, 2022**

As of 07/16/2021

Contract	Vendor	Value	End Date	Notes:
*Renewal Sage Business Care	Sage	\$ 5,937.00	1-Oct-2021	
Web Development & Web Site content and Social Media Support	Web-Hed Technologies	\$ 36,000.00	01 Oct 2021	
Pest Control Services	Orkin LLC - Deborah Toth	\$ 8,800.00	21 Dec 2021	1 - 1 yr renewal
Interpreter Services	Universal Technical Translation	\$ 4,050.00	21 Dec 2021	1 - 1 yr renewal
Locksmith Services	Crites Downtown Lock & Key	\$ 1,595.00	21 Dec 2021	1 - 1yr renewal
Electrical Services	All Star Electric	\$ 24,400.00	22 Dec 2021	1 - 1 yr renewal
Postage Machine-Urban	FP Mailing Solutions	\$ 6,754.68	31 Dec 2021	
Texting Platform for Youth Empowerment Services	ZipWhip	\$ 1,200.00	01 Jan 2022	
Data Analytic Software	EMSI	\$ 14,500.00	08 Jan 2022	
On Call Plumbing Services	1st Aid Plumbing Inc	\$ 30,000.00	31 Jan 2022	1 - 1 yr renewal
Storage Facility	Safesite, Inc	\$ 7,396.00	31 Jan 2022	1 - 1 yr renewal
Go Daddy Domain-WSAlamo.org	Go Daddy	\$ 42.34	01 Feb 2022	
Maintenance Services	Carielo Facility Services	\$ 12,400.00	09 Feb 2022	1 - 1 yr renewal
Post Machine Rental-E Houston	FP Mailing Solutions	\$ 627.00	10 Feb 2022	
Transfrvr	Logins	\$ 60,000.00	20-Feb-2022	
Adobe Creative Cloud Subscription	CCB	\$ 840.00	01 Mar 2022	
ArcGIS/ESRI	ESRI	\$ 200.00	22 Mar 2022	
Moving Services	Scobey Moving & Storage, LTD.	\$ 15,000.00	25 Mar 2022	1 - 1 yr renewal
Temporary Staffing Services	Hawkins Personnel Group	\$ 75,000.00	30-Apr-2022	No renewals remain
Docusign Licenses	Docusign	\$ 19,320.00	30 Apr 2022	
Marketing Subscription for newsletters and email	Constant Contact	\$ 6,157.00	01 May 2022	
Professional Employer Services Agreement	SWBC Professional Employer Services III, L	\$ 500.00	08 May 2022	3 -1 year terms
Job Readiness SEAL Training	SA Trainers, LLC dba Partners in Progress	\$ 80,000.00	16 May 2022	2-1 yr renewals
VMWARE Support	Computer Solutions	\$ 33,905.84	17 May 2022	
Mat Rental Services	Service Industrial, Inc	\$ 35,000.00	31 May 2022	
*WebHosting Services	Web-Hed Technologies	\$ 1,007.88	31-May-2022	
Guard and Security Services	Texas Veteran Security, LLC	\$ 45,000.00	15 Jun 2022	1 - 1yr renewal
Premier Virtual	Premier Virtual, LLC	\$ 13,500.00	17 Jun 2022	
HVAC PM Services	Fixya, LLC	\$ 15,000.00	18 Jun 2022	No renewals remain
Appspace	Presidio	\$ 15,660.00	30-Jun-2022	
NAWB Training	NAWB	\$ 3,000.00	30 Jun 2022	
Document Destruction	Shred-It (Stericycle)	\$ 15,000.00	01 Jul 2022	
*Skills Development Assessment Services	Job Ready	\$ 149,400.00	24-Jul-2022	
*Academic Assessment Services	Burlington English	\$ 146,304.00	24-Jul-2022	
Academic Testing Services	Comprehensive Adult Student Assessment Sy	\$ 28,200.00	24-Jul-2022	1-1 yr renewal
Graphic Design Tool Subscription	Canva	\$ 119.40	08 Aug 2022	
Microix	Microix	\$ 3,423.75	20-Aug-2022	
*Board Book Subscription	Board Book	\$ 4,000.00	31-Aug-2022	
*Teacher Externships Plus Project	Alliance for Technology Education In Applic	\$ 90,000.00	31-Aug-2022	
*Security Alarm Monitoring Svcs-Datapoint	ADT	\$ 678.72	28-Sep-2022	2- yr renewals left
*Job Placement and Worksite Monitoring Services	The River City Group	\$ 138,240.00	30-Sep-2022	2 - 1 yr renewals
*Cognito Forms Enterprise license Renewal	Cognito	\$ 1,776.40	30-Sep-2022	
* Pending Approval and have projected contract dates				

**Expiring Contracts**  
**Formal Contracts**  
**October 1, 2021 to September 30, 2022**

Contract	Vendor	Value	End Date	Notes:
*Child Care Quality Services	C2 Global Professional Services, LLC	\$ -	30-Sep-2022	
Fiscal Monitoring Services	Christine H Nguyen, CPA	\$ 136,605.00	31 Jan 2022	
*Externship for Teachers	Alliance for Technology Education In Applied Science and Math	\$ 160,000.00	31-Aug-2022	Texas Workforce Workforce Comminnson Initiative
*Child Care Quality Improvement Activity	The City of San Antonio (COSA)	\$ 1,082,101.00	30-Sep-2022	
*Financial Audit Services	ABIP, PC	\$ 67,050.00	30-Sep-2022	3 - 1 yr renewals
*Legal Services	Martin & Drought, P.C.	\$ 90,000.00	30-Sep-2022	
*Janitorial Service	M & Rs Elite Janitorial Solutions	\$ 203,160.00	30-Sep-2022	
*Rural Youth Services	Serco of Texas	\$ -	30-Sep-2022	No renewals remain
*Urban Youth Services	C2 Global Professional Services, LLC	\$ -	30-Sep-2022	No renewals remain
*Program Monitoring Services	Christine H Nguyen, CPA	\$ 120,000.00	30-Sep-2022	No renewals remain
*Financial Audit Services	ABIP, PC	\$ 67,050.00	30-Sep-2022	4 - 1 yr renewals

\* Pending Approval and have projected contract dates

## MEMORANDUM

**To:** Executive Committee

**From:** Mark Milton, C.O.O

**Presented by** Jessica Villarreal, Director of Child Care

**Date:** July 23, 2021

**Subject:** Child Care Performance Briefing

---

**Summary:** This is an update to the Child Care Committee on the Child Care Performance

WSA continues to work with Child Care Contractor as they monitor & process enrollments. WSA maintains ongoing communication with Child Care Contractor, on TWC's performance goal of 95%.

**Analysis:** Impacts of Covid-19 may continue to show effects for Workforce boards across the state causing TWC performance goals fluctuate and be atypical of the past. As several variables, such as children's return to school, increase in vaccinations, and uncertainty on parents' decision on vaccinations, continue, WSA and Child Care contractor will continue ongoing communication with our Child Care Contractor.

Currently WSA board is trending above 95% for Performance.

**Fiscal Impact:** Board performance that trends too high/too low has an impact on funding. As a result, WSA's ongoing monitoring is of utmost importance to ensure performance remains within range and allows for WSA to continue to meet Performance goal of 95% set by TWC.

**Recommendation:** N/A

**Next Steps:** WSA & Child Care Contractor will continue to monitor performance to ensure enrollment remains at a level that will not negatively impact performance.



# Child Care Performance Briefing

July 23, 2021



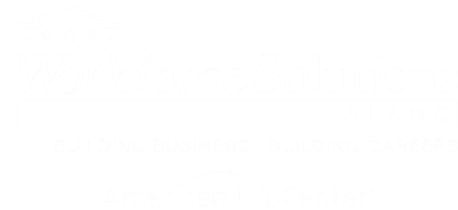
AmericanJobCenter®

# Summary

Briefing on Child Care Performance

Note: TWC basis board performance on YTD avg: Target 95%

Currently WSA board Performance is trending above 95%



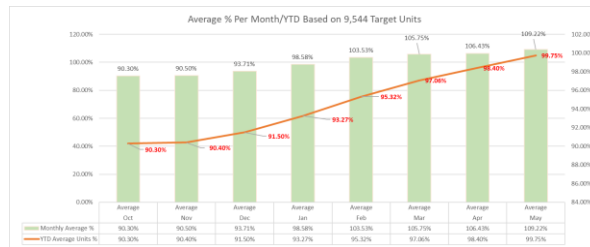
# Performance History Breakdown

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Monthly Average %	90.30%	90.50%	93.71%	98.58%	103.53%	105.75%	106.43%	109.22%
YTD Average Units %	90.30%	90.40%	91.50%	93.27%	95.32%	97.06%	98.40%	99.75%
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Choices	442	378	326	273	220	172	167	167
Low Income	7,470	7,580	7,933	8,470	9,022	9,279	9,348	9,578
Former DFPS	633	607	606	591	567	576	589	625
Homeless	74	73	78	74	71	66	54	54
Monthly Average Units	8,618	8,637	8,944	9,408	9,881	10,093	10,158	10,424
Monthly % Average	90.30%	90.50%	93.71%	98.58%	103.53%	105.75%	106.43%	109.22%
YTD Average Units	8,618	8,628	8,733	8,902	9,098	9,263	9,391	9,520
YTD % Average	90.30%	90.40%	91.50%	93.27%	95.32%	97.06%	98.40%	99.75%

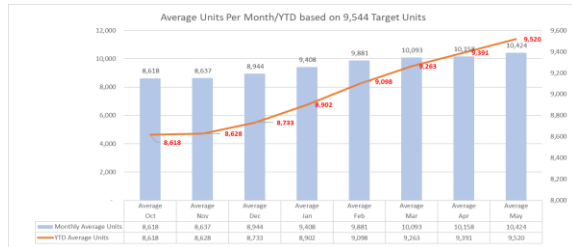
Program Year is 10/1-9/30



# Average % and Average Units (9544 Target units)



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Monthly Average %	90.30%	90.50%	93.71%	98.58%	103.53%	105.75%	106.43%	109.22%
YTD Average Units %	90.30%	90.40%	91.50%	93.27%	95.32%	97.06%	98.40%	99.75%

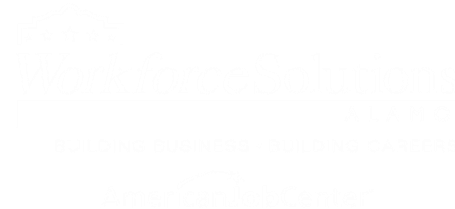


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Monthly Average Units	8,618	8,637	8,944	9,408	9,881	10,093	10,158	10,424
YTD Average Units	8,618	8,628	8,733	8,902	9,098	9,263	9,391	9,520



# Next Steps

WSA & Child Care Contractor will continue to monitor performance to ensure enrollment remains at a level that will not negatively impact performance.





**Questions?**

## MEMORANDUM

**To:** Executive Committee

**From:** Adrian Lopez, WSA CEO

**Presented by:** Latifah Jackson, Procurement & Contracts Director

**Date:** July 23, 2021

**Subject:** Request for Proposal Child Care Services

**Summary:** The Child Care Services (CCS) program provides subsidized care for eligible families engaged in work or education and/or training activities. It also provides support for quality initiatives (i.e. early childhood development activities). CCS funding represents approximately 60% of WSA's total funding.

The City of San Antonio (CoSA) is WSA's current CCS contractor. CCS was last procured in 2017. WSA staff issued a solicitation for a single contractor to provide childcare services for the Alamo region. The procurement schedule is below:

	Original
Committee Approval	4/26/2021
Issue/Post Solicitation	4/30/2021
Pre-Submittal Conference	5/7/2021
Solicitation Submittal Deadline:	6/1/2021
Evaluator Meeting	6/14/2021
Child Care Committee:	6/28/2021 (special)
Finance Committee	7/9/2021
Executive Committee	7/23/2021
Board Meeting	8/6/2021
Contract Start Date	10/1/2021



Outreach:

- Directly emailed current vendor and past vendor who bid on the contract.
- Posted on Electronic Bids Daily on the state website
- Posted on WSA website through BonFire

Pre-Submittal Conference:

- One vendor attended

Responses:

- WSA received one bid from the City of San Antonio

\*document was downloaded by 4 different vendors

**Analysis:**

Evaluation:

The proposal was evaluated by a 3-member independent evaluation team for reviewing and scoring and a fiscal integrity check was performed by a WSA contractor. The evaluators were separately procured by WSA.

Proposals were evaluated on 5 criteria as specified in the RFP:

- Organizational Capacity
- Demonstrated Performance
- Design and Approach
- \*Financial Management
- Budget and Cost Effectiveness
- Transition Plan
- HUB

\*Evaluated on a pass/fail by outside vendor

CoSA scored an average of 91.67 out of 105 points. Summary of scoring and evaluator comments are attached.

The procurement was conducted in accordance with applicable procurement standards, including those specified in the TWC Financial Manual for Grants and Contracts.

**Alternatives:** N/A

**Fiscal Impact:** None

**Recommendations:** Based on the scoring results and the cost analysis, WSA staff recommends that the Board select and award a contract for the management of the Child Care Services program to the City of San Antonio, contingent upon successful contract negotiations. The initial year of the contract would be from 10/1/2021 – 9/30/2022, with 3 – 1 year renewal options based on satisfactory performance and the availability of funds.

**Next Steps:** Board approval to negotiate the contract.

**Attachment:** None

## MEMORANDUM

**To:** Executive Committee

**From:** Mark Milton, WSA COO

**Presented by:** Jessica Villarreal, Director of Child Care

**Date:** July 23, 2021

**Subject:** Texas Mutual Grant Briefing 2nd Application  
“Generational Learning”

---

### Summary:

In June, WSA was invited to apply for a second COVID-19 grant from Texas Mutual. On June 11, 2021, WSA applied for this grant in hopes to provide Child Care Centers an opportunity to enhance indoor environments for children. Indoor learning environments are essential to child care learning, as they allow children to engage in a variety of way and allow teachers to extend the learning throughout the day. Additionally, improving the indoor learning environment is part of the Texas Rising Star (TRS) assessment and promotes quality and inclusion.

WSA is providing a briefing on this 2<sup>nd</sup> Texas Mutual Grant submitted.

### Analysis:

If awarded, WSA plans to place emphasis on providers working towards TRS certification and those certified as 2-Star TRS. In addition, WSA will review internal data to ensure that providers who have received the least amount of grant opportunities in the past are given additional consideration. It is the goal of WSA to widen the number of providers applying for and receiving grants, as this will ensure resources are equitably distributed throughout our region and increase the number of children being benefited by the enhancements.

The following measures are requirements that Texas Rising Star (TRS) Providers are evaluated on during assessments and monitoring visits: P-PBIG-01, P-PBIG-02, P-PBIG-04, P-SCR-04, P-ILE-01, P-ILE-02, P-ILE03, P-ILE-04, P-ILE-05. For a description of each measure, please see the attachments. The long-term goal is for providers to score a two or three on TRS measures relating to the indoor environment. For example, to achieve a score of three, the teacher consistently engages children in songs, books, pretend play, or games. The teacher arranges at least five interest areas providing for different kinds of learning experiences and arranges developmentally appropriate equipment and materials for independent use. In these quality classrooms, consistent evidence of age-appropriate real objects is accessible and evident

in various interest areas in the classroom. The outcomes expected is that children will have more opportunities for quality play and interaction, leading to an increase in learning and readiness for school.

**Alternatives:**

N/A

**Fiscal Impact:**

If awarded, Texas Mutual would provide the requested \$100,000 funding for this project. WSA staff will oversee this project.

**Recommendation:**

If awarded, WSA recommends proceeding with the current plan to award 25 finalists and allow them to increase the quality of their center by enhancing the indoor learning environment according to their respective proposals.

**Next Steps:**

WSA will implement and continue to keep the Child Committee updated on progress and milestones.

**Attachment:**

None

# Texas Mutual Grant Briefing 2nd Application “Generational Learning”

July 23, 2021



# Project Information

---

- WSA has submitted a new application for TX Mutual Generational Learning Grant for Child Care in the amount of \$100,000
- If received, WSA plans to use funds towards providing Child Care Centers the opportunity to enhance, update and improve the quality of Indoor Learning Environment
- 25 Providers to be selected
- Awarded amounts \$4000
- Grant award to be expended by Sept. 2022



# Matrix Eligibility Factors

- TRS Star Level
- Child Care Home Provider
- Amount (if any) previously received on WSA Grant award
- Amount of licensing deficiencies within past 12 months
- National Accreditation
- TSR: Texas School Ready participation

**Workforce Solutions Alamo Texas Mutual Insurance Eligibility Matrix**

Item	Range	Score
TRS Star Level	Pre-Star (working towards)	50
	2-Star	40
	3-Star	20
	4-Star	10
Licensed or Registered Child Care Home	Yes	30
	No	0
Previous WSA Grant Amounts (BCY20 and BCY21 to date)	\$0 - \$5,000	20
	\$5,001 - \$10,000	10
	\$10,000 or more	0
Licensing Deficiencies with in the Past 12 Months	0-5	20
	6-10	10
	11-15	0
TWC Approved National Accreditation	Yes	20
	No	0
Texas School Ready participation	Yes	10
	No	0

Max Points: 150





# Questions?



## MEMORANDUM

**To:** Executive Committee

**From:** Mark Milton, WSA COO

**Presented by:** Jessica Villarreal, Director of Child Care

**Date:** July 23, 2021

**Subject:** Texas Rising Star (TRS) Certification Briefing

---

**Summary:** To provide a briefing on the TRS certification course status/timeline.

**Analysis:** Child Care and Early Learning, (CC&EL), and Children's Learning Institute, (CLI) remain in communication regarding completion of the courses, the data regarding the number of staff who have been able to complete each course and how all of this impacts the to be determined implementation date. Boards receive bi-weekly updates of their staff members participation and passing status. Courses 1 through 5 are available (Course 6 coming very soon). Texas Rising Star staff is prioritizing completion of the courses.

Course 5: Teacher-Child Interactions will have a modified Professional Learning Community, (PLC) schedule. Those assessors who are identified to participate in the PLCs will attend daily 1-hour sessions (covering a sub-category each day). Friday Coding Calls have been opened to all staff (email invitation was sent to all staff by CLI) to address questions specific to Course 5. CLI and TWC are working together to create the Certification Booster course, specific to the new Category 3 measures. Goal is to have this course ready in July.

A list of all the courses and modules, included which is applicable to mentors vs. assessors, was provided to Boards via a previous Assessment Training & Certification Program (ATCP) update.

Course 9: Introduction to Continuous Quality Improvement (CQI) will be made available late July after a live webinar (which assessors may attend) which will review the complete CQI process including the CQI tool.

**Alternatives:** N/A

**Fiscal Impact:** N/A

**Recommendation:** N/A: Briefing only on TRS Certification course

**Next Steps:** WSA will continue to monitor TRS certification course and staff efforts to complete the mandatory certification according to TWC guidance.

**Attachment:** TRS Assessment Training and Certification Program (ATCP), TRS Mentor Micro-Credential Course Options

# Texas Rising Star Certification Training - Briefing

July 23, 2021



# Status

## General Information

- Per TWC, all assessments remain on hold.
- 13 TRS staff moving through Certification courses
- TRS Guidelines posted Eng/Span on Website 6/11/2021

## TRS Assessment Training & Certification Courses Overview

Board Area	Role	Course 1	Course 2	Course 3	Began Course 5	Course 5
Alamo	Mentor	Completed	Completed	Completed	4/2/2021	5.33
Alamo	Mentor	Completed	Completed	Completed	4/29/2021	5.4
Alamo	Assessor	Completed	Completed	Completed	4/23/2021	COMPLETED
Alamo	Assessor	Completed	Completed	Completed	4/1/2021	COMPLETED
Alamo	Assessor	Completed	Completed	Completed	4/8/2021	5.28
Alamo	Assessor	Completed	Completed	Completed	4/1/2021	COMPLETED
Alamo	Mentor	Completed	Completed	Completed	4/7/2021	5.4
Alamo	Mentor	Completed	Completed	Completed	4/15/2021	5.12
Alamo	Assessor	Completed	Completed	Completed	4/1/2021	COMPLETED
Alamo	Assessor	Completed	Completed	Completed	4/5/2021	COMPLETED
Alamo	Mentor	Completed	Completed	Completed	4/5/2021	5.27
Alamo	Mentor	Completed	Completed	Completed	4/3/2021	COMPLETED
Alamo	Mentor	Completed	Completed	Completed	4/29/2021	5.4



# TRS Assessment Training & Certification Program

## Texas Rising Star Assessment Training and Certification Program (ATCP)

### Course 1: Texas Rising Star Overview

*All Texas Rising Star Staff*

1.1 - Texas Rising Star Assessor and Mentor Certification Overview

### Course 2: Texas Rising Star Protocols

*All Texas Rising Star Staff*

2.1 - Certification for the TRS Assessor and Mentor  
2.2 - TRS Assessor Protocol  
2.3 - Program Assessments  
2.4 - Assessment Record Forms  
2.5 - Certification for the TRS Assessor and Mentor Role Quiz

### Course 3: Facility Level Categories (1 and 3)

*All Texas Rising Star Staff*

3.1 - Category 1 Director and Staff Qualifications and Training  
3.2A - Category 1: Director and Staff Qualifications and Training Coding LCCA  
3.2B - Director and Staff Qualifications and Training Coding LCCH  
3.3 - Category 3 Program Administration  
3.4A Program Administration LCAA  
3.4B Program Administration LCCH  
3.5 Quiz (\*) Categories 1 and 3 [Facilities]  
3.6 Facility Coding Practice LCAA  
3.7 Facility Coding Practice LCCH

### Course 5: Category 2 – Teacher-Child Interactions

*All Texas Rising Star Staff*

5.1 - Group Size and Ratios  
5.2 - Focusing Your Observation  
5.3 - Key Ideas  
5.4 - Rating Protocol for Multiple Caregivers  
5.5 - Warm and Responsive Style  
5.6 - Warm and Responsive Style Infant Coding Practice  
5.7 - Warm and Responsive Style Toddler Coding Practice  
5.8 - Warm and Responsive Style Preschool Coding Practice  
5.9 - Warm and Responsive Style School-Age Coding Practice  
5.10 - Warm and Responsive Style All Ages Coding Practice  
5.11 - Language Facilitation and Support  
5.12 - Language Facilitation and Support Infant Coding Practice  
5.13 - Language Facilitation and Support Toddler Coding Practice  
5.14 - Language Facilitation and Support Preschool Coding Practice

5.15 - Language Facilitation and Support School-Age Coding Practice  
5.16 - Language Facilitation and Support All Ages Coding Practice  
5.17 - Play-Based Interactions and Guidance  
5.18 - Play-Based Interactions and Guidance Infant Coding Practice  
5.19 - Play-Based Interactions and Guidance Toddler Coding Practice  
5.20 - Play-Based Interactions and Guidance Preschool Coding Practice  
5.21 - Play-Based Interactions and Guidance School-Age Coding Practice  
5.22 - Play-Based Interactions and Guidance All Ages Coding Practice  
5.23 - Support for Children's Regulation  
5.24 - Support for Children's Regulation Toddler Coding Practice  
5.25 - Support for Children's Regulation Preschool Coding Practice  
5.26 - Support for Children's Regulation School-Age Coding Practice  
5.27 - Support for Children's Regulation All Ages Coding Practice  
5.28 - Instructional Formats and Approaches to Learning  
5.29 - Instructional Formats and Approaches to Learning Infant Coding Practice  
5.30 - Instructional Formats and Approaches to Learning Toddler Coding Practice  
5.31 - Instructional Formats and Approaches to Learning Preschool Coding Practice  
5.32 - Instructional Formats and Approaches to Learning School-Age Coding Practice  
5.33 - Instructional Formats and Approaches to Learning All Ages Coding Practice  
5.34 – Quiz (\*) Category 2  
5.35 - Infant Coding Practice (60 Min)  
5.36 - Toddler Coding Practice (60 Min)  
5.37 - Preschool Coding Practice (60 Min)  
5.38 - School-Age Coding Practice (60 Min)  
5.39 - All Ages Coding Practice (60 Min)

### Course 6: Learning Environments

*All Texas Rising Star Staff*

6.1 – Indoor Learning Environment  
6.2 - Indoor learning environment Infant coding practice  
6.3 - Indoor learning environment Toddler coding practice  
6.4 - Indoor learning environment Preschool coding practice  
6.5 - Indoor learning environment School-age coding practice  
6.6 - Indoor learning environment All Ages coding practice  
6.7 – Outdoor Learning Environment  
6.8 - Outdoor learning environment Infant coding practice  
6.9 - Outdoor learning environment Toddler coding practice  
6.10 - Outdoor learning environment Preschool coding practice  
6.11- Outdoor learning environment School-age coding practice  
6.12 - Outdoor learning environment All Ages coding practice  
6.13 – Quiz (\*) Category 4  
6.14 - Infant coding practice images  
6.15 - Toddler coding practice images  
6.16 - Preschool coding practice images  
6.17 - School-age coding practice images  
6.18 - All-Ages coding practice images



## Course 7: All Categories Practice

***Texas Rising Star Assessors***

- 7.1 - Infant Coding Practice
- 7.2 - Toddler Coding Practice
- 7.3 - Preschool Coding Practice
- 7.4 - School-age Coding Practice
- 7.5 - LCAA Facility Coding Practice
- 7.6 - All-Ages coding Practice
- 7.7 - LCCH Facility Coding Practice

## Course 8: Certification Exam

***Texas Rising Star Assessors***

- 8.1- Texas Rising Star Assessor Written Exam
- 8.2 - Infant Coding
- 8.3 - Toddler Coding
- 8.4 - Preschool Coding
- 8.5 - School-age Coding
- 8.6 - LCAA Facility Coding
- 8.7 - All-Ages Coding
- 8.8 - LCCH Facility Coding

## Course 9: Mentoring and Continuous Quality Improvement Plans

***Texas Rising Star Mentors***

- 9.1 - The Role of the Mentor
- 9.2 - Quiz

## Course 10: CLI Engage Technology/Data Entry

***All Texas Rising Star Staff***

- 10.1 - Technology and Data Entry
- 10.2 - Quiz

## Certification Booster (TBD)

***All Texas Rising Star Staff***

Includes new Category 3 measures

## Quarterly Reliability

***Texas Rising Star Assessors***

Course 11: Quarterly Reliability – Infant Coding Practice (60 Min)

Course 12: Quarterly Reliability – Toddler Coding Practice (60 Min)

Course 13: Quarterly Reliability – Preschool Coding Practice (60 Min)

Course 14: Quarterly Reliability – School-Age Coding Practice (60 Min)

Course 15: Quarterly Reliability – LCAA Facility

Course 16: Quarterly Reliability – All-ages Coding Practice (60 Min)

Course 17: Quarterly Reliability – LCCH Facility







# Mentor Micro-credential



---

Within the approved rules, Texas Rising Star mentors must pursue the Coaching Micro-Credential through the attainment of competency badges via the Texas Rising Star Coaching Program. Late July, mentors will participate in the first course “Understanding Coaching for CQI”.




On a monthly basis, beginning August 2021, mentors will participate in Coaching PLCs to better improve their mentoring practices. Mentors should plan to commit time to attend these monthly PLCs. The draft framework for the coaching competencies is attached and was discussed during the statewide training in January. Mentors may begin earning badges through this program in August 2021. Additional information is forthcoming.

# Micro-credential Courses

Appendix D.1: Core Coaching Competencies and Sample Badges	
ADULT LEARNING	
AL1	Creates and sustains an engaging, supportive, and safe learning environment
AL2	Describes and applies principles of adult learning in the creation and delivery of professional development
AL3	Promotes understanding and retention by providing participants repeated and varied opportunities to engage with content/material
AL4	Describes how individual and/or cultural differences (e.g., national origin, age, professional status) can impact learning preferences and considers differences when developing strategies to meet teachers' needs
AL5	Delivers professional development with a balance of trainer-directed and self-directed learning, and demonstrates understanding of how to adjust training approaches for participants
AL6	Demonstrates adaptation of training to meet individual needs of participants
SAMPLE BADGES	
CHARACTERISTICS OF EFFECTIVE SPECIALISTS (TRAINERS AND COACHES)	
ES1	Shows respect to all learners and avoids using any verbal or nonverbal characterizations of diverse individuals or groups
ES2	Uses verbal and non-verbal language that is positive in content and tone.
ES3	Refrains from promising answers that will not be delivered, and informs learner(s) when an exact answer is not known
ES4	Values learner(s) by responding sensitively to learner's comments and questions
ES5	Shows flexibility by making accommodations for learner preferences that do not alter the content and effectiveness of the training or coaching
ES6	Shares leadership during activities intended to increase learner problem solving and decision-making skills
ES7	Accepts critical feedback about one's training or coaching style, demeanor, and content, then integrates feedback to improve the quality of learners' experiences.
ES8	Ensures that personal content knowledge is deep enough to support learners, and connects those who need additional information with the right resources
ES9	Reflects on one's own biases and perspectives on adult learning to help maintain objectivity and flexibility with learner
ES10	Motivates learning and interest by showing energy and excitement and using appropriate humor
ES11	Values participant's time and efforts by practicing or rehearsing, and to the extent possible, piloting trainings before working with participants
ES12	Speaks clearly and in a manner that keeps participant's attention and interest
ES13	Maintains a friendly, approachable, and attentive demeanor during classroom visits and feedback sessions
ES14	Encourages teachers to talk about their own interests and challenges
ES15	Provides positive encouragement to motivate teachers to try new strategies and practices and persist when implementation challenges arise
ES16	Respects teacher's authority in the classroom
ES17	Reinforces existing positive practices by providing specific feedback that highlights the connections between teaching behaviors and child response and understanding
ES18	Shows respect by moving on once learner indicates understanding
ES19	Recognizes and responds sensitively if learner shows discomfort or resistance
SAMPLE BADGES	
OBSERVATION SKILLS	
OB1	Remains objective, scoring only what is seen or heard
OB2	Manages cultural and individual biases
OB3	Uses neutral verbal and nonverbal communication during observations to avoid inadvertently influencing classroom interactions

OB4	Sets clear expectations for what to expect before, during, and after observation period
OB5	Practices good note-taking that provides evidence and support for feedback conversations or completion of assessment instruments.
OB6	Prioritizes constructive feedback to share with the teacher in a way that is not overwhelming (e.g., even though there may be many areas for feedback, the coach selects a few to work on with the teacher)
OB7	Recognizes when to terminate an observation and/or report an incident
SAMPLE BADGES	
PROVIDING FEEDBACK	
PF1	Uses content-focused language that references key student learning objectives during feedback[1] conversations and in documentation
PF2	Uses content-focused language that is age-appropriate and aligned with relevant national, state, or program learning guidelines
PF3	Uses content-focused language that is directly linked to observational assessment tools used by the teacher's program to track performance to reinforce the connection between performance data and implementation
PF4	Uses content-focused language that takes into account and builds upon what teacher already knows about skill development, pedagogy, and evidence-based practice.
PF5	Succinctly summarizes events or interactions to allow ample time for discussion and back and forth conversation
PF6	Stays focused on feedback that fits the current instructional and interaction context
PF7	Quickly corrects misunderstandings in content or instructional practices in the moment rather than waiting until the lesson is over
PF8	Delivers feedback constructively
PF9	Provides adaptations, modification, or extensions to improve future delivery of instruction or support
PF10	Provides opportunities for immediate practice by recommending adaptations, modification, or extensions to improve instructional delivery or interactions in the moment and when the coach is present to provide support
PF11	Builds on what teacher is already doing by providing actionable feedback that pushes for more skilled practice and supports more complex, sophisticated implementation of evidence-based practice.
SAMPLE BADGES	
FOSTER REFLECTIVE THINKING	
RT1	Uses reflective prompts/language rather than relying heavily on summary or declarative statements
RT2	Prompts and supports teacher to provide evidence that children were engaged or unengaged during interactions and instruction that are the subject of reflective conversation
RT3	Orients teacher to child signals to increase teacher's ability to recognize children's current level of engagement and understanding
RT4	Provides own explanations of connections between specific teacher action(s) and child behaviors or responses
RT5	Incorporates conversations about learning standards into reflective discussions to help teachers think about how their lessons and interactions align with key child outcomes
RT6	Prompt teachers to think about and question the extent to which their instruction and interaction matches the targeted developmental or learning objectives
RT7	Connects reflection opportunities to child data and progress monitoring results to strengthen teachers' ability to recognize opportunities to adapt instruction and interactions to individualize support
RT8	Supports teachers to articulate specific action steps
RT9	Prompts teachers to provide objective descriptions of events prior to making judgments or moving on to solutions or next steps
RT10	Prompts teachers to articulate their own explanations or judgments about particular events or interactions they've just described
RT11	Prompt teacher to generate alternative explanations that consider others' perspectives
RT12	Offers alternative or contrasting perspectives in response to a teacher's own explanations or judgments of an instructional situation or interaction

# Micro-credential Courses

RT13	Supports teacher in drawing conclusions and describing next steps for improvement
SAMPLE BADGES	
DEMONSTRATION AND ARTICULATION	
DA1	Models or demonstrates a lesson or strategy in teachers' own classrooms to help teachers see how new practices look when implemented in the context of their own resources, classroom environment, and student needs
DA2	Shares and discusses targeted video exemplars as an alternative of in-class demonstration to show rather than simply telling teachers about new practices
DA3	Connects demonstrations and articulations to recent professional development to support transfer of learning
DA4	Provides teacher with an immediate opportunity to practice with coach feedback after demonstrating a new strategy or practice
DA5	Prompts teachers before demonstrations to observe for specific instructional elements or student responses/engagement to focus their attention
DA6	Clearly articulates the steps/procedures during modeling and demonstration to draw attention to the key aspects or transitions in lessons
DA7	Clearly articulates the steps/procedures (i.e., without demonstration) to guide the teacher to implement practices and strategies on his/her own
DA8	Engages in co-teaching in which the coach (1) joins the teacher in planning the lesson, (2) begins the lesson by modeling and guiding the first turn, and (3) transitions to supporting the teacher in implementing the remainder of the lesson
DA9	Joins a lesson or interaction, working side-by-side with a teacher, to offer brief demonstrations or articulation to correct teacher's mistakes, misunderstanding, or missed steps during implementation
DA10	Verbalizes thought processes to help teacher see the logic and intent of instructional strategies and practices
DA11	Uses brief verbal or nonverbal cues to help the teacher recognize opportunities to make adjustments to instructional situations or interactions
DA12	Provides a quick explanation or cue to guide intervention and support in response to children's signal
SAMPLE BADGES	
SUPPORTING CONTINUOUS IMPROVEMENT	
CI2	Engages administrators in conversations about the process for continuous improvement planning.
CI3	Helps practitioners learn to interpret classroom data to identify priorities for improvement in the skill development of their students
CI4	Helps practitioners learn to interpret performance data to identify priorities for improvement in their own practice
CI5	Supports practitioners in articulating their own goals for improvement and professional development
CI6	Supports practitioners in setting realistic goals
CI7	Supports practitioners in identifying and planning for repeated practice opportunities in connection with goals
CI8	Documents action plans that specify improvement goals, needed resources and support
CI9	Provide Feedback and Promote Reflection
CI10	Connects feedback with planned practice opportunities using language that is consistent with documented goals and improvement strategies
CI11	Engages practitioner in reflective conversations about progress in meeting goals, including the identification of barriers and supports for improvement
CI12	Tracks and reports on practitioner progress in a manner that supports evaluation of progress and the revision or conclusion of activity related to the established goals
SAMPLE BADGES	

# Questions?



# Texas Rising Star Assessment Training and Certification Program (ATCP)

## Course 1: Texas Rising Star Overview

***All Texas Rising Star Staff***

1.1 - Texas Rising Star Assessor and Mentor Certification Overview

## Course 2: Texas Rising Star Protocols

***All Texas Rising Star Staff***

2.1 - Certification for the TRS Assessor and Mentor

2.2 - TRS Assessor Protocol

2.3 - Program Assessments

2.4 - Assessment Record Forms

2.5 - Certification for the TRS Assessor and Mentor Role Quiz

## Course 3: Facility Level Categories (1 and 3)

***All Texas Rising Star Staff***

### 3.1 - Category 1 Director and Staff Qualifications and Training

3.2A - Category 1: Director and Staff Qualifications and Training Coding LCCA

3.2B - Director and Staff Qualifications and Training Coding LCCH

### 3.3 - Category 3 Program Administration

3.4A Program Administration LCAA

3.4B Program Administration LCCH

### 3.5 Quiz (\*) Categories 1 and 3 [Facilities]

3.6 Facility Coding Practice LCAA

3.7 Facility Coding Practice LCCH

## Course 5: Category 2 – Teacher-Child Interactions

***All Texas Rising Star Staff***

5.1 - Group Size and Ratios

5.2 - Focusing Your Observation

5.3 - Key Ideas

5.4 - Rating Protocol for Multiple Caregivers

### 5.5 - Warm and Responsive Style

5.6 - Warm and Responsive Style Infant Coding Practice

5.7 - Warm and Responsive Style Toddler Coding Practice

5.8 - Warm and Responsive Style Preschool Coding Practice

5.9 - Warm and Responsive Style School-Age Coding Practice

5.10 - Warm and Responsive Style All Ages Coding Practice

### 5.11 - Language Facilitation and Support

5.12 - Language Facilitation and Support Infant Coding Practice

5.13 - Language Facilitation and Support Toddler Coding Practice

5.14 - Language Facilitation and Support Preschool Coding Practice

(\*) indicates the module once completed Mentors will STOP at

5.15 - Language Facilitation and Support School-Age Coding Practice

5.16 - Language Facilitation and Support All Ages Coding Practice

### 5.17 - Play-Based Interactions and Guidance

5.18 - Play-Based Interactions and Guidance Infant Coding Practice

5.19 - Play-Based Interactions and Guidance Toddler Coding Practice

5.20 - Play-Based Interactions and Guidance Preschool Coding Practice

5.21 - Play-Based Interactions and Guidance School-Age Coding Practice

5.22 - Play-Based Interactions and Guidance All Ages Coding Practice

### 5.23 - Support for Children's Regulation

5.24 - Support for Children's Regulation Toddler Coding Practice

5.25 - Support for Children's Regulation Preschool Coding Practice

5.26 - Support for Children's Regulation School-Age Coding Practice

5.27 - Support for Children's Regulation All Ages Coding Practice

### 5.28 - Instructional Formats and Approaches to Learning

5.29 - Instructional Formats and Approaches to Learning Infant Coding Practice

5.30 - Instructional Formats and Approaches to Learning Toddler Coding Practice

5.31 - Instructional Formats and Approaches to Learning Preschool Coding Practice

5.32 - Instructional Formats and Approaches to Learning School-Age Coding Practice

5.33 - Instructional Formats and Approaches to Learning All Ages Coding Practice

### 5.34 – Quiz(\*) Category 2

5.35 - Infant Coding Practice (60 Min)

5.36 - Toddler Coding Practice (60 Min)

5.37 - Preschool Coding Practice (60 Min)

5.38 - School-Age Coding Practice (60 Min)

5.39 - All Ages Coding Practice (60 Min)

## Course 6: Learning Environments

*All Texas Rising Star Staff*

### 6.1 – Indoor Learning Environment

6.2 - Indoor learning environment Infant coding practice

6.3 - Indoor learning environment Toddler coding practice

6.4 - Indoor learning environment Preschool coding practice

6.5 - Indoor learning environment School-age coding practice

6.6 - Indoor learning environment All Ages coding practice

### 6.7 – Outdoor Learning Environment

6.8 - Outdoor learning environment Infant coding practice

6.9 - Outdoor learning environment Toddler coding practice

6.10 - Outdoor learning environment Preschool coding practice

6.11- Outdoor learning environment School-age coding practice

6.12 - Outdoor learning environment All Ages coding practice

### 6.13 – Quiz(\*) Category 4

6.14 - Infant coding practice images

6.15 - Toddler coding practice images

6.16 - Preschool coding practice images

6.17 - School-age coding practice images

6.18 - All-Ages coding practice images

(\*) indicates the module once completed Mentors will STOP at

## Course 7: All Categories Practice

### ***Texas Rising Star Assessors***

- 7.1 - Infant Coding Practice
- 7.2 - Toddler Coding Practice
- 7.3 - Preschool Coding Practice
- 7.4 - School-age Coding Practice
- 7.5 - LCAA Facility Coding Practice
- 7.6 - All-Ages coding Practice
- 7.7 - LCCH Facility Coding Practice

## Course 8: Certification Exam

### ***Texas Rising Star Assessors***

- 8.1- Texas Rising Star Assessor Written Exam
- 8.2 - Infant Coding
- 8.3 - Toddler Coding
- 8.4 - Preschool Coding
- 8.5 - School-age Coding
- 8.6 - LCAA Facility Coding
- 8.7 - All-Ages Coding
- 8.8 - LCCH Facility Coding

## Course 9: Mentoring and Continuous Quality Improvement Plans

### ***Texas Rising Star Mentors***

- 9.1 - The Role of the Mentor
- 9.2 - Quiz

## Course 10: CLI Engage Technology/Data Entry

### ***All Texas Rising Star Staff***

- 10.1 - Technology and Data Entry
- 10.2 - Quiz

## Certification Booster (TBD)

### ***All Texas Rising Star Staff***

Includes new Category 3 measures

## Quarterly Reliability

### ***Texas Rising Star Assessors***

(\*) indicates the module once completed Mentors will STOP at

Course 11: Quarterly Reliability – Infant Coding Practice (60 Min)  
Course 12: Quarterly Reliability – Toddler Coding Practice (60 Min)  
Course 13: Quarterly Reliability – Preschool Coding Practice (60 Min)  
Course 14: Quarterly Reliability – School-Age Coding Practice (60 Min)  
Course 15: Quarterly Reliability – LCAA Facility  
Course 16: Quarterly Reliability – All-ages Coding Practice (60 Min)  
Course 17: Quarterly Reliability – LCCH Facility



## MEMORANDUM

**To:** Executive Committee

**From:** Mark Milton, WSA COO

**Presented by:** Jessica Villarreal, Director of Child Care

**Date:** July 23, 2021

**Subject:** TWC WD 13-21 “Initial Job Search Child Care”

---

### Summary:

Under federal Child Care Development Block Grant (CCDBG) regulation 45 CFR [§98.21\(a\)\(2\)\(iii\)](#), states may initially qualify a family for assistance if the parent is seeking employment or engaging in job search and may end assistance after a minimum of three months if the parent has not found employment.

However, unemployed parents who are looking for work are not initially qualified to receive child care subsidies under Texas Workforce Commission (TWC) Child Care Services rule [§809.41](#). According to §809.50(a)(2), only families in which the parents are working or in education/training for at least 25 hours a week for a single-parent family or 50 hours a week for a dual-parent family are initially qualified to receive child care subsidies. Once determined eligible and receiving child care, if a parent has a permanent job loss, the parent is afforded a three-month period of child care under [§809.51\(b\)](#) to provide the parent with an opportunity to become reemployed.

Additionally, CCDBG regulations set forth parameters for how states are required to establish the parent copayment. Per [45 CFR §98.45\(k\)\(2\)](#), copayments must be based on family income and size. According to 45 CFR [§98.21\(a\)\(3\)](#), “Lead Agencies cannot increase family co-payment amounts, established in accordance with §98.45(k), within the minimum 12-month eligibility period....”

### Analysis:

On June 15, 2021, TWC’s three-member Commission (Commission) approved a temporary waiver for §809.41(a)(3)(B) to provide additional flexibility, allowable under federal CCDBG law and regulations, to support families who do not meet the activity requirements when eligibility is determined. This waiver will allow up to three months of child care, with zero co-payment for those parents searching for work.

---

Proposed waiver would temporarily be in place from July 2021 – September 2022.

**Alternatives:**

N/A

**Fiscal Impact:**

**Recommendation:**

N/A: Briefing Item Only

**Next Steps:**

TWC held a meeting to discuss this proposed temporary guidance on 6/21/2022, and received significant feedback and questions that required additional TWC consideration on implementation.

WSA will await final WD letter 13-21 release with additional guidance/clarification from TWC and work with Child Care staff to implement accordingly.

**Attachment:**

None

# **TWC WD 13-21: “Initial Job Search Child Care” Briefing**

July 23, 2021



# **TWC Proposed Waiver**

## **809.41 rule, Temporary**

### ***July 2021-Sept.2022***

- Some board areas having trouble enrolling families who are not working & meeting the hour requirement.
- On 6/21/2021: TWC held meeting with Workforce boards to discuss & receive feedback on proposed waiver (809.41)
- Several questions were posed that require additional consideration by TWC.
- WD has not yet been issued: no changes can/will be made until final release

Clients can be placed on the waitlist along all other clients, priority groups apply

Two parent family can be placed in this if combined they are not meeting the required hours

Clients will still have to meet other eligibility requirements

Even if one parent is working, there is \$0 psoc

Must meet 25/50 hour requirement at the end of the 3 months

This is only at eligibility determination, other participation rules still apply

This is specifically for job search, does not apply to those enrolled in education



# Questions?



## MEMORANDUM

**To:** Executive Committee

**From:** Mark Milton, WSA COO

**Presented by:** Jessica Villarreal, Director of Child Care

**Date:** July 23, 2021

**Subject:** Early Matters Welcome and Introduction

---

**Summary:**

On June 9<sup>th</sup>, 2021, Early Matters-Alamo hired an Early Matters Officer, Mark Larson, whose goals will be to: strengthen the ecosystem by leading the Early Matters Quality Improvement Partnership team that will include PreK4SA, Workforce Solutions Alamo, United Way San Antonio & Bexar County. Mr. Mark Larson, will work to champion the goals of the Early Matters SA steering committee by engaging corporate leaders and building relationships with key stakeholders, raising funds, examining the efficacy of existing public policies, and advocating for new legislation to drive the increase of quality early childhood education centers in Bexar County to 50% by 2025.

**Analysis:**

With the many organizations and quality funding available for the state, the addition of an Early Matters Officer, continues to further Alamo's goal of building a more expansive and unified quality child care system for the community.

**Alternatives:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A: Briefing only: Welcome Mr. Mark Larson to Early Matters & Child Care Committee

**Next Steps:**

---

WSA Child Care department will continue collaborating with agencies and organizations seeking to increase the quality of child care for the Alamo region.

**Attachment:**

None

# Early Matters Welcome and Introduction

July 23, 2021





**EARLY MATTERS: Raises awareness about the link between investments in high quality early education and a strong economic future for San Antonio by bringing together:**

---

Business

Civic

Education

Philanthropic

Nonprofit  
leaders





## Early Matters Quality Improvement Partnership team

- Pre-K 4SA
- Workforce Solutions Alamo
- United Way San Antonio
- Bexar county

## EARLY MATTERS GOALS

Support Bexar County Early Childhood Education Partners	
Establish & Strengthen Partnerships with Educational Providers	
Foster Parent engagement, feedback, and connection to resources	
Quantify impact by building scorecard & measure success	
Champion goals of Early Matters San Antonio Steering Committee	
Engage corporate leaders & build relationships with key stakeholders	
Raise funds & examine the efficacy of public policies	
Advocate for new legislation to increase quality early childhood education centers 50% by 2025	

# Welcome

## Mark Larson: Early Matters San Antonio Officer

---

Taught high school math and biology for five years at the International School of the Americas (principal was Dr. Shari Albright)

Founding school leader of KIPP Aspire Academy for five years

Eleven years as Superintendent of KIPP San Antonio, growing to serve ~4,000 students across 7 schools

Throughout that time, worked in the policy space to increase state funding, increase quality, and build a teacher pipeline

Served as CEO of City Education Partners rolling out a parent-facing navigation tool, investing in creating a wider teacher talent pipeline, and developing an advocacy agenda to drive up quality



# Questions?



# Educare San Antonio

Model, Timeline, & Workforce Integrations

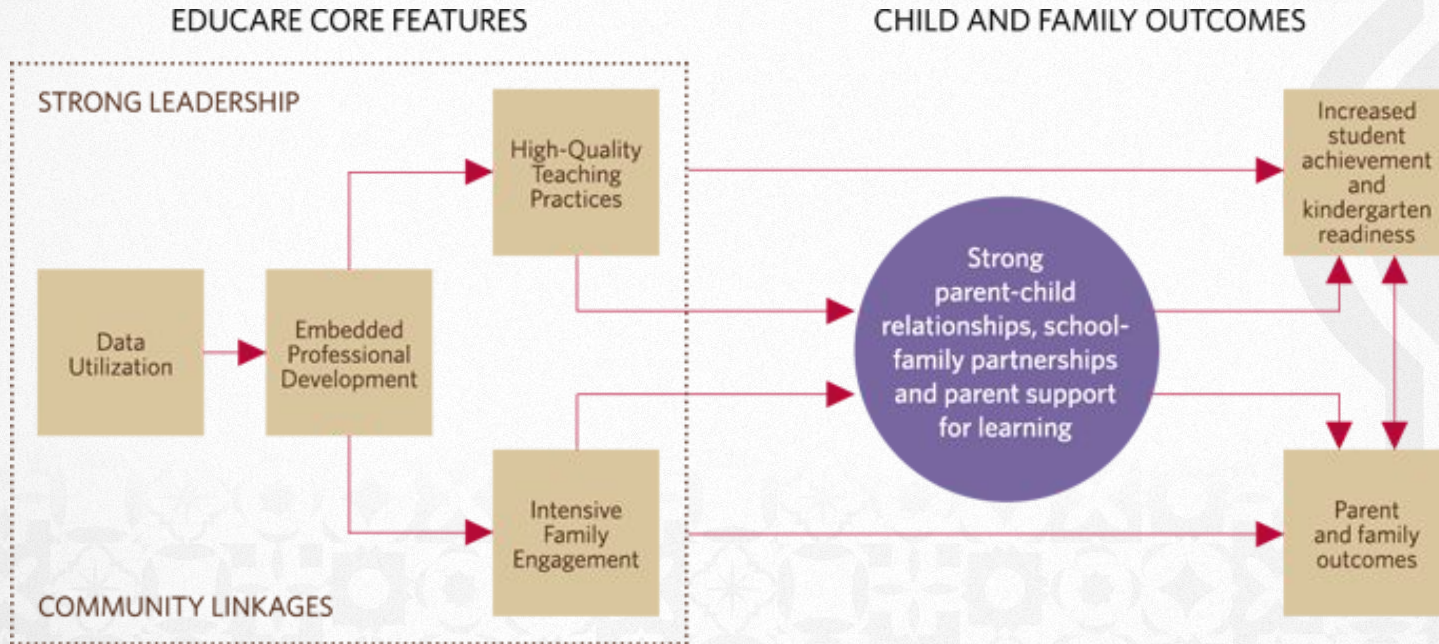


TEXAS A&M UNIVERSITY  
SAN ANTONIO

# Educare Model



TEXAS A&M UNIVERSITY  
SAN ANTONIO





# Key Dates



TEXAS A&M UNIVERSITY  
SAN ANTONIO

**Spring  
2021**

**Summer/  
Fall 2021**

**Fall  
2021**

**Fall  
2022**

**Educare  
Stakeholder  
Committee  
Convenes**

**Educare SA  
becomes an  
official Educare  
Center**

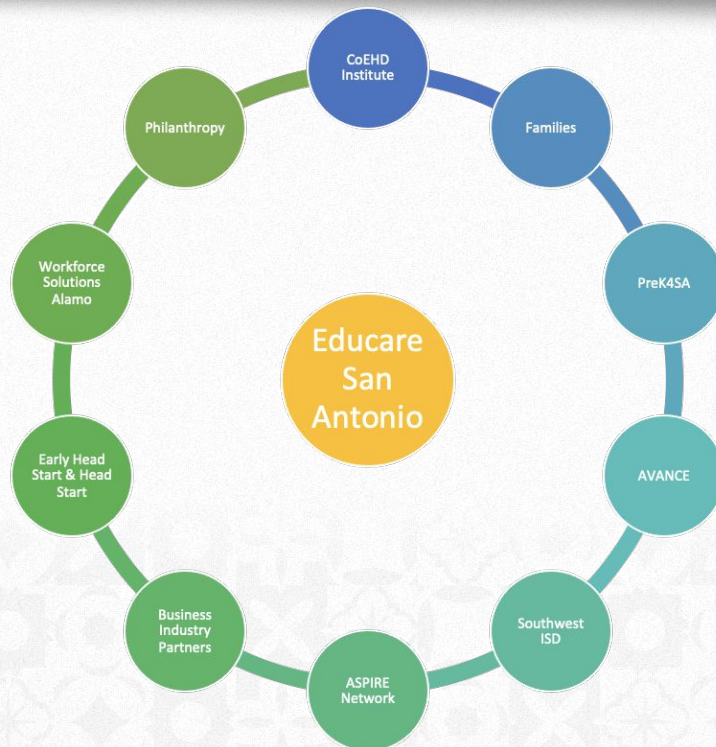
**Educare SA  
Breaks ground on  
the South Side**

**Educare Center  
Opens**

# The Developing Ecosystem: Educare



TEXAS A&M UNIVERSITY  
SAN ANTONIO





# Educare San Antonio and Workforce Development



TEXAS A&M UNIVERSITY  
SAN ANTONIO

- **Creating pathways from TA to Teacher**
- **Bachelor's degree attainment**
- **Clinical and student teaching opportunities**
- **Action research + evaluation from the Research Institute**
- **Microcredentials & badges**
- **High quality professional development from PK4SA**

## MEMORANDUM

**To:** Executive Committee

**From:** Adrian Lopez, WSA CEO

**Presented by:** Mark Milton, Chief Operating Officer

**Date:** July 23, 2021

**Subject:** Briefing Regarding Programs & Performance Report

---

**Summary:** This item is to provide an update of and highlight elements related to Programs and Performance.

**Analysis:**

- 1) **TWC-Contracted Performance:** Meeting and/or Exceeding 13/15 TWC-contracted performance measures. Plans are in place to improve WIOA DW Post Qtr. Earnings and measurable skills gain.
- 2) **Special Grants & Other Initiatives:**
  - Return to office procedures will go into effect in July. All Centers are currently open to the public and are receiving clients (**appointments and virtually**). All parking lots are equipped with WiFi as well.
  - Bexar County and COSA projects are in progress and production is being made on each. **Training is projecting on schedule and OJT is behind. We are not accepting new enrollees into either program at this point until the pipeline of clients is cleared.**
  - WSA is pursuing two new Skills Development Grants – Boeing and Lonestar National Bank at approximately \$500,000 total to train and upskill workers in these populations. JET grants with 3 ISD's have been executed.
  - WSA conducted 6 significant hiring events in spring with over 500 job seekers attending in total.

- 3) We are working closely with C2 to develop and formalize the sector-based model and have developed a new scorecard for tracking performance.
- 4) Childcare enrollments are exceeding goal at 99% (up from 93% last reporting period).
- 5) **Special Grants and Initiatives**

WSA is currently managing 20 grants or special programs outside of the traditional TWC formula funding streams.

**Alternatives:**

No alternatives are being considered at this time.

**Fiscal Impact:**

We have seen an increase in funding for our Disaster Dislocated Worker funding of \$3.5 million and a decrease of CARES funding by \$3.2 million.

**Recommendation:**

Recommendation is to approve the plan as highlighted above.

**Next Steps:**

Next steps will be to continue to monitor the centers that are open and ensure we are safely serving the community and protecting our staff. In addition, we will be monitoring all current active grants and special programs.

# Performance and Programs Briefing









Mark Milton, WSA COO

7/23/21

---



# Operational Updates

Item	Description	On target
1	Return to office date has been established for July. This includes staff and contractor teams. All policies are being finalized on COVID protocol for employees.	
2	Bexar County and COSA projects are in final phases. We are currently trending above goal in training enrollments, but behind in OJT. <b>Placements are catching up as more individuals complete their programs.</b>	
3	We are working with C2 to increase enrollments into the WIOA program. Funding is at approx. 90% spend with 3 months to go. We are focusing on cost per client ratios and braiding funding. <b>Potentially co-enrolling with COSA clients for utilization of stipend funds.</b>	
4	WSA executed an amendment with COSA on the project <b>that increased our total funding for training by approximately \$1 million.</b> There is the potential for a 3 <sup>rd</sup> amendment which will increase funding to training and extend program through December 2021.	
5	Child Care is trending at 97% for children served (goal is 95%) and are on track for the month.	
6	We are working closely with C2 to develop the sector-based model for business and industry where there will be a focus on specialized recruitment for business.	
7	WSA is currently managing <b>20+ grants</b> and special programs funded by either TWC or Local partners.	
8	TANF Expenditure rates are improving but behind for the year. <b>TWC is experiencing a statewide issue due to non-participation requirements set forth by Health and Human Services.</b> Plan is in place to improve spend and staff are meeting weekly to discuss strategies.	

# WSA Accomplishments 20-21

Active Grants/Projects	Description	Fiscal Impact (approx)	People Impact	Owner
Disaster Dislocated Worker Grant	Provide training and work experience to individuals impacted by the pandemic	\$4,400,000	200	Rick G.
Winter Storm Grant	Provide training and work experience to individuals impacted by the winter storm	\$300,000	80	Rick G.
Teacher Externships	Provide teacher externship curriculum to 150 middle and high school teachers and counselors.	\$160,000	150	Vickie/Carol
SDF - Caterpillar	Retooling of Caterpillar incumbent workers to upgrade their skills and remain employed	\$250,000	50	Rick G.
IKEA	Provide support to local business in their reopening needs after pandemic	\$50,000	50	Rick G.
Red White and You	Annual Job Fair for Veterans	\$50,000	600	Becky
Bexar Co.	Provide training and work experience to individuals impacted by the pandemic	\$11,000,000	700	Becky
COSA TFJSA	Provide training and work experience to individuals impacted by the pandemic	\$10,000,000	1100	Becky
SEAL	Summer Earn and Learn program	\$900,000	300	Vickie/Carol
WIOA Youth	Youth reemployment and training program	\$205,000	100	Shantelle
WIOA Youth - Rural	Youth reemployment and training program	\$205,000	100	Shantelle
WIOA Adult	Provide training and work experience to individuals	\$2,500,000	900	Rick G.
WIOA DW	Provide training and work experience to individuals	\$3,000,000	400	Rick G.
SDF - Titos	Support with business expansion in NB	\$40,000	10	Rick G.
SDF - Lonestar	Pre-Apprenticeship Training and Placement	\$300,000	50	Rick G.
SDF - Navarro ISD	Seguin EDC and Navarrows working on training solutions for clients	\$50,000	80	Rick G.
TANF	Annual job training and work experience for TANF customers	\$5,000,000	500	Vickie
SNAP	Annual job training and assistance to FS recipients	\$1,500,000	400	Vickie
Disability Navigation	Annual services to individuals with Disabilities	\$2,000,000	300	Janice
Career in Texas Youth Fairs	Annual Job Fair for Veterans	\$50,000	400	Shantelle
JET - Boerne	Assistance with purchasing of equipment to train HS seniors	\$50,000	40	Rick G.
Jet - Ingram ISD	Assistance with purchasing of equipment to train HS seniors	\$50,000	40	Rick G.
JET - South San ISD	Assistance with purchasing of equipment to train HS seniors	\$50,000	40	Rick G.
Child Care	COSA direct service delivery	\$60,000,000	10000	Jessica
CCQ	COSA quality initiative	\$4,000,000	100	Jessica
Texas Mutual Grant	Provide assistance and equipment on need for CC services	\$50,000	50	Jessica
NCP	Non Custodial Parent Program	\$300,000	200	Carol
RESA	Provide UI claimants with Job Search and ITAs	\$600,000	200	Rick G.
Assessment Development	Provide updated tools on assessments for contractors	\$100,000	200	Carol
Military Family Support Program	Military and Family Readiness Center for military spouses, including job search, assessment, labor market info	\$225,000	50	Rick G.
Workforce Academy	Build an ambassador program for WSA on the services of the agency	\$50,000	100	Shantelle



# Additional Department Accomplishments for FY 21

- ❖ Secured \$1.2 million in HDJT grants with rural area providers to individuals impacted by COVID-19
- ❖ Secured \$308,625.00 in WIOA COVID-19 Response Statewide Activities to provide employers with Rapid Response and Layoff Aversion and Workforce Solutions Offices with PPE and technology
- ❖ Secured \$287,500 in Skills Development Fund COVID-19 Special Initiative to provide employers training opportunities for full time workers, furloughed workers or laid off (new hires)
- ❖ Secured \$651,116 in Reemployment Services and Eligibility Assessment funding to provide services to Unemployment Insurance Claimants
- ❖ Secured \$222,630 in Military Family Support Program funding to provide services to Military Spouses
- ❖ Secured \$105,272 in Workforce Commission Initiatives funding to support the delivery of services to workers and employers (1) Hiring Red White and You! Job Fair (2) Child Care Quality Conference (3) Texas Veterans Leadership Program (4) Foster Care Youth Conference (5) Careers in Texas Industries (Career Pathways)
- ❖ Secured \$40k to partner with 100 Black Men on a TIP grant that funds 150 students in electrical and IT career
- ❖ Hosted the 8<sup>th</sup> Annual Hiring Red White and You! Job Fair (Nov 7<sup>th</sup>) for 161 employers, 800 jobseekers and 60 non-profit organizations.
- ❖ Hosted the Career Pathways Summit (Nov 18<sup>th</sup>) for 282 middle and high school students from 9 ISDs, 29 presenters from Advanced Manufacturing, Healthcare, Construction, and Information Technology)
- ❖ Hosted over 80 Virtual and In-Person Events with a footprint of over 4,000 job seekers connected to employers

# Child Care Overview

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Monthly Average %	90.30%	90.50%	93.71%	98.58%	103.53%	105.75%	106.43%	109.22%
YTD Average Units %	90.30%	90.40%	91.50%	93.27%	95.32%	97.06%	98.40%	99.75%
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Average	Average	Average	Average	Average	Average	Average	Average
Choices	442	378	326	273	220	172	167	167
Low Income	7,470	7,580	7,933	8,470	9,022	9,279	9,348	9,578
Former DFPS	633	607	606	591	567	576	589	625
Homeless	74	73	78	74	71	66	54	54
Monthly Average Units	8,618	8,637	8,944	9,408	9,881	10,093	10,158	10,424
Monthly % Average	90.30%	90.50%	93.71%	98.58%	103.53%	105.75%	106.43%	109.22%
YTD Average Units	8,618	8,628	8,733	8,902	9,098	9,263	9,391	9,520
YTD % Average	90.30%	90.40%	91.50%	93.27%	95.32%	97.06%	98.40%	99.75%

\*Additional \$45 million in direct childcare funding will be focused on workers in the service and hospitality industries.

- Average Children Served Per Day – 95% is Goal (9,544 children) – At the end of May, WSA is at 99% (9,500 children)
- WSA has increased from 93% to 99% from Feb. to May
- WSA is currently ranked in the top 4 of state performers.
- WSA has secured an additional \$43 million in child care funds from TWC for the remainder of the year!



# Performance Update

## AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**

As Originally Published 6/24/2021

**APRIL 2021 REPORT**

Green = +P   White = MP   Yellow = MP but At Risk   Red = -P

Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/Enrolled Q2 Post-Exit	Employed/Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	91.13%	109.57%	103.47%	112.35%	82.74%	84.69%	105.66%	109.79%	117.10%	98.78%	91.89%	111.16%	84.53%	179.65%	141.50%

- Currently tracking our DW Employment Measure – We are experiencing loss of jobs due to pandemic or a change of careers. We are asking C2 to continue to monitor closely and provide projections of future months.
- Measurable skills gain – we are tracking all individuals in training and ensuring our documentation is in place when they complete their program.
- Youth earnings are low, so we are working with these individuals to improve their ability to increase wages in the future through additional training and education in high demand careers.

# COSA – Train for Jobs SA

COSA Performance Metrics				
Key Categoriesy	Program Goal Sept. 20-June 21	Program Actual Sept. 20-June 21	YDT % Actual	Comments
Case Management	1300	1269	98%	Well on schedule to meet goal by September
Short Term Training	420	355	85%	Short term slowed some in June due to funding issues but is projected to catch up.
Long Term Training	371	359	97%	Well on schedule to meet goal by September
% Completing Program	70%	75%	107%	60% is state average
Small Business for OJT Placement	139	173	124%	Business are exceeding goal
Place Participants in OJT	31	19	61%	OJT is behind goal - limited interest from clients.
Place Participants in Jobs	480	139	29%	Placements are increasing as more graduates complete their programs.
COSA Efficiency Metrics				
Category	Outcome	Comments		
Total in Training	714	Projecting to meet full goal by Sept.		
Completed Training	301	As of June 1, 2021		
Active	262	As of June 1, 2021		
Pending Completion	117	As of June 1, 2021		
Completion Rate	67%	National Average is 60%		
Persistence Rate	79%	National Average is 60%		
Placed	139	As of June 1, 2021		
Placed Rate	46%	Placements were verified at 90 day mark we will see an increase as more completers finish		
Average Wage at Placement	\$15.87	Self Sufficiency in SA Metro is \$14/hr.		
Total Estimated Monthly Wages Earned	\$308,830.20	Based on an average of 35 hours per week		
Total Estimated Annual Earnings	\$3,705,962.40	Average Annual Earnings Based on FT status of graduates		
Range of Placements	\$7.25 - \$40.00	\$40.00 is highest as a Systems Administrator		
Number of Employers Participating	82	More employers are in the queue		
Total Training Costs (approx)	\$3,400,000	Includes Short and Long Term Training		
Cost Per Individual Enrolled in Training	\$4,762	WSA average is generally \$5,500 range		
Total Amount of Stipends Issued	\$1,300,000	Includes all recipients		
Referrals to Partner Agencies	250	Alamo Colleges, Chrysalis Ministries, Family Services, Quest, and Restore Ed.		
Number of Employers Participating	82	More employers are in the queue		

# Bexar County Strong Metrics

A proud partner of the

## Bexar Performance Metrics

Key Deliverables	Program Goal Sept. 20-June 21	Program Actual Sept. 20-June 21	YDT % Actual	Comments
Enrolled in Training	500	468	94%	Training is on schedule and budget is exhausted.
% Completing Program	279	302	108%	60% is state average
Place Participants in OJT	200	25	13%	OJT is behind goal - limited interest from clients.
Clients Referred to Partners	500	450	90%	Project Quest has received referrals who are eligible for enrollment.
Place Participants in Jobs (Training)	400	139	35%	Placements are increasing as more graduates complete their programs.

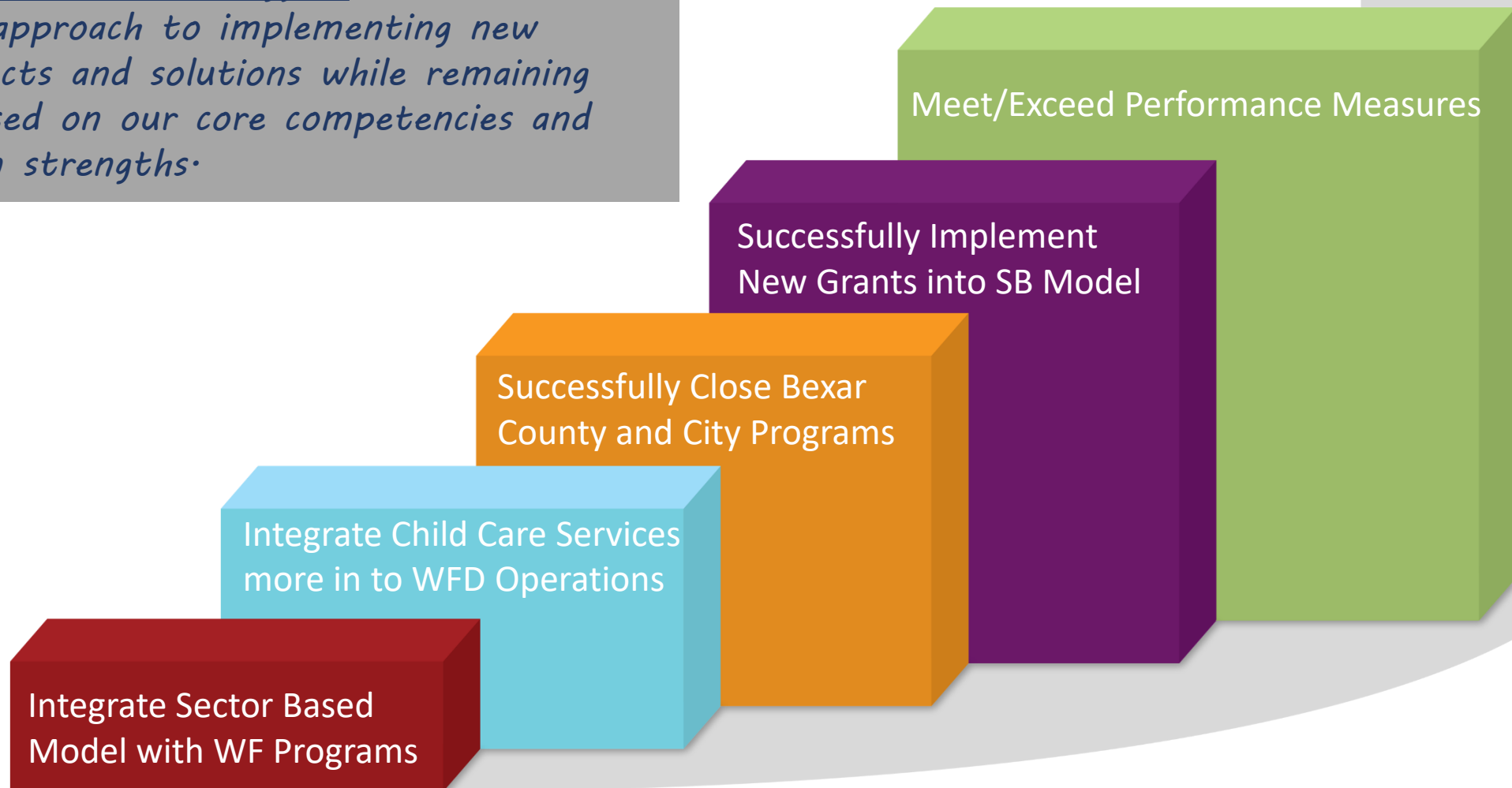
## Bexar Co. Efficiency Metrics

Category	Outcome	Comments
Training	468	Goal was 300-500
Completed Training	302	As of May 2021
Active	71	As of May 2021
Non Complete	95	As of May 2021
Completion Rate	76%	National Average is 60%
Persistence Rate	80%	National Average is 60%
Placed	139	Total includes HD Occupations and Non Industry Related
Placed Rate	46%	Placement rate will rise as more individuals enter the WF and are verified.
Average Wage at Placement	\$18.66	Self Sufficiency in SA Metro is \$14/hr.
Total Estimated Monthly Wages Earned	\$363,123.60	Based on an average of 35 hours per week
Total Estimated Annual Earnings	\$4,357,483.20	Average Annual Earnings Based on FT status of graduates
Number of Employers Participating	64	More employers are in the queue
Total Training Costs (approx)	\$2,000,000	Includes Short and Long Term Training
Cost Per Individual Enrolled in Training	\$4,274	Includes Sherri's Academy Graduates
Total Amount of Stipends Issued	\$450,000	Includes all recipients
Referrals to Partner Agencies	450	Quest Referrals of Eligible Clients

# Department Goals for FY 22

A proud partner of the AmericanJobCenter<sup>®</sup> network

*Department Strategy: Be innovative in our approach to implementing new projects and solutions while remaining focused on our core competencies and team strengths.*





# Questions?

**Contact Info:**

**Mark Milton**  
**COO**

**[mmilton@wsalamo.org](mailto:mmilton@wsalamo.org)**  
**210-272-3250 Office**



## **MONTHLY PERFORMANCE & SERVICES REPORTS**

**June 2021**

## **WORKFORCE PROGRAM REPORTS**

## Workforce Solutions Alamo Performance Update

### AT-A-GLANCE COMPARISON - BOARD CONTRACTED MEASURES

Percent of Target (Year-to-Date Performance Periods)

**FINAL RELEASE**

As Originally Published 6/24/2021

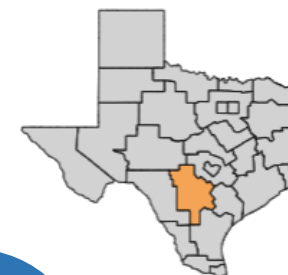
**APRIL 2021 REPORT**

Green = +P    White = MP    Yellow = MP but At Risk    Red = -P

Board	WIOA Outcome Measures														
	Adult					DW					Youth				
	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed Q2 Post-Exit	Employed Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)	Employed/ Enrolled Q2 Post-Exit	Employed/ Enrolled Q4 Post-Exit	Median Earnings Q2 Post-Exit	Credential Rate	Measurable Skills Gains (YTD-Only)
Alamo	91.13%	109.57%	103.47%	112.35%	82.74%	84.69%	105.66%	109.79%	117.10%	98.78%	91.89%	111.16%	84.53%	179.65%	141.50%

WIOA Outcome Measures (cont.)			Reemployment and Employer Engagement		Participation	Total Measures			
C&T Participants									
Employed/ Enrolled Q2 Post-Exit	Employed/ Enrolled Q2-Q4 Post-Exit	Credential Rate	Claimant ReEmployment within 10 Weeks	Employers Receiving Workforce Assistance	Average # Children Served Per Day-Combined	+P	MP	-P	% MP & +P
93.08%	99.50%	99.25%	102.89%	112.44%	98.60%	6	11	4	81%



WSA is currently meeting or exceeding performance targets for all TWC contracted measures except:

- WIOA Adult Measurable Skills Gain

Exception: C2 QA staff will provide the extract and staff will go through the list. They will update the MSG. Staff have been given the directive and understand the policy. No results as of yet. A quarterly review of all trainings to enter gains at the end of semesters and modules will be completed by C2 staff

- WIOA DW Employed Q2 Post-Exit

Exception: A follow up extract is being produced by C2 staff to see again who is not meeting. C2 staff have reached out again to see if anyone who did not response can be contacted. Monthly follow up is the key to tracking customers. C2 staff will make actual contact and re-integrating those who may have lost jobs to assist in finding employment.

- WIOA Youth Median Earnings Q2 Post-Exit

Exception: WSA Board staff will work with both C2 and Serco staff to provide technical assistance as needed.

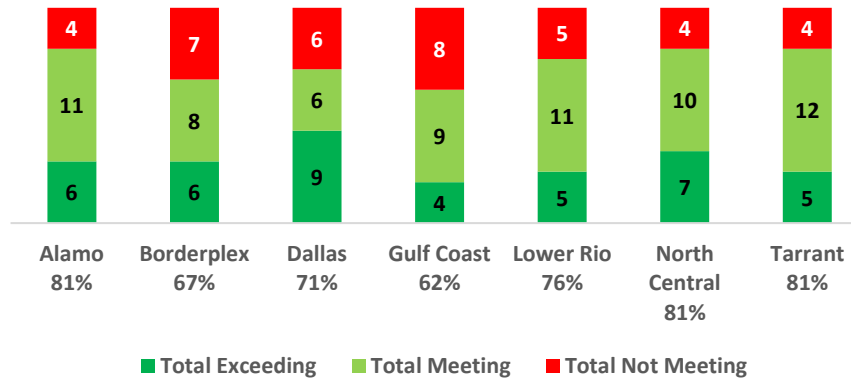
- WIOA C&T Employed/ Enrolled Q2 Post-Exit

Exception: Reports are being run by C2 staff to determine those in the denominator so we can review and reach out to see how to improve on this measure.



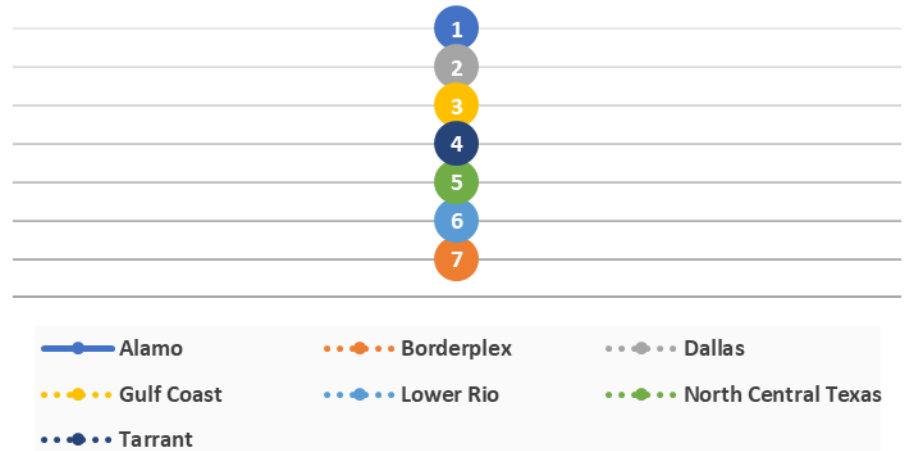
## MPR Board Comparison Report (YTD) release date 06/24/2021- Ranks

### Performance Measure Totals Large Board Cohort



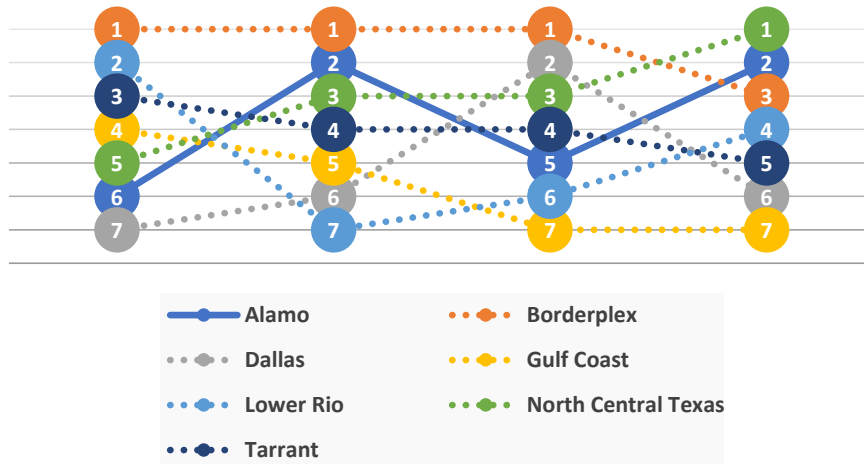
### PROGRAM RANKINGS

#### CHILDREN SERVED



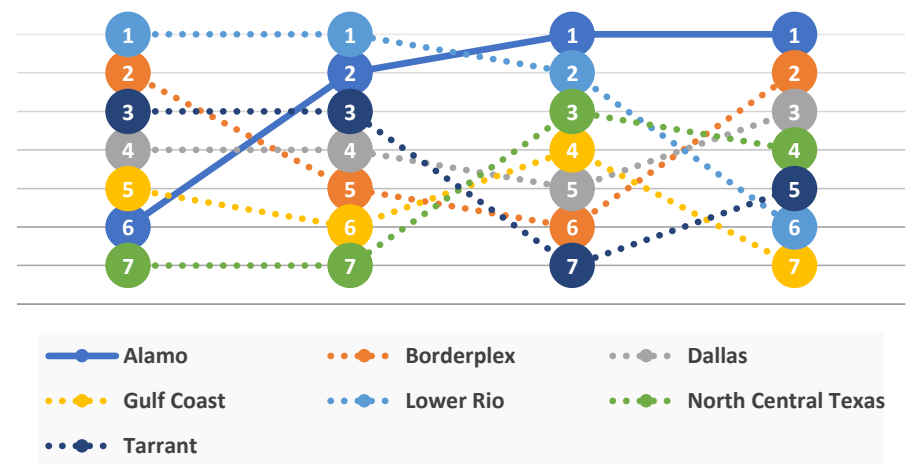
### WIOA ADULT RANKINGS

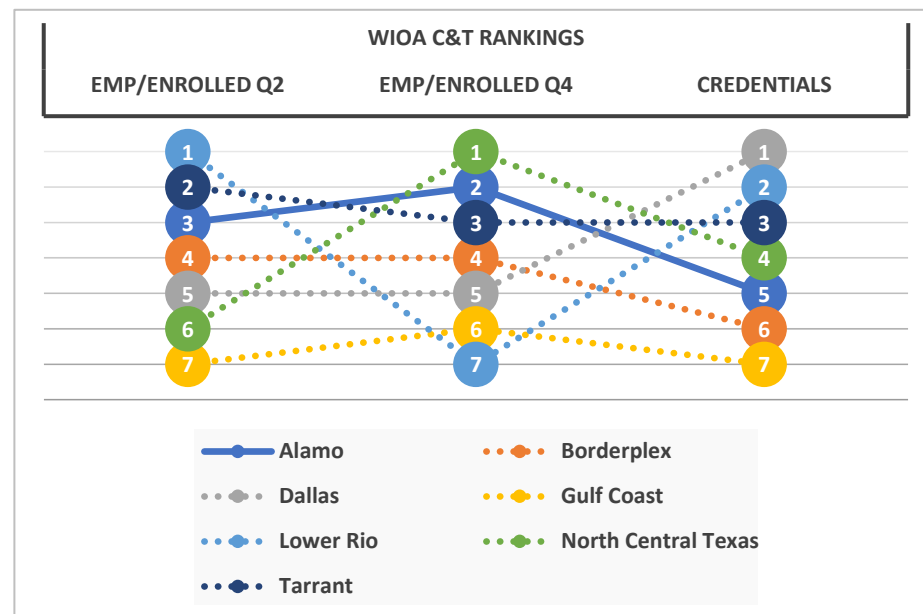
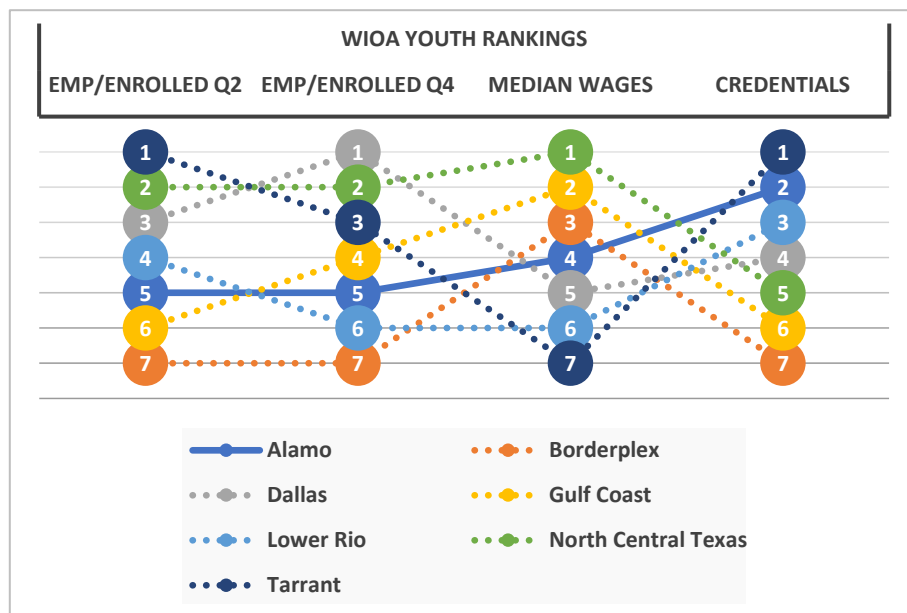
EMPLOYED Q2 EMPLOYED Q4 MEDIAN WAGES CREDENTIALS



### WIOA DW RANKINGS

EMPLOYED Q2 EMPLOYED Q4 MEDIAN WAGES CREDENTIALS





## PARTICIPANTS ENROLLED IN WORKFORCE PROGRAMS

**3,610**

UNITS OF SERVICE AT ALL JOB CENTERS

**17,083**

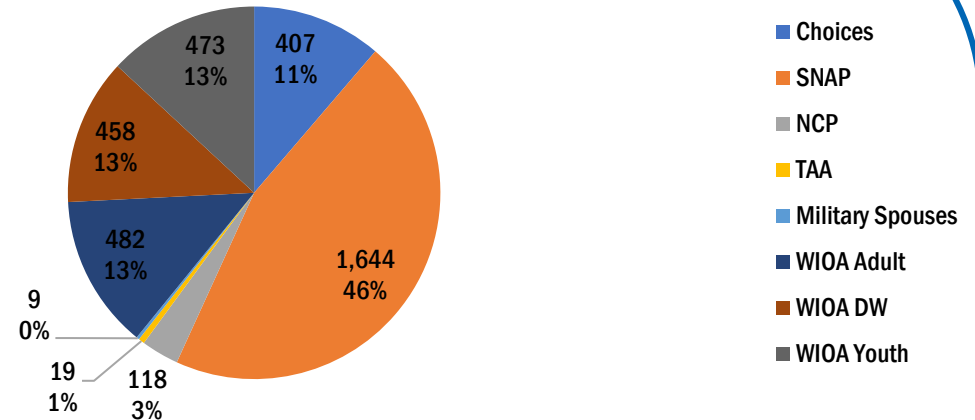
(OCT 2020 - MAY 2021)

Provided to all job seekers and universal customers (those not enrolled in a program)

## Training Report

560 program participants enrolled in Training Services (Occupational Vocational Training/Non-TWC Funded Training) during the months of October 2020 - May 2021, of which Health Care Occupations account for the greatest number of students. A total of 200 have graduated and obtained their industry recognized credential.

## The SNAP Program Makes Up 46% of Enrollments



Top 10 Training Occupations	Students
Heavy and Tractor-Trailer Truck Drivers	87
Medical Assistants	74
Medical Records and Health Information Technicians	46
Computer User Support Specialists	35
Dental Assistants	35
Licensed Practical and Licensed Vocational Nurses	32
Web Developers	28
Computer Support Specialists	22
Registered Nurses	18
Bookkeeping, Accounting, and Auditing Clerks	13

Commercial Driver's Licenses ranks as the top credential for graduates.	
Occupation	Graduates
Heavy and Tractor-Trailer Truck Drivers	47
Medical Assistants	27
Dental Assistants	25
Medical Records and Health Information Technicians	14
Computer User Support Specialists	14
Computer Support Specialists	11
Licensed Practical and Licensed Vocational Nurses	8
Web Developers	6
Registered Nurses	5
Bookkeeping, Accounting, and Auditing Clerks	5

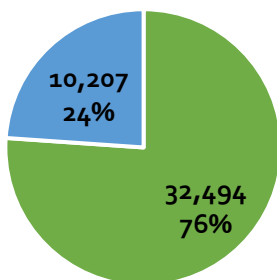
On Average, 260 visit one of our Workforce Centers.



## GUESTS AT ALL JOB CENTERS

42,701

(OCT 2020 - MAY 2021)



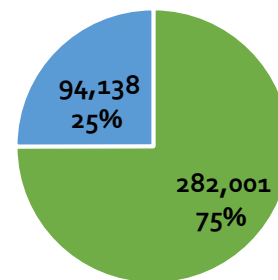
■ Urban ■ Rural

## VIRTUAL GUESTS AT ALL JOB CENTERS

376,139\*

(OCT 2020 - MAY 2021)

\*Number of phone calls and emails sent/received by staff working remotely.



■ Urban ■ Rural

With close to 8k visitors annually, our Marbach Workforce Center has welcomed the greatest number of guests.

October 2020-May 2021			
Center	Inbound Contacts	Outbound Contacts	Visitors
E Houston	2,985	8,330	5,325
Datapoint	6,732	15,842	6,474
Marbach	3,725	44,764	7,945
Sth Flores	5,962	105,013	6,762
Walzem	4,911	83,737	5,988
<b>Urban</b>	<b>24,315</b>	<b>257,686</b>	<b>32,494</b>
Bandera	35	112	163
Boerne	203	7,725	263
Floresville	409	13,001	336
Fredericksburg	9	95	15
Hondo	476	1,049	752
Kenedy	221	2,186	105
Kerrville	473	10,652	674
New Braunfels	1,175	14,504	5,243
Pearsall	649	1,109	621
Pleasanton	724	3,046	1,281
Seguin	779	35,506	754
<b>Rural</b>	<b>5,153</b>	<b>88,985</b>	<b>10,207</b>
<b>Grand Total</b>	<b>29,468</b>	<b>346,671</b>	<b>42,701</b>

**Note:** Inbound and Outbound Contacts are the number of emails and phone calls made by Telework Staff. Visitors are the number of customers that visited a workforce center.

### Top 10 Center Visit Reasons (Year-to-date)

Visit Reason	Urban	Rural	Total
04. I'm here to use the resource room.	20,285	3,880	24,165
30. Virtual Services	7,281	3,159	10,440
08. RESEA Orientation	5,219	773	5,992
I am here to see a specific staff member	3,586	1,924	5,510
14. Job Search/Referral	1,361	3,361	4,722
02. I need help finding a job.	2,115	1,293	3,408
03. I lost my job and want to file for unemployment.	1,175	614	1,789
01. It's my first time here.	1,242	413	1,655
18. Support Services	393	1,113	1,506
11. WIOA Orientation	277	1,116	1,393

**NOTE:** Center Visitors may self-report multiple visit reasons while checking-in on VOS Greeter.

Employment Services are the main motivators for guests at our Workforce Centers across the Alamo Workforce Development Area. Over 24k guests visited our centers to use the computers and resources available at no cost, an upwards trend from 20K reported as of April.

## **LABOR EXCHANGE SUMMARY**

## 42,574 available jobs advertised online as of June 6,2021 in the Alamo Workforce Development Area

WorkInTexas.com shows that there were 21,419 job postings created by 1,840 unique employers during the months of October 2020 - May 2021 for the 13 county Workforce Development Area. Up from 18,488 reported last month. In WorkInTexas.com, the Health Care and Social Assistance Industry created the most job postings with 5,334. Hospital Corporation of America is the employer that created the most Job postings with 1,369 while the occupation with the greatest number of job postings is Registered Nurse with 1,876.

Industry Sector	Job Postings	Top Occupation Within Industry	Top Employer Within Industry
Health Care and Social Assistance	5,334	Registered Nurses (1,576)	Hospital Corporation of America (1369)
Professional, Scientific, and Technical Services	3,379	Computer Network Support Specialists (253)	KINDRED SYSTEMS INC (290)
Administrative and Support and Waste Management and Remediation Services	2,855	Janitors and Cleaners, Except Maids and Housekeeping Cleaners (451)	ABM INDUSTRIES INCORPORATED (791)
Wholesale Trade	1,551	Heavy and Tractor-Trailer Truck Drivers (88)	COCA-COLA SOUTHWEST BEVERAGES LLC (419)
Manufacturing	1,486	Production Workers, All Other (168)	NIAGARA BOTTLING LLC (157)
Public Administration	1,208	Office Clerks, General (70)	HEALTH AND HUMAN SERVICES COMMISSION (321)
Accommodation and Food Services	921	First-Line Supervisors of Food Preparation and Serving Workers (233)	Panera Bread (388)
Retail Trade	894	Retail Salespersons (122)	AMAZON.COM (230)
Finance and Insurance	744	New Accounts Clerks (103)	FIRST NATIONAL BANK TEXAS - KILLEEN (183)
Construction	666	Construction and Related Workers, All Other (71)	FACILITY SOLUTIONS GROUP INC (55)
Educational Services	433	Educational, Guidance, School, and Vocational Counselors (30)	TRINITY UNIVERSITY (91)
Other Services (except Public Administration)	403	Customer Service Representatives (23)	TEXAS ALSCO INC (74)
Transportation and Warehousing	363	Heavy and Tractor-Trailer Truck Drivers (67)	XPO LOGISTICS, INC. (81)
Information	321	Sales Representatives, Services, All Other (56)	CHARTER COMMUNICATIONS LLC (142)
Mining, Quarrying, and Oil and Gas Extraction	211	Heavy and Tractor-Trailer Truck Drivers (47)	VULCAN MATERIALS COMPANY ET AL (128)
Real Estate and Rental and Leasing	194	Maintenance and Repair Workers, General (40)	JONES LANG LASALLE AMERICAS INC (45)
Utilities	169	Electrical Engineers (16)	CPS Energy (96)
Management of Companies and Enterprises	124	Network and Computer Systems Administrators (7)	PEPSICO INC (45)
Arts, Entertainment, and Recreation	122	Fitness Trainers and Aerobics Instructors (18)	Life Time Club Management (93)
Agriculture, Forestry, Fishing and Hunting	40	Farmworkers, Farm, Ranch, and Aquacultural Animals (11)	Moonlite Services LLC (2)
Nonclassifiable Establishments	1	Bartenders (1)	Kerrville Elks Lodge (1)

Year to date, 4,548 people in the Alamo Workforce Development Area have been placed in a job.

## PLACEMENTS

(OCT 2020 - MAY 2021)

WorkInTexas.com Internal Job Placements - 704 . These are job seekers that applied to jobs from employers registered in WorkInTexas.com.  
WorkInTexas.com External Job Placements - 2,236. These are job seekers matched with external job postings imported into WorkInTexas.com.  
1,608 from other sources captured by workforce staff (e.g., Employer Help Wanted sign)

Industry Sector	Internal Placements	Top Occupation Within Industry	Top Employer Within Industry
Public Administration	226	Social and Human Service Assistants (18)	TEXAS WORKFORCE COMMISSION (83)
Retail Trade	120	Retail Salespersons (68)	AMAZON.COM (73)
Administrative and Support and Waste Management and Remediation Services	112	Solar Thermal Installers and Technicians (18)	PEOPLEREADY INC (18)
Health Care and Social Assistance	38	Home Health Aides (5)	ACCENTCARE INC-TEXAS HOME HEALTH (4)
Accommodation and Food Services	34	Cashiers (6)	CAJUN SHACK INC (4)
Manufacturing	32	Production Workers, All Other (7)	CEMEX (4)
Educational Services	29	Cooks, Institution and Cafeteria (4)	PEARSALL ISD (9)
Other Services (except Public Administration)	24	Child, Family, and School Social Workers (8)	DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES (15)
Information	22	Customer Service Representatives (8)	CHARTER COMMUNICATIONS LLC (20)
Professional, Scientific, and Technical Services	18	Computer Network Support Specialists (2)	ASM RESEARCH INC (2)
Finance and Insurance	16	Customer Service Representatives (6)	WELLS FARGO BANK NA (2)
Construction	9	Plumbers (2)	JACK LAURENCE CORPORATION (2)
Transportation and Warehousing	8	Heavy and Tractor-Trailer Truck Drivers (2)	VIA METROPOLITAN TRANSIT (2)
Wholesale Trade	4	Stock Clerks- Stockroom, Warehouse, or Storage Yard (1)	ROLLING FRITO-LAY INC - CONFECTIONARY MERCHANT WHOLESALERS (1)
Mining, Quarrying, and Oil and Gas Extraction	4	Heavy and Tractor-Trailer Truck Drivers (4)	CHALK MOUNTAIN SERVICES OF (2)
Utilities	3	Construction Laborers (1)	CPS ENERGY (2)
Real Estate and Rental and Leasing	3	Cleaners of Vehicles and Equipment (1)	FOUNDATION COMMUNITIES INC (1)
Agriculture, Forestry, Fishing and Hunting	1	Nonfarm Animal Caretakers (1)	MCDONALD BIRD FARM LLC (1)
Management of Companies and Enterprises	1	Computer Network Support Specialists (1)	TYONEK SERVICES GROUP (1)

Note: Detailed information on where people were placed in a job are only available for internal WorkInTexas.com hires,

Year to date there are 129,8567 people in the Alamo Workforce Development Area with active resumes. Customer Service Representatives is the most common desired occupation listed on resumes.

**Top 10 Desired Occupations**  
(OCT 2020 - MAY 2021)

		# of Advertised Jobs
Customer Service Representatives	6,525	4,182
Office Clerks, General	4,172	648
Cashiers	2,722	852
Stock Clerks- Stockroom, Warehouse, or Storage Yard	2,091	2,317
Heavy and Tractor-Trailer Truck Drivers	2,011	3,830
Administrative Services Managers	1,781	367
General and Operations Managers	1,741	1,368
Sales Managers	1,437	1,184
Construction Laborers	1,431	716
Retail Salespersons	1,321	3,367



## TOP 10 EMPLOYERS IN THE ALAMO WORKFORCE DEVELOPMENT AREA

Company	Total/Unique (Oct 2020 - May 2021)
United Services Automobile Association	42,909 / 5,075
Oracle Corporation	33,988 / 3,482
UnitedHealth Group Incorporated	23,082 / 2,507
University Health System	19,332 / 1,698
HCA Holdings, Inc.	18,854 / 1,526
Humana Inc.	15,259 / 1,390
Heb Grocery Company, LP	5,247 / 1,148
American Traveler, Inc.	1,761 / 1,134
Wal-Mart, Inc.	6,153 / 1,119
University of Texas Health Science Center At Houston	3,621 / 1,070

( EMSI Q2 2021 Data Set).

## **WSA NON-FORMULA FUNDED GRANTS, INITIATIVES, & PROJECTS**

WSA NON-FORMULA FUNDED GRANTS, INITIATIVES, & PROJECTS								
#	Initiative/ Grant	Funding	Description	Partners	Goals	Outcomes	Status	Challenges
1	Skills Development Fund COVID-19 Special Initiative Grant	Statewide Initiative	Skills Development Funds to respond to industry and workforce training needs. Partner with public community and technical colleges, TEEC, or community-based organizations to provide customized training in a timely and efficient manner.	C2 GPS, Businesses, Alamo Colleges, DC1/New Apprenticeships, In Jesus Name Amen (UNA), The Health Collaborative, Lone Star Trades, Senior Care Services	Performance and Expenditures Projections at the following intervals: • 25% of the grant period, • 50% of the grant period; and • 75% of the grant period.	5 training providers submitted training applications under this grant and were approved by TWC. 97 job seekers completed training in one of the following: Pre- Apprenticeship Electrical Training, Home Health Aide Training, Community Health Worker Training, Digital Marketing, Data Analyst or Cyber Security Training. Placements: 59, Expenditures are at 74%. TWC granted an extension until 09/30/2021 to expend the remaining training funds. New Apprenticeship and UNA will begin training in July 2021.	In-progress	
	\$287,500							
2	Disaster Recovery Dislocated Worker Grant - COVID-19	Statewide Initiative	Disaster grant funds to assist individuals residing in the Alamo 13 County region affected by COVID-19 find temporary employment in response to major economic dislocations. TWC increased the grant award up to \$4.8 million.	C2 GPS, SA Food Bank, Salvation Army, New Braunfels Food Bank, River City Outreach, Madonna Center, Hug Me Inc, and R3 Student Outreach.	Provide disaster relief employment and support services to 255 dislocated workers (DW). Note: The TWC grant award was increased from 122 to 255 total served. Current deliverables adjusted by TWC are: 175 participants to be served by disaster relief employment and 80 participants to participate and complete training resulting in a credential or certificate in Health Care or IT occupations. Total served: 255.	1. 111-Active Participants 2. 88 -In Subsidized Employment 3. 46 -Program Exiters 4. 14-Entered Full Time employment 5. 4 In Healthcare and IT training that started in May 2021 Contract Action Request (CAR) Form in progress to request 70 additional ITA slots and reduce the number of participants to be served by disaster relief employment.	In-progress	
	\$4,859,231.00							
3	Hiring Red, White & You!	Workforce Commission Initiatives (WCI)	The 10th Annual Job Fair event (statewide) will be held on Thursday November 4, 2021 for Transitioning Service Members, Veterans, Military Spouses, and the Public. TWC is offering the local boards an opportunity to determine if the 2021 event will be a Virtual Job Fair or an in person event, or a combination of both. Funding for the 2021 event is pending TWC approval.	Veteran Coalitions/ Event Planning Committee Members: (numerous partners including JBSA, TVC, TVLP, MOAA, USO, VRS, City of San Antonio EDF, Alamo Colleges, Bexar County Veterans Service Center, RBFCU, Texas Veterans Network (formerly TX SERVES SA), Wounded Warriors, C2 GPS, SERCO. First 2021 meeting: TBD.	The 2021 goals are to be determined. The 2021 HRWY Budget request is pending approval from TWC. Back up plans are in place due to the ongoing CDC guidelines and safety/health requirements.	2021 Outcomes will be available in November 2021	In-progress	The big item WSA is waiting on is the budget and that drives the effort. All Boards expect to hear more on the subject from TWC in July 2021.
	\$10,000							
4	Career in Texas Industries/Youth Career Fair Events	Workforce Commission Initiatives (WCI)	Career Pathways Event Date/Location- September 2021 (In-Person) Annual Career Pathways event for students. Careers in Texas Industries or Youth Career events for middle-school, high school, and postsecondary students, including employer exploration of career opportunities in industry. Information of career opportunities including pathways to in-demand careers, networking, internships, mentorship and other applied learning opportunities.	Career Pathways Planning Committee (Includes Independent School Districts & SA Works, Alamo Colleges, ESC Region-20 & other partner agencies),	2021 Career Pathways Event Goals 1. 300-500+ students 2. 20 Employers 3. 20 Presenters	N/A	In-Progress	As a result of COVID-19, our challenge was transitioning to a virtual event, impacting the commitment of student attendees. The event was an overall success and the full report can be administered separately.
	\$50,000							
5	Excellence in Rural Service Delivery	Workforce Commission Initiatives (WCI)	New TWC funding focused on innovative strategies to expand accessibility and services in the most rural and remote areas of the Alamo region.	AACOG > Five (5) partner locations in rural areas: Bandera Library, Fredericksburg Hill Country University, City of Diley, Schertz Library, McMullen County. > Commissioner Rodriguez (rural area in Bexar County).	1. 5 Kiosks in rural counties and 1 Kiosk in rural area of Bexar County 2. Relocation of two satellite offices (Bandera and Fredericksburg) 3. Explore/research Mobile unit	1. Kiosks installed in Bandera, Fredericksburg, Diley and Schertz. McMullen will be completed by June 2021. 2. Located new locations for Bandera and Fredericksburg 3. Mobile unit - In continued research by Board Staff and Board of Directors.  All funds expended.	In-progress  Initial Board directive took long to implement	Finalizing procedures, will schedule staff training, integration with WSA IT network structure, customer 'call center' and staffing infrastructure.
	\$41,000							
	10/1/2019	9/30/2021						

6	Teacher Externship	Statewide Initiative	TWC approved a 2020 revised plan to provide teacher externship curriculum during Fall 2020, Spring and Summer 2021 to 150 middle and high school teachers and counselors.	Alamo STEM Coalition C2 GPS	1. 150 teachers registered and successfully complete the program 2. Recruit 15 companies/ organizations for virtual externship experiences	150 teachers submitted applications.	In-progress	Teacher Externship project, like other projects, has been impacted by the changes to school calendars, burnout from "virtual" education and learning and educator fatigue. This year educators representing 17 districts including private and charter schools have applied to participate in the externship project. There are over 50 districts in the WSA area and district representation is less than prior years participation. The districts with the most applicants are the area's largest districts where ASWC lead teachers work and promote the TE project. The low participation rates are consistent with other education projects. Steuck & Associates LLC informally has found that student and/or teacher participation (e.g., attendance, engagement) have fallen in 2021 in 15 of 16 education projects. Teachers are exhausted at this point and are being asked to teach summer school in 2021 which impacts their availability to participate in the externship project.
	\$160,000		Outreach campaign efforts continued with collaboration from WSA, ESC-20, and SA Work to recruit industry partners for Live Externship Sessions and Teachers.					
	7/15/2019	8/31/2021	Teacher Externship changes for 2020-21 include movement from a 4-day professional development session to a multi-week distributed activities.			ASWC, ESC-20, and SA Works continue to work with school districts to recruit teachers. The virtual development of the TE Program was finalized and tracking systems have been developed for the asynchronous sessions.		
7	Teacher Externship Plus	Statewide Initiative	TWC approved the 2020 revised plan to increase sustainability of externship services and ensure replication in the communities. Revised plan was renamed "Jumpstart."	Alamo STEM Coalition C2 GPS	1. Build sustainability/ capacity 2. Replicate the program in communities outside of San Antonio 3. Recruit 50 teachers for Jumpstart 4. Digital Badging: Collaboration efforts between ESC-20 and Up Partnership continue to develop the Implementation Guide. 5. Internship-Ready Digital Badging	Delivered recruitment presentations Teacher Externship Program to Bexar County Superintendents and emails to school district contacts.	In-progress	Experienced a challenge to recruit teachers for the Jumpstart Program. Additional recruitment flyers have been sent to help increase registration.
	\$90,000		Coordination with C2 GPS and ATEAMS for Teacher registration continues.					
	7/15/2019	8/31/2021	Conducted Teacher Externship presentations to expand participation and outreached in school district.					
8	Women's Entrepreneurship Bootcamp	Statewide Initiative	TWC made funding available to provide 1-day physical and virtual entrepreneurship bootcamp for eligible women.	UTSA = main partner delivering bootcamp.  Partner locations for virtual bootcamp: South Texas Regional Training Center (Hondo), Coastal Bend College (Pleasanton), Alamo Colleges (Central Texas Technology Center, Seguin/ New Braunfels)..	1. In-person bootcamp: 20 participants x 8 sessions = 160 participants. 2. Virtual bootcamp: 10 participants x 8 sessions = 80 participants. 3. Curriculum development for women entrepreneurs.	MOUs in and contracts/ agreements in place. Bootcamps were successfully conducted January and February 2020. In-person bootcamps were transmitted to virtual sites via WebEx. Targeted participants were 50 for each bootcamp. For both bootcamps-registered participants were 144. Actual attendees were 58. Extensive outreach resulted in increased registrations in March, April, May bootcamps. These were subsequently cancelled. The first session in June was cancelled due to short time-frame to collect eligibility docs. The session on July 16, 2020 was conducted. For this session 39 participants registered and 7 participants attended. Additional bootcamps include July 27, 3030 with 3 participants and 10 registrants, August 3, 2020 with 13 participants and 81 registrants, August 24, 2020 with 7 participants and 41 registrants, September 14, 2020 with 17 participants and 52 registrants, September 28, 2020 with 2 participants and 10 registrants. Total registrants are 509 with 150 participants.	After cancellation of March, April, May sessions due to pandemic, an alternative plan was submitted to TWC for an all virtual delivery format.. Project is still in progress.	Main partner's capacity (they took on this additional initiative), identification and coordination of virtual partner locations, technology to stream virtual bootcamps, curriculum development copyrights. The pandemic caused the bootcamps to be cancelled in March, April, May. An alternative plan was submitted to TWC as May 18, 2020. The plan included the increased capacity for WebEx at UTSA to 200 individuals per session, that allows continuation of bootcamps virtual at all sites. Cancellation of in-person sessions, since, UTSA remains closed for in-person classes through August. The proposed plan will target registrants in the Jun-Aug 2020 bootcamps inviting them to attend virtual sessions Jun-Aug 2020. Curriculum was modified to accommodate the new delivery format. The sessions timeframe has changed to half day sessions, two sessions per month, one in Spanish and one in English. Challenges for these final bootcamps included gathering eligibility docs during COVID.
	\$58,200							
	7/26/2019	8/31/2021						

9	Texas Industry Partnership (TIP) Grant	Statewide Initiative	Support South Texas Electrical JATC, a 501(c)(3) electricians and technologies apprenticeship program develop a Certified Building Industry Consulting Service International (BICSI) Lab as an Authorized Training Facility (ATF).	South Texas Electrical JATC, a 501(c)(3) nonprofit electricians and technologies apprenticeship program, as registered with the U.S. Department of Labor.	Development of a Certified Building Industry Consulting Service International (BICSI) Lab, and be recognized as a BICSI Authorized Training Facility (ATF).	First class conducted on January 11, 2021. 7 students completed training for BICSI Technician Certification.# earned credentials: 3 Technicians. 4 waiting for the written test.	In-progress	South Texas JATC pulled back two of the regularly scheduled classes, both due to lack of registrants. Marketing push has not hit. Expect moving forward to max out capacity and looking to add additional classes. The demand is there, however, with COVID-19, in person attendance is down and timing to recruit and attract person participants is not ideal.
	\$64,000							
	7/26/2019	8/31/2021						
10	WIOA ITAs Urban	Statewide Initiative	Leftover balance of Statewide Initiative funds must be used toward ITAs. Upskilling of WIOA participants with industry-recognized credentials in in-demand occupations	C2 GPS	> 13 - 14 participants enrolled in credentialing educ/training. > 8 - 9 obtain an industry-recognized credential.	No further action required.	Funding reallocated	Funding was repurposed to the Women Entrepreneurship Bootcamp, ATEEMS and Teacher Externship Plus. Action approved by TWC
	\$48,000							
	7/26/2019	8/31/2021						
	WIOA ITAs Rural	Statewide Initiative		SERCO	> 2 - 3 participants enroll in credentialing educ/training. > 1 - 2 obtain an industry-recognized credential.	1 Pharmacy Technician- Start date:02/2020. Youth completed internship. Training completed and credential earned.	No further action	Funding was utilized, no further action required.
	\$10,861							
11	RESEA	Reemployment Services	Provide Unemployment Insurance (UI) Claimants with access to resources, tailored labor market information, career services, and potential co-enrollment in the WIOA Dislocated Worker program, and obtain employment.	C2 GPS	Boards must provide all required RESEA services to participants within 7 days after Orientation. The minimum required percentage for RESEA receiving services within 7 days is 60%. TWC sends a monthly RESEA report that identifies the percentage of RESEA participants that receive services within 7 days after Orientation.	The April 2021 TWC RESEA report showed WSA is at 95%.(Percentage of RESEA services provided within 7 days). Alamo is exceeding the 60% minimum.	In progress	
	\$526,998.00							
	10/1/2020	12/31/2021						
12	Youth Job Skills/Urban	WIOA Youth	TWC funding to support 5 Boards with the highest # of dropouts and youth UI Claimants.To develop strategies to provide enhanced service delivery to Out-of-School without a secondary school diploma/equivalency, disadvantaged youth, and areas with high poverty rates.	C2 GPS ESC-20, Youth Build,100 BlackMen of SA	1. Enrollments: 40 youth 2. HS enrollment: 13 3. HS/ equiv. completion: 5 4. Post-Sec Enrollment: 10 5. Post-Sec Credential: 4 6. Job Placement: 8	1. Enrollments: 32 youth 2. HS enrollment: 13 3. HS/ equiv. completion: 5 4. Post-Sec Enrollment: 10 5. Post-Sec Credential: 4 6. Job Placement: 0	In progress	
	\$205,920							
	10/1/2019	8/31/2021						
	Youth Job Skills/Rural	WIOA Youth		SERCO BCFS, ESC-20, Alamo Colleges, Caterpillar	1. Enrollment: 12 youth 2. HS enrollment: 5 3. HS/ equiv. completion: 2 4. Post-Sec Enrollment: 3 5. Post-Sec Credential: 1 6. Job Placement: 2	1. Enrollment: 12 youth 2. HS enrollment: 5 3. HS/ equiv. completion: 2 4. Post-Sec Enrollment: 3 5. Post-Sec Credential: 1 6. Job Placement: 2	Completed	Very little challenges as outreach efforts are becoming more successful and more opportunity youth are being enrolled under Job Skills Initiative.
13	Military Family Support Program (MFSP) Grant	WIOA Adult Statewide	On-site services suspended due to COVID-19 at Military and Family Readiness Centers at JBSA Ft. Sam Houston, Lackland and Randolph located for military spouses, including job search, assessment, labor market information, resume writing, interviewing skills, support services, training in high demand occupations and placement. 1 full time C2 Career Counselor is assigned to the MFSP grant. The MFSP Career Counselor submitted a letter of resignation and will be effective in July 2021.	C2 GPS Joint Base SA	2021 Goals: 1. # Provided Assessments - 31 2. # Participants Enrolled - 31 3. # Receiving Supportive Services- 3 4. # Participants Trained - 3 5. # Participants Receiving Certifications - 3 6. # Entered Employment: 25 (Grant period: 01/01/21 through 12/31/21) Goals are pending adjustment now that non-essential workers are allowed back on the military bases.	1. # Provided Assessments - 1 2. # Participants Enrolled - 5 3. # Receiving Supportive Services- 0 4. # Participants Trained - 0 5. # Participants Receiving Certifications- 0 6. # Entered Employment: 2	In progress	Difficult to enroll participants due to COVID-19 safety and health concerns for their families, spouses' occupational goals, and military active duty spouses unexpected reassignment. The assigned MFSP career counselor was not allowed on base during 2020 and early 2021 due to COVID-19 restrictions. It appears that some spouses prefer remote jobs which are limited. Major military spouse events such as the "New Comers" briefings at the military base that brought in large crowds are not held anymore until further notice due to COVID-19. Marketing via MFSP Flyer, FaceBook and LinkedIn are generating some interest. Referrals from other military spouse organizations are also generating some interest. MFSP submitted a letter of resignation and will be effective July 2021. The E. Houston Workforce Career Center staff will fill in the duties and responsibilities of the MFSP career counselor until a new counselor is hired or until further notice.
	\$222,630							
	1/1/2021	12/31/2021						

14	HPOG Grant	Alamo Colleges Subgrant	TANF recipient co-enrollment/case management with provision of supportive services (including utility, transportation and housing assistance and referral to resources such as childcare), Placement services for participants of Health & Human Services-Health Professions Opportunities Grant ("HPOG"). Individuals must meet eligibility and demonstrate a need for skills and training to enter the workforce.	Alamo Colleges, C2 GPS hires 1 staff	1. 25 applicants by 2/15/20 2. 9 applicants by 5/30/20 3. Medical Front Office certificate: 20 by 6/30/20 to 8/30/20. 4. Provide 25-30 hours of OJT and health care employment services. 5. Job placement: 25 participants by 9/29/20	34 applicants by May 30, 2020 is target. Accomplished Goal 1 and 2 successfully with 25 applicants by 2/15/2020 and 9 applicants by 5/30/2020. Of the 25 applicants, 0 were selected. Of the 9 applicants by 5/30/20 3 were selected and 1 secured a job. June Medical Front Office training is anticipated pending COVID-19 changes by Alamo Colleges. For the MFO class 200-300 participants were reviewed, 24 met eligibility criteria for HPOG. Of 24, 12 will start the MFO class. 7/15/2020-WSA is behind on targets, adding 4 WSA MFO participants for July/August cohort. Provided 25-30 OJT hours of OJT ad healthcare employment services. Job placements: 25 participants by 9/29/20. Grant ended 9/29/20. Training provider Goodwill was unable to recover from COVID impacts, therefore, could not provide training. Alamo Colleges provided training for 5 participants. 2 participants remain active. The certification exam was extended through December 2020.	In-progress	Identification of eligible applicants, conflicting goals between TWC/WSA TANF requirements and HPOGs timelines (TWC/WSA is 'work-first' not long-term training), COVID-19: direct impact on training schedule forces participants out of the timeline to participate. COVID 19 has made it difficult to bring participants back in to complete missing paperwork. Team has been instructed to identify new eligible participants to hit targets. Classes have been moved or delayed due to low recruitment. COVID Related Training affected this grant.
	\$81,870							
15	TechWorks Grant	Alamo Colleges Subgrant	Referrals, recruitment, job placement assistance for participants with some college but no degree, Veterans, Promise Zone residents, unemployed and underemployed individuals. Must meet Tech Works' eligibility and demonstrate a barrier: long term unemployment over 27 weeks unemployed, limited English proficiency, disability, childcare needs, housing assistance, prior criminal convictions, and other barriers to employment identified under WIOA.	Alamo Colleges, C2 GPS hires 1 staff	1. Refer 20 eligible applicants by 2/30/20. 2. Refer 20 eligible applicants by 4/30/20. 3. Refer 20 eligible applicants by 6/30/20. 4. Job Placement: 50% (30) participants by 12/1/2020.	40 eligible applicants by 4/30/20 is target. 24 applicants were referred prior to 2/30/2020 meeting the February target. 65 eligible applicants were referred from February to April 30, 2020 Grant is meeting all targets. 7/15/2020-50% of referrals have missing eligibility criteria docs or did not meet ACCD eligibility criteria. No further activity on this grant. Grant will end in December 2020. An extension has not been received from Alamo Colleges.	89 applicants total In-progress	Implementation of identification of potential eligible applicants and referral system. TechWorks will train participants - subsequent placement requires alignment of business services efforts with employers in the field. COVID 19 has made it difficult to bring participants back in to complete missing paperwork. COVID related challenges affected this grant.
	\$83,580							
	Rapid Response	WIOA Dislocated Worker	Provides Rapid Response immediate reemployment services to workers affected by layoffs, plant closings, workers of businesses affected by disasters and foreign trade.	Training Solutions, C2 GPS	Provide immediate reemployment services to affected workers.	Displaced Workers 13,264 from 144 companies, January to Sep 30, 2020	In progress	Tracking outcomes in employment for affected workers, co-enrollment with Dislocated Worker Program.
	\$98,326							
	Transitioning Service Members Inventory (Survey)	WIOA Dislocated Worker and Cost Allocated	The Transitioning Service Members Inventory Initiative Survey is authorized by Joint Base San Antonio (JBSA) Fort Sam Houston. Lackland and Randolph and regularly administered by Bexar County staff. WSA data enters paper responses into a database, performs the data analysis and develops professional/publishing of the report twice a year.	JBSA, Bexar County	*Publish two reports annually (*JBSA will determine how the TAP classes be held in 2021: virtually or in person based on social distancing guidelines and available data collection devices)	First report: 300 copies published. Second report: 500 copies published. 2732 surveys received. Third report: 500 copies published and distributed in October 2020. Third report copies are available at the entrance to the WSA Board Room.	On Hold	The Transition Assistance Program (TAP) classes were suspended in 2020 due to COVID 19 and no surveys were collected from the transitioning service members. TAP classes resumed in 2021. Bexar County sends a survey monkey link to all attendees of the Virtual TAP Classes at JBSA. However, compared to when the distribution of paper copies of the survey were done in person, the return has been greatly diminished.
	\$6,000							
	High Demand Job Training (HDJT) Program Grant	Statewide Initiative	The grant award is to fund up to \$31,222 for supplies, equipment and software in accordance with an MOU signed and dated June 4, 2020 between WSA and Seguin EDC. The grant award along with SEDC leveraged funds will support IT training programs on the Seguin ISD and Navarro ISD campuses.	Seguin Economic Development Corporation (SEDC), Navarro ISD and Seguin ISD	Meet or exceed 50% expenditure benchmark by 12/30/2020. Grant extended to December 31, 2021 to allow time to meet the grant expenditures in the summer of 2021 and begin student training sessions in the fall of 2021.	Purchase Requests forms/quotes for equipment approved by WSA Leadership and WSA Fiscal/Procurement Departments. Equipment and supplies will begin arriving in July 2021 to the respective ISDs. Contract Action Request (CAR) Form for additional textbooks and desktops pending. Request made due to lower equipment quotes in 2021 and savings on other equipment.	In-progress	
	\$31,222							
	IKEA Helping Offices Manage Electronically (HOME) Grant	Statewide Initiative	The goal of this initiative is to assist employers in the transition from in-person to telework positions to enable them to provide remote and contactless operations. This will allow their employees to contribute to the employer's mission while also supporting their families and the state's economy.	Triton Cleaning Service LLC, Lupe Rincon Consulting Services and Crisp Enterprises	Meet or exceed 50% expenditure benchmark by 12/31/2021.	Purchase Requests forms/quotes for equipment approved by WSA Leadership and WSA Fiscal Procurement Departments. Equipment and supplies will begin arriving in July 2021 to the respective businesses.	In-progress	
	\$51,222.00							
18	Summer Earn and Learn	State Initiatives	Summer Earn and Learn is a statewide strategy that includes work readiness training and paid work experience for students with disabilities during the summer months. TWC-VR is primarily responsible for student recruitment and Workforce staff have the responsibility of identifying and recruiting employers to provide work experience opportunities.	TWC-VR C2 GPS SERC Partners In Progress PCSI	1. Place 256 students in minimum of 5-week of work experience.  2. 1,446 work placement positions secured 3. 31 secured employers in both urban and rural	1. 230 students registered as of May 31, 2021.  2. 1,446 work placement positions secured 3. 31 secured employers in both urban and rural  Virtual Parent Orientation Sessions started on May 27th. A total of 6 repeated parent information sessions are available for parents from 1-2 pm and 5-6 pm every Tuesday.  Additionally, virtual placement sessions between VRC and placement agency started on May 25th.  Students began completing on-boarding requirements for work with the SEAL Employer of Record (Unique HR) on May 27th.	In-progress	WSA and VR are working collaboratively to notify parents of the upcoming sessions and on-boarding documentation. While student outreach efforts have been expanded to include community partner agencies, that work with students with disabilities, recruitment challenges have been encountered. Summer school schedules and changes to the beginning of the 2021-2022 school year have shortened the timeframe that many students are available to participate in SEAL.
	\$900,000							
	2/1/2021	1/31/2022						

# **CHILD CARE PROGRAM REPORTS**

## BCY21 CHILD CARE PERFORMANCE MEASURES: APRIL 2021

### Performance

Timeframe	# of Units	BCY21 Target	% Attainment	Status
Year to Date (YTD) Average Kids Per Day (10/01/20 - 09/30/21)	9,410	9,544	98.60%	<b>MP</b>

Month	Goal	Actual YTD Units	Percent of Goal	Monthly Bexar CCDF Investment	Monthly Rural CCDF Investment
October	9,544	8,660	90.74%	\$ 3,551,940.83	\$ 902,215.59
November	9,544	8,673	90.87%	\$ 3,416,064.10	\$ 830,470.53
December	9,544	8,776	91.95%	\$ 3,958,769.89	\$ 930,785.50
January	9,544	8,918	93.44%	\$ 3,785,766.11	\$ 879,185.72
February	9,544	9,100	95.35%	\$ 3,777,142.28	\$ 863,787.08
March	9,544	9,280	97.23%	\$ 4,446,978.08	\$ 1,027,133.49
April	9,544	9,410	98.60%	\$ 4,247,908.07	\$ 991,588.68
May	9,544		0.00%		
June	9,544		0.00%		
July	9,544		0.00%		
August	9,544		0.00%		
September	9,544		0.00%		

Totals: \$ 27,184,569.36 \$ 6,425,166.59

#### Performance Status Methodology

The Measure Status Methodology for BCY 21 will use YTD numbers to calculate performance.

MP = 95%-105%

+P = 105% or above

-P = <94.99

### APRIL 2021

Texas Rising Star Providers	137
Texas School Ready Providers	46
Waitlist	3,163

# of TRS informational only, no longer a performance measure

### Units by County YTD

County	Goal	Urban/Rural Discretionary Performance	Average Monthly Discretionary	Average YTD Discretionary Investment	Average Monthly Mandatory*	Average YTD Mandatory Investment	Average Monthly CCDF Total	Average Monthly Total CCDF Investment	Percent of Goal	DFPS Not Included in Performance
<b>Bexar</b>	<b>7,635</b>	<b>79.08%</b>	<b>6,754</b>	<b>\$ 3,424,989.51</b>	<b>757</b>	<b>\$ 458,520.40</b>	<b>7,511</b>	<b>\$ 3,883,509.91</b>	<b>98.38%</b>	<b>591</b>
<b>Rural</b>	<b>1,909</b>	<b>20.92%</b>	<b>1,787</b>	<b>\$ 849,411.95</b>	<b>122</b>	<b>\$ 68,468.99</b>	<b>1,909</b>	<b>\$ 917,880.94</b>	<b>100.02%</b>	<b>159</b>
Atascosa			218	\$ 96,975.17	14	\$ 6,677.72	232	\$ 103,652.88		18
Bandera			49	\$ 22,735.07	3	\$ 1,441.05	53	\$ 24,176.12		6
Comal			386	\$ 186,197.64	29	\$ 16,555.38	414	\$ 202,753.02		44
Frio			61	\$ 26,249.90	4	\$ 2,065.07	64	\$ 28,314.97		9
Gillespie			31	\$ 14,098.87	7	\$ 4,212.83	38	\$ 18,311.69		1
Guadalupe			467	\$ 231,873.39	21	\$ 12,061.88	487	\$ 243,935.28		28
Karnes			9	\$ 4,153.42	1	\$ 389.83	10	\$ 4,543.25		2
Kendall			39	\$ 19,005.29	8	\$ 3,842.59	47	\$ 22,847.88		13
Kerr			209	\$ 92,476.73	24	\$ 13,664.78	233	\$ 106,141.51		13
McMullen			0	\$ -	0	\$ -	0	\$ -		0
Medina			189	\$ 94,408.73	10	\$ 6,433.34	199	\$ 100,842.06		13
Wilson			131	\$ 61,237.74	2	\$ 1,124.54	132	\$ 62,362.28		11
<b>Total</b>	<b>9,544</b>	<b>100%</b>	<b>8,541</b>	<b>\$ 4,274,401.46</b>	<b>879</b>	<b>\$ 526,989.39</b>	<b>9,420</b>	<b>\$ 4,801,390.85</b>		<b>750</b>

Rural units make up 20.92% of the total number of year to date Discretionary units.

Urban units make up 79.08% of the total number of year to date Discretionary units.

Differences in units are due to timing of payments/referral fixes vs. date TWC extracted performance and will be captured in the subsequent month.

As of aPRIL 2021, Child Care participation has resulted in an average investment of \$4.8M (\$3.8M in Bexar and \$917K in the surrounding counties).



## WORKFORCE PROGRAM SUMMARY DESCRIPTION

“Programs” can be classified in different ways as based on the way that they come about. These include “*Formula-Funded Grants*,” “*Workforce Initiatives*,” “*Special Grants/Projects*,” “*Fee-for-Service Grants*,” and “*Other TWC Grants*.”

### Formula-Funded Grants

Funds for services are allocated to state and local areas based on a formula. These grants are the Board’s ‘bread and butter’ and form a part of our primary or core programs.

**Child Care Services (CCS).** Child care subsidies in support of low-income parents’ employment (retention) and/or completion of education and training. Services are also offered to TANF/Choices and SNAP E&T participants, as well as for children in need of protective services.

**Non-Custodial Parent Choices (NCP).** Program targets low-income unemployed or underemployed noncustodial parents who are behind on their child support payments and whose children are current or former recipients of public assistance.

**Quality Improvement Activities (QIA).** Initiatives that help promote the quality of child care, including training and technical assistance that are primarily geared to benefit child care facilities that are working toward Texas Rising Star (TRS) certification or are TRS providers working toward a higher certification level.

**Rapid Response.** Rapid Response is a proactive, business-focused strategy designed to help growing companies access an available pool of skilled workers from companies that are downsizing and to respond to layoffs and plant closings by providing immediate on-site assistance to transition workers to their next employment as soon as possible.

**Supplemental Nutrition & Assistance Program Employment & Training (SNAP).** Program helps ‘food stamp’ recipients gain skills, training, or work experience and increase their ability to obtain regular employment.

**TANF/Choices.** Program offers job preparation and educational services required for parents who depend on public assistance (Temporary Assistance for Needy Families/TANF) to transition into economic self-sufficiency through employment.

**Trade Adjustment Assistance (TAA).** Program provides job training and employment services to workers who have lost their jobs due to the effects of international trade.

**Wagner-Peyser.** Federal legislation that established the ‘Employment Service’ and ancillary functions in 1935, as subsequently amended. Employer, job matching, and other related services offered at the Centers are partly funded using Wagner-Peyser grant funds.

**Workforce Investment & Opportunity Act (WIOA).** WIOA has three main “formula-funded” grants serving Adults, Dislocated Workers, and Youth. However, other smaller grants are funded through WIOA, such as Rapid Response and Trade Adjustment Assistance (TAA).

WIOA funds also can be used for Incumbent Worker and Customized Training, both of which only require 'basic' WIOA eligibility (e.g., being eligible to work in the U.S., being employed and, for males, being registered in Selective Service). The following three grants do have additional eligibility requirements which individuals must meet for funding.

**WIOA Adult.** Program serves economically disadvantaged adults assisting them in obtaining the skills needed to obtain, retain, and/or advance in employment.

**WIOA DW.** Program serves individuals who have lost their jobs as a result of a layoff or closure (e.g., at no fault of their own). Program assists dislocated workers in returning to the workforce as quickly as possible.

**WIOA Youth.** Program serves in-school and out-of-school youth ages 16-24 supporting them so they may enter into or complete educational/training opportunities, so they may gain the skills and credentials needed to obtain and retain employment.

### Special Grants/Projects

Special Grants/Projects are those that WSA competes for (e.g., these are not like the "formula-funded grants" that TWC awards WSA). Rather, WSA writes a proposal to request and/or compete for funding, be this on our own and/or with partners.

**Externship for Teachers.** Grant available by TWC to outreach/collaborate with employers and Independent School Districts (ISDs) to provide externships for middle school and/or high school teachers, schools, counselors, and school administrators. WSA assists in the development and submits a proposal in partnership with the Alamo STEM Workforce Coalition (ASWC). ASWC is comprised of the Alliance for Technology Education in Applied Math and Science (ATEAMS), the Education Service Center 20 (ESC-20), SA Works, UTSA, and C2 GPS. The project requires matching funds (e.g., non-federal funds put in by the partners and/or private donors).

**High Demand Job Training Program.** WIOA funds that aim to address skill gaps that support talent pipelines that help meet industry needs, for example, for the purchasing of instrumentation, tools, and/or equipment. These must be done in collaboration between Boards and Economic Development Corporations (EDCs). Partners with whom WSA has collaborated include Alamo Colleges, Seguin EDC, and New Braunfels IDC (e.g., recent grant focused on building capacity with CNC machining technology and training).

### Workforce Commission Initiatives (WCI)

WCIs are grant awards issued to Boards by TWC to fund specific project initiatives. The focus and timeframes of these grants vary. These initiatives support the delivery of services to workers and employers and help fund projects that strengthen and add value to the delivery system. The following are some examples.

**Red, White, and You!** Employment Service (ES) funds to support the job fair event for Veterans.

**Career in Texas Industries/Youth Career Fair Events.** TANF funds that support Career in Texas Industries or Youth Career events for middle school, high school, and postsecondary students. Events aim at promoting exploration of career opportunities including

understanding pathways to in-demand careers, networking, internships, and other applied learning opportunities. This year's focus is on a Career Pathway Readiness Mini-Summit to include school Administrators, Counselors & Teachers, Parents, Students, and Workforce Development professionals with individual tracks and which is scheduled for September.

**Texas Veterans Leadership Program.** Utilize ES funds to support TWC's Texas Veterans Leadership Program (TVLP) staff. The Board shall ensure Agency TVLP staff is provided access to and use of common equipment, software or hardware platforms, consumables, and telecommunications networks in shared facilities. The Board may acquire goods or services needed to support the Agency's TVLP staff.

**Child Care Quality Conference.** Utilize CCDF funds to cover travel costs to the TWC Child Care Quality Conference.

**Foster Care Youth Conference.** Utilize TANF funds to cover travel costs to the Foster Care Youth Conference.

**Military Family Support Pilot Program.** Program designed to better meet the needs of military spouses entering the job market at military installations.

### Fee-for-Service Grants

TWC has begun issuing funding for Vocational Rehabilitation Services (VRS). These funds aim at ensuring that Texas effectively prepares students with disabilities to obtain competitive and integrated employment through participation in employability skills and work readiness training, career exploration activities, work experience, postsecondary education, and other activities.

**Summer Earn & Learn (SEAL).** Includes work readiness training and paid work experience during the summer for students with disabilities.

**Student HireAbility Navigator Project.** Funding for two positions to serve as resources in the WDA to support, expand, and enhance the provision of pre-employment transition services to students with disabilities who are in the early phases of preparing for transition to postsecondary education and employment.

**Paid Work Experience Services.** Boards partner with TWC-Vocational Rehabilitation Division (TWC-VR) to pay wages and associated taxes and fees so customers with disabilities can engage in paid work experiences.

### Other TWC Grants

TWC sometimes may issue grants to Boards that are not tied to Workforce Initiatives.

**Reemployment Services and Eligibility Assessment (RESEA).** Grant programs funded by Title I of WIOA and the federal-state Unemployment Insurance (UI) program are required partners in a comprehensive, integrated workforce system. This program targets claimants who are most likely to exhaust benefits and be in need of reemployment services.

## MEMORANDUM

To: Executive Committee

From: Ricardo Ramirez, Director of Quality Assurance

Presented by: Ricardo Ramirez, Director of Quality Assurance

Date: July 23, 2021

Subject: Quality Assurance Briefing

**SUMMARY:** The following serves to brief the WSA Board of Directors regarding Quality Assurance activities, including operations, an updated timeline, progress, and outcomes. The timeline will continue to be adjusted to meet goals and other requirements.

### Operations

WSA has hired Ms. Monica Arambula as a Fiscal Monitor II. Since June 2020, Ms. Arambula had been working with WSA in Accounting and is very familiar with WSA's fiscal processes and systems and is highly skilled and qualified for the role. Ms. Arambula has close to 10 years of experience and a B.B.A. in Accounting from UTSA. Some of Ms. Arambula's previous roles include: *Compliance Analyst* (City of San Antonio), *Grant Accountant* (UTSA), *Senior Accountant* (City of Austin), and *Budget Analyst II* (TDPS).

The Board is also voting on renewing the Compliance & Programmatic Monitoring contract with Ms. Christine H. Nguyen, CPA. The contract is on its last year and will need to be procured after this 10/2021 to 09/2022 term.

### TWC Monitoring

#### TWC Monitoring

					Actual		
Project	Agency	Days	Start	Finish	Status	Start	End
TAA - Q4-2020	C2 GPS		12/07/20		Submitted Records, No Report	12/07/20	
NDW	C2 GPS	52	01/15/21	03/29/21	Submitted Records, No Report	03/22/21	
TWC Equal Opportunity	ALL		06/14/21		Submitting Records Friday	06/14/21	
Annual Monitoring	ALL				Pending schedule		

### Subcontracted Financial Monitoring

#### Subcontracted Fiscal Monitoring (\$127,105) - ends 02/28/2022

				Actual		
Financial Monitoring	Days	Start	Finish	Status	Start	End
SERCO	104	03/15/21	08/05/21	Exit scheduled 7/12/21	03/05/21	
City of San Antonio	31	07/09/21	08/20/21	Starting next week		
C2 Global Prof. Services	31	07/13/21	08/24/21	Starting in two weeks		

\* Switched C2 GPS to last

Fiscal Integrity Reviews	Days	Start	Finish	Status	Start	End
SERCO	75	03/15/21	06/25/21	Finalized	03/15/21	07/07/21
C2 Global Prof. Services	78	03/18/21	07/05/21	Finalized	03/18/21	07/07/21
City of San Antonio	77	03/19/21	07/05/21	Finalized	03/19/21	07/07/21

### Subcontracted Program Monitoring

*Subcontracted Program Monitoring (\$120,000) - ends 09/30/21*

**Actual**

Project	Agency	Days	Start	Finish	Status	Start	End
Risk Assessment	ALL	14	12/10/20	12/29/20	Completed	12/01/20	12/15/20
Child Care Services	COSA	55	02/09/21	04/26/21	Completed - excellent results	02/09/21	05/04/21
WIOA Youth Urban	C2 GPS	45	06/14/21	08/13/21	Starting next week		
WIOA Youth Rural	SERCO	45	06/14/21	08/13/21	Starting next week		
TANF/Choices	C2 GPS	40	06/29/21	08/23/21			
WIOA Adult	C2 GPS	40	07/07/21	08/31/21			
WIOA Dislocated Wrkr	C2 GPS	40	07/07/21	08/31/21			

### Internal Program Monitoring

*Internal Program Monitoring*

**Actual**

Project	Agency	Days	Start	Finish	Status	Start	End
TAA	C2 GPS	48	12/07/20	02/10/21	High accuracy rates	12/08/20	02/10/21
NDW (1st Phase)	C2 GPS	11	01/20/21	02/03/21	Phase 1 complete	01/20/21	02/03/21
NCP (1st Phase 2020)	C2 GPS	35	02/04/21	03/24/21	Complete - two recommendations	02/04/21	03/31/21
SNAP E&T	C2 GPS	73	03/05/21	06/15/21	Exit Conference held 6/25/21	03/05/21	
Child Care QIA	C2 GPS	11	05/13/21	05/27/21	Draft report	05/13/21	
Voc. Rehab. SEAL	C2/SERCO	29	05/25/21	07/02/21	No project last year		
Externship for Teachers	Partnership	30	06/11/21	07/22/21	Small project last year		
NCP (2nd Phase, 2021)	C2 GPS	34	06/14/21	07/29/21	Entrance held/testing beginning	06/24/21	
NDW (2nd Phase)	C2 GPS	29	06/21/21	07/29/21			
PII Reviews	ALL	10	07/13/21	07/26/21			
Equal Opportunity	ALL	10	07/27/21	08/09/21			
SNAP E&T (2nd Phase)	C2 GPS				Newly added		

*For SNAP, 2<sup>nd</sup> extension was granted to C2 GPS through 07/23/2021 – a 2<sup>nd</sup> Phase has also been added, at which point a Final Report will be issued.*

**STAFF RECOMMENDATION:** Continue supporting WSA's monitoring functions.

**FINANCIAL IMPACT:** Estimated subcontracted costs for financial monitoring \$127,105, and for program monitoring \$120,000 (total of \$247,000).

**STRATEGIC OBJECTIVE:** To help ensure that local employment and training activities, including one-stop delivery systems and workforce development services, appropriately use, manage, and invest funds as required and in ways that maximize performance outcomes (WIOA Sec. 107(d)(8); WIOA Sec. 134(2)(B)(iv); WIOA Sec. 183; WIOA Sec. 185(c)(3); WIOA Sec. 121(3); WIOA Sec. 129(b)(1)(e)).

Monitoring goals include the following: maintain TWC monitoring certification for WSA, automate and streamline systems, incorporate additional audits to minimize subcontracted costs, complete monitoring of projects on a more frequent basis (e.g., twice a year instead of yearly).

**ATTACHMENTS:** None.

# WSA Quality Assurance

Ricardo Ramirez, Director of Quality Assurance

July 23, 2021







# Summary

*This item serves to provide a briefing regarding Quality Assurance activities, including operations, an updated timeline, progress, and outcomes.*

# Overview

---

In alignment with functions that are required of Local Boards, WSA both contracts out and performs internal oversight and compliance monitoring of federal and state grants and services as operated by subrecipients and contractors.

## Operations

To continue building capacity, WSA has **hired Ms. Monica Arambula as a Fiscal Monitor II**. Since June 2020, Ms. Arambula had been working with WSA in Accounting and so is very familiar with WSA's fiscal processes and systems and is highly skilled and qualified for the role. Ms. Arambula has close to 10 years of experience and a B.B.A. in Accounting from UTSA. The following are some of Ms. Arambula's previous roles: *Compliance Analyst* (City of San Antonio), *Grant Accountant* (UTSA), *Senior Accountant* (City of Austin), and *Budget Analyst II* (TDPS).

The **Board is voting on renewing the Compliance & Programmatic Monitoring contract with Ms. Christine H. Nguyen, CPA**. The contract is on its last year and will need to be procured after this 10/2021 to 09/2022 term.





# Timelines

*The following set of tables show estimated timelines and status, including TWC monitoring, subcontracted program and fiscal monitoring, and internal program monitoring.*

## TWC Monitoring

Planned				Actual		
Project	Agency	Start	Finish	Status	Start	End
Trade Adjustment Assistance	C2 GPS	12/07/20		Submitted records No report	12/07/20	
National Dislocated Worker	C2 GPS	1/15/21	3/29/21	Submitted records No report	3/22/21	
Equal Opportunity	ALL	6/14/21		Submitted records	6/14/21	
Annual Monitoring	ALL			Pending schedule		



# Subcontracted Fiscal Monitoring

Contract with Christine H. Nguyen, CPA: \$127,105, ends 02/28/2022

Financial Monitoring				Actual		
Project	Days	Start	Finish	Status	Start	End
SERCO	104	3/15/21	8/05/21	Exit Scheduled 7/12/21	3/05/21	
City of San Antonio	31	7/09/21	8/20/21	Starting next week		
C2 GPS	31	7/13/21	8/24/21	Starting in two weeks		

Fiscal Integrity Reviews				Status	Start	End
SERCO	75	3/15/21	6/25/21	Finalized	3/15/21	7/7/21
C2 GPS	78	3/18/21	7/05/21	Finalized	3/18/21	7/7/21
City of SA	77	3/19/21	7/05/21	Finalized	3/19/21	7/7/21

# Subcontracted Program Monitoring

Contract with Christine H. Nguyen, CPA: \$120,000, ends 09/30/2021



Planned					Actual		
Project	Agency	Days	Start	Finish	Status	Start	End
Risk Assessment	ALL	14	12/10/20	12/29/20	Completed	12/01/20	12/15/20
Child Care Services	COSA	55	2/09/21	4/26/21	Completed – excellent results	2/09/21	5/04/21
WIOA Youth Urban	C2 GPS	45	6/14/21	8/13/21	Start next week		
WIOA Youth Rural	SERCO	45	6/14/21	8/13/21	Start next week		
TANF/Choices	C2 GPS	40	6/29/21	8/23/21			
WIOA Adult	C2 GPS	40	7/07/21	8/31/21			
WIOA Dis. Worker	C2 GPS	40	7/07/21	8/31/21			



# Internal Program Monitoring

Planned					Actual		
Project	Agency	Days	Start	Finish	Status	Start	End
Trade Adj. Assistance	C2 GPS	48	12/07/20	2/10/21	High accuracy rates	12/08/20	2/10/21
NDW (1 <sup>st</sup> Phase)	C2 GPS	11	1/20/21	2/03/21	Phase 1 complete	1/20/21	2/03/21
NCP (1 <sup>st</sup> Phase)	C2 GPS	35	2/04/21	3/24/21	Complete – two recommendations	2/04/21	3/31/21
SNAP E&T*	C2 GPS	73	3/05/21	6/15/21	Exit conference held 6/25/21	3/05/21	
Child Care QIA	C2 GPS	11	5/13/21	5/27/21	Draft report	5/13/21	
Voc. Rehab. SEAL	C2 GPS/ SERCO	29	5/25/21	7/02/21	No project last year		
Externship for Teachers	Partnership	30	6/11/21	7/22/21	Small project last year		
NCP (2 <sup>nd</sup> Phase)	C2 GPS	34	6/14/21	7/29/21	Testing	6/24/21	
NDW (2 <sup>nd</sup> Phase)	C2 GPS	29	6/21/21	7/29/21			
PII Reviews	ALL	10	7/13/21	7/26/21			
Equal Opportunity	ALL	10	7/27/21	8/09/21			
SNAP (2 <sup>nd</sup> Phase)	C2 GPS				Newly added		

\* 2<sup>nd</sup> extension granted to C2 GPS thru 07/23/21 – added a 2<sup>nd</sup> Phase at which time a Final Report will be issued



**Questions?**

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** **Discussion and Possible Action Contract Renewal of C2 Global Professional Services Adult and American Job Center Services**

---

**Summary:** C2 GPS's Adult and American Job Services contract, 2020C2A000, was initiated 10/01/2019 with three one-year renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term, which is the second of three one-year renewal options in the procurement cycle of this contract. The contract will have two additional one-year terms remaining.

**Analysis:**

**Fiscal Integrity.** C2GPS currently has the following items pending from their fiscal integrity review.

- FY20 Annual Audit – Expected Completion August of 2021.
- Bank Reconciliations- Resolution of open outstanding adjustments.
- Cash Draws- Reports to validate amount of excess cash contractor has on hand.
- Financial Billings- Final Close Out Reports and resolution of open items on the bank reconciliations.

**Overall Performance.** Met compliance with deliverables outlined in the contract including having adequate operating and management systems to effectively provide services in 13-County region; maintained adequate staffing to provide services; has actively participated in the collaboration and development of local partnerships.

**Key Elements.** Met and or exceeded all TWC-contracted and local performance measures; maintained fiscal integrity; has shown improvements to meet expenditure benchmarks tied to the provision of direct services; has adhered to quality assurance and compliance requirements in accordance with local, state, and federal regulations with no questioned costs and demonstrated improvements in areas needing improvements; displays professionalism at all levels.

## Innovation

- Implemented new mobile technology, gained expertise and equipment capacity for on and off-site services for customers.
- Increased flexibility in delivery of services along with expansion in access to services to larger audiences than those traditionally mandated.
- Virtual orientations offered at flexible times in both English and Spanish.
- Staff has been cross-trained and prepared to triage customers for safe participation.
- Adapted Center operations and structure of traditional funding – cross-trained staff to incorporate additional fluidity and adaptability to execute projects by escalating or de-escalating resources as needed.
- Developed virtual job fairs, large and small.
- Focusing on outreaching customers to support target demand industry.

## Challenges

- Additional strategies, documentation, and coordination with partners/community providers, including reporting of efforts and outcomes.
- Changes in leadership increase risk which are expected to be reduced as leadership gains experience/knowledge.
- Having more of a rural focus in investments and efforts.
- Expanding/strengthening engagement with business community and industry.
- Improved management of multi-grant/special initiatives for increased planning and responsiveness.
- Decrease in funding.
- Continue adjusting to pandemic environment and maintaining safety of staff and customers.

## Fiscal Impact:

Contractor	Renewal Cycle	2021 Budget	2022 Estimated Budget	Change	% Change
C2 GPS	2 of 3	15,529,738	\$14,958,182	-\$571,556	-3.7%

**Staff Recommendation:** Upon resolution of pending Fiscal Integrity Review items renew C2 GPS contract for the period of 10/1/2021 – 09/30/2022.

**Alternatives:** Prepare and open solicitation for the Adult and American Job Center Services.

**Next Steps:** If approved, initiate negotiations with C2 GPS and prepare Statement of Work (SOW), Profits Matrix, Participant Planning Summaries (PPSs), budget, and contract.

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of C2 Global Professional Services Youth Urban Contract Renewal

---

**Summary:** C2 GPS's Youth Urban Services contract, 2021C2Y2003, was initiated 10/01/2018 with three one-year renewal options. The Board elected to renew the contract for the second term for 10/01/2020 - 09/30/2021.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term, which is the third and final one-year renewal options in the procurement cycle of this contract.

### Analysis

**Fiscal Integrity.** C2GPS currently has the following items pending from their fiscal integrity review.

- FY20 Annual Audit – Expected Completion August of 2021.
- Bank Reconciliations- Resolution of open outstanding adjustments.
- Cash Draws- Reports to validate amount of excess cash contractor has on hand.
- Financial Billings- Final Close Out Reports and resolution of open items on the bank reconciliations.

**Overall Performance.** Met compliance with deliverables outlined in the contract including having adequate operating and management systems to effectively provide services in Bexar County; maintained adequate staffing to provide services; actively participated in the collaboration and development of local partnerships. Notably, C2 has increased and strengthened partnering throughout the community, including COSA, Next Level, Youth build, and others.

**Key Elements.** Met and or exceeded all TWC-contracted and local performance measures; maintained fiscal integrity; has shown improvements to meet expenditure benchmarks tied to



the provision of direct services; has adhered to quality assurance and compliance requirements in accordance with local, state, and federal regulations; displays professionalism at all levels.

### **Innovation**

- Refocused efforts to outreach in-school and out-of-school youth during COVID19 pandemic.
- Partners with whom WSA previously did not partner with have opened their doors.
- to both groups of youth customers.
- Developed virtual services, including orientations, workshops, and job fairs.
- Youth team prepared to guide youth through online target demand training or online long-term post-secondary pursuits.
- Focused on expanding the youth footprint by forging new partnerships while.
- fostering existing partnerships that have common interest in serving youth.
- workforce development.

### **Challenges**

- Turnover in staff and changes in management.
- Significant decrease in funding.
- Continue adjusting to pandemic environment and maintaining safety of staff and customers.

### **Fiscal Impact:**

Contractor	Renewal Cycle	2021 Budget	2022 Estimated Budget	Change	% Change
C2 GPS	3 of 3	\$1,776,189	\$1,638,351	-\$137,838	-7.76%

**Staff Recommendation:** Upon resolution of pending Fiscal Integrity Review items renew C2 GPS contract for the period of 10/1/2021 – 09/30/2022.

**Alternatives:** Prepare and open solicitation for Youth Urban Services.

**Next Steps:** If approved, initiate negotiations with C2 GPS and prepare Statement of Work (SOW), Profits Matrix, Participant Planning Summaries (PPSs), budget, and contract.



**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action SERCO Youth Rural Contract Renewal

---

**Summary:**

SERCO's Youth Rural Services contract, 2021SERCO003, was initiated 10/01/2018 with three one-year renewal options. The Board elected to renew the contract for a second term 10/01/2020-09/30/2021.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term, which is the third and final one-year renewal options in the procurement cycle of this contract.

**Analysis:**

**Fiscal Integrity**

Passed Fiscal Integrity review.

**Overall Performance.**

Met compliance with deliverables outlined in the contract including having adequate operating and management systems to effectively provide services in the 12 rural counties; maintained adequate staffing to provide services; actively participated in the collaboration and development of local partnerships. Has effectively transformed services for youth in the rural areas, particularly in counties where services had been dormant.

**Key Elements.**

Met and, or, exceeded all TWC-contracted and local performance measures; maintained fiscal integrity; has shown improvements to meet expenditure benchmarks tied to the provision of direct services; has adhered to quality assurance and compliance requirements in accordance to local, state, and federal regulations including no questioned costs and minimal findings; displays professionalism at all levels.

## Innovation

- Successfully delivered an innovative and customer responsive business model for rural area youth.
- Adaptive responsiveness to COVID-19 through utilization of virtual and remote customer engagement practices.
  - Implemented virtual orientations, enrollments, information processing, job fairs, including adjustments in traditional service hours/schedules.
  - Redeployed operational funds toward client investments for greater community impact.
  - Developed and implemented forecasting tools for performance achievement and fund expenditures management.
  - Solidified employee training and development courses, including virtual and online training.
  - Customized customer work experience partnerships with established firms such as Caterpillar in Seguin – implementing a model aligned with business/employer needs for incubation of future workers.
  - Expanded partnerships such as SA Food Bank, including work experience services to address COVID-19 unprecedented challenges.

## Challenges

- Improve ways in which we highlight participant outcomes and successes coming from work with partners.
- Significant decrease in funding.
- Continue adjusting to pandemic environment and maintaining safety of staff and customers.

## Fiscal Impact:

Contractor	Renewal Cycle	2020 Budget	2021 Estimated Budget	Difference	% Change
SERCO	3 of 3	\$1,122,928	\$1,123,468	\$540	.05%

**Staff Recommendation:** Approve Fiscal Integrity Review as presented and renew SERCO's Youth Rural Services contract for the period of 10/1/2021 – 09/30/2022.

**Alternatives:** Prepare and open solicitation for the Youth Rural Services.

**Next Steps:** If approved, initiate negotiations with SERCO and prepare Statement of Work (SOW), Profit Matrix, Participant Planning Summaries (PPSs), budget, and contract.

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Contract Renewal of City of San Antonio Child Care Quality

---

**Summary:** City of San Antonio, cost reimbursement contract 2021\_SRC\_001 for Child Care Quality Services was initiated 04/01/2021 with three one-year subsequent renewal options.

For your review and action is the option to renew the contract for the upcoming 10/01/2021 – 09/30/2022 term. This will be the of first one-year renewal options in the procurement cycle.

**Analysis:** The Child Care Quality (CCQ) services contract provides services and activities to implement & support the Texas Rising Star program. Texas Rising Star Mentors provide mentoring and technical assistance to providers working towards TRS certification as well as ongoing mentoring to ensure quality is maintained and/or elevated. Texas Rising Star Assessors conduct initial certification assessments, annual monitoring assessments, recertification assessments, facility move assessments, reconsideration assessments and category reconsideration assessments. In addition, the CCQ contract provides funding for the implementation of childcare quality improvement activities, and special projects structured to increase the number of TRS providers and increase the star levels of existing childcare centers.

**Fiscal Integrity:** Passed Fiscal Integrity Review.

**Fiscal Impact:** Issues the first of three contract renewals with an initial budget of \$1,999,738.

**Staff Recommendation:** Approve the renewal of City of San Antonio for Child Care Quality Services contract for the period of 10/1/2021 – 09/30/2022.

**Alternatives:** Prepare and open solicitation for Child Care Quality Services.

**Next Steps:** If approved, coordinate renewal of contract with City of San Antonio. and prepare contract renewal to be effective 10/01/2021.

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracting and Procurement

**Presented by:** Latifah Jackson, Director of Contracting and Procurement

**Date:** July 23, 2021

**Subject:** Marbach Workforce Center Relocation Update

---

**Summary:** The current lease at Marbach expires on May 31, 2022. WSA is currently exploring alternate facilities to upgrade the Workforce Center at Marbach. Staff toured evaluated and toured seven locations. On July 19, 2021, Chairperson, Eric Cooper, CEO Adrian Lopez and staff toured the top two options.

**Analysis:** There are two primary sites that are being considered for the Workforce Center at Marbach. The following premises offer comparable square footage, price, and market value.

**Option 1:** The location at Port San Antonio is currently a warehouse that is located at 628 Davey Crockett. The space is approximately 18,000 sq ft. This space can be customized to the needs of the board, where the landlord is willing to contribute to the remodeling costs. Parking and a renovation project plan will need to be negotiated.

**Option 2:** The location at the Petco Corporate Office. This location is close to Highway 151 and 410 at 654 Richland Hills Dr. This space can be customized to the needs of the board, where the landlord is willing to contribute to the remodeling costs. Renovation project cost will need to be negotiated.

**Fiscal Impact:** None at this time. The FY22 budget will include expenditures required to support the furniture, equipment, and moving expenditures for the selected Workforce Center.

**Staff Recommendations:** None at this time

**Next Steps:** Staff will prepare a analysis and recommend a negotiating contract for the site that fits the best interest of WSA, businesses, and job seekers in the area.

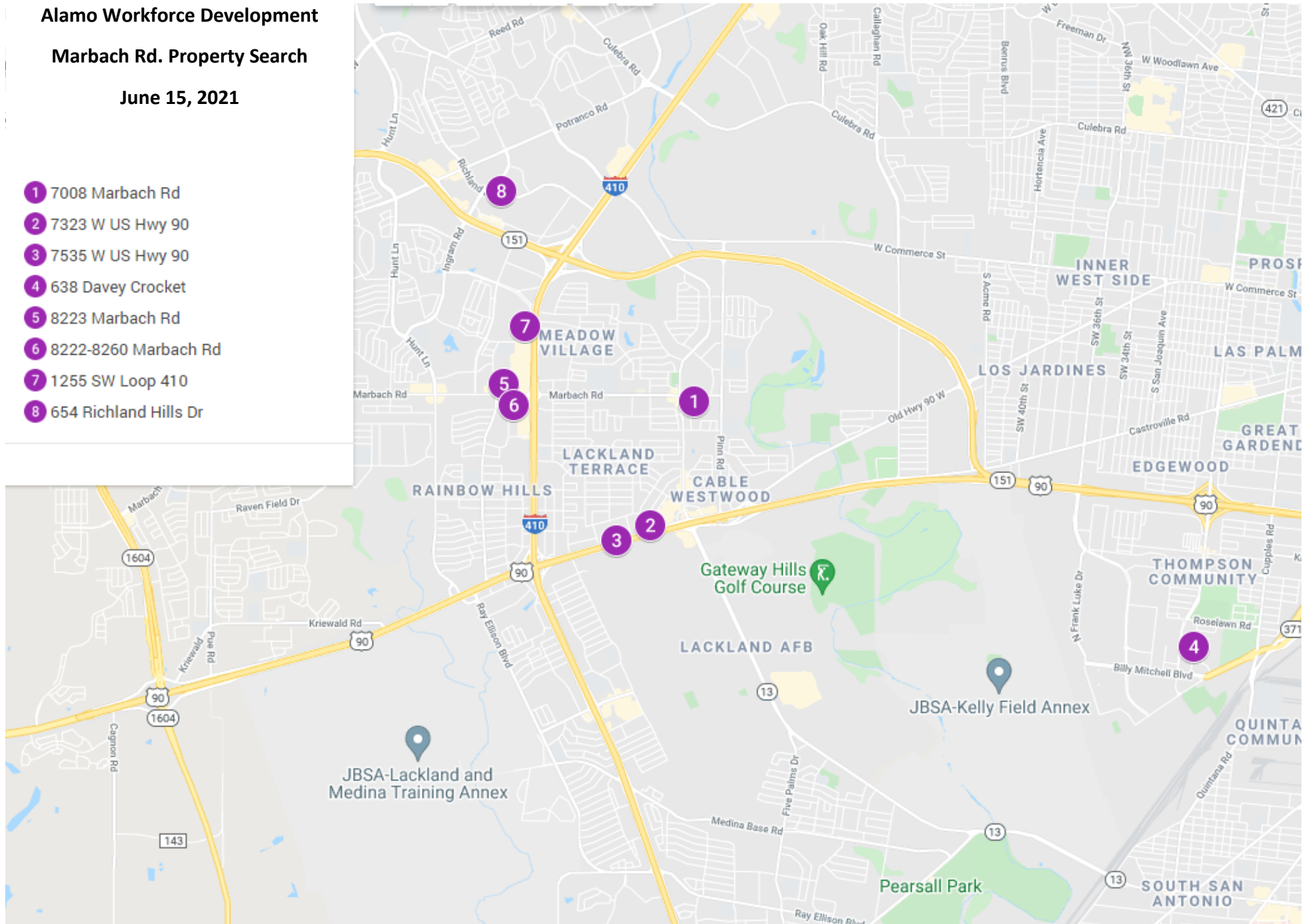
**Attachments:** Area analysis and Petco potential floor plan.

## Alamo Workforce Development

### Marbach Rd. Property Search

June 15, 2021

- 1 7008 Marbach Rd
- 2 7323 W US Hwy 90
- 3 7535 W US Hwy 90
- 4 638 Davey Crocket
- 5 8223 Marbach Rd
- 6 8222-8260 Marbach Rd
- 7 1255 SW Loop 410
- 8 654 Richland Hills Dr





# PROVIDENCE COMMERCIAL REAL ESTATE SERVICES

*Alamo Workforce Development -Marbach*

*November 10, 2020  
Updated November 17, 2020  
Updated February 8, 2021  
Updated April 1, 2021  
Updated June 15, 2021*

*By: Dan Gostylo, Steve Garza & Seth Prescott (210)366-4444*

Map #	Property	Address	Total Size (SF)	Available (SF)	Base Rent (PSF)	Est. OPEX	Est. Monthly Rent	Comments
1	Marbach Plaza	7008 Marbach	106,000	15,000	\$12.75	\$7.00	\$24,683	<ul style="list-style-type: none"> <li>• Current Lease with Pleasanton Partners.</li> <li>• Expires 05/31/22.</li> <li>• Reflects proposal from Landlord dated 03/11/21 for 5-year renewal term.</li> </ul>
2	Security Tower	7323 Hwy. 90 W	58,671	12,000	\$23.00	FSG	\$23,000	<ul style="list-style-type: none"> <li>• +/- 12,000 SF each available on floors 2 or 3.</li> </ul>
3	Shops at 90	7535 Hwy. 90 W	100,000	15,000	\$21.22	\$6.50	\$34,650	<ul style="list-style-type: none"> <li>• Shopping Center newly renovated in 2020.</li> <li>• Excellent Hwy. 90 exposure.</li> <li>• Ample parking.</li> <li>• Estimate includes \$6.22 PSF amortization at 6% over 10 years.</li> </ul>

# PROVIDENCE COMMERCIAL REAL ESTATE SERVICES

*Alamo Workforce Development -Marbach*

*November 10, 2020*  
*Updated November 17, 2020*  
*Updated February 8, 2021*  
*Updated April 1, 2021*  
*Updated June 15, 2021*

*By: Dan Gostylo, Steve Garza & Seth Prescott (210)366-4444*

Map #	Property	Address	Total Size (SF)	Available (SF)	Base Rent (PSF)	Est. OPEX	Est. Monthly Rent	Comments
4	Port San Antonio	638 Davey Crocket	100,000	14,438	\$17.00	\$7.00	\$28,876	<ul style="list-style-type: none"> <li>• Have been discussing possibility of move to Port SA with William Curtis since early November.</li> <li>• Stepping up inquiry to overcome suggestion from Port SA of potential conflicts.</li> <li>• Just informed they will consider space in the 638 Davy Crocket Building.</li> <li>• Offering \$80 PSF TI Allowance from shell.</li> <li>• Offering only 2/1,000 parking, but can provide more.</li> <li>• Can make more space available.</li> <li>• Construction bid from Precision Contracting - \$70 PSF (03/25/21).</li> </ul>
5	HEB Plus! At Westlakes	8223 Marbach (former Bealls)	+/- 200,000	30,829 20,000 15,000	\$9.00 \$15.00 \$17.00	\$9.00 \$9.00 \$9.00	\$46,244 \$40,000 \$32,500	<ul style="list-style-type: none"> <li>• Reflects monthly rent for all 30,829 at asking rate.</li> <li>• Reflects estimated rent upon demising to 20,000 SF.</li> <li>• Reflects estimated rent upon demising to 15,000 SF.</li> </ul>
6	Heritage Square (Former Rainbow Store)	8222-8260 Marbach	+/- 50,000	15,000	\$10.00	\$10.50	\$25,625	<ul style="list-style-type: none"> <li>• Landlord has not quoted any TI Allowance.</li> </ul>



# PROVIDENCE COMMERCIAL REAL ESTATE SERVICES

*Alamo Workforce Development -Marbach*

*November 10, 2020*  
*Updated November 17, 2020*  
*Updated February 8, 2021*  
*Updated April 1, 2021*  
*Updated June 15, 2021*

*By: Dan Gostylo, Steve Garza & Seth Prescott (210)366-4444*

Map #	Property	Address	Total Size (SF)	Available (SF)	Base Rent (PSF)	Est. OPEX	Est. Monthly Rent	Comments
7	Westlakes Landing	1255 SW Loop 410	+/- 100,000	17,006	\$21.00	\$8.65	\$42,004	<ul style="list-style-type: none"><li>• Attractive new construction.</li><li>• Lease pending for 7,992 SF potentially leaving only 9,014 SF.</li></ul>
8	Petco Building	654 Richland Hills	114,180	40,457	\$19.50	\$9.50	\$48,333	<ul style="list-style-type: none"><li>• Landlord has confirmed they will consider subdividing the available space.</li><li>• Very ample parking.</li><li>• Bus stop immediately in front of space.</li><li>• Estimated rent based on 20,000 SF Lease.</li></ul>

*The information contained within this document has been obtained from sources believed reliable. While we do not doubt its accuracy, we have not verified it and make no guarantee, warranty or representation about it. It is your responsibility to independently confirm its accuracy and completeness. Any presentation of size, quantity or quality of any of the physical characteristics of the property should be verified by you or your advisors. Any projections, opinions, assumptions, or estimates used are for example only and do not represent the current or future performance of the property. The value of this transaction to you depends on tax and other factors which should be evaluated by your tax, financial and legal advisors. You and your advisors should conduct a careful, independent investigation of the property to determine to your satisfaction the suitability of the property for your needs.*



# Schematic Plan

Scale: 1/16" = 1'-0"

Date: 07.08.21

## WORKFORCE SOLUTIONS ALAMO

654 Richland Hills | 21,670 RSF

INSITE

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracts and Procurement

**Presented by:** Latifah Jackson, Director of Contracts and Procurement

**Date:** July 23, 2021

**Subject:** Discussion and Possible Action Lease Execution for Pearsall Center

---

**Summary:** Workforce Solution Alamo (WSA) currently has a lease agreement with Sixth Mag 7 Family, LP a Texas Limited Partnership that expires on October 31, 2021. WSA has researched potentially feasible options to provide a high-quality workforce center.

**Analysis:** Sixth Mag 7 Family, LP has offered our existing location, which is 1,500 SQF of space at the current rent rate for \$2,500 monthly. Previously WSA was solely responsible for all maintenance and HVAC repairs. Under the new agreement the landlord is proposing that WSA will be responsible for half of any HVAC related cost and other maintenance cost.

**Fiscal Impact:** The rent will remain at the current rate of \$2,500 with the option of a price inflation in line with a 5% increase maximum for years 3, 4 and 5. This lease also includes a renewal option of two 5-year renewals.

**Staff Recommendation:** WSA is requesting board approval to continue negotiations with Sixth Mag 7 Family, LP and potentially enter a lease for the current facility, if an alternate space cannot be identified.

**Alternatives:** Due to limited rental space in Pearsall WSA has limited options but will continue to research alternatives if a lease with reasonable terms can not be negotiated.

**Next Steps:** Staff will research available space in the area with community partners while negotiating more advantageous lease terms with Sixth Mag 7 Family.

**Attachments:** None

---

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracting and Procurement

**Presented by:** Latifah Jackson, Director of Contracting and Procurement

**Date:** July 23, 2021

**Subject:** Boerne Center Office

---

**Summary:** The current lease at Boerne expires on November 30, 2021. WSA is currently exploring alternate facilities to upgrade the Workforce Center at Boerne. Staff toured evaluated and toured three locations.

**Analysis:** There are two primary sites that are being considered for the Workforce Center at Marbach. The following premises offer comparable square footage, price and area cost.

Option 1: The current location in the Brentwood Shopping Center, which is located near the original high school and DPS office. The office space is approximately 1,500 sq ft. The landlord is willing to cover the cost of a new AC unit and some additional WSA standard finishes. WSA will be responsible for new signage within 90 days.

Option 2: The location at Hill Country Plaza, which is located in the center of town off of Main St behind Walgreens. The address is 124 E Bandera Rd. The office space is approximately 1,300 sq ft. This space can be customized to the needs of the board, where the landlord is willing to entirely pay for the remodeling cost.

Option 3: The location at Stone Creek Plaza, which is located on the east end of town. The address is 1100 N Main St. The office space is approximately 1,500 sq ft. This space can be customized to the needs of the board, where the landlord is willing to pay for the initial plans and potentially cover the finish out of the space.

**Fiscal Impact:** None at this time. The FY22 budget will include expenditures required to support the renovation and moving expenses for the selected Workforce Center.

**Staff Recommendations:** None at this time

**Next Steps:** Staff will work with local elected officials and potential landlords to bring a recommendation to the Board of Directors.

---

**Attachments:** Area analysis.

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracting and Procurement

**Presented by:** Latifah Jackson, Director of Contracting and Procurement

**Date:** July 23, 2021

**Subject:** Floresville Update and Future Lease Renewals

---

### Summary:

In June, the Board of Directors approved the new Floresville lease. The new facility is in the same shopping center, but in a larger renovated suite with higher visibility. Currently the new suite is under construction for improvements the landlord agreed to as part of new agreement. The suite is expected to be complete July 2021. with a grand opening for the new center in the fall.

The list below shows the upcoming leases that are near expiration. WSA staff is actively working on procuring new leases.

Location	Lease Term	Recently Renovated	Tentative Board Approval
Hondo	12/31/2021	Yes	December
New Braunfels*	1/31/2022	Yes	December
Kennedy	1/31/2022	Yes	December
Pleasanton	1/31/2022	Yes	December

*\*VR staff are located at the office.*

Additional information is available upon request.

## MEMORANDUM

**To:** Executive Committee

**From:** Latifah Jackson, Director of Contracting and Procurement

**Presented by:** Latifah Jackson, Director of Contracting and Procurement

**Date:** July 23, 2021

**Subject:** San Antonio Foodbank Satellite Office

---

### Summary:

Workforce Solutions Alamo (WSA) and the San Antonio Foodbank (SAFB) are currently in negotiations to offer integrated services. The two entities service the same clients, and this collaboration would benefit the client as a one stop center. WSA is proposing a small staff and a resource center for the campus.

### Analysis:

The San Antonio Food Bank (SAFB) serves over 600 individuals each week including helping individuals with application and renewal assistance for various federal benefits including SNAP and TANF programs. Last year 17,350 applications for federal TANF and SNAP benefits were processed by the Food Bank.

Working together with the SAFB, Workforce Solutions Alamo (WSA) seeks to strengthen the partnership between the two entities by integrating and expanding employment and training services available for individuals who access services from the Food Bank.

SAFB currently provides several training programs in partnership with local agencies for individuals in the culinary and warehousing industries along with Job Search Assistance and Job Readiness Training services. Individuals that seek assistance at the Food Bank may not be connected to or aware of additional workforce services that can be provided through the workforce system. Integrating services provided by the Food Bank and WSA will allow a deeper leveraging of resources that meet the needs of individuals that are unemployed or underemployed.

Coordinated services provided on-site at the SAFB will allow:



1. Workforce services, that are provided by the Food Bank and WSA, can be blended to leverage resources. Workshops and resources available are combined to eliminate duplication.
2. WSA program services are provided for customers from one location eliminating the confusion and inconvenience when customers must shuttle from one location to the next.
3. Customers seeking initial food assistance will have access and assistance with TWC's job matching system and, Work In Texas to begin seeking employment at the earliest opportunity.
4. Customers applying for federal benefits will have immediate access to employment assistance, potentially negating or "saving" time-limited benefits under TANF or SNAP.
5. SAFB will provide immediate Food Assistance to individuals seeking services through the Food Bank.

**Fiscal Impact:**

WSA is currently negotiating the details of this agreement with the San Antonio Food Bank. WSA would be responsible for providing furniture and equipment, which is currently budgeted at \$42,500.

**Staff Recommendations:**

To continue to negotiate and execute a short-term lease agreement with SAFB.

**Alternatives:**

None.

**Next Steps:**

Finalize fiscal impact and negotiate a lease term.

**Attachments:** None



## MEMORANDUM

**To:** Workforce Solutions Alamo Board Executive Committee

**From:** Adrian Lopez, WSA CEO

**Presented by:** Andrea Guerrero-Guajardo, PhD, MPH

**Date:** July 23, 2021

**Subject:** Local Plan Update

---

**Summary:** This item is to provide an update on the progress of the implementation of the 2021-2024 Local Plan.

Board staff and service provider teams continue working sessions focused on data collection essential to the planning phase of implementation including existing partnerships with employers, education and training partners, or other agencies that should be represented in the model.

The work plan includes specific steps toward development of the Sector-Based Partnership model including dissemination of economic and workforce analysis detailing target sectors, industries, and occupations, development of expertise of WSA team and embedding sector-based concepts existing work, and the development data indicators, associated activities, and outcome metrics.

The initial launch of the IT Solutions Employer Collaborative is scheduled to occur July 23, 2021 and will be hosted by Geekdom. Staff has deployed an IT Employer Collaborative survey to understand staffing patterns, number of vacancy, and time to fill positions. Additionally, employers are being asked to identify the greatest challenges to hiring and what positions and credentials are in the highest demand. The results of this survey will provide foundational topics for a facilitated discussion at the employer collaborative meeting. Results of the discussion will be shared with education and training partners for to inform programming and other related actions.

# Local Plan Progress

**Andrea Guerrero-Guajardo, PhD, MPH**

**CIO**

**7/23/2021**

---



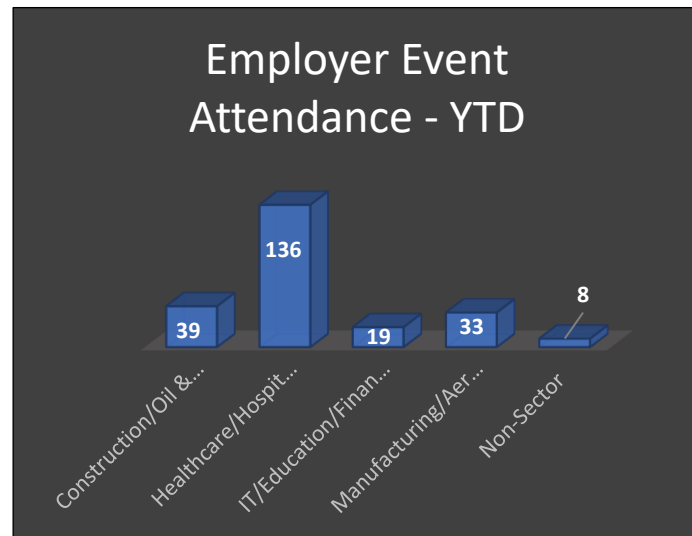
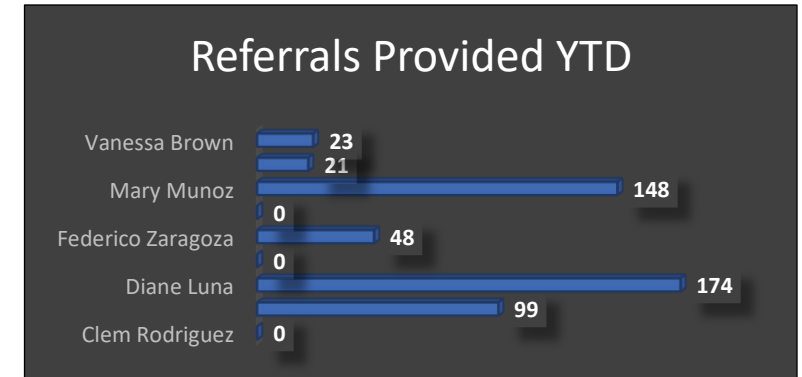
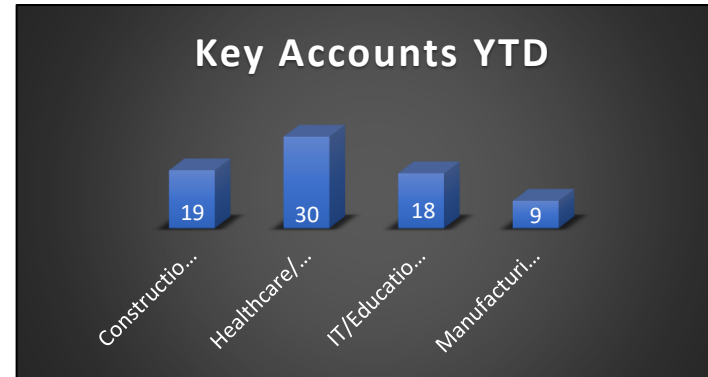
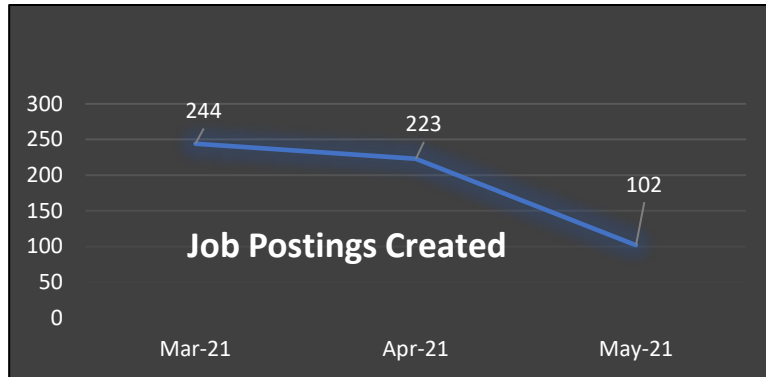
AmericanJobCenter®

# Local Plan Steps to Implementation

- Step 1:
  - Economic and workforce analysis to define target sectors, industries, and occupations
  - Establish WSA as a convener
  - Dissemination of the WSA vision across sectors
- Step 2: Develop expertise of WSA team and embed SB theories into existing work
  - BSU Reorganization
  - Program Talent Pipelines
- Step 3:
  - IT Solutions Employer Collaborative Survey Deployment
  - IT Employer Collaborative Planning
- Step 4: IT Solutions Employer Collaborative Launch Meeting
  - July 23<sup>rd</sup>
  - Geekdom
  - Facilitated conversation with employer partners to hear about workforce needs
- Step 5: Sustainability



# Employer Partnership Metrics



# Next Steps

---

- Launch Meeting
  - Continue to engage business leaders and key stakeholders in targets
  - Affirm shared priorities
  - Business leaders and key stakeholders commit to specific next steps
  - Create space for non-employer organizations to identify roles in the model
  - Distribution of executive summary and create plan for continued engagement
- Creation of timeline for launch meetings focused on healthcare, manufacturing, and construction
- Creation of scorecard for education and training partners
- Sustainability
  - Companies/employers, education and training partners, workforce and economic developers recognize value of sector-based partnerships as an opportunity for:
    - Collective solutions and shared costs
    - Expedited understanding of industry needs and career pathways
    - Access to data and other resources
  - Ongoing evaluation and assessment, reaffirmation of the shared priorities, and 2-year Local Plan modification





**Questions?**

## Unemployment Insurance (UI) Claimants

Alamo Area

Data: Mar. 1, 2020 to June 18, 2021

*Published June 28, 2021*



# Information about the data

This report includes the Alamo region's 13 counties of Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, McMullen, Medina, and Wilson.

The data are intended to support reemployment and general analysis – and may not perfectly align with federal Unemployment Claim information.

**This report uses NEW Texas Workforce Commission (TWC) claimant data. TWC has made readjustments to the data to account for fraudulent claims and other instances.**

Summary information will vary depending on how the data are aggregated.

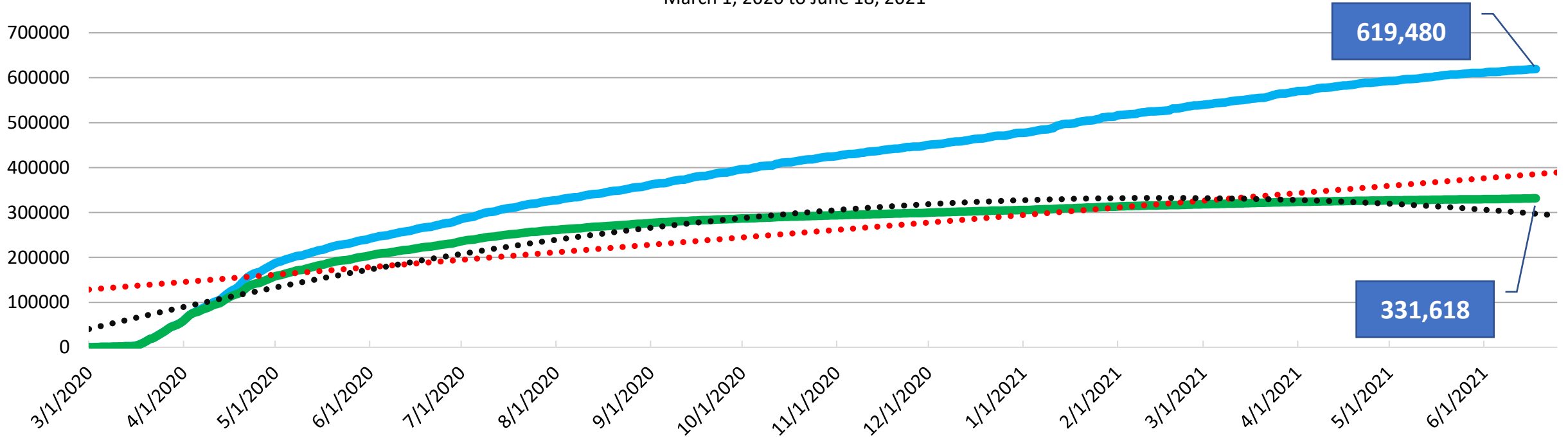
**The new TWC data are assumed to be more accurate.**

**The data readjustments may show different and lower numbers than those previously reported. Overall, the trends appear similar as those previously reported.**



Duplicate Cumulative Claimants (Light Blue) / Unduplicated Claimants (Green)  
Polynomial Trendline (Dark Blue) / Linear Trendline (Red)

March 1, 2020 to June 18, 2021



Unemployment Insurance Claimant Data

Published June 28, 2021

This graph shows two trends, unique claimants (in green) and duplicated claimants (in light blue).

Of the total **331,618 unique claimants**:

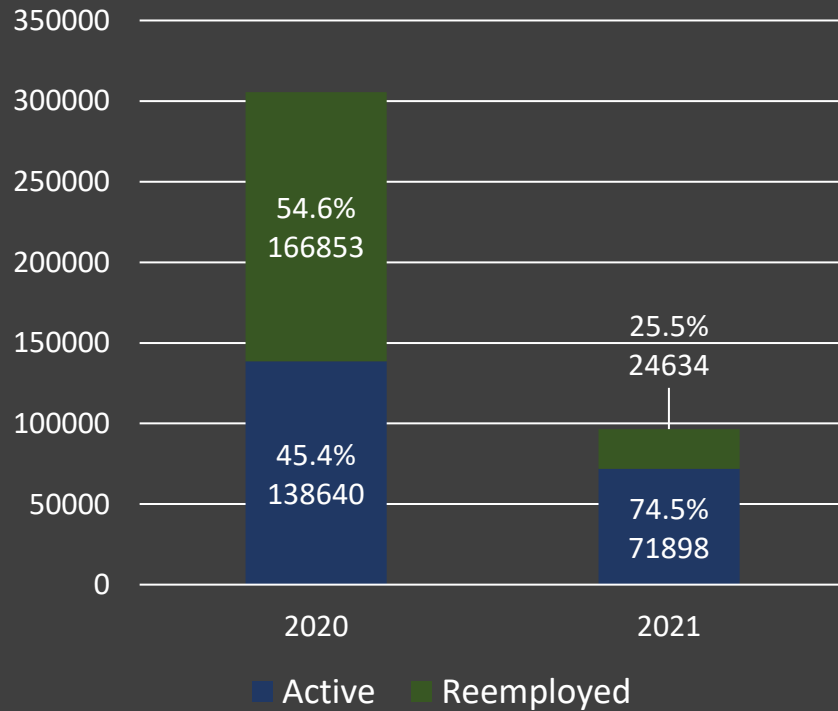
**162,171 are Active (48.9%) and 169,447 have been Reemployed (51.1%).**

*The data count unique and duplicate claimants by day.*

# Unemployment Insurance Claimant Data

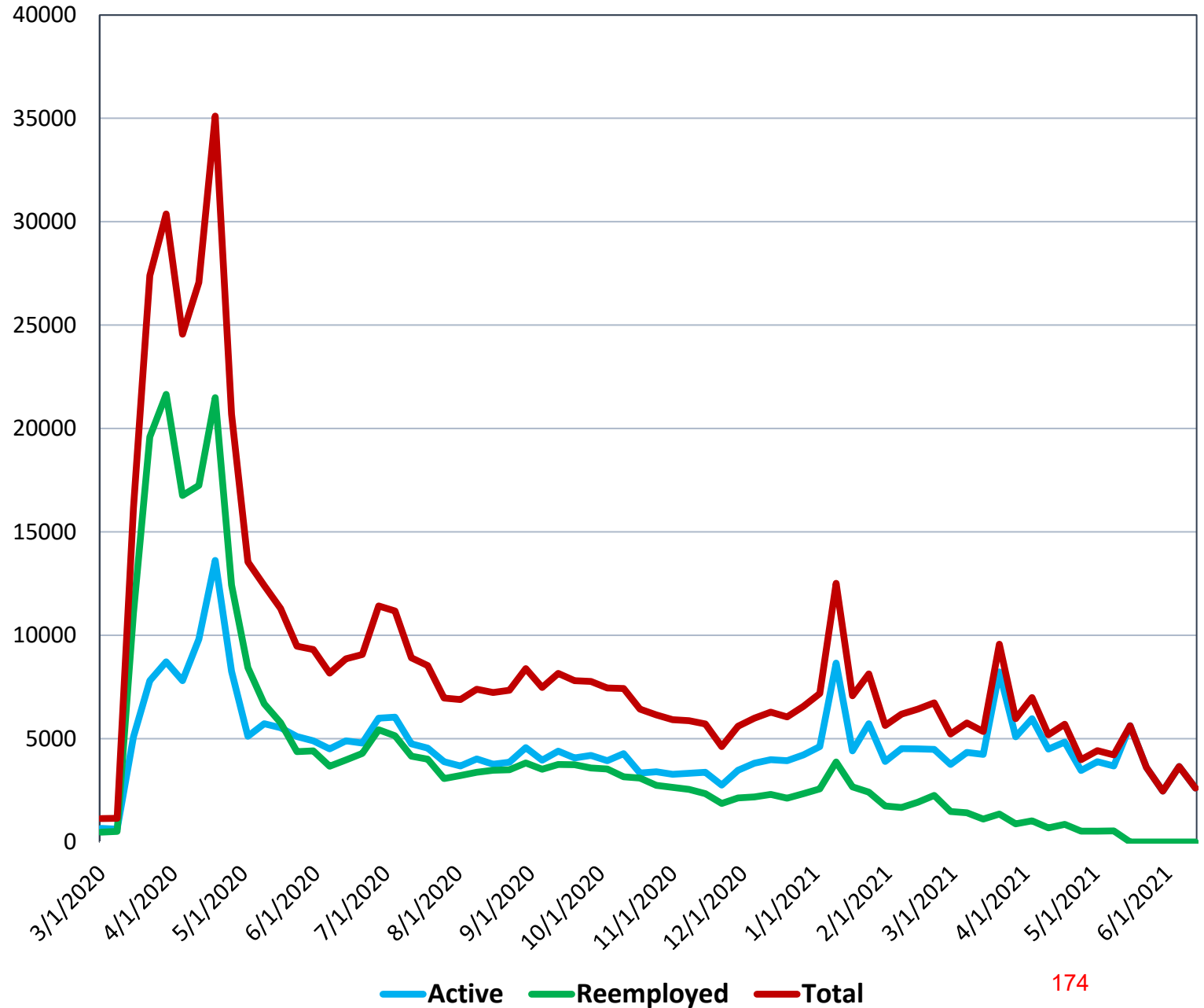
Published June 28, 2021

## Claimants by Year



## Claimants by Week

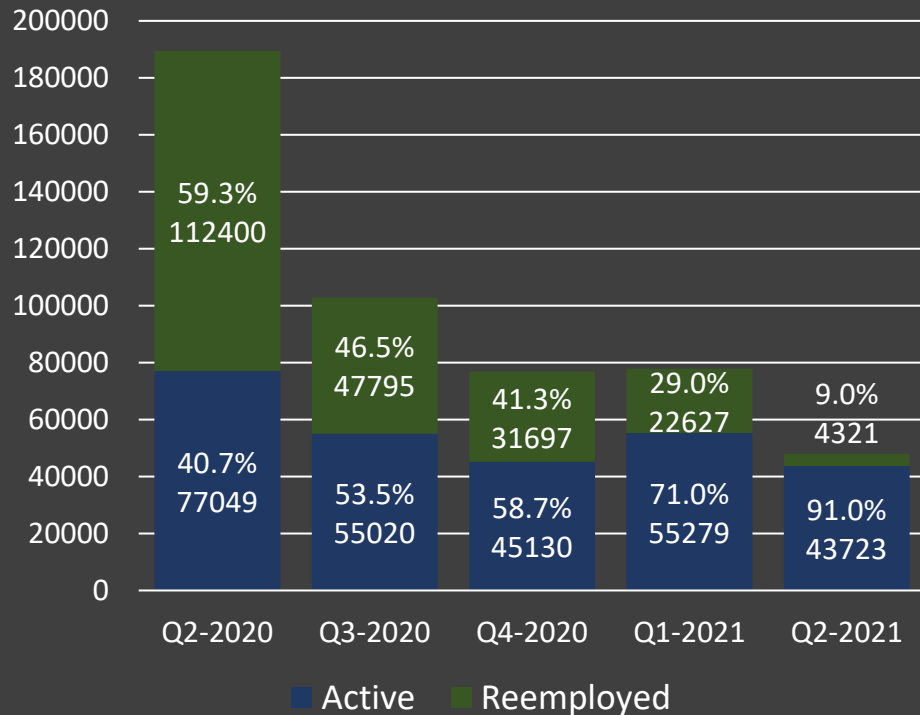
March 1, 2020 to June 18, 2021



# Unemployment Insurance Claimant Data

Published June 28, 2021

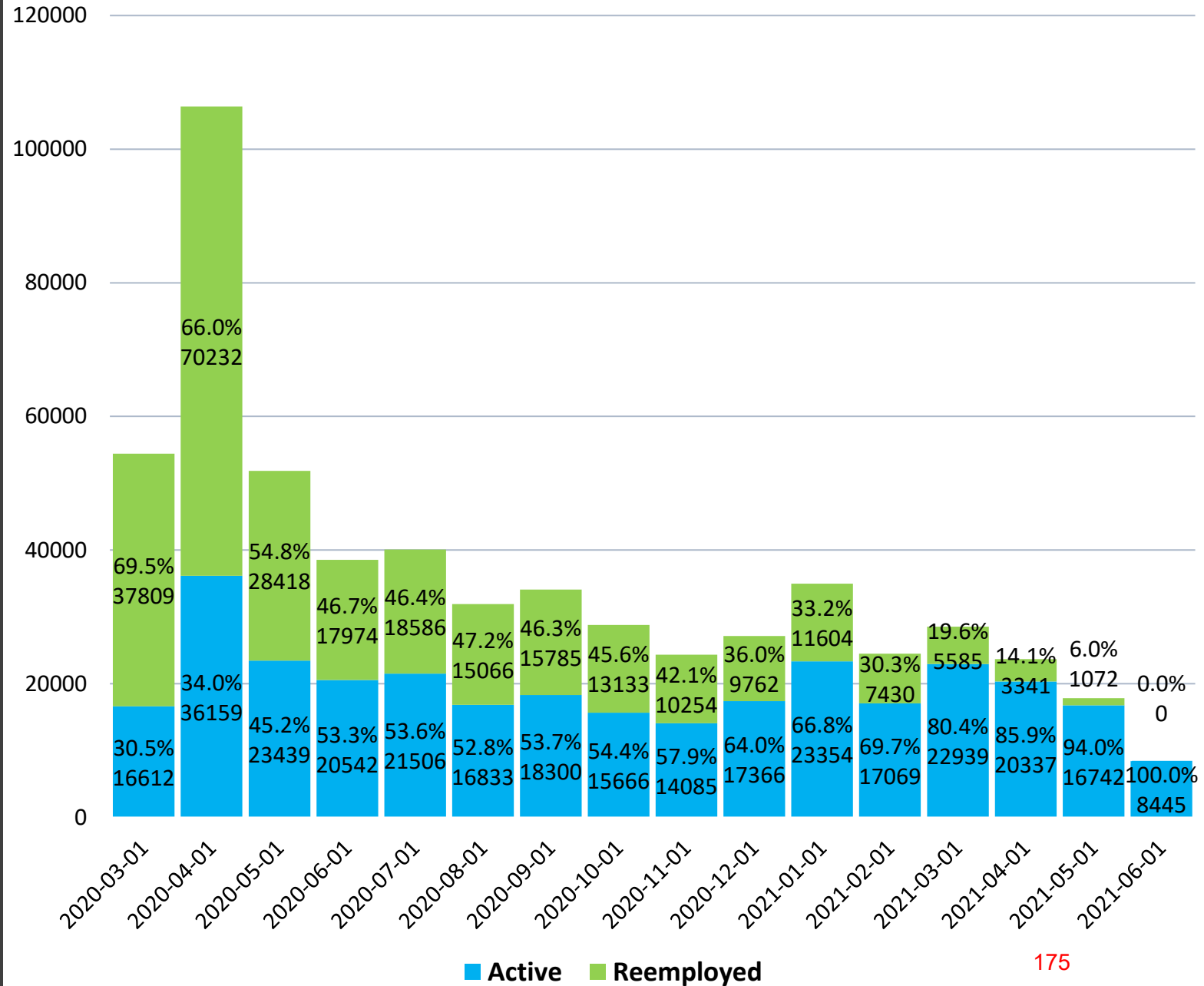
## Claimants by Quarter



Data counts unique claimants per month.

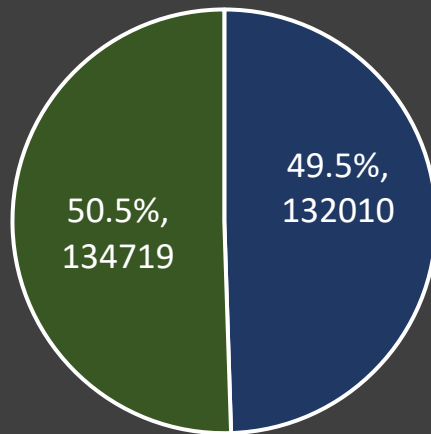
## Claimants by Month

March 1, 2020 to June 18, 2021



Unemployment Insurance  
Claimant Data  
*Published June 28, 2021*

Claimants in Bexar County  
266,729

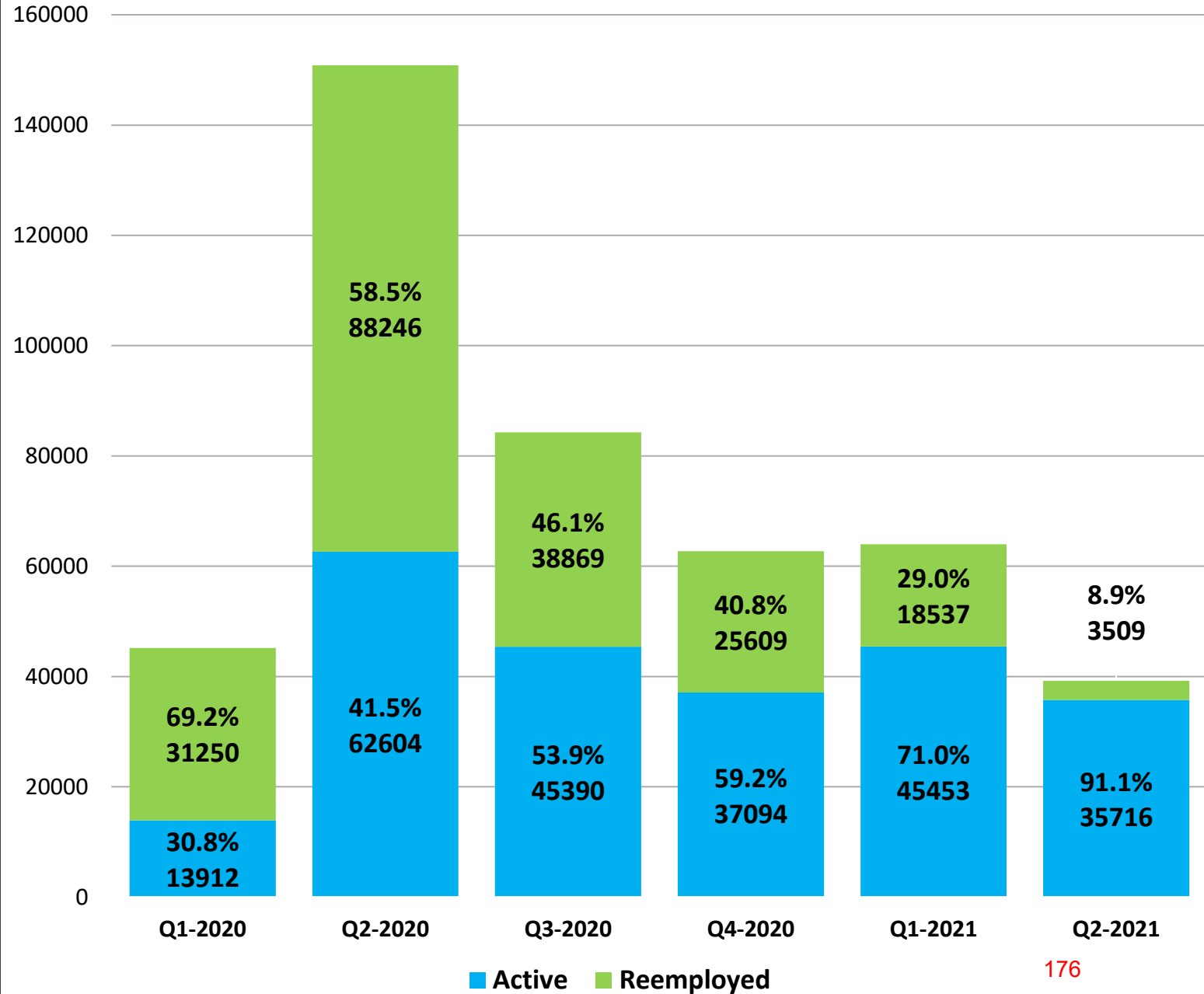


■ Active ■ Reemployed

*Data counts unique claimants per month.*

Claimants in Bexar County by Quarter

March 1, 2020 to June 18, 2021



## Unemployment Insurance Claimant Data

*Published June 28, 2021*

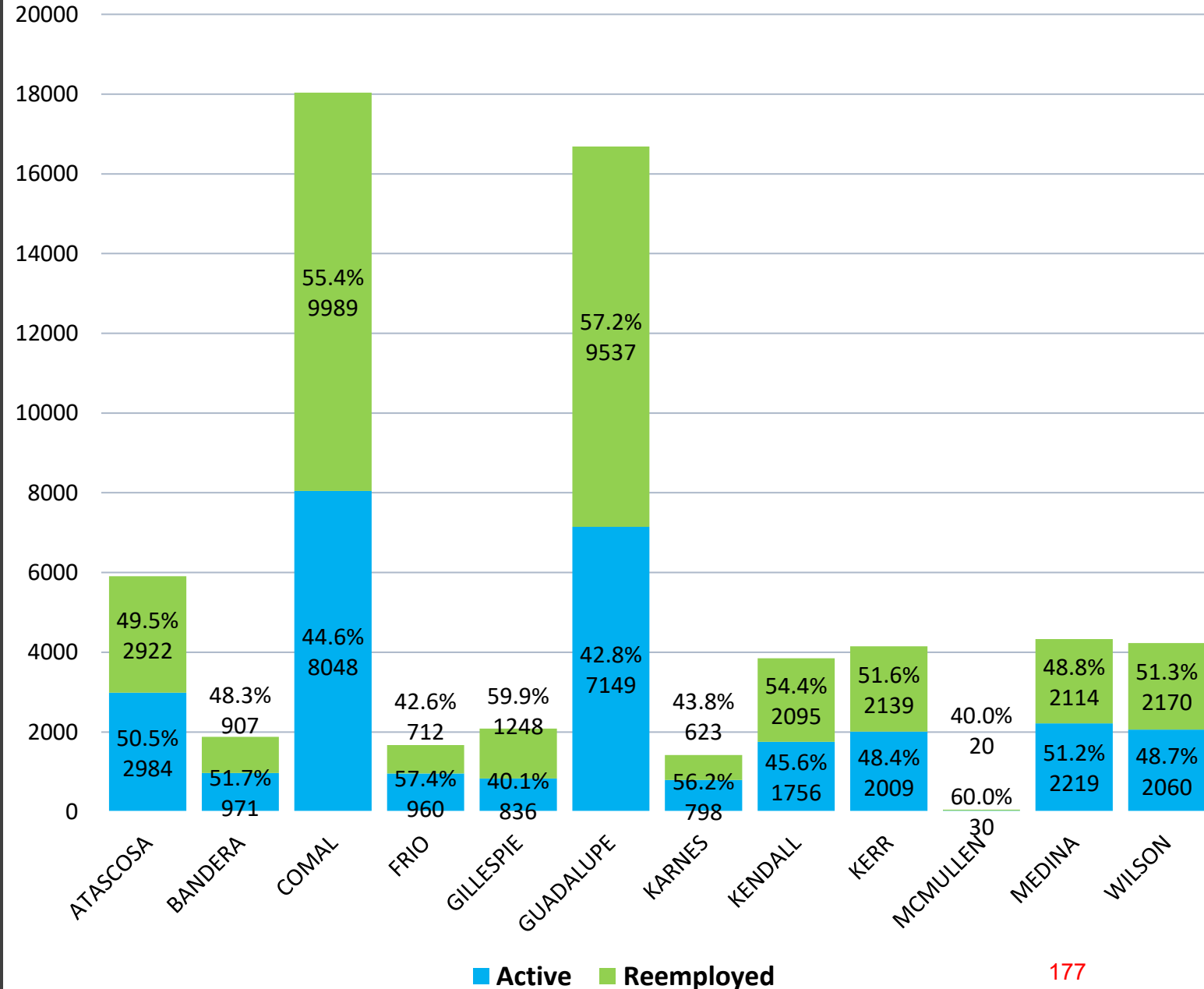
### Cities in rural areas with largest number of claimants

Rural City	Active	Reemployed	Total	% Tot
NEW BRAUNFELS	5,820	7,980	13,800	16.0%
CONVERSE	3,538	3,506	7,044	8.2%
SEGUIN	2,571	3,562	6,133	7.1%
SCHERTZ	1,868	2,268	4,136	4.8%
BOERNE	1,766	2,126	3,892	4.5%
KERRVILLE	1,574	1,687	3,261	3.8%
CIBOLO	1,389	1,839	3,228	3.7%
UNIVERSAL CITY	1,310	1,361	2,671	3.1%
HELOTES	1,116	1,536	2,652	3.1%
CANYON LAKE	1,226	1,086	2,312	2.7%
FLORESVILLE	1,114	1,083	2,197	2.6%
PLEASANTON	935	1,061	1,996	2.3%
LIVE OAK	933	986	1,919	2.2%
FREDERICKSBURG	729	1,082	1,811	2.1%
SPRING BRANCH	872	855	1,727	2.0%

*Data counts unique claimants.*

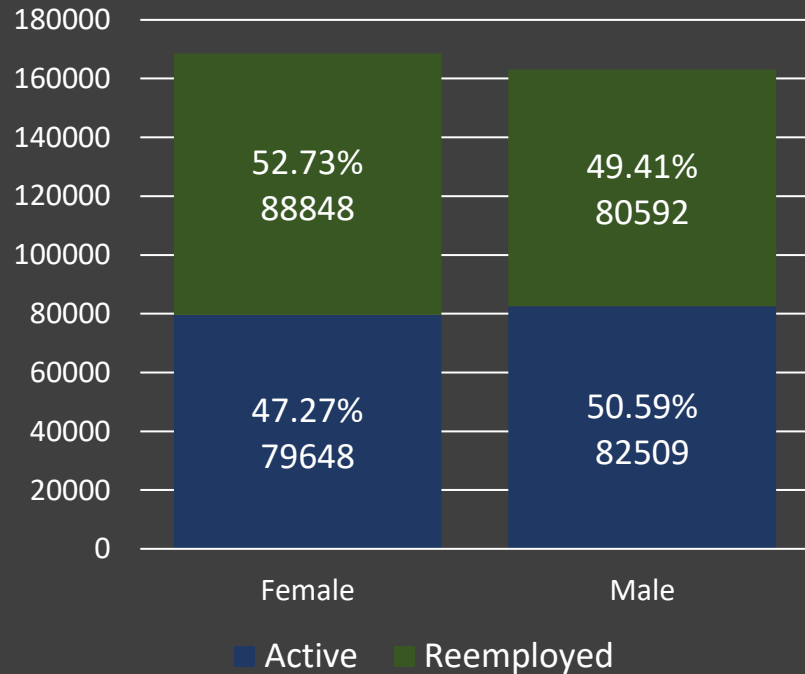
## Claimants by Rural County

March 1, 2020 to June 18, 2021



# Unemployment Insurance Claimant Data *Published June 28, 2021*

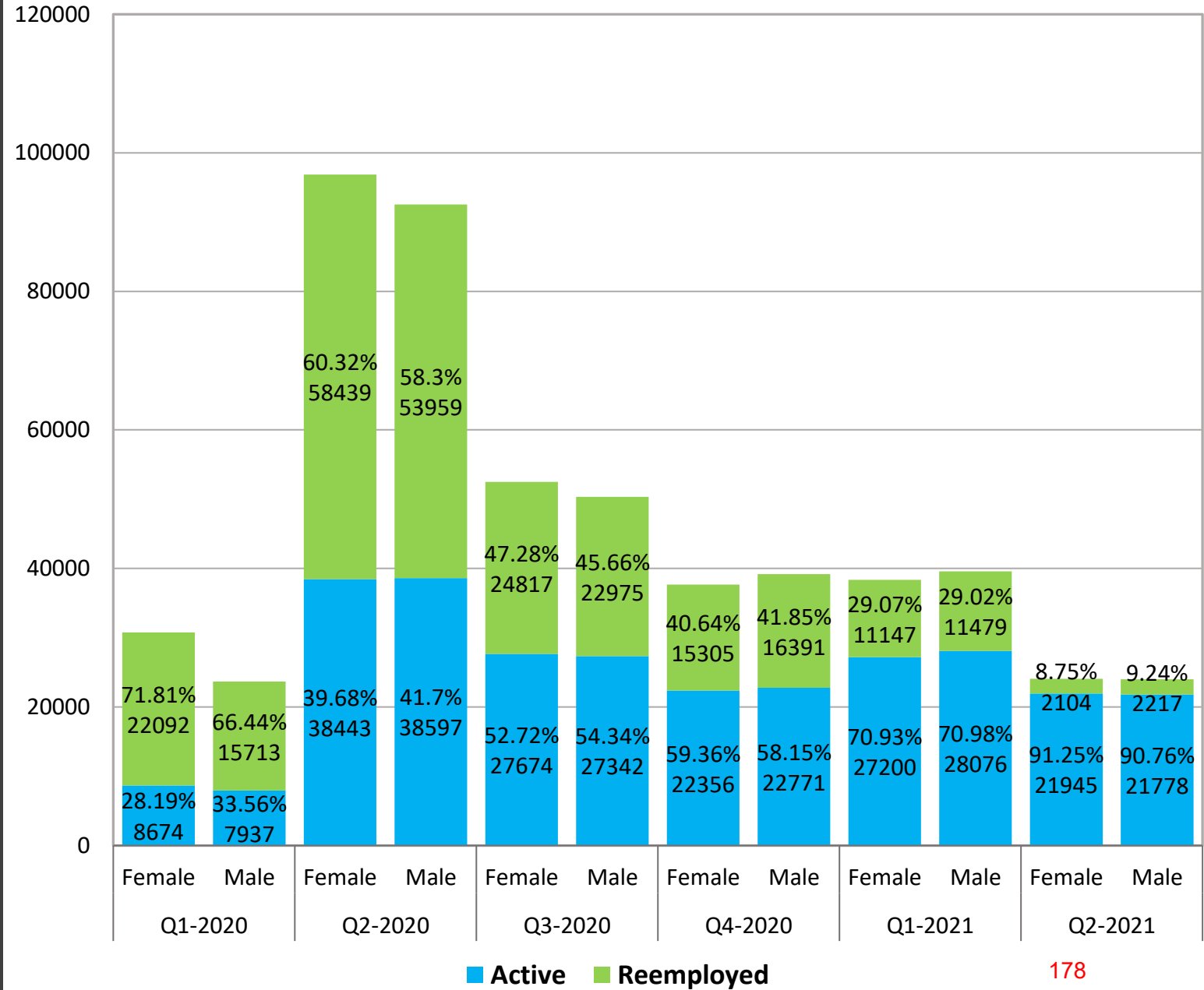
## Claimants by Sex



*Data counts unique claimants.*

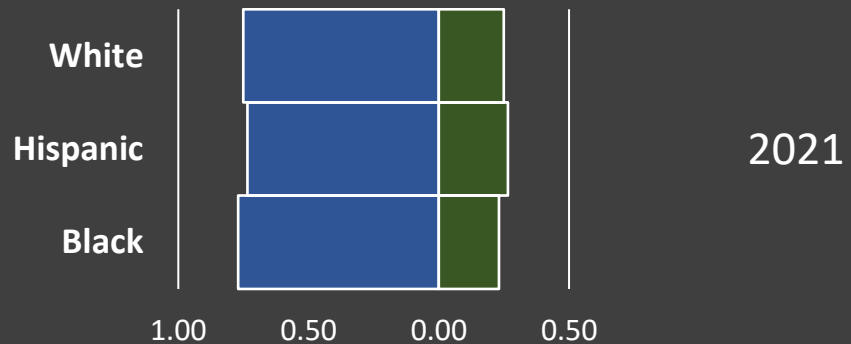
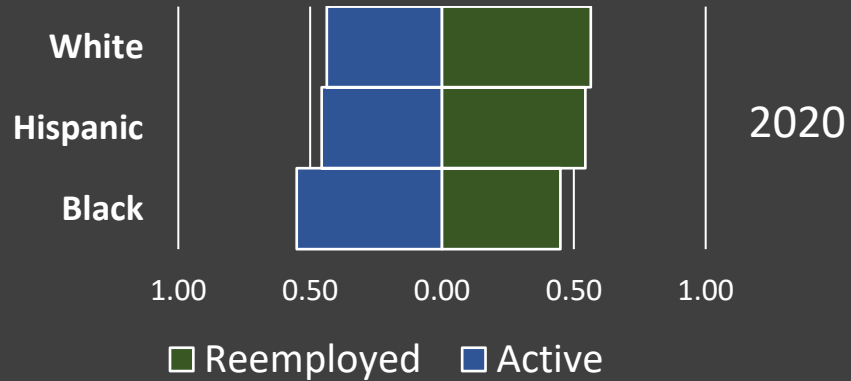
## Claimants by Sex by Quarter

March 1, 2020 to June 18, 2021



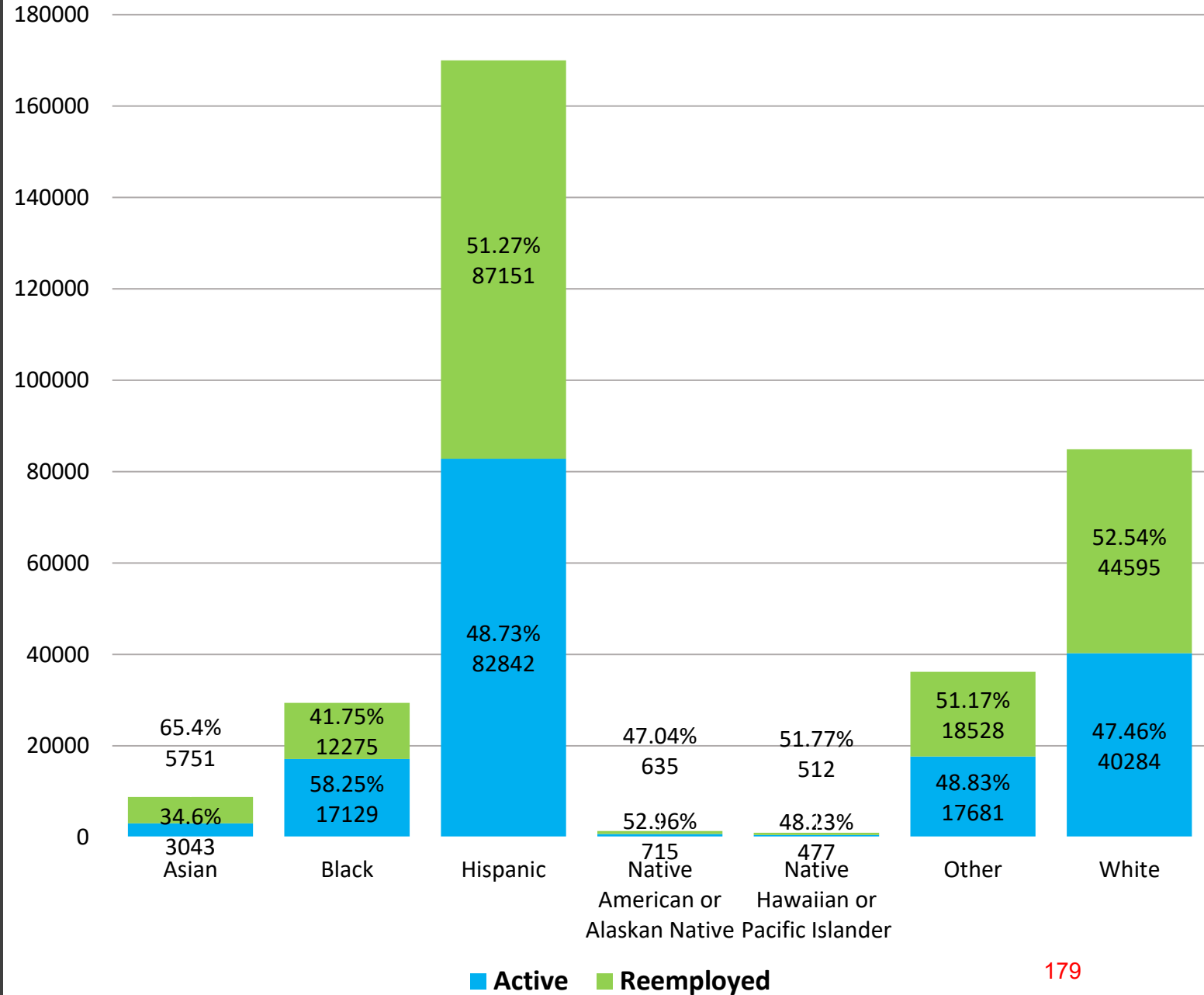
# Unemployment Insurance Claimant Data

*Published June 28, 2021*



## Claimants by Race/Ethnicity

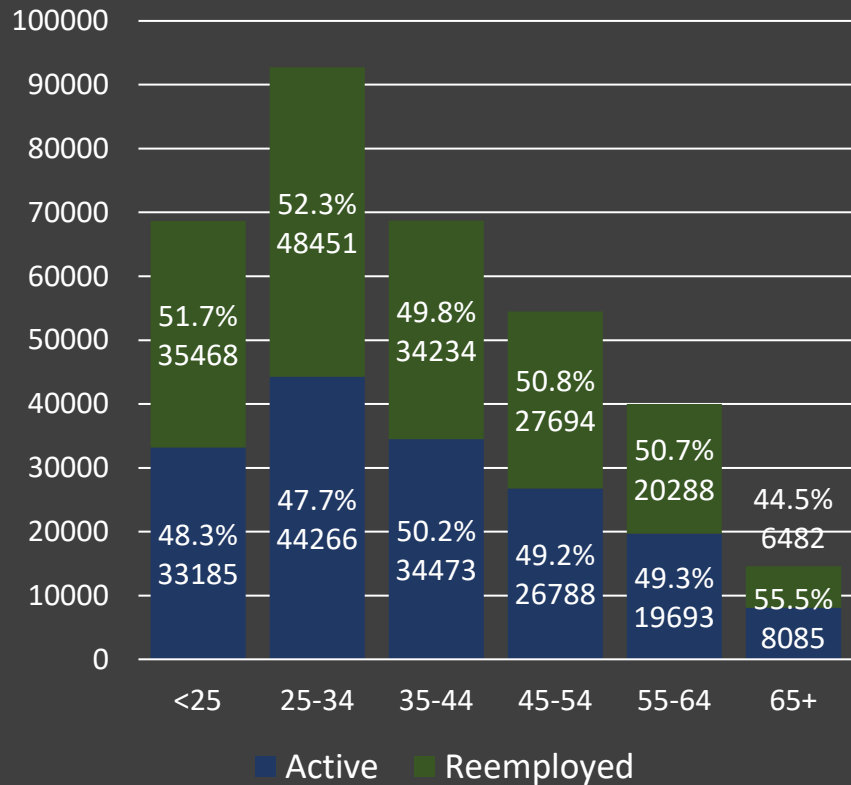
March 1, 2020 to June 18, 2021



## Unemployment Insurance Claimant Data

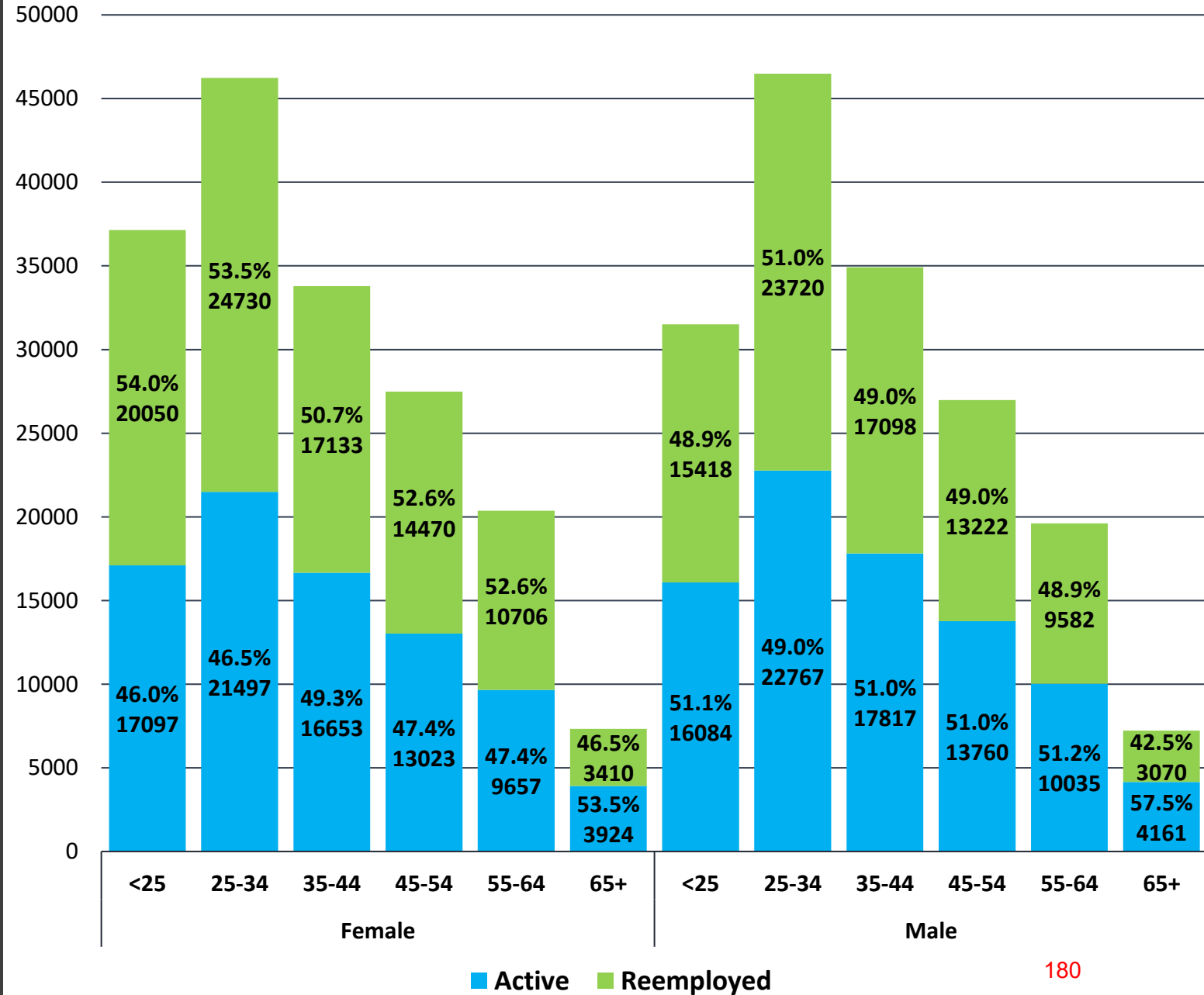
*Published June 28, 2021*

### Claimants by Age



### Claimants by Sex and Age

March 1, 2020 to June 18, 2021

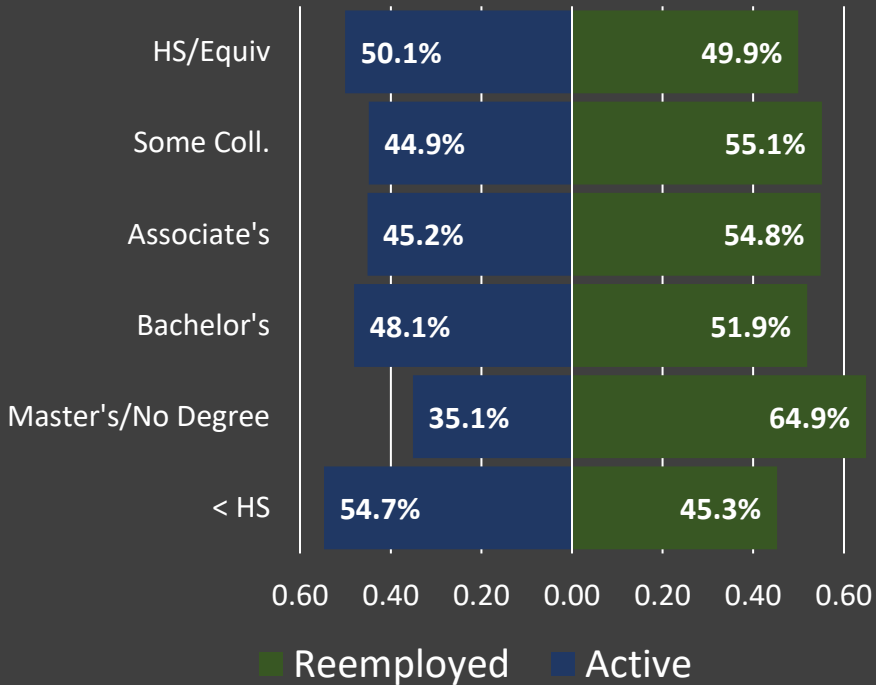




## Unemployment Insurance Claimant Data

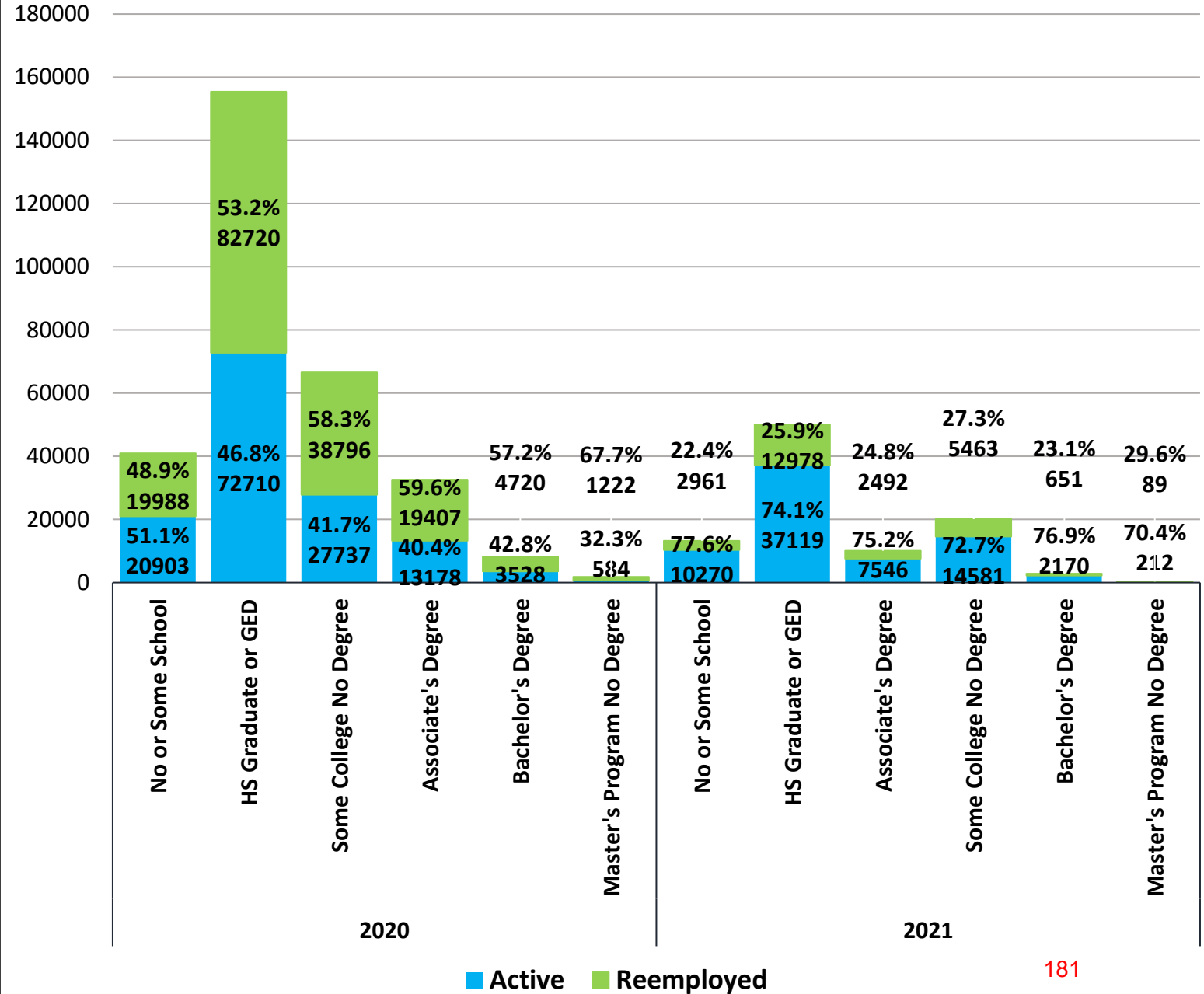
*Published June 28, 2021*

### Claimants by Education



### Claimants by Year and Education

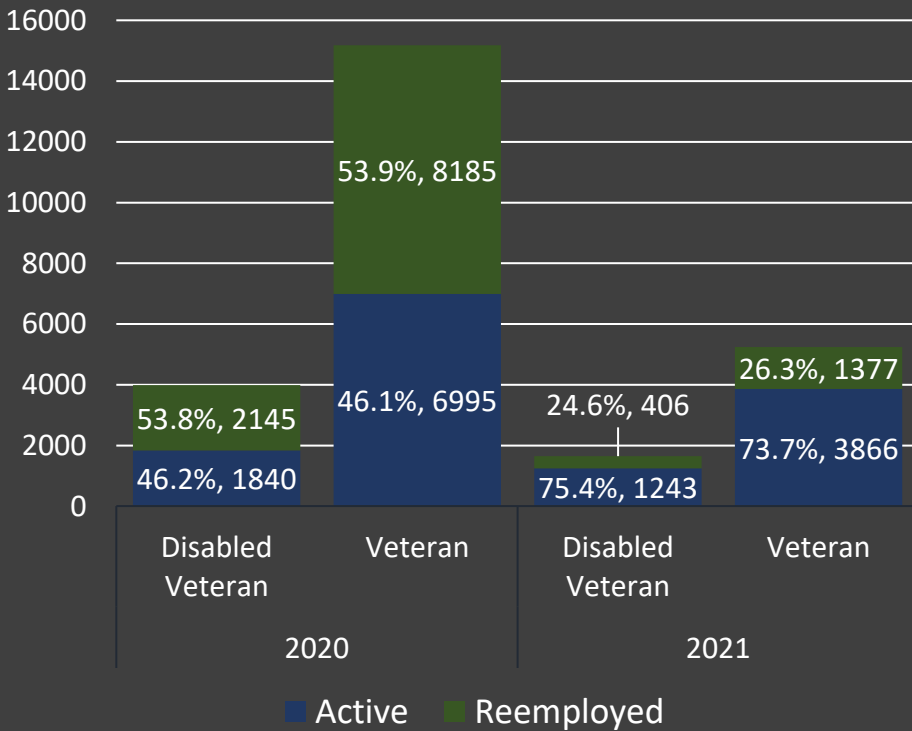
March 1, 2020 to June 18, 2021



## Unemployment Insurance Claimant Data

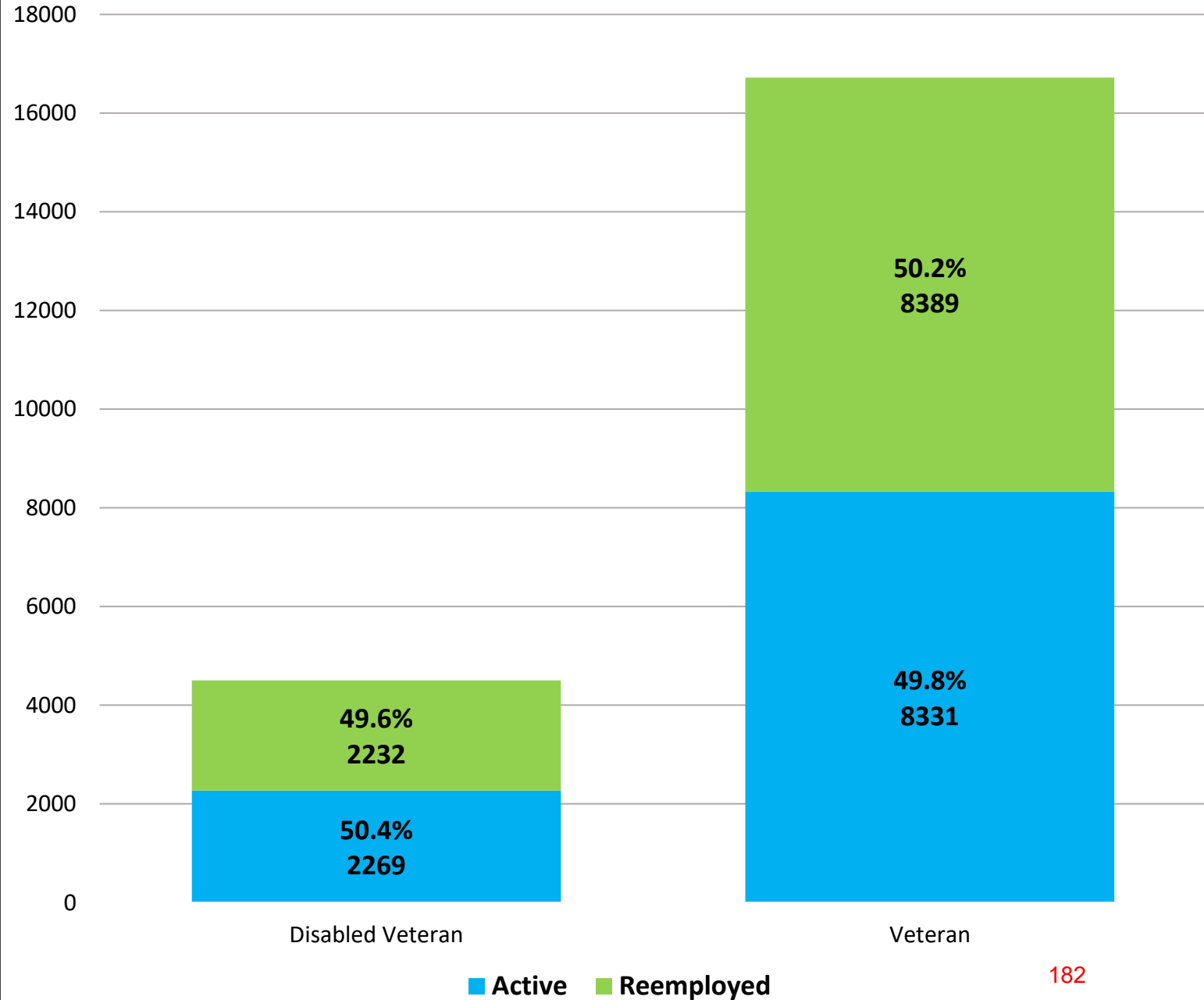
*Published June 28, 2021*

### Claimants by Veteran Status by Year



## Claimants by Veteran Status

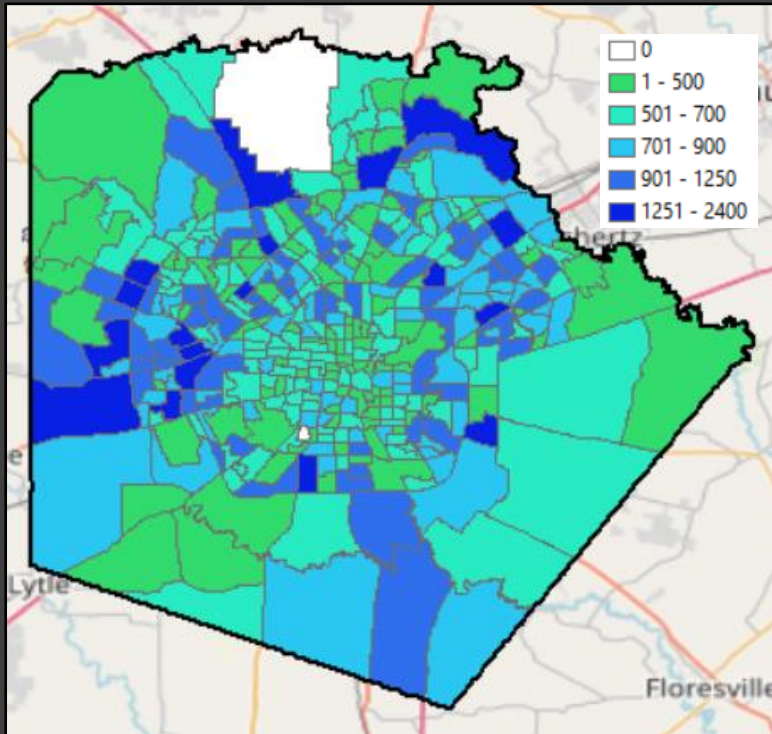
March 1, 2020 to June 18, 2021



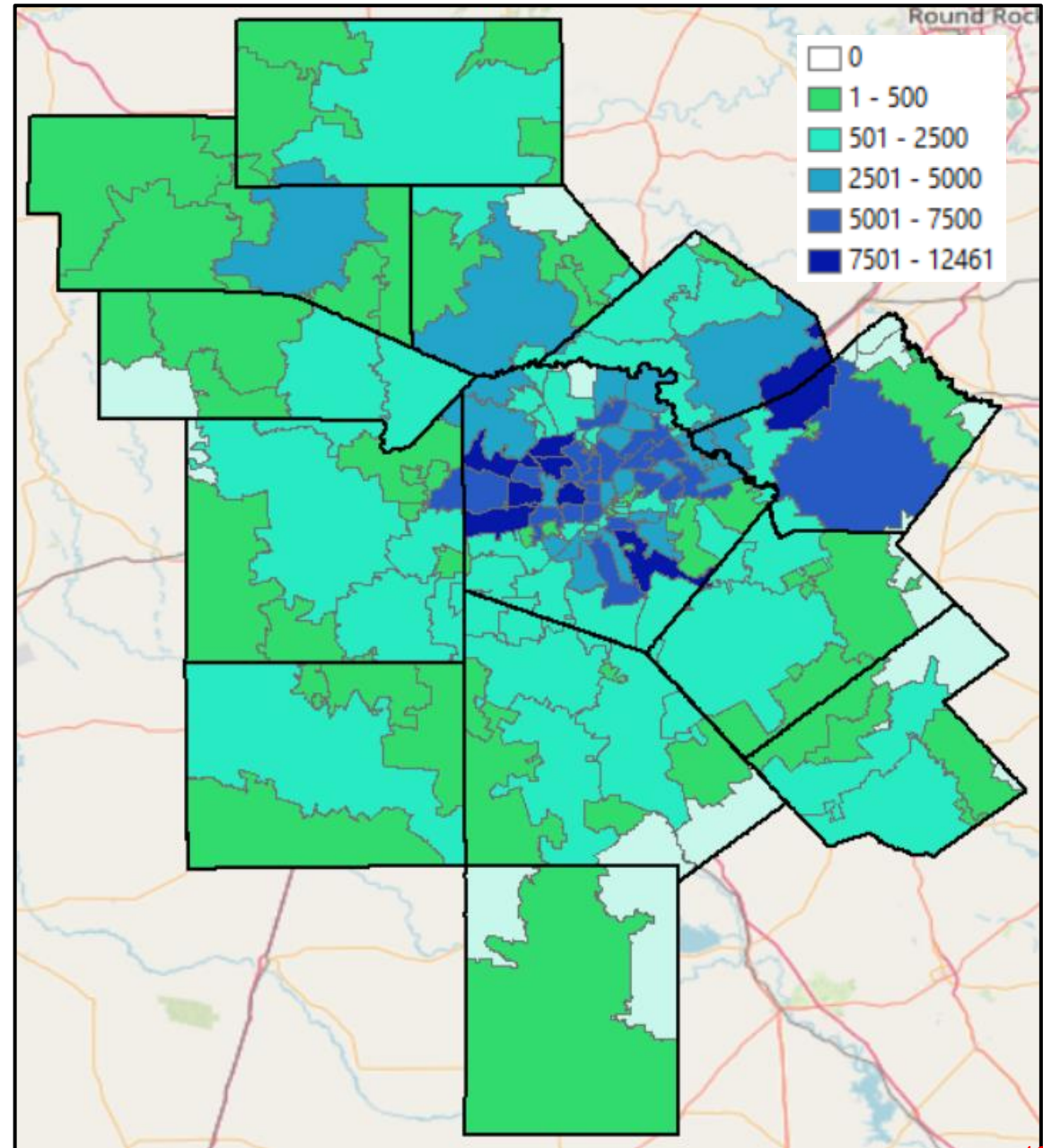
# Unemployment Insurance Claimant Data

*Published June 28, 2021*

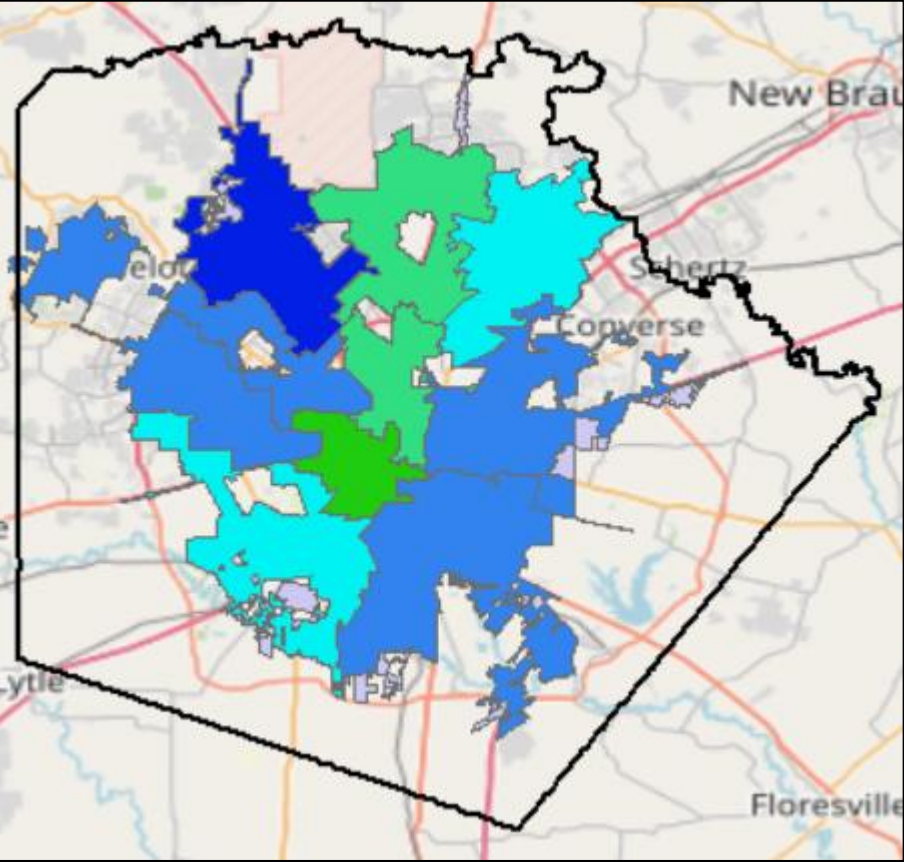
## Claimants by Tract in Bexar County



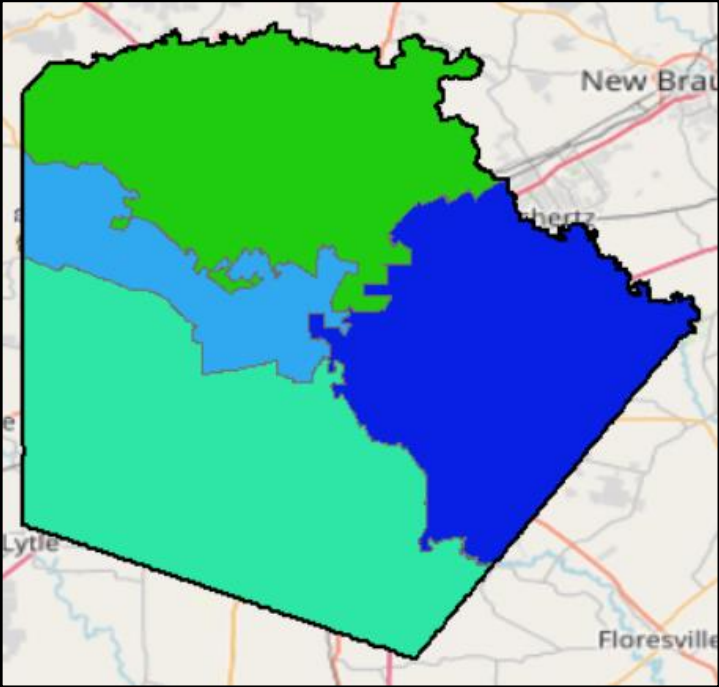
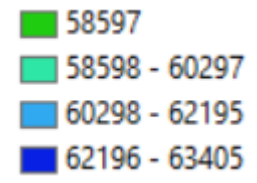
## Claimants by Zip Code



# Claimants by Council District and County Precincts



Council District	Claimants	% Tot
1	17883	9.2%
2	20764	10.6%
3	20293	10.4%
4	19147	9.8%
5	16463	8.4%
6	21119	10.8%
7	20162	10.3%
8	22336	11.5%
9	17705	9.1%
10	19152	9.8%
	<b>195024</b>	



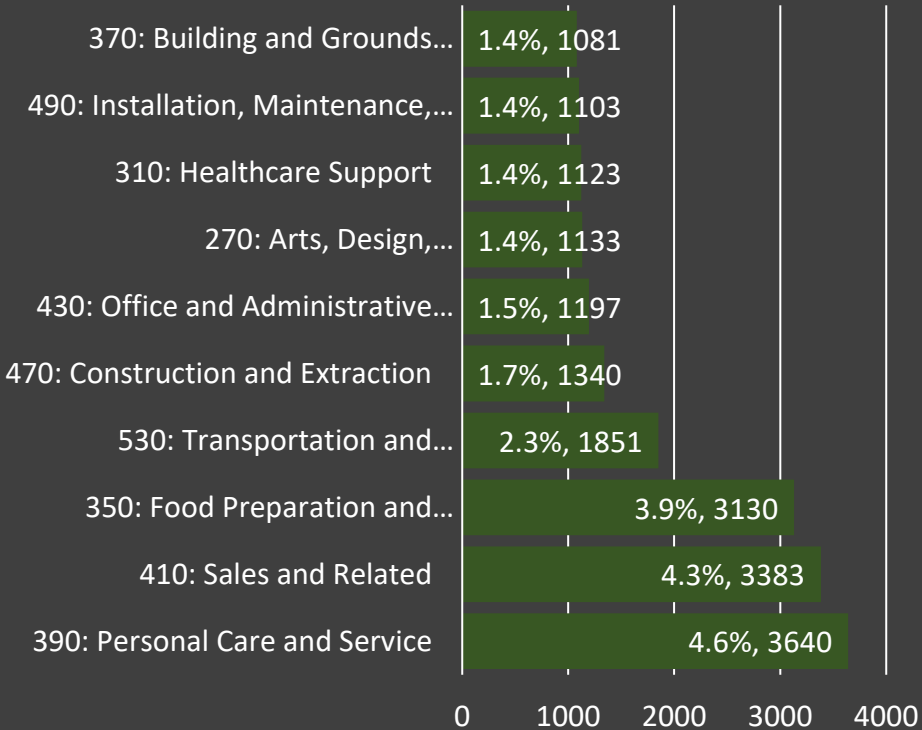
County Precinct	Claimants	% Tot
1	60297	24.7%
2	62195	25.4%
3	58597	24.0%
4	63405	25.9%
	<b>244494</b>	



## Unemployment Insurance Claimant Data

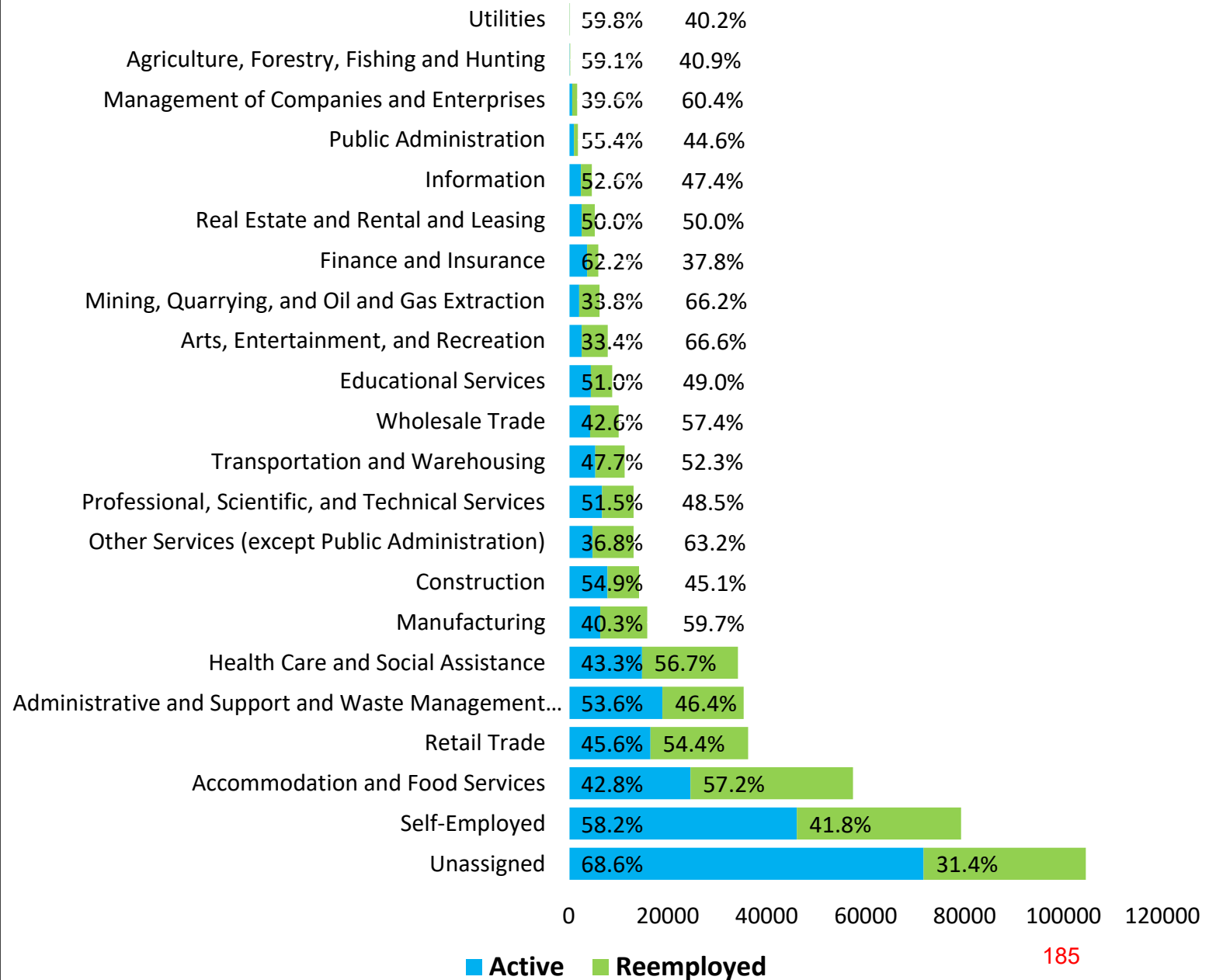
*Published June 28, 2021*

### Self-Employed Top Occupations



## Claimants by Industry

March 1, 2020 to June 18, 2021

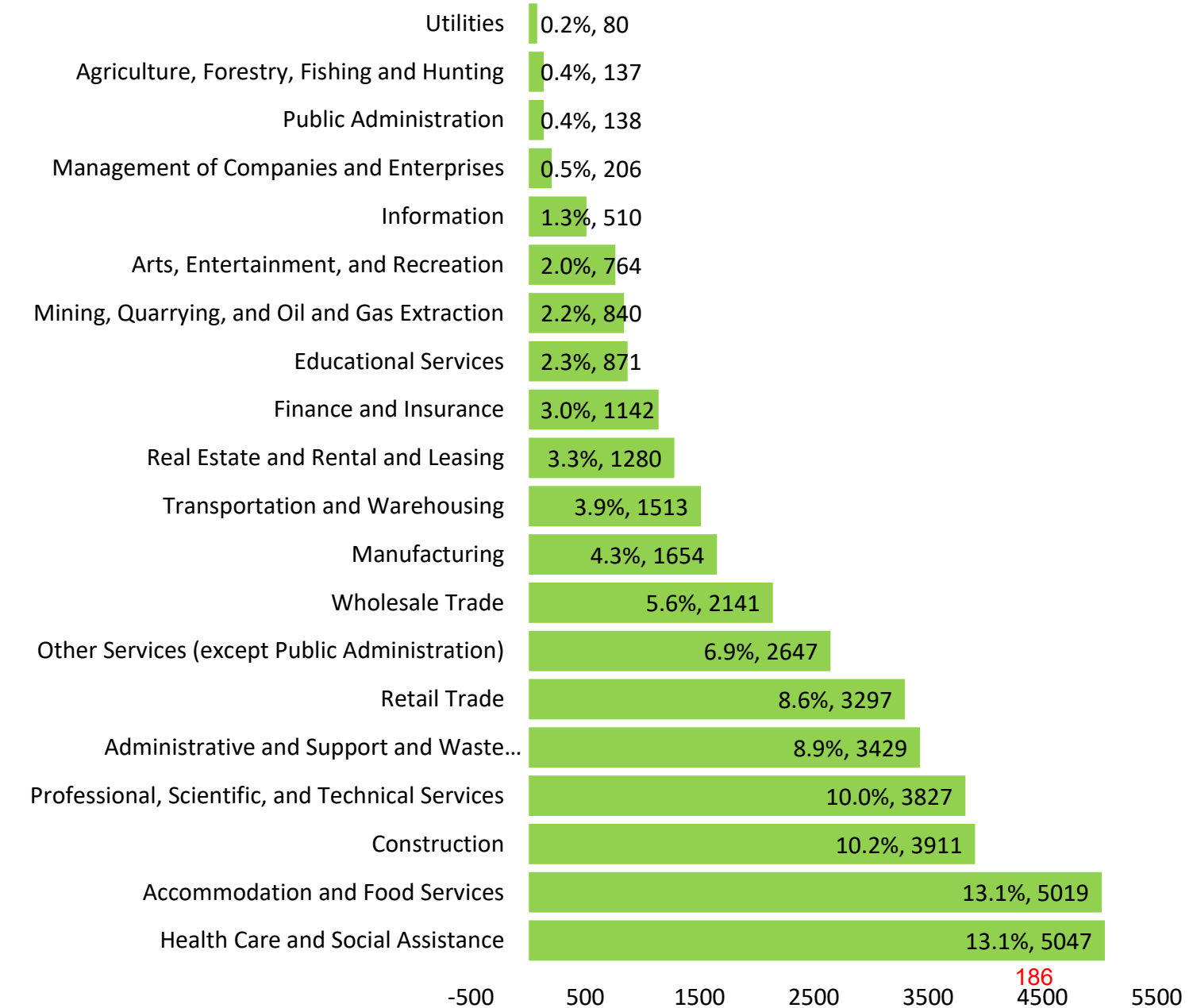


# Top Employers by Number of Claimants

Employer	Total	%Act	%Reem	%Tot
WAL-MART ASSOCIATES INC	2136	74.8%	25.2%	0.5%
HEBCO GP LLC ET AL	1779	58.7%	41.3%	0.4%
UBER TECHNOLOGIES INC	1620	63.1%	36.9%	0.4%
AMAZON.COM SERVICES LLC	1392	68.3%	31.7%	0.3%
VHS ACQUISITION SUBSIDIARY	1366	25.4%	74.6%	0.3%
MARRIOTT HOTEL SERVICES INC	1294	35.8%	64.2%	0.3%
MENGER SPRINGS LLC ET AL	1129	45.9%	54.1%	0.3%
SEA WORLD OF TEXAS LLC	1127	28.4%	71.6%	0.3%
HYATT CORPORATION	1040	36.6%	63.4%	0.3%
JAMES AVERY CRAFTSMAN INC	1035	10.4%	89.6%	0.3%
VITESCO TECHNOLOGIES USA LLC	1033	9.7%	90.3%	0.3%
GMRI INC	992	35.8%	64.2%	0.2%
WHATABURGER RESTAURANTS LLC	974	57.2%	42.8%	0.2%
DEPARTMENT OF THE ARMY	967	57.3%	42.7%	0.2%
ROSS DRESS FOR LESS INC	883	27.1%	72.9%	0.2%
COLUMBIAHCA HEALTHCARE CORP	868	41.5%	58.5%	0.2%
NORTHSIDE ISD	827	58.2%	41.8%	0.2%
SAN ANTONIO ISD	825	48.1%	51.9%	0.2%
CATERPILLAR INC	786	7.6%	92.4%	0.2%
BUREAU OF CENSUS - FY2020	784	76.5%	23.5%	0.2%
SAN ANTONIO-CITY OF	771	29.6%	70.4%	0.2%
LANDRY'S SEAFOOD HOUSE -	762	37.3%	62.7%	0.2%
J C PENNEY CORPORATION INC	761	26.1%	73.9%	0.2%
VIZZA WASH SERVICES LLC ET AL	738	33.5%	66.5%	0.2%
HASSLOCHER ENTERPRISES INC	727	34.5%	65.5%	0.2%
VUTEX INC	700	17.3%	82.7%	0.2%
TOYOTA MOTOR MANUFACTURING	689	29.9%	70.1%	0.2%
YOUNG MEN'S CHRISTIAN	682	27.6%	72.4%	0.2%
BIPC MANAGEMENT LLC ET AL	678	39.1%	60.9%	0.2%
FIESTA TEXAS INC	666	26.6%	73.4%	0.2%
CHRISTUS SANTA ROSA	655	25.3%	74.7%	0.2%
M T C INC	625	22.1%	77.9%	0.2%

# Number of Employers with Claimants by Industry

March 1, 2020 to June 18, 2021



Industry	Number of Claimants							Number of Employers with Related Claimants					
	Active	Reemp	Total	% Tot	% Act	% Reemp		Active	Reemp	Total	% Tot	% Act	% Reemp
Accommodation and Food Services	24615	32832	57447	12.3%	42.8%	57.2%		3858	3528	5019	5.5%	76.9%	70.3%
Adm & Supp & Waste Mgmt & Rem Svs	18955	16428	35383	7.6%	53.6%	46.4%		2603	2223	3429	3.8%	75.9%	64.8%
Agr, Forestry, Fishing and Hunting	182	126	308	0.1%	59.1%	40.9%		104	59	137	0.2%	75.9%	43.1%
Arts, Entertainment, and Recreation	2629	5253	7882	1.7%	33.4%	66.6%		510	535	764	0.8%	66.8%	70.0%
Construction	7814	6424	14238	3.0%	54.9%	45.1%		2962	2234	3911	4.3%	75.7%	57.1%
Educational Services	4485	4301	8786	1.9%	51.0%	49.0%		619	569	871	1.0%	71.1%	65.3%
Finance and Insurance	3716	2261	5977	1.3%	62.2%	37.8%		818	640	1142	1.3%	71.6%	56.0%
Health Care and Social Assistance	14798	19412	34210	7.3%	43.3%	56.7%		3560	3559	5047	5.5%	70.5%	70.5%
Information	2461	2215	4676	1.0%	52.6%	47.4%		342	337	510	0.6%	67.1%	66.1%
Mgmt of Companies and Enterprises	684	1044	1728	0.4%	39.6%	60.4%		144	142	206	0.2%	69.9%	68.9%
Manufacturing	6386	9466	15852	3.4%	40.3%	59.7%		1200	1079	1654	1.8%	72.6%	65.2%
Mining, Quarrying, & Oil & Gas Ext	2105	4119	6224	1.3%	33.8%	66.2%		596	613	840	0.9%	71.0%	73.0%
Other Services (except Public Adm)	4831	8293	13124	2.8%	36.8%	63.2%		1810	1723	2647	2.9%	68.4%	65.1%
Professional, Scientific, and Tech Svs	6743	6362	13105	2.8%	51.5%	48.5%		2595	2247	3827	4.2%	67.8%	58.7%
Public Administration	1032	830	1862	0.4%	55.4%	44.6%		115	72	138	0.2%	83.3%	52.2%
Real Estate and Rental and Leasing	2630	2628	5258	1.1%	50.0%	50.0%		898	789	1280	1.4%	70.2%	61.6%
Retail Trade	16535	19708	36243	7.7%	45.6%	54.4%		2419	2146	3297	3.6%	73.4%	65.1%
Transportation and Warehousing	5395	5906	11301	2.4%	47.7%	52.3%		1130	975	1513	1.7%	74.7%	64.4%
Utilities	159	107	266	0.1%	59.8%	40.2%		66	29	80	0.1%	82.5%	36.3%
Wholesale Trade	4316	5805	10121	2.2%	42.6%	57.4%		1416	1394	2141	2.4%	66.1%	65.1%
<b>Total</b>	<b>130471</b>	<b>153520</b>	<b>283991</b>		<b>45.9%</b>	<b>54.1%</b>		<b>27765</b>	<b>24893</b>	<b>38453</b>		<b>72.2%</b>	<b>64.7%</b>

## Unemployment Insurance Claimant Data

*Published June 28, 2021*

The table reports Claimants by Industry and Employers with related Claimants from March 1, 2020 to June 18, 2021.

Industry	Claimants					Job Postings						Job Postings Characteristics			
	Active	Reemployed	Total	% Tot		In 2020	Impact	May'21	%	Clmt/ Jobs		Yearly	Hourly	May'20	Y-Y Chg.
Accommodation and Food Services	24615	32832	57447	20.2%		111837	51.4%	3973	6.5%	6.2		29120	14	3276	21.3%
Adm. & Supp. & Waste Mgt. & Rem. Svs.	18955	16428	35383	12.5%		76535	46.2%	10870	17.7%	1.7		46720	22.5	7781	39.7%
Agr., Forestry, Fishing and Hunting	182	126	308	0.1%		5660	5.4%	76	0.1%	2.4		28032	13.5	88	-13.6%
Arts, Entertainment, and Recreation	2629	5253	7882	2.8%		17044	46.2%	529	0.9%	5.0		25984	12.5	483	9.5%
Construction	7814	6424	14238	5.0%		82387	17.3%	1942	3.2%	4.0		78208	37.6	1367	42.1%
Educational Services	4485	4301	8786	3.1%		23537	37.3%	2173	3.5%	2.1		49024	23.6	1830	18.7%
Finance and Insurance	3716	2261	5977	2.1%		74707	8.0%	4741	7.7%	0.8		102272	49.2	3781	25.4%
Health Care and Social Assistance	14798	19412	34210	12.0%		152036	22.5%	7316	11.9%	2.0		60032	28.9	6010	21.7%
Information	2461	2215	4676	1.6%		18871	24.8%	1542	2.5%	1.6		38592	18.6	1873	-17.7%
Mgmt of Companies and Enterprises	684	1044	1728	0.6%		13618	12.7%	115	0.2%	5.9		41600	20	113	1.8%
Manufacturing	6386	9466	15852	5.6%		53315	29.7%	3254	5.3%	2.0		46464	22.3	2453	32.7%
Min., Quarrying, & Oil & Gas Ext.	2105	4119	6224	2.2%		10748	57.9%	280	0.5%	7.5		37504	18	315	-11.1%
Other Services (except Public Admin.)	4831	8293	13124	4.6%		63740	20.6%	2038	3.3%	2.4		39296	18.9	1354	50.5%
Prof., Scientific, and Technical Serv	6743	6362	13105	4.6%		63872	20.5%	8490	13.8%	0.8		50048	24.1	6803	24.8%
Public Administration	1032	830	1862	0.7%		224375	0.8%	1812	3.0%	0.6		55424	26.6	1273	42.3%
Real Estate and Rental and Leasing	2630	2628	5258	1.9%		21955	23.9%	1097	1.8%	2.4		39552	19	881	24.5%
Retail Trade	16535	19708	36243	12.8%		121049	29.9%	7320	11.9%	2.3		33408	16.1	5979	22.4%
Transportation and Warehousing	5395	5906	11301	4.0%		37823	29.9%	2379	3.9%	2.3		70016	33.7	2587	-8.0%
Utilities	159	107	266	0.1%		1585	16.8%	157	0.3%	1.0		51584	24.8	207	-24.2%
Wholesale Trade	4316	5805	10121	3.6%		36741	27.5%	1225	2.0%	3.5		40576	19.5	785	56.1%
<b>Total</b>	<b>130471</b>	<b>153520</b>	<b>283991</b>			<b>1211435</b>	<b>23.4%</b>	<b>61329</b>		<b>2.1</b>		<b>51297</b>	<b>24.7</b>	<b>49239</b>	<b>24.6%</b>

## Unemployment Insurance Claimant Data

*Published June 28, 2021*

### IMPACT TABLE – CLAIMANTS

The table reports Claimants by Industry from March 1, 2020 to June 18, 2021.



Industry	Employers						
	Employers		Impact	# Competing		% Tot May'21	Mth-to Mth Chg
	In 2020	with Layoffs		w/Posts Apr'20	w/Posts May'21		
Accommodation and Food Services	5298	5019	94.7%	652	722	5.6%	10.7%
Adm. & Supp. & Waste Mgt. & Rem. Svs.	3067	3429	111.8%	1715	1972	15.2%	15.0%
Agr., Forestry, Fishing and Hunting	606	137	22.6%	51	65	0.5%	27.5%
Arts, Entertainment, and Recreation	727	764	105.1%	114	157	1.2%	37.7%
Construction	4770	3911	82.0%	578	798	6.2%	38.1%
Educational Services	668	871	130.4%	226	330	2.5%	46.0%
Finance and Insurance	3177	1142	35.9%	428	552	4.3%	29.0%
Health Care and Social Assistance	10984	5047	45.9%	969	1282	9.9%	32.3%
Information	628	510	81.2%	301	382	3.0%	26.9%
Mgmt of Companies and Enterprises	261	206	78.9%	38	48	0.4%	26.3%
Manufacturing	1652	1654	100.1%	812	947	7.3%	16.6%
Min., Quarrying, & Oil & Gas Ext.	518	840	162.2%	51	63	0.5%	23.5%
Other Services (except Public Admin.)	4748	2647	55.7%	530	789	6.1%	48.9%
Prof., Scientific, and Technical Serv	6672	3827	57.4%	1495	1867	14.4%	24.9%
Public Administration	1029	138	13.4%	142	197	1.5%	38.7%
Real Estate and Rental and Leasing	2833	1280	45.2%	310	360	2.8%	16.1%
Retail Trade	6490	3297	50.8%	930	1227	9.5%	31.9%
Transportation and Warehousing	1422	1513	106.4%	573	725	5.6%	26.5%
Utilities	75	80	106.7%	41	54	0.4%	31.7%
Wholesale Trade	2669	2141	80.2%	327	411	3.2%	25.7%
Total	58294	38453	66.0%	10283	12948		25.9%

## Unemployment Insurance Claimant Data

*Published June 28, 2021*

### IMPACT TABLE – EMPLOYERS

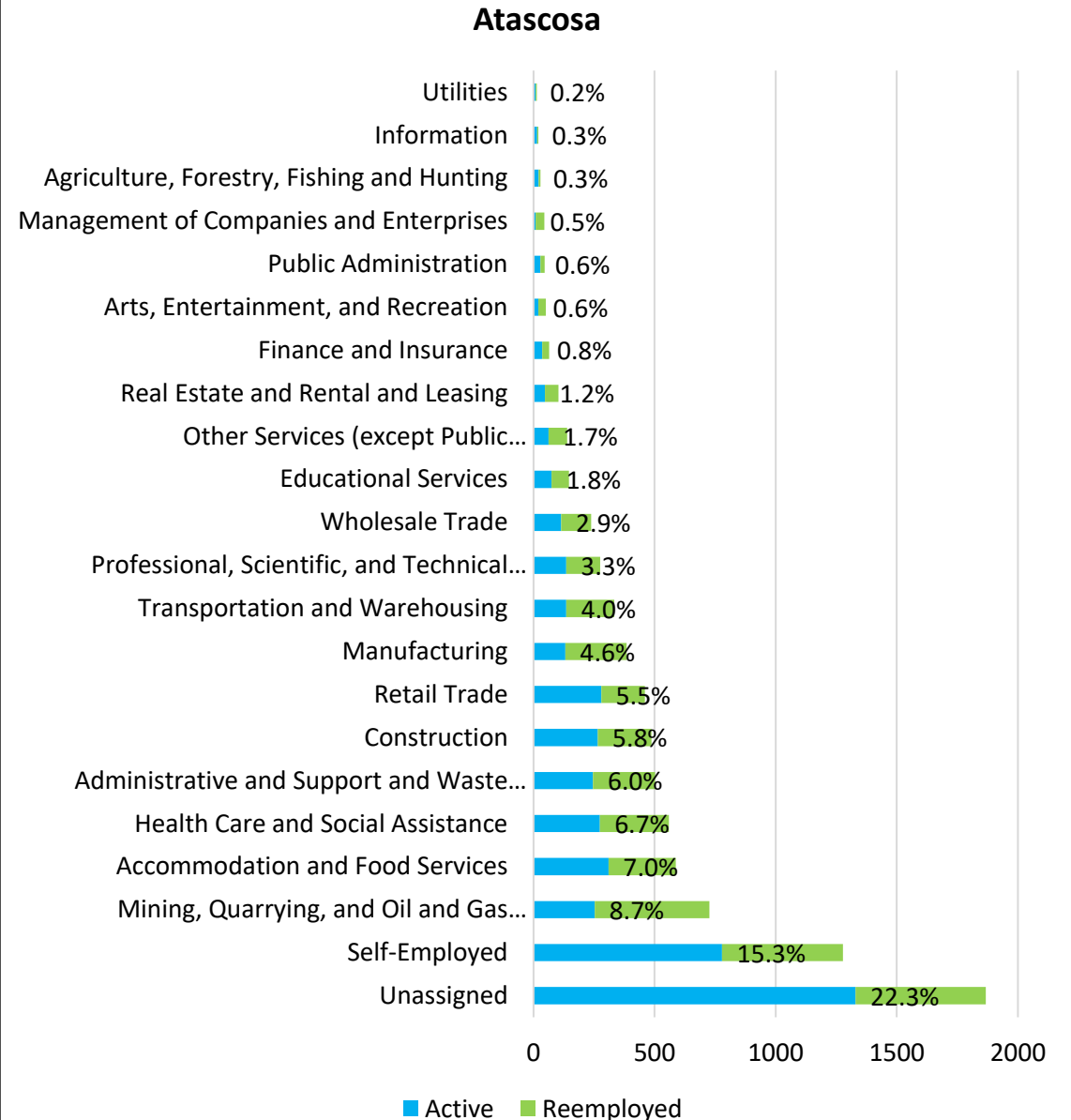
The table reports employer impacts by industry from March 1, 2020 to June 18, 2021.

A newly released TWC dataset was used to identify claimants by County of residence.

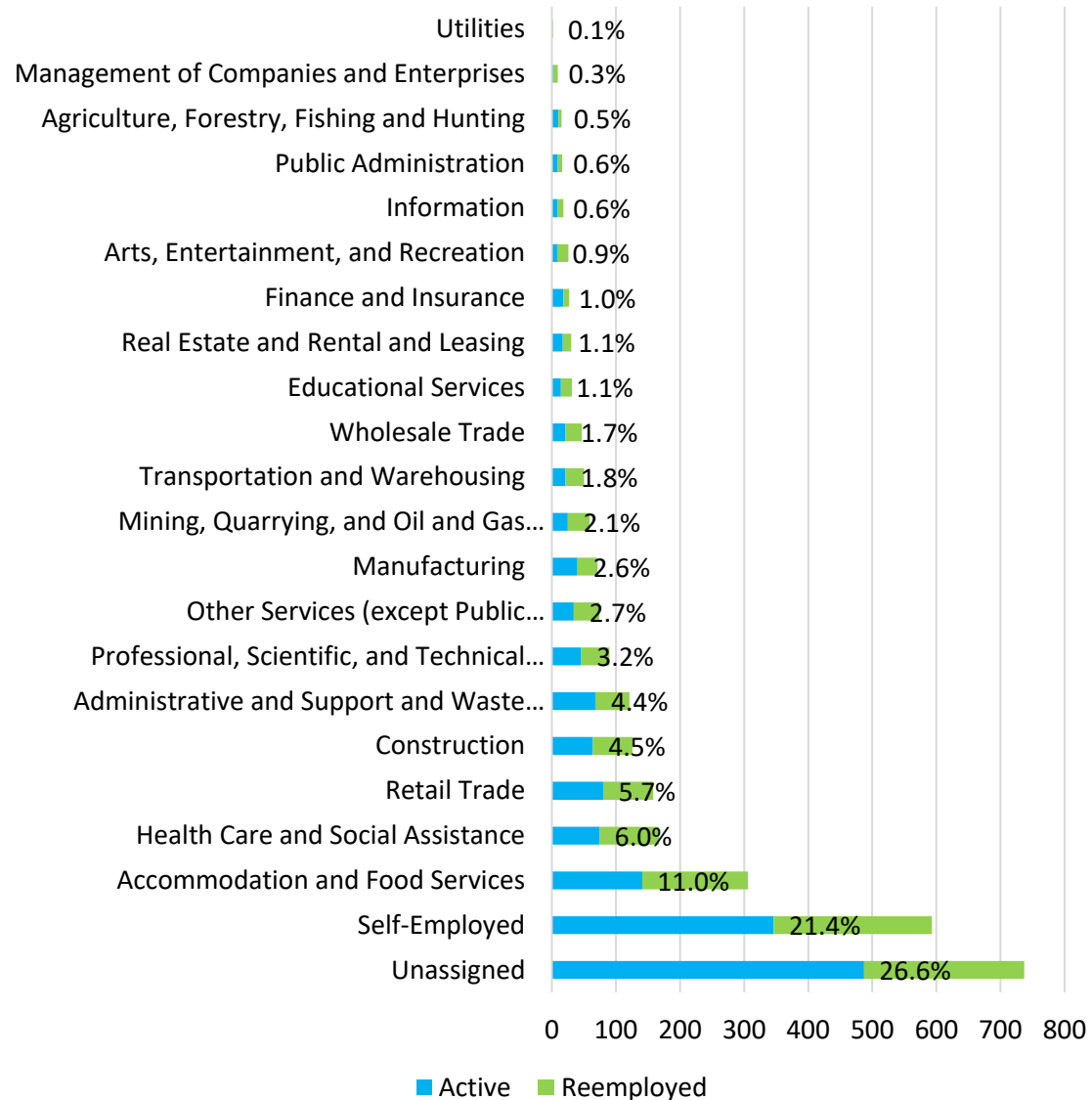
County industry information is now based on county of residence and not the ES Office where the claim was filed as was previously reported.

Claimants that file multiple claims can and do lose jobs from different industries – these claimants will count once for each industry they filed a claim for.

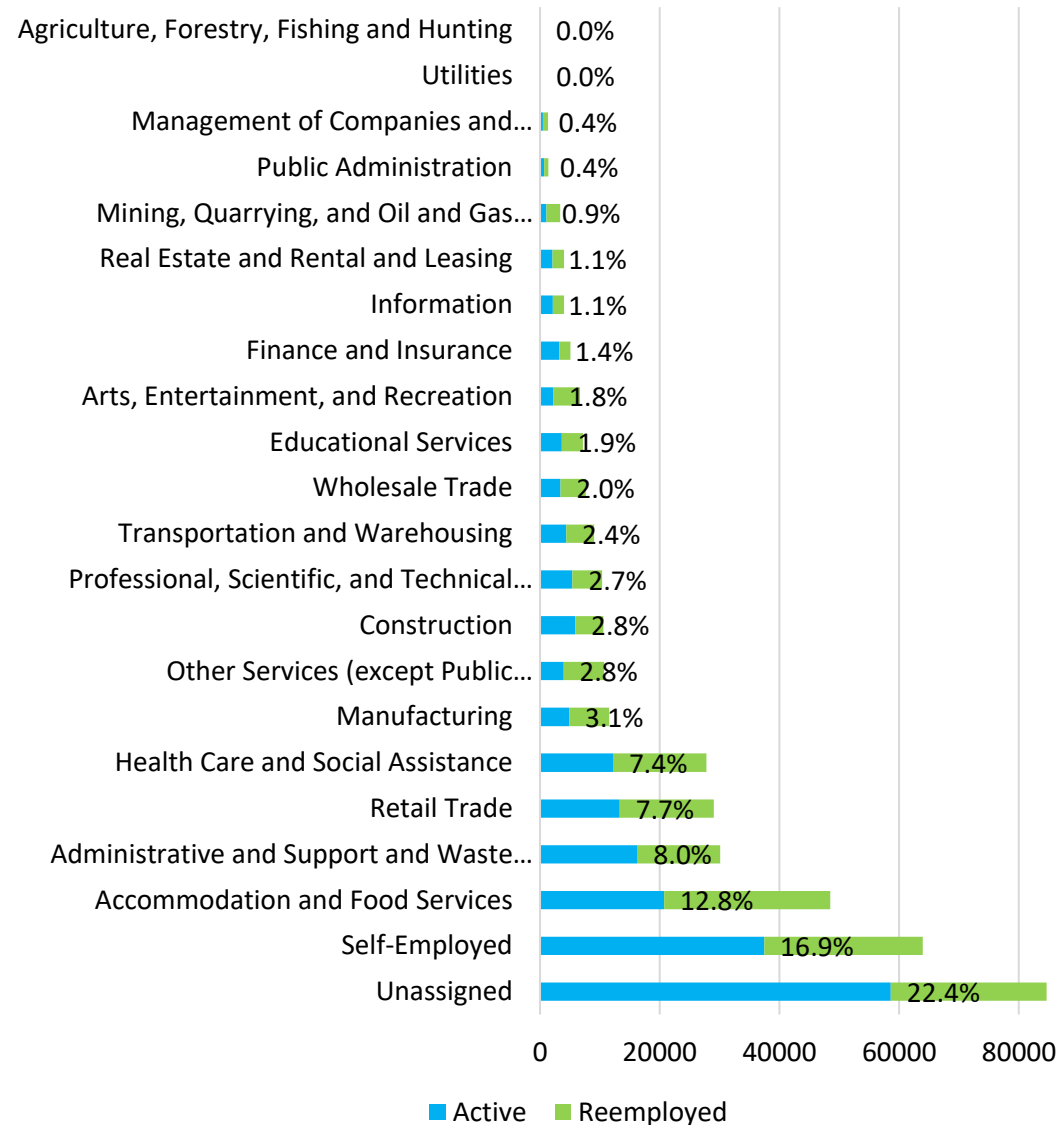
**The percentage is based on the total claimants by industry.**



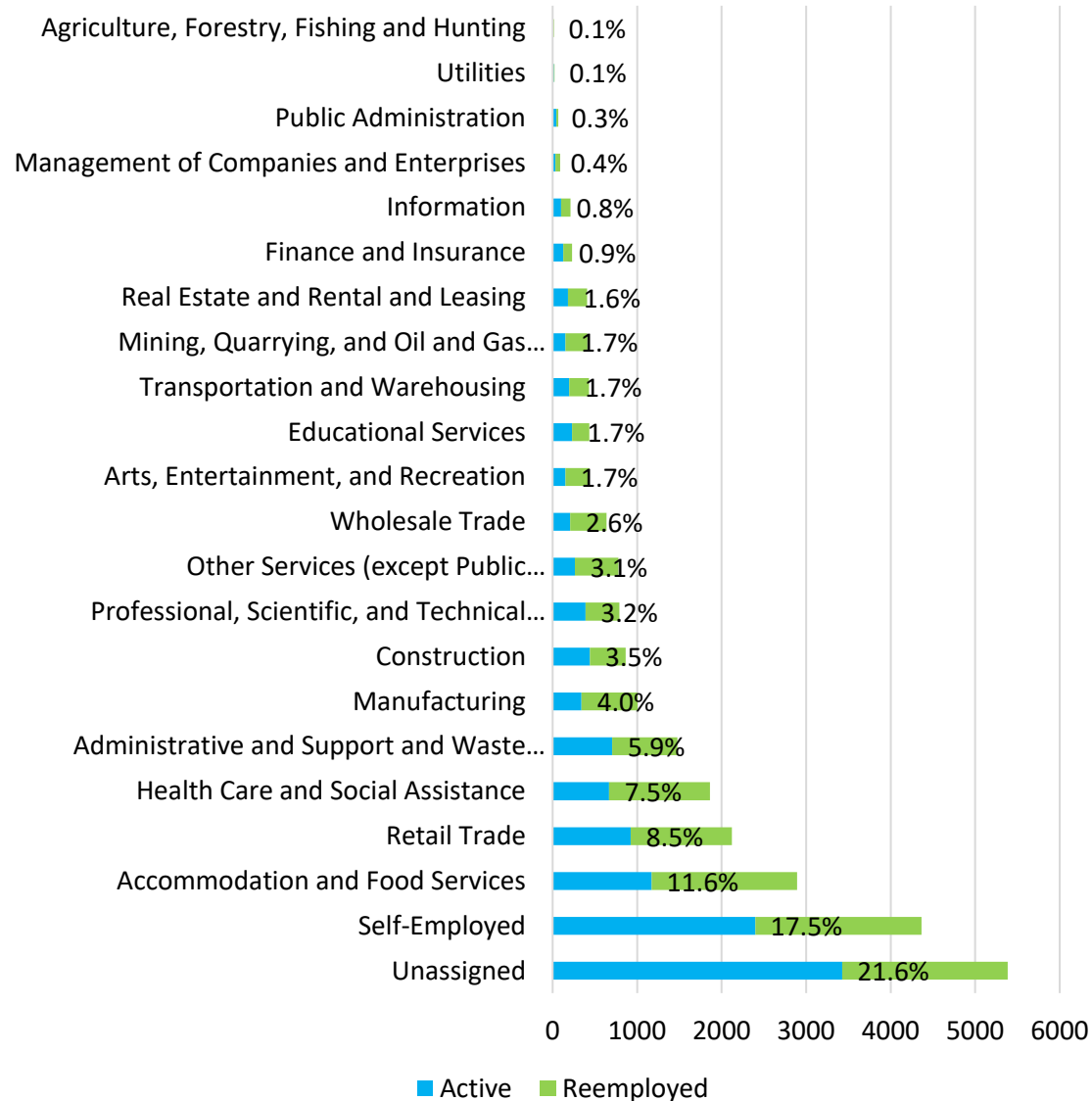
## Bandera



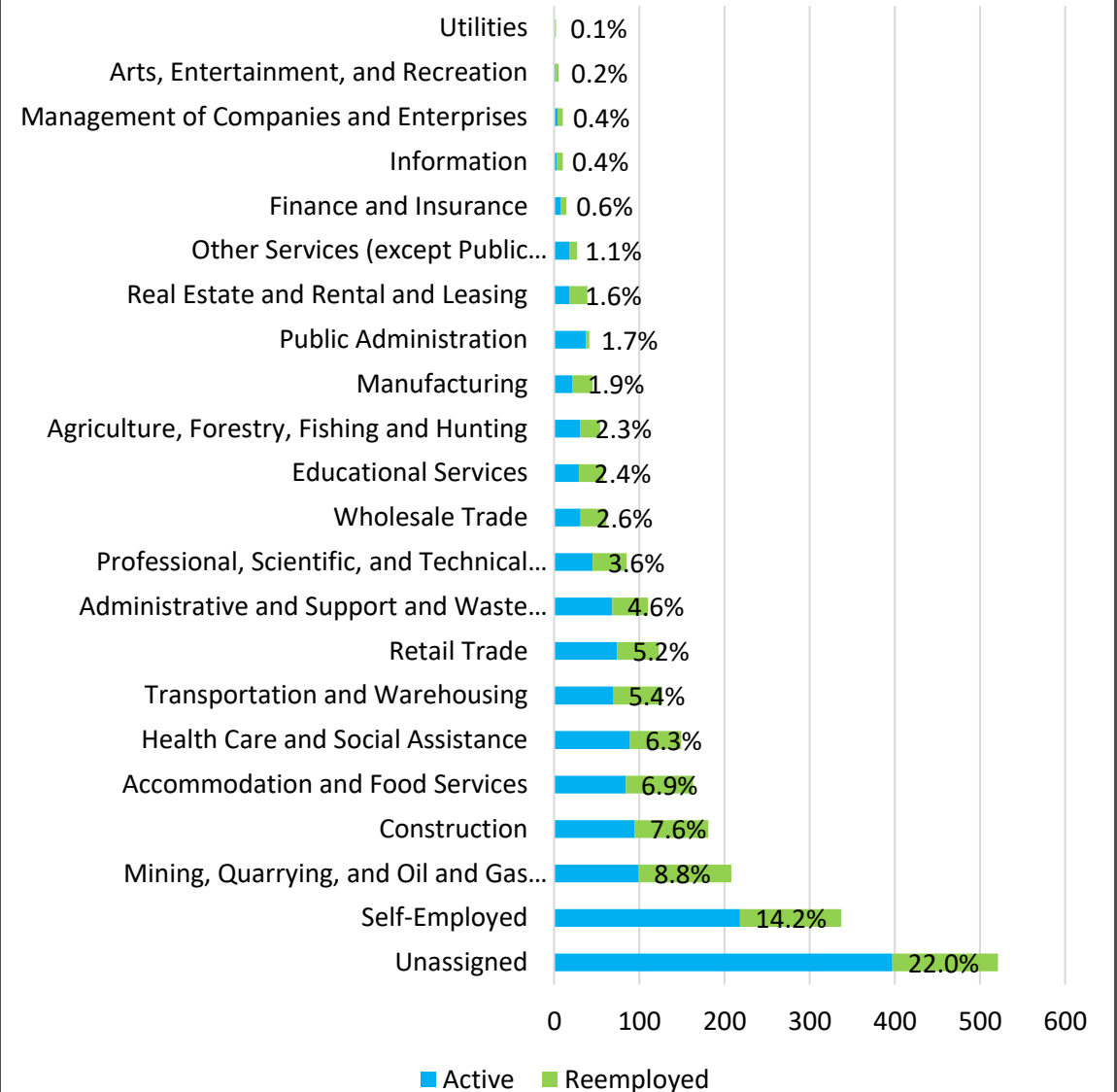
## Bexar



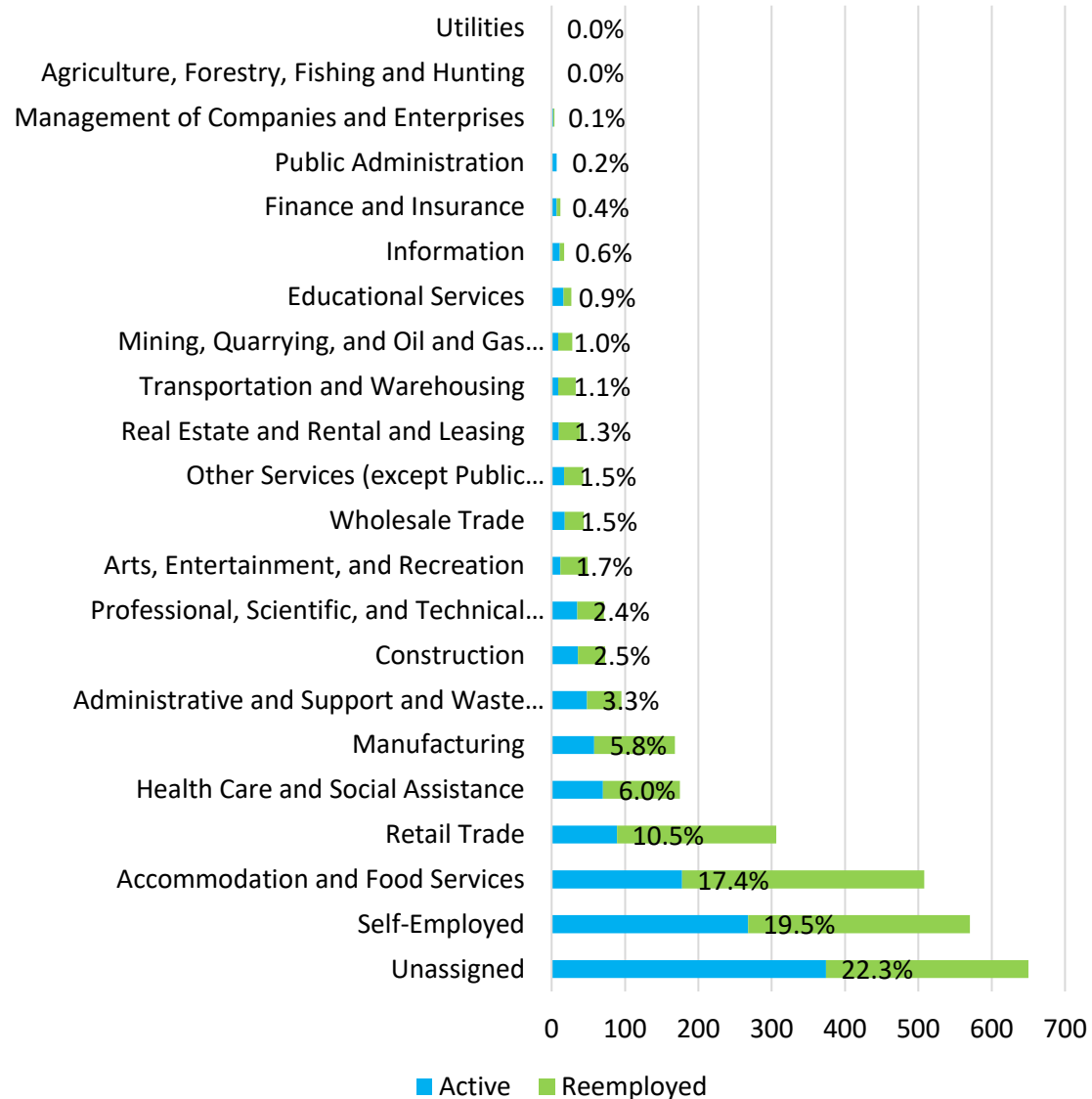
## Comal



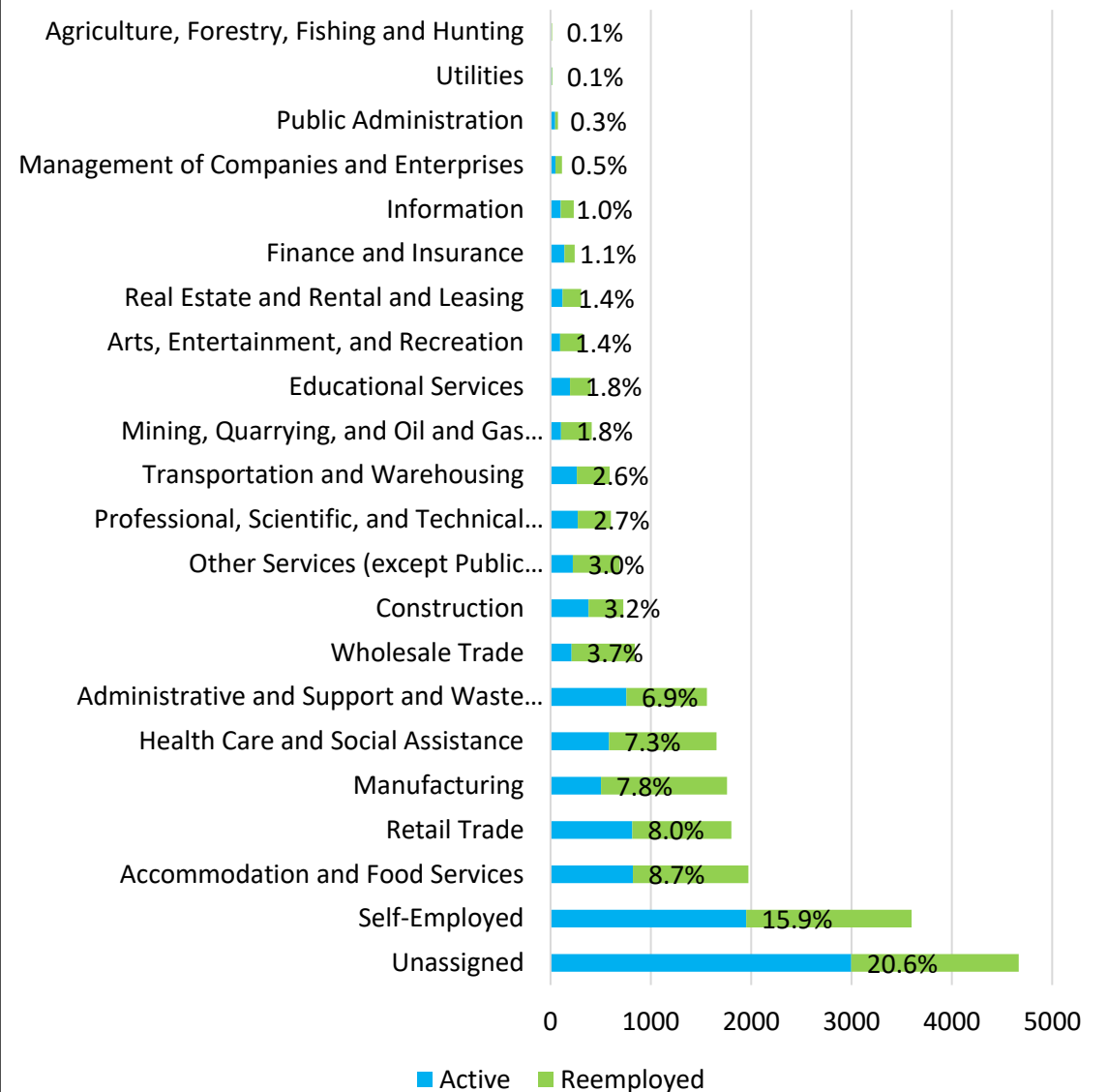
## Frio



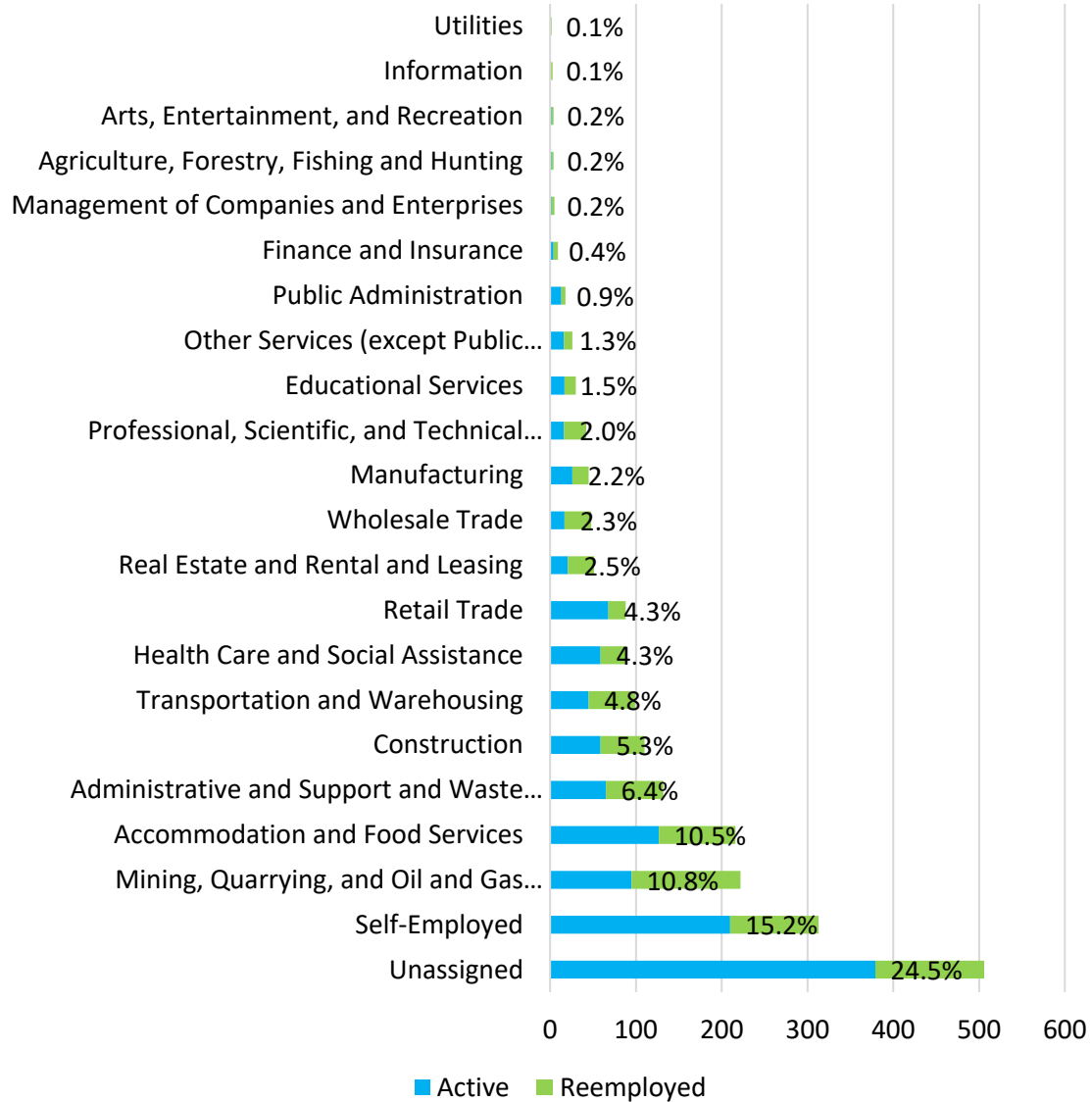
## Gillespie



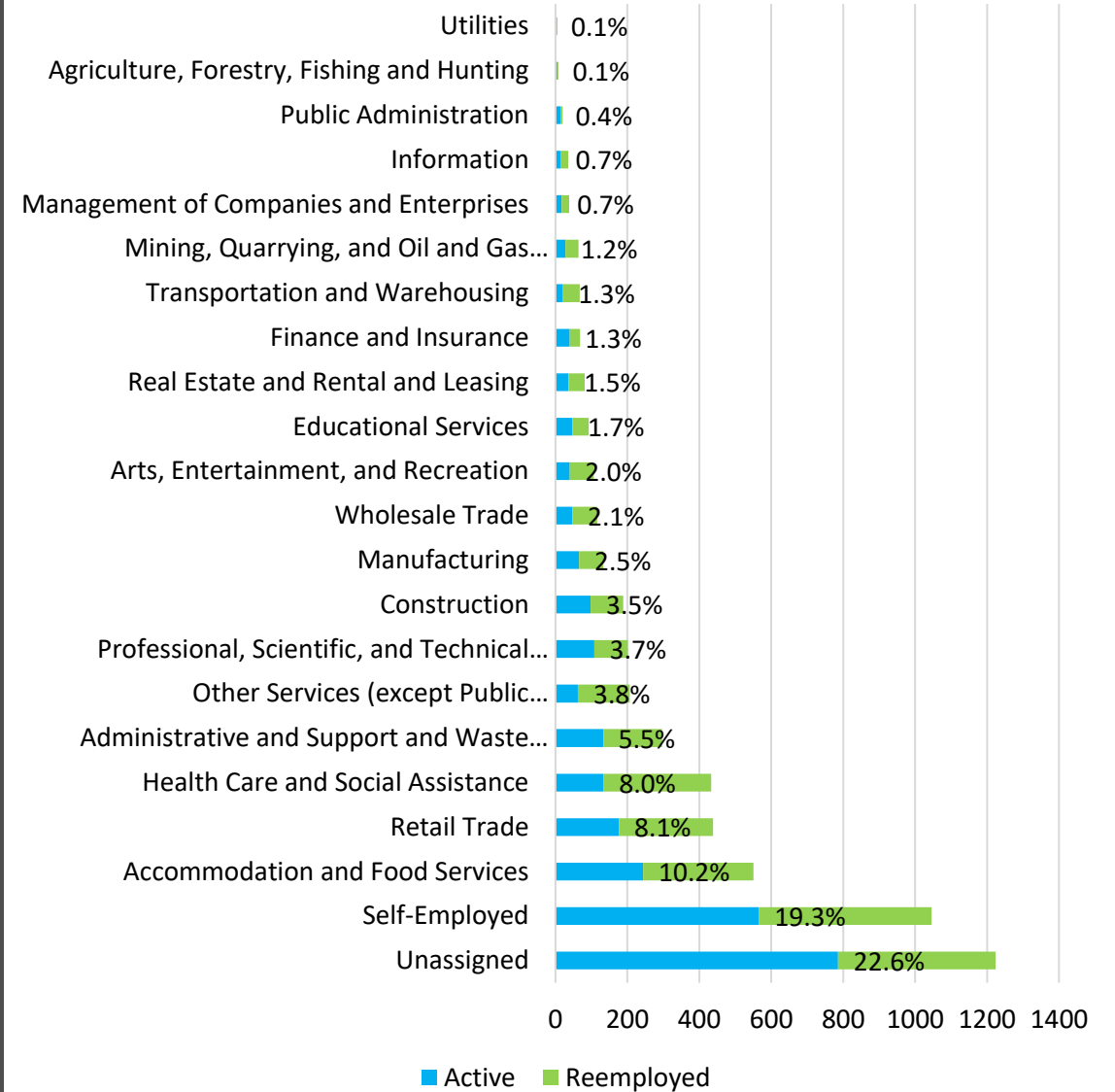
## Guadalupe



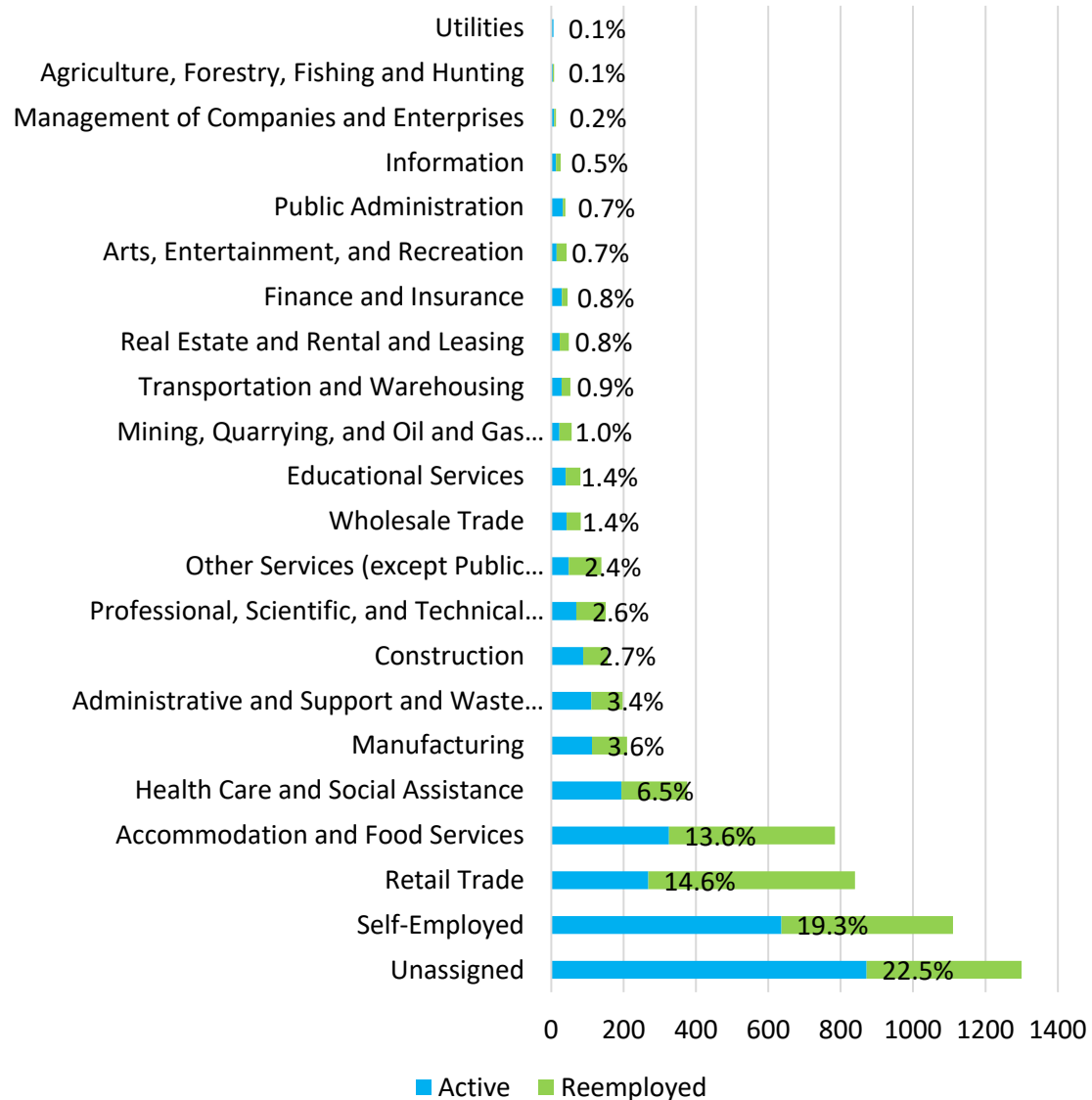
## Karnes



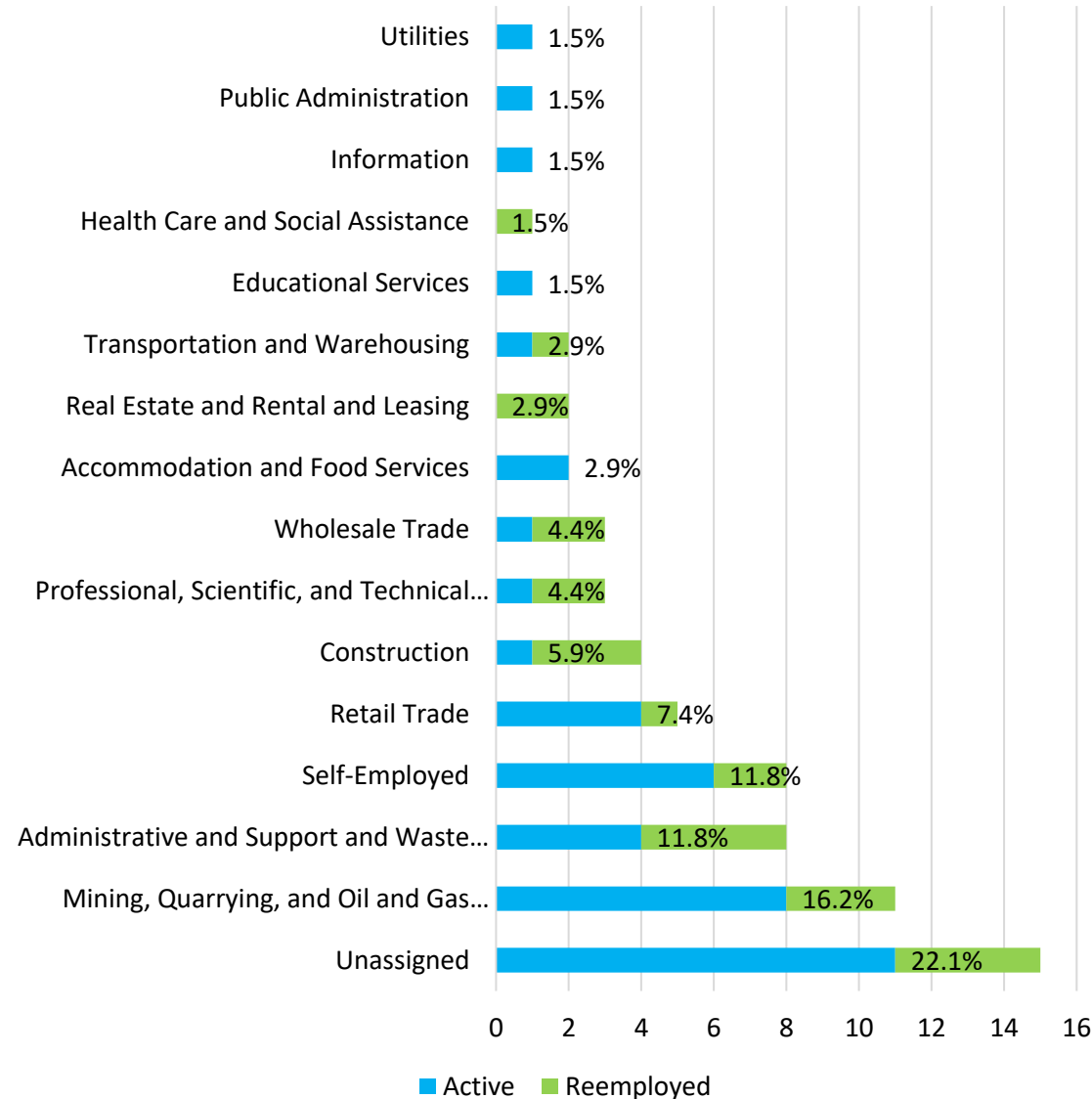
## Kendall



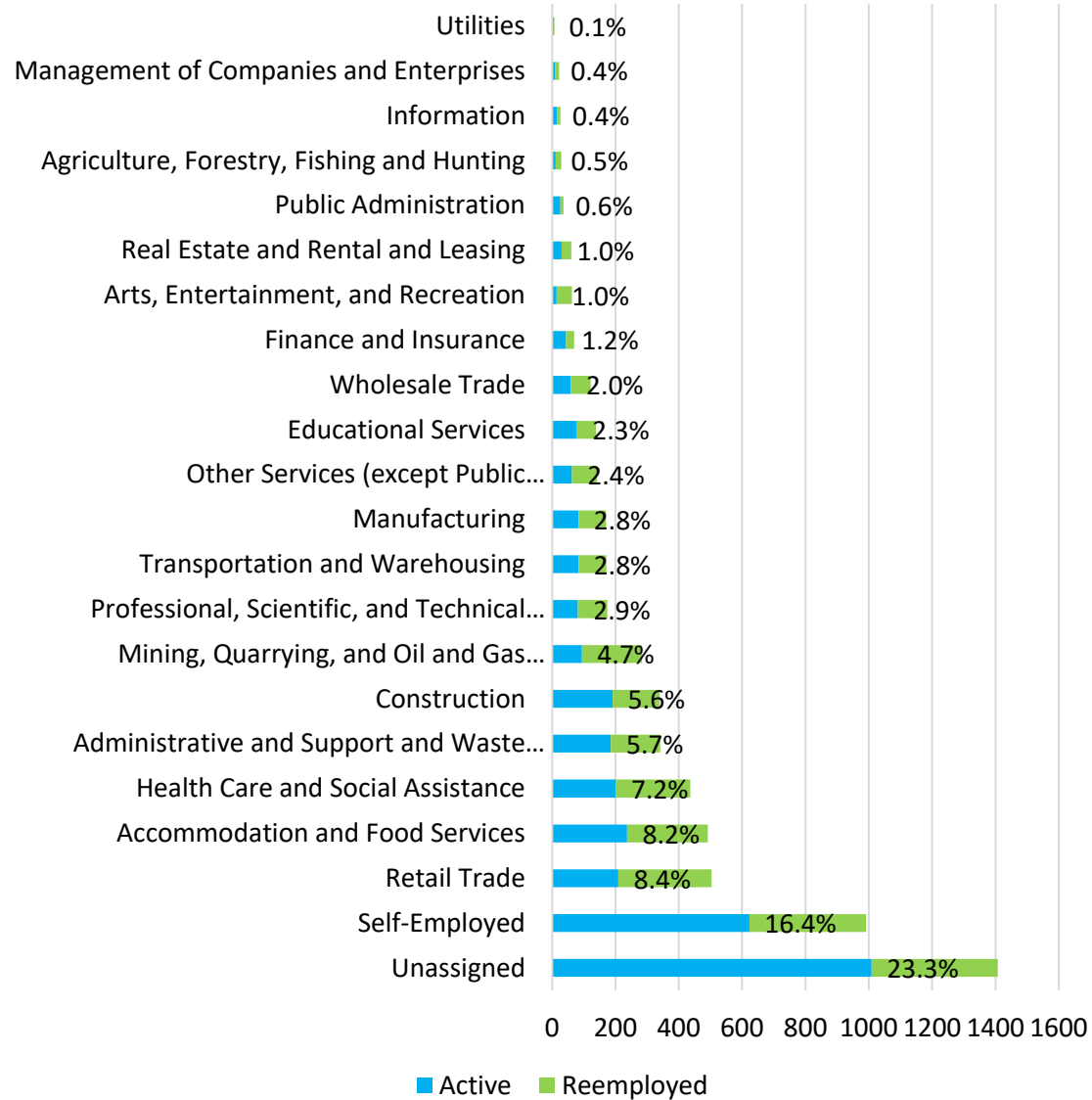
## Kerr



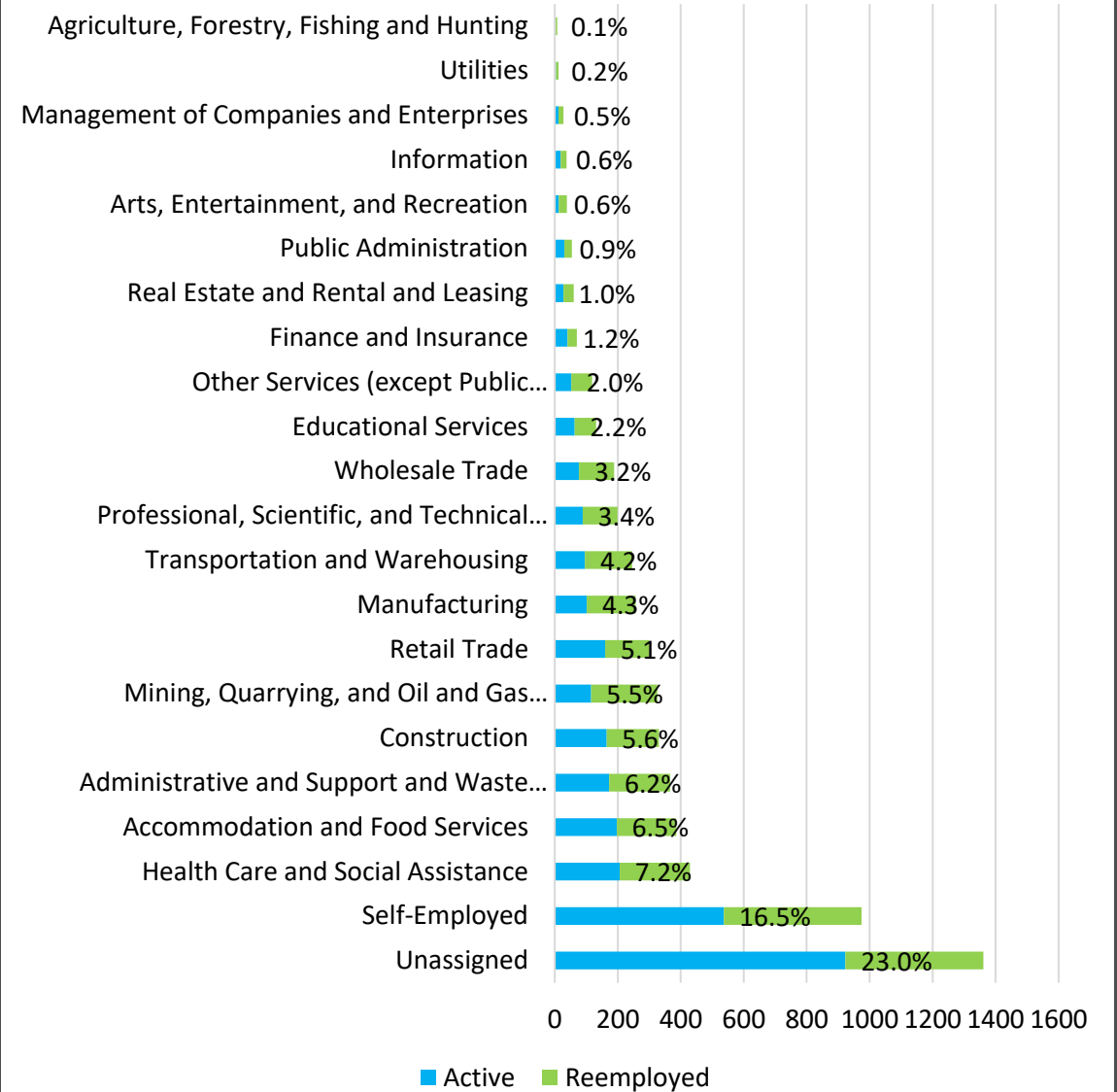
## McMullen



## Medina



## Wilson

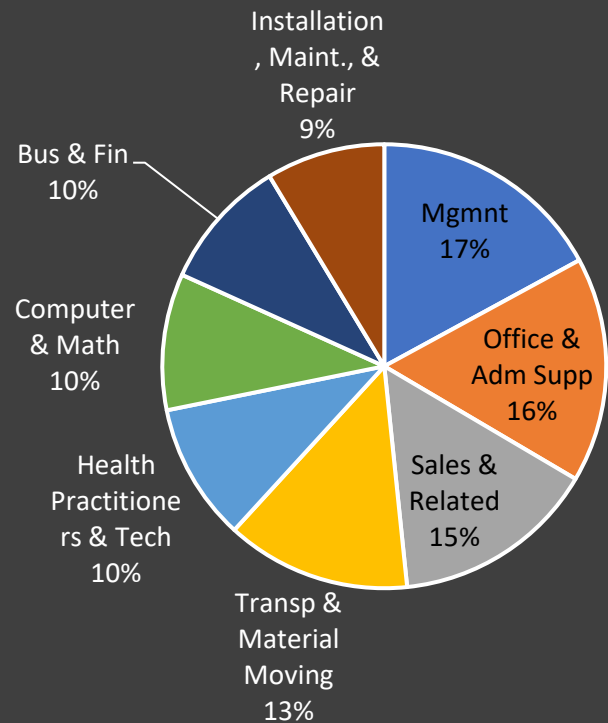




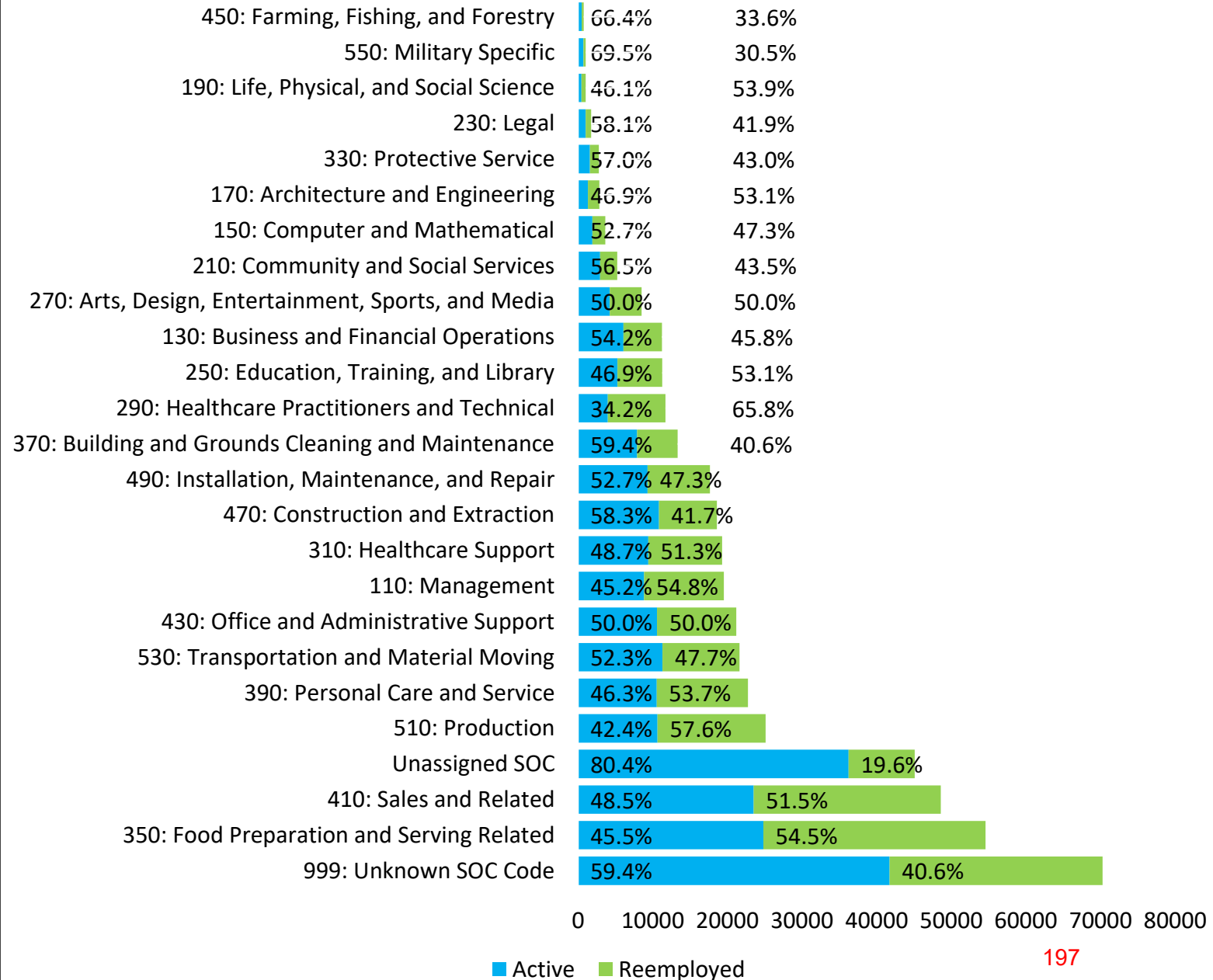
## Unemployment Insurance Claimant Data

*Published June 28, 2021*

### Occupations with 50% of Job Postings in May 2021



### Claimants by Occupation March 1, 2020 to June 18, 2021



## Unemployment Insurance Claimant Data

*Published June 28, 2021*

### **Additional important information about the data.**

- **New TWC Data.** TWC has worked on providing Workforce Solutions Boards with UI Claimant data. This report uses this new dataset.
- **Claimants by County.** This new format now uses the County of residence as provided by TWC as opposed to the county associated with the ES Offices where claimants filed their claims. By doing so, summary information for some tables and figures vary from what was previously reported particularly for County aggregate data and Industry by County.
- **Multiple Claims.** Workers may and do file multiple UI claims. Because of this, claimants may count more than once depending on how the data are aggregated. For instance, one worker may have filed two claims in different weeks for different industries and occupations – the claimant will count once for each week and once for each industry and occupation.
- **Missing Information.** Many records have missing information. Thus, summary information will vary. Depending on the information that is available, for instance, aggregating by sex will show different total numbers than aggregating by race/ethnicity.
- **Slicing Data.** Every time the data are sliced using one or more characteristics, the aggregate summary information will vary and not necessarily coincide with other summary information.
- **Residence and Place of Claim.** Claimants can reside outside the 13-county area and file their claim(s) in a WSA ES Office. This presents a different challenge. When summarizing by county, which is based on WSA ES Office location and their respective geographic assignments, the claimant will be counted for counties in the Alamo area. If the zip code that the claimant entered, however, is not fully or partially contained by a WSA county, then we exclude those zip codes and claimants with zip codes that are outside of the area will not be counted. Thus, the total number of claimants by location, county, city, or zip code, will vary.
- **Location.** Summary of claimants using certain administrative boundaries, such as City Council Districts or Bexar County Commissioner Precincts, are generated through geocoding of the addresses that claimants enter when applying for UI. Because claimants enter their address, these contain errors, misspellings, and other information that prevents the address from being identified in a map. There also may be addresses that are not yet coded into the US Census database and captured by the Address Locator. The way street address and number information are entered also impact geocoding (e.g., E Travis as opposed to Travis E.). Thus, the numbers reported for these administrative boundaries will generally involve an undercount. About 90% of addresses do get geocoded so the entire set of geocoded addresses reflect an undercount of approximately 10%. Each of the smaller administrative boundaries could include 90-100% of addresses, but it is not feasible to determine a precise undercount number within that range for smaller geographical/administrative areas.

## Unemployment Insurance Claimant Data

*Published June 28, 2021*

Ricardo G. Ramirez, PhD(c)

*Director of Quality Assurance*

[rramirez@wsalamo.org](mailto:rramirez@wsalamo.org)



WSA is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. (Please request reasonable accommodations at least 48 hours in advance) Texas Relay Numbers: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice) or 711.

### Data Sources

- TWC UI Claimant data.
- Sybase InfoMaker ad hoc report using vw\_claim\_instance.
- EMSI for Jobs in 2019, Avg. Wages, job postings, and similar information.
- QCEW/BLS data for employer counts by industry.
- Burning Glass for job posting information.
- ArcGIS Business Analyst for employer/business information.

### Methodology

- Counts mostly based on individuals using ssn, dob, and claim file date.
- For industry and occupation information, merged TWC data with ad hoc data using ssn, dob, and date claim was filed (involves ~3-5% margin of error).
- ArcGIS was used for geocoding of residential addresses and mapping spatial information.
- All of the analysis except the mapping was done using the R statistical software.

### Definitions

- *Claimants*: includes all claimants regardless of type of claim or reason that the job seeker separated from the last employer that he/she had before filing.
- *Claim file date*: The date that the claimant filed his/her initial and/or additional UI claim.
- *Automation Index*: EMSI's potential automation risk based on job task content – derived from ONET work activities, combined with data of Frey and Osborne to identify risk and resilience tied to automation.



# Employer Events



# May Career Fairs



Career Fairs-May 2021	Date	County Represented or Held in	Employers In Attendance	Registered Job Seekers (or In Person Attendance)		Total Logged In (Virtual)	Job Postings Available	Job Openings Available
				Person				
Manufacturing/Aerospace Virtual job fair	4-May-21	Bexar	17	84		30	45	315
Caterpillar @ WSA-Seguin	5/4/2021	Bexar	1	4			1	20
Hotel & Restaurant Virtual Job Fair	5/5/2021	Bexar	74	269		121	337	2300
Hotel & Restaurant Virtual Job Fair	5/6/2021	Bexar	46	15			337	2300
Seguin EDC Community Job Fair	5/13/2021	Guadalupe	20	64		9	151	437
JW Marriott Resort Job Fair @ S Flores	5/13/2021	Bexar	1	7			40	40
AW Texas Hiring event @ E. Houston	5/19/2021	Bexar	1	9			1	20
PNC Bank hiring event @ E Houston	5/19/2021	Bexar	1	15			1	100
Steve & Sons Hiring Event @ Centennial Location	5/20/2021	Bexar	1	94			10	80
Construction, Logistics, Oil&Gas	5/20/2021	Bexar	15	116		45		20
Toyotetsu ZOOM Webinar	5/21/2021	Bexar	1	62		27	1	20
COVID-19 Vaccines & Career Resource Event	5/24/2021	Bexar	5	4			15+	15
COVID-19 Vaccines & Career Resource Event	5/25/2021	Bexar	4	Pending			15	536
Nexus Hiring Event	5/25/2021	Bexar	1	3			5	5
Goodwill Hiring Event at Marbach	5/26/2021	Bexar	1	11			3	103
Toyotetsu hiring event @ S. Flores	5/27/2021	Bexar	1	17			1	15
Goodwill Hiring Event at Datapoint	5/27/2021	Bexar	1	8			3	103
Nexus Hiring Event	5/27/2021	Bexar	1	6			5	5
	18		192	788		232	956	6434

# June Career Fairs



Career Fairs-June 2021	Date	County Represented or Held in	Employers In Attendance	Registered Job Seekers (or In Person Attendance)	Total Logged In (Online Only)	Job Postings Available	Job Openings Available
Goodwill Hiring Event at E. Houston	6/1/2021	Bexar	1	11		19	9
JW Marriott Resort	6/3/2021	Bexar	1	3		10+	10+
Hospitality Job Fair at Wonderland of the Americas	6/5/2021	Bexar	5	12		10+	10+
Resource MFG	6/9/2021	Bexar	1	16		1	
Education Virtual Job Fair	6/10/2021	Bexar	5	150	57	69	349
Choices Job Fair at Marbach	6/16/2021	Bexar	1	6		10+	10+
Manufacturing Job Fair-Seguin	6/23/2021	Guadalupe	8	32		29	
S. Flores Choices Event	6/23/2021	Bexar	3	65		10+	10+
Healthcare Job Fair @ DP	6/30/2021	Bexar	4	19		10+	10+
Walzem Choices Event	6/30/2021	Bexar	8			12+	12+
Citibank Hiring Event	6/30/2021	Bexar	1	91	35	1	100+
USMCA Transport Hiring event	6/29/2021	Bexar	1	1		1	1
	12		39	406	92	120	359



# July Career Fairs



July 7th	1:30 – 4:30pm	Datapoint Choices Job Fair	3652 Bluemel Suite 200 SA, TX 78229	N/A
July 9th	10am - 1pm	Ingram Park Mall Job Fair	6301 NW Loop 410 SA TX, 78238	N/A
July 13th	9-12 & 1-4pm	Domino's Pizza Job Fair	3652 Bluemel rd ste 200 SATX 78229	N/A
July 14 <sup>th</sup>	10am-3pm	E Houston Choices Event	<a href="#">4535 E Houston, SA, TX 78220</a>	N/A
July 15 <sup>th</sup>	9:00-1:00pm	Business and Finance Virtual Job Fair	Virtual	<a href="https://portal.premiervirtual.com/event/register-jobseeker/3857-business-finance-virtual-fair">https://portal.premiervirtual.com/event/register-jobseeker/3857-business-finance-virtual-fair</a>
July 20th	10am-3pm	E. Houston Healthcare Job Fair	<a href="#">4535 E Houston, SA, TX 78220</a>	N/A
July 21 <sup>st</sup>	10am-3pm	Datapoint Hospitality Job Fair	3652 Bluemel rd ste 200 SATX 78229	N/A
July 28 <sup>th</sup>	10am-2:30pm	Cruising Kitchens	Cruising Kitchens facility, <a href="#">314 Nolan st. San Antonio, TX, 78202</a>	N/A
July 28 <sup>th</sup>	9:00am-1:00pm	Summer IT Virtual Job Fair	Virtual	<a href="https://portal.premiervirtual.com/event/register-jobseeker/8587-summer-fair">https://portal.premiervirtual.com/event/register-jobseeker/8587-summer-fair</a>
July 28th	10am-3pm	E Houston Choices Event	<a href="#">4535 E Houston, SA, TX 78220</a>	N/A
July 28 <sup>th</sup>	10am-2pm	New Braunfels/Seguin Regional Job Fair	McKenna Events Center, <a href="#">801 W. San Antonio st., New Braunfels, TX 78130</a>	N/A



**Questions?**





# Child Care Success Stories





## Child Care Success Stories: Caroline Williams



The Child Care Services (CCS) program has allowed Caroline Williams and her three children to become financially stable.

Through CCS, Caroline was able to obtain her bachelor's degree in Early Childhood General Education and Early Childhood Special Education.

Caroline now works for Kerrville Independent School District as a Head Start Teacher, which she describes as her 'Dream Job'.

Caroline thanks CCS for the assistance the program provided her and the opportunity to show her children that anything is possible if you never give up.

## Child Care Success Stories: Kristen Hood



Kristen Hood and her family went from living in a shelter, to being employed, attending school, and on track to graduate college in the fall of 2021.

Kristen credits the Child Care Services (CCS) program for successes she has had and is forever grateful.







## Child Care Success Stories: Brianna Garcia



The Garcia family began receiving Child Care Services (CCS) when they opted to foster to adopt two young children.

The CCS program allowed the family to choose a high-quality center where the children were able to interact with other children, learn, and be with staff that cared for them and their well-being.

The parents were able to maintain their employment while having the assistance needed to help raise the children. After three years, the girls have been adopted by the Garcia family.

**Thank you for your continued  
support and guidance.  
We are making a difference in  
our community.**

## Communications Update

Cristina J. Bazaldúa, Director

July 20, 2021

### Media Stories:

- Since January – 68+ up to date (see attached)

### Social Media:

3-month difference in data to show growth.

Facebook	Instagram	LinkedIn	Twitter
5,925	771	789	1560

- Facebook: 5,925 Followers (+275 From March 2021)
- Instagram: 771 Followers (+59 From March 2021)
- LinkedIn: 789 Followers (+89 From March 2021)
- Twitter: 1,560 (+52 From March 2021)
- Social Media Engagement has increased - Anywhere from 300 up to 2500 views (per day)
  - Posts include more than Job Fair information

### Marketing Requests:

On-line Marketing request (form) since [4/12/21](#)

- Total number of requests: 54
  - Marketing Collateral
  - Social Media
  - Website
  - Media

### Partnerships:

Visit San Antonio– Hospitality Industry In-Person Job Fair

Partnered with Visit San Antonio: Alamodome from 10 a.m. to 2 p.m. on June 23, featured more than 45 businesses looking to hire entry-level, part-time, temporary, and full-time positions.

Partners included: San Antonio Hotel & Lodging Association, Greater San Antonio Chamber of Commerce, North San Antonio Chamber of Commerce, San Antonio Visitor Alliance, City of San Antonio Convention & Sports Facilities, and the San Antonio Hispanic Chamber of Commerce.

- [Hospitality industry job fair looking to hire hundreds of positions for hotels, restaurants in San Antonio \(ksat.com\)](#)
- [Visit San Antonio's new CEO has a 100-day plan to jump-start travel \(sanantonioreport.org\)](#)

## Media Stories (up-to-date)

Station	Reporter First Name	Reporter Last Name	Interview	Media Type	Date Aired	Topic / Title	Length of Story	Link
San Antonio Business Journal	Scott	Bailey	No	Digital Print	07.19.2021	Metro San Antonio unemployment on the rise - San Antonio Business Journal (bizjournals.com)	312 Words	<a href="https://www.bizjournals.com/sanantonio/news/2021/07/19/metro-sa-unemployment-on-the-rise/">Metro San Antonio unemployment on the rise - San Antonio Business Journal (bizjournals.com)</a>
KSAT	KSAT Staff	KSAT Staff	Yes	Broadcast	07.09.2021	KSAT Q&A: Workforce Solutions Alamo CEO discusses San Antonio's economic recovery	7:22 Mins	<a href="https://www.ksat.com/news/ksat-q-a-workforce-solutions-alamo-ceo-discusses-san-antonio-s-economic-recovery/">KSAT Q&amp;A: Workforce Solutions Alamo CEO discusses San Antonio's economic recovery</a>
KSAT	Jessie	Degollado	Yes	Broadcast & Digital Print	07.02.2021	Hiring up nationally in June, San Antonio region 'not quite there yet' (ksat.com)	1:51 Mins 300 Words	<a href="https://www.ksat.com/news/hiring-up-nationally-in-june-san-antonio-region-not-quite-there-yet/">Hiring up nationally in June, San Antonio region 'not quite there yet' (ksat.com)</a>
San Antonio Report	Iris	Dimmick	No	Digital Print	06.27.2021	San Antonio's Train for Jobs program extension considered	1492 Words	<a href="https://www.sanantonioreport.org/news/san-antonio-s-train-for-jobs-program-extension-considered/">San Antonio's Train for Jobs program extension considered (sanantonioreport.org)</a>
KSAT	Max	Massey	Yes	Broadcast & Digital Print	06.27.2021	Leading SA: Workforce Solutions Alamo CEO discusses current, future job market in San Antonio (ksat.com)	4:16 Mins 541 Words	<a href="https://www.ksat.com/news/leading-sa-workforce-solutions-alamo-ceo-discusses-current-future-job-market-in-san-antonio/">Leading SA: Workforce Solutions Alamo CEO discusses current, future job market in San Antonio (ksat.com)</a>
San Antonio Report	Waylon	Cunningham	No	Digital Print	06.25.2021	Tough nut to crack': Manufacturers struggle to fill jobs despite raising wages (sanantonioreport.org)	1207 Words	<a href="https://www.sanantonioreport.org/news/tough-nut-to-crack-manufacturers-struggle-to-fill-jobs-despite-raising-wages/">'Tough nut to crack': Manufacturers struggle to fill jobs despite raising wages (sanantonioreport.org)</a>
San Antonio Business Journal	Jeanette E.	Garcia	No	Digital Print	06.23.21	City job training program swells as pandemic benefits end	380 words	<a href="https://www.bizjournals.com/sanantonio/news/2021/06/23/as-federal-assistance-comes-to-an-end-city-train.html">https://www.bizjournals.com/sanantonio/news/2021/06/23/as-federal-assistance-comes-to-an-end-city-train.html</a>

<b>WOAI News 4</b>	Robyn	Oguinye	Yes	Broadcast & Digital Print	06.23.2021	As pandemic assistance ends, workforce agencies help you find work	297 words	<a href="https://www.news4sanantonio.com/news/local/as-pandemic-assistance-ends-workforce-agencies-help-you-find-work">https://www.news4sanantonio.com/news/local/as-pandemic-assistance-ends-workforce-agencies-help-you-find-work</a>
<b>KENS 5</b>	Zack	Briggs	Yes	Broadcast & Digital Print	06.22.2021	Workforce development groups optimistic about future as Texas jobless rate goes down	1:53 Mins 362 Words	<a href="#">Workforce development groups optimistic about future as Texas jobless rate goes down   kens5.com</a>
<b>San Antonio Express News</b>	Brandon	Lingle	No	Digital Print	06.18.2021	Slower than what we anticipated': San Antonio jobs program still struggling to gain momentum	973 Words	<a href="#">'Slower than what we anticipated': San Antonio jobs program still struggling to gain momentum (expressnews.com)</a>
<b>FOX 29</b>	Jeff	Garcia	No	Digital Print	06.18.2021	The unemployment rate in San Antonio sees a decline	171 Words	<a href="#">The unemployment rate in San Antonio sees a decline   KABB (foxsanantonio.com)</a>
<b>KSAT</b>	Julie	Moreno	No	Digital Print	06.17.2021	Hospitality industry job fair looking to hire hundreds of positions for hotels, restaurants in San Antonio (ksat.com)	152 Words	<a href="#">Hospitality industry job fair looking to hire hundreds of positions for hotels, restaurants in San Antonio (ksat.com)</a>
<b>Pleasanton Express</b>	Gabriella	Ruiz	No	Digital Print	06.16.2021	Fun in the sun' at Poteet Summer Fun   Pleasanton Express	317 Words	<a href="#">'Fun in the sun' at Poteet Summer Fun   Pleasanton Express</a>
<b>San Antonio Report</b>	Waylon	Cunningham	No	Digital Print	06.11.2021	Visit San Antonio's new CEO has a 100-day plan to jump-start travel (sanantonioreport.org)	852 Words	<a href="#">Visit San Antonio's new CEO has a 100-day plan to jump-start travel (sanantonioreport.org)</a>
<b>KENS 5</b>	KENS 5 Staff	KENS 5 Staff	No	Broadcast & Digital Print	06.10.2021	2. Councilwoman-elect Phyllis Viagran talks about future plans for District 3   kens5.com	4:12 Mins 634 Words	<a href="#">Councilwoman-elect Phyllis Viagran talks about future plans for District 3   kens5.com</a>
<b>FOX 29</b>	Amanda	Henderson	Yes	Broadcast & Digital Print	06.04.2021	We are so thrilled:' Texas' unemployment heading in good direction, more jobs available	392 Words	<a href="https://www.foxsanantonio.com/news/local/we-are-so-thrilled-texas-unemployment-heading-in-good-direction-more-jobs-available">https://www.foxsanantonio.com/news/local/we-are-so-thrilled-texas-unemployment-heading-in-good-direction-more-jobs-available</a>



<b>Seguin Gazette</b>	Dalondo	Moultrie	Yes	Digital Print	05.30.2021	Area jobless rate declining Workforce Solutions shows more employment seekers than positions	NA	<a href="http://seguingazette.com/news/article_acbb58d2-c019-11eb-afbf-03c300a8e97b.html">http://seguingazette.com/news/article_acbb58d2-c019-11eb-afbf-03c300a8e97b.html</a>
<b>San Antonio Report</b>	Waylon	Cunningham	No	Digital Print	05.28.2021	Mention, Additional Unemployment benefits ending	837 words	<a href="http://sanantonioreport.org">The end of federal benefits could pressure workers in San Antonio to return (sanantonioreport.org)</a>
<b>San Antonio Express News</b>	Greg	Jefferson	No	Digital print	05.28.2021	Jefferson: Abbott to the unemployed - Get back to work	1,129 Words	<a href="https://www.expressnews.com/business/business_columnists/greg_jefferson/article/Jefferson-Abbott-to-the-unemployed-Get-back-16210368.php">https://www.expressnews.com/business/business_columnists/greg_jefferson/article/Jefferson-Abbott-to-the-unemployed-Get-back-16210368.php</a>
<b>WOAI</b>	Gregory	Pollak	Yes	Digital Print	05.26.2021	Resume tips for jobseekers	234 words	<a href="http://news4sanantonio.com">Resume tips and interview skills to put you ahead of the game   WOAI (news4sanantonio.com)</a>
<b>WOAI</b>	Lynette	Vega	No	Digital Print	05.24.2021	Toyotetsu job fair	112 words	<a href="http://news4sanantonio.com">Auto parts manufacturer hosting in-person job fair Wednesday   WOAI (news4sanantonio.com)</a>
<b>CBS Austin</b>	Gregory	Pollak	Yes	Broadcast & Digital Print	05.24.2021	Jobseeker struggling to find work	326 words	<a href="http://cbsaustin.com">Unemployment rate down, some are still struggling to find work   KEYE (cbsaustin.com)</a>
<b>WOAI News 4</b>	Lynette	Vega	No	Broadcast & Digital Print	05.24.2021	Auto parts manufacturer hosting in-person job fair Wednesday	100 Words	<a href="https://www.news4sanantonio.com/news/local/auto-parts-manufacturer-hosting-in-person-job-fair-Wednesday">https://www.news4sanantonio.com/news/local/auto-parts-manufacturer-hosting-in-person-job-fair-Wednesday</a>
<b>WOAI News 4</b>	Greg	Pollak	Yes	Broadcast & Digital Print	05.24.2021	Unemployment rate down, but some are still struggling to find work	2:38 Mins	<a href="https://cbsaustin.com/news/local/unemployment-rate-down-some-are-still-struggling-to-find-work">https://cbsaustin.com/news/local/unemployment-rate-down-some-are-still-struggling-to-find-work</a>
<b>KSAT</b>	David	Ibañez	No	Digital Print	05.21.2021	WSA Vaccination Event	210 words	<a href="http://ksat.com">Workforce Solutions Alamo to host three COVID-19 pop-up vaccine clinics (ksat.com)</a>

<b>WOAI News 4</b>	SBG	Staff	No	Digital	05.21.2021	More vaccines available starting Monday	160 Words	<a href="https://foxsanantonio.com/news/local/more-vaccines-available-starting-Monday">https://foxsanantonio.com/news/local/more-vaccines-available-starting-Monday</a>
<b>Fredericksburg Standard</b>	Penny	McBridge	No	Digital Print	05.19.2021	Mention, Fredericksburg local economy	N/A	<a href="#">We have a money tree but it needs regular tending   Fredericksburg Standard</a>
<b>KSAT</b>	Rebecca	Salinas	No	Digital Print	05.19.2021	TWC 'Texans Return To Work Roundtable'	240 words	<a href="#">Watch Thursday at 10 a.m.: Texas Workforce Commission hosts 'Texans Return To Work Roundtable' (ksat.com)</a>
<b>KSAT</b>	Garrett	Brnger	Yes	Broadcast & Digital Print	05.18.2021	'A slap in the face': Unemployed San Antonians weigh in after Gov. Abbott opts out of extra \$300 per week	1:46 Mins 591 Words	<a href="https://www.ksat.com/news/local/2021/05/19/a-slap-in-the-face-unemployed-san-antonians-weigh-in-after-gov-abbott-opts-out-of-extra-300-per-week/">https://www.ksat.com/news/local/2021/05/19/a-slap-in-the-face-unemployed-san-antonians-weigh-in-after-gov-abbott-opts-out-of-extra-300-per-week/</a>
<b>Texas Public Radio</b>	David Martin	Davies	Yes	Radio	05.13.2021	"The Source" talkshow: state of and issues for the U.S. labor force as we transition out of the COVID economy.	48:59 Mins	<a href="https://www.tpr.org/podcast/the-source/2021-05-12/help-wanted-are-the-u-s-texas-facing-a-labor-shortage-post-covid-whats-keeping-people-from-reentering-the-workforce">https://www.tpr.org/podcast/the-source/2021-05-12/help-wanted-are-the-u-s-texas-facing-a-labor-shortage-post-covid-whats-keeping-people-from-reentering-the-workforce</a>
<b>FOX 29</b>	Kristina	DeLeon	No	Digital Print	05.04.2021	Hotel & Restaurant Job Fair Event	100 words	<a href="https://www.foxsanantonio.com/news/job-tracker/two-day-job-fair-starts-today">https://www.foxsanantonio.com/news/job-tracker/two-day-job-fair-starts-today</a>
<b>KSAT</b>	Max	Massey	Yes	Broadcast & Digital Print	05.04.2021	Hotel & Restaurant Job Fair Event	Good Morning San Antonio (GMSA) Live at 9 AM	<a href="#">2-day job fair connects potential employees with hospitality industry in San Antonio</a> <a href="#">Workforce Solutions Alamo job fair is May 4-5 from 9 a.m. to 2 p.m.</a>
<b>WOAI News 4</b>	Greg	Pollak	Yes	Broadcast & Digital Print	05.04.2021	Hotel & Restaurant Job Fair Event Job Seeker Recruitment	9 o'clock news 268 Words	<a href="https://www.foxsanantonio.com/news/local/hotel-and-restaurant-job-fair-continues-Wednesday">https://www.foxsanantonio.com/news/local/hotel-and-restaurant-job-fair-continues-Wednesday</a>
<b>Seguin Today</b>	Cindy	Aguirre	Yes	Digital Print	05.04.2021	Seguin Career Center Ribbon Cutting / Job Fair Mention	903 words	<a href="https://seguintoday.com/2021/05/03/new-seguin-career-center-opens-its-doors/">https://seguintoday.com/2021/05/03/new-seguin-career-center-opens-its-doors/</a>

Univision	Myrna	Salas	Yes	Broadcast	05.03.2021	Hotel & Restaurant Job Fair Event Job Seeker Recruitment	10 O'clock News	Live Broadcast
KSAT	News	Broadcast	No	Broadcast	05.03.2021	Hotel & Restaurant Job Fair Event Job Seeker Recruitment	10 O'clock News	Live Broadcast
WOAI News 4	News	Broadcast	No	Broadcast	05.03.2021	Hotel & Restaurant Job Fair Event Job Seeker Recruitment	9 o'clock news	Live Broadcast
KSAT	Max	Massey	Yes	Broadcast & Digital Print	04.27.2021	Hotel & Restaurant Job Fair Event	Good Morning San Antonio (GMSA) Live at 9 AM	<u>Hospitality industry in San Antonio looking to hire; 2-day job fair set for next week\</u>
Telemundo	Josue	Esquivel	Yes	Broadcast	04.21.2021	Workforce is scarce for all industries	10 O'clock News	<u>Reportan escases de interesados en trabajar tras reapertura de la economía</u>
KSAT	Courtney	Friedman	Yes	Broadcast	04.21.2021	Issues business are facing now that they are open 100%	5 O'clock News	<u>Businesses struggle to hire enough employees to open at capacity one month after Texas' reopening</u>
Univision	Jorge	Viñales	Yes	Broadcast	04.07.2021	Recent college gradates facing pandemic future	Edición Digital @14:31	<a href="https://www.facebook.com/UnivisionSATX/videos/826134821633075/">https://www.facebook.com/UnivisionSATX/videos/826134821633075/</a>
Univision	Jorge	Viñales	Yes	Broadcast	04.06.2021	Recent college gradates facing pandemic future	10 O'clock News	<u>Jóvenes a punto de graduarse en San Antonio enfrentan incertidumbre y desempleo</u>
Univision	Brenda	Jimenez	Yes	Virtual Townhall	03/22/2021	How to prepare for the Virtual Job Fair with Brooks, SAWorks, and Goodwill	60 Mins.	<u>Live Virtual Town Hall - Feria de Trabajo Virtual</u>
Univision	Alex	Camera	Yes	Broadcast & Digital Print	03.31.2021	East Houston Ribbon Cutting Ceremony	5 O'clock News	Live Broadcast

<b>KSAT</b>	Camera	Camera	Yes	Broadcast & Digital Print	03.31.2021	East Houston Ribbon Cutting Ceremony	KSAT 12 News at Noon	<a href="#"><u>Workforce Solutions Alamo Unveils Renovated Site</u></a>
<b>KSAT</b>	Steven	Cavazos	Yes	Broadcast & Digital Print	3/24/2021	Series - Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	KSAT 12 News at Noon	<a href="#"><u>Over 500 job seekers registered for Brooks Virtual Job Fair</u></a>
<b>KSAT</b>	Steven	Cavazos	Yes	Broadcast	3/24/2021	Series - Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	Good Morning San Antonio (GMSA) Live at 9 AM	Live interview
<b>WOAI News 4</b>	Simone	DeAlva	Yes	Broadcast	3/22/2021	Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	10 O'clock News	Live interview
<b>WOAI News 4</b>	Maritza	Núñez	No	Digital Print	3/18/2021	Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	237 Words	<a href="#"><u>35 San Antonio Companies team up for massive, virtual job fair; Here's how you sign up...</u></a>
<b>KSAT</b>	Steven	Cavazos	Mention	Broadcast & Digital Print	3/18/2021	Series - Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	Good Morning San Antonio (GMSA) Live at 9 AM	<a href="#"><u>Global company seeks to fill 100 positions at upcoming Brooks virtual job fair</u></a>
<b>KSAT</b>	Max	Massey	Yes	Broadcast & Digital Print	3/16/2021	Series - Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	Good Morning San Antonio (GMSA) Live at 9 AM	<a href="#"><u>Collaborative virtual job fair set to help San Antonio get back to work</u></a>
<b>KEDA Radio 99.9FM / 1540 AM</b>	Robert / Cristina	Vargas III / Bazaldúa	Yes	Radio	3/13/2021	Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	27 Mins.	<a href="#"><u>KEDA Radio 99.9 FM / 1540 AM</u></a>
<b>MySA</b>	Candice	Avila-Garcia	No	Digital Print	3/11/2021	Workforce Solutions Alamo Business and Finance Virtual Job Fair	133 Words	<a href="https://www.mysanantonio.com/news/local/article/City-of-San-Antonio-virtual-job-fair-16017589.php"><u>https://www.mysanantonio.com/news/local/article/City-of-San-Antonio-virtual-job-fair-16017589.php</u></a>
<b>KSAT</b>	Max	Massey	Yes	Broadcast & Digital Print	3/9/2021	Series - Collaborative Virtual Job Fair with Brooks, SAWorks, and Goodwill	Good Morning San Antonio (GMSA) Live at 9 AM	<a href="#"><u>Collaborative virtual job fair set to help San Antonio get back to work</u></a>

<b>Seguin Gazette</b>	Dalondo	Moultrie	Yes	Digital Print	3/7/2021	Seguin unemployment compared to national numbers	TBD	<a href="http://seguingazette.com/news/article_65a20af4-7e24-11eb-a917-ef56e476102b.html#tncms-source=article-nav-prev">http://seguingazette.com/news/article_65a20af4-7e24-11eb-a917-ef56e476102b.html#tncms-source=article-nav-prev</a>
<b>San Antonio Report</b>	Waylon	Cunningham	Yes	Digital Print	2/25/2021	Dream Proposal	997 words	<a href="https://sanantonioreport.org/Workforce%20Solutions%20Alamo%20gives%20grants%20to%20San%20Antonio-area%20child%20care%20centers">Workforce Solutions Alamo gives grants to San Antonio-area child care centers (sanantonioreport.org)</a>
<b>WOAI News 4</b>	Ryan	Wolf	Yes	Broadcast	2/17/2021	Pandemic Proof Jobs	3:02 minutes and 478 words	<a href="https://foxsanantonio.com/San-Antonio-paying-people-to-land-pandemic-proof-jobs/">San Antonio paying people to land pandemic-proof jobs   KABB (foxsanantonio.com)</a>
<b>WOAI News 4</b>	Maritza	Nuñez	No	Digital Print	2/12/2021	The Center for Health Care Services Job Fair	84 words	<a href="https://news4sanantonio.com/High-demand-for-registered-nurses-and-licensed-vocational-nurses-in-San-Antonio/">High demand for registered nurses and licensed vocational nurses in San Antonio   WOAI (news4sanantonio.com)</a>
<b>WOAI News 4</b>	Maritza	Nuñez	No	Digital Print	2/9/2021	WSA Job Fair(s) Post	139 words	<a href="https://news4sanantonio.com/news/job-tracker/two-virtual-job-fairs-set-up-to-help-san-antonians-find-the-perfect-job">https://news4sanantonio.com/news/job-tracker/two-virtual-job-fairs-set-up-to-help-san-antonians-find-the-perfect-job</a>
<b>San Antonio Report</b>	Jackie	Wang	Quote	Digital Print	2/9/2021	(Bexar Co. Commissioner Meeting) Bexar County commissioners hear of 'skill set mismatch' complicating workforce development	798 words	<a href="https://sanantonioreport.org/bexar-county-commissioners-hear-of-skill-set-mismatch-complicating-workforce-development-efforts/">https://sanantonioreport.org/bexar-county-commissioners-hear-of-skill-set-mismatch-complicating-workforce-development-efforts/</a>
<b>WOAI News 4</b>	Maritza	Nunez	No	Digital Print	2/4/2021	Toyota Drive Thru Hiring Event	71 words	<a href="https://news4sanantonio.com/Looking-for-a-job-at-the-Toyota-plant-Drive-thru-hiring-event-set-for-this-weekend/">Looking for a job at the Toyota plant? Drive-thru hiring event set for this weekend   WOAI (news4sanantonio.com)</a>
<b>mySA &amp; San Antonio Express-News</b>	Candice	Avila-Garcia	No	Digital Print	2/4/2021	Toyota Drive Thru Hiring Event	155 words	<a href="https://mysanantonio.com/Toyota-San-Antonio-job-fair-set-for-this-weekend/">Toyota San Antonio job fair set for this weekend (mysanantonio.com)</a>
<b>North San Antonio Chamber</b>	N/A	N/A	No	Digital Newsletter	2/4/2021	December Unemployment Rates	123 words	<a href="https://www.northsachamber.com/nsac-news/#LatestNews">https://www.northsachamber.com/nsac-news/#LatestNews</a>

<b>WOAI News 4</b>	Robyn	Oguinye	Yes	Broadcast	2/4/2021	COVID-19 - Women in he workforce; Unemployment data	10 O'clock News	Live news
<b>WOAI News 4</b>	Maritza	Nunez	No	Digital Print	2/3/2021	Train For Jobs SA	204 words	<a href="#">Know someone looking for a job in the San Antonio area? Start here...   WOAI (news4sanantonio.com)</a>
<b>San Antonio Report</b>	Iris	Dimmick	No	Media mention, Digital Print	2/3/2021	Train For Jobs SA; local politics	586 words	<a href="#">With nearly 5,000 San Antonians signed up, Train for SA hopes to enroll 5,000 more (sanantonioreport.org)</a>
<b>KENS 5</b>	Megan	Ball	Yes	Broadcast & Digital Print	1/26/2021	COVID-19 - How to land a job	1.4 minutes / 1061 words	<a href="#">IN THE LOOP: How to land a job during the middle of a pandemic</a>
<b>KVDA 60</b>	Joanna	Benavidez	No	Broadcast Media Mention	1/26/2021	December Unemployment Rates	5 O'clock News	Live news

## Social Media

<b>Webhead</b>	Melissa	Adame		Mention	03.31.2021	East Houston Ribbon Cutting Ceremony		<a href="https://www.facebook.com/96015283159/posts/10158361037358160/?d=n">https://www.facebook.com/96015283159/posts/10158361037358160/?d=n</a>
<b>Dave Sims Media</b>	Dave	Sims		Mention	03.31.2021	East Houston Ribbon Cutting Ceremony		<a href="https://www.facebook.com/796128403852607/posts/2297651537033612/?d=n">https://www.facebook.com/796128403852607/posts/2297651537033612/?d=n</a>
<b>SAGE</b>	Tuesdaé	Knight	Yes	YouTube	04.22.21	It Takes a Village		<a href="https://www.youtube.com/watch?v=BeBF8Rh6P8c">https://www.youtube.com/watch?v=BeBF8Rh6P8c</a>

## Media Mention

<b>San Antonio Report</b>	Iris	Dimmick	No	Digital Print	05.30.2021	Mention, "Turning Point" program (Recindivism)	1532 words	<a href="#">New nonprofit FREED Texas takes aim at recidivism in Bexar County (sanantonioreport.org)</a>
---------------------------	------	---------	----	---------------	------------	------------------------------------------------	------------	----------------------------------------------------------------------------------------------------------

Texas Public Radio	Brian	Kirkpatrick	No	Mention Digital	02.09.2021	Bexar County's Unemployment Rate Has Decreased, But Commissioners Seek To Lower It More	585 Words	<a href="https://www.tpr.org/san-antonio/2021-02-09/bexar-countys-unemployment-rate-has-decreased-but-commissioners-seek-to-lower-it-more">https://www.tpr.org/san-antonio/2021-02-09/bexar-countys-unemployment-rate-has-decreased-but-commissioners-seek-to-lower-it-more</a>
-----------------------	-------	-------------	----	--------------------	------------	-----------------------------------------------------------------------------------------------------	-----------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------