



**CHILD CARE COMMITTEE MEETING MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
**April 11, 2022**  
**10:00AM**

**WSA BOARD MEMBERS:** ANA DEHOYOS O’CONNOR, CHAIR; DR. HENRIETTA MUNOZ; KATHERINE PIPOLY, MARK LARSON, (10:10am), YOUSEF KASSIM; DR. SARAH BARAY, KRISTIE KOTHE, (10:08am); DAWN DIXON

**WSA STAFF:** ADRIAN LOPEZ & DR. ANDREA GUAJARDO- TRAVELING NAWB CONFERENCE JESSICA VILLARREAL, LINDA G. MARTINEZ, JOSHUA VILLELA, KIMBERLY VILLARREAL, ANGELA BUSH,

**LEGAL COUNSEL:** NONE

**PARTNERS:** NONE

**GUESTS:** NONE

**AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

***For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.***

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**During the Public Comments portion of the meeting (Agenda Item 3),  
the Public may type their name into the chat box or unmute themselves and  
state their name.**

**The meeting host will call each member of the public for comments, in the order  
their names were submitted.**

- I. CALL TO ORDER AND QUORUM DETERMINATION  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**Call to Order and Quorum Determination At 10:05 a.m., Chair  
Ana DeHoyos O'Connor called the meeting to order**
- II. ROLL CALL  
Presenter: Ana DeHoyos O'Connor, Committee Chair
- III. PUBLIC COMMENT  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**None**
- IV. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**None**
- V. DISCUSSION AND POSSIBLE ACTION ON MINUTES OF  
APRIL 11, 2022 CHILD CARE COMMITTEE MEETING MINUTES  
Presenter: Ana DeHoyos O'Connor, Committee Chair  
**Upon motion by Board member Dr. Sarah Baray and 2<sup>nd</sup> by Board Member  
Dr. Henrietta Munoz, Board unanimously approved April 11, 2022, meeting  
minutes.**
- VI. BRIEFING (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Jessica Villarreal, Child Care Services Director

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Ms. Jessica Villarreal provided updates to the Child Care Committee on the below agenda items.

a. Child Care Performance Briefing

- WSA continues to work with Child Care Contractor as they monitor & process enrollments. WSA maintains communication with Child Care Contractor, on TWC's performance goal range to meet performance: 95 – 105%.
- WSA's Performance target for 2021 was set at 9544. BCY 22 targets for Alamo FY 22 is 9364.
- Unofficial mid-month March performance shows that Alamo continues to trend down, and is currently averaging 9577 units year to date, with the year-to-date percentage 105.14% of the annual target.
- Dr. Baray asked for a definition of CHOICES. Ms. Angela Bush explained CHOICES is a program that assists applicants, recipients, nonrecipient parents, and former recipients of Temporary Assistance for Needy Families (TANF) cash assistance.

b. Texas Rising Star (TRS) Assessment Update

- Alamo has completed a total of 64 assessments. WSA Assessors are scheduled to complete assessments for 17 centers between April and July. 50 additional centers, who are considered priority 5, based on TWC's priority groupings, remain to be scheduled.
- Mr. Mark Larson asked how many stayed at four-star status, how many centers moved up in status and/or stayed the same and when will the re-certifications begin. Ms. Villarreal will have this information at the next Child Care Committee meeting.

c. Quality Pathways: Mentoring

- Mentors' role is designated staff members who assist Early Learning Programs in obtaining, maintaining, or achieving higher star levels of certification through a variety of modalities (in person, virtual, and phone). Assistance can include, but is not limited to, providing resources, trainings, or observations and goal is to create a more cohesive and streamlined system for Early Learning Programs seeking to raise the quality by becoming Texas Rising Star Certified.

d. Contracted Slots Pilot

- Ms. Villarreal briefed the Child Care Committee on proposed Child Care Rule changes, including contracted slots in November. Contracted slots are an optional strategy to increase access to quality childcare in our region. The Child Care Committee asked WSA staff to explore the possibility of implementing contracted slots. Boards were required to email TWC and confirm interest in November. WSA emailed TWC to confirm interest in

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contracted slots and requested additional information. TWC stated they would complete additional research and schedule a meeting with WSA to provide additional guidance.

- On February 3, 2022, WSA was notified by TWC, that our application for the Texas Rising Star Contracted Slots Pilot was approved for \$746, 230.05. On March 3, 2022, WSA Child Care met with TWC to discuss the steps for preparing for implementation. On April 1, 2022, WSA released the Request for Proposal to TRS vendors who met the TWC requirements of being certified as a 3- or 4-STAR center. TWC is still finalizing the contract and plans to issue soon.
- Contracted slots align with Child Care Committee Guidelines because they increase access to quality childcare and financially support participating providers. Contracted slots will allow WSA to reserve slots at 3- and 4-star providers for one month. WSA will be required to follow procurement procedures and establish a contract with selected providers. This strategy will need to be added to the Board plan prior to implementation.
- Through surveys and conversations with Child Care programs, WSA has identified that there is a benefit to be gained from contracted slots. After preliminary meetings held with TWC, WSA has established 50 slots, as the number of contracted slots that will be awarded for increasing Infant and/or Toddler slots for this pilot. COSA will track vacant slots and WSA will provide regular outcome reports to TWC. Dallas is the only other board, which will be implementing contracted slots.
- Dr. Baray asked if centers were looking into the contracted slots. Ms. Villarreal affirmed that centers were looking into this opportunity and how WSA Board Staff will outreach and market to the community.
- Mr. Jeremy Taub, Procurement and Contracts Director, also added the RFP has been sent out to registered vendors and of those at least four had downloaded the RFP.

## VII. Ready Kids San Antonio

Presenter: Katherine Filut Pipoly, Vice President Ready Children

- Ms. Pipoly presented an overview of Ready Kids in SA's framework, stakeholder commitment and data.
- The framework: Results Based Accountability (RBA)
  - Data driven, decision making process
  - Beginning with the end in mind
  - Simple, common-sense framework
- Stakeholder Commitment:
  - Service Providers
  - Families

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- Local Funders
- City & Government
- Data: Local Data Intermediary: CI NOW
  - Community level data
  - Directly linked to community result area
  - Updated annually

VIII. CEO REPORT

Presenter: Adrian Lopez, CEO

a. Success Stories

- CEO Lopez was out due to travel and Ms. Villarreal shared a childcare success story and how impactful they are for WSA Board Staff and TWC.

IX. CHAIR REPORT

Presenter: Ana DeHoyos O'Connor, Committee Chair

- Chair O'Connor would like to follow-up with committee members to see how and what their organizations are doing with childcare.
- She will continue to work with VOICES on the career pathways.

X. Executive Session: **None**

XI. Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation; and
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

X. ADJOURNMENT

Presenter: Ana DeHoyos O'Connor, Committee Chair

**Upon motion by Board member Dr. Sarah Barav and 2<sup>nd</sup> by Board Member Dawn Dixon meeting adjourned at 10:03am.**

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