



CHILD CARE COMMITTEE MEETING MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa, Suite 120
San Antonio, TX 78207
November 8, 2021
9:00AM

WSA BOARD MEMBERS: DOUG WATSON, CHAIR; BETTY MUNOZ, (9:03am); ERIC COOPER, (9:02AM); DR. SARAH BARAY, DR. HENRIETTA MUNOZ (9:03AM); KATHERINE PIPOLY, ANA DE HOYOS-O’CONNER; YOUSEF KASSIM, MARK LARSON, TONY MAGARO,

WSA STAFF: ADRIAN LOPEZ, MARK MILTON, JESSICA VILLARREAL, LINDA G. MARTINEZ, DR. ANDREA GUAJARDO, LATIFAH JACKSON, JOSHUA VILLELA, JESSICA LOCKHART, ANGELA BUSH, BARBARA MARQUES, CARLOINE GODDARD

LEGAL COUNSEL: NONE

PARTNERS: NONE

GUESTS: NONE

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 272-3250.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.

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**During the Public Comments portion of the meeting (Agenda Item 3),
the Public may type their name into the chat box or unmute themselves and
state their name.**

**The meeting host will call each member of the public for comments, in the order
their names were submitted.**

I. CALL TO ORDER AND QUORUM DETERMINATION

Presenter: Doug Watson, Chair

**Call to Order and Quorum Determination At 9:00 a.m., Chair Watson called
the meeting to order**

II. ROLL CALL

Presenter: Doug Watson, Chair

III. PUBLIC COMMENT

Presenter: Doug Watson, Chair

None

IV. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Doug Watson, Chair

**Chair Doug Watson informed the Committee items that would be voted on
are VI. B, C, & F. Mr. Mark Larson, Dr. Henrietta Munoz, Dr. Sarah Baray,
Ms. Ana DeHoyos-O'Connor, and Katherine Filut declared conflict of
interest on items, VI C, B, & F.**

V. DISCUSSION AND POSSIBLE ACTION ON MINUTES OF
JUNE 28, 2021, CHILD CARE COMMITTEE MEETING

Presenter: Doug Watson, Chair

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Upon motion by Board member Dr. Sarah Baray and 2nd by Board Member Ana DeHoyos-O'Connor, Board unanimously approved the June 28, 2021, meeting minutes.

VI. BRIEFING (DISCUSSION AND POSSIBLE ACTION)

Presenter: Jessica Villarreal, Child Care Director

- Ms. Jessica Villarreal, Child Care Director provided information to the Child Care Committee on the following items.

a. Child Care Performance Briefing

- WSA continues to work with Child Care Contractor as they monitor & process enrollments. WSA maintains ongoing communication with Child Care Contractor, on TWC's performance goal of 95%.

- WSA's Performance target for 2021 was set at 9544. WSA performance was reflected for September at 9935, which is 104.10% of target.

- TWC has informed boards of the BCY 22 targets & funding, and Alamo's target for FY 22 is set at 8931.

- TWC performance effects board funding. TWC provides boards a performance status methodology that shows that a board meets performance staying within 95-105%, boards exceed performance at 105% or above, and boards do not meet performance with less than 94.99%.

- Board Member Dr. Baray asked what the problem is if WSA is better than the target?

- Ms. Villarreal explained that Alamo is provided a certain budget within certain number of slots each year, 95 – 105 and Alamo runs the risk of using budget for unbudgeted funds for the next year. We can also use funds that are allotted for each year.

- Board Member Ms. DeHoyos - O'Connor asked if Alamo also works with Headstart programs or other programs to direct parents and families that may be on a waitlist so that this does not affect the yearly allocated budget, but we are still providing childcare.

- Ms. Villarreal stated Child Care Services, CCS, provides those additional resources.

- CEO Lopez added WSA recently submitted a consortium proposal to the City for the Ready to Work RFP and the consortium includes several partners that can provide other types of childcare.

b. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Alamo Board Plan

- TWC approved the Planned use of CRRSA Funds Report, which outlines possible uses for these funds. The Commission approved the use of \$790 million of CRRSA funds, with approximately \$345.7 million remaining for future privatization and implementation.

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- The Commission approved the use of \$30 million of the funds for Texas Rising Star program supports, which will promote increased and ongoing participation in the Texas Rising Star program.
 - Alamo Board's allocation has been set at \$2.8 million dollars. TWC guidance outlines funds be utilized for targeted supports to increase and promote ongoing participation in the Texas Rising Star program.
 - \$2.8 million dollars will be invested in Child Care programs:
 - \$1.8 million on the Quest for Quality grant
 - \$600,000 on TRS Staff support: staff incentive based on star level
 - \$227,827 on TRS outreach: increasing the number of providers that submit an interest form for TRS.
 - **Upon motion by Board member Mr. Tony Magaro and 2nd by Board Member Mr. Yousef Kassim the Board unanimously approved the CRRSA funds.**
- c. Child Care Quality (CCQ) Funding Plan
- d. Service Industry Recovery (SIR)
- TWC is implementing a Service Industry Recovery (SIR) childcare program to help low-wage workers in TWC-specified service industries who generally operate in close quarters with their customers and whose jobs cannot be accomplished remotely. While TWC is targeting aspects of the service sector with SIR childcare, all families continue to have access to TWC's regular low-income childcare subsidy program.
 - WSA allocation for SIR initiative is \$43,797,123 and board target is an enrollment of 4598.
- e. TRS Assessment Update
- September 1, 2021: TWC allowed for Texas Rising Star Assessments to resume
 - By September 1, 2021: All (6) Alamo board assessors completed through Course 6
 - 136 TRS centers to be assessed
 - Completed
 - 14: Accredited Centers (National/EHS/HS/)
 - 8 Military Centers: Auto Assign
 - 2: Non-Accredited: Full Assessment Categories 1-4
- f. TRS Contracted Slot Pilot
- The Texas Rising Star Contracted Slots Pilot Program (Pilot Program) provides Local Workforce Development Boards (Boards) with the opportunity to create a new service delivery design outside of each Board's regular annual allocation of childcare funds.
 - Children served will not be included in a Board's annual performance target. Instead, 100 percent of the direct care for referrals to contracted

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slots in the Pilot Program will be paid from this grant. Boards can identify the planned number of children to be served to support the childcare supply needs in each Board area.

- All children referred to contracted slots must receive services for a minimum of 12 months, whether they remain in the Pilot Program.
- WSA seeks to serve a total of 275 Infants & Toddlers and has applied requesting \$2,892,000.
- Funding received will cover:
 - 100% of the direct care for referrals to contracted slots
 - Vacant reserved slots for up to one month following the month of vacancy
 - Up to 5% administrative costs
- To determine the amount of funding to apply for, WSA staff examined the number of slots, reimbursement rates for 12 months per child, age groups – rates, transitions, plan for vacancies, outreach, and admin costs
- Funds must be expended by March 31, 2023.
- WSA plans to move forward with implementation of this pilot program, to help childcare centers.

- WSA will await TWC response and guidance for implementation and roll out. TWC will assist in development of goals and implementation plan.
- Tentative timeline submitted to TWC:
 - RFP Development: 11/30/2021
 - RFP Deadline: 12/30/2021
 - Award/Contract Execution: 01/31/2022
 - Complete provider Survey (pre-contract): 12/30/2021
 - Begin contracted slots referrals: 03/01/2022
 - Complete provider survey (annual): 03/01/2023
 - Complete Contracted Slots Annual Report: 04/30/2023

Upon motion by Board member Mr. Eric Cooper and 2nd by Board member Yousef Kassim the Board unanimously approved the contracted slots plan.

VII. CEO REPORT

Presenter: Adrian Lopez, CEO

a. Success Stories

VIII. CHAIR REPORT

Presenter: Doug Watson, Chair

Chair Watson informed the Child Care Committee this would be his last meeting and will be resigning from WSA Board of Directors after nine years.

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He also thanked CEO Lopez and Board Staff for all their hard work and dedication.

- XI. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
 - b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
 - c. Pending or Contemplated Litigation; and
 - d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

X. ADJOURNMENT

Presenter: Doug Watson, Chair

Upon motion by Board member Dr. Sarah Baray and 2nd by Board member Yousef Kassim the Board unanimously adjourned.

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