



**CHILD CARE COMMITTEE MEETING MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
JUNE 28, 2021  
9:00AM

**WSA BOARD MEMBERS:** DOUG WATSON, CHAIR; BETTY MUNOZ, ERIC COOPER, DR. SARAH BARAY, DR. HENRIETTA MUNOZ, KATHERINE FILUT, (9:05am); ANA DE HOYOS-O'CONNOR; KRISTI KOTHE, YOUSEF KASSIM, MARK LARSON, TONY MAGARO, MITCHELL SHANE DENN, LISA NAVARRO GONZALES,

**WSA STAFF:** ADRIAN LOPEZ, MARK MILTON, JESSICA VILLARREAL, LINDA G. MARTINEZ, DR. ANDREA GUAJARDO, ELIZABETH EBERHARDT, LOUIS TATUM, JOSHUA VILLELA, GABRIELA HORBACH, CHUCK AGWUEBDO, ANGELA BUSH,

**LEGAL COUNSEL:**

**PARTNERS:** DIANE RATH

**GUESTS:** ANA SALAZAR

**AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

***To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.***

**Please join WebEx meeting from your computer, tablet or smartphone.**  
<https://wsalamo.webex.com/wsalamo/j.php?MTID=mf5d631d2c1c381b784851dae81c01fdb>

**You can also dial in using your phone.  
United States (Toll Free): 1-415-655-0002**

**Meeting Number & Access Code: 187 869 8443**

**New to WebEx? Get the app now and be ready when your first meeting starts:**  
<https://www.webex.com/>

**During the Public Comments portion of the meeting (Agenda Item 3),  
the Public may type their name into the chat box or unmute themselves and  
state their name.**

**The meeting host will call each member of the public for comments, in the order  
their names were submitted.**

- I. CALL TO ORDER AND QUORUM DETERMINATION  
Presenter: Doug Watson, Chair  
**Call to Order and Quorum Determination At 8:00 a.m., Chair Watson called the meeting to order**
- II. ROLL CALL  
Presenter: Doug Watson, Chair
- III. PUBLIC COMMENT  
Presenter: Doug Watson, Chair  
**None**
- IV. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Doug Watson, Chair  
**Chair Doug Watson, Dr. Sarah Baray and Ana DeHoyos O'Conner abstained from voting on agenda item 7a.**
- V. DISCUSSION AND POSSIBLE ACTION ON MINUTES OF  
APRIL 26, 2021, CHILD CARE COMMITTEE MEETING  
Presenter: Doug Watson, Chair  
**Upon motion by Board member Mr. Eric Cooper and 2<sup>nd</sup> by Board Member Dr. Sarah Baray, Board unanimously approved the April 26, 2021, meeting minutes.**
- VI. EDUCARE UPDATE  
Presenter: Dr. Henrietta Munoz, Executive Director, TX A&M Institute for  
School and Community Partnership

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Dr. Henrietta Munoz provided an update to the Child Care Committee on the Educare San Antonio.
- Dr. Munoz explained how the Educare Model focuses on bringing core features together with child and family outcomes. Pre-K for SA will be a key partner. This is the first of its type in Texas.
- We are anticipating Educare campus will have approximately 170 – 220 students.
- Educare center anticipated to open Fall of 2022 and will service South San Antonio. This location will service employers within the area, such as Toyota, Southwest Research Institute, and others.
- Educare poses as an excellent model for high quality schooling and early learning for students in South Bexar County, and throughout the city but how we create pathways for teachers coming from a CDA all the way through to a bachelors.
- Committee member, Ms. Ana DeHoyos O’Conner informed Dr. Munoz on additional funding, College Campus Funding slots.
- Chair Watson requested to have college funding added to next agenda.
- CEO Lopez added a policy for contractor slots will included and brought to the committee.

## VII. CHILD CARE SERVICES RFP (DISCUSSION AND POSSIBLE ACTION)

Presenter: Latifah Jackson, Director of Contracting & Procurement

### a. Child Care Services (CCS) Contract Recommendation

- Chair Watson briefed the Committee on the Child Care Services contract. It’s a subsidy and largest contract WSA has. Parents apply and if they qualify, they can select a childcare development center and the childcare center submits for reimbursement for services.
- Ms. Latifah Jackson proceeded to provide the Committee with additional information regarding the Request for Proposal for Child Care Services. The City of San Antonio is the currently contractor.
- CCS was last procured in 2017. WSA staff issued a solicitation for a single contractor to provide childcare services for the Alamo region.
- WSA had three evaluators for this RFP. CoSA scored an average of 91.67 out of 105 points.
- The procurement was conducted in accordance with applicable procurement standards, including those specified in the TWC Financial Manual for Grants and Contracts. The total for this contract is \$75M.
- Committee Member, Mark Larson asked if there were any performance issues with the contractor in prior years that may give us reason not to re-issue?

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- CEO Lopez stated there have been no performance issues and performance metrics is tracked monthly.
- Committee member, Eric Cooper asked when this contract is awarded, how will it be perceived with the Small, Minority, Woman, and Veteran Owned Business Enterprises (SMWVBE).
- CEO Lopez explained the initial phase of SMWVBE is directly working with private vendors that are not necessarily delivering a subsidy. The implementation of SMWVBE is to look at where the direct vendors fall into specific categories.

**Upon motion by Board member Ms. Lisa Navarro Gonzales and 2<sup>nd</sup> Board Member Mr. Eric Cooper, Board unanimously approved the Request for Proposal Child Care Services. Chair Doug Watson, Dr, Sarah Baray and Ana DeHoyos O’Conner abstained from voting on agenda item 7a.**

#### VIII. BRIEFING (DISCUSSION AND POSSIBLE ACTION)

Presenter: Jessica Villarreal, Child Care Services Director

##### a. Child Care Performance Briefing

- Ms. Jessica Villarreal, Child Care Services Director gave the following briefings to the committee.
- WSA continues to work with Child Care Contractor as they monitor & process enrollments. WSA maintains ongoing communication with Child Care Contractor, on TWC’s performance goal of 95%.
- Board performance that trends too high/too low has an impact on funding. As a result, WSA’s ongoing monitoring is of utmost importance to ensure performance remains within range and allows for WSA to continue to meet Performance goal of 95% set by TWC. Alamo is one of five boards that has met performance.
- WSA & Child Care Contractor will continue to monitor performance to ensure enrollment remains at a level that will not negatively impact performance.

##### b. Texas Mutual Grant Briefing (2<sup>nd</sup> application)

- WSA was invited to apply for a second COVID-19 grant from Texas Mutual. WSA applied for this grant in hopes to provide Child Care Centers an opportunity to enhance indoor environments for children. Indoor learning environments are essential to childcare learning, as they allow children to engage in a variety of way and allow teachers to extend the learning throughout the day. Additionally, improving the indoor learning environment is part of the Texas Rising Star (TRS) assessment and promotes quality and inclusion.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- If awarded, WSA plans to place emphasis on providers working towards TRS certification and those certified as 2-Star TRS. In addition, WSA will review internal data to ensure that providers who have received the least amount of grant opportunities in the past are given additional consideration. It is the goal of WSA to widen the number of providers applying for and receiving grants, as this will ensure resources are equitably distributed throughout our region and increase the number of children being benefited by the enhancements.
  - Committee Member, Ms. Katherine Filut asked what process is in place to determine if Pre or 2-star centers actually achieve a higher star rating and how is that being tracked?
  - Ms. Villarreal stated WSA is working with other coaches and mentors that are working with these centers.
  - Committee Member, Ms. Ana De Hoyos O’Conner requested that the Committee be kept updated on staffing issues.
- c. Texas Rising Star Certification Briefing
- Child Care and Early Learning, (CC&EL), and Children's Learning Institute, (CLI) remain in communication regarding completion of the courses, the data regarding the number of staff who have been able to complete each course and how all of this impacts the to be determined implementation date.
  - Boards receive bi-weekly updates of their staff members participation and passing status. Courses 1 through 5 are available (Course 6 coming very soon). Texas Rising Star staff is prioritizing completion of the courses.
- d. TWC WD 13-21 Initial Job Search Child Care Briefing
- Some board areas having trouble enrolling families who are not working and meeting the hour requirement.
  - This waiver will allow up to three months of childcare, with zero co-payment for those parents searching for work.
  - Proposed waiver would temporarily be in place from July 2021 – September 2022.
- e. Early Matters Welcome & Introduction
- Mr. Mark Larson, Early Matters Officer Strategic Partnerships and Innovation introduced himself and is new to the Child Care Committee.
- f. Staff Changes
- Ms. Villarreal summarized all the transformation and changes that have transpired in Child Care; things that have taken place within eight months to aid families with childcare; and centers that have been provided funding for outdoor and or educational equipment.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- IX. CEO REPORT  
Presenter: Adrian Lopez, CEO  
a. Success Stories
- X. CHAIR REPORT  
Presenter: Doug Watson, Chair
- XI. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
  - b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:
  - c. Pending or Contemplated Litigation; and
  - d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.
- XII. ADJOURNMENT  
Presenter: Doug Watson, Chair  
**Upon motion by Board member Ms. Ana DeHovos O’Conner and 2<sup>nd</sup> by Board Member Dr. Sarah Barav, Board unanimously approved to adjourn.**

N:\CORP\FBB\WSA\AGENDA\Comm Mtg Agenda template.docx

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).