



## **AUDIT & FINANCE COMMITTEE**

Workforce Solutions Alamo  
 100 N Santa Rosa Ave  
 San Antonio, TX 78207  
 March 5, 2021  
 10:30 AM

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.

### **I. CALL TO ORDER AND QUORUM DETERMINATION**

Presenter: Mary Batch, Chair

### **II. DECLARATIONS CONFLICT OF INTEREST**

Presenter: Mary Batch, Chair

### **III. PUBLIC COMMENT**

Presenter: Mary Batch, Chair

### **IV. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MINUTES for NOVEMBER 13, 2020.**

3

### **V. BRIEFING PROCUREMENT**

Presenter: Louis Tatum, CFO

Procurement Projects & Contracts Summary

- a. Audit Update
- b. Monitoring Update
- c. CCQ Update

8

## VI. FISCAL UPDATE DISCUSSION AND POSSIBLE ACTION

Presenter: Louis Tatum, CFO

### a. Financial Reports

## VII. CEO Report

Presenter: Adrian Lopez, CEO

## VIII. Chair Report

Presenter: Mary Batch, Chair

IX. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation; and
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.

## X. Adjournment

Presenter: Mary Batch, Chair



## **AUDIT & FINANCE COMMITTEE MEETING MINUTES**

Workforce Solutions Alamo  
 100 N. Santa Rosa, Suite 120  
 San Antonio, TX 78207  
**November 13, 2020**  
**10:45AM**

**BOARD MEMBERS:** Mary Batch, Dawn Vernon, Yousef Kassim, Mitchell Shane Denn, Leslie Cantu, Juan Solis, III

**WSA STAFF MEMBERS:** Adrian Lopez, Mark Milton, Louis Tatum, Dr. Andrea Guajardo, Chuck Agwuegbo, Angela Bush, Gabriela Horbach, LaVonnia Horne-Williams, Linda Martinez, Ricardo Ramirez, Michael DeFrees, Melissa Sadler-Nitu, Patrick Mele, Trema Cote, Roberto Corral

**PARTNERS:** Ruben Davila, Robert Cantu

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda G. Martinez at (210) 581-1093.

***To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093.***

#### **I. CALL TO ORDER AND QUORUM DETERMINATION**

Presenter: Mary Batch, Chair

**The meeting was called to order at 10:46 AM.**

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 581-1091 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*

II. DECLARATIONS OF CONFLICT OF INTEREST

4

Presenter: Mary Batch, Chair

**There are no conflicts of interest.**

III. PUBLIC COMMENT

Presenter: Mary Batch, Chair

**There are no public comments.**

IV. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MINUTES  
for MAY 29, 2020 AND JULY 24, 2020

**Upon motion by Leslie Cantu and seconded by Yousef Kassim, the Committee  
unanimously approved the May 29, 2020 and July 24, 2020 Minutes.**

V. BRIEFING – PROCUREMENT

Presenter: LaVonia Horne-Williams, Director Procurement

a. Procurement Projects & Contracts Summary

- Mrs. Horne-Williams provided the Audit & Finance Committee the following procurements:

- Wireless Services all WFCs
- Call Center Services Agreement
- KGBTexas Act Now Agreement
- SA Trainers- Extension & Renewal
- New Foundation Educational Consultants – Extension & Renewal
- Christine Nguyen – Fiscal Monitoring Contract Extension
- ATEAMS- Amendment
- Cabinet Software Renewal
- Cares Program Procurements

- Mrs. Horne-Williams also provided the Audit & Finance Committee the following pending procurements:

- Adult Services Contract Renewal
- Adult Services - Amendment - Military Spousal Support
- Urban Youth Services Contract Renewal
- Rural Youth Services Contract Renewal
- Fiscal Monitoring RFP
- Childcare Quality RFP
- Data Analyst RFQ
- Local Plan Consultant RFP

- Mrs. Horne-Williams provided facilities update to the Audit & Finance Committee on the following:

- East Houston workforce center location was completed in September.
- We collaborated with COSA to add bike racks for clients.
- Seguin Workforce Center will be completed by late November. The Seguin workforce center was relocated from 1500 E. Court Street to 1411 Court Street.
- As we plan for the re-opening of both workforce centers, we have procured all the necessary PPE and will coordinate installation at both workforce centers.
- The Marbach Workforce Center lease is due to expire May 31, 2021. We plan to begin the market study for this location next month.

b. Floresville Location

- Mrs. Horne-Williams provided an update on the Floresville Workforce Center to the Audit & Finance Committee.

-The lease will expire on 12/31/2020. We are currently searching for a new facility that is visible, accessible to our clients, and in a high traffic area.

- A general analysis report will be provided to Board.

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 581-1091 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*

- Mrs. Horne-Williams informed the Audit & Finance Committee that WSA is seeking to purchase a procurement software, called Bonfire.
- Bonfire is a strategic sourcing platform that eliminates the manual work and empowers more impactful bid(s) and RFP decisions, elevating procurement teams from administrators to strategic advisors.
- The cost for Bonfire is \$24,500 (\$15,000 annually for Procurement software and \$9,500 annually for Contract Management add-on software)
- Bonfire best features include:
  - Offers our Procurement department a streamlined
  - Standardized process with the ability to run all bids and RFPs online reporting
  - Analytics to identify bottlenecks throughout the procurement process - - Builds a vendor database
  - Tracks no bids and reasons why a vendor is not bidding.
  - Bonfire pricing includes dedicated customer service manager, unlimited training and support for vendors, evaluators, buyers by phone, chat, and email as well as no charge for implementation and no additional charges.
- Chair Mary Batch asked, “Will Bonfire have capabilities to create KPIs, (Key Performance Indicator?”
- Mrs. Horne-Williams, replied, “Yes, it will provide analytical data.”

## VI. FISCAL UPDATE DISCUSSION AND POSSIBLE ACTION

Presenter: Louis Tatum, CFO

### a. Budget Amendment #1

- Mr. Louis Tatum, explained WSA adopted a budget for the Fiscal Year October 1, 2020 to September 30, 2021, based on estimates of carryover funds and availability of funding in FY21.
- Mr. Juan Solis, III asked, “Where did you get equipment expenses of \$500k?”
- Mr. Louis Tatum and Mr. Adrian Lopez replied, “This is a preliminary number used for hiring a new IT Directory and handling the data breach to improve our systems.”
- Mr. Juan Solis, III, also asked, “Where are the funds allocated from?”
- Mr. Adrian Lopez answered, “We have numerous grants that we receive funding from and when we are investing in systems that affect all areas, we can draw from each of those funding sources.”
- Mr. Tatum also informed the Audit & Finance Committee on the below budget increases:
  - Increasing marketing budget
  - Increasing corporate budget by \$260k
  - Increasing facilities budget by \$750k
  - Increasing contractor budget by \$18.5K
- Mr. Tatum also reviewed the differences of federal/state and city funds and their usability
- Currently, there is \$50k in unincumbered non-federal funds, however, requesting an amendment of \$30k.

**Upon motion by Leslie Cantu and seconded by Shane Mitchell Denn, the Committee unanimously approved the Budget Amendment.**

### b. Financial Reports

- Mr. Louis Tatum provided a breakdown and explanation of the Preliminary financial reports for fiscal year October 1, 2019 thru September 30, 2020. The reports presented are subject to change based on contractor closeouts and

additional financial obligations that occurred before the end of the fiscal year but not received by fiscal. An analysis has been performed outlining Corporate and Facility Budgets, and the Grant Summary Report.

- Mr. Tatum explained how the impact of COVID-19 required WSA to Quickly pivot to serve the needs of employers and job seekers. Through The continued support from the WSA Board of Directors, Texas Workforce Commission, Local Officials, Committee of Six, and Workforce Solution Alamo Executive Leadership we have been able to strategically respond to the needs of both job seekers and employers in the 13-County Alamo Region.
- Mr. Tatum stated TANF funding was not expected to be expended, 78%, has been expended to date.
- Mr. Tatum proceeded to explain that TWC extended quality contract with some additional requirements.
- \$118M preliminary expenditure for this fiscal year and compared to last fiscal year, it's increasing.
- Child Care contract implemented has restriction not to enroll any further essential workers. Due to this, \$5M will come back to Board. However, we are unsure how those funds will be returned.
- Unexpended TANF funds will be redistributed to Board, however, we do not know how that will returned.
- Mr. Lopez clarified that the TANF unexpended funds was because the Health & Human Services Department was not requiring clients to go to workforce centers during the pandemic. As a result, that has affected our ability to serve those clients.
- All workforce boards have experienced similar performance and expenditure issues due to the pandemic.
- Indistinguishable alignment between distributed funding and state goals, however all overall goals are still on target.
- Mr. Solis recommended that an asterisk and annotation be placed under the Bexar & COSA CARES line item to explain the funding expenditures and/or the reason these funds are not expensed.

## VII. CEO Report

Presenter: Adrian Lopez, CEO

- Mr. Lopez reported WSA has received an additional \$3.5M disaster relief funds to be utilized in partnering with organizations such as the SA Food Bank and others throughout the 13- county region that are providing basic services. These services include placing folks to provide work experience, training on how to operate a forklift and logistics, etc. (initial funds were \$1.3M)
- Received \$75,000 grant from Texas Mutual to help regional childcare centers become TRS certified.
- The Child Care Committee approved the distribution of funding for the Dream Proposal. These funds will assist child-care centers that had a difficult time during the pandemic to avoid their closures.
- Hiring PEO for WSA. Accepting proposals for a PEO, especially as it relates to fiscal and finance.
- Mrs. Leslie Cantu: If we move forward with PEO, we can remove payroll from the services, correct?
- Adrian Lopez: Yes, we can sub out services and still meet fiscal and TWC requirements.

## VIII. Chair Report

Presenter: Mary Batch, Chair

- Mr. Solis recommended to Committee, would like to meet in an A/B session per committee going into the next calendar year. B session will allow for several hours to discuss any business and A session will allow for voting.
- Mr. Solis reminded all Board members seeking re-appointments, paperwork is due EOD.
- Mr. Solis would like to do more Board development to allow the Board to better understand our processes and also solicit input from Board members.

- IX. **Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:**
- a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
  - b. **Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
  - c. **Pending or Contemplated Litigation; and**
  - d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**
- X. **Adjournment**  
Presenter: Mary Batch, Chair  
Upon motion by Leslie Cantu and seconded by Dawn Vernon, the Committee adjourned at 11:45 AM.

## MEMORANDUM

**To:** Finance & Audit Committee

**From:** Louis Tatum, CFO

**Presented by:** Louis Tatum, CFO

**Date:** March 5, 2021

**Subject:** Procurement Projects and Contracts Summary

---

**Summary:** Workforce Solutions Alamo (WSA) issues Request for Qualifications (RFQ), Request for Proposals (RFP), and Request for Quotes (RFQ) to acquire services and goods. Procurements are conducted in a manner that provides for full, open, and free competition. The procurement of all goods and services for WSA is governed by the requirements and specifications outlined in the Texas Workforce Commission (TWC) Financial Manual for Grants and Contracts, Chapter 14, Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (Uniform Guidance (UG)) which is codified at Title 2, Part 200 of the Code of Federal Regulations (2 CFR part 200) and the Uniform Grant Management Standards (UGMS), Part III, Chapter 783 Texas Government Code.

**Analysis:** As an entity supported by public funds, WSA has a legal obligation to spend public funds wisely and prudently, to act in the public interest, to be transparent in its actions, and be accountable to the public. As the Director of Procurement and Contracting, the goal of my team is to ensure our department reviews all requests for purchases of goods, services, equipment, software, hardware, and subscriptions for the best value.

### **Facility Update:**

#### *Floresville*

**Analysis:** McBride Thuney Enterprises has offered 2,300 SQF of space that became available in the current location and a \$20/SQF Tenant Improvement allowance for the facility. The space offered is in the front of the current facility which would provide greater visibility for Workforce Solutions Alamo. By continuing to work with the current landlord we may also be able to negotiate advantageous terms of the holdover period to avoid the additional cost of storage and moving expenses.



Additional options in the area were procured but do not provide the amount of space or parking that is conducive to operating a high-quality workforce center. A summary of additional options procured is available upon request.

**Fiscal Impact:** With the current space being in a holdover period time is of the essence to secure additional space and begin the tenant improvements. The proposed space will increase by 700 SQF and, the price per square foot will increase by approximately 24% inclusive of tenant improvements. The increased price per square foot is consistent with local market rates for a location of its size and scope.

**Staff Recommendation:** Workforce Solutions Alamo is requesting board approval to proceed with negotiations with McBride Thurney Enterprises and potentially enter a lease for the upgraded facility.

**Board Approval:** With time being of essence due to additional costs in the holdover period, this was present to the Board of Directors on February 19, 2021. The Board of Director's has authorized board staff to negotiate with the current landlord for a potential lease and renovation in the upgraded space in the current location. If a mutually acceptable lease is negotiated after consideration of input from local stakeholders, the final lease will be presented to the Board of Directors for approval.

### *Marbach*

**Analysis:** The three primary sites that are being considered for the Workforce Center at Marbach. The following premises offer comparable square footage, price, and common area cost.

- Option 1: The current space at Marbach Plaza is not the preferred option due to the location of the space. The board is looking for a more desirable location that would attract employers and job seekers. **This space is being offered at \$11.80/SQF, before any tenant improvements.**
- Option 2: The Shops at 90 located at 7535 Hwy. 90 West. Although this is an ideal location with significant parking, the building needs a new roof and the current landlord is not willing to contribute to any tenant improvements. **This space is being offered at \$15.00/SQF, before any tenant improvements.**

- Option 3: The location at Port San Antonio is currently a warehouse that is located at 628 Davey Crockett. This space can be customized to the needs of the board, where the landlord is willing to contribute \$80/SQF in tenant improvements. Parking and a renovation project plan will need to be negotiated. **This space is being offered at \$17.00/SQF, before any tenant improvements.**

**Fiscal Impact:** None currently. The FY22 budget will include expenditures required to support the renovation of the selected Workforce Center.

**Staff Recommendation:** Workforce Solutions Alamo is requesting for the committee to authorize the extension of the current lease for six to nine months. This will allow the board time to select the appropriate space taking into consideration stakeholder input, allowing for renovations and unforeseen delays.

**Committee Approval:** The Strategic Committee has recommended the negotiation of a One Year Lease Renewal. This would allow sufficient time to look for a suitable location for renovation and build-out.

### **Contract Update**

The following services are currently being procured or have been procured and are pending final contract renewal.

- Wireless Services all WFCs
- Call Center Services Agreement
- SA Trainers- Extension & Renewal
- New Foundation Educational Consultants – Extension & Renewal
- Christine Nguyen – Fiscal Monitoring Contract Extension
- Cabinet Software Renewal

We have the following pending solicitations and contract renewals:

- Data Analyst RFQ
- Local Plan Consultant RFQ
- Audit RFQ

**Next Steps:** Continue to work with vendors and service providers to execute contracts and services through approved procurement and contracting processes.

---

## MEMORANDUM

To: Audit & Finance Committee

From: Louis Tatum, CFO

Presented by: Louis Tatum, CFO

Date: March 5, 2021

Subject: Briefing Regarding Status of Financial Auditing Services – Procurement of New Contract

---

**SUMMARY:** This memo serves to provide a briefing regarding the status of the Financial Auditing Services RFQ – no action is required.

The 4<sup>th</sup> and final renewal of WSA's Financial Auditing Services contract with ABIP expired September 30<sup>th</sup>, 2020, for a total cost of \$65,700. To that purpose, WSA issued a Request for Qualifications (RFQ) for Financial Auditing Services from qualified and experienced accounting firms whose principal officers are independent, Certified Public Accountants (CPAs). The following provides an update on the status of the RFQ.

### *Phase 1*

- On 02/19/2021, Board Staff presented to the Board of Directors the results, ranking, and recommendation regarding the five proposals that were received and evaluated.
- The Board of Directors determined that it would be beneficial to perform an additional assessment of the top two finalists to secure increased assurances concerning the successful completion of the engagement given the short timelines especially during the pandemic.

### *Phase 2*

- Additional written information from the two top finalists was received 02/26/2021. This included a written project plan with information covering the following elements:
  - Engagement activities,
  - Communication with Board Staff,
  - Detailed timeline,
  - Best and final offer (costs).
- The additional information is being assessed by the internal evaluation panel.

### **STAFF RECOMMENDATION:**

The panel will submit its assessment and Phase 2 scores (on 03/02/2021) to the CEO and CFO for final selection and initiation of negotiations with the selected firm.

Contract Duration. The duration of the contract shall be for a period of one (1) year from the date of execution of the agreement. The Board may opt to extend for up to four (4) one (1) year extensions based on WSA needs and availability of funds. In no event shall the total term of the contract exceed five (5) years.

**FINANCIAL IMPACT:** The estimated annual budget is \$80,000 (expecting increased involvement with short timeline). WSA will retain an additional 10% for contingency for an estimated total of \$88,000.

**STRATEGIC OBJECTIVE:** To ensure that WSA meets the organization's annual financial and single audit obligations and tax reporting requirements.

**ATTACHMENTS:** None

# Financial Auditing Services RFQ

Louis Tatum, CFO

March 5, 2021



AmericanJobCenter®



# Summary

*Briefing regarding status of:*

- *Selection of Single Contract for Financial Auditing Services.*



# Overview

---

1. The 4<sup>th</sup> and final renewal of WSA's Financial Auditing Services contract expired 09/30/2020 – with a total cost of \$65,700.
2. To that purpose, WSA issued an RFQ for Financial Auditing Services.
3. Services include providing financial and single audit, and tax preparation/submission services.





# Services Solicited

---

Services include:

- a) Prepare/file corporate Income Tax Return (Form 990),
- b) Perform audit in compliance with Single Audit Act and 2 CFR 200.501,
- c) Report on internal controls over financial reporting and on compliance on related matters,
- d) Nonmaterial instances of noncompliance to be reported in separate management letter,
- e) Retention of all working papers and reports at auditor's expense and as legally required,
- f) Perform with the highest level of integrity and business ethics,
- g) Comply with all professional accounting and audit rules, guidelines, and requirements.





# Status: Phase 1

---



- WSA received proposals from five bidders.
- The proposals were evaluated internally by WSA staff.
- On 02/19/2021, Board Staff presented to the Board of Directors the results, ranking, and a recommendation for contract negotiations.
- The Board of Directors determined that it would be beneficial to perform an additional assessment of the top two finalists to secure increased assurances concerning the successful completion of the engagement given the short timelines especially during the pandemic.

# Actions: Phase 2

---



- Additional written information from the top two finalists was received 02/26/2021. This included a 'project plan' covering the following elements:
  - a) Engagement activities,
  - b) Communication with Board Staff,
  - c) Detailed timeline, and
  - d) Best and final offer (costs).
- The additional information is being assessed by the internal evaluation panel.
- The panel will submit its assessment and Phase 2 scores (on 03/02/2021) to the CEO and CFO for final selection and initiation of negotiations with the selected firm.

# Contract Information

---



- The duration of the contract shall be for a period of one (1) year from the date of execution. The Board may opt to extend for up to four (4) one (1) year extensions. In no event shall the total term exceed five (5) years.
- Financial Impact: \$80,000 plus 10% for contingency not to exceed \$88,000.

*The services help ensure that WSA meets the organization's annual financial and single audit obligations and tax reporting requirements.*



**Questions?**

---

## MEMORANDUM

**To:** Audit and Finance Committee

**From:** Jessica Villarreal, Director of Child Care

**Presented by:** Louis Tatum, CFO

**Date:** March 5, 2021

**Subject:** Child Care Quality Contract Update

---

### Summary:

WSA awarded the CCQ contract to the City of San Antonio on February 1, 2021 and is in the process of transitioning contract.

### Analysis:

A sixty-day contract transition period has been determined in the best interest of both contractors, the staff and program. Currently the City of San Antonio is in the process of interviewing staff, priority will be given to current staff that interested on remaining on board. All staff should be on boarded to the city no later than March 22, 2021. We are currently on target for an April 1, 2021 final contract transition date.

Both contractors have responded to all requests for collaboration timely and appropriately.

### Fiscal Impact:

There is currently no fiscal impact.

### Next Steps:

WSA will continue to monitor to ensure successful transitioning of the CCQ contract.

# Child Care Quality (CCQ) Contract Update

March 5, 2021



# Transition of Contract

WSA Issued Contract Award Letter to City of San Antonio (COSA) on  
2/4/2021



## Transition Activities

2/12/2021 Formal Meeting held  
between contractors COSA/C2  
Global

1/29-2/1/2021 COSA posted  
Mentor positions

2/22/2021-2/26/2021  
COSA held interviews

3/22/2021 Staff Start



4/1/2021 City of San Antonio CCQ Contract begins

# Questions?





## MEMORANDUM

To: Audit & Finance Committee  
 From: Louis Tatum, CFO  
 Presented by: Louis Tatum, CFO  
 Date: March 5, 2021  
 Regarding: Financial Report -January 31, 2021 Financial Report

**SUMMARY:** Financial reports through January 31, 2021, have been prepared for the fiscal year of October 1, 2020, through September 30, 2021, the straight-line expenditure benchmark is approximately 33.33% of the budget. An analysis has been performed outlining Corporate and Facility Budgets, as well as the Grant Summary Report.

While COVID 19, inclement weather, and unemployment continues to present challenges for the local community, WSA evaluates the needs of local employers and job seekers while they continue to navigate these challenges by providing resources to the local communities. Through the continued support from the WSA Board of Directors, Texas Workforce Commission, Local Officials, Committee of Six, and Workforce Solution Alamo Executive Leadership we have been able to strategically respond to the needs of both job seekers and employers in the 13-County Alamo Region.

### Corporate Budget

Department	% Expensed	Comments
Personnel	29.78%	The agency currently has savings through vacant positions and staff turnover. WSA will continue to monitor this variance to ensure it does not exceed budget expectations.
Board Facility	28.71%	WSA is slightly under budget for facility cost. A reduction in common area maintenance at the Central Office has resulted in slightly lower facility cost.
Equipment	18.89%	Equipment is under budget due to a timing difference in the purchase of software and equipment that are expected to be purchased before the end of the second quarter.
General Office Expense	16.95%	The two most significant items in this budget category are insurance and marketing. We are expecting to fully utilize the marketing budget in FY21. Insurance is currently approximately 18% underspent, we will closely monitor this line item throughout FY21.
Professional Services	8.48%	The budget variance for professional services is approximately, \$209,730. This variance is attributed to the annual audit, financial monitoring, and other consulting services which are expected to be expended in the second and third quarters of FY21.
<b>Total Expense</b>	<b>25.38%</b>	

Corporate expenditures are currently expended at a rate of 25.38% of the annual budget, which represents a budget surplus of approximately 7.55% of the approved budget. The most significant budget surpluses are in infrastructure related equipment and related service agreements, insurance, marketing, and professional services. WSA expects these expenditures to materialize as the year progresses.

### Facility Budget

Department	% Expensed	Comments
Overall	35.46%	The facility's budget is currently expended at a rate of 35.46% which represents a deficit of 2.13% of the budget. Furniture expenditures for the Seguin renovation were budgeted in September of FY21 but did not occur until FY22. WSA will reflect this change in a future budget amendment.

### Active Grants Only

Grant	End date	Straight Line	% Expense	Comments
21TAF	10/31/2021		14%	Grant is underspent by 19% due to the suspension of the work requirement. Contractor and Board staff are working on additional initiatives to increase expenditures.
20WOR	06/30/2021		0%	There will be a focus on Lay Off Aversion related to Childcare Centers to fully expend.
20SNE	09/30/2021		58%	TWC is expecting additional SNAP funding in FY21.
20CCQ	12/31/2020		100%	Grant was fully expended.
20REA	03/31/2021		86%	TWC granted an extension from 12/31/20 to 3/31/21 to fully expand and provide additional assistance to customers.
20TIP 21TIP	4/30/2021 5/30/2021		1% 0%	WSA is expecting to fully expend both TIP grants.
20HJT	4/30/2021		0%	WSA is expecting to fully expend
21BEX-GEN	12/31/2021		19%	Bexar County general funding has started to materialize.
20CIT-GEN	09/30/2021		11%	COSA is 20% underspent, expenditures are steadily increasing.

**ATTACHMENTS:**  
Financial Statement

**Workforce Solutions Alamo**  
**Corporate Expenditure Report**  
**Board Fiscal Year October 01, 2020-September 30, 2021**  
**Report Period: 10/01/20 - 1/31/21**

	Annual Budget	Amendment #1	Amended Budget #1	YTD Expenses	33.33% % Expensed	Balance
<b>PERSONNEL</b>						
Salaries/Wages	\$ 3,126,213	\$ 105,000	\$ 3,231,213	\$ 1,008,994	31.23%	\$ 2,222,218
Fringe Benefits	1,003,476	30,000	1,033,476	275,393	26.65%	758,083
Staff Travel	35,000	-	35,000	2,683	7.67%	32,317
Staff Training & Development	30,000	-	30,000	2,237	7.46%	27,763
<i>PERSONNEL SUBTOTAL:</i>	<b>\$ 4,194,688</b>	<b>\$ 135,000</b>	<b>\$ 4,329,688</b>	<b>\$ 1,289,308</b>	<b>29.78%</b>	<b>\$ 3,040,381</b>
<b>BOARD FACILITY</b>						
Rent	325,000		325,000	93,317	28.71%	231,683
<i>FACILITY SUBTOTAL:</i>	<b>\$ 325,000</b>		<b>\$ 325,000</b>	<b>\$ 93,317</b>	<b>28.71%</b>	<b>\$ 231,683</b>
<b>EQUIPMENT/RELATED COSTS</b>						
Equipment Purchases	30,000		30,000	130	0.43%	29,870
Equipment Rental	20,000	-	20,000	4,239	21.19%	15,761
Repair & Maintenance	2,000		2,000	-	0.00%	2,000
Software Licenses	10,000	20,000	30,000	7,325	24.42%	22,675
Software Maintenance & Support	40,000	-	40,000	11,357	28.39%	28,643
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	<b>\$ 102,000</b>	<b>\$ 20,000</b>	<b>\$ 122,000</b>	<b>\$ 23,050</b>	<b>18.89%</b>	<b>\$ 98,950</b>
<b>GENERAL OFFICE EXPENSES</b>						
Communications	55,000		55,000	13,311	24.20%	41,689
Advertising	5,000		5,000	-	0.00%	5,000
Insurances	235,000	-	235,000	35,776	15.22%	199,224
Office Supplies	30,000	-	30,000	3,978	13.26%	26,022
Postage/Shipping/Other	4,000		4,000	292	7.31%	3,708
Printing, Binding & Reproduction	10,500		10,500	1,227	11.68%	9,273
Publications & Subscriptions	5,500		5,500	1,648	29.97%	3,852
Dues	25,000		25,000	4,922	19.69%	20,078
Storage	12,000		12,000	3,414	28.45%	8,587
Marketing (External)	50,000	30,000	80,000	1,213	1.52%	78,787
Miscellaneous Costs	5,000		5,000	-	0.00%	5,000
Non Federal	50,000		50,000	21,863	43.73%	28,137
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	<b>\$ 487,000</b>	<b>\$ 30,000</b>	<b>\$ 517,000</b>	<b>\$ 87,644</b>	<b>16.95%</b>	<b>\$ 429,356</b>
<b>PROFESSIONAL SERVICES</b>						
Legal Services-Corporate	90,000	-	90,000	23,335	25.93%	66,665
Legal Services-Other	30,000	-	30,000	6,969	23.23%	23,031
Audit	80,000	-	80,000	-	0.00%	80,000
Monitoring (Contractor)	290,000	-	290,000	-	0.00%	290,000
Professional Services	225,000	75,000	300,000	41,351	13.78%	258,649
Payroll Fees	55,000	-	55,000	-	0.00%	55,000
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	<b>\$ 770,000</b>	<b>\$ 75,000</b>	<b>\$ 845,000</b>	<b>\$ 71,655</b>	<b>8.48%</b>	<b>\$ 773,345</b>
<b>BOARD EXPENSES</b>						
Board Member Travel	8,000	-	8,000	-	0.00%	8,000
Board Member Training/Development	7,000	-	7,000	-	0.00%	7,000
Board Meetings & Misc. Costs	20,000		20,000	2,024	10.12%	17,976
<i>BOARD EXPENSES SUBTOTAL:</i>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 2,024</b>	<b>5.78%</b>	<b>\$ 32,976</b>
<b>TOTAL EXPENSES</b>	<b>\$ 5,913,688</b>	<b>\$ 260,000</b>	<b>\$ 6,173,688</b>	<b>\$ 1,566,997</b>	<b>25.38%</b>	<b>\$ 4,606,691</b>
<b>SUMMARY:</b>						
Personnel	\$ 4,194,688	\$ 135,000	\$ 4,329,688	\$ 1,289,308	29.78%	\$ 3,040,381
Board Facility	325,000	-	325,000	93,317	28.71%	231,683
Equipment/Related Costs	102,000	20,000.00	122,000	23,050	18.89%	98,950
General Office Expenses	487,000	30,000.00	517,000	87,644	16.95%	429,356
Professional Services	770,000	75,000.00	845,000	71,655	8.48%	773,345
Board Expenses	35,000	-	35,000	2,024	5.78%	32,976
<b>TOTAL CORPORATE EXPENSES</b>	<b>\$ 5,913,688</b>	<b>\$ 260,000</b>	<b>\$ 6,173,688</b>	<b>\$ 1,566,997</b>	<b>25.38%</b>	<b>\$ 4,606,691</b>

**WORKFORCE SOLUTIONS ALAMO**  
**Board Fiscal Year October 01, 2019 - September 30, 2020**

28

Report Period: 10/01/20-1/31/2021

**Facilities & Infrastructure Report**

<b>Facilities &amp; Infrastructure</b>	<b>Budgeted Amt.</b>	<b>Amendment #1</b>	<b>Revised Budgeted Amt.</b>	<b>YTD Expenses</b>	<b>% Expensed</b>	<b>% Straightline Benchmark</b>	<b>Balance</b>
	\$ 4,550,200.00	\$ 750,000.00	\$ 5,300,200.00	\$ 1,879,535.72	35.46%	33.33%	\$ 3,420,664.28

<u>Facilities:</u>	<u>End of Lease</u>	<u>General Expense Item*</u>
Walzem	12/31/2023	Rent
Datapoint	11/30/2029	Utilities
Datapoint - Child Care	11/30/2029	Janitorial
Marbach	5/31/2021	Repair & Maintenance
S. Flores	7/31/2028	Security
E. Houston	8/16/2030	Copiers / Printers
New Braunfels	1/31/2022	Phones
Hondo	12/31/2021	Computer Equipment
Seguin	1/15/2027	Misc.
Kenedy	1/31/2022	*Not all general expenses items are applicable to each location
Floresville	Month to Month	
Kerrville	4/30/2024	
Boerne	11/30/2021	
Pleasanton	1/31/2022	
Pearsall	10/31/2021	
Fredericksburg	No Expiration	
Bandera	No Expiration	

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 1/31/2021	YTD Exp 1/31/2021	Balance
	19WA1	2019WOA001	753,296.00	632,384.69	120,911.31	118,759.21	-6,409.28	625,975.41	127,320.59
	19WA2	2019WOA001	3,300,517.00	3,267,612.91	32,904.09	32,904.09	13,292.71	3,280,905.62	19,611.38
	20WA1	2020W0A001	594,722.00	-	594,722.00	594,722.00	281,230.70	281,230.70	313,491.30
	20WA2	2020W0A001	2,433,326.00	-	2,433,326.00	2,433,326.00	1,003,500.59	1,003,500.59	1,429,825.41
<b>WIOA ADULT Total</b>			<b>7,081,861.00</b>	<b>3,899,997.60</b>	<b>3,181,863.40</b>	<b>3,179,711.30</b>	<b>1,291,614.72</b>	<b>5,191,612.32</b>	<b>1,890,248.68</b>
	19WD1	2019WOD001	711,177.00	358,632.31	352,544.69	346,812.32	21,848.37	380,480.68	330,696.32
	19WD2	2019WOD001	2,946,453.00	2,860,593.25	85,859.75	83,621.68	-23,452.78	2,837,140.47	109,312.53
	20WD1	2020W0D001	849,412.00	-	849,412.00	849,412.00	340,015.99	340,015.99	509,396.01
	20WD2	2020W0D001	3,270,077.00	0	3,270,077.00	3,270,077.00	911,453.68	911,453.68	2,358,623.32
<b>WIOA DISLOCATED Total</b>			<b>7,777,119.00</b>	<b>3,219,225.56</b>	<b>4,557,893.44</b>	<b>4,549,923.00</b>	<b>1,249,865.26</b>	<b>4,469,090.82</b>	<b>3,308,028.18</b>
	19WOY	2019WOY001	4,373,355.00	4,149,150.17	224,204.83	224,503.93		4,149,150.17	224,204.83
	20WOY	2020WOY001	3,266,806.00	1,112,237.20	2,154,568.80	2,195,632.22	1,358,002.00	2,470,239.20	796,566.80
<b>WIOA YOUTH Total</b>			<b>7,640,161.00</b>	<b>5,261,387.37</b>	<b>2,378,773.63</b>	<b>2,420,136.15</b>	<b>1,358,002.00</b>	<b>6,619,389.37</b>	<b>1,020,771.63</b>
	20WOR	2020WOR001	50,513.00	0	50,513.00	50,513.00	0		50,513.00
<b>WIOA RAPID RESPONSE Total</b>			<b>50,513.00</b>	<b>-</b>	<b>50,513.00</b>	<b>50,513.00</b>	<b>-</b>	<b>-</b>	<b>50,513.00</b>
	20TAF	2020TAF001	6,169,544.00	4,775,040.96	1,394,503.04	1,391,144.54	173,857.01	4,948,897.97	1,220,646.03
	21TAF	2021TAF001	6,059,779.00	0	6,059,779.00	6,059,779.00	853,982.20	853,982.20	5,205,796.80
<b>TANF Total</b>			<b>12,229,323.00</b>	<b>4,775,040.96</b>	<b>7,454,282.04</b>	<b>7,450,923.54</b>	<b>1,027,839.21</b>	<b>5,802,880.17</b>	<b>6,426,442.83</b>
SNAP E&T	21SNE	2021SNE001	1,686,265.00	0	1,686,265.00	1,686,265.00	983,391.92	983,391.92	702,873.08
<b>SNAP E&amp;T Total</b>			<b>1,686,265.00</b>	<b>-</b>	<b>1,686,265.00</b>	<b>1,686,265.00</b>	<b>983,391.92</b>	<b>983,391.92</b>	<b>702,873.08</b>
NON CUSTODIAL PARENT	21NCP	2021NCP001	437,578.00	3.21	437,574.79	437,574.79	140,915.53	140,918.74	296,659.26
<b>NON CUSTODIAL PARENT Total</b>			<b>437,578.00</b>	<b>3.21</b>	<b>437,574.79</b>	<b>437,574.79</b>	<b>140,915.53</b>	<b>140,918.74</b>	<b>296,659.26</b>
	20CCF	2020CCF001	84,753,484.00	72,870,485.30	11,882,998.70	11,882,998.70	6,336,165.44	79,206,650.74	5,546,833.26
	21CCF	2021CCF001	60,405,484.00	0	60,405,484.00	60,405,484.00	16,007,308.57	16,007,308.57	44,398,175.43
<b>CHILD CARE CCF Total</b>			<b>145,158,968.00</b>	<b>72,870,485.30</b>	<b>72,288,482.70</b>	<b>72,288,482.70</b>	<b>22,343,474.01</b>	<b>95,213,959.31</b>	<b>49,945,008.69</b>
	20CCM	2020CCM001	7,210,326.00	4,617,183.85	2,593,142.15	2,547,946.57	2,596,819.90	7,214,003.75	-3,677.75
	21CCM	2021CCM001	7,244,574.00	0	7,244,574.00	7,244,574.00	0.00	0.00	7,244,574.00
<b>CHILD CARE CCM Total</b>			<b>14,454,900.00</b>	<b>4,617,183.85</b>	<b>9,837,716.15</b>	<b>9,792,520.57</b>	<b>2,596,819.90</b>	<b>7,214,003.75</b>	<b>7,240,896.25</b>
CHILD CARE CCP	20CCP	2020CCP001	10,019,800.00	7,134,746.20	2,885,053.80	2,884,537.73	-1,700.69	7,133,045.51	2,886,754.49
	21CCP	2021CCP001	8,961,000.00	525,316.28	8,435,683.72	8,435,592.66	2,079,061.97	2,604,378.25	6,356,621.75
<b>CHILD CARE CCP Total</b>			<b>18,980,800.00</b>	<b>7,660,062.48</b>	<b>11,320,737.52</b>	<b>11,320,130.39</b>	<b>2,077,361.28</b>	<b>9,737,423.76</b>	<b>9,243,376.24</b>
	20TRA	2020TRA001	226,315.00	207,908.42	18,406.58	18,381.01	18,406.59	226,315.01	-0.01
	21TRA	2021TRA001	193,616.00	0	193,616.00	193,616.00	3,263.87	3,263.87	190,352.13
<b>TRADE ACT SERVICES Total</b>			<b>419,931.00</b>	<b>207,908.42</b>	<b>212,022.58</b>	<b>211,997.01</b>	<b>21,670.46</b>	<b>229,578.88</b>	<b>190,352.12</b>
	20WPA	2021WPA001	1,392,426.00	577,411.03	815,014.97	815,014.97	131,898.50	709,309.53	683,116.47
	21WPA	2021WPA001	635,893.00	0	635,893.00	635,893.00	45,440.07	45,440.07	590,452.93
<b>EMPLOYMENT SERVICES Total</b>			<b>2,028,319.00</b>	<b>577,411.03</b>	<b>1,450,907.97</b>	<b>1,450,907.97</b>	<b>177,338.57</b>	<b>754,749.60</b>	<b>1,273,569.40</b>

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 1/31/2021	YTD Exp 1/31/2021	Balance
RESOURCE ADMIN GRANT	21RAG	2021RAG001	11,857.00	0	11,857.00	11,857.00	2,788.19	2,788.19	9,068.81
<b>RESOURCE ADMIN GRANT Total</b>			<b>11,857.00</b>	<b>-</b>	<b>11,857.00</b>	<b>11,857.00</b>	<b>2,788.19</b>	<b>2,788.19</b>	<b>9,068.81</b>
VETERANS EMPLOYMENT SERVICE	21TVC	2021TVC001	284,084.00	0	284,084.00	284,084.00	70,330.49	70,330.49	213,753.51
<b>VETERANS EMPLOYMENT SERVICE Total</b>			<b>284,084.00</b>	<b>-</b>	<b>284,084.00</b>	<b>284,084.00</b>	<b>70,330.49</b>	<b>70,330.49</b>	<b>213,753.51</b>
CHILD CARE ATTENDANCE AUTOMATION	20CAA	2020CAA001	361,164.00	324,777.59	36,386.41	36,386.41	-3,483.48	321,294.11	39,869.89
	21CAA	2021CAA001	361,164.00	0	361,164.00	361,164.00	80,223.93	80,223.93	280,940.07
<b>CHILD CARE ATTENDANCE AUTOMATION Total</b>			<b>722,328.00</b>	<b>324,777.59</b>	<b>397,550.41</b>	<b>397,550.41</b>	<b>76,740.45</b>	<b>401,518.04</b>	<b>320,809.96</b>
	20CCQ	2020CCQ001	1,941,072.00	1,270,309.48	670,762.52	664,436.91	670,762.52	1,941,072.00	0.00
	21CCQ	2021CCQ001	1,947,771.00	0	1,947,771.00	1,947,771.00	505,577.12	505,577.12	1,442,193.88
<b>CCQ QUALITY Total</b>			<b>3,888,843.00</b>	<b>1,270,309.48</b>	<b>2,618,533.52</b>	<b>2,612,207.91</b>	<b>1,176,339.64</b>	<b>2,446,649.12</b>	<b>1,442,193.88</b>
WORK COMMISSION INITIATIVES	19WCI	2019WCI000	144,333.00	119,878.07	24,454.93	24,454.93	9,980.74	129,858.81	14,474.19
	20WCI	2020WCI001	105,272.00	54,282.25	50,989.75	50,989.75	35,307.00	89,589.25	15,682.75
	21WCI	2021WCI001	54,532.00	0	54,532.00	54,532.00	14,067.25	14,067.25	40,464.75
<b>WORK COMMISSION INITIATIVES Total</b>			<b>304,137.00</b>	<b>174,160.32</b>	<b>129,976.68</b>	<b>129,976.68</b>	<b>59,354.99</b>	<b>233,515.31</b>	<b>70,621.69</b>
REEMPLOYMENT	20REA	2020REA001	651,116.00	509,191.68	141,924.32	141,747.58	50,524.22	559,715.90	91,400.10
	21REA	2021REA001	526,998.00	0	526,998.00	526,998.00	27,474.14	27,474.14	499,523.86
<b>REEMPLOYMENT Total</b>			<b>1,178,114.00</b>	<b>509,191.68</b>	<b>668,922.32</b>	<b>668,745.58</b>	<b>77,998.36</b>	<b>587,190.04</b>	<b>590,923.96</b>
MILITARY FAMILY	20WS1	2020WOS001	222,630.00	219,938.74	2,691.26	8,578.69	2,691.27	222,630.01	-0.01
	21WS1	2021WOS001	222,630.00	0	222,630.00	8,578.69	420.87	420.87	222,209.13
<b>MILITARY Total</b>			<b>445,260.00</b>	<b>219,938.74</b>	<b>225,321.26</b>	<b>17,157.38</b>	<b>3,112.14</b>	<b>223,050.88</b>	<b>222,209.12</b>
STUDENT HIREABILITY NAVIGATOR	18HN2	3018VRS120	200,000.00	10,797.76	189,202.24	189,202.24	49,189.18	59,986.94	140,013.06
<b>STUDENT HIREABILITY NAVIGATOR Total</b>			<b>200,000.00</b>	<b>10,797.76</b>	<b>189,202.24</b>	<b>189,202.24</b>	<b>49,189.18</b>	<b>59,986.94</b>	<b>140,013.06</b>
INFRA SUPPORT VR	21COL	2021COL001	716,874.06	45,003.53	671,870.53	671,870.53	217,280.51	262,284.04	454,590.02
<b>INFRA SUPPORT VR Total</b>			<b>716,874.06</b>	<b>45,003.53</b>	<b>671,870.53</b>	<b>671,870.53</b>	<b>217,280.51</b>	<b>262,284.04</b>	<b>454,590.02</b>
Texas Industry Partnership (TIP)	20TIP	2020TIP001	147,358.00	-	147,358.00	147,358.00	1,618.69	1,618.69	145,739.31
	21TIP	2021TIP001	73,320.00	0	73,320.00	73,320.00	0.00	0.00	73,320.00
<b>Texas Industry Partnership (TIP)</b>			<b>220,678.00</b>	<b>-</b>	<b>220,678.00</b>	<b>220,678.00</b>	<b>1,618.69</b>	<b>1,618.69</b>	<b>219,059.31</b>
WIOA ALTERNATIVE FUNDING	19WAF	2019WAF001	479,224.00	165,314.36	313,909.64	321,413.83	15,607.19	180,921.55	298,302.45
<b>WIOA ALTERNATIVE FUNDING Total</b>			<b>479,224.00</b>	<b>165,314.36</b>	<b>313,909.64</b>	<b>321,413.83</b>	<b>15,607.19</b>	<b>180,921.55</b>	<b>298,302.45</b>
YOUTH JOB SKILLS INITIATIVE	19WS2	2019WOS002	286,000.00	78,710.02	207,289.98	213,854.71	31,771.30	110,481.32	175,518.68
<b>YOUTH JOB SKILL INITIATIVE Total</b>			<b>286,000.00</b>	<b>78,710.02</b>	<b>207,289.98</b>	<b>213,854.71</b>	<b>31,771.30</b>	<b>110,481.32</b>	<b>175,518.68</b>
High Demand Job Training	20HJT	2020HJT001	31,342.00	0	31,342.00	31,342.00	0	0	31,342.00
<b>HIGH DEMAND JOB TRAINING</b>			<b>31,342.00</b>	<b>-</b>	<b>31,342.00</b>	<b>31,342.00</b>	<b>-</b>	<b>-</b>	<b>31,342.00</b>
	HPOG2	HPOG2	81,698.00	-	81,698.00	15,155.82	22,262.51	22,262.51	59,435.49
	TEC20	TEC20	83,580.00	25,072.80	58,507.20	58,507.20	-190.88	24,881.92	58,698.08
<b>ALAMO COLLEGES TOTAL</b>			<b>165,278.00</b>	<b>25,072.80</b>	<b>140,205.20</b>	<b>73,663.02</b>	<b>22,071.63</b>	<b>47,144.43</b>	<b>118,133.57</b>
Non Federal	SP018	(blank)	50,000.00	142,419.94	(92,419.94)	(92,417.71)	21,877.40	164,297.34	-114,297.34
<b>Non Federal Total</b>			<b>50,000.00</b>	<b>142,419.94</b>	<b>(92,419.94)</b>	<b>(92,417.71)</b>	<b>21,877.40</b>	<b>164,297.34</b>	<b>(114,297.34)</b>

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Grant Summary Report**

GRANT	FUND GRANT NO.	Grant Budget	Estimate YTD as 9/30/20	Balance as 9/30/20	FY21 Budget (WSA)	Exp from 10/1/20 to 1/31/2021	YTD Exp 1/31/2021	Balance
Correction	Other1 (blank)		3,677.31			142.64	3,819.95	-3,819.95
<b>Correction Total</b>		-	<b>3,677.31</b>	-	-	<b>142.64</b>	<b>3,819.95</b>	<b>(3,819.95)</b>
COVID Grants	20COV 2020COV001	308,626.00	30,346.61	278,279.39	278,279.39	57,656.49	88,003.10	220,622.90
	20NDW 2020NDW001	4,859,231.00	111,970.69	4,747,260.31	4,747,260.31	605,715.00	717,685.69	4,141,545.31
	20COS 2020COS002	287,500.00	40,000.00	247,500.00	247,500.00	114,840.09	154,840.09	132,659.91
	20BEX	6,107,000.00	759,522.89	5,347,477.11	5,347,477.11	1,040,319.28	1,799,842.17	4,307,157.83
	21BEX	7,802,061.00	(1,013.86)	7,803,074.86	7,803,074.86	1,463,022.91	1,462,009.05	6,340,051.95
	20CIT	2,293,380.71	129,987.44	2,163,393.27	2,163,393.27	1,210,012.29	1,339,999.73	953,380.98
	21CIT	13,731,691.26 0		13,731,691.26	13,731,691.26	1,481,019.80	1,481,019.80	12,250,671.46
<b>COVID Grants Total</b>		<b>35,389,489.97</b>	<b>1,070,813.77</b>	<b>34,318,676.20</b>	<b>34,318,676.20</b>	<b>5,972,585.86</b>	<b>7,043,399.63</b>	<b>28,346,090.34</b>
		<b>262,319,247.03</b>	<b>107,128,893.08</b>	<b>155,194,031.26</b>	<b>154,908,947.20</b>	<b>41,067,101.52</b>	<b>148,195,994.60</b>	<b>114,123,252.43</b>

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Active Grants Report**

Group	GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 1/31/2021	Balance	Grant Expended 1/31/21	Months Remaining
1	WIOA ADULT Total	19WA1	6/30/2021	2019WOA001	753,296.00	625,975.41	127,320.59	83%	5
		19WA2	6/30/2021	2019WOA001	3,300,517.00	3,280,905.62	19,611.38	99%	5
		20WA1	6/30/2022	2020WOA001	594,722.00	281,230.70	313,491.30	47%	17
		20WA2	6/30/2022	2020WOA001	2,433,326.00	1,003,500.59	1,429,825.41	41%	17
2	WIOA DISLOCATED Total	19WD1	6/30/2021	2019WOD001	711,177.00	380,480.68	330,696.32	54%	5
		19WD2	6/30/2021	2019WOD001	2,946,453.00	2,837,140.47	109,312.53	96%	5
		20WD1	6/30/2022	2020WOD001	849,412.00	340,015.99	509,396.01	40%	17
		20WD2	6/30/2022	2020WOD001	3,270,077.00	911,453.68	2,358,623.32	28%	17
3	WIOA YOUTH Total	19WOY	6/30/2021	2019WOY001	4,373,355.00	4,149,150.17	224,204.83	95%	5
		20WOY	6/30/2022	2020WOY001	3,266,806.00	2,470,239.20	796,566.80	76%	17
4	WIOA RAPID RESPONSE Total	20WOR	6/30/2021	2020WOR001	50,513.00	0	50,513.00	0%	5
		21TAF	10/31/2021	2021TAF001	6,059,779.00	853,982.20	5,205,796.80	14%	9
5	TANF Total	21SNE	9/30/2021	2021SNE001	1,686,265.00	983,391.92	702,873.08	58%	8
6	SNAP E&T	21NCP	9/30/2021	2021NCP001	437,578.00	140,918.74	296,659.26	32%	8
7	NON CUSTODIAL PARENT	20CCF	12/31/2020	2020CCF001	84,753,484.00	79,206,650.74	5,546,833.26	93%	
	NON CUSTODIAL PARENT Total	21CCF	12/31/2021	2021CCF001	60,405,484.00	16,007,308.57	44,398,175.43	26%	11
	CHILD CARE CCF Total	20CCM	12/31/2020	2020CCM001	7,210,326.00	7,214,003.75	-3,677.75	100%	
		21CCM	12/31/2021	2021CCM001	7,244,574.00	0.00	7,244,574.00	0%	11
	CHILD CARE CCM Total				14,454,900.00	7,214,003.75	7,240,896.25		
10	CHILD CARE CCP	20CCP	12/31/2020	2020CCP001	10,019,800.00	7,133,045.51	2,886,754.49	71%	
		21CCP	12/31/2021	2021CCP001	8,961,000.00	2,604,378.25	6,356,621.75	29%	11
	CHILD CARE CCP Total				18,980,800.00	9,737,423.76	9,243,376.24		
		20TRA	12/31/2020	2020TRA001	226,315.00	226,315.01	-0.01	100%	
		21TRA	12/31/2021	2021TRA001	193,616.00	3,263.87	190,352.13	2%	11
	TRADE ACT SERVICES Total				419,931.00	229,578.88	190,352.12		
		20WPA	6/30/2021	2020WPA001	1,392,426.00	709,309.53	683,116.47	51%	5
		21WPA	12/31/2021	2021WPA001	635,893.00	45,440.07	590,452.93	7%	11
	EMPLOYMENT SERVICES Total				2,028,319.00	754,749.60	1,273,569.40		



**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Active Grants Report**

Group	GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 1/31/2021	Balance	Grant Expended 1/31/21	Months Remaining
13	RESOURCE ADMIN GRANT	21RAG	9/30/2021	2021RAG001	11,857.00	2,788.19	9,068.81	24%	8
	RESOURCE ADMIN GRANT Total				11,857.00	2,788.19	9,068.81		
14	VETERANS EMPLOYMENT SERVICE	21TVC	9/30/2021	2021TVC001	284,084.00	70,330.49	213,753.51	25%	8
	VETERANS EMPLOYMENT SERVICE Total				284,084.00	70,330.49	213,753.51		
15	CHILD CARE ATTENDANCE AUTOMATION	20CAA	11/30/2020	2020CAA001	361,164.00	321,294.11	39,869.89	89%	
		21CAA	11/30/2021	2021CAA001	361,164.00	80,223.93	280,940.07	22%	10
	CHILD CARE ATTENDANCE AUTOMATION Total				722,328.00	401,518.04	320,809.96		
		20CCQ	12/31/2020	2020CCQ001	1,941,072.00	1,941,072.00	0.00	100%	
		21CCQ	10/31/2021	2021CCQ001	1,947,771.00	505,577.12	1,442,193.88	26%	9
CCQ QUALITY Total				3,888,843.00	2,446,649.12	1,442,193.88			
17	WORK COMMISION INITIATIVES	19WCI	5/31/2021	2019WCI000	144,333.00	129,858.81	14,474.19	90%	4
		20WCI	6/30/2021	2020WCI001	105,272.00	89,589.25	15,682.75	85%	5
		21WCI	9/30/2021	2021WCI001	54,532.00	14,067.25	40,464.75	26%	8
	WORK COMMISION INITIATIVES Total				304,137.00	233,515.31	70,621.69		
19	REEMPLOYMENT	20REA	3/31/2021	2020REA001	651,116.00	559,715.90	91,400.10	86%	2
		21REA	12/31/2021	2021REA001	526,998.00	27,474.14	499,523.86	5%	11
	REEMPLOYMENT Total				1,178,114.00	587,190.04	590,923.96		
	MILITARY FAMILY	20WS1	12/31/2020	2020WOS001	222,630.00	222,630.01	-0.01	100%	
		21WS1	12/31/2021	2020WOS001	222,630.00	420.87	222,209.13	0%	11
	MILITARY Total				222,630.00	222,630.01	(0.01)		
21	STUDENT HIREABILITY NAVIGATOR	18HN2	8/31/2021	3018VRS120	200,000.00	59,986.94	140,013.06	30%	7
	STUDENT HIREABILITY NAVIGATOR Total				200,000.00	59,986.94	140,013.06		
22	INFRA SUPPORT VR	21COL	8/31/2021	2021COL001	707,517.61	262,284.04	445,233.57	37%	7
	INFRA SUPPORT VR Total				707,517.61	262,284.04	445,233.57		
23	Texas Industry Partnership (TIP)	20TIP	4/30/2021	2020TIP001	147,358.00	1,618.69	145,739.31	1%	3
		21TIP	5/31/2021	2021TIP001	73,320.00	0.00	73,320.00	0%	4
	Texas Industry Partner (TIP)				220,678.00	1,618.69	219,059.31		
24	WIOA ALTERNATIVE FUNDING	19WAF	8/31/2021	2019WAF001	479,224.00	180,921.55	298,302.45	38%	7
	WIOA ALTERNATIVE FUNDING Total				479,224.00	180,921.55	298,302.45		
25	YOUTH JOB SKILLS INITIATIVE	19WS2	8/31/2021	2019W0S002	286,000.00	110,481.32	175,518.68	39%	7
	YOUTH JOB SKILLS INITIATIVE Total				286,000.00	110,481.32	175,518.68		
26	High Demand Job Training	20HJT	4/30/2021	2020HJT001	31,342.00	0	31,342.00	0%	3
	HIGH DEMAND JOB TRAINING				31,342.00	-	31,342.00		
		HPOG2	9/29/2021	HPOG2	81,698.00	22,262.51	59,435.49	27%	8
		TEC20	12/1/2020	TEC20	83,580.00	24,881.92	58,698.08	30%	
	ALAMO COLLEGES TOTAL				165,278.00	47,144.43	118,133.57		
35	Non Federal	SP018			50,000.00	164,297.34	-114,297.34	329%	

**Workforce Solutions Alamo**  
**October 1, 2020 to September 30, 2021**  
**Active Grants Report**

Group	GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 1/31/2021	Balance	Grant Expended 1/31/21	Months Remaining
	<b>Non Federal Total</b>				<b>50,000.00</b>	<b>164,297.34</b>	<b>(114,297.34)</b>		
36	Correction	Other1				3,819.95	-3,819.95		
	<b>Correction Total</b>				<b>-</b>	<b>3,819.95</b>	<b>(3,819.95)</b>		
27	COVID Grants	20COV	6/30/2021	2020COV001	308,626.00	88,003.10	220,622.90	29%	5
		20NDW	3/31/2022	2020NDW001	4,859,231.00	717,685.69	4,141,545.31	15%	14
		20COS	6/30/2021	2020COS002	287,500.00	154,840.09	132,659.91	54%	5
		20BEX	11/30/2020		6,107,000.00	1,799,842.17	4,307,157.83	29%	
		21BEX	12/31/2021		7,802,061.00	1,462,009.05	6,340,051.95	19%	11
		20CIT	12/30/2020		2,293,380.71	1,339,999.73	953,380.98	58%	
		21CIT	9/30/2021		13,731,691.26	1,481,019.80	12,250,671.46	11%	8
	<b>COVID Grants Total</b>				<b>35,389,489.97</b>	<b>7,043,399.63</b>	<b>28,346,090.34</b>		
<b>Grand Total</b>					<b>262,087,260.58</b>	<b>148,195,573.73</b>	<b>113,891,686.85</b>		