



COMMITTEE OF SIX MEETING (Co6)

**2700 NE Loop 410, Board Room, Suite 101
San Antonio, TX, 78217
August 23, 2023
12:00 PM**

AMENDED AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. For additional information, please call Caroline Goddard, (210) 322-6296.

- I. CALL TO ORDER
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
- II. ROLL CALL AND QUORUM DETERMINATION
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
- IV. PUBLIC COMMENT
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
- V. MEETING MINUTES OF JULY 31, 2023 (DISCUSSION AND POSSIBLE ACTION)
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
- VI. WSA FY2023 BUDGET AMENDMENT AND FINANCIALS (DISCUSSION AND POSSIBLE ACTION)
Presenter: Angela Bush, Collective Strategies, CFO Augmentation Services
 - a. FY2023 Budget Amendment # 2
 - b. WSA Financials

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Caroline Goddard at (210) 322-6296 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- VII. WSA FY2024 BUDGET (DISCUSSION AND POSSIBLE ACTION)
Presenter: Angela Bush, Collective Strategies, CFO Augmentation Services
- VIII. WSA COMMITTEE OF SIX LIASION REPORT (DISCUSSION AND POSSIBLE ACTION)
Presenter: Adrian Perez, CIO
 - a. FY2024 Operational Plan Presentation
- IX. WSA CEO REPORT
Presenter: Adrian Lopez, CEO
 - a. TWC Annual Monitoring Report – Update on Resolution
 - b. Update on Selection of the Adult Contractor
 - c. FY2022 Annual Audit
- X. EXECUTIVE SESSION:
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee of Six may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
 - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
 - b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
 - c. Pending or Contemplated Litigation;
 - d. Government Code §551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of Workforce Solutions Alamo; and
 - e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.
- XI. ADJOURNMENT
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair



COMMITTEE OF SIX MEETING (Co6) - MINUTES

**100 N. Santa Rosa St. Suite 120, Boardroom
San Antonio, TX, 78207
July 31, 2023
12:00 PM**

COMMITTEE OF SIX: Councilwoman Dr. Adriana Rocha Garcia, Councilman Manny Pelaez, Commissioner Grant Moody, Judge James Teal

PARTNERS: Diane Rath, Jordana Mathews, Mike Ramsey, Amy Contreras, Alex Lopez, Cliff Herberg, Marshal Hoak

WSA STAFF: Adrian Lopez, Adrian Perez, Giovanna Escalante-Vela, Linda Martinez, Vanessa McHaney, Angela Bush, Aaron Bieniek

WSA BOARD OF DIRECTOR CHAIR: Leslie Cantu

LEGAL COUNSEL: Jon Lowe

GUESTS: Joshua Schneuker with Seguin Economic Development Corporation, Holly Malish with Schertz EDC, Clinton Powell, Mayor of the City of Pleasanton

The Committee of Six will hold this meeting via a hybrid of videoconferencing and in-person. In accordance with Section 551.127 (c) of the Texas Open Meetings Act. The Chair of the Committee of Six will be at the Host Location at, 100 N. Santa Rosa St. Suite 120, San Antonio, Texas 78207. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. C of 6 will comply with all Videoconferencing Guidelines.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. For additional information, please call Linda G. Martinez, (210) 272-3250

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

United States (Toll Free): 1-415-655-0002

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During the Public Comments portion of the meeting (Agenda Item 4), the public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

Agenda items may not be considered in the order they appear.

- I. CALL TO ORDER
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
At 12:01pm, Councilwoman Dr. Adriana Rocha Garcia called the meeting to order.
- II. ROLL CALL AND QUORUM DETERMINATION
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
The roll was called, and a quorum was declared present.
- III. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
None.
- IV. PUBLIC COMMENT
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
None.
- V. MEETING MINUTES OF FEBRUARY 22, 2023 (DISCUSSION AND POSSIBLE ACTION)
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
Upon motion by Commissioner Grant Moody and seconded by Councilman Manny Pelaez, the Committee of Six unanimously approved the meeting minutes of February 22, 2023, with the amendment to state the correct name of Judge James Teal.
- VI. APPOINTMENT TO FILL THE FOLLOWING PLACE ON WORKFORCE SOLUTIONS ALAMO BOARD OF DIRECTORS DISCUSSION AND POSSIBLE ACTION TO CONSIDER AND SELECT
Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair
 - a. Board of Directors Attendance and Demographics
 - CEO Adrian Lopez stated that the policy is for board members to have at least a 75% attendance rate and there are currently no issues at this time. He also stated that the board needs to recruit more Hispanic members to be compliant with the demographics of the region.
 - b. Economic Development, Place 20 - For Term Beginning May 15, 2023, and Ending December 31, 2024
 - Councilwoman Dr. Adriana Rocha Garcia gave each candidate three minutes to make a presentation to the Committee of Six.
 - Holly Malish with Schertz EDC spoke on why she wants to become a board member. She has worked in economic development for 15 years and wants a better understanding of how workforce development operates.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Joshua Schneuker with Seguin Economic Development Corporation spoke on why he wants to become a board member. He has worked in economic development for 10 years and has been in Seguin for 8 years. He feels that their workforce development efforts and their strong relationships with the business community can contribute to the efforts of workforce solutions.
- Clinton Powell, Mayor of the City of Pleasanton, spoke on why he wants to become a board member. He wants a better understanding of the process of workforce development.
- At the conclusion of each presentation, each committee member was given an opportunity to ask the candidates questions. There were no questions.

VII. EXECUTIVE SESSION

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee of Six may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

The Committee of Six entered into Executive Session at 12:16pm and returned to Open Session at 12:27pm. Upon returning to Open Session the Chair called for a motion on Item VI. b. Councilman Manny Pelaez motioned the appointment of Joshua Schneuker for Place 20. The motion was seconded by Commissioner Grant Moody. The Committee of Six unanimously approved the appointment of Joshua Schneuker as Economic Development Director, Place 20.

VIII. ADJOURNMENT

Presenter: Councilwoman Dr. Adriana Rocha Garcia, Chair

Upon motion by Commissioner Grant Moody and seconded by Judge James Teal, Councilwoman Dr. Adriana Rocha Garcia adjourned the meeting at 12:30pm.

Workforce Solutions Alamo

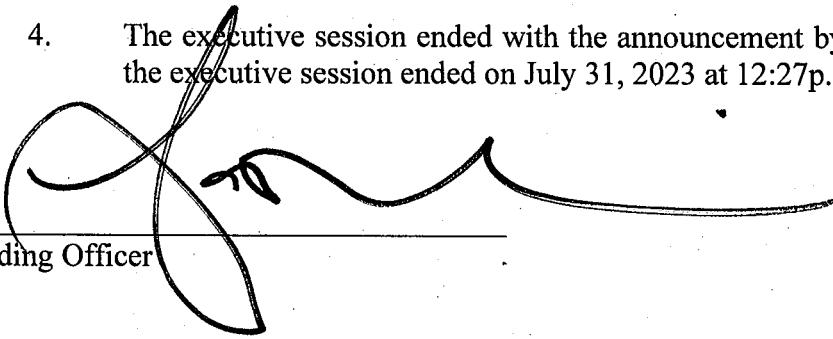
COMMITTEE OF SIX

CERTIFIED AGENDA OF CLOSED MEETING

I, DR. ADRIANA ROCHA GARCIA, THE PRESIDING OFFICER OF WORKFORCE SOLUTIONS ALAMO – COMMITTEE OF SIX, CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE COMMITTEE CONDUCTED ON JULY 31, 2023.

1. The executive session began with the announcement by the presiding officer that the Committee of Six recessed into executive session on July 31, 2023 at 12:16 p.m.
2. SUBJECT MATTER OF EACH DELIBERATION:
 - Discussions regarding candidates under consideration for the Workforce Solutions Economic Development Director.
3. No further action was taken.
4. The executive session ended with the announcement by the presiding officer that the executive session ended on July 31, 2023 at 12:27p.m.

Presiding Officer



MEMORANDUM

To: Committee of Six
From: Adrian Lopez, CEO
Presented by: Giovanna Escalante Vela, CFO
Date: August 23, 2023
Regarding: FY2023 Budget Amendment #2

SUMMARY: The board staff prepares a budget that is subsequently amended due to changes in funding or the adequate alignment of resources. Budget Amendment #2 increases the overall budget by \$2,539,873.16 and realigns the funds from Corporate, Facilities, and Child Care Reserve to Service Delivery. This alignment is essential in ensuring funding is available to deliver Workforce Development Services throughout the community.

The board requests approval to increase the budget from \$171,694,542 to \$174,234,415, an increase of \$2,539,873.16 or approximately 1.5%. This change increases Service Delivery by \$6,720,428.16.

Corporate: Corporate expenditures were budgeted at \$9,136,108; the board is requesting the following changes resulting in a net decrease in corporate expenditures of (\$917,500), reallocated to service delivery.

- (1) Personnel Decrease (\$550,000): Decrease in personnel due to vacant positions that have not been filled.
- (2) Facility Increase \$25,000: Increase corporate facilities to account for Common Area maintenance resulting from increased shared facility cost.
- (3) Equipment Related Increase of \$27,500: \$27,500 is being requested to replace ten staff computers that are more than five years old. Additionally, a \$35,000 line-item adjustment is requested between Software Licenses and Software Maintenance and Support; this has a net effect of zero.
- (4) General Office Decrease of (\$45,000): \$25,000 decrease in advertising related to employee recruitment from \$35,000 to \$10,000. \$20,000 decrease in office supplies from \$50,000 to \$30,000, most board staff are currently working a hybrid schedule which has decreased the need for consumable office supplies such as paper and other general office supplies.
- (5) Board Expenses: Realign \$8,000 from Board Member Meetings to Board Member Training and Development for expenses related to the board retreat.

Facilities: Corporate expenditures were budgeted at \$7,126,233. The board is requested to decrease the overall budget by \$375,000 for delayed delivery of the Mobile Unit; as of September 30, 2023, the Mobile Unit is expected to be no more than 20% complete. Other line-item facility-

related shifts are being requested as costs at the Workforce Centers are expected to increase by \$25,000 through September 30, 2023.

Child Care Reserve: The Child Care Reserve is being requested to be decreased by \$3,263,055, resulting in a Direct Care and Child Care Match reserve of \$10,245,869.02. The childcare match is typically utilized in the first quarter of the fiscal year due to overlapping grant periods during the fiscal board year. On average, the Child Care Reserve is between \$9 Million and \$16 Million depending on TWC contracted targets, the number of children in care, and the utilization of the waitlist.

Projects: There is currently no change being requested to projects.

Service Delivery: Service Delivery experiences regular changes in funding as several have different start and end dates. Decreases in administration, oversight, and utilization of the Child Care Reserve also cause the programs to increase/decrease.

The attached line-item budget details, changes to each fund, and significant items include the following:

- Dislocated Worker Designation for Adults of \$500,000 does not impact the overall budget.
- Child Care Increase of \$4,164,041 and Child Care Match utilization of \$5,085,470.
- Child Care Service Industry Recovery decrease of funds not utilized of (\$1,575,443).
- Ready to Work Funding realigned from operations to Service Delivery of \$405,572.

STAFF RECOMMENDATION:

Discussion and possible action to approve Budget Amendment #2 for the period of October 1, 2022, to September 30, 2023.

ATTACHMENTS:

Budget Summary

Line-Item Budget

Budget Fund and Category

Budget Comparison- FY23 Budget Amendment #1 to FY23 Budget Amendment #2										
Budget Category	FY23 Budget Initial Budget	FY23 Proposed Budget Amendment #1	FY23 Actual (Apr'22)	Exp. (%)	FY23 Forecast	FY23 Projected Expenditures	FY23 Proposed Budget Amendment #2	Increase/ Decrease (\$)	Increase/ Decrease (%)	Budget Justification
Corporate - Personnel Base										
Salaries	\$ 4,331,451.00	\$ 4,331,451.00	\$ 2,030,815.00	46.89%	\$ 1,950,636.00	\$ 3,981,451.00	\$ 3,981,451.00	\$ (350,000.00)	-8.08%	Realign personnel savings to Service Delivery
Fringe Benefits	1,316,021.00	1,316,021.00	523,294.00	39.76%	592,727.00	1,116,021.00	1,116,021.00	(200,000.00)	-15.20%	
Staff Travel	62,000.00	62,000.00	29,856.00	48.15%	32,144.00	62,000.00	62,000.00	-	0.00%	
Staff Development	162,000.00	162,000.00	55,779.00	34.43%	106,221.00	162,000.00	162,000.00	-	0.00%	
Total Personnel	\$ 5,871,472.00	\$ 5,871,472.00	\$ 2,639,744.00	44.96%	\$ 2,681,728.00	\$ 5,321,472.00	\$ 5,321,472.00	\$ (550,000.00)	-9.37%	
Corporate -Facilities	\$ 417,817.00	\$ 422,817.00	\$ 264,083.00	62.46%	\$ 183,734.00	\$ 447,817.00	\$ 447,817.00	\$ 25,000.00	5.91%	Additional CAM Charges
Corporate - Equipment Related	226,819.00	226,819.00	115,538.00	50.94%	138,781.00	254,319.00	254,319.00	27,500.00	12.12%	Replace Corporate Staff Computers that are over five years old
Corporate -General Office	705,000.00	710,000.00	301,360.00	42.45%	363,640.00	665,000.00	665,000.00	(45,000.00)	-6.34%	
Corporate - Professional Services	1,385,000.00	1,860,000.00	792,359.00	42.60%	1,067,641.00	1,860,000.00	1,860,000.00	-	0.00%	
Corporate - Board of Directors	45,000.00	45,000.00	35,794.00	79.54%	9,206.00	45,000.00	45,000.00	-	0.00%	
Corporate Total	\$ 8,651,108.00	\$ 9,136,108.00	\$ 4,148,878.00	45.41%	\$ 4,444,730.00	\$ 8,593,608.00	\$ 8,593,608.00	\$ (542,500.00)	-5.94%	
Facilities	\$ 6,826,232.43	\$ 7,126,232.43	\$ 837,379.00	11.75%	\$ 5,913,853.43	\$ 6,751,232.43	\$ 6,751,232.43	\$ (375,000.00)	-5.26%	FY23 saving due to timing delays relign to Service Delivery
Child Care Reserve	\$ 14,923,178.00	\$ 13,508,924.02	\$ 1,464,254.00	10.84%	\$ 8,781,615.02	\$ 10,245,869.02	\$ 10,245,869.02	\$ (3,263,055.00)	-24.15%	Move Child Care reserve to Direct Care, additional reserve from Child Care March for Q1 of Fy24
Projects	\$ 364,820.00	\$ 424,380.30	\$ 54,214.02	12.77%	\$ 370,166.28	\$ 424,380.30	\$ 424,380.30	\$ -	0.00%	
Service Delivery	\$ 133,150,524.79	\$ 141,498,896.90	\$ 75,720,288.02	53.51%	\$ 72,499,037.04	\$ 148,219,325.06	\$ 148,219,325.06	\$ 6,720,428.16	4.75%	
Facilities & Service Delivery	\$ 155,264,755.22	\$ 162,558,433.65	\$ 78,076,135.04	50.29%	\$ 87,564,671.77	\$ 165,640,806.81	\$ 165,640,806.81	\$ 3,082,373.16	1.90%	
Total Budget	\$ 163,915,863.22	\$ 171,694,541.65	\$ 82,225,013.04	50.16%	\$ 92,009,401.77	\$ 174,234,414.81	\$ 174,234,414.81	\$ 2,539,873.16	1.48%	

Workforce Solutions Alamo FY23 Budget
October 1, 2022-September 30, 2023
BUDGET AMENDMENT #2
Workforce Solutions Alamo
Board Fiscal Year October 1, 2022 - September 30, 2023
Budget Amendment #2
FY23 Annual Budget

	Approved Budget		Budget Amended #1		Budget Amended #2		Amended Budget
	2022-2023		2022-2023		2022-2023		2022-2023
PERSONNEL							
Salaries/Wages	\$ 4,331,451.00	\$	-	\$	(350,000.00)	\$	3,981,451.00
Fringe Benefits	1,316,021.00		-		(200,000.00)		1,116,021.00
Staff Travel	62,000.00		-		-		62,000.00
Staff Training/Development	162,000.00		-		-		162,000.00
PERSONNEL SUBTOTAL:	\$ 5,871,472.00	\$	-	\$	(550,000.00)	\$	5,321,472.00
FACILITY							
Rent	\$ 417,817.00	\$	5,000.00	\$	25,000.00	\$	447,817.00
FACILITY SUBTOTAL:	\$ 417,817.00	\$	5,000.00	\$	25,000.00	\$	447,817.00
EQUIPMENT/RELATED COSTS							
Equipment Purchases	\$ 50,000.00			\$	27,500.00	\$	77,500.00
Equipment Rental	15,000.00						15,000.00
Repair & Maintenance-Equipment	-						-
Software Licenses	61,819.00				35,000.00		96,819.00
Software Maintenance & Support	100,000.00				(35,000.00)		65,000.00
EQUIPMENT/RELATED COSTS SUBTOTAL:	\$ 226,819.00	\$	-	\$	27,500.00	\$	254,319.00
GENERAL OFFICE EXPENSES							
Communications	\$ 50,000.00	\$				\$	50,000.00
Advertising	35,000.00				(25,000.00)		10,000.00
Insurance	300,000.00						300,000.00
Office Supplies	50,000.00				(20,000.00)		30,000.00
Postage/Shipping/Other	7,500.00						7,500.00
Printing, Binding & Reproduction	20,000.00						20,000.00
Publications & Subscriptions	7,500.00						7,500.00
Dues	25,000.00						25,000.00
Storage	15,000.00		5,000.00		-		20,000.00
Marketing (External)	120,000.00						120,000.00
Miscellaneous Costs	25,000.00						25,000.00
Non Federal	50,000.00						50,000.00
GENERAL OFFICE EXP SUBTOTAL:	\$ 705,000.00	\$	5,000.00	\$	(45,000.00)	\$	665,000.00
PROFESSIONAL SERVICES							
Legal-General Corporate Matters	\$ 100,000.00	\$	-	\$	-	\$	100,000.00
Legal-Other Corporate Matters	75,000.00		50,000.00				125,000.00
Audit	75,000.00						75,000.00
Monitoring (Contractor)	500,000.00						500,000.00
Professional Services	600,000.00		425,000.00				1,025,000.00
Payroll Fees	35,000.00						35,000.00
PROFESSIONAL SERVICES SUBTOTAL:	\$ 1,385,000.00	\$	475,000.00	\$	-	\$	1,860,000.00
BOARD EXPENSES							
Board Member Travel	\$ 5,000.00	\$	-	\$		\$	5,000.00
Board Member Training/Development	25,000.00				8,000		33,000.00
Board Meetings/Misc.	15,000.00				(8,000)		7,000.00
BOARD EXPENSES SUBTOTAL:	\$ 45,000.00	\$	-	\$	-	\$	45,000.00
TOTAL WSA CORPORATE BUDGET	\$ 8,651,108.00	\$	485,000.00	\$	(542,500.00)	\$	8,593,608.00

Workforce Solutions Alamo FY23 Budget
October 1, 2022-September 30, 2023
BUDGET AMENDMENT #2
Workforce Solutions Alamo
Board Fiscal Year October 1, 2022 - September 30, 2023
Budget Amendment #2
FY23 Annual Budget

	Approved Budget 2022-2023	Budget Amended #1 2022-2023	Budget Amended #2 2022-2023	Amended Budget 2022-2023
SUMMARY:				
Personnel	\$ 5,871,472.00	\$ -	\$ (550,000.00)	\$ 5,321,472.00
Facility	417,817.00	5,000.00	25,000.00	447,817.00
Equipment/Related Costs	226,819.00	-	27,500.00	254,319.00
General Office Expenses	705,000.00	5,000.00	(45,000.00)	665,000.00
Professional Services	1,385,000.00	475,000.00	-	1,860,000.00
Board Expenses	45,000.00	-	-	45,000.00
TOTAL WSA CORPORATE BUDGET	\$ 8,651,108.00	\$ 485,000.00	\$ (542,500.00)	\$ 8,593,608.00

FACILITY & INFRASTRUCTURE BUDGET

Facility Related Occupancy	\$ 3,673,539.00		\$ -	\$ 3,673,539.00
Equipment Related	1,121,562.63	50,000.00	(400,000.00)	771,562.63
Rental of Equipment	124,916.00		(25,000.00)	99,916.00
Software Related	506,139.60		25,000.00	531,139.60
Communications	294,235.20		100,000.00	394,235.20
General Office	105,840.00		25,000.00	130,840.00
Other Professional Services	500,000.00		(100,000.00)	400,000.00
Reserve Facility (Port San Antonio Relocation)	500,000.00	250,000.00		750,000.00
TOTAL FACILITY & INFRASTRUCTURE BUDGET	\$ 6,826,232.43	\$ 300,000.00	\$ (375,000.00)	\$ 6,751,232.43

RESERVE UNOBLIGATED	\$ 14,923,178.00	(1,414,253.98)	(3,263,055.00)	\$ 10,245,869.02
PROJECTS	\$ 364,820.00	59,560.30	-	\$ 424,380.30

SERVICE DELIVERY BUDGET

ADULT-CHILD CARE-WORKFORCE COMMISSION INITIATIVES	\$ -	\$ 109,820.00	\$ (109,820.00)	\$ -
ADULT-MIDDLE SKILLS GRANT			116,439.00	116,439.00
ADULT-MILITARY FAMILY SUPPORT	766,362.00	(435,522.83)	3,300.70	334,139.87
ADULT-NATIONAL DISLOCATED WORKER-COVID-19	2,902,091.72	(1,258,874.52)	5,733.35	1,648,950.55
ADULT-NATIONAL DISLOCATED WORKER-WINTER STO	34,836.33	15,894.70	(3,718.17)	47,012.86
ADULT-NON CUSTODIAL PARENT	361,548.19	3,103.20	(2,539.02)	362,112.37
ADULT-REEMPLOYMENT SERVICES	637,195.37	98,036.56	(139,506.40)	595,725.53
ADULT-SKILLS DEVELOPMENT FUND- LONESTAR NATIONAL BANK	250,000.00	(8,398.86)	(46.53)	241,554.61
ADULT-SNAP E&T	658,889.46	4,586.08	209,293.17	872,768.71
ADULT-STUDENT HIREABILITY NAVIAGATOR	81,576.52	3,184.34	(9,264.34)	75,496.52
ADULT-TANF	5,516,454.27	742,466.34	190,177.47	6,449,098.08
ADULT-TRADE ACT SERVICES	500,000.00	(449,600.00)	2,853.90	53,253.90
ADULT-TRAINING AND EMPLOYMENT NAVIGATOR	-	111,799.43	(311.58)	111,487.85
ADULT-VR PAID WORK EXPERIENCE	-	25,000.00	-	25,000.00
ADULT-WIOA ADULT	2,662,647.13	115,386.06	-	2,778,033.19
ADULT-WIOA DISLOCATED	4,334,259.28	36,433.28	(314,790.45)	4,055,902.11
ADULT-WIOA RAPID RESPONSE	59,376.77	6,506.73	(26,141.50)	39,742.00
ADULT-WIOA-DESIGNATION (DW FOR ADULTS)			500,000.00	500,000.00
CHILD CARE CCDF	67,787,949.60	10,088,947.07	4,164,041.76	82,040,938.43
CHILD CARE CCDF- SUPPLEMENTAL DIRECT CARE	5,929,133.00	-		5,929,133.00
CHILD CARE CCM	2,177,272.00	11,000.00	5,085,470.00	7,273,742.00
CHILD CARE CCP	6,621,905.00	-	(470,639.92)	6,151,265.08
CHILD CARE CONTRACTED SLOTS	596,800.00	-	(357,917.45)	238,882.55
CHILD CARE-CCQ QUALITY	1,792,078.81	5,965,969.25	(1,238,715.74)	6,519,332.32
CHILD CARE-CCQ TEXAS RISING STAR INCENTIVES	1,150,000.00	-	-	1,150,000.00
CHILD CARE-SERVICE INDUSTRY RECOVER	5,468,899.14	(524,695.97)	(1,575,443.24)	3,368,759.93
CITY OF SAN ANTONIO- READY TO WORK	18,901,285.00	(6,507,787.57)	405,571.99	12,799,069.42
CITY OF SAN ANTONIO-NON-FEDERAL TñJA			31,265.00	31,265.00
FACILITIES-INFRA SUPPORT VR	81,096.00	8,904.00	(7,773.50)	82,226.50
SPECIAL-EXTERNSHIP FOR TEACHERS	184,000.00	3,631.26	100,082.85	287,714.11
SPECIAL-VR SUMMER EARN AND LEARN	650,000.00	-	-	650,000.00
YOUTH-WIOA YOUTH	3,044,869.21	182,583.56	162,826.81	3,390,279.58
SERVICE DELIVERY BUDGET	\$ 133,150,524.79	\$ 8,348,372.11	\$ 6,720,428.16	\$ 148,219,325.06

TOTAL	\$ 163,915,863.22	\$ 7,778,678.43	\$ 2,539,873.16	\$ 174,234,414.81
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Workforce Solutions Alamo FY23 Budget

October 1, 2022-September 30, 2023

BUDGET AMENDMENT #2

FUNDING SOURCE	BUDGET AMENDMENT #2 ADJUSTMENTS	AMMENDED BUDGET OCTOBER 1, 2022- SEPTEMBER 30, 2023	EXPENDITURES				
			CORPORATE TOTAL	FACILITIES	PROJECTS/OTHER	SERVICE DELIVERY CONTRACTOR OPERATIONS	CLIENTS
ADULT-CHILD CARE WORK COMMISSION INITIATIVES	(109,820.00)	-	-	-	-	-	-
ADULT-MIDDLE SKILLS GRANT	116,439.00	116,439.00	-	-	-	-	116,439.00
ADULT-MILITARY FAMILY SUPPORT	7,887.23	342,171.23	3,491.36	4,540.00	-	324,598.67	9,541.20
ADULT-NATIONAL DISLOCATED WORKER	-	1,935,311.14	194,859.63	91,500.96	-	799,632.20	849,318.35
ADULT-NATIONAL DISLOCATED WORKER - WINTER STORM	(12,187.13)	62,792.26	13,300.80	2,478.60	-	-	47,012.86
ADULT-NON CUSTODIAL PARENT	(32,117.83)	436,073.00	64,917.63	9,043.00	-	307,880.14	54,232.23
ADULT-RE-EMPLOYMENT SERVICES	-	850,280.00	197,067.47	57,487.00	-	595,725.53	-
ADULT-SKILLS DEVELOPMENT FUND- LONESTAR NATIONAL BANK	-	245,045.97	3,491.36	-	-	14,000.00	227,554.61
ADULT-SNAP E&T	116,076.00	1,499,502.00	251,351.10	375,382.19	-	761,747.41	111,021.30
ADULT-STUDENT HIREABILITY NAVIAGATOR	(17,499.63)	194,641.37	114,839.85	4,305.00	-	75,496.52	-
ADULT-TANF	571,410.69	8,365,167.07	934,548.49	981,520.51	-	5,379,349.44	1,069,748.64
ADULT-TRADE ACT SERVICES	5,159.61	55,559.61	-	2,305.71	-	-	53,253.90
ADULT-TRAINING & EMPLOYMENT NAVIGATOR (PILOT PROGRAM)	-	133,415.26	21,927.41	-	-	111,487.85	-
ADULT-VRS PAID WORK EXPERIENCE	-	25,000.00	-	-	-	-	25,000.00
ADULT-WIOA ADULT	495.79	4,960,857.00	738,017.99	1,444,805.81	-	2,112,371.19	665,662.00
ADULT-WIOA DISLOCATED	(500,000.00)	5,891,609.74	801,803.12	1,033,904.51	-	2,654,473.19	1,401,428.92
ADULT-WIOA RAPID RESPONSE	-	65,883.50	26,141.50	-	-	39,742.00	-
ADULT-WIOA-DESIGNATION- DW TO ADULT	500,000.00	500,000.00	-	-	-	-	500,000.00
CHILD CARE CCDF	5,335,076.00	92,909,944.42	2,708,213.97	204,195.00	-	4,806,790.00	77,234,148.43
CHILD CARE CCDF SUPPLEMENTAL DISTRIBUTION DIRECT CARE	-	5,929,133.00	-	-	-	-	5,929,133.00
CHILD CARE CCM	-	9,563,014.00	-	-	-	-	7,273,742.00
CHILD CARE CCP	(195,719.25)	6,426,185.75	274,920.67	-	-	-	6,151,265.08
CHILD CARE CONTRACT SLOTS	(357,917.45)	238,882.55	-	-	-	-	238,882.55
CHILD CARE QUALITY	(1,327,417.00)	6,892,058.00	310,975.68	61,750.00	-	5,450,648.32	1,068,684.00
CHILD CARE QUALITY TEXAS RISING STAR INCENTIVES	-	1,150,000.00	-	-	-	-	1,150,000.00
CHILD CARE SERVICE INDUSTRY RECOVERY	(1,575,443.24)	3,368,759.93	-	-	-	104,748.29	3,264,011.64
CITY OF SAN ANTONIO-NON-FEDERAL Tfjsa	31,265.00	31,265.00	-	-	-	-	31,265.00
CITY OF SAN ANTONIO-READY TO WORK	-	13,268,856.00	442,262.25	27,524.34	-	4,181,321.84	8,617,747.58
FACILITIES-EMPLOYMENT SERVICES	(85,417.00)	197,252.00	3,768.97	193,483.03	-	-	-
FACILITIES-EMPLOYMENT SERVICES	-	701,715.00	25,905.70	675,809.30	-	-	-
FACILITIES-INFRA SUPPORT VR	(37,688.00)	459,683.00	5,464.03	371,992.47	-	82,226.50	-
FACILITIES-VETERANS EMPLOYMENT SERVICE	-	284,084.00	17,831.09	266,252.91	-	-	-
SPECIAL-ASPEN INSTITUTE	-	37,500.00	-	-	37,500.00	-	-
SPECIAL-COMMUNITY FOUNDATION	-	50,000.00	-	-	50,000.00	-	-
SPECIAL-RESOURCE ADMIN GRANT	-	11,857.00	5,516.00	6,341.00	-	-	-
SPECIAL-SUMMER EARN & LEARN	-	900,000.00	57,369.70	-	192,630.30	130,000.00	520,000.00
SPECIAL-TEACHERS EXTERNSHIP	106,726.00	306,726.00	14,011.89	5,000.00	-	227,714.11	60,000.00
SPECIAL-WORK COMMISSION INITIATIVES	-	94,250.00	-	-	94,250.00	-	-
UNRESTRICTED-NON-FEDERAL	-	100,000.00	50,000.00	-	50,000.00	-	-
YOUTH-WIOA YOUTH	564.37	5,633,501.00	1,311,610.34	931,611.10	-	1,930,510.10	1,459,769.46
Total	\$ 2,539,873.16	\$ 174,234,414.81	\$ 8,593,608.00	\$ 6,751,232.43	\$ 424,380.30	\$ 30,090,463.30	\$ 118,128,861.75

Budget Amendment #2

August 23, 2023

Giovanna Escalante-Vela, Chief Financial Officer

Angela Bush, Chief Financial Officer Consultant



Budget Amendment #2 Summary

Budget Comparison - FY23 Budget Amendment #1 to FY23 Budget Amendment #2									
Budget Category	FY23 Budget Initial Budget	FY23 Proposed Budget Amendment #1	FY23 Actual (Apr'22)	Exp. (%)	FY23 Forecast	FY23 Projected Expenditures	FY23 Proposed Budget Amendment #2	Increase/ Decrease (\$)	Increase/ Decrease (%)
Corporate - Personnel Base									
Salaries	\$ 4,331,451.00	\$ 4,331,451.00	\$ 2,030,815.00	46.89%	\$ 1,950,636.00	\$ 3,981,451.00	\$ 3,981,451.00	\$ (350,000.00)	-8.08%
Fringe Benefits	1,316,021.00	1,316,021.00	523,294.00	39.76%	592,727.00	1,116,021.00	1,116,021.00	(200,000.00)	-15.20%
Staff Travel	62,000.00	62,000.00	29,856.00	48.15%	32,144.00	62,000.00	62,000.00	-	0.00%
Staff Development	162,000.00	162,000.00	55,779.00	34.43%	106,221.00	162,000.00	162,000.00	-	0.00%
Total Personnel	\$ 5,871,472.00	\$ 5,871,472.00	\$ 2,639,744.00	44.96%	\$ 2,681,728.00	\$ 5,321,472.00	\$ 5,321,472.00	\$ (550,000.00)	-9.37%
Corporate - Facilities	\$ 417,817.00	\$ 422,817.00	\$ 264,083.00	62.46%	\$ 183,734.00	\$ 447,817.00	\$ 447,817.00	\$ 25,000.00	5.91%
Corporate - Equipment Related	226,819.00	226,819.00	115,538.00	50.94%	138,781.00	254,319.00	254,319.00	27,500.00	12.12%
Corporate -General Office	705,000.00	710,000.00	301,360.00	42.45%	363,640.00	665,000.00	665,000.00	(45,000.00)	-6.34%
Corporate - Professional Services	1,385,000.00	1,860,000.00	792,359.00	42.60%	1,067,641.00	1,860,000.00	1,860,000.00	-	0.00%
Corporate - Board of Directors	45,000.00	45,000.00	35,794.00	79.54%	9,206.00	45,000.00	45,000.00	-	0.00%
Corporate Total	\$ 8,651,108.00	\$ 9,136,108.00	\$ 4,148,878.00	45.41%	\$ 4,444,730.00	\$ 8,593,608.00	\$ 8,593,608.00	\$ (542,500.00)	-5.94%
Facilities	\$ 6,826,232.43	\$ 7,126,232.43	\$ 837,379.00	11.75%	\$ 5,913,853.43	\$ 6,751,232.43	\$ 6,751,232.43	\$ (375,000.00)	-5.26%
Child Care Reserve	\$ 14,923,178.00	\$ 13,508,924.02	\$ 1,464,254.00	10.84%	\$ 8,781,615.02	\$ 10,245,869.02	\$ 10,245,869.02	\$ (3,263,055.00)	-24.15%
Projects	\$ 364,820.00	\$ 424,380.30	\$ 54,214.02	12.77%	\$ 370,166.28	\$ 424,380.30	\$ 424,380.30	\$ -	0.00%
Service Delivery	\$ 133,150,524.79	\$ 141,498,896.90	\$ 75,720,288.02	53.51%	\$ 72,499,037.04	\$ 148,219,325.06	\$ 148,219,325.06	\$ 6,720,428.16	4.75%
Facilities & Service Delivery	\$ 155,264,755.22	\$ 162,558,433.65	\$ 78,076,135.04	50.29%	\$ 87,564,671.77	\$ 165,640,806.81	\$ 165,640,806.81	\$ 3,082,373.16	1.90%
Total Budget	\$ 163,915,863.22	\$ 171,694,541.65	\$ 82,225,013.04	50.16%	\$ 92,009,401.77	\$ 174,234,414.81	\$ 174,234,414.81	\$ 2,539,873.16	1.48%



Budget Amendment #2 Corporate Changes

- Personnel Decrease - (\$550,000)
 - Due to vacant positions that have not been filled.
- Facility Increase - \$25,000
 - To account for Common Area Maintenance (CAM) resulting from increased shared facility costs.
- Equipment Related Increase - \$27,500
 - To replace 10 staff computers over 5 years old.
 - Line-item adjustment of \$35,000 between Software Licenses and Software Maintenance & Support (net effect of zero).



Budget Amendment #2 Corporate Changes

- General Office Decrease – (\$45,000)
 - Decrease in Advertising related to employee recruitment (\$25,000).
 - Decrease in Office Supplies due to hybrid working environment (\$20,000).
- Board of Directors
 - Realign \$8,000 from Board Member Meetings to Board Member Training & Development for expenses related to Board Retreat.



Budget Amendment #2 Facilities & Reserve

- Facilities Decrease - **(\$375,000)**
 - Mobile Workforce Unit (MWU) due to delayed delivery.
 - As of September 30, 2023, the MWU is expected to be approximately 20% complete.
 - Other line-item facility-related shifts as costs at the Workforce Centers are expected to increase.
- Child Care Reserve Decrease - **(\$3,263,055)**
 - Results in a Direct and Child Care Match reserve of \$10,245,869.02.
 - Child Care Match is typically utilized in the first/last quarter of the fiscal year due to overlapping grant periods during the board fiscal year.



Budget Amendment #2 Service Delivery

- Service Delivery
 - Significant items:
 - Dislocated Worker Designation for Adults of \$500,000 does not impact the overall budget.
 - Child Care increase of \$4,164,041 and Child Care Match utilization of \$5,085,470.
 - Child Care Service Industry Recovery decrease of funds not utilized of (\$1,575,443).
 - Ready to Work Funding realigned from Operations to Service Delivery \$405,572.



Budget Amendment #2 Service Delivery

PROGRAM	AMOUNT
WIOA	\$ 321,894.86
TANF/SNAP	399,470.64
NON CUSTODIAL PARENT	(2,539.02)
TRAINING AND EMPLOYMENT NAVIGATOR	(311.58)
VR - NAVIGATOR AND PAID WORK EXPERIENCE	(9,264.34)
VR - INFRASTRUCTURE SUPPORT	(7,773.50)
REEMPLOYMENT SERVICES	(139,506.40)
NATIONAL DISLOCATED WORKER	2,015.18
SKILLS DEVELOPMENT FUND CARRY OVER ADJUSTMENT	(46.53)
WORKFORCE INITIATIVES - CHILD CARE	(109,820.00)
MIDDLE SKILLS GRANT	116,439.00
MILITARY FAMILY SUPPORT	3,300.70
TRADE ACT (PROGRAM SUN SETTING)	2,853.90
TEACHER EXTERNSHIP	100,082.85
CHILD CARE	7,182,238.65
CHILD CARE SERVICE INDUSTRY RECOVERY	(1,575,443.24)
TRAIN FOR JOBS SAN ANTONIO - NON-FEDERAL	31,265.00
READY TO WORK MULTI-YEAR GRANT	405,571.99
TOTAL	\$ 6,720,428.16





Questions



MEMORANDUM

To: Committee of Six
 From: Adrian Lopez, CEO
 Presented by: Giovanna Escalante-Vela, Chief Financial Officer, and Angela Bush, CFO
 Consultant
 Date: August 23, 2023
 Regarding: Financial Report – June 30, 2023

SUMMARY: Financial reports through June 30, 2023, have been prepared for the fiscal year October 1, 2022, through September 30, 2023; the straight-line expenditure benchmark is 75.00% of the budget. The board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures.

CORPORATE BUDGET:

Department	% Expensed	Comments
Personnel	64.83%	The board is currently working to fill all vacant positions timely. The FY23 budget included a 5% performance-based incentive, which has yet to be paid out. Training is a timing function; staff attended training in April and May.
Board Facility	74.74%	WSA board facility budget is within budget. This is an acceptable variance.
Equipment	61.75%	Equipment for board staff is under budget due to equipment reserved for vacant positions. Software maintenance and licenses are also under budget, which reflects a timing difference.
General Office Expense	48.22%	Marketing is a function of timing; staff is currently processing incoming invoices; marketing costs are expected to be fully expended. Increased insurance expenditures include the full deductible of a settlement of previous legal claims for employee matters.
Professional Services	51.89%	This variance is primarily a timing difference in legal, audit, and monitoring. We are currently processing approximately \$120,000 in invoices from the external monitor. These expenditures occur throughout the year as services are rendered.
Board Training & Development	82.98%	The board retreat occurred in February. This is an acceptable variance.
Total Expense	61.26%	

Corporate expenditures represent 61.26% of the annual budget, demonstrating a budget surplus of approximately 13.74% of the approved budget. The most significant budget surplus is pending staffing and professional services, which is primarily a function of timing.

FACILITIES AND INFRASTRUCTURE BUDGET:

Department	% Expensed	Comments
Overall	62.65%	The facility expenditures represent 62.65% of the approved budget, reflecting a 12.35% straight-line budget surplus. Significant items contributing to this variance are the Mobile Workforce Center Unit and Port of San Antonio, which will occur later in the fiscal year. The board will monitor expenses through the fiscal year-end.

ACTIVE GRANTS ONLY (TWC):

Grant	End date	Budget	% Expense	Comments
23TAF	10/31/2023	\$8,011,037	54.00%	Expenditures reflect a 21.00% straight-line budget surplus due to the low participation and reduced HHSC referrals. The board's FY23 allocation is \$2 million higher than average. The board and contractor staff are working on intensive strategies to increase expenditures, including partnerships with outside agencies to increase the client base.
23CCF	12/31/2023	\$87,130,697	66.60%	The board is expected to have a higher cost for summer care which will help increase expenditures.
23TRA	12/31/2023	\$50,400	31.97%	C2 will have group orientation sessions in July and August. Outcomes of outreach efforts will be tracked.
23CCQ	10/31/2023	\$5,820,249	30.43%	The board expects higher expenditures within the next three months by issuing program supplies, incentives, and bonuses to childcare providers. This grant will help childcare providers obtain Texas Rising Star certification.
22CSL	12/31/2023	\$746,230	16.89%	This grant was extended from 3/31/23 to 12/31/23. We have three providers enrolled, providing 50 additional slots to children under three.
22VR1	9/30/2023	\$900,000	23.51%	Summer Earn and Learn enrollment is currently in process. As of 8/04/23, 121 participants have completed the 5 weeks.

ACTIVE GRANTS ONLY (NON-TWC):

Grant	End date	Budget	% Expense	Comments
SAF22 Workforce Academy	11/30/2023	\$100,000	33.52%	New program. The board expects to spend 100% of the award.
CAP22 Capacity Building	11/30/2023	\$37,500	2.13%	New program. This grant is used for Capacity Building, focusing on staff performance, managing technology, and strategic planning. The board expects to spend 100% of the award.
TOY23 Toyotetsu	09/30/2023	\$100,000	1.56%	This is a work-based learning pilot program where Toyotetsu offers specialized training in manufacturing to help residents gain access & knowledge, leading to high-paying job opportunities. Currently, Toyotesu is processing a list of applicants.
22RTW	3/31/2025	\$10,041,073	51.70%	This variance is primarily a timing difference. Expenditures will continue to be realized in the following months as enrollment and activities increase.

ATTACHMENTS:

Financial Statement – June 30, 2023

Workforce Solutions Alamo
Corporate Expenditure Report
Board Fiscal Year October 01, 2022-September 30, 2023
Report Period: 10/01/22 - 6/30/2023

75.00%

	Annual Budget	Amendment # 1	Amendment # 2	Amended Budget #1&2	YTD Expenses	% Expended	Balance
PERSONNEL							
Salaries/Wages	\$ 4,331,451	\$ -	\$ (350,000)	\$ 3,981,451	\$ 2,655,680	66.70%	\$ 1,325,771
Fringe Benefits	1,316,021	-	(200,000)	1,116,021	681,858	61.10%	434,163
Staff Travel	62,000	-	-	62,000	49,898	80.48%	12,102
Staff Training & Development	162,000	-	-	162,000	62,398	38.52%	99,602
<i>PERSONNEL SUBTOTAL:</i>	\$ 5,871,472	\$ -	\$ (550,000)	\$ 5,321,472	\$ 3,449,834	64.83%	\$ 1,871,638
BOARD FACILITY							
Rent	\$ 417,817	5,000	25,000	\$ 447,817	\$ 334,697	74.74%	\$ 113,120
Building Out/Moving Expenses	0	-	-	0	0	0.00%	0
<i>FACILITY SUBTOTAL:</i>	\$ 417,817	\$ 5,000	\$ 25,000	\$ 447,817	\$ 334,697	74.74%	\$ 113,120
EQUIPMENT/RELATED COSTS							
Equipment Purchases	\$ 50,000	-	27,500	\$ 77,500	\$ 48,287	62.31%	\$ 29,213
Equipment Rental	15,000	-	-	15,000	11,318	75.46%	3,682
Repair & Maintenance	-	-	-	-	-	0.00%	-
Software Licenses	61,819	-	35,000	96,819	71,215	73.55%	25,604
Software Maintenance & Support	100,000	-	(35,000)	65,000	26,214	40.33%	38,786
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	\$ 226,819	\$ -	\$ 27,500	\$ 254,319	\$ 157,034	61.75%	\$ 97,285
GENERAL OFFICE EXPENSES							
Communications	\$ 50,000	-	-	\$ 50,000	\$ 34,723	69.45%	\$ 15,277
Advertising	35,000	-	(25,000)	10,000	966	9.66%	9,034
Insurances	300,000	-	-	300,000	159,583	53.19%	140,417
Office Supplies	50,000	-	(20,000)	30,000	8,075	26.92%	21,925
Postage/Shipping/Other	7,500	-	-	7,500	2,483	33.11%	5,017
Printing, Binding & Reproduction	20,000	-	-	20,000	14,763	73.81%	5,237
Publications & Subscriptions	7,500	-	-	7,500	4,034	53.78%	3,466
Dues	25,000	-	-	25,000	9,142	36.57%	15,858
Storage	15,000	5,000	-	20,000	11,863	59.31%	8,137
Marketing (External)	120,000	-	-	120,000	36,258	30.21%	83,742
Miscellaneous Costs	25,000	-	-	25,000	1,430	5.72%	23,570
Non Federal	50,000	-	-	50,000	37,359	74.72%	12,641
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	\$ 705,000	\$ 5,000	\$ (45,000)	\$ 665,000	\$ 320,679	48.22%	\$ 344,321
PROFESSIONAL SERVICES							
Legal Services-Corporate	\$ 100,000	-	-	\$ 100,000	\$ 76,855	76.86%	\$ 23,145
Legal Services-Other	75,000	50,000	-	125,000	23,802	19.04%	101,198
Audit	75,000	-	-	75,000	67,343	89.79%	7,658
Monitoring (Contractor)	500,000	-	-	500,000	156,987	31.40%	343,014
Professional Services	600,000	425,000	-	1,025,000	615,909	60.09%	409,091
Payroll Fees	35,000	-	-	35,000	24,255	69.30%	10,745
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	\$ 1,385,000	\$ 475,000	\$ -	\$ 1,860,000	\$ 965,151	51.89%	\$ 894,850
BOARD EXPENSES							
Board Member Travel	\$ 5,000	-	-	\$ 5,000	\$ 4,598	91.96%	\$ 402
Board Member Training/Development	25,000	-	8,000.00	33,000	25,761	78.06%	7,239
Board Meetings & Misc. Costs	15,000	-	(8,000.00)	7,000	6,983	99.75%	17
<i>BOARD EXPENSES SUBTOTAL:</i>	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ 37,342	82.98%	\$ 7,658
TOTAL EXPENSES							
	\$ 8,651,108	\$ 485,000	\$ (542,500)	\$ 8,593,608	\$ 5,264,736	61.26%	\$ 3,328,872
SUMMARY:							
Personnel	\$ 5,871,472	-	(550,000)	\$ 5,321,472	\$ 3,449,834	64.83%	\$ 1,871,638
Board Facility	417,817	5,000	25,000	447,817	334,697	74.74%	113,120
Equipment/Related Costs	226,819	-	27,500	254,319	157,034	61.75%	97,285
General Office Expenses	705,000	5,000	(45,000)	665,000	320,679	48.22%	344,321
Professional Services	1,385,000	475,000	-	1,860,000	965,151	51.89%	894,850
Board Expenses	45,000	-	-	45,000	37,342	82.98%	7,658
TOTAL CORPORATE EXPENSES	\$ 8,651,108	\$ 485,000	\$ (542,500)	\$ 8,593,608	\$ 5,264,736	61.26%	\$ 3,328,872

WORKFORCE SOLUTIONS ALAMO
Board Fiscal Year October 01, 2022 - September 30, 2023

Report Period: 10/01/22-6/30/2023

Facilities & Infrastructure Report

Facilities & Infrastructure	Budgeted Amt.	Amendment #1	Amendment #2	Revised Budgeted Amt.	YTD Expenses	% Expensed	% Straightline Benchmark	Balance
Workforce Facilities	\$ 5,816,232.00		\$ 25,000.00	\$ 5,841,232.00	\$ 3,752,762.68	64.25%	75.00%	\$ 2,088,469
Port SA	500,000.00	250,000.00	-	750,000.00	445,861.08	59.45%	75.00%	304,139
Mobile RV Unit	510,000.00		(400,000.00)	110,000.00	-	0.00%	75.00%	110,000
	\$ 6,826,232	\$ 250,000.00	\$ (375,000.00)	\$ 6,701,232.00	\$ 4,198,623.76	62.65%	75.00%	\$ 2,502,608.24

<u>Facilities:</u>	<u>End of Lease</u>
Walzem	12/31/2023
Datapoint	3/31/2030
Datapoint - Child Care	3/31/2030
Marbach	Month to Month
S. Flores	7/31/2028
E. Houston	8/16/2030
New Braunfels	1/31/2032
Hondo	12/31/2024
Seguin	1/15/2027
Kenedy	1/30/2025
Floresville	7/31/2026
Kerrville	4/30/2024
Boerne	11/30/2026
Pleasanton	1/31/2025
Pearsall	10/31/2024
SA Foodbank	12/31/2023
Fredericksburg	No Expiration
Bandera	No Expiration

General Expense Item*

- Rent
- Utilities
- Janitorial
- Repair & Maintenance
- Security
- Copiers / Printers
- Phones
- Computer Equipment
- Misc.

*Not all general expenses items are applicable to each location

**Workforce Solutions Alamo
October 1, 2022 to September 30, 2023
Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 6/30/23	YTD Exp 6/30/23	Balance
WIOA ADULT SERVICES	21WA1	2021WAOA001	\$ 849,798.00	\$ 844,108.82	\$ 5,689.18	\$ 5,689.18	\$ 5,836.89	\$ 849,945.71	\$ (147.71)
WIOA ADULT SERVICES	21WA2	2021WAOA001	\$ 3,276,946.00	\$ 3,243,181.02	\$ 33,764.98	\$ 33,764.98	\$ 33,777.31	\$ 3,276,958.33	\$ (12.33)
WIOA ADULT SERVICES	22WA1	2022WAOA001	\$ 947,323.00	\$ 401,623.23	\$ 545,699.77	\$ 545,699.77	\$ 535,840.40	\$ 937,463.63	\$ 9,859.37
WIOA ADULT SERVICES	22WA2	2022WAOA001	\$ 3,456,318.00	0	\$ 3,456,318.00	\$ 3,456,318.00	\$ 3,181,435.45	\$ 3,181,435.45	\$ 274,882.55
WIOA ADULT Total			\$ 8,530,385.00	\$ 4,488,913.07	\$ 4,041,471.93	\$ 4,041,471.93	\$ 3,756,890.05	\$ 8,245,803.12	\$ 284,581.88
WIOA DISLOCATED WORKER	21WD1	2021WOD001	\$ 901,481.00	\$ 859,702.50	\$ 41,778.50	\$ 41,778.50	\$ 41,893.21	\$ 901,595.71	\$ (114.71)
WIOA DISLOCATED WORKER	21WD2	2021WOD001	\$ 3,597,920.00	\$ 3,315,191.96	\$ 282,728.04	\$ 282,728.04	\$ 282,740.00	\$ 3,597,931.96	\$ (11.96)
WIOA DISLOCATED WORKER	22WD1	2022WOD001	\$ 1,184,451.00	\$ 153,168.80	\$ 1,031,282.20	\$ 1,031,282.20	\$ 221,173.40	\$ 374,342.20	\$ 810,108.80
WIOA DISLOCATED WORKER	22WD2	2022WOD001	\$ 3,996,897.00	0	\$ 3,996,897.00	\$ 3,996,897.00	\$ 2,848,227.42	\$ 2,848,227.42	\$ 1,148,669.58
WIOA DISLOCATED Total			\$ 9,680,749.00	\$ 4,328,063.26	\$ 5,352,685.74	\$ 5,352,685.74	\$ 3,394,034.03	\$ 7,722,097.29	\$ 1,958,651.71
WIOA YOUTH SERVICES	21WOY	2021WOY001	\$ 4,430,155.00	\$ 4,011,756.56	\$ 418,398.44	\$ 418,398.44	\$ 270,691.64	\$ 4,282,448.20	\$ 147,706.80
WIOA YOUTH SERVICES	22WOY	2021WOY001	\$ 4,732,035.00	\$ 531,164.73	\$ 4,200,870.27	\$ 4,200,870.27	\$ 2,640,239.87	\$ 3,171,404.60	\$ 1,560,630.40
WIOA YOUTH Total			\$ 9,162,190.00	\$ 4,542,921.29	\$ 4,619,268.71	\$ 4,619,268.71	\$ 2,910,931.51	\$ 7,453,852.80	\$ 1,708,337.20
WIOA RAPID RESPONSE	22WOR	2022WOR001	\$ 64,742.00	\$ 25,571.22	\$ 39,170.78	\$ 39,170.78	\$ 39,170.78	\$ 64,742.00	\$ -
WIOA RAPID RESPONSE Total			\$ 64,742.00	\$ 25,571.22	\$ 39,170.78	\$ 39,170.78	\$ 39,170.78	\$ 64,742.00	\$ -
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	22TAF	2022TAF001	\$ 7,483,591.00	\$ 5,543,582.79	\$ 1,940,008.21	\$ 1,940,008.21	\$ 354,129.69	\$ 5,897,712.48	\$ 1,585,878.52
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF	2023TAF001	\$ 8,011,037.00	0	\$ 8,011,037.00	\$ 8,011,037.00	\$ 4,326,334.56	\$ 4,326,334.56	\$ 3,684,702.44
TANF Total			\$ 15,494,628.00	\$ 5,543,582.79	\$ 9,951,045.21	\$ 9,951,045.21	\$ 4,680,464.25	\$ 10,224,047.04	\$ 5,270,580.96
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE	2023SNE001	\$ 1,499,502.00	0	\$ 1,499,502.00	\$ 1,499,502.00	\$ 1,159,997.87	\$ 1,159,997.87	\$ 339,504.13
SNAP E&T Total			\$ 1,499,502.00	\$ -	\$ 1,499,502.00	\$ 1,499,502.00	\$ 1,159,997.87	\$ 1,159,997.87	\$ 339,504.13
NON CUSTODIAL PARENT	23NCP	2023NCP001	\$ 437,578.00	\$ 7,504.63	\$ 430,073.37	\$ 430,073.37	\$ 350,686.42	\$ 358,191.05	\$ 79,386.95
NON CUSTODIAL PARENT Total			\$ 437,578.00	\$ 7,504.63	\$ 430,073.37	\$ 430,073.37	\$ 350,686.42	\$ 358,191.05	\$ 79,386.95
CC SRVCS FORMULA ALLOCATION-CCF	22CCF	2022CCF001	\$ 98,063,720.00	\$ 85,538,265.49	\$ 12,525,454.51	\$ 12,525,454.51	\$ 5,779,247.15	\$ 91,317,512.64	\$ 6,746,207.36
CC SRVCS FORMULA ALLOCATION-CCF	23CCF	2023CCF001	\$ 87,130,697.00	\$ -	\$ 87,130,697.00	\$ 87,130,697.00	\$ 58,026,283.02	\$ 58,026,283.02	\$ 29,104,413.98
CHILD CARE CCF Total			\$ 185,194,417.00	\$ 85,538,265.49	\$ 99,656,151.51	\$ 99,656,151.51	\$ 63,805,530.17	\$ 149,343,795.66	\$ 35,850,621.34
CC DVLPMNT FUND LOCAL MATCH - CCM	22CCM	2022CCM001	\$ 7,372,742.00	\$ -	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ -
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM	2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	\$ 7,539,884.00	\$ -	\$ -	\$ 7,539,884.00
CHILD CARE CCM Total			\$ 14,912,626.00	\$ -	\$ 14,912,626.00	\$ 14,912,626.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,539,884.00
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	22CCP	2022CCP001	\$ 6,953,000.00	\$ 5,507,082.11	\$ 1,445,917.89	\$ 1,445,917.89	\$ (532.48)	\$ 5,506,549.63	\$ 1,446,450.37
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP	2023CCP001	\$ 8,115,000.00	\$ 443,514.58	\$ 7,671,485.42	\$ 7,671,485.42	\$ 4,516,569.31	\$ 4,960,083.89	\$ 3,154,916.11
CHILD CARE CCP Total			\$ 15,068,000.00	\$ 5,950,596.69	\$ 9,117,403.31	\$ 9,117,403.31	\$ 4,516,036.83	\$ 10,466,633.52	\$ 4,601,366.48
TRADE ACT SERVICES	22TRA	2022TRA001	\$ 533,816.00	\$ 31,528.98	\$ 502,287.02	\$ 502,287.02	\$ 5,159.64	\$ 36,688.62	\$ 497,127.38
TRADE ACT SERVICES	23TRA	2023TRA001	\$ 50,400.00	0	\$ 50,400.00	\$ 50,400.00	\$ 16,113.62	\$ 16,113.62	\$ 34,286.38
TRADE ACT SERVICES Total			\$ 584,216.00	\$ 31,528.98	\$ 552,687.02	\$ 552,687.02	\$ 21,273.26	\$ 52,802.24	\$ 531,413.76
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	22WPA	2022WPA001	\$ 948,613.00	\$ 665,913.72	\$ 282,699.28	\$ 282,699.28	\$ 154,068.65	\$ 819,982.37	\$ 128,630.63
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA	2023WPA001	\$ 701,715.00	0	\$ 701,715.00	\$ 701,715.00	\$ 345,170.38	\$ 345,170.38	\$ 356,544.62
EMPLOYMENT SERVICES Total			\$ 1,650,328.00	\$ 665,913.72	\$ 984,414.28	\$ 984,414.28	\$ 499,239.03	\$ 1,165,152.75	\$ 485,175.25
RESOURCE ADMIN GRANT	23RAG	2023RAG001	\$ 11,857.00	0	\$ 11,857.00	\$ 11,857.00	\$ 8,556.78	\$ 8,556.78	\$ 3,300.22
RESOURCE ADMIN GRANT Total			\$ 11,857.00	\$ -	\$ 11,857.00	\$ 11,857.00	\$ 8,556.78	\$ 8,556.78	\$ 3,300.22
TEXAS VETERANS COMMISSION	23TVC	2023TVC001	\$ 284,084.00	0	\$ 284,084.00	\$ 284,084.00	\$ 226,855.47	\$ 226,855.47	\$ 57,228.53
VETERANS EMPLOYMENT SERVICE Total			\$ 284,084.00	\$ -	\$ 284,084.00	\$ 284,084.00	\$ 226,855.47	\$ 226,855.47	\$ 57,228.53

**Workforce Solutions Alamo
October 1, 2022 to September 30, 2023
Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 6/30/23	YTD Exp 6/30/23	Balance
CC QUALITY - CCQ	22CCQ	2022CCQ001	\$ 5,384,152.00	\$ 3,009,880.22	\$ 2,374,271.78	\$ 2,374,271.78	\$ 2,229,805.51	\$ 5,239,685.73	\$ 144,466.27
CC QUALITY - CCQ	23CCQ	2023CCQ001	\$ 5,820,249.00	0	\$ 5,820,249.00	\$ 5,820,249.00	\$ 1,771,311.26	\$ 1,771,311.26	\$ 4,048,937.74
CCQ QUALITY Total			\$ 11,204,401.00	\$ 3,009,880.22	\$ 8,194,520.78	\$ 8,194,520.78	\$ 4,001,116.77	\$ 7,010,996.99	\$ 4,193,404.01
SERVICE INDUSTRY RECOVERY CHILD CARE	22CCX	2022CCX001	\$ 19,417,468.00	\$ 14,466,724.28	\$ 4,950,743.72	\$ 4,950,743.72	\$ 3,375,446.48	\$ 17,842,170.76	\$ 1,575,297.24
SERVICE INDUSTRY RECOVERY CHILD CARE Total			\$ 19,417,468.00	\$ 14,466,724.28	\$ 4,950,743.72	\$ 4,950,743.72	\$ 3,375,446.48	\$ 17,842,170.76	\$ 1,575,297.24
CHILD CARE - TRS CONTRACTED SLOTS	22CSL	2022SCSL001	\$ 746,230.00	\$ -	\$ 746,230.00	\$ 746,230.00	\$ 126,026.74	\$ 126,026.74	\$ 620,203.26
CHILD CARE - TRS CONTRACTED SLOTS - Total			\$ 746,230.00	\$ -	\$ 746,230.00	\$ 746,230.00	\$ 126,026.74	\$ 126,026.74	\$ 620,203.26
WORKFORCE COMMISSION INITIATIVES	22WCI	2022WCI001	\$ 354,845.00	\$ 213,396.91	\$ 141,448.09	\$ 141,448.09	\$ (817.16)	\$ 212,579.75	\$ 142,265.25
WORKFORCE COMMISSION INITIATIVES	23WCI	2023WCI001	\$ 94,250.00	0	\$ 94,250.00	\$ 94,250.00	\$ 69,558.33	\$ 69,558.33	\$ 24,691.67
WORKFORCE COMMISSION INITIATIVES Total			\$ 449,095.00	\$ 213,396.91	\$ 235,698.09	\$ 235,698.09	\$ 68,741.17	\$ 282,138.08	\$ 166,956.92
REEMPLOYMENT SERVICES - REA	23REA	2023REA001	\$ 850,280.00	0	\$ 850,280.00	\$ 850,280.00	\$ 632,874.90	\$ 632,874.90	\$ 217,405.10
REEMPLOYMENT Total			\$ 850,280.00	\$ -	\$ 850,280.00	\$ 850,280.00	\$ 632,874.90	\$ 632,874.90	\$ 217,405.10
MILITARY FAMILY SUPPORT PROGRAM	22WOS	2022WOS001	\$ 221,896.00	\$ 101,620.77	\$ 120,275.23	\$ 120,275.23	\$ 43,108.12	\$ 144,728.89	\$ 77,167.11
MILITARY FAMILY SUPPORT PROGRAM	23WOS	2023WOS001	\$ 221,896.00	0	\$ -	\$ 221,896.00	\$ 75,528.31	\$ 75,528.31	\$ 146,367.69
MILITARY FAMILY SUPPORT Total			\$ 443,792.00	\$ 101,620.77	\$ 120,275.23	\$ 342,171.23	\$ 118,636.43	\$ 220,257.20	\$ 223,534.80
STUDENT HIREABILITY NAVIGATOR	18HN4	3018VRS130	\$ 210,000.00	\$ 15,358.63	\$ 194,641.37	\$ 194,641.37	\$ 128,358.17	\$ 143,716.80	\$ 66,283.20
STUDENT HIREABILITY NAVIGATOR Total			\$ 210,000.00	\$ 15,358.63	\$ 194,641.37	\$ 194,641.37	\$ 128,358.17	\$ 143,716.80	\$ 66,283.20
VOCATIONAL REHABILITATION-VR INFRA SPPRT	23COL	2023COL001	\$ 497,371.44	\$ 37,688.14	\$ 459,683.30	\$ 459,683.30	\$ 376,810.75	\$ 414,498.89	\$ 82,872.55
VR-INFRA SUPPORT Total			\$ 497,371.44	\$ 37,688.14	\$ 459,683.30	\$ 459,683.30	\$ 376,810.75	\$ 414,498.89	\$ 82,872.55
TRAINING & EMPLOYMENT NAVIGATOR PILOT	22WPB	2022WPB002	\$ 192,946.00	\$ 59,530.74	\$ 133,415.26	\$ 133,415.26	\$ 69,241.74	\$ 128,772.48	\$ 64,173.52
TRAINING & EMPLOYMENT NAVIGATOR PILOT Total			\$ 192,946.00	\$ 59,530.74	\$ 133,415.26	\$ 133,415.26	\$ 69,241.74	\$ 128,772.48	\$ 64,173.52
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT	23WS2	2023WOS002	\$ 116,439.00	0	\$ -	\$ 116,439.00	0	\$ -	\$ 116,439.00
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT Total			\$ 116,439.00	\$ -	\$ -	\$ 116,439.00	\$ -	\$ -	\$ 116,439.00
TEACHER EXTERNSHIP	22EXT	2022EXT001	\$ 200,000.00	\$ 188,634.22	\$ 11,365.78	\$ 11,365.78	\$ 5,878.69	\$ 194,512.91	\$ 5,487.09
TEACHER EXTERNSHIP	23EXT	2023EXT001	\$ 200,000.00	0	\$ 200,000.00	\$ 200,000.00	\$ 54,317.13	\$ 54,317.13	\$ 145,682.87
TEACHER EXTERNSHIP	23EX2	2023EXT002	\$ 106,726.00	\$ -	\$ -	\$ 106,726.00	\$ -	\$ -	\$ 106,726.00
TEACHER EXTERNSHIP Total			\$ 506,726.00	\$ 188,634.22	\$ 211,365.78	\$ 318,091.78	\$ 60,195.82	\$ 248,830.04	\$ 257,895.96
SUMMER EARN & LEARN (SEAL)	22VRS	3022VRS045	\$ 900,000.00	\$ 561,124.94	\$ 338,875.06	\$ 338,875.06	\$ 3,281.58	\$ 564,406.52	\$ 335,593.48
SUMMER EARN & LEARN (SEAL)	22VR1	3022VRS045	\$ 900,000.00	0	\$ 900,000.00	\$ 900,000.00	\$ 211,575.71	\$ 211,575.71	\$ 688,424.29
SEAL Total			\$ 1,800,000.00	\$ 561,124.94	\$ 1,238,875.06	\$ 1,238,875.06	\$ 214,857.29	\$ 775,982.23	\$ 1,024,017.77
SKILLS DEVELOPMENT FUND-LONESTAR	21SD3	2021SDF003	\$ 510,967.00	\$ 265,921.03	\$ 245,045.97	\$ 245,045.97	\$ 219,959.39	\$ 485,880.42	\$ 25,086.58
SKILLS DEVELOPMENT FUND Total			\$ 510,967.00	\$ 265,921.03	\$ 245,045.97	\$ 245,045.97	\$ 219,959.39	\$ 485,880.42	\$ 25,086.58
SAN ANTONIO AREA FOUNDATION-WORKFORCE ACADEMY	SAF22		\$ 100,000.00	\$ 3,462.50	\$ 96,537.50	\$ 96,537.50	\$ 30,058.23	\$ 33,520.73	\$ 66,479.27
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDING	CAP22		\$ 37,500.00	\$ -	\$ 37,500.00	\$ 37,500.00	\$ 799.00	\$ 799.00	\$ 36,701.00
SAN ANTONIO AREA FOUNDATION TOTAL			\$ 137,500.00	\$ 3,462.50	\$ 134,037.50	\$ 134,037.50	\$ 30,857.23	\$ 34,319.73	\$ 103,180.27
ASPEN INSTITUTE	ASP23		\$ 50,000.00	0	\$ 50,000.00	\$ 50,000.00	\$ 41,065.99	\$ 41,065.99	\$ 8,934.01
ASPEN INSTITUTE TOTAL			\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 41,065.99	\$ 41,065.99	\$ 8,934.01
HIGH DEMAND JOB TRAINING	23HJT	2023HJT001	\$ 150,000.00	0	\$ -	\$ 150,000.00	0	\$ -	\$ 150,000.00
HIGH DEMAND JOB TRAINING TOTAL			\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
TOYOTETSU PILOT PROGRAM TOTAL	TOY23		\$ 100,000.00	0	\$ 100,000.00	\$ 100,000.00	\$ 1,562.38	\$ 1,562.38	\$ 98,437.62
TOYOTETSU PILOT PROGRAM TOTAL			\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 1,562.38	\$ 1,562.38	\$ 98,437.62
DISASTER RECOVERY DISLOCATED WORKER	20NDW	2020NDW001	\$ 6,452,066.00	\$ 4,516,754.86	\$ 1,935,311.14	\$ 1,935,311.14	\$ 1,876,730.82	\$ 6,393,485.68	\$ 58,580.32
WINTER STORMS NDWG	21NDW	2021NDW001	\$ 300,952.00	\$ 238,159.74	\$ 62,792.26	\$ 62,792.26	\$ 58,815.80	\$ 296,975.54	\$ 3,976.46
HELPING OFFICES MANAGE ELECTRONICALLY (HOME)	21DON	2021DON001	\$ 51,222.00	\$ 42,985.56	\$ 8,236.44	\$ 8,236.44	\$ 1,400.00	\$ 44,385.56	\$ 6,836.44
COVID GRANTS Total			\$ 6,804,240.00	\$ 4,797,900.16	\$ 2,006,339.84	\$ 2,006,339.84	\$ 1,936,946.62	\$ 6,734,846.78	\$ 69,393.22
READY TO WORK-COSA	22RTW		\$ 10,041,073.00	\$ 235,725.02	\$ 9,805,347.98	\$ 9,805,347.98	\$ 4,955,167.97	\$ 5,190,892.99	\$ 4,850,180.01
READY TO WORK-COSA TOTAL			\$ 10,041,073.00	\$ 235,725.02	\$ 9,805,347.98	\$ 9,805,347.98	\$ 4,955,167.97	\$ 5,190,892.99	\$ 4,850,180.01
GRAND TOTAL			\$ 316,803,830.44	\$ 135,079,828.70	\$ 181,128,940.74	\$ 181,724,001.74	\$ 109,100,274.29	\$ 244,180,102.99	\$ 72,623,727.45

Workforce Solutions Alamo
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GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 6/30/23	Balance	Grant Expended 6/30/23	Months Remaining
WIOA ADULT SERVICES	21WA1	6/30/2023	2021WOA001	\$ 849,798.00	\$ 849,945.71	\$ (147.71)	100.02%	
WIOA ADULT SERVICES	21WA2	6/30/2023	2021WOA001	\$ 3,276,946.00	\$ 3,276,958.33	\$ (12.33)	100.00%	
WIOA ADULT SERVICES	22WA1	6/30/2024	2022WOA001	\$ 947,323.00	\$ 937,463.63	\$ 9,859.37	98.96%	12
WIOA ADULT SERVICES	22WA2	6/30/2024	2022WOA001	\$ 3,456,318.00	\$ 3,181,435.45	\$ 274,882.55	92.05%	12
WIOA ADULT Total				\$ 8,530,385.00	\$ 8,245,803.12	\$ 284,581.88		
WIOA DISLOCATED WORKER	21WD1	6/30/2023	2021WOD001	\$ 901,481.00	\$ 901,595.71	\$ (114.71)	100.01%	
WIOA DISLOCATED WORKER	21WD2	6/30/2023	2021WOD001	\$ 3,597,920.00	\$ 3,597,931.96	\$ (11.96)	100.00%	
WIOA DISLOCATED WORKER	22WD1	6/30/2024	2022WOD001	\$ 1,184,451.00	\$ 374,342.20	\$ 810,108.80	31.60%	12
WIOA DISLOCATED WORKER	22WD2	6/30/2024	2022WOD001	\$ 3,996,897.00	\$ 2,848,227.42	\$ 1,148,669.58	71.26%	12
WIOA DISLOCATED Total				\$ 9,680,749.00	\$ 7,722,097.29	\$ 1,958,651.71		
WIOA YOUTH SERVICES	21WOY	6/30/2023	2021WOY001	\$ 4,430,155.00	\$ 4,282,448.20	\$ 147,706.80	96.67%	
WIOA YOUTH SERVICES	22WOY	6/30/2024	2022WOY001	\$ 4,732,035.00	\$ 3,171,404.60	\$ 1,560,630.40	67.02%	12
WIOA YOUTH Total				\$ 9,162,190.00	\$ 7,453,852.80	\$ 1,708,337.20		
WIOA RAPID RESPONSE	22WOR	6/30/2023	2022WOR001	\$ 64,742.00	\$ 64,742.00	\$ -	100.00%	
WIOA RAPID RESPONSE Total				\$ 64,742.00	\$ 64,742.00	\$ -		
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF	10/31/2023	2023TAF001	\$ 8,011,037.00	\$ 4,326,334.56	\$ 3,684,702.44	54.00%	4
TANF Total				\$ 8,011,037.00	\$ 4,326,334.56	\$ 3,684,702.44		
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE	9/30/2023	2023SNE001	\$ 1,499,502.00	\$ 1,159,997.87	\$ 339,504.13	77.36%	3
SNAP E&T Total				\$ 1,499,502.00	\$ 1,159,997.87	\$ 339,504.13		
NON CUSTODIAL PARENT	23NCP	9/30/2023	2023NCP001	\$ 437,578.00	\$ 358,191.05	\$ 79,386.95	81.86%	3
NON CUSTODIAL PARENT Total				\$ 437,578.00	\$ 358,191.05	\$ 79,386.95		
CC SRVCS FORMULA ALLOCATION-CCF	23CCF	12/31/2023	2023CCF001	\$ 87,130,697.00	\$ 58,026,283.02	\$ 29,104,413.98	66.60%	6
CHILD CARE CCF Total				\$ 87,130,697.00	\$ 58,026,283.02	\$ 29,104,413.98		
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM	12/31/2023	2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	0.00%	6
CHILD CARE CCM Total				\$ 7,539,884.00	\$ -	\$ 7,539,884.00		
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP	12/31/2023	2023CCP001	\$ 8,115,000.00	\$ 4,960,083.89	\$ 3,154,916.11	61.12%	6
CHILD CARE CCP Total				\$ 8,115,000.00	\$ 4,960,083.89	\$ 3,154,916.11		
TRADE ACT SERVICES	23TRA	12/31/2023	2023TRA001	\$ 50,400.00	\$ 16,113.62	\$ 34,286.38	31.97%	6
TRADE ACT SERVICES Total				\$ 50,400.00	\$ 16,113.62	\$ 34,286.38		
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA	12/31/2023	2023WPA001	\$ 701,715.00	\$ 345,170.38	\$ 356,544.62	49.19%	6
EMPLOYMENT SERVICES Total				\$ 701,715.00	\$ 345,170.38	\$ 356,544.62		
RESOURCE ADMIN GRANT	23RAG	9/30/2023	2023RAG001	\$ 11,857.00	\$ 8,556.78	\$ 3,300.22	72.17%	3
RESOURCE ADMIN GRANT Total				\$ 11,857.00	\$ 8,556.78	\$ 3,300.22		
TEXAS VETERANS COMMISSION	23TVC	9/30/2023	2023TVC001	\$ 284,084.00	\$ 226,855.47	\$ 57,228.53	79.86%	3
TEXAS VETERANS COMMISSION Total				\$ 284,084.00	\$ 226,855.47	\$ 57,228.53		
CC QUALITY - CCQ	23CCQ	10/31/2023	2023CCQ001	\$ 5,820,249.00	\$ 1,771,311.26	\$ 4,048,937.74	30.43%	4
CCQ QUALITY Total				\$ 5,820,249.00	\$ 1,771,311.26	\$ 4,048,937.74		
CHILD CARE - TRS CONTRACTED SLOTS	22CSL	12/31/2023	2022CSL001	\$ 746,230.00	\$ 126,026.74	\$ 620,203.26	16.89%	6
CHILD CARE - TRS CONTRACTED SLOTS Total				\$ 746,230.00	\$ 126,026.74	\$ 620,203.26		
WORKFORCE COMMISSION INITIATIVES	23WCI	9/30/2023	2023WCI001	\$ 94,250.00	\$ 69,558.33	\$ 24,691.67	73.80%	3

**Workforce Solutions Alamo
October 1, 2022 to September 30, 2023
Grant Summary Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 6/30/23	Balance	Grant Expended 6/30/23	Months Remaining
WORKFORCE COMMISSION INITIATIVES Total				\$ 94,250.00	\$ 69,558.33	\$ 24,691.67		
REEMPLOYMENT SERVICES - REA	23REA	9/30/2023	2023REA001	\$ 850,280.00	\$ 632,874.90	\$ 217,405.10	74.43%	3
REEMPLOYMENT Total				\$ 850,280.00	\$ 632,874.90	\$ 217,405.10		
MILITARY FAMILY SUPPORT PROGRAM	23WOS	12/31/2023	2023WOS1	\$ 221,896.00	\$ 75,528.31	\$ 146,367.69	34.04%	6
MILITARY FAMILY SUPPORT Total				\$ 221,896.00	\$ 75,528.31	\$ 146,367.69		
STUDENT HIREABILITY NAVIGATOR	18HN4	8/31/2023	3018VRS130	\$ 210,000.00	\$ 143,716.80	\$ 66,283.20	68.44%	2
STUDENT HIREABILITY NAVIGATOR Total				\$ 210,000.00	\$ 143,716.80	\$ 66,283.20		
VOCATIONAL REHABILITATION-VR INFRA SPPrT	23COL	8/31/2023	2023COL001	\$ 497,371.44	\$ 414,498.89	\$ 82,872.55	83.34%	2
VR-INFRA SUPPORT Total				\$ 497,371.44	\$ 414,498.89	\$ 82,872.55		
TRAINING & EMPLOYMENT NAVIGATOR	22WPB	10/31/2023	2022WPB002	\$ 192,946.00	\$ 128,772.48	\$ 64,173.52	66.74%	4
TRAINING & EMPLOYMENT NAVIGATOR Total				\$ 192,946.00	\$ 128,772.48	\$ 64,173.52		
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJ	23WS2	11/30/2023	2023WOS002	\$ 116,439.00	0	\$ 116,439.00	0.00%	5
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT				\$ 116,439.00	\$ -	\$ 116,439.00		
TEACHER EXTERNSHIP	23EXT	2/28/2024	2023EXT001	\$ 200,000.00	\$ 54,317.13	\$ 145,682.87	27.16%	8
TEACHER EXTERNSHIP	23EX2	2/29/2024	2023EXT002	\$ 106,726.00	\$ -	\$ 106,726.00	0.00%	8
TEACHER EXTERNSHIP Total				\$ 306,726.00	\$ 54,317.13	\$ 252,408.87		
SUMMER EARN & LEARN (SEAL)	22VR1	9/30/2023	3021VRS073	\$ 900,000.00	\$ 211,575.71	\$ 688,424.29	23.51%	3
SEAL Total				\$ 900,000.00	\$ 211,575.71	\$ 688,424.29		
SAN ANTONIO AREA FOUNDATION-WORKFORCE AC/	SAF22	11/30/2023		\$ 100,000.00	\$ 33,520.73	\$ 66,479.27	33.52%	5
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDII	CAP22	11/30/2023		\$ 37,500.00	\$ 799.00	\$ 36,701.00	2.13%	5
SAN ANTONIO AREA FOUNDATION Total				\$ 137,500.00	\$ 34,319.73	\$ 103,180.27		
ASPEN INSTITUTE	ASP23	12/31/2023		\$ 50,000.00	\$ 41,065.99	\$ 8,934.01	82.13%	6
ASPEN INSTITUTE TOTAL				\$ 50,000.00	\$ 41,065.99	\$ 8,934.01		
HIGH DEMAND JOB TRAINING	23HJT	4/30/2024		\$ 150,000.00	0	\$ 150,000.00	0.00%	10
HIGH DEMAND JOB TRAINING TOTAL				\$ 150,000.00	\$ -	\$ 150,000.00		
TOYOTETSU PILOT PROGRAM TOTAL	TOY23	9/30/2023		\$ 100,000.00	\$ 1,562.38	\$ 98,437.62	1.56%	3
TOYOTETSU PILOT PROGRAM TOTAL				\$ 100,000.00	\$ 1,562.38	\$ 98,437.62		
READY TO WORK-COSA	22RTW	3/31/2025		\$ 10,041,073.00	\$ 5,190,892.99	\$ 4,850,180.01	51.70%	21
READY TO WORK-COSA TOTAL				\$ 10,041,073.00	\$ 5,190,892.99	\$ 4,850,180.01		
GRAND TOTAL				\$ 161,654,780.44	\$ 101,810,103.49	\$ 59,844,676.95		

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Formula Funds
(as of 6/30/2023)

County	City	Adult						Dislocated					
		Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served	Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served
Atascosa	Pleasanton	87,302	78,310		78,310	89.7%	19	131,667	96,258		96,258	73.1%	8
Bandera	Bandera	37,699	4,746		4,746	12.6%	2	41,545	12,890	5,000	17,890	43.1%	1
Bexar	San Antonio	3,916,701	2,974,496	84,368	3,058,864	78.1%	638	5,057,681	2,623,661	34,347	2,658,008	52.6%	203
Comal	New Braunfels	188,990	152,826	2,700	155,526	82.3%	22	351,539	166,272	5,000	171,272	48.7%	14
Frio	Pearsall	96,231	85,256	9,500	94,756	98.5%	21	38,350	75,469		75,469	196.8%	6
Gillespie	Fredericksburg	37,203	5,195		5,195	14.0%	5	45,380	18,116		18,116	39.9%	1
Guadalupe	Seguin	148,315	84,937		84,937	57.3%	26	326,611	65,575		65,575	20.1%	2
Karnes	Kenedy	90,775	49,455		49,455	54.5%	6	31,319	50,151		50,151	160.1%	2
Kendall	Boerne	42,163	95,538	7,500	103,038	244.4%	13	79,256	79,294	6,041	85,335	107.7%	8
Kerr	Kerrville	111,112	97,030	4,999	102,029	91.8%	23	90,122	78,418		78,418	87.0%	7
McMullen	Tilden	992	-		-	0.0%	0	1,278	-		-	0.0%	0
Medina	Hondo	130,457	36,678		36,678	28.1%	13	97,152	49,380		49,380	50.8%	11
Wilson	Floresville	72,917	92,423		92,423	126.8%	8	99,709	78,549		78,549	78.8%	2
Total		\$ 4,960,857	\$ 3,756,890	\$ 109,067	\$ 3,865,957	77.9%	796	\$ 6,391,609	\$ 3,394,034	\$ 50,388	\$ 3,444,422	53.9%	265

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
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Formula Funds
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County	City	Rapid Response						Youth					
		Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served	Budget	Expenditures	Encumbrances	Total Expenditures	Total Expenditures	# Served
Atascosa	Pleasanton	2,207	-		-	0.0%		109,279	369,917		369,917	338.5%	52
Bandera	Bandera	-	-		-	0.0%		25,348	17,445		17,445	68.8%	5
Bexar	San Antonio	57,819	39,171		39,171	67.7%		4,639,850	1,429,643		1,429,643	30.8%	271
Comal	New Braunfels	665	-		-	0.0%		229,261	412,600		412,600	180.0%	15
Frio	Pearsall	804	-		-	0.0%		81,678	87,268		87,268	106.8%	20
Gillespie	Fredericksburg	316	-		-	0.0%		28,165	25,094		25,094	89.1%	5
Guadalupe	Seguin	2,952	-		-	0.0%		127,304	298,338		298,338	234.4%	37
Karnes	Kenedy	13	-		-	0.0%		41,684	14,410		14,410	34.6%	1
Kendall	Boerne	349	-		-	0.0%		28,728	69,164		69,164	240.8%	3
Kerr	Kerrville	7	-		-	0.0%		147,020	54,846		54,846	37.3%	7
McMullen	Tilden	-	-		-	0.0%		-	2,496		2,496	0.0%	0
Medina	Hondo	-	-		-	0.0%		109,842	66,884		66,884	60.9%	14
Wilson	Floresville	751	-		-	0.0%		65,342	59,185		59,185	90.6%	17
Total		\$ 65,883	\$ 39,171	\$ -	\$ 39,171	59.5%		\$ 5,633,501	\$ 2,907,289	\$ -	\$ 2,907,289	51.6%	447

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Formula Funds
(as of 6/30/2023)

County	City	CCDF						CCM					
		Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served	Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served
Atascosa	Pleasanton	1,849,234	1,479,247		1,479,247	80.0%	355	190,304	182,818		182,818	96.1%	249
Bandera	Bandera	588,393	174,637		174,637	29.7%	46	53,553	26,105		26,105	48.7%	39
Bexar	San Antonio	86,567,263	52,926,215		52,926,215	61.1%	9,583	7,430,462	5,988,423		5,988,423	80.6%	8,378
Comal	New Braunfels	4,475,987	2,392,266		2,392,266	53.4%	466	590,994	288,571		288,571	48.8%	347
Frio	Pearsall	1,166,278	512,218		512,218	43.9%	131	64,072	61,343		61,343	95.7%	100
Gillespie	Fredericksburg	714,477	246,024		246,024	34.4%	56	74,592	27,713		27,713	37.2%	9
Guadalupe	Seguin	3,477,821	2,796,465		2,796,465	80.4%	595	486,757	362,888		362,888	74.6%	466
Karnes	Kenedy	672,449	81,182		81,182	12.1%	20	48,771	11,283		11,283	23.1%	14
Kendall	Boerne	788,026	396,000		396,000	50.3%	73	142,489	49,442		49,442	34.7%	33
Kerr	Kerrville	1,859,741	997,136		997,136	53.6%	233	148,227	139,984		139,984	94.4%	241
McMullen	Tilden	10,507	-		-	0.0%	0	1,913	-		-	0.0%	0
Medina	Hondo	1,670,615	1,182,975		1,182,975	70.8%	229	172,134	154,231		154,231	89.6%	159
Wilson	Floresville	1,239,827	621,164		621,164	50.1%	145	158,746	79,941		79,941	50.4%	79
Total		\$ 105,080,618	\$ 63,805,530	\$ -	\$ 63,805,530	60.7%	11,932	\$ 9,563,014	\$ 7,372,742	\$ -	\$ 7,372,742	77.1%	10,114

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Formula Funds
(as of 6/30/2023)

County	City	TANF						SNAP					
		Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served	Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served
Atascosa	Pleasanton	272,781	113,888	849	114,736	42.1%	25	39,566	16,935		16,935	42.8%	7
Bandera	Bandera	52,998	8,164		8,164	15.4%	0	8,716	1,967		1,967	22.6%	1
Bexar	San Antonio	6,393,998	3,942,291	27,247	3,969,538	62.1%	948	1,142,018	909,487		909,487	79.6%	877
Comal	New Braunfels	326,558	210,116		210,116	64.3%	50	55,199	53,976		53,976	97.8%	7
Frio	Pearsall	95,863	62,054		62,054	64.7%	4	13,558	29,674		29,674	218.9%	8
Gillespie	Fredericksburg	14,029	4,500		4,500	32.1%	4	4,289	223		223	5.2%	0
Guadalupe	Seguin	240,827	101,540		101,540	42.2%	30	39,981	23,785		23,785	59.5%	57
Karnes	Kenedy	21,043	35,921		35,921	170.7%	5	9,822	6,746		6,746	68.7%	1
Kendall	Boerne	45,983	53,194		53,194	115.7%	10	6,225	8,682		8,682	139.5%	0
Kerr	Kerrville	105,995	80,118		80,118	75.6%	5	20,060	15,260		15,260	76.1%	6
McMullen	Tilden	-	-		-	0.0%	0	277	-		-	0.0%	0
Medina	Hondo	113,789	24,448		24,448	21.5%	5	26,147	13,243		13,243	50.6%	11
Wilson	Floresville	109,892	44,230		44,230	40.2%	2	17,570	20,357		20,357	115.9%	8
Total		\$ 7,793,756	\$ 4,680,464	\$ 28,096	\$ 4,708,560	60.4%	1,088	\$ 1,383,428	\$ 1,100,334	\$ -	\$ 1,100,334	79.5%	983

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Formula Funds
(as of 6/30/2023)

County	City	Other Childcare						Total						
		Budget	Expenditures	Encumbrances	Total Expenditures	%	# Served	Budget	Expenditures	Encumbrances	Total Expenditures	% Expenditures Total	% Budget to Expenditures	# Served
Atascosa	Pleasanton	175,406	155,969		155,969	88.9%	8	2,857,746	2,493,343	849	2,494,192	2.51%	87.3%	723
Bandera	Bandera	55,811	11,885		11,885	21.3%	1	864,063	257,839	5,000	262,839	0.26%	30.4%	95
Bexar	San Antonio	8,211,214	10,041,000		10,041,000	122.3%	516	123,417,006	80,874,387	145,963	81,020,349	81.6%	65.6%	21,414
Comal	New Braunfels	424,563	460,736		460,736	108.5%	43	6,643,756	4,137,363	7,700	4,145,063	4.18%	62.4%	964
Frio	Pearsall	110,626	89,619		89,619	81.0%	8	1,667,460	1,002,901	9,500	1,012,401	1.02%	60.7%	298
Gillespie	Fredericksburg	67,771	30,553		30,553	45.1%	1	986,222	357,419	-	357,419	0.36%	36.2%	81
Guadalupe	Seguin	329,884	440,862		440,862	133.6%	29	5,180,452	4,174,389	-	4,174,389	4.21%	80.6%	1,242
Karnes	Kenedy	63,784	23,439		23,439	36.7%	3	979,660	272,586	-	272,586	0.27%	27.8%	52
Kendall	Boerne	74,747	397,028		397,028	531.2%	12	1,207,966	1,148,342	13,541	1,161,882	1.17%	96.2%	152
Kerr	Kerrville	176,403	116,577		116,577	66.1%	6	2,658,687	1,579,370	4,999	1,584,369	1.60%	59.6%	528
McMullen	Tilden	997	-		-	0.0%	0	15,964	2,496	-	2,496	0.00%	15.6%	0
Medina	Hondo	158,464	122,926		122,926	77.6%	10	2,478,600	1,650,765	-	1,650,765	1.66%	66.6%	452
Wilson	Floresville	117,602	109,273		109,273	92.9%	6	1,882,356	1,105,122	-	1,105,122	1.11%	58.7%	267
Total		\$ 9,967,272	\$ 11,999,867	\$ -	\$ 11,999,867	120.4%	643	\$ 150,839,938	\$ 99,056,321	\$ 187,551	\$ 99,243,872	100.00%	65.8%	26,268

Workforce Solutions Alamo FY23 Budget
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Other Workforce Programs
(as of 6/30/2023)

County	City	NCP				RE-EMPLOYMENT				MILITARY FAMILY			
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served
Atascosa	Pleasanton	8,940	-	0.0%	0	16,236	-	0.0%	0	6,383	-	0.0%	0
Bandera	Bandera	2,694	-	0.0%	0	4,893	-	0.0%	0	1,924	-	0.0%	0
Bexar	San Antonio	382,741	353,749	92.4%	106	695,095	552,381	79.5%	0	273,273	118,636	43.4%	45
Comal	New Braunfels	16,199	-	0.0%	0	29,418	30,506	103.7%	0	11,566	-	0.0%	0
Frio	Pearsall	5,159	-	0.0%	0	9,369	-	0.0%	0	3,683	-	0.0%	0
Gillespie	Fredericksburg	3,054	-	0.0%	0	5,547	1	0.0%	0	2,181	-	0.0%	0
Guadalupe	Seguin	20,716	-	0.0%	0	37,621	38,411	102.1%	0	14,791	-	0.0%	0
Karnes	Kenedy	3,043	-	0.0%	0	5,526	-	0.0%	0	2,172	-	0.0%	0
Kendall	Boerne	3,790	-	0.0%	0	6,884	966	14.0%	0	2,706	-	0.0%	0
Kerr	Kerrville	8,212	-	0.0%	0	14,915	6,615	44.4%	0	5,864	-	0.0%	0
McMullen	Tilden	50	-	0.0%	0	91	-	0.0%	0	36	-	0.0%	0
Medina	Hondo	7,709	-	0.0%	0	14,001	-	0.0%	0	5,504	-	0.0%	0
Wilson	Floresville	5,884	-	0.0%	0	10,685	-	0.0%	0	4,201	-	0.0%	0
Total		\$ 468,191	\$ 353,749	75.6%	106	\$ 850,280	\$ 628,880	74.0%	0	\$ 334,284	\$ 118,636	35.5%	45

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
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Other Workforce Programs
(as of 6/30/2023)

County	City	STUDENT HIREABILITY NAVIGATOR				VRS PD WORK EXPERIENCE				TRNG & EMP NAVIGATOR			
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served
Atascosa	Pleasanton	4,051		0.0%	0	477	-	0.0%	0	2,547		0.0%	0
Bandera	Bandera	1,221		0.0%	0	144	-	0.0%	0	768		0.0%	0
Bexar	San Antonio	173,423	128,000	73.8%	0	20,437	-	0.0%	0	109,066	69,242	63.5%	0
Comal	New Braunfels	7,340		0.0%	0	865	-	0.0%	0	4,616		0.0%	0
Frio	Pearsall	2,338		0.0%	0	275	-	0.0%	0	1,470		0.0%	0
Gillespie	Fredericksburg	1,384		0.0%	0	163	-	0.0%	0	870		0.0%	0
Guadalupe	Seguin	9,386		0.0%	0	1,106	-	0.0%	0	5,903		0.0%	0
Karnes	Kenedy	1,379		0.0%	0	162	-	0.0%	0	867		0.0%	0
Kendall	Boerne	1,717		0.0%	0	202	-	0.0%	0	1,080		0.0%	0
Kerr	Kerrville	3,721		0.0%	0	439	-	0.0%	0	2,340		0.0%	0
McMullen	Tilden	23		0.0%	0	3	-	0.0%	0	14		0.0%	0
Medina	Hondo	3,493		0.0%	0	412	-	0.0%	0	2,197		0.0%	0
Wilson	Floresville	2,666		0.0%	0	314	-	0.0%	0	1,677		0.0%	0
Total		\$ 212,141	\$ 128,000	60.3%	0	\$ 25,000	\$ -	0.0%	0	\$ 133,415	\$ 69,242	51.9%	0

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Other Workforce Programs
(as of 6/30/2023)

County	City	SEAL				NDW				SDF			
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served
Atascosa	Pleasanton	17,185		0.0%	0	38,385	21,782	56.7%	0	4,679		0.0%	0
Bandera	Bandera	5,179		0.0%	0	11,568	1,731	15.0%	0	1,410		0.0%	0
Bexar	San Antonio	735,740	214,850	29.2%	0	1,643,390	1,716,465	104.4%	195	200,322	219,959	109.8%	0
Comal	New Braunfels	31,139		0.0%	0	69,553	139,281	200.3%	7	8,478		0.0%	0
Frio	Pearsall	9,917		0.0%	0	22,151	10,185	46.0%	0	2,700		0.0%	0
Gillespie	Fredericksburg	5,871		0.0%	0	13,114	-	0.0%	0	1,599		0.0%	0
Guadalupe	Seguin	39,821		0.0%	0	88,947	10,641	12.0%	1	10,842		0.0%	0
Karnes	Kenedy	5,849		0.0%	0	13,064	3,987	30.5%	0	1,592		0.0%	0
Kendall	Boerne	7,286		0.0%	0	16,275	16,203	99.6%	0	1,984		0.0%	0
Kerr	Kerrville	15,787		0.0%	0	35,262	7,129	20.2%	0	4,298		0.0%	0
McMullen	Tilden	97		0.0%	0	216	-	0.0%	0	26		0.0%	0
Medina	Hondo	14,820		0.0%	0	33,102	2,430	7.3%	0	4,035		0.0%	0
Wilson	Floresville	11,310		0.0%	0	25,262	5,712	22.6%	0	3,079		0.0%	0
Total		\$ 900,000	\$ 214,850	23.9%	0	\$ 2,010,291	\$ 1,935,547	96.3%	203	\$ 245,046	\$ 219,959	89.8%	0

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Other Workforce Programs
(as of 6/30/2023)

County	City	TAA				EMPLOYMENT SERVICES				RESOURCE ADM GRANT			
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served
Atascosa	Pleasanton	962	6,820	708.6%	1	18,796	11,996	63.8%	0	226		0.0%	0
Bandera	Bandera	290	-	0.0%	0	5,665	804	14.2%	0	68		0.0%	0
Bexar	San Antonio	41,201	9,287	22.5%	7	804,723	333,488	41.4%	0	9,693	8,530	88.0%	0
Comal	New Braunfels	1,744	16,709	958.2%	0	34,058	49,312	144.8%	0	410		0.0%	0
Frio	Pearsall	555	-	0.0%	0	10,847	-	0.0%	0	131		0.0%	0
Gillespie	Fredericksburg	329	-	0.0%	0	6,422	-	0.0%	0	77		0.0%	0
Guadalupe	Seguin	2,230	-	0.0%	0	43,555	30,081	69.1%	0	525		0.0%	0
Karnes	Kenedy	328	-	0.0%	0	6,397	-	0.0%	0	77		0.0%	0
Kendall	Boerne	408	-	0.0%	0	7,969	17,284	216.9%	0	96		0.0%	0
Kerr	Kerrville	884	-	0.0%	0	17,267	31,867	184.6%	0	208		0.0%	0
McMullen	Tilden	5	-	0.0%	0	106	-	0.0%	0	1		0.0%	0
Medina	Hondo	830	-	0.0%	0	16,209	24,407	150.6%	0	195		0.0%	0
Wilson	Floresville	633	-	0.0%	0	12,370	-	0.0%	0	149		0.0%	0
Total		\$ 50,400	\$ 32,816	65.1%	8	\$ 984,384	\$ 499,239	50.7%	0	\$ 11,857	\$ 8,530	71.9%	0

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Other Workforce Programs
(as of 6/30/2023)

County	City	VETERANS EMPLOYMENT SERVICE				INFRASTRUCTURE VR				WCI			
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served
Atascosa	Pleasanton	5,424	-	0.0%	0	9,497	-	0.0%	0	3,897		0.0%	0
Bandera	Bandera	1,635	-	0.0%	0	2,862	-	0.0%	0	1,174		0.0%	0
Bexar	San Antonio	232,236	203,388	87.6%	0	406,595	276,181	67.9%	0	166,825	68,741	41.2%	0
Comal	New Braunfels	9,829	21,968	223.5%	0	17,208	33,491	194.6%	0	7,060		0.0%	0
Frio	Pearsall	3,130	-	0.0%	0	5,480	27,674	505.0%	0	2,249		0.0%	0
Gillespie	Fredericksburg	1,853	-	0.0%	0	3,245	-	0.0%	0	1,331		0.0%	0
Guadalupe	Seguin	12,570	-	0.0%	0	22,007	11,224	51.0%	0	9,029		0.0%	0
Karnes	Kenedy	1,846	-	0.0%	0	3,232	-	0.0%	0	1,326		0.0%	0
Kendall	Boerne	2,300	-	0.0%	0	4,027	-	0.0%	0	1,652		0.0%	0
Kerr	Kerrville	4,983	-	0.0%	0	8,724	27,858	319.3%	0	3,580		0.0%	0
McMullen	Tilden	31	-	0.0%	0	53	-	0.0%	0	22		0.0%	0
Medina	Hondo	4,678	-	0.0%	0	8,190	-	0.0%	0	3,360		0.0%	0
Wilson	Floresville	3,570	-	0.0%	0	6,250	-	0.0%	0	2,564		0.0%	0
Total		\$ 284,084	\$ 225,356	79.3%	0	\$ 497,371	\$ 376,428	75.7%	0	\$ 204,070	\$ 68,741	33.7%	0

Workforce Solutions Alamo FY23 Budget
Allocation Analysis
October 1, 2022-September 30, 2023
Other Workforce Programs
(as of 6/30/2023)

County	City	TEACHER EXTERNSHIP				NON-TWC				TOTAL OTHER WORKFORCE PROGRAMS				
		Budget	Expenditures	%	# Served	Budget	Expenditures	%	# Served	Budget	Expenditures	% Expenditures Total	% Budget to Expenditures	# Served
Atascosa	Pleasanton	3,819		0.0%	0	3,340		0.0%	0	144,845	40,597	0.8%	28.0%	1
Bandera	Bandera	1,151		0.0%	0	1,007		0.0%	0	43,652	2,535	0.1%	5.8%	0
Bexar	San Antonio	163,498	60,196	36.8%	0	143,009		0.0%	0	6,201,268	4,333,093	87.7%	69.9%	353
Comal	New Braunfels	6,920		0.0%	0	6,053		0.0%	0	262,455	291,268	5.9%	111.0%	7
Frio	Pearsall	2,204		0.0%	0	1,928		0.0%	0	83,586	37,859	0.8%	45.3%	0
Gillespie	Fredericksburg	1,305		0.0%	0	1,141		0.0%	0	49,485	1	0.0%	0.0%	0
Guadalupe	Seguin	8,849		0.0%	0	7,740		0.0%	0	335,639	90,357	1.8%	26.9%	1
Karnes	Kenedy	1,300		0.0%	0	1,137		0.0%	0	49,296	3,987	0.1%	8.1%	0
Kendall	Boerne	1,619		0.0%	0	1,416		0.0%	0	61,412	34,453	0.7%	56.1%	0
Kerr	Kerrville	3,508		0.0%	0	3,069		0.0%	0	133,060	73,470	1.5%	55.2%	0
McMullen	Tilden	21		0.0%	0	19		0.0%	0	815	-	0.0%	0.0%	0
Medina	Hondo	3,293		0.0%	0	2,881		0.0%	0	124,910	26,837	0.5%	21.5%	0
Wilson	Floresville	2,513		0.0%	0	2,198		0.0%	0	95,327	5,712	0.1%	6.0%	0
Total		\$ 200,000	\$ 60,196	30.1%	0	\$ 174,937	\$ -	0.0%	0	\$ 7,585,751	\$ 4,940,170	100.0%	65.1%	362

Financial Reports and Analysis

August 23, 2023



Budget to Actual Expenditures

JUNE 2023 BUDGET TO ACTUAL VARIANCE ANALYSIS					
Budget Category	FY23 Amended Budget	FY23 Actuals (JUNE 2023)	% Expensed	Straight-Line Target (75%)	YTD Variance %
Corporate -Personnel	\$ 5,321,472.00	\$ 3,449,834.00	64.83%	\$ 3,991,104.00	10.17%
Corporate -Facilities	\$ 447,817.00	\$ 334,697.00	74.74%	\$ 335,862.75	0.26%
Corporate -Equipment Related	\$ 254,319.00	\$ 157,034.00	61.75%	\$ 190,739.25	13.25%
Corporate -General Office	\$ 665,000.00	\$ 320,679.00	48.22%	\$ 498,750.00	26.78%
Corporate - Professional Services	\$ 1,860,000.00	\$ 965,151.00	51.89%	\$ 1,395,000.00	23.11%
Corporate - Board of Directors	\$ 45,000.00	\$ 37,342.00	82.98%	\$ 33,750.00	-7.98%
Corporate Total	\$ 8,593,608.00	\$ 5,264,737.00	61.26%	\$ 6,445,206.00	13.74%
Facilities	6,701,232.00	4,198,623.76	62.65%	\$ 5,025,924.00	12.35%
Reserve	10,245,869.02	-	0.00%	\$ 7,684,401.77	75.00%
Projects	424,380.30	222,299.34	52.38%	\$ 318,285.23	22.62%
Service Delivery - TWC Adult	19,326,657.75	11,976,700.20	61.97%	\$ 14,494,993.31	13.03%
Service Delivery - TWC Child Care	112,672,053.31	78,712,317.84	69.86%	\$ 84,504,039.98	5.14%
Service Delivery - Youth	3,390,279.58	1,732,205.56	51.09%	\$ 2,542,709.69	23.91%
Service Delivery Ready to Work	12,830,334.42	4,627,942.50	36.07%	\$ 9,622,750.82	38.93%
Total Budget	\$ 174,184,414.38	\$106,734,826.20	61.28%	\$ 130,638,310.79	13.72%



Corporate Expenditures

Personnel:

- The board is working to fill all vacant positions timely.
 - The FY23 budget includes a 5% performance-based incentive, which has yet to be paid out.
 - The internship program has started, and we have 6 interns.

Equipment:

- We have equipment reserved for vacant positions.
- The board is working on replacing staff equipment older than 5 years.



Corporate Expenditures

General Office:

- Insurance - Includes a contingency for high deductible plans related to employee matters and Cyber Security. We are expecting a \$100,000 surplus if no unforeseen events occur.
- Marketing – we expect to utilize this budget fully.
 - Texas Creative total approved estimates: \$88,711.78
 - Pending estimates of \$9,238.95
 - \$46,785.60 total cost for Webhead for Digital/Marketing/Social Media Support is being finalized.



Corporate Expenditures

Professional Services:

- Legal Services – HR-related legal services budget is utilized for employee matters expensed as incurred, and we are awaiting an update to the employee handbook.
- Monitoring – Currently processing about \$120,000 in invoices. Expect to be fully expensed at the end of the fiscal year.
- Professional Services – Temporary staffing is under budget by approximately 12%.



Facilities & Projects

Facilities:

- Facility expenditures represent 62.65% of the approved budget, reflecting a 12.35% straight-line budget surplus.
- Port of San Antonio has been approved for approximately \$250,000 to contribute to TWC build-out-cost.

Projects:

- Workforce Commission Initiatives – WSA has held 2 Career Pathway Youth Events, and 2 more are scheduled during the summer.



Budget & Expenditures by County – Formula Funds

County	City	Total						
		Budget	Expenditures	Encumbrances	Total Expenditures	% Expenditures Total	% Budget to Expenditures	# Served
Atascosa	Pleasanton	642,802	675,308	849	676,157	4.21%	105.2%	111
Bandera	Bandera	166,306	45,212	5,000	50,212	0.31%	30.2%	9
Bexar	San Antonio	21,208,067	11,918,749	145,963	12,064,712	75.1%	56.9%	2,937
Comal	New Braunfels	1,152,212	995,790	7,700	1,003,490	6.25%	87.1%	108
Frio	Pearsall	326,484	339,720	9,500	349,220	2.17%	107.0%	59
Gillespie	Fredericksburg	129,382	53,129	-	53,129	0.33%	41.1%	15
Guadalupe	Seguin	885,990	574,174	-	574,174	3.57%	64.8%	152
Karnes	Kenedy	194,656	156,682	-	156,682	0.98%	80.5%	15
Kendall	Boerne	202,704	305,873	13,541	319,414	1.99%	157.6%	34
Kerr	Kerrville	474,316	325,673	4,999	330,672	2.06%	69.7%	48
McMullen	Tilden	2,547	2,496	-	2,496	0.02%	98.0%	0
Medina	Hondo	477,387	190,633	-	190,633	1.19%	39.9%	54
Wilson	Floresville	366,181	294,744	-	294,744	1.83%	80.5%	37
Total		\$ 26,229,034	\$ 15,878,182	\$ 187,551	\$ 16,065,733	100.00%	61.3%	3,579



Budget & Expenditures by County – Child Care

County	City	Total						
		Budget	Expenditures	Encumbrances	Total Expenditures	% Expenditures Total	% Budget to Expenditures	# Served
Atascosa	Pleasanton	2,214,944	1,818,035	-	1,818,035	2.19%	82.1%	612
Bandera	Bandera	697,757	212,627	-	212,627	0.26%	30.5%	86
Bexar	San Antonio	102,208,939	68,955,638	-	68,955,638	82.9%	67.5%	18,477
Comal	New Braunfels	5,491,544	3,141,573	-	3,141,573	3.78%	57.2%	856
Frio	Pearsall	1,340,976	663,181	-	663,181	0.80%	49.5%	239
Gillespie	Fredericksburg	856,840	304,290	-	304,290	0.37%	35.5%	66
Guadalupe	Seguin	4,294,462	3,600,215	-	3,600,215	4.33%	83.8%	1,090
Karnes	Kenedy	785,004	115,904	-	115,904	0.14%	14.8%	37
Kendall	Boerne	1,005,262	842,469	-	842,469	1.01%	83.8%	118
Kerr	Kerrville	2,184,371	1,253,698	-	1,253,698	1.51%	57.4%	480
McMullen	Tilden	13,417	-	-	-	0.00%	0.0%	0
Medina	Hondo	2,001,213	1,460,132	-	1,460,132	1.76%	73.0%	398
Wilson	Floresville	1,516,175	810,378	-	810,378	0.97%	53.4%	230
Total		\$ 124,610,904	\$ 83,178,139	\$ -	\$ 83,178,139	100.00%	66.8%	22,689



Budget & Expenditures by County – Other WF

County	City	TOTAL OTHER WORKFORCE PROGRAMS				
		Budget	Expenditures	% Expenditures Total	% Budget to Expenditures	# Served
Atascosa	Pleasanton	144,845	40,597	0.8%	28.0%	1
Bandera	Bandera	43,652	2,535	0.1%	5.8%	0
Bexar	San Antonio	6,201,268	4,333,093	87.7%	69.9%	353
Comal	New Braunfels	262,455	291,268	5.9%	111.0%	7
Frio	Pearsall	83,586	37,859	0.8%	45.3%	0
Gillespie	Fredericksburg	49,485	1	0.0%	0.0%	0
Guadalupe	Seguin	335,639	90,357	1.8%	26.9%	1
Karnes	Kenedy	49,296	3,987	0.1%	8.1%	0
Kendall	Boerne	61,412	34,453	0.7%	56.1%	0
Kerr	Kerrville	133,060	73,470	1.5%	55.2%	0
McMullen	Tilden	815	-	0.0%	0.0%	0
Medina	Hondo	124,910	26,837	0.5%	21.5%	0
Wilson	Floresville	95,327	5,712	0.1%	6.0%	0
Total		\$ 7,585,751	\$ 4,940,170	100.0%	65.1%	362



Of Children In Care Broken Down by County

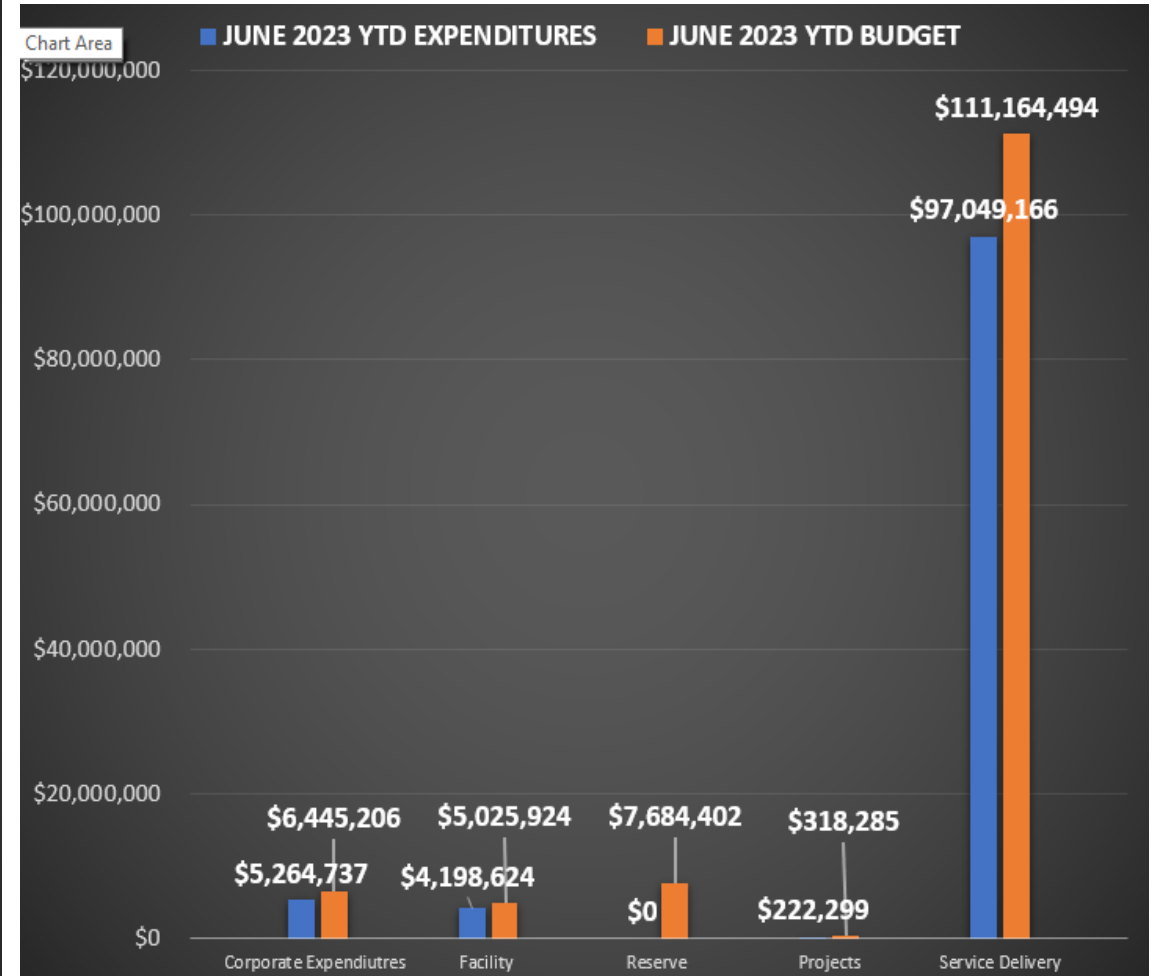
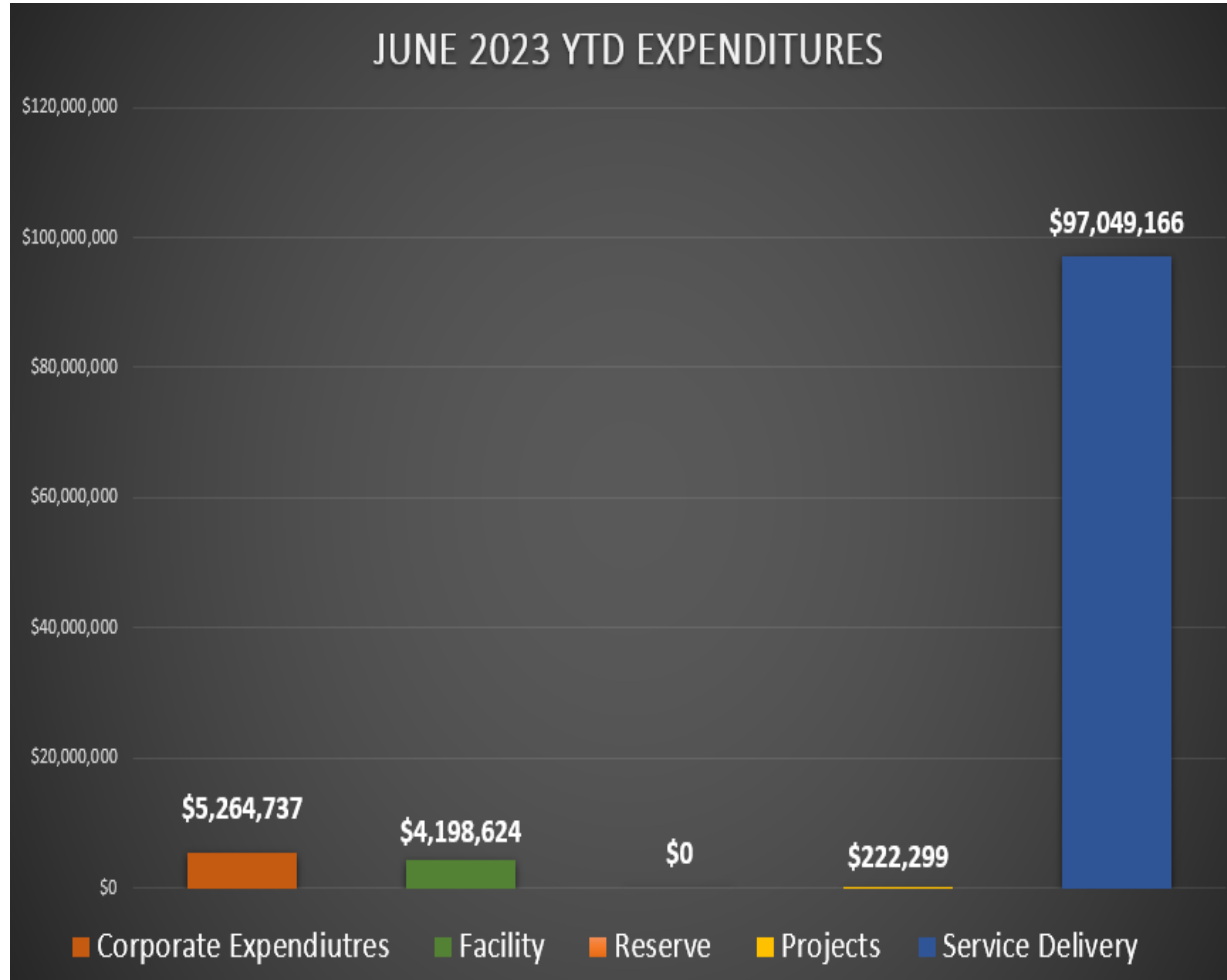
October 1, 2022 June 30, 2023 # of Children in Care Broken down by County

County	City	Discretionary- Homeless & Low Income	%	Mandatory- Choice & Former DFPS	%	Child Protective Services	%	Total	%
Atascosa	Pleasanton	342	3.03%	13	2.08%	8	1.35%	363	2.89%
Bandera	Bandera	44	0.39%	2	0.27%	1	0.17%	47	0.37%
Bexar	San Antonio	9,043	80.12%	540	83.83%	493	79.38%	10,076	80.21%
Comal	New Braunfels	441	3.91%	24	3.78%	43	6.88%	508	4.05%
Frio	Pearsall	117	1.04%	13	2.03%	8	1.21%	138	1.10%
Gillespie	Fredericksburg	52	0.46%	4	0.59%	1	0.24%	57	0.46%
Guadalupe	Seguin	578	5.12%	17	2.63%	29	4.64%	624	4.97%
Karnes	Kenedy	19	0.16%	2	0.29%	3	0.56%	24	0.19%
Kendall	Boerne	70	0.62%	3	0.43%	12	1.89%	85	0.67%
Kerr	Kerrville	224	1.98%	9	1.35%	6	1.01%	239	1.90%
McMullen	Tilden	0	0.00%	0	0.00%	-	0.00%	10	0.08%
Medina	Hondo	218	1.93%	12	1.81%	10	1.64%	240	1.91%
Wilson	Floresville	139	1.23%	6	0.90%	6	1.03%	151	1.20%
Total		11,287	100.00%	644	100.00%	621	100.00%	12,562	100.00%

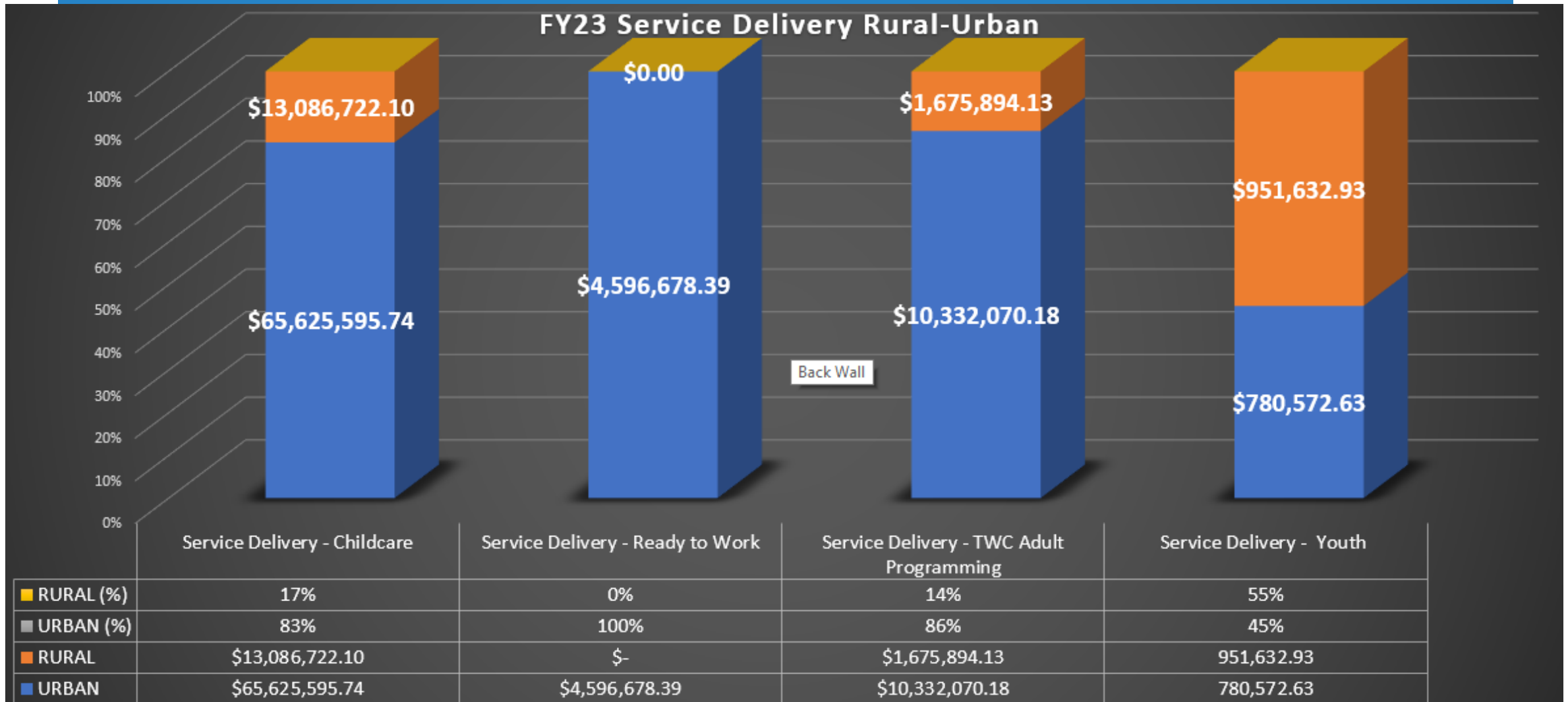


YTD Expenditures by Budget Category

YTD Expenditures by Budget Category Comparison



June 2023 Year-to-Date Service Delivery Rural-Urban



Key Variances

TANF – Expenditures reflect a 21% straight-line budget surplus due to low participation and reduced HHSC referrals. The board expects to spend \$6.5M this year. This is approximately 10% more than we have spent in prior years.

Summer Earn and Learn – As of 08/04/23, 121 participants have completed the 5 weeks.



Key Variances

Childcare CCF – Full-time care occurs in the summer, resulting in increased expenditures.

Childcare CCQ – The board expects higher expenditures within the next 3 months by issuing program supplies, incentives, and bonuses to childcare providers. This grant will help childcare providers obtain Rising Star Certification.



Ready to Work

Ready to Work:

- Enrollment and activities increased at a higher rate in April and May.
- As of August 8, 2023:
 - Applicants interviewed: 2,894
 - Enrolled in approved training: 1,569
 - Successfully completed training: 181
 - Placed in jobs: 86
 - WSA paid training: \$3,078,681





Questions



MEMORANDUM

To: Committee of Six
From: Adrian Lopez, CEO
Presented by: Angela Bush, CFO Consultant
Date: August 23, 2023
Regarding: FY24 Annual Budget Approval

Summary: The board staff prepares a budget based on the assumption of planned allocations from the Texas Workforce Commission and anticipated carryover funds from existing contracts. This budget is analyzed throughout the year and amended as additional funds are received or changes occur, which would warrant budget amendments.

Strategic Objective: Adopting the budget provides direction and authority to implement a plan for the delivery of services. This core process provides structure and guidance to the entity for expenditure controls and strategic allocation of resources, including but not limited to:

- Planning
- Coordination
- Resource Allocation
- Performance Review

Resource Allocation: Chief Elected officials and partners have requested that the board revisit the interlocal agreement and prepare a budget-based utilizing the agreed-upon methodology in the agreement, “all resource allocation within the AWD shall, to the extent possible and practical considering need, be based upon the federal and state formulas used to allocate funds.” Historically, the board has maintained a target of 80% urban areas and a 20% aggregate for rural communities. WSA’s executive leadership team reviewed Texas Administrative Code 800, Chapter B, Allocations (TAC 800). From the guidance of TAC 800 and allocations received from the Texas Workforce Commission, the board has prepared detailed service delivery allocations that will reflect an average allocation, excluding the City of San Antonio's Ready to Work Program of 81.66% to urban communities, and an aggregate of 18.34% to rural communities which is being implemented and tracked by each county. The board has previously not implemented or tracked the budget down to the county level but has allocated resources based on need; therefore, the board is expecting to make several necessary by-county adjustments in FY24.

The Budget by Fund and Category additionally shows the methodology for allocating each fund. Formula funds were allocated based on the formulas in TAC 800 and allocation factors from TWC. When a clear formula was unavailable, the funding source and participants served were considered to determine a reasonable formula to allocate the funds to each county fairly. The board’s methodology was additionally sent to Texas Workforce Commission for feedback; feedback will

be incorporated in the annual budget reconciliation brought to the board in Budget Amendment #1, which will occur in January or February 2024.

Budget Allocations are presented in the following sections:

- Board Administration-Corporate Budget
- Facilities Budget - Rent and support of the facilities and other items to support the contractor staff, software, supplies, and equipment.
- Special Projects- Workforce Commission Initiatives (Red, White, and YOU and Careers in Texas Industries).
- Service Delivery Budgets for Adult, Youth, and Childcare Services.
- Reserve for Child Care and Fee of Services Surpluses

Budget Summary:

In Summary, the budget is expected to increase approximately 10.26% from \$174,234,414 to \$192,112,907. In FY24, the board is expected to have a projected surplus of approximately \$215,000.

FY24 BUDGET COMPARISON- FY24 PROPOSED BUDGET TO FY23 PROJECTED ACTUALS									
Budget Category	FY23 Budget Amendment #2	FY23 Actuals (June '23)	FY23 Forecast (June '23-Sept. '23)	FY23 Projected Expenditures	Projected Exp. (%)	FY24 Proposed Budget	Increase/ Decrease (\$)	Increase/ Decrease (%)	Percent of Budget
Salaries and Wages	\$ 3,981,451	\$ 2,655,680	\$ 981,878	\$ 3,637,558	91.36%	\$ 4,359,985	\$ 378,534	9.51%	2.27%
Fringe Benefits	1,116,021	681,858	291,496	973,354.00	87.22%	1,153,947	37,926	3.40%	0.60%
Staff Travel	62,000	49,898	12,102	62,000.00	100.00%	160,045	98,045	158.14%	0.08%
Staff Development	162,000	62,398	99,602	162,000.00	100.00%	193,250	31,250	19.29%	0.10%
Total Personnel	\$ 5,321,472	\$ 3,449,834	\$ 1,385,078	\$ 4,834,912	90.86%	\$ 5,867,227	\$ 545,755	10.26%	3.05%
Facilities	467,817	334,697	130,982	465,679	99.54%	526,665	58,848	12.58%	0.27%
Equipment Related	254,319	157,034	64,736	221,770	87.20%	277,994	23,675	9.31%	0.14%
General Office	645,000	320,679	153,790	474,469	73.56%	641,700	(3,300)	-0.51%	0.33%
Professional Services	1,860,000	965,151	682,431	1,647,582	88.58%	1,987,110	127,110	6.83%	1.03%
Board of Directors	45,000	37,342	7,658	45,000	100.00%	45,000	-	0.00%	0.02%
Corporate Total	\$ 8,593,608	\$ 5,264,737	\$ 2,424,676	\$ 7,689,413	89.48%	\$ 9,345,696	\$ 752,088	8.75%	4.86%
Facilities	6,751,232	4,198,624	1,696,192	5,894,816	87.31%	7,777,328	1,026,096	15.20%	4.05%
Reserve	10,245,869	-	4,677,307	4,677,307	45.65%	10,891,296	645,427	6.30%	5.67%
Projects	424,380	222,299	199,929	422,228	99.49%	94,250	(330,130)	-77.79%	0.05%
Service Delivery - TWC	22,716,938	13,708,906	7,111,788	20,820,694	91.65%	20,067,492	(2,649,446)	-11.66%	10.45%
Service Delivery - Child Care	112,672,053	78,712,318	29,840,588	108,552,906	96.34%	117,441,726	4,769,673	4.23%	61.13%
Service Delivery - Ready to Work	12,830,334	4,627,943	7,531,174	12,159,117	94.77%	26,495,119	13,664,785	106.50%	13.79%
Facilities & Service Delivery	\$ 165,640,807	\$ 101,470,089	\$ 51,056,978	\$ 152,527,067	92.08%	\$ 182,767,211	\$ 17,126,404	10.34%	95.14%
Total Budget	\$ 174,234,414	\$ 106,734,826	\$ 53,481,654	\$ 160,216,480	91.95%	\$ 192,112,907	\$ 17,878,493	10.26%	100.00%

Personnel Cost: Personnel Costs are expected to increase by 10.26% as the board moves to fill vacant positions; replacing individuals typically is more costly than a tenured person in the position, which also results in increased staff training and development costs. The board additionally included staff cost of living and merit increases, which will be at most 5% of current salaries (3% for COLA and 2% merit.). An additional 3% of incentive pay is budgeted for staff that shows exemplary performance and contribution to the agency over and above normal expectations as allowable by the board’s incentive policy. Local travel costs are budgeted to increase the presence and outreach in rural communities.

Other Corporate Costs: Overall corporate costs are expected to increase by \$206,333, with most of the cost being in temporary services, which are utilized to assist in temporary vacancies and assist where additional support is needed over oversight and compliance of program design and implementation.

Facilities: Facility cost is expected to increase by 15.2% or \$1,026,096, which includes the delivery of the mobile unit and the relocation of two Workforce Centers, Marbach and Walzem. Additional infrastructure improvement includes implementing cloud-based systems throughout the workforce system in the 13-county area.

Projects: Projects related to service delivery were realigned to the Service Delivery budget. Job fairs such as Red White and YOU and Careers in Texas Industries job fairs remain in the project line item. This line item will be increased as needed as other projects are added.

Service Delivery: The Service Delivery budget has increased by approximately 10.65% by \$15,785,012. A detailed listing of program changes is provided on the Line-Item Budget; several COVID-19 initiatives have expired, which are also highlighted. Key variances that contribute to the increase include:

- Ready to Work Carry Over \$13,696,050, we expect most ready-to-work funds to be expended in FY24.
- Child Care (CCDF) increase of \$9,763,343; this is additionally subject to FY24 Child Care targets received in the early fall.
- Child Care Quality Texas Rising Star Provider funds increase of \$850,000.

Staff Recommendation: Discussion and possible action to approve the Annual Budget from October 1, 2023, to September 30, 2024. The budget will be amended after the final allocations are received and the close-out of the current fiscal year.

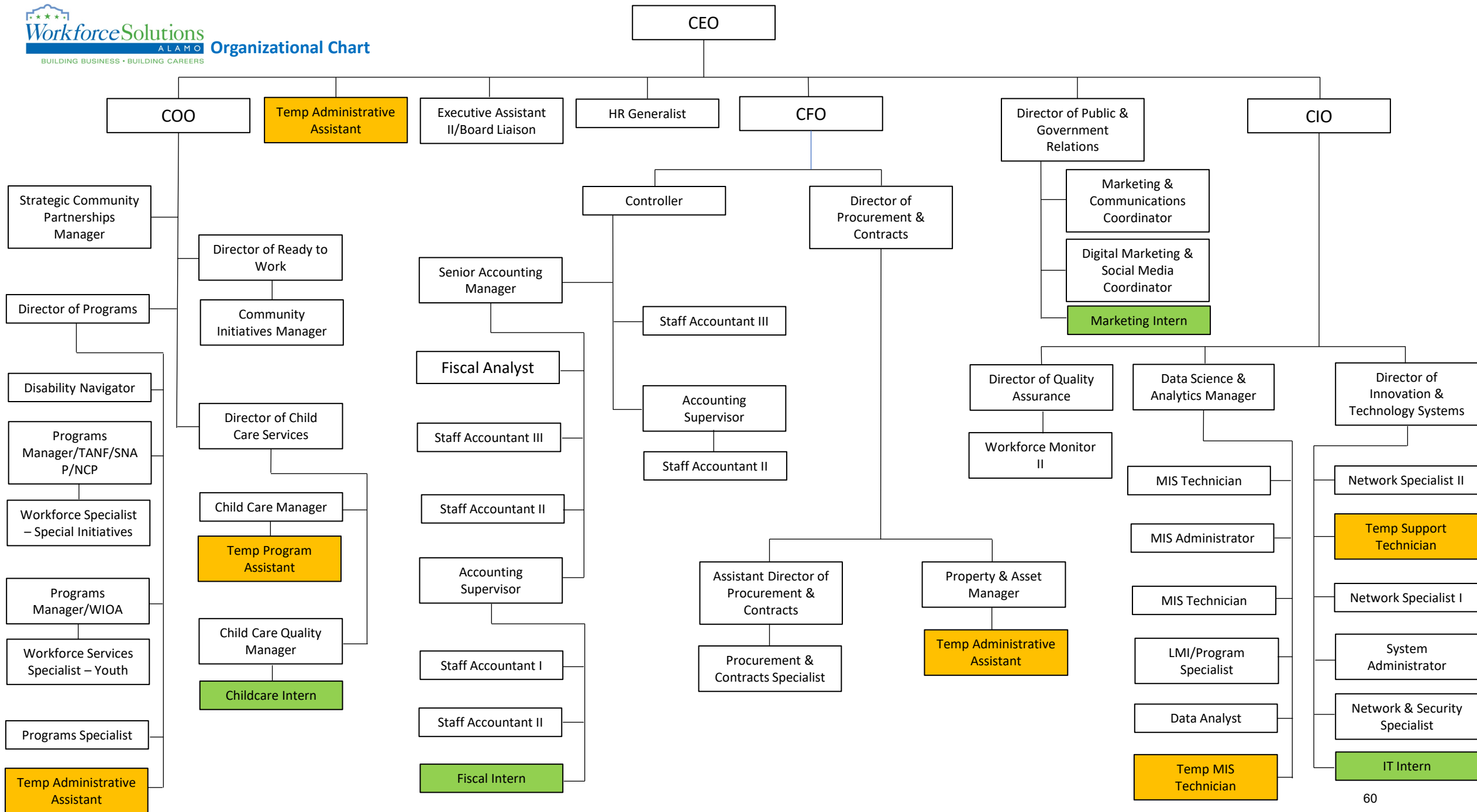
Attachment:

Budget Summary

Budget by Fund and Category and Line-Item Budget

Budget Allocation by County for Service Delivery, Reserve, and Projected Surplus

Texas Administrative Code 800 Sub Chapter B, Allocation Methodology



FY24 BUDGET COMPARISON- FY24 PROPOSED BUDGET TO FY23 PROJECTED ACTUALS									
Budget Category	FY23 Budget Amendment #2	FY23 Actuals (June '23)	FY23 Forecast (June '23-Sept. '23)	FY23 Projected Expenditures	Projected Exp. (%)	FY24 Proposed Budget	Increase/ Decrease (\$)	Increase/ Decrease (%)	Percent of Budget
Salaries and Wages	\$ 3,981,451	\$ 2,655,680	\$ 981,878	\$ 3,637,558	91.36%	\$ 4,359,985	\$ 378,534	9.51%	2.27%
Fringe Benefits	1,116,021	681,858	291,496	973,354.00	87.22%	1,153,947	37,926	3.40%	0.60%
Staff Travel	62,000	49,898	12,102	62,000.00	100.00%	160,045	98,045	158.14%	0.08%
Staff Development	162,000	62,398	99,602	162,000.00	100.00%	193,250	31,250	19.29%	0.10%
Total Personnel	\$ 5,321,472	\$ 3,449,834	\$ 1,385,078	\$ 4,834,912	90.86%	\$ 5,867,227	\$ 545,755	10.26%	3.05%
Facilities	467,817	334,697	130,982	465,679	99.54%	526,665	58,848	12.58%	0.27%
Equipment Related	254,319	157,034	64,736	221,770	87.20%	277,994	23,675	9.31%	0.14%
General Office	645,000	320,679	153,790	474,469	73.56%	641,700	(3,300)	-0.51%	0.33%
Professional Services	1,860,000	965,151	682,431	1,647,582	88.58%	1,987,110	127,110	6.83%	1.03%
Board of Directors	45,000	37,342	7,658	45,000	100.00%	45,000	-	0.00%	0.02%
Corporate Total	\$ 8,593,608	\$ 5,264,737	\$ 2,424,676	\$ 7,689,413	89.48%	\$ 9,345,696	\$ 752,088	8.75%	4.86%
Facilities	6,751,232	4,198,624	1,696,192	5,894,816	87.31%	7,777,328	1,026,096	15.20%	4.05%
Reserve	10,245,869	-	4,677,307	4,677,307	45.65%	10,891,296	645,427	6.30%	5.67%
Projects	424,380	222,299	199,929	422,228	99.49%	94,250	(330,130)	-77.79%	0.05%
Service Delivery - TWC	22,716,938	13,708,906	7,111,788	20,820,694	91.65%	20,067,492	(2,649,446)	-11.66%	10.45%
Service Delivery - Child Care	112,672,053	78,712,318	29,840,588	108,552,906	96.34%	117,441,726	4,769,673	4.23%	61.13%
Service Delivery - Ready to Work	12,830,334	4,627,943	7,531,174	12,159,117	94.77%	26,495,119	13,664,785	106.50%	13.79%
Facilities & Service Delivery	\$ 165,640,807	\$ 101,470,089	\$ 51,056,978	\$ 152,527,067	92.08%	\$ 182,767,211	\$ 17,126,404	10.34%	95.14%
Total Budget	\$ 174,234,414	\$ 106,734,826	\$ 53,481,654	\$ 160,216,480	91.95%	\$ 192,112,907	\$ 17,878,493	10.26%	100.00%

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

	Annual	Annual	Projected		Proposed		
	Approved	Amended	Expensed	%	Budget	Percentage	Dollar
	Budget	Budget		Projected	2023-2024	Change	Change
	2022-2023	2022-2023	2022-2023	Expensed			
PERSONNEL							
Salaries/Wages	\$ 3,798,277	\$ 3,448,277	\$ 3,415,920	99%	\$ 3,951,656	15%	\$ 503,379
Internships	180,096.00	180,096	30,576	17%	117,062	-35%	(63,034)
Cost of Living Increase (3%)	97,898.31	97,898	72,361	74%	103,630	6%	5,732
Performance Based Increase (2%)	65,265.54	65,266	42,735	65%	69,087	6%	3,821
Staff Incentives (3%) - One Time	189,913.85	189,914	75,966	40%	118,550	-38%	(71,364)
Fringe Benefits	1,316,020.60	1,116,021	973,354	87%	1,153,947	3%	37,926
Staff Travel	62,000.00	62,000	62,000	100%	160,045	158%	98,045
Staff Training/Development	162,000.00	162,000	162,000	100%	193,250	19%	31,250
PERSONNEL SUBTOTAL:	5,871,471.32	\$ 5,321,471	\$ 4,834,912	91%	\$ 5,867,227	10%	\$ 545,756
FACILITY							
Rent	417,817.00	\$ 447,817	\$ 449,521	100%	\$ 461,665	3%	\$ 13,848
Storage	15,000.00	20,000	16,158	81%	30,000	50%	10,000
Maintenance and Repair					35,000	100%	
Building Out/Moving Expenses					-		
FACILITY SUBTOTAL:	432,817.00	\$ 467,817	\$ 465,679	100%	\$ 526,665	13%	\$ 58,848
EQUIPMENT/RELATED COSTS							
Equipment Purchases	50,000.00	\$ 77,500	\$ 72,430	93%	\$ 87,800	13%	\$ 10,300
Equipment Rental	15,000.00	15,000	15,226	102%	15,000	0%	-
Repair & Maintenance-Equipment	-	-	-	0%	-	0%	-
Software Licenses & Maintenance	161,819.00	161,819	134,114	83%	175,194	8%	13,375
Software Maintenance & Support				0%	-		
EQUIPMENT/RELATED COSTS SUBTOTAL:	226,819.00	\$ 254,319	\$ 221,770	87%	\$ 277,994	9%	\$ 23,675
GENERAL OFFICE EXPENSES							
Communications	50,000.00	\$ 50,000	\$ 46,580	93%	\$ 47,300	-5%	\$ (2,700)
Advertising	35,000.00	10,000	2,662	27%	10,000	0%	-
Insurance	300,000.00	300,000	175,000	58%	300,000	0%	-
Office Supplies	50,000.00	30,000	21,036	70%	23,700	-21%	(6,300)
Postage/Shipping/Other	7,500.00	7,500	5,250	70%	7,500	0%	-
Printing, Binding & Reproduction	20,000.00	20,000	18,538	93%	20,000	0%	-
Publications & Subscriptions	7,500.00	7,500	6,550	87%	13,200	76%	5,700
Dues	25,000.00	25,000	22,113	88%	25,000	0%	-
Marketing (External)	120,000.00	120,000	120,000	100%	120,000	0%	-
Miscellaneous Costs	25,000.00	25,000	6,742	27%	25,000	0%	-
Non Federal	50,000.00	50,000	50,000	100%	50,000	0%	-
GENERAL OFFICE EXP SUBTOTAL:	690,000.00	\$ 645,000	\$ 474,469	74%	\$ 641,700	-1%	\$ (3,300)
PROFESSIONAL SERVICES							
Legal-General Corporate Matters	100,000.00	\$ 100,000	\$ 97,782	98%	\$ 125,000	25%	\$ 25,000
Legal-Other Corporate Matters	75,000.00	125,000	68,562	55%	75,000	-40%	(50,000)
Audit	75,000.00	75,000	70,000	93%	75,000	0%	-
Monitoring (Contractor)	500,000.00	500,000	447,162	89%	500,000	0%	-
Professional Services	600,000.00	1,025,000	931,526	91%	1,172,110	14%	147,110
Payroll Fees	35,000.00	35,000	32,552	93%	40,000	14%	5,000
PROFESSIONAL SERVICES SUBTOTAL	1,385,000.00	\$ 1,860,000	\$ 1,647,582	89%	\$ 1,987,110	7%	\$ 127,110
BOARD EXPENSES							
Board Member Travel	5,000.00	\$ 5,000	\$ 5,000	100%	\$ 5,000	0%	\$ -
Board Member Training/Development	25,000.00	33,000	33,000	100%	25,000	-24%	(8,000)
Board Meetings/Misc.	15,000.00	7,000	7,000	100%	15,000	114%	8,000
BOARD EXPENSES SUBTOTAL	45,000.00	\$ 45,000	\$ 45,000	100%	\$ 45,000	0%	\$ -
TOTAL WSA CORPORATE BUDGET	8,651,107.32	\$ 8,593,607	\$ 7,689,413	89%	\$ 9,345,696	9%	\$ 752,089
SUMMARY:							
Personnel	5,871,471.32	\$ 5,321,471	\$ 4,834,912	91%	\$ 5,867,227	10%	\$ 545,756
Facility	432,817.00	467,817	465,679	100%	526,665	13%	\$ 58,848
Equipment/Related Costs	226,819.00	254,319	221,770	87%	277,994	9%	\$ 23,675
General Office Expenses	690,000.00	645,000	474,469	74%	641,700	-1%	\$ (3,300)
Professional Services	1,385,000.00	1,860,000	1,647,582	89%	1,987,110	7%	\$ 127,110
Board Expenses	45,000.00	45,000	45,000	100%	45,000	0%	\$ -
TOTAL WSA CORPORATE BUDGET	8,651,107.32	\$ 8,593,607	\$ 7,689,413	89%	\$ 9,345,696	9%	\$ 752,089

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

	Annual Approved Budget 2022-2023	Annual Amended Budget 2022-2023	Projected Expensed 2022-2023	% Projected Expensed	Proposed Annual Budget 2023-2024	Percentage Change	Dollar Change
FACILITY & INFRASTRUCTURE BUDGET							
Facility Related Occupancy	3,673,539.00	\$ 3,673,539	\$ 3,670,038	100%	4,258,093.00	16%	\$ 584,554
Equipment Related	1,121,562.63	771,563	566,009	73%	1,163,000.00	51%	391,437
Rental of Equipment	124,916.00	99,916	65,675	66%	79,440.00	-20%	(20,476)
Software Related	506,139.60	531,140	483,966	91%	580,795.00	9%	49,655
Communications	294,235.20	394,235	359,422	91%	437,400.00	11%	43,165
General Office	105,840.00	130,840	158,411	121%	156,600.00	20%	25,760
Other Professional Services	500,000.00	400,000	279,741	70%	402,000.00	1%	2,000
Reserve Facility (Port San Antonio/Walzem)	500,000.00	750,000	311,554	42%	700,000.00	-7%	(50,000)
TOTAL FACILITY & INFRASTRUCTURE BUDGET	6,826,232.43	\$ 6,751,232	\$ 5,894,816	87%	\$ 7,777,328	15%	\$ 1,026,096
RESERVE UNOBLIGATED	14,923,178.38	\$ 10,245,869	\$ 4,677,309	31%	\$ 10,891,296	6%	\$ 645,427
PROJECTS	364,820.00	\$ 424,380	\$ 422,228	99%	\$ 94,250	-78%	\$ (330,130)
SERVICE DELIVERY BUDGET							
MIDDLE SKILLS GRANT		116,439	58,219	50%	58,220	-50%	\$ (58,219)
MILITARY FAMILY SUPPORT	766,362	334,140	250,605	75%	323,144	-3%	\$ (10,995)
NDW COVID 19	2,902,092	1,648,951	1,648,951	100%	-	-100%	\$ (1,648,951)
NDW WINTER STORM	34,836	47,012	47,012	100%	-	-100%	\$ (47,012)
WIOA ADULT	2,662,647	2,778,033	2,778,033	100%	3,110,479	12%	\$ 332,446
WIOA DISLOCATED	4,334,259	4,055,902	3,853,110	95%	2,856,597	-30%	\$ (1,199,305)
WIOA-DESIGNATION (DW FOR ADULTS)		500,000	500,000	100%	-	-100%	\$ (500,000)
WIOA RAPID RESPONSE	59,377	39,742	39,742	100%	34,402	-13%	\$ (5,340)
NON CUSTODIAL PARENT	361,548	362,112	362,112	100%	308,104	-15%	\$ (54,008)
TANF	5,516,454	6,449,098	5,149,098	80%	6,197,429	-4%	\$ (251,669)
SNAP E&T	658,889	872,769	872,769	100%	837,122	-4%	\$ (35,647)
REEMPLOYMENT SERVICES	637,195	595,726	595,726	100%	769,471	29%	\$ 173,745
SKILLS DEVELOPMENT FUND	250,000	241,555	241,555	100%	-	-100%	\$ (241,555)
STUDENT HIREABILITY NAVIAGATOR	81,577	75,497	75,497	100%	94,266	25%	\$ 18,770
VR PAID WORK EXPERIENCE	-	25,000	2,500	10%	225,000	800%	\$ 200,000
CITY OF SAN ANTONIO-NON-FEDERAL TIISA	-	31,265	31,265	100%	-	-100%	\$ (31,265)
CITY OF SAN ANTONIO- READY TO WORK	18,901,285	12,799,069	12,159,116	95%	26,495,119	107%	\$ 13,696,050
WIOA YOUTH	3,044,869	3,390,280	3,220,766	95%	4,018,251	19%	\$ 627,971
CHILD CARE CCDF	67,787,950	82,040,938	81,013,734	99%	91,804,282	12%	\$ 9,763,343
CHILD CARE CCDF-MANDATORY					6,250,691		
CHILD CARE-SERVICE INDUSTRY RECOVERY	5,468,899	3,368,760	3,368,760	100%	-	-100%	\$ (3,368,760)
CHILD CARE CCDF-SUPPLEMENTAL	5,929,133	5,929,133	2,929,133	49%	-	-100%	\$ (5,929,133)
CHILD CARE-CCQ QUALITY	1,792,079	6,519,332	6,439,332	99%	2,690,748	-59%	\$ (3,828,584)
CHILD CARE-CCQ TEXAS RISING STAR							
INCENTIVES	1,150,000	1,150,000	1,150,000	100%	2,000,000	74%	\$ 850,000
CHILD CARE CCP	6,621,905	6,151,265	6,151,265	100%	6,621,905	8%	\$ 470,640
CHILD CARE CCM	2,177,272	7,273,742	7,273,742	100%	7,562,035	4%	\$ 288,293
CHILD CARE CONTRACTED SLOTS	596,800	238,883	226,939	95%	512,064	114%	\$ 273,181
TRADE ACT SERVICES	500,000	53,254	47,280	89%	44,441	-17%	\$ (8,813)
TRAINING AND EMPLOYMENT NAVIGATOR	-	111,488	83,616	75%	220,127	97%	\$ 108,639
VR SUMMER EARN AND LEARN	650,000	650,000	592,897	91%	780,000	20%	\$ 130,000
INFRA SUPPORT VR	81,096	82,227	82,227	100%	-	-100%	\$ (82,227)
EXTERNSHIP FOR TEACHERS	184,000	287,714	287,714	100%	190,438	-34%	\$ (97,276)
SERVICE DELIVERY BUDGET	133,150,525	148,219,325	\$ 141,532,714	95%	\$ 164,004,337	11%	\$ 15,785,012
TOTAL	\$ 163,915,863	\$ 174,234,415	\$ 160,216,480	92%	\$ 192,112,907	0%	\$ 17,878,493

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

FUNDING SOURCE	ALLOCATION METHODOLOGY	CFDA	FY23 CARRY OVER	FY24 ALLOCATIONS	FY25 ESTIMATES	OCTOBER 1, 2023-SEPTEMBER 30, 2024	CORPORATE	FACILITIES	PROJECTS
MIDDLE SKILLS GRANT	Special Initiative use CFDA Source for by county allocation	ADULT-17.258	\$ 58,220			\$ 58,220	\$ -	\$ -	\$ -
MILITARY FAMILY SUPPORT - BEXAR ONLY	Bexar County Only	ADULT-17.258	101,248	166,422	55,474	323,144	-	-	-
WIOA ADULT	Adult Formula	ADULT-17.258	-	3,968,814	1,700,920	5,669,734	1,178,237	1,381,018	
WIOA DISLOCATED	Requested Weight on Formula factors - See DW Tab for proposed allocation methodology	DW-17.278	740,706	3,581,125	1,193,721	5,515,552	1,277,937	1,381,018	
WIOA RAPID RESPONSE	Participants remaining in the program that the board may outreach for services.	DW-17.278	44,705	14,902		59,607	25,205	-	
NON CUSTODIAL PARENT-BEXAR ONLY	Bexar County Only	TANF-93.558		437,578		437,578	84,969	44,505	
TANF	Formula	TANF-93.558	1,521,418	6,851,831		8,373,249	1,264,078	911,742	
SNAP E&T	SNAP Formula	SNAP-10.561		1,326,152		1,326,152	196,659	292,372	
RE-EMPLOYMENT SERVICES	WIOA Dislocated Worker Long Term Unemployed	UI-17.225		850,280		850,280	80,809	-	
STUDENT HIREABILITY NAVIAGATOR	VR Youth Program- Could Co-enroll with Youth, therefore used Youth Formula	VR-YOUTH		192,500	16,800	209,300	115,034	-	
VRS PAID WORK EXPERIENCE	VR Youth Program- Could Co-enroll with Youth, therefore used Youth Formula	VR-YOUTH		25,000	200,000	225,000	-	-	
READY TO WORK	Bexar County Only	COSA-General	27,776,304			27,776,304	887,789	239,499	
WIOA YOUTH	Formula	YOUTH-17.259	371,074	4,813,898	1,203,474	6,388,446	1,318,405	1,051,790	
CHILD CARE CCDF-DISCRETIONARY	CCDF Discretionary Formula	CCDF-93.575	2,560,790	92,474,242	2,585,310	97,620,342	2,459,680	771,070	
CHILD CARE QUALITY	CCDF Discretionary Formula	CCDF-93.575	200,000	2,758,898		2,958,898	186,902	81,248	
CHILD CARE QUALITY PROVIDER ONLY	CCDF Discretionary Formula	CCDF-93.575		2,000,000		2,000,000	-	-	
CHILD CARE CCDF-MANDATORY	CCDF Mandatory Formula	CCDF-93.575		6,250,691	20,067,492	26,318,183	-	-	
CHILD CARE CCP-DFPS PROTECTIVE SERVICES	CCDF Mandatory Formula	CCDF-93.575		6,621,905	117,441,726	124,063,631	-	-	
CHILD CARE CCM-MATCH	Formula	CCDF-93.596	7,539,884	3,792,093	26,495,119	37,827,096	-	-	
CHILD CARE CONTRACT SLOTS	4 and 5 Star Child Care Center in each county to total eligible providers	CCDF-93.575	512,064			512,064	-	-	
TRADE ACT SERVICES	Dislocated Worker Formula	TAA-17.245	9,280	37,500		46,780	2,339	-	
TRAINING & EMPLOYMENT NAVIGATOR (PILOT PROGRAM)	Employment Services Formula Source of Funding	ES-17.207	42,617	177,510		220,127	-	-	
SUMMER EARN & LEARN	VR Youth Program- Could Co-enroll with Youth, therefore used Youth Formula	VR-YOUTH	300,000	600,000		900,000	44,385	15,313	-
TEACHERS EXTERNSHIP	Equal Distribution to Each County	DW-17.278	20,000	180,000	20,000	220,000	23,999	5,563	-
WORK COMMISION INITIATIVES	Special Initiative use CFDA Source for by county allocation	ADULT-17.258		94,250		94,250	-	-	94,250
RESOURCE ADMIN GRANT	No Service Delivery Admin Only	ES-17.207		11,857		11,857	11,857	-	
NON-FEDERAL	N/A	N/A		50,000		50,000	50,000	-	
EMPLOYMENT SERVICES	No Service Delivery Facility Support	ES-17.207	146,106			146,106	14,611	131,495	
EMPLOYMENT SERVICES	No Service Delivery Facility Support	ES-17.207	182,632	589,441		772,073	77,207	694,865	
VETERANS EMPLOYMENT SERVICE	No Service Delivery Facility Support	ES-17.801		284,084		284,084	17,187	266,897	
VR INFRASTRUCTURE	No Service Delivery Facility Support	Z-FACILITIES	494,355	42,987		537,342	28,408	508,934	
Total			\$ 42,621,403	\$ 138,193,960	\$ 170,980,036	\$ 351,795,399	\$ 9,345,696	\$ 7,777,328	\$ 94,250

Workforce Solutions Alamo FY24 Budget
 October 1, 2023-September 30, 2024

FUNDING SOURCE	URBAN SERVICE DELIVERY OPERATIONS	RURAL SERVICE DELIVERY OPERATIONS	CLIENTS-URBAN	CLIENT-RURAL	RESERVE-URBAN	RESERVE-RURAL
MIDDLE SKILLS GRANT	\$ -	\$ -	\$ 44,635	\$ 13,585	\$ -	\$ -
MILITARY FAMILY SUPPORT - BEXAR ONLY	290,830	-	32,314	-	-	-
WIOA ADULT	1,669,269	508,066	715,401	217,743	-	-
WIOA DISLOCATED	1,034,737	964,881	443,459	413,521	-	-
WIOA RAPID RESPONSE	29,211	5,191	-	-	-	-
NON CUSTODIAL PARENT-BEXAR ONLY	246,483	-	61,621	-	-	-
TANF	4,144,345	813,598	1,036,086	203,400	-	-
SNAP E&T	553,300	116,397	138,325	29,099	-	-
RE-EMPLOYMENT SERVICES	600,641	168,830	-	-	-	-
STUDENT HIREABILITY NAVIAGATOR	73,110	21,156	-	-	-	-
VRS PAID WORK EXPERIENCE	-	-	174,503	50,497	-	-
READY TO WORK	8,910,819	-	17,584,300	-	153,896	-
WIOA YOUTH	2,194,800	635,119	921,634	266,697	-	-
CHILD CARE CCDF-DISCRETIONARY	4,046,086	835,438	72,046,547	14,876,210	2,142,853	442,457
CHILD CARE QUALITY	985,407	203,467	1,244,839	257,035	-	-
CHILD CARE QUALITY PROVIDER ONLY	-	-	1,657,714	342,286	-	-
CHILD CARE CCDF-MANDATORY	-	-	5,180,930	1,069,761	-	-
CHILD CARE CCP-DFPS PROTECTIVE SERVICES	-	-	5,312,754	1,309,151	425,020	104,732
CHILD CARE CCM-MATCH	-	-	5,835,297	1,726,738	5,835,297	1,726,738
CHILD CARE CONTRACT SLOTS	-	-	434,609	77,455	-	-
TRADE ACT SERVICES	-	-	37,152	7,289	-	-
TRAINING & EMPLOYMENT NAVIGATOR (PILOT PROGRAM)	166,358	53,769	-	-	-	-
SUMMER EARN & LEARN	372,274	107,726	232,671	67,329	46,768	13,534
TEACHERS EXTERNSHIP	10,803	129,635	3,846	46,154	-	-
WORK COMMISION INITIATIVES	-	-	-	-	-	-
RESOURCE ADMIN GRANT	-	-	-	-	-	-
NON-FEDERAL	-	-	-	-	-	-
EMPLOYMENT SERVICES	-	-	-	-	-	-
EMPLOYMENT SERVICES	-	-	-	-	-	-
VETERANS EMPLOYMENT SERVICE	-	-	-	-	-	-
VR INFRASTRUCTURE	-	-	-	-	-	-
Total	\$ 25,328,474	\$ 4,563,275	\$ 113,138,639	\$ 20,973,949	\$ 8,603,835	\$ 2,287,461

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

			Allocation Weight 33.333%		Allocation Weight 33.333%		Allocation Weight 33.333%
County	City	WIOA Disadvantaged Youth - Disadvantaged Youth	Relative Percent	WIOA Disadvantaged Youth - Unemployed in ASU	Relative Percent	WIOA Disadvantaged Youth - Excess	Relative Percent
Budget							
Bexar (RTW)	San Antonio						
Bexar	San Antonio	33,235	82.31%	33,011	77.40%	7,964	72.96%
Atascosa	Pleasanton	775	1.92%	868	2.04%	283	2.59%
Bandera	Bandera	170	0.42%	286	0.67%	133	1.22%
Comal	New Braunfels	1,095	2.71%	2,388	5.60%	558	5.11%
Frio	Pearsall	630	1.56%	336	0.79%	134	1.23%
Gillespie	Fredericksburg	255	0.63%	295	0.69%	15	0.14%
Guadalupe	Seguin	1,520	3.76%	2,588	6.07%	310	2.84%
Karnes	Kenedy	420	1.04%	242	0.57%	33	0.30%
Kendall	Boerne	140	0.35%	574	1.35%	136	1.25%
Kerr	Kerrville	830	2.06%	610	1.43%	102	0.93%
McMullen	Tilden	0	0.00%	0	0.00%	1,103	10.11%
Medina	Hondo	425	1.05%	790	1.85%	119	1.09%
Wilson	Floresville	885	2.19%	661	1.55%	25	0.23%
Total		40,380	100.00%	42,649	100.00%	10,915	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

			<i>Estimated Surplus</i>			<i>Estimated Surplus</i>	
County	City	Youth Allocation CFDA/ALN 17.259	VRS Paid Work Experience (Serves Youth)	Ready to Work	City of San Antonio General	Ready to Work	Child Care - Children Under Age 13 And in Families
Budget			\$ 60,302			\$ 153,896	
Bexar (RTW)	San Antonio			1	100%	\$ 153,896	
Bexar	San Antonio	77.56%	46,768	0			132458
Atascosa	Pleasanton	2.18%	1,316	0			2,612
Bandera	Bandera	0.77%	464	0			537
Comal	New Braunfels	4.47%	2,698	0			4,745
Frio	Pearsall	1.19%	719	0			1,747
Gillespie	Fredericksburg	0.49%	294	0			1,163
Guadalupe	Seguin	4.22%	2,547	0			7,246
Karnes	Kenedy	0.64%	384	0			935
Kendall	Boerne	0.98%	591	0			1,176
Kerr	Kerrville	1.47%	888	0			2,472
McMullen	Tilden	3.37%	2,031	0			51
Medina	Hondo	1.33%	803	0			2,692
Wilson	Floresville	1.32%	798	0			1,974
Total		100.00%	\$ 60,302	1	100.00%	\$ 153,896	159,808

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

					50% Weight	
County	City	Relative Percent CCDF Discretionary CFDA/ALN 93.575	CCDF Direct Care Reserve	Child Care - Children Under Age 5	Relative Percent	Child Care - Population Under Poverty Level
Budget			\$ 2,585,310			
Bexar (RTW)	San Antonio					
Bexar	San Antonio	82.89%	2,142,853	139222	78.34%	306943
Atascosa	Pleasanton	1.63%	42,256	3,449	1.94%	6,250
Bandera	Bandera	0.34%	8,687	881	0.50%	2,586
Comal	New Braunfels	2.97%	76,763	9,378	5.28%	11,753
Frio	Pearsall	1.09%	28,262	1,120	0.63%	4,606
Gillespie	Fredericksburg	0.73%	18,815	1,349	0.76%	3,056
Guadalupe	Seguin	4.53%	117,223	10,604	5.97%	16,204
Karnes	Kenedy	0.59%	15,126	846	0.48%	2,692
Kendall	Boerne	0.74%	19,025	2,137	1.20%	2,254
Kerr	Kerrville	1.55%	39,991	2,808	1.58%	6,163
McMullen	Tilden	0.03%	825	37	0.02%	74
Medina	Hondo	1.68%	43,550	3,024	1.70%	6,206
Wilson	Floresville	1.24%	31,935	2,855	1.61%	5,026
Total		100.00%	\$ 2,585,310	177,710	100.00%	373,813

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

		50% Weight				
County	City	Relative Percent	CCDF Mandatory CFDA/ALN 93.575	Child Care CCP (DFPS)	Child Care - Children Under Age 13	Relative Percent Child Care Match CFDA/ALN 93.596
Budget				\$ 529,752		
Bexar (RTW)	San Antonio					
Bexar	San Antonio	82.11%	80.23%	439,089	368,984	77.17%
Atascosa	Pleasanton	1.67%	1.81%	8,659	9,531	1.99%
Bandera	Bandera	0.69%	0.59%	1,780	2,489	0.52%
Comal	New Braunfels	3.14%	4.21%	15,729	27,017	5.65%
Frio	Pearsall	1.23%	0.93%	5,791	3,031	0.63%
Gillespie	Fredericksburg	0.82%	0.79%	3,855	3,844	0.80%
Guadalupe	Seguin	4.33%	5.15%	24,020	30,223	6.32%
Karnes	Kenedy	0.72%	0.60%	3,099	2,267	0.47%
Kendall	Boerne	0.60%	0.90%	3,898	6,937	1.45%
Kerr	Kerrville	1.65%	1.61%	8,195	7,263	1.52%
McMullen	Tilden	0.02%	0.02%	169	86	0.02%
Medina	Hondo	1.66%	1.68%	8,924	8,208	1.72%
Wilson	Floresville	1.34%	1.48%	6,544	8,291	1.73%
Total		100.00%	100.00%	\$ 529,752	478,171	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Child Care Match	Fee for Service Surplus	Average %	Child Care Reserve	Average %
Budget		\$ 7,562,035			\$ 10,677,097	
Bexar (RTW)	San Antonio					
Bexar	San Antonio	5,835,297	46,768	77.56%	8,417,239	78.83%
Atascosa	Pleasanton	150,728	1,316	2.18%	201,642	1.89%
Bandera	Bandera	39,362	464	0.77%	49,830	0.47%
Comal	New Braunfels	427,260	2,698	4.47%	519,752	4.87%
Frio	Pearsall	47,934	719	1.19%	81,987	0.77%
Gillespie	Fredericksburg	60,791	294	0.49%	83,461	0.78%
Guadalupe	Seguin	477,962	2,547	4.22%	619,204	5.80%
Karnes	Kenedy	35,851	384	0.64%	54,077	0.51%
Kendall	Boerne	109,705	591	0.98%	132,628	1.24%
Kerr	Kerrville	114,861	888	1.47%	163,046	1.53%
McMullen	Tilden	1,360	2,031	3.37%	2,354	0.02%
Medina	Hondo	129,805	803	1.33%	182,279	1.71%
Wilson	Floresville	131,118	798	1.32%	169,596	1.59%
Total		\$ 7,562,035	\$ 60,302	100.00%	\$ 10,677,097	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Disadvantaged Adults - Disadvantaged Adults	Relative Percent (Allocation Weight 33.33%)	WIOA Disadvantaged Adults - Unemployed in ASU	Relative Percent (Allocation Weight 33.33%)	WIOA Disadvantaged Adults - Excess Unemployment
Budget						
Bexar (RTW)	San Antonio					
Bexar	San Antonio	164,605	79.63%	33,011	77.40%	7,964
Atascosa	Pleasanton	3,095	1.50%	868	2.04%	283
Bandera	Bandera	2,235	1.08%	286	0.67%	133
Comal	New Braunfels	7,210	3.49%	2,388	5.60%	558
Frio	Pearsall	3,960	1.92%	336	0.79%	134
Gillespie	Fredericksburg	1,490	0.72%	295	0.69%	15
Guadalupe	Seguin	8,085	3.91%	2,588	6.07%	310
Karnes	Kenedy	3,665	1.77%	242	0.57%	33
Kendall	Boerne	1,414	0.68%	574	1.35%	136
Kerr	Kerrville	4,075	1.97%	610	1.43%	102
McMullen	Tilden	24	0.01%	0	0.00%	1,103
Medina	Hondo	4,290	2.08%	790	1.85%	119
Wilson	Floresville	2,560	1.24%	661	1.55%	25
Total		206,708	100.00%	42,649	100.00%	10,915

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Relative Percent (Allocation Weight 33.33%)	Adult Allocation CFDA/ALN 17.258	Middle Skills Grant - Direct Client Only	Military Family Support Bexar County Only
Budget				\$ 58,220	\$ 323,144
Bexar (RTW)	San Antonio				
Bexar	San Antonio	72.96%	76.67%	44,635	323,144
Atascosa	Pleasanton	2.59%	2.04%	1,189	
Bandera	Bandera	1.22%	0.99%	576	
Comal	New Braunfels	5.11%	4.73%	2,756	
Frio	Pearsall	1.23%	1.31%	763	
Gillespie	Fredericksburg	0.14%	0.52%	301	
Guadalupe	Seguin	2.84%	4.27%	2,488	
Karnes	Kenedy	0.30%	0.88%	513	
Kendall	Boerne	1.25%	1.09%	636	
Kerr	Kerrville	0.93%	1.45%	842	
McMullen	Tilden	10.11%	3.37%	1,963	
Medina	Hondo	1.09%	1.67%	974	
Wilson	Floresville	0.23%	1.01%	586	
Total		100.00%	100.00%	\$ 58,220	\$ 323,144

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Adult	Total Adult Allocation	WIOA Disadvantaged Youth - Disadvantaged Youth	Relative Percent (Allocation Weight 33.33%)
Budget		\$ 3,110,479	\$ 3,491,844		
Bexar (RTW)	San Antonio				
Bexar	San Antonio	2,384,670	2,752,449	33,235	82.31%
Atascosa	Pleasanton	63,508	64,697	775	1.92%
Bandera	Bandera	30,797	31,374	170	0.42%
Comal	New Braunfels	147,224	149,979	1,095	2.71%
Frio	Pearsall	40,760	41,523	630	1.56%
Gillespie	Fredericksburg	16,070	16,371	255	0.63%
Guadalupe	Seguin	132,917	135,405	1,520	3.76%
Karnes	Kenedy	27,401	27,914	420	1.04%
Kendall	Boerne	33,966	34,601	140	0.35%
Kerr	Kerrville	44,958	45,800	830	2.06%
McMullen	Tilden	104,895	106,859	0	0.00%
Medina	Hondo	52,028	53,001	425	1.05%
Wilson	Floresville	31,285	31,870	885	2.19%
Total		\$ 3,110,479	\$ 3,491,844	40,380	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Disadvantaged Youth - Unemployed in ASU	Relative Percent (Allocation Weight 33.33%)	WIOA Disadvantaged Youth - Excess Unemployment	Relative Percent (Allocation Weight 33.33%)	Youth Allocation CFDA/ALN 17.259
Budget						
Bexar (RTW)	San Antonio					
Bexar	San Antonio	33,011	77.40%	7,964	72.96%	77.56%
Atascosa	Pleasanton	868	2.04%	283	2.59%	2.18%
Bandera	Bandera	286	0.67%	133	1.22%	0.77%
Comal	New Braunfels	2,388	5.60%	558	5.11%	4.47%
Frio	Pearsall	336	0.79%	134	1.23%	1.19%
Gillespie	Fredericksburg	295	0.69%	15	0.14%	0.49%
Guadalupe	Seguin	2,588	6.07%	310	2.84%	4.22%
Karnes	Kenedy	242	0.57%	33	0.30%	0.64%
Kendall	Boerne	574	1.35%	136	1.25%	0.98%
Kerr	Kerrville	610	1.43%	102	0.93%	1.47%
McMullen	Tilden	0	0.00%	1,103	10.11%	3.37%
Medina	Hondo	790	1.85%	119	1.09%	1.33%
Wilson	Floresville	661	1.55%	25	0.23%	1.32%
Total		42,649	100.00%	10,915	100.00%	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Youth	Summer Earn and Learn (Serves Youth)	VRS Paid Work Experience (Serves Youth)	Student Hireability Navigator (Youth Support)
Budget		\$ 4,018,251	\$ 780,000	\$ 225,000	\$ 94,266
Bexar (RTW)	San Antonio				
Bexar	San Antonio	3,116,435	604,945	174,503	73,110
Atascosa	Pleasanton	87,695	17,023	4,910	2,057
Bandera	Bandera	30,942	6,006	1,733	726
Comal	New Braunfels	179,792	34,900	10,067	4,218
Frio	Pearsall	47,893	9,297	2,682	1,124
Gillespie	Fredericksburg	19,564	3,798	1,095	459
Guadalupe	Seguin	169,738	32,949	9,504	3,982
Karnes	Kenedy	25,581	4,966	1,432	600
Kendall	Boerne	39,360	7,640	2,204	923
Kerr	Kerrville	59,206	11,493	3,315	1,389
McMullen	Tilden	135,353	26,274	7,579	3,175
Medina	Hondo	53,511	10,387	2,996	1,255
Wilson	Floresville	53,183	10,324	2,978	1,248
Total		\$ 4,018,251	\$ 780,000	\$ 225,000	\$ 94,266

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Total Youth Allocation	WIOA Dislocated Workers - Insured Unemployed	Relative Percent (Allocation Weight 16.66%)	WIOA Dislocated Workers - Number Unemployed	Relative Percent (Allocation Weight 16.66%)
Budget		\$ 5,117,517				
Bexar (RTW)	San Antonio					
Bexar	San Antonio	3,968,993	4,427	78.81%	36,429	76.92%
Atascosa	Pleasanton	111,685	102	1.82%	954	2.01%
Bandera	Bandera	39,407	37	0.67%	376	0.79%
Comal	New Braunfels	228,978	367	6.53%	2,747	5.80%
Frio	Pearsall	60,995	42	0.75%	321	0.68%
Gillespie	Fredericksburg	24,916	15	0.27%	362	0.76%
Guadalupe	Seguin	216,173	311	5.54%	2,795	5.90%
Karnes	Kenedy	32,579	25	0.44%	228	0.48%
Kendall	Boerne	50,127	65	1.16%	701	1.48%
Kerr	Kerrville	75,402	50	0.88%	767	1.62%
McMullen	Tilden	172,381	1	0.03%	15	0.03%
Medina	Hondo	68,150	94	1.67%	842	1.78%
Wilson	Floresville	67,732	81	1.44%	821	1.73%
Total		\$ 5,117,517	5,617	100.00%	47,358	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Dislocated Workers - WARN	Relative Percent (Allocation Weight 16.66%)	WIA Dislocated Workers - Farmer Rancher Economic Hardship	Relative Percent (Allocation Weight 16.66%)	WIA Dislocated Workers - Long-Term Unemployed	Relative Percent (Allocation Weight 16.66%)
Budget							
Bexar (RTW)	San Antonio						
Bexar	San Antonio	861	84.91%	1,868	10.23%	1,440	78.06%
Atascosa	Pleasanton	9	0.89%	1,711	9.37%	36	1.94%
Bandera	Bandera	0	0.00%	953	5.22%	15	0.80%
Comal	New Braunfels	144	14.20%	1,021	5.59%	121	6.56%
Frio	Pearsall	0	0.00%	745	4.08%	13	0.68%
Gillespie	Fredericksburg	0	0.00%	1,834	10.05%	6	0.34%
Guadalupe	Seguin	0	0.00%	2,105	11.53%	105	5.69%
Karnes	Kenedy	0	0.00%	1,223	6.70%	8	0.43%
Kendall	Boerne	0	0.00%	1,319	7.22%	23	1.25%
Kerr	Kerrville	0	0.00%	1,055	5.78%	18	0.99%
McMullen	Tilden	0	0.00%	240	1.31%	0	0.00%
Medina	Hondo	0	0.00%	1,783	9.77%	32	1.71%
Wilson	Floresville	0	0.00%	2,400	13.15%	29	1.56%
Total		1,014	100.00%	18,257	100.00%	1,845	100.00%

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	WIOA Dislocated Workers - Declining Industry	Relative Percent (Allocation Weight 16.66%)	WIOA Dislocated Worker Allocation CFDA/ALN 17.278	WIOA Dislocated Worker	WIOA RAPID Response
Budget					\$ 2,856,597	\$ 34,402
Bexar (RTW)	San Antonio					
Bexar	San Antonio	13,329	7.69%	56.10%	1,602,681	29,211
Atascosa	Pleasanton	13,329	7.69%	3.95%	112,963	305
Bandera	Bandera	13,329	7.69%	2.53%	72,212	-
Comal	New Braunfels	13,329	7.69%	7.73%	220,825	4,886
Frio	Pearsall	13,329	7.69%	2.31%	66,070	-
Gillespie	Fredericksburg	13,329	7.69%	3.19%	91,008	-
Guadalupe	Seguin	13,329	7.69%	6.06%	173,041	-
Karnes	Kenedy	13,329	7.69%	2.62%	74,935	-
Kendall	Boerne	13,329	7.69%	3.13%	89,546	-
Kerr	Kerrville	13,329	7.69%	2.83%	80,765	-
McMullen	Tilden	13,329	7.69%	1.51%	43,173	-
Medina	Hondo	13,329	7.69%	3.77%	107,652	-
Wilson	Floresville	13,329	7.69%	4.26%	121,726	-
Total		173,277	100.00%	100.00%	\$ 2,856,597	\$ 34,402

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

County	City	Total Dislocated Worker	Re-Employment (Services Long Term Unemployed) Use DW Long Term Unemployed for Methodology	Relative Percent RESEA Special CFDA/ALN 17.225	RESEA
Budget		\$ 2,891,000			\$ 769,471
Bexar (RTW)	San Antonio				
Bexar	San Antonio	1,631,892	1,440	78.06%	643,268
Atascosa	Pleasanton	113,269	36	1.94%	22,055
Bandera	Bandera	72,212	15	0.80%	-
Comal	New Braunfels	225,711	121	6.56%	25,731
Frio	Pearsall	66,070	13	0.68%	13,478
Gillespie	Fredericksburg	91,008	6	0.34%	2,451
Guadalupe	Seguin	173,041	105	5.69%	34,308
Karnes	Kenedy	74,935	8	0.43%	8,577
Kendall	Boerne	89,546	23	1.25%	7,352
Kerr	Kerrville	80,765	18	0.99%	2,451
McMullen	Tilden	43,173	0	0.00%	-
Medina	Hondo	107,652	32	1.71%	3,676
Wilson	Floresville	121,726	29	1.56%	6,126
Total		\$ 2,891,000	1,845	100.00%	\$ 769,471

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	TAA Sunsetting Program. Number of Participants with current petitions available for outreach	Relative Percent TAA	TAA	TANF Choices All- Families Mandatories
Budget				\$ 44,441	
Bexar (RTW)	San Antonio				
Bexar	San Antonio	146.00	90.68%	40,301	525
Atascosa	Pleasanton	10.00	6.21%	2,760	18
Bandera	Bandera		0.00%	-	0
Comal	New Braunfels	5.00	3.11%	1,380	21
Frio	Pearsall		0.00%	-	11
Gillespie	Fredericksburg		0.00%	-	2
Guadalupe	Seguin		0.00%	-	28
Karnes	Kenedy		0.00%	-	7
Kendall	Boerne		0.00%	-	6
Kerr	Kerrville		0.00%	-	2
McMullen	Tilden		0.00%	-	0
Medina	Hondo		0.00%	-	3
Wilson	Floresville		0.00%	-	5
Total		161.00	100.00%	\$ 44,441	628

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Relative Percent TANF CFDA/ALN 93.558	TANF	Non Custodial Parent	Total TANF
Budget			\$ 6,197,429	\$ 308,104	\$ 6,505,533
Bexar (RTW)	San Antonio				
Bexar	San Antonio	83.60%	5,180,971.61	\$ 308,104.28	5,489,075.88
Atascosa	Pleasanton	2.87%	177,633.31		177,633.31
Bandera	Bandera	0.00%	-		-
Comal	New Braunfels	3.34%	207,238.86		207,238.86
Frio	Pearsall	1.75%	108,553.69		108,553.69
Gillespie	Fredericksburg	0.32%	19,737.03		19,737.03
Guadalupe	Seguin	4.46%	276,318.49		276,318.49
Karnes	Kenedy	1.11%	69,079.62		69,079.62
Kendall	Boerne	0.96%	59,211.10		59,211.10
Kerr	Kerrville	0.32%	19,737.03		19,737.03
McMullen	Tilden	0.00%	-		-
Medina	Hondo	0.48%	29,605.55		29,605.55
Wilson	Floresville	0.80%	49,342.59		49,342.59
Total		100.00%	\$ 6,197,428.89	\$ 308,104.28	\$ 6,505,533.17

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

County	City	FSE&T - Mandatory FSE&T Work Registrants	Relative Percent SNAP CFDA/ALN 10.561	SNAP	Employment Services - Civilian Labor Force (CLF)	Relative Percent (Allocation Weight 66.67%)
Budget				\$ 837,122		
Bexar (RTW)	San Antonio					
Bexar	San Antonio	53,045	82.62%	699,823.11	964,665	74.92%
Atascosa	Pleasanton	1,783	2.78%	23,993.94	22,250	1.73%
Bandera	Bandera	388	0.60%	-	10,467	0.81%
Comal	New Braunfels	1,834	2.86%	27,992.92	80,990	6.29%
Frio	Pearsall	688	1.07%	14,662.96	9,338	0.73%
Gillespie	Fredericksburg	143	0.22%	2,665.99	14,646	1.14%
Guadalupe	Seguin	2,660	4.14%	37,323.90	84,280	6.55%
Karnes	Kenedy	425	0.66%	9,330.97	6,914	0.54%
Kendall	Boerne	302	0.47%	7,997.98	23,384	1.82%
Kerr	Kerrville	813	1.27%	2,665.99	22,001	1.71%
McMullen	Tilden	12	0.02%	-	784	0.06%
Medina	Hondo	1,296	2.02%	3,998.99	22,348	1.74%
Wilson	Floresville	815	1.27%	6,664.98	25,594	1.99%
Total		64,204	100.00%	\$ 837,121.74	1,287,661	100.00%

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

County	City	Employment Services - Number Unemployed	Relative Percent (Allocation Weight 33.33%)	Employment Services Allocation CFDA/ALN 17.207	Training and Employment Navigator	Teacher's Externship (No Clear Guidance-Equal Distribution)
Budget					\$ 220,127	
Bexar (RTW)	San Antonio					
Bexar	San Antonio	36,429	76.92%	75.58%	166,382.89	1
Atascosa	Pleasanton	954	2.01%	1.82%	4,013.87	1
Bandera	Bandera	376	0.79%	0.81%	1,775.47	1
Comal	New Braunfels	2,747	5.80%	6.13%	13,486.43	1
Frio	Pearsall	321	0.68%	0.71%	1,561.58	1
Gillespie	Fredericksburg	362	0.76%	1.01%	2,230.07	1
Guadalupe	Seguin	2,795	5.90%	6.33%	13,935.76	1
Karnes	Kenedy	228	0.48%	0.52%	1,141.24	1
Kendall	Boerne	701	1.48%	1.70%	3,751.16	1
Kerr	Kerrville	767	1.62%	1.68%	3,695.78	1
McMullen	Tilden	15	0.03%	0.05%	112.59	1
Medina	Hondo	842	1.78%	1.75%	3,851.53	1
Wilson	Floresville	821	1.73%	1.90%	4,188.95	1
Total		47,358	100.00%	100.00%	\$ 220,127.32	13

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Special Dislocated Worker CFDA/ALN 17.278	Teacher's Externship	Ready to Work	City of San Antonio General	Ready to Work
Budget			\$ 190,438			\$ 26,495,119
Bexar (RTW)	San Antonio			1	100%	\$ 26,495,119.48
Bexar	San Antonio	7.69%	14,649.07	0		
Atascosa	Pleasanton	7.69%	14,649.07	0		
Bandera	Bandera	7.69%	14,649.07	0		
Comal	New Braunfels	7.69%	14,649.07	0		
Frio	Pearsall	7.69%	14,649.07	0		
Gillespie	Fredericksburg	7.69%	14,649.07	0		
Guadalupe	Seguin	7.69%	14,649.07	0		
Karnes	Kenedy	7.69%	14,649.07	0		
Kendall	Boerne	7.69%	14,649.07	0		
Kerr	Kerrville	7.69%	14,649.07	0		
McMullen	Tilden	7.69%	14,649.07	0		
Medina	Hondo	7.69%	14,649.07	0		
Wilson	Floresville	7.69%	14,649.07	0		
Total		100.00%	\$ 190,437.91	1	100.00%	\$ 26,495,119.48

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Child Care - Children Under Age 13 And in Families below 150% of Poverty Level	Relative Percent CCDF Discretionary CFDA/ALN 93.575	CCDF Discretionary	Child Care Quality
Budget				\$ 91,804,282	\$ 4,690,748
Bexar (RTW)	San Antonio				
Bexar	San Antonio	132458	82.89%	76,092,633.36	3,887,960.19
Atascosa	Pleasanton	2,612	1.63%	1,500,505.51	76,668.47
Bandera	Bandera	537	0.34%	308,488.31	15,762.24
Comal	New Braunfels	4,745	2.97%	2,725,841.74	139,277.14
Frio	Pearsall	1,747	1.09%	1,003,592.31	51,278.64
Gillespie	Fredericksburg	1,163	0.73%	668,104.10	34,136.84
Guadalupe	Seguin	7,246	4.53%	4,162,581.51	212,687.49
Karnes	Kenedy	935	0.59%	537,125.82	27,444.49
Kendall	Boerne	1,176	0.74%	675,572.16	34,518.42
Kerr	Kerrville	2,472	1.55%	1,420,080.25	72,559.13
McMullen	Tilden	51	0.03%	29,297.77	1,496.97
Medina	Hondo	2,692	1.68%	1,546,462.80	79,016.66
Wilson	Floresville	1,974	1.24%	1,133,996.12	57,941.64
Total		159,808	100.00%	\$ 91,804,281.75	\$ 4,690,748.33

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Total Child Care Discretionary	Child Care - Children Under Age 5	Relative Percent (Allocation Weight 50%)	Child Care - Population Under Poverty Level
Budget		\$ 96,495,030			
Bexar (RTW)	San Antonio				
Bexar	San Antonio	79,980,593.55	139222	78.34%	306943
Atascosa	Pleasanton	1,577,173.97	3,449	1.94%	6,250
Bandera	Bandera	324,250.55	881	0.50%	2,586
Comal	New Braunfels	2,865,118.88	9,378	5.28%	11,753
Frio	Pearsall	1,054,870.95	1,120	0.63%	4,606
Gillespie	Fredericksburg	702,240.94	1,349	0.76%	3,056
Guadalupe	Seguin	4,375,269.00	10,604	5.97%	16,204
Karnes	Kenedy	564,570.32	846	0.48%	2,692
Kendall	Boerne	710,090.58	2,137	1.20%	2,254
Kerr	Kerrville	1,492,639.38	2,808	1.58%	6,163
McMullen	Tilden	30,794.74	37	0.02%	74
Medina	Hondo	1,625,479.46	3,024	1.70%	6,206
Wilson	Floresville	1,191,937.76	2,855	1.61%	5,026
Total		\$ 96,495,030.08	177,710	100.00%	373,813

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Relative Percent (Allocation Weight 50%)	CCDF Mandatory CFDA/ALN 93.575	Child Care Mandatory (CCDF)	Child Care CCP (DFPS)
Budget				\$ 6,250,691	\$ 6,621,905
Bexar (RTW)	San Antonio				
Bexar	San Antonio	82.11%	80.23%	5,180,929.79	5,488,613.16
Atascosa	Pleasanton	1.67%	1.81%	102,165.13	108,232.48
Bandera	Bandera	0.69%	0.59%	21,004.09	22,251.47
Comal	New Braunfels	3.14%	4.21%	185,594.77	196,616.81
Frio	Pearsall	1.23%	0.93%	68,331.73	72,389.79
Gillespie	Fredericksburg	0.82%	0.79%	45,489.30	48,190.80
Guadalupe	Seguin	4.33%	5.15%	283,418.27	300,249.82
Karnes	Kenedy	0.72%	0.60%	36,571.36	38,743.25
Kendall	Boerne	0.60%	0.90%	45,997.78	48,729.48
Kerr	Kerrville	1.65%	1.61%	96,689.20	102,431.35
McMullen	Tilden	0.02%	0.02%	1,994.80	2,113.27
Medina	Hondo	1.66%	1.68%	105,294.23	111,547.41
Wilson	Floresville	1.34%	1.48%	77,210.55	81,795.91
Total		100.00%	100.00%	\$ 6,250,691.00	\$ 6,621,905.00

Workforce Solutions Alamo FY24 Budget

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County	City	Total Child Care Mandatory	Child Care - Children Under Age 13	Relative Percent Child Care Match CFDA/ALN 93.596	Child Care Match
Budget		\$ 12,872,596			\$ 7,562,035
Bexar (RTW)	San Antonio				
Bexar	San Antonio	10,669,542.96	368984	77.17%	5,835,297
Atascosa	Pleasanton	210,397.61	9,531	1.99%	150,728
Bandera	Bandera	43,255.56	2,489	0.52%	39,362
Comal	New Braunfels	382,211.58	27,017	5.65%	427,260
Frio	Pearsall	140,721.52	3,031	0.63%	47,934
Gillespie	Fredericksburg	93,680.10	3,844	0.80%	60,791
Guadalupe	Seguin	583,668.09	30,223	6.32%	477,962
Karnes	Kenedy	75,314.61	2,267	0.47%	35,851
Kendall	Boerne	94,727.25	6,937	1.45%	109,705
Kerr	Kerrville	199,120.55	7,263	1.52%	114,861
McMullen	Tilden	4,108.07	86	0.02%	1,360
Medina	Hondo	216,841.64	8,208	1.72%	129,805
Wilson	Floresville	159,006.46	8,291	1.73%	131,118
Total		\$ 12,872,596.00	478,171	100.00%	\$ 7,562,035

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Child Care Contracted Slots- Eligible Bidders 3 and 4 Star Centers	Relative Percent Child Care Contracted Slots	Child Care Contracted Slots	Total Service Delivery Budget (Including Ready to Work)
Budget				\$ 512,064	\$ 164,004,337
Bexar (RTW)	San Antonio				26,495,119
Bexar	San Antonio	101	84.87%	395,138	112,287,405
Atascosa	Pleasanton	2	1.68%	10,207	2,483,263
Bandera	Bandera	0	0.00%	2,665	568,951
Comal	New Braunfels	4	3.36%	28,932	4,598,668
Frio	Pearsall	1	0.84%	3,246	1,568,266
Gillespie	Fredericksburg	2	1.68%	4,116	1,034,856
Guadalupe	Seguin	4	3.36%	32,365	6,370,417
Karnes	Kenedy	0	0.00%	2,428	916,370
Kendall	Boerne	1	0.84%	7,429	1,189,187
Kerr	Kerrville	2	1.68%	7,778	2,059,564
McMullen	Tilden	0	0.00%	92	373,530
Medina	Hondo	1	0.84%	8,790	2,265,500
Wilson	Floresville	1	0.84%	8,879	1,793,241
Total		119	100.00%	\$ 512,064	\$ 164,004,337

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Average %	Total Service Delivery Budget (Excluding Ready to Work)	Average %	Service Delivery Operations
Budget			\$ 137,509,218	\$ -	\$ 20,980,930
Bexar (RTW)	San Antonio	16.16%	-	0.00%	
Bexar	San Antonio	68.47%	112,287,405	81.66%	16,692,573
Atascosa	Pleasanton	1.51%	2,483,263	1.81%	485,931
Bandera	Bandera	0.35%	568,951	0.41%	115,801
Comal	New Braunfels	2.80%	4,598,668	3.34%	763,702
Frio	Pearsall	0.96%	1,568,266	1.14%	317,039
Gillespie	Fredericksburg	0.63%	1,034,856	0.75%	160,642
Guadalupe	Seguin	3.88%	6,370,417	4.63%	918,058
Karnes	Kenedy	0.56%	916,370	0.67%	214,328
Kendall	Boerne	0.73%	1,189,187	0.86%	233,160
Kerr	Kerrville	1.26%	2,059,564	1.50%	259,990
McMullen	Tilden	0.23%	373,530	0.27%	232,019
Medina	Hondo	1.38%	2,265,500	1.65%	306,758
Wilson	Floresville	1.09%	1,793,241	1.30%	280,929
Total		100.00%	\$ 137,509,218	100.00%	\$ 20,980,930

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Average %	Service Delivery Client	Average %	Service Delivery Client
Budget		\$ -	\$ 116,528,288	\$ -	\$ 137,509,218
Bexar (RTW)	San Antonio				
Bexar	San Antonio	79.56%	95,594,833	82.04%	112,287,406
Atascosa	Pleasanton	2.32%	1,997,332	1.71%	2,483,263
Bandera	Bandera	0.55%	453,149	0.39%	568,950
Comal	New Braunfels	3.64%	3,834,966	3.29%	4,598,668
Frio	Pearsall	1.51%	1,251,227	1.07%	1,568,266
Gillespie	Fredericksburg	0.77%	874,215	0.75%	1,034,857
Guadalupe	Seguin	4.38%	5,452,359	4.68%	6,370,417
Karnes	Kenedy	1.02%	702,042	0.60%	916,370
Kendall	Boerne	1.11%	956,027	0.82%	1,189,187
Kerr	Kerrville	1.24%	1,799,574	1.54%	2,059,564
McMullen	Tilden	1.11%	141,511	0.12%	373,530
Medina	Hondo	1.46%	1,958,742	1.68%	2,265,500
Wilson	Floresville	1.34%	1,512,311	1.30%	1,793,240
Total		100.00%	\$ 116,528,288	100.00%	\$ 137,509,218

Workforce Solutions Alamo FY24 Budget

October 1, 2023-September 30, 2024

County	City	Average %
Budget		\$ -
Bexar (RTW)	San Antonio	
Bexar	San Antonio	81.66%
Atascosa	Pleasanton	1.81%
Bandera	Bandera	0.41%
Comal	New Braunfels	3.34%
Frio	Pearsall	1.14%
Gillespie	Fredericksburg	0.75%
Guadalupe	Seguin	4.63%
Karnes	Kenedy	0.67%
Kendall	Boerne	0.86%
Kerr	Kerrville	1.50%
McMullen	Tilden	0.27%
Medina	Hondo	1.65%
Wilson	Floresville	1.30%
Total		100.00%

Workforce Solutions Alamo FY24 Budget
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FUND	TAC 800 ALLOCATIONS
CHOICES-TANF	need-based formula, in order to meet state and federal requirements, as set forth in subsection (b) of this section.
CHOICES-TANF	(b) At least 80 percent of the Choices funds will be allocated to the workforce areas on the basis of:
CHOICES-TANF	(1) the relative proportion of the total unduplicated number of all families with Choices work requirements residing within the workforce area during the most recent calendar year to the statewide total unduplicated number of all families with Choices work requirements;
CHOICES-TANF	(2) an equal base amount; and
CHOICES-TANF	(3) the application of a hold harmless/stop gain procedure.
CHOICES-TANF	(c) No more than 10 percent of Choices funds expended as part of a workforce area's allocation shall be used for administrative costs, as defined by the appropriate federal regulations and Commission policy. The relative proportion of the total unduplicated number of all families with Choices work requirements residing within the workforce area during the most recent calendar year to the statewide total unduplicated number of all families with Choices work requirements;
SNAP	(a) Funds available to the Commission to provide SNAP E&T services under 7 U.S.C.A. §2015(d) will be allocated to the workforce areas using a need-based formula, as set forth in subsection (b) of this section.
SNAP	(b) At least 80% of the SNAP E&T funds will be allocated to the workforce areas on the basis of:
SNAP	(1) of the relative proportion of the total unduplicated number of mandatory work registrants receiving SNAP benefits residing within the workforce area during the most recent calendar year to the statewide total unduplicated number of mandatory work registrants receiving SNAP benefits;
SNAP	(2) an equal base amount; and
SNAP	(3) the application of a hold harmless/stop gain procedure.
SNAP	(c) No more than 10% of the funds expended as part of a workforce area's allocation shall be used for administrative costs, as defined by federal regulations and Commission policy.
EMPLOYMENT SERVICES	(a) Employment Services funds available to the Commission to provide Employment Services under §7(a) of the Wagner-Peyser Act (29 U.S.C.A. Chapter 4B) will be utilized by the Commission as set forth in subsection (b) of this section.
EMPLOYMENT SERVICES	(b) At least 80% of the Employment Services funds under §7(a) of the Wagner-Peyser Act (29 U.S.C.A. Chapter 4B, including §49(c)) will be utilized by the Commission within the workforce areas according to the established federal formula, as follows:
EMPLOYMENT SERVICES	(1) Two-thirds will be based on the relative proportion of the total civilian labor force residing within the workforce area to the statewide total civilian labor force.;
EMPLOYMENT SERVICES	(2) One-third will be based on the relative proportion of the total number of unemployed individuals residing within the workforce area to the statewide total number of unemployed individuals; and
EMPLOYMENT SERVICES	(3) the application of a hold harmless/stop gain procedure.
EMPLOYMENT SERVICES	(c) No more than 10% of the funds expended as part of a workforce area's allocation shall be used for administrative costs, as defined by appropriate federal regulations and Commission policy.
CHILD CARE	(a) Funds available to the Commission for child care services will be allocated to the workforce areas using need-based formulas, as set forth in this section.
CHILD CARE	(b) Child Care and Development Fund (CCDF) Mandatory Funds authorized under the Social Security Act §418(a)(1), as amended, together with state general revenue Maintenance of Effort (MOE) Funds, Social Services Block Grant funds, TANF funds, and other funds designated by the Commission for child care (excluding any amounts withheld for state-level responsibilities) will be allocated on the following basis:
CHILD CARE-MANDATORY	(1) 50 percent will be based on the relative proportion of the total number of children under the age of five years old residing within the workforce area to the statewide total number of children under the age of five years old, and
CHILD CARE-MANDATORY	(2) 50 percent will be based on the relative proportion of the total number of people residing within the workforce area whose income does not exceed 100 percent of the poverty level to the statewide total number of people whose income does not exceed 100 percent of the poverty level.

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FUND	TAC 800 ALLOCATIONS
CHILD CARE MATCH	(c) CCDF Matching Funds authorized under the Social Security Act §418(a)(2), as amended, together with state general revenue matching funds and estimated appropriated receipts of donated funds, will be allocated <u>according to the relative proportion of children under the age of 13 years old residing within the workforce area to the statewide total number of children under the age of 13 years old.</u>
CHILD CARE DISCRETIONARY	(d) CCDF Discretionary Funds authorized under the Child Care and Development Block Grant Act of 1990 §658B, as amended, will be allocated according to <u>the relative proportion of the total number of children under the age of 13 years old in families whose income does not exceed 150 percent of the poverty level residing within the workforce area to the statewide total number of children under the age of 13 years old in families whose income does not exceed 150 percent of the poverty level.</u>
CHILD CARE	(e) The following provisions apply to the funds allocated in subsections (b) - (d) of this section:
CHILD CARE	(1) Sufficient funds must be used for direct child care services to ensure Commission-approved performance targets are met.
CHILD CARE	(2) Children eligible for Transitional and Choices child care shall be served on a priority basis to enable parents to participate in work, education, or training activities.
CHILD CARE	(3) No more than 5 percent of the total expenditure of funds may be used for administrative expenditures as defined in federal regulations contained in 45 C.F.R. §98.52, as may be amended unless the total expenditures for a workforce area are less than \$5,000,000. If a workforce area has total expenditures of less than \$5,000,000, then no more than \$250,000 may be used for administrative expenditures.
CHILD CARE	(4) Each Board shall set the amount of the total expenditure of funds to be used for quality activities consistent with federal and state statutes and regulations.
CHILD CARE	(5) The Board shall comply with any additional requirements adopted by the Commission or contained in the Board contract.
CHILD CARE	(6) Allocations of child care funds will include applications of hold harmless/stop gain procedures.
TRADE ADJUSTMENT ACT	(a) Funds available to the Commission to provide Trade Act services shall be provided to workforce areas as set forth in this section.
TRADE ADJUSTMENT ACT	(b) Amounts for training and services for trade-affected workers, consistent with statute and regulations, will be made available to workforce areas as follows. The Commission shall approve:
TRADE ADJUSTMENT ACT	(1) an initial Trade Adjustment Assistance (TAA) funding amount for each workforce area, on an annual basis; and
TRADE ADJUSTMENT ACT	(2) the factors to be considered for distribution of additional funds, which may include:
TRADE ADJUSTMENT ACT	(A) number of individuals in TAA-approved training;
TRADE ADJUSTMENT ACT	(B) number of Trade-certified layoffs in the workforce area;
TRADE ADJUSTMENT ACT	(C) number of employees from Trade-certified companies;
TRADE ADJUSTMENT ACT	(D) layoffs identified through the Worker Adjustment and Retraining Notification Act process in the workforce area;
TRADE ADJUSTMENT ACT	(E) demonstrated need;
TRADE ADJUSTMENT ACT	(F) the cost of training; and
TRADE ADJUSTMENT ACT	(G) other factors as determined by the Commission.
TRADE ADJUSTMENT ACT	each workforce area, expenditures for training, and amounts reported for administration. The Agency shall make additional distributions, based on the evaluations and upon requests by Boards, using the factors approved by the Commission.
TRADE ADJUSTMENT ACT	insufficient to meet all qualified needs for the remainder of the year at any time during the program year, the Agency will:
TRADE ADJUSTMENT ACT	(1) rely on the evaluations referenced in subsection (c) of this section to estimate short-term needs;

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FUND	TAC 800 ALLOCATIONS
TRADE ADJUSTMENT ACT	(2) make recommendations for deobligation and redistribution between workforce areas; and
TRADE ADJUSTMENT ACT	(3) make requests for additional TAA funding from the U.S. Department of Labor as appropriate.
TRADE ADJUSTMENT ACT	(e) No more than 15 percent of the funds expended for Trade Act training, services, and other allowable program activities shall be used for administrative costs, as defined by federal regulations. The Commission shall establish policy limitations for the expenditure of administrative funds at the state and Board levels.
Employment Services	(a) Employment Services funds available to the Commission to provide Employment Services under §7(a) of the Wagner-Peyser Act (29 U.S.C.A. Chapter 4B) will be utilized by the Commission as set forth in subsection (b) of this section.
Employment Services	(b) At least 80% of the Employment Services funds under §7(a) of the Wagner-Peyser Act (29 U.S.C.A. Chapter 4B, including §49(c)) will be utilized by the Commission within the workforce areas according to the established federal formula, as follows:
Employment Services	(1) Two-thirds will be based on the relative proportion of the total civilian labor force residing within the workforce area to the statewide total civilian labor force.;
Employment Services	(2) One-third will be based on the relative proportion of the total number of unemployed individuals residing within the workforce area to the statewide total number of unemployed individuals; and
Employment Services	(3) the application of a hold harmless/stop gain procedure.
Employment Services	(c) No more than 10% of the funds expended as part of a workforce area's allocation shall be used for administrative costs, as defined by appropriate federal regulations and Commission policy.
WIOA GENERAL	(a) Definitions. The following words and terms when used in this section, shall have the following meanings, unless the context clearly indicates otherwise.
WIOA GENERAL	(1) Area of substantial unemployment--As defined in WIA §127(b)(2)(B) (29 U.S.C.A. §2852(b)(2)(B)) and WIA §132(b)(1)(B)(v)(III) (29 U.S.C.A. §2862(b)(1)(B)(v)(III)).
WIOA GENERAL	(2) Disadvantaged adult--As defined in WIA §132(b)(1)(B)(v)(IV) (29 U.S.C.A. §2862(b)(1)(B)(v)(IV))
WIOA GENERAL	(3) Disadvantaged youth--As defined in WIA §127(b)(2)(C) (29 U.S.C.A. §2852(b)(2)(C))
WIOA GENERAL	(b) Scope and Authority. Funds available to the Commission under Title I of WIA for youth activities, adult employment and training activities, and dislocated worker employment and training activities shall be allocated to workforce areas or reserved for statewide activities in accordance with:
WIOA GENERAL	(1) the provisions of prior consistent state law as authorized by WIA §194(a)(1)(A) (29 U.S.C.A. §2944(a)(1)(A)), including but not limited to Texas Labor Code §302.062, as amended, and Subchapter B of this title (relating to Allocations and Funding);
WIOA GENERAL	(2) the WIA and related federal regulations as amended; and
WIOA GENERAL	(3) the WIA State Plan.
WIOA GENERAL	(c) Reserves and Allocations for Youth and Adult Employment and Training Activities. The Commission shall reserve no more than 15% and shall allocate to workforce areas at least 85% of the youth activities and adult employment and training activities allotments from the United States Department of Labor.
WIOA GENERAL	(d) Reserves and Allocations for Dislocated Worker Employment and Training Activities. The Commission shall allocate the dislocated worker employment and training allotment in the following manner:
WIOA GENERAL	(1) reserve no more than 15% for statewide workforce investment activities;
WIOA GENERAL	(2) reserve no more than 25% for state level rapid response and additional local assistance activities and determine the proportion allocated to each activity; and
WIOA GENERAL	(3) allocate at least 60% to workforce areas.
WIOA GENERAL	(e) State Adopted Elements, Formulas, and Weights. The Commission shall implement the following elements, formulas, and weights adopted for Texas in the WIA State Plan in allocating WIA funds to workforce areas.
WIOA ADULT	(1) WIA adult employment and training activities funds not reserved by the Commission under §800.63(c) of this section shall be allocated to the workforce areas as provided in WIA §132(b)(1)(B) and §133(b)(2) (29 U.S.C.A. §2863(b)(2)) based on the following:

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

FUND	TAC 800 ALLOCATIONS
WIOA ADULT	(A) 33 1/3 percent on the basis of the relative number of unemployed individuals in areas of substantial unemployment in each workforce area, compared to the total number of unemployed individuals in areas of substantial unemployment in the State;
WIOA ADULT	(B) 33 1/3 percent on the basis of the relative excess number of unemployed individuals in each workforce area, compared to the total excess number of unemployed individuals in the State; and
WIOA ADULT	(C) 33 1/3 percent on the basis of the relative number of disadvantaged adults in each workforce area, compared to the total number of disadvantaged adults in the State.
WIOA DISLCOATED WORKER	(2) WIA dislocated worker employment and training activities funds not reserved by the State under §800.63(d) of this section shall be allocated to the workforce areas as provided in WIA §133(b)(2) (29 U.S.C.A. §2863(b)(2)) based on the following factors:
WIOA DISLCOATED WORKER	(A) insured unemployment;
WIOA DISLCOATED WORKER	(B) average unemployment;
WIOA DISLCOATED WORKER	(C) Worker Adjustment and Retaining Notification Act (29 U.S.C.A. §2101 et seq.) data;
WIOA DISLCOATED WORKER	(D) declining industries;
WIOA DISLCOATED WORKER	(E) farmer-rancher economic hardship; and
WIOA DISLCOATED WORKER	(F) long-term unemployment.
WIOA YOUTH	(3) WIA youth activities funds not reserved by the Commission under §800.63(c) of this section shall be allocated to the workforce areas as provided in WIA §128(b)(2) (29 U.S.C.A. §2853(b)(2)) based on the following:
WIOA YOUTH	(A) 33 1/3 percent on the basis of the relative number of unemployed individuals in areas of substantial unemployment in each workforce area, compared to the total number of unemployed individuals in all areas of substantial unemployment in the State;
WIOA YOUTH	(B) 33 1/3 percent on the basis of the relative excess number of unemployed individuals in each workforce area, compared to the total excess number of unemployed individuals in the State; and
WIOA YOUTH	(C) 33 1/3 percent on the basis of the relative number of disadvantaged youth in each workforce area, compared to the total number of disadvantaged youth in the State.
WIOA GENERAL	(f) In making allocations of WIA formula funds, the Commission will apply hold harmless procedures, as set forth in federal regulations (20 CFR 667.135).
WIOA GENERAL	(g) No more than 10% of the funds expended as part of a workforce area's allocation shall be used for administrative costs, as defined by federal regulations and Commission policy.
WIOA GENERAL	(h) Reserved Funds. The Commission shall make available the funds reserved under §§800.63(c) and 800.63(d)(1) of this section to provide required and, if funds are available, allowable statewide activities as outlined in WIA §§129 and 134 (29 U.S.C.A. §§2854 and 2864).
WIOA GENERAL	(i) The Commission may allocate such proportion of available WIA Alternative Funding for Statewide Activities as it determines appropriate, utilizing a distribution methodology that is based on the proportionality of all amounts of WIA formula funds allocated during the same program year, as well as an equal base amount.
WIOA GENERAL	(j) The Commission may allocate such amounts of available WIA Alternative Funding for Statewide Activities as funding for One-Stop Enhancements, as it determines appropriate.

Workforce Solutions Alamo FY24 Budget
October 1, 2023-September 30, 2024

FUND	TAC 800 ALLOCATIONS
WIOA GENERAL	(k) Expenditure Level for Statewide Activity Funding. A Board shall demonstrate an 80 percent expenditure level of prior year WIA allocated funds in order to be eligible to receive WIA Alternative Funding for Statewide Activities and WIA Alternative Funding for One-Stop Enhancements. The Commission may reduce the amount of WIA Alternative Funding for Statewide Activities and WIA Alternative Funding for One-Stop Enhancements if a Board fails to achieve an 80 percent expenditure level of prior year WIA formula allocated funds.
Source	https://texreg.sos.state.tx.us/public/readtac\$ext.ViewTAC?tac_view=5&ti=40&pt=20&ch=800&sch=B&rl=Y

WORKFORCE SOLUTIONS ALAMO

FY24 Budget Presentation

Angela Bush, Chief Financial Officer Consultant

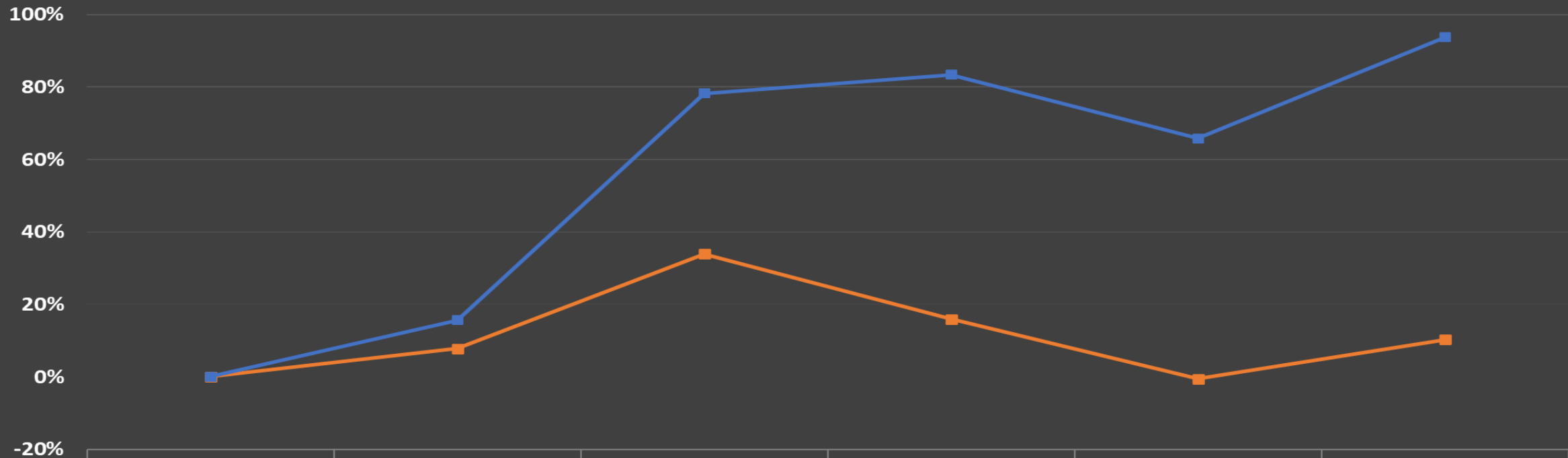


FY24 Budget Summary

FY24 BUDGET COMPARISON- FY24 PROPOSED BUDGET TO FY23 PROJECTED ACTUALS									
Budget Category	FY23 Budget Amendment #2	FY23 Actuals (June '23)	FY23 Forecast (June'23-Sept. '23)	FY23 Projected Expenditures	Projected Exp. (%)	FY24 Proposed Budget	Increase/ Decrease (\$)	Increase/ Decrease (%)	Percent of Budget
Salaries and Wages	\$ 3,981,451	\$ 2,655,680	\$ 981,878	\$ 3,637,558	91.36%	\$ 4,359,985	\$ 378,534	9.51%	2.27%
Fringe Benefits	1,116,021	681,858	291,496	973,354.00	87.22%	1,153,947	37,926	3.40%	0.60%
Staff Travel	62,000	49,898	12,102	62,000.00	100.00%	160,045	98,045	158.14%	0.08%
Staff Development	162,000	62,398	99,602	162,000.00	100.00%	193,250	31,250	19.29%	0.10%
Total Personnel	\$ 5,321,472	\$ 3,449,834	\$ 1,385,078	\$ 4,834,912	90.86%	\$ 5,867,227	\$ 545,755	10.26%	3.05%
Facilities	467,817	334,697	130,982	465,679	99.54%	526,665	58,848	12.58%	0.27%
Equipment Related	254,319	157,034	64,736	221,770	87.20%	277,994	23,675	9.31%	0.14%
General Office	645,000	320,679	153,790	474,469	73.56%	641,700	(3,300)	-0.51%	0.33%
Professional Services	1,860,000	965,151	682,431	1,647,582	88.58%	1,987,110	127,110	6.83%	1.03%
Board of Directors	45,000	37,342	7,658	45,000	100.00%	45,000	-	0.00%	0.02%
Corporate Total	\$ 8,593,608	\$ 5,264,737	\$ 2,424,676	\$ 7,689,413	89.48%	\$ 9,345,696	\$ 752,088	8.75%	4.86%
Facilities	6,751,232	4,198,624	1,696,192	5,894,816	87.31%	7,777,328	1,026,096	15.20%	4.05%
Reserve	10,245,869	-	4,677,307	4,677,307	45.65%	10,891,296	645,427	6.30%	5.67%
Projects	424,380	222,299	199,929	422,228	99.49%	94,250	(330,130)	-77.79%	0.05%
Service Delivery - TWC	22,716,938	13,708,906	7,111,788	20,820,694	91.65%	20,067,492	(2,649,446)	-11.66%	10.45%
Service Delivery - Child Care	112,672,053	78,712,318	29,840,588	108,552,906	96.34%	117,441,726	4,769,673	4.23%	61.13%
Service Delivery - Ready to Work	12,830,334	4,627,943	7,531,174	12,159,117	94.77%	26,495,119	13,664,785	106.50%	13.79%
Facilities & Service Delivery	\$ 165,640,807	\$ 101,470,089	\$ 51,056,978	\$ 152,527,067	92.08%	\$ 182,767,211	\$ 17,126,404	10.34%	95.14%
Total Budget	\$ 174,234,414	\$ 106,734,826	\$ 53,481,654	\$ 160,216,480	91.95%	\$ 192,112,907	\$ 17,878,493	10.26%	100.00%

Budget % Changes FY2019 – FY2024

Budget % Changes
FY2019 - FY2024



	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Budget	\$104,694,229	\$112,865,663	\$151,131,622	\$175,273,068	\$174,234,415	\$192,112,907
% Cumulative	0.00%	7.81%	44.36%	67.41%	66.42%	83.50%
% Change	0.00%	7.81%	33.90%	15.97%	-0.59%	10.26%

— Budget — % Change — % Cumulative

FY24 Budget Personnel

Staffing Changes

The budget includes 50 FTE (*No change from the previous year*)

Budget Includes Part-Time Interns

Budget in the following options for staff increase:

- 3% COLA – *Consistent with Bureau of Labor Statistic estimates.*
- 2% Maximum Merit – *Consistent with historical increases.*
- *SHRM is estimated employers to increase salaries in FY24 by 4.6%. The budgeted increases are consistent with market rates.*
- 3% Performance Incentive for exemplary performance as outlined in the board's incentive policy.

FY24 Budget Other Corporate

Other Corporate

Board facilities 12.58%:

- CAM increases
- Off-Site Storage
- Security System and HVAC Repairs

Equipment Related increase by 9.31% - Replacement of computers that exceed useful and cloud-based infrastructure

Professional Services 6.83% Increase:

- Monitoring
- Legal
- Other Consulting
- Temporary Staffing Services

FY24 Facilities



Workforce Center

Increase of 15.2% or \$1,026,096 for the following:

- Delivery of Mobile Unit in Spring of 2024
- Dedicated CDL Driver
- Port San Antonio relocation from Marbach
- Walzem Relocation
- Cloud Based Technology upgrades to telephones and Resource Rooms throughout Workforce Centers

FY24 Reserve and Projects

Hiring & You!
Red, White



careers

In Texas Industries

#TXCareers

Reserve and Projects

Child Care Direct Care Reserve \$10,677,098

Project Surpluses \$214,170:

- SEAL \$60,302
- Ready to Work \$153,896

Workforce Commission Initiatives Projects:

- Red, White & YOU!
- Careers in Texas Industries

FY24 Service Delivery



Service Delivery

An increase by 10.65% or \$15,785,012 is reflected by significant program increases:

- Ready to Work Carry Over \$13,696,050
- WIOA Youth Services \$627,971
- WIOA Adult Services \$332,446

Covid-19 expired for several grants in FY23, which are highlighted in Line-Item Budget.

FY24 Service Delivery



Service Delivery Components

WFC Operations and Management

Direct Client Expenditures:

- Tuition
- Training
- Work Experience
- Support Services

FY24 Service Delivery-Including Ready to Work

County	City	Total Service Delivery Budget (Including Ready to Work)	Average %	Total Service Delivery Budget (Excluding Ready to Work)	Average %
Budget		\$ 164,004,337		\$ 137,509,218	\$ -
Bexar (RTW)	San Antonio	26,495,119	16.16%	-	0.00%
Bexar	San Antonio	112,287,405	68.47%	112,287,405	81.66%
Atascosa	Pleasanton	2,483,263	1.51%	2,483,263	1.81%
Bandera	Bandera	568,951	0.35%	568,951	0.41%
Comal	New Braunfels	4,598,668	2.80%	4,598,668	3.34%
Frio	Pearsall	1,568,266	0.96%	1,568,266	1.14%
Gillespie	Fredericksburg	1,034,856	0.63%	1,034,856	0.75%
Guadalupe	Seguin	6,370,417	3.88%	6,370,417	4.63%
Karnes	Kenedy	916,370	0.56%	916,370	0.67%
Kendall	Boerne	1,189,187	0.73%	1,189,187	0.86%
Kerr	Kerrville	2,059,564	1.26%	2,059,564	1.50%
McMullen	Tilden	373,530	0.23%	373,530	0.27%
Medina	Hondo	2,265,500	1.38%	2,265,500	1.65%
Wilson	Floresville	1,793,241	1.09%	1,793,241	1.30%
Total		\$ 164,004,337	100.00%	\$ 137,509,218	100.00%

FY24 Service Delivery-Break Out By Category

County	City	Service Delivery Operations	Average %	Service Delivery Client	Average %	Service Delivery Client	Average %
Budget		\$ 20,980,930	\$ -	\$ 116,528,288	\$ -	\$ 137,509,218	\$ -
Bexar (RTW)	San Antonio						
Bexar	San Antonio	16,692,573	79.56%	95,594,833	82.04%	112,287,406	81.66%
Atascosa	Pleasanton	485,931	2.32%	1,997,332	1.71%	2,483,263	1.81%
Bandera	Bandera	115,801	0.55%	453,149	0.39%	568,950	0.41%
Comal	New Braunfels	763,702	3.64%	3,834,966	3.29%	4,598,668	3.34%
Frio	Pearsall	317,039	1.51%	1,251,227	1.07%	1,568,266	1.14%
Gillespie	Fredericksburg	160,642	0.77%	874,215	0.75%	1,034,857	0.75%
Guadalupe	Seguin	918,058	4.38%	5,452,359	4.68%	6,370,417	4.63%
Karnes	Kenedy	214,328	1.02%	702,042	0.60%	916,370	0.67%
Kendall	Boerne	233,160	1.11%	956,027	0.82%	1,189,187	0.86%
Kerr	Kerrville	259,990	1.24%	1,799,574	1.54%	2,059,564	1.50%
McMullen	Tilden	232,019	1.11%	141,511	0.12%	373,530	0.27%
Medina	Hondo	306,758	1.46%	1,958,742	1.68%	2,265,500	1.65%
Wilson	Floresville	280,929	1.34%	1,512,311	1.30%	1,793,240	1.30%
Total		\$ 20,980,930	100.00%	\$ 116,528,288	100.00%	\$ 137,509,218	100.00%

FY24 Strategic Alignment Summarized Child Care Reserve County Allocation

County	City	CCDF Direct Care Reserve	Child Care CCP (DFPS)	Child Care Match	Child Care Reserve	Average %
Budget		\$ 2,585,310	\$ 529,752	\$ 7,562,035	\$ 10,677,097	
Bexar (RTW)	San Antonio					
Bexar	San Antonio	2,142,853	439,089	5,835,297	8,417,239	78.83%
Atascosa	Pleasanton	42,256	8,659	150,728	201,642	1.89%
Bandera	Bandera	8,687	1,780	39,362	49,830	0.47%
Comal	New Braunfels	76,763	15,729	427,260	519,752	4.87%
Frio	Pearsall	28,262	5,791	47,934	81,987	0.77%
Gillespie	Fredericksburg	18,815	3,855	60,791	83,461	0.78%
Guadalupe	Seguin	117,223	24,020	477,962	619,204	5.80%
Karnes	Kenedy	15,126	3,099	35,851	54,077	0.51%
Kendall	Boerne	19,025	3,898	109,705	132,628	1.24%
Kerr	Kerrville	39,991	8,195	114,861	163,046	1.53%
McMullen	Tilden	825	169	1,360	2,354	0.02%
Medina	Hondo	43,550	8,924	129,805	182,279	1.71%
Wilson	Floresville	31,935	6,544	131,118	169,596	1.59%
Total		\$ 2,585,310	\$ 529,752	\$ 7,562,035	\$ 10,677,097	100.00%

FY24 Budget – Service Delivery Resource Allocation

Based on initial estimates, an analysis was completed for each fund resulting in an FY24 Service Delivery average of 82% for Urban and 18% for Rural.

Previously the board would analyze urban and rural expenditures in the aggregate; the partners requested that we now monitor expenditures at the individual county level. A budget amendment should be completed if any county or fund exceeds a 10% straight-line variance. This will require additional resources in staffing and systems. This process would take some time to implement correctly.

For FY2024, the budget was developed using a fair and equitable resource allocation methodology in accordance with Texas Administrative Code (TAC) Chapter 800, Subchapter B, resource allocation guidance, and in accordance with the interlocal agreement, supporting the strategic objectives of the local plan.

FY24 Budget-Service Delivery Resource Allocation

Approach to Fair and Equitable Resource Allocation:

- Utilized TAC 800 formulas and TWC Allocation Factors to allocate funds to each county
- When a formula does not directly apply, we used the following process to establish a fair and equitable distribution of funds by county:
 - Follow the Source of Funding to the Code of Federal Domestic Assistance (CFDA) to determine if a formula can be utilized
 - Determine the target population is being served and if participants could be co-enrolled in a Formula Fund utilizing the formula fund and TWC Allocation Factors
 - Seek guidance from TWC on Allocation Methodology

FY24 Strategic Alignment Budget Adoption

Ensure the budget is developed **and implemented** utilizing a fair and equitable resource allocation methodology that is in accordance with Texas Administrative Code 800 Sub Chapter B, resource allocation guidance from the interlocal agreement, and supporting the strategic objectives of the local plan.

Chief Elected Officials and partners have requested that the board revisit the interlocal agreement and prepare a budget utilizing the agreed-upon methodology in the agreement, “all resource allocation within the AWD shall, to the extent possible and practical considering need, be based upon the federal and state formulas used to allocate funds”.

FY24 Strategic Alignment

Budget Implementation and Monitoring

- Partners have requested that the board provide a report by Fund and County, and if there is a 10% variance by Fund and County, a budget amendment may be prepared.
- The board is managing millions of dollars, which sometimes could be impractical for smaller counties and amounts. A budget amendment takes a significant effort to prepare and obtain all necessary approvals.
- This process can not impact service delivery, where funding is available in other areas.
- A reasonable budget policy should be developed and adopted with an appropriate minimum floor amount for a budget amendment and percentage.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

WIOA Adult and WIOA Youth:

(A) 33 1/3 percent on the basis of the relative number of unemployed individuals in areas of substantial unemployment in each workforce area, compared to the total number of unemployed individuals in areas of substantial unemployment in the State;

(B) 33 1/3 percent on the basis of the relative excess number of unemployed individuals in each workforce area, compared to the total excess number of unemployed individuals in the State; and

(C) 33 1/3 percent on the basis of the relative number of disadvantaged adults in each workforce area, compared to the total number of disadvantaged adults in the State.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

WIOA Dislocated Worker:

- (A) insured unemployment;
- (B) average unemployment;
- (C) Worker Adjustment and Retaining Notification Act (29 U.S.C.A. §2101 et seq.) data;
- (D) declining industries;
- (E) farmer-rancher economic hardship; and
- (F) long-term unemployment.

Limitation: A weight for each factor was not given; therefore, the board assigned equal weight.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

CHOICES-TANF:

(1) the relative proportion of the total unduplicated number of all families with Choices work requirements residing within the workforce area during the most recent calendar year to the statewide total unduplicated number of all families with Choices work requirements;

(2) an equal base amount; and

(3) the application of a hold harmless/stop gain procedure.

Limitation: An equal base amount was not given; therefore, the board only utilized factor (1).

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

SNAP:

(1) the relative proportion of the total unduplicated number of mandatory work registrants receiving SNAP benefits residing within the workforce area during the most recent calendar year to the statewide total unduplicated number of mandatory work registrants receiving SNAP benefits;

(2) an equal base amount; and

(3) the application of a hold harmless/stop gain procedure.

Limitation: An equal base amount was not given; therefore, the board only utilized factor (1).

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

Employment Services:

- (1) Two-thirds will be based on the relative proportion of the total civilian labor force residing within the workforce area to the statewide total civilian labor force;
- (2) One-third will be based on the relative proportion of the total number of unemployed individuals residing within the workforce area to the statewide total number of unemployed individuals; and
- (3) the application of a hold harmless/stop gain procedure.

Methodology: Utilized Factors (1) and (2).

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

Child Care Mandatory (CCDF) and CCP (DFPS):

Mandatory Child Care Primary Population: Former DFPS, Choices, TANF Applicant, and SNAP. CCP-DFPS is for in-home, foster care, and relative care placed by DFPS.

Formula

(1) 50 percent will be based on the relative proportion of the total number of children under the age of five years old residing within the workforce area to the statewide total number of children under the age of five years old, and

(2) 50 percent will be based on the relative proportion of the total number of people residing within the workforce area whose income does not exceed 100 percent of the poverty level to the statewide total number of people whose income does not exceed 100 percent of the poverty level.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

Child Care Discretionary and Quality:

Child Care Primary Population: Low Income and Homeless.

Formula

(1) CCDF Discretionary Funds authorized under the Child Care and Development Block Grant Act of 1990 §658B, as amended, will be allocated according to the relative proportion of the *total number of children under the age of 13 years old in families whose income does not exceed 150 percent of the poverty level* residing within the workforce area to the statewide total number of children under the age of 13 years old in families whose income does not exceed 150 percent of the poverty level.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

Child Care Match:

FY23 required an established match (2%), which is subject to change on an annual basis.

(1) CCDF Matching Funds authorized under the Social Security Act §418(a)(2), as amended, together with state general revenue matching funds and estimated appropriated receipts of donated funds, will be allocated according to the relative proportion of children under the age of 13 years old residing within the workforce area to the statewide total number of children under the age of 13 years old.

FY24 Budget

TAC 800 FORMULAS

TAC 800 Formula Funds

Trade Adjustment Act:

This program currently stopped accepting new petitions. Still, TWC is encouraging boards to reach out to clients that previously received a petition who are unemployed or whose current income is below the prior rate. TWC did not provide allocation factors for this funding.

Board's Alternate Methodology:

Allocation of residents by county with an active petition whom service delivery contractor may outreach and provide services through FY25.

FY24 Budget Special Program

Program	Methodology	Justification
Middle Skills Grant	Adult Formula	CFDA Number
Military Family Support	Bexar County Only	Military Base
Non-Custodial Parent	Bexar County Only	Special Initiative
RESEA	DW Long-Term Unemployed Factor	Target Population
Student Hire Ability	Youth Formula (VR)	Target Population
VR Paid Work Experience	Youth Formula (VR)	Target Population
SEAL	Youth Formula (VR)	Target Population
Ready to Work	City of San Antonio*	Target Population
Child Care Contract Slots	TRS Eligible Providers	Target Population
Teacher's Externship	Equal Distribution	

*** Exceptions may apply to Military-Connected Residents in Bexar County**

FY24 Budget Next Steps

Budget Approval Process

- Audit and Finance Committee – August 4, 2023
- Executive Committee – August 11, 2023
- Board of Directors – August 18, 2023
- City of San Antonio EDC- August 22, 2023
- Committee of Six – August 23, 2023
- Bexar County Commissioners Court – August 29, 2023
- City of San Antonio City Council – September 21, 2023
- Area Judges – September 27, 2023

**Additional presentations available upon request*

QUESTIONS

MEMORANDUM

To: Committee of Six

From: Adrian Lopez, CEO

Presented by: Adrian Perez, CIO

Date: August 23, 2023

Subject: Operational Plan for the Interlocal/Partnership Agreement to Address Rural Judges' Service Delivery Concerns

Summary: WSA has worked with Committee of Six staff to define operational standards to ensure the Interlocal/Partnership Agreement is translated into Standard Operating Procedures related to communication, budget management, and performance design/monitoring in order to enhance and maintain rural service delivery in response to concerns raised by the Area Judges and in the interest of addressing the concerns in perpetuity.

Background: On March 22, 2023, Area Judges Meeting Agenda Item #6 "Discussion and possible action regarding the failure of WSA to perform as agreed with the terms of the Partnership and Interlocal Agreements" authorized appointed liaison, Diane Rath, to inquire about division of the Workforce Development Area to separate from Bexar County and the City of San Antonio creating separate Urban and Rural Workforce Development Areas.

Concerns outlined during that meeting and leading to the action include (summarized and not exhaustive):

- Potential legal liability to the Chief Elected Officials given un-answered requests for budget reports (specific numbers) pertaining to County-by-County expenditures as well as operational integrity as described procurement procedures and the need to cancel a procurement for the regional workforce bus.
- Not receiving a copy of the final version of the Local Plan update when being asked to approve the Two-Year Update.
- Concerns that not all Co6 members understand the importance of the role given other Co6 members' attendance issues due to other obligations.
- Allocation of resources associated with a historic 80%/20% split.
- The need for a workforce center in Bandera County.
- Contract amounts that can be approved without needing Board approval and Board review of contracts.

- Provision of monitoring reports and other legal actions documents to the Committee of Six in addition to briefings that are provided.
- The history of AADC and how/why it was disbanded specifically that COSA has the largest single contract with WSA. Including the determination that there exists a conflict of interest with AADC, but the same standard isn't being followed with COSA.

On Wednesday, April 26, 2023, Areas Judges Meeting Agenda #5 “Discussion and possible action on the information gathered by AACOG’s Executive Director regarding feasibility of dividing the WSA region into two regions: rural and urban.” They were informed that TWC has denied a request for separation. Comments and concerns expressed at this meeting include (summarized and not exhaustive):

- Nobody wants workforce to fail, however, WSA needs to follow the interlocal and partnership agreements.
- They are concerned about outreach in the rural communities.
- The area judges don't exist as an official entity. They are just an association of judges coming together to collaborate. They want a 14-member body (1 COSA, 1 Bexar County, 12 area judges) and for the Committee of Six structure to be amended.
- The idea of an 80/20 split may not be accurate and funding allocations should be based on population.
- The Interlocal allows for an entity to pull out of the agreement.
- Direction focused on working through clarification and adherence to the Interlocal and Partnership agreement through a workshop with Partner and WSA staff.
- Additionally, extension of an invitation to the Committee of Six to engage in a workshop to advance discussion regarding potential amendment of the Partnership Agreement and future consultation with TWC attorneys regarding governance.

The Area Judges, through their Liaison, have also communicated the points highlighted below and requested a Committee of Six work session to discuss these matters as well as the topic of governance as it pertains to the use of the Committee of Six as the body providing oversight.

In response to concerns raised by Area Judges WSA staff and the Partners engaged in two work sessions on May 22 & 25, 2023, to discuss how each of these items could be addressed through and Interlocal/Partnership Operational Agreement that specified mutually agreeable operational standards that could be enhanced to work through these issues.

In addition to the Partner Work sessions, WSA staff has acted immediately to enhance services with the following actions:

- Moved to authorize a full-time representative to be available in Bandera, Monday through Friday, 8am-5pm, a representative available in McMullen, Tuesday, Wednesday, and Thursday, 8am-5pm.

- Sought approval from TWC Temporary Assistance for Needy Families (TANF) budget shifted to support outreach operations to engage and serve more individuals qualifying for TANF.
- Executed Community Conversations on Childcare in each of the Rural Communities – resulting in Kerr EDC for matching childcare funds

WSA staff developed recommendations in response to each of the points highlighted below which were provided by the Area Judges Liaison at the May 22nd work session and characterized as what the Area Judges are seeking as outcomes through this process.

WSA staff briefed representatives from the Texas Workforce Commission (TWC), WSA Board Program Managers, Quality Assurance, MIS Division, Fiscal staff, as well as the Adult, Youth, and Childcare contractor on recommendations.

On Monday, July 17, Monday, August 8, WSA staff briefed Partner Staff and briefed WSA Committees and Board of Directors on August 4th, 11th, and 18th the following recommendations corresponding to the document provided on May 22nd which included:

1.) Conform to federal and state law and the Interlocal and partnership agreements. If any doubts as to intent, ask CO6 (sic).

- a. WSA will engage in iterative development and adoption Operational Agreement to address any items in Interlocal and Partnership Agreement that do not explicitly indicate when, how, and to what degree in relation to Board and Committee of Six responsibility.
- b. The Agreement will be updated and shared with Committee of Six Staff and WSA Board Staff to ensure consistency of interpretation across turnover in Partner and Agency staff and to provide a mechanism for policy development adoption such as amendments to the Interlocal and Partnership Agreements.
- c. Relevant elements of the Operational Agreement will be briefed in WSA Committee to set clear expectations for WSA Board of Directors to hold WSA staff accountable to conformity to laws and agreements and documentation of policy intent of the Committee of Six.

2.) Ensure Services that conform to the allocation budgeted are delivered in each county (sic).

- a. Through the work sessions the Partners concurred on the re-interpretation of Section VII. A. of the Partnership Agreement that reads as follows:

VII. RESOURCE ALLOCATION

A. All resource allocations within the AWDA shall, to the extent possible and practical and considering need, be based upon the federal and state formulas used to allocate funds to the AWDA.

- b. The previous “80/20” interpretation of this section ensured that an average of formula funds allocated by the State of Texas were allocated along a 80% Urban and 20% Rural distribution to ensure a least 20% was allocated to the rural communities.
- c. The new “County-by-County Allocation” interpretation would have WSA allocate funds based on the allocation formulas and weights provide by TAC800 and CFDA codes that determine how dollars allocated from the Department of Labor (DOL) and the State of Texas to the Alamo Workforce Development Area.
- d. Through the work sessions it was communicated that service provision should be tied to these allocations on a county-by-county, and program by program basis and if budget adjustments were required waitlists should be created in each county.
- e. WSA staff coordinated with TWC on these requests outlined in 2.d. TWC provided the attached communication and advised WSA that allocating funds by County “might not comply” with various federal and state statutes and so must be evaluated and addressed (ideally in writing from DOL). TWC advised WSA Board to develop the following policies to properly address specific cautions and the intent of these statutes.
 - i. County Budget Amendment Policy:
 - 1. Caution: A by-county distribution model must not prevent an eligible individual from accessing training services within a county when such funds remain available within the LWDA.
 - 2. Goal: A by-county distribution model must not prevent an eligible individual from accessing training services within a county when such funds remain available within the LWDA.
 - ii. Adult Priority Policy:
 - 1. Caution: WIOA Adult Program priority groups are applied at the state and local level. Priority of Service is universally applicable without regard to location.
 - 2. Goal: Ensure Adult Priority Policies are universally applicable without regard to location
 - iii. SNAP Policy:
 - 1. Caution: Boards must have policies in place to ensure that they outreach all non-exempt ABAWDs.
 - 2. Goal: Boards must adopt policies and procedures that ensure we not deny services to non-exempt ABAWDs.
 - iv. TANF Policy:
 - 1. Caution: It is not an option for the Board to deny Choices services due to lack of funding in a particular county. Allocating funding at the county level might impact the Board’s ability to meet its contracted performance targets. If Boards are serving less customers due to by-county funding, then that could affect the ability to meet performance, which could make the Board ineligible

- to use the allowed 10% of their total TANF allocation for special initiatives.
 - 2. Goal: ensure budget amendment policy allows for fluid movement of dollars to ensure 100% continuity of Choices services.
 - 3. Follow up questions: Would TWC provide performance allowances in order to allow WSA to phase this practice in while not impacting our ability to utilize our special initiatives money?
 - v. Childcare Policy:
 - 1. Caution: The Board will need to update their local policies to very clearly describe how they manage funding and implement priority groups based on county.
 - 2. Goal: Update policies from a regional waiting list to a county by county waiting list in keeping with TWC rules, §809.18, requires the maintenance of a waiting list, and §809.43 sets out the priority groups and articulate how we will move funding between counties, if there is a county that doesn't have children on the waiting list.
 - vi. Update Local Plan:
 - 1. Caution: allocation by County constitutes a modification and must coincide with TAC 801.17(c.).
 - 2. Goal: We will work to develop policies and pilot them in FY 2024, enact in FY 2025 and integrate all updates into the next 4-Year Local Plan.
- 3.) Report quarterly on Allocation / Expenditure / #served. If there is a variance of more than 10%, include a variance explanation. Update the allocation per county as additional funds/grants are received (sic).**
- a. WSA staff will work on the development of the County Allocation and Service Delivery (CASD) Report to enhance transparency regarding how dollars are coming in and out in relation to the full spectrum of service delivery in each county.
 - i. Performance Standards: WSA's primary focus in the development of the CASD will be to develop in coordination with Area Judges and Local Workforce Council's local performance standards. TWC performance standards do not contemplate county-by-county performance and so local definition of these standards will be necessary for integration into Contractors agreements in the future.
 - ii. Budgeting: WSA staff and partners will work through different budgeting methodologies and a standard of equity for service delivery related to budgets and how those amendments are triggered.
 - iii. Systems Updates: As a result of 3 (a.) i. and 3 (a) ii, WSA will pursue phased enhancements to the accounting systems, piloting of allocation practices, and development of protocols to support a county-by-county and fund-by-fund cost allocation related to individuals served and to include encumbrances.

- iv. WSA will continue to work with TWC to secure opinions on whether further segmentation of the agency budget and disaggregation of performance measures integrated into each contractor agreement represents additional exposure for findings that may impact the overall regional competitiveness to secure additional program dollars or compliance.
 - v. All updates and modifications will be discussed and considered by the WSA Board of Directors during regularly scheduled meetings with Partner engagement.
 - b. Local Workforce Councils will be established in each county to enhance co-planning of outreach and partnerships. The result will be local wisdom injected into annual outreach plans, special initiatives, and clear communication of full spectrum of service being provided in each county and associated cost.
- 4.) Have a workforce center in each county (accept McMullen) with the ability to do outreach and intake for all programs. Evaluate the need for additional services offered in each county regularly (sic).**
- a. WSA has integrated this requirement into the Adult Service Provider in section 2.4 in addition to requiring communication plans if service is interrupted.
- 5.) Ensure each center has the capacity to do childcare outreach, explain the program, and submit forms. Maintain waiting lists in all counties if funding is not available for enrollment (sic).**
- a. WSA has integrated the language associated with number 6.
- 6.) Ensure the contractor's contract conforms to the Partnership agreement (sic).**
- a. WSA staff included the following language and specific requirements in each agreement to notify the contractors that as the policies are developed in conjunction with TWC they are responsible for short-, mid- and long-term operational enhancements to satisfy the intent of the reinterpretation of Section VII. A of the partnership agreement.
 - i. New for FY 2024 Contractor will be required to participate in a "Rural Services Pilot" means the initial service updates designed to enhance fulfillment of the intent of Partnership Agreement Sections VII. A. to facilitate stronger integration of the rural counties to include activities including to but not limited to Rural Workforce Councils, development of reports such as the County Allocation and Services Delivery (CASD) Report. This effort serves as the starting point for the evolution of allocation, expenditure, and performance tracking and reporting procedures county-by-county and fund-by-fund, piloted in FY 2024, finalized in FY 2025, and integrated in the next 4-Year Local Plan.

In addition to this work WSA Staff has initiated Community Conversations to begin partnership on Outreach and tailored project plans as the focus of the Local Workforce Councils. Attached is the calendar of completed and upcoming Community Conversations.

Alternatives: If a consensus solution that addresses each of the items outlined is not derived through the recommendation provided, the Area Judges have, through their Liaison, communicated options such as entering into mediation as is provided for in the Interlocal and Partnership Agreement, and/or withholding approval of the WSA annual Budget.

Fiscal Impact: There are two major fiscal impacts currently being analyzed and will be the subject of future discussions.

- 1.) **Rural Demographic/Population Growth:** a county-by-county allocation has preliminary demonstrated a net loss of approximately \$1M to the Rural Counties. Over the next ten years if development patterns regarding multifamily and affordable housing do not accelerate the Rural Counties could potentially see overall growth but not in the demographics categories that drive allocations. The current budget allocation is only an estimated and will have to be finalized and trued up in January.
- 2.) **Administrative Costs Impact Service Delivery Costs:** moving to a county-by-county, program-by-program models is expected to generate additional administrative staffing and other costs such as accounting system technology upgrades. In the case of childcare for instance, the contractor shared that they currently manage eight budgets for the region and with this change it would now be 104 budgets. Additional staffing may be required and an increase in administrative costs will leave few dollars for overall service delivery.
- 3.) **Compression:** With the potential for the Rural Areas to not grow proportionally with respect to the demographics affecting allocations (based on housing product mix, and other factors), and the increased in administrative costs, there could be an expectation of higher service levels with less money.

Recommendation: There is no action requested, this is a briefing.

Next Steps: WSA staff will continue to update the Operational Plan through monthly meetings with Partner staff. WSA staff will share with the Committee of Six shortly after the August 23rd meeting any integrated feedback. If there is additional feedback the Area Judges meeting is to be held on September 27, 2023, and represents the last opportunity for the Area Judges to impact the overall budget of WSA.

Attachments:

TWC Correspondence
Interlocal and Partnership Agreement Operation Plan
Community Conversations Calendar

**TEXAS WORKFORCE COMMISSION
WORKFORCE PROGRAM POLICY
POLICY MEMO**

Date: July 24, 2023
Re: Alamo Area Judges Funding Questions

Question

Can Boards allocate program funds by county?

Answer

WIOA

Under WIOA, program funds are allotted to the State. The State then allocates the funds to local workforce development areas (LWDAs) based on a statutory formula. WIOA does not expressly prohibit the dissemination of funds to counties within LWDAs. However, when asked this question specifically, the US Department of Labor (DOL) responded that “substate allocations that do not align with TEGL-15-22 (Program Allotments) and 20 CFR § 679.200 (requires states to identify regions) would be considered non-compliant.” DOL also stated that “funds are to be allocated by the local area in consideration with the state and local plan that provides for the one-stop delivery system,” and that a Board distributing funds by county might not comply with TWC rules, Chapter 801, Local Workforce Development Boards.

If a Board were to adopt this funding distribution model, there are implications that would have to be addressed by Board policy.

- A by-county distribution model must not prevent an eligible individual from accessing training services within a county when such funds remain available within the LWDA. Per [20 CFR 680.340\(c\)](#), unless the program has exhausted training funds for the program year, the one-stop center must refer the individual to a selected provider and establish an individual training account for the individual to pay for training. To ensure that funding is being utilized efficiently among the counties and that all participants are able to be served when funding is available, TWC staff recommend that the Board establish policies and procedures to address the reallocation of program funds when a county exhausts its funds.
- WIOA Adult Program priority groups are applied at the state and local level. As such, if a Board implements a county-level funding distribution model, it is recommended that Adult Priority policies be implemented to ensure that they are applicable at the county-level. This would ensure conformity throughout the LWDA. Priority of Service is universally applicable without regard to location. If a county exhausts its funds, the Board can reallocate program funds to ensure that the federal requirement is met.
- It is the determination of TWC staff that the change of the distribution of funds within a LWDA, along with how a Board plans to prioritize service delivery, would constitute a

significant change that would impact the implementation of the Board's local plan and would thus require the plan to be modified. Such modification to the plan must coincide with TAC §801.17(c).

SNAP

Staff find no prohibitions of the dissemination of SNAP E&T funds to counties within LWDAs. In Texas, non-exempt able-bodied adults without dependents (ABAWDs) are the priority-of-service group, and Gen Pops are served as funding allows.

ABAWDS may only receive SNAP benefits for 3 months every 3 years unless they meet certain work requirements or qualify for an exemption. States are eligible for additional SNAP E&T funding if they pledge to offer all ABAWDs who are in the last month of their 3-month time limit a qualifying activity that fulfills the work requirement. Texas' policy is to offer a qualifying activity to each non-exempt ABAWD beginning in the first month of the ABAWD's eligibility regardless of whether Texas receives ABAWD Pledge Funds.

Boards must have policies in place to ensure that they outreach all non-exempt ABAWDs. If a county expends its Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) funds, that county may stop outreaching General Population SNAP recipients (Gen Pops) and co-enroll ABAWDs in WIOA or Trade Adjustment Assistance services; however, Boards must not deny services to non-exempt ABAWDs.

The SNAP E&T program in Texas does not establish priority of service for any groups except ABAWDs. However, the Fiscal Responsibility Act of 2023 (Public Law 118-5) adds new groups of individuals who are excepted from the ABAWD time limit, including homeless individuals, veterans, and former foster youth.

TANF

Title IV of the Social Security Act and its implementing regulations do not prohibit, nor do they specifically allow, Boards to distribute TANF funds by county. TANF funding is generally flexible if funding is used to fulfill the TANF purposes.

TANF Choices rules at TAC [§811.11](#) requires Boards to provide a Workforce Orientation for Applicants (WOA) to TANF applicants and offer Choices services to all who attend the WOA, meaning that funding needs are driven by the Choices customers and their needs and not the Board. It is not an option for the Board to deny Choices services due to lack of funding in a particular county. Lack of funding is not a good cause reason to exempt an individual from participating in Choices.

Allocating funding at the county level might impact the Board's ability to meet its contracted performance targets. Boards are required to meet the TANF full engagement performance measure which requires work, work search, or training for the individual. If Boards are serving less customers due to by-county funding, then that could affect the ability to meet performance, which could make the Board ineligible to use the allowed 10% of their total TANF allocation for special initiatives.

The TANF State Plan requires the Workforce Education Outreach Specialist Program to provide foster youth priority service. If a Board chooses to participate in that program, it will need to have funds available to serve this priority population regardless of the county.

Child Care

There is nothing in federal law or regulations that would limit a child care waiting list to be managed at the county level.

There was a 2021 GAO briefing which discussed [Child Care: Subsidy Eligibility and Receipt, and Wait Lists](#), noting that “As reported in previous GAO work, states have varied strategies for managing their wait lists. Some states have a single statewide list while others have sub-state lists that allow sub-state areas to have their own policies. Some states conduct full or partial eligibility determinations prior to placing families on wait lists, and many states require periodic reviews of their wait lists.”

It also referenced a prior report, [Access to Subsidies and Strategies to Manage Demand Vary Across States](#), which noted that many states use wait lists to manage their caseloads. “Of the 19 states that used wait lists in 2015, 10 states had a single statewide wait list and the remaining 9 states had more than one list at a sub-state level....State child care officials from states with multiple wait lists also said that these states can have a mix of statewide and sub-state policies regarding how to develop and manage their lists.”

TWC rules, [§809.18](#), requires the maintenance of a waiting list, and [§809.43](#) sets out the priority groups. Each of these sections presumes that the Board is creating one list for the entire workforce area, but there is nothing in our rules that appears to preclude a Board from maintaining multiple waiting lists (one per county). The Board will need to update their local policies to very clearly describe how they manage funding and implement priority groups based on county. The Board also needs to consider how it will move funding between counties, if there is a county that doesn't have children on the waiting list.

<https://twc.texas.gov/files/twc/rules-chapter-809-child-care-services-twc.pdf>

The Texas Child Care Connection (TX3C) will implement new waitlist functionality and will allow a Board to filter individuals on a waiting list by county. So the technology will be available to support this when TX3C is available, October 1, 2023.

Citations and References

[TEGL 07-20](#) -

“WIOA requires states to develop criteria, policies, and procedures for applying this priority, including monitoring local areas' compliance with this priority provision (see [20 CFR 680.600](#) and [TEGL 19-16](#)). These priorities are in addition to the requirements in the WIOA regulations at [20 CFR 680.650](#) that veterans and their eligible spouses receive priority of service for all Department of Labor (DOL)- funded job training programs, including the WIOA Adult program.”

[20 CFR 680.650](#) –

“... veterans, as defined under WIOA sec. 3(63)(A) and 38 U.S.C. 101, receive priority of service in all Department of Labor-funded training programs under 38 U.S.C. 4215 and described in 20 CFR part 1010.

38 USC 4215 –

(a)(3): “Such priority includes giving access to such services to a covered person before a non-covered person or, if resources are limited, giving access to such services to a covered person instead of a noncovered person.”

“(b) ENTITLEMENT TO PRIORITY OF SERVICE.—

(1) A covered person is entitled to priority of service under any qualified job training program if the person otherwise meets the eligibility requirements for participation in such program.

(2) The Secretary of Labor may establish priorities among covered persons for purposes of this section to take into account the needs of disabled veterans and special disabled veterans, and such other factors as the Secretary determines appropriate.”

Texas Workforce Commission
Summary of Formula Allocation by Data Factors

Allocation Type	Summary Program	Program	Factor	Data Factor % (with Equal Base included)	Source		
01 Workforce Services	01 Workforce Innovation and Opportunity Act (WIOA)	01 WIOA Adult Employment and Training Activities	Excess number of unemployed individuals	33.33%	LMCI		
			Number of disadvantaged adults	33.33%	DOL		
			Unemployed individuals in areas of substantial unemployment	33.33%	LMCI		
		01 WIOA Adult Employment and Training Activities Total					
		02 WIOA Youth Activities	Excess number of unemployed individuals	33.33%	LMCI		
			Number of disadvantaged youth	33.33%	DOL		
			Unemployed individuals in areas of substantial unemployment	33.33%	LMCI		
		02 WIOA Youth Activities Total					
		03 WIOA Dislocated Worker	Average unemployment	19.67%	UI Internal		
			Declining industries	20.00%	LMCI		
	Farmer-rancher economic hardship		19.67%	UTSA			
	Insured Unemployment		20.00%	UI Internal			
	Long-term unemployment		10.33%	UI Internal			
	Worker Adjustment and Retaining Notification (WARN) data	10.33%	Workforce Internal				
	03 WIOA Dislocated Worker Total						
	01 Workforce Innovation and Opportunity Act (WIOA) Total						
	02 TANF Choices	TANF Choices	Equal Base Amount (0.1% × 28 = 2.8%)	2.80%			
			Unduplicated number of all families with Choices work requirements	97.20%	HHSC		
	TANF Choices Total						
	02 TANF Choices Total						
	03 Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)	SNAP E&T	Equal Base Amount (0.1% × 28 = 2.8%)	2.80%			
			Unduplicated number of mandatory work registrants receiving SNAP benefits	97.20%	HHSC		
	SNAP E&T Total						
03 Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T) Total							
04 Employment Services	Employment Services	Civilian labor force	66.67%				
		Number of unemployed individuals	33.33%	UI Internal			
Employment Services Total							
04 Employment Services Total							
01 Workforce Services Total							

Texas Workforce Commission
Summary of Formula Allocation by Data Factors

Allocation Type	Summary Program	Program	Factor	Data Factor % (with Equal Base included)	Source		
02 Adult Education and Literacy	01 Adult Education and Literacy	01 Adult Education and Literacy (State/Federal)	Equal Base Amount (0.1% × 28 = 2.8%)	2.80%	UTSA		
			Individuals at least 18 years of age who do not have a secondary school diploma or recognized equivalent and are not enrolled in secondary school	97.20%			
		01 Adult Education and Literacy (State/Federal) Total					
		02 Adult Education and Literacy (TANF)	Equal Base Amount (0.1% × 28 = 2.8%)	2.80%		HHSC	
		TANF adult recipients with educational attainment of less than a secondary diploma	97.20%				
	02 Adult Education and Literacy (TANF) Total						
	01 Adult Education and Literacy Total						
	02 AEL EL Civics	Adult Education and Literacy (EL/Civics)	35 percent of average number of legal permanent residents during the most recent three-year period (35% × 72% = 25.2%)		25.20%	UTSA	
				65 percent of average number of legal permanent residents during the most recent 10-year period (65% × 72% = 46.8%)		46.80%	UTSA
					Equal Base Amount (1.0% × 28 = 28%)		28.00%
			Adult Education and Literacy (EL/Civics) Total				
	02 AEL EL Civics Total						
	02 Adult Education and Literacy Total						
	03 Child Care	Child Care	01 Child Care (State Maintenance of Effort, Federal Mandatory, and	Children under the age of five years	50.00%	UTSA	
Individuals whose income does not exceed 100 percent of the poverty level				50.00%	UTSA		
01 Child Care (State Maintenance of Effort, Federal Mandatory, and TANF) Total							
02 Child Care Matching Funds (State and Federal)			Children under the age of 13 years old	100.00%	UTSA		
02 Child Care Matching Funds (State and Federal) Total							
03 CCDF Discretionary Funds (Federal)			Children under the age of 13 years old in families whose income does not exceed 150 percent of the poverty level	100.00%	UTSA		
03 CCDF Discretionary Funds (Federal) Total							
Child Care Total							
03 Child Care Total							
Grand Total							

INTERLOCAL AND PARTNERSHIP AGREEMENT OPERATIONAL PLAN FY 2024

V.1

Purpose: This agreement clarifies, defines and schedules processes and deliverables between WSA Staff and WSA Liaison (“WSA”), Committee of 6 (“Co6”) as the recognized Chief Elected Officials (“CEO’s”), and Partner Staff (“Partners” or “Committee of 6 staff”) when described as a group and equivalent to (Designee) in carrying out the intent of Interlocal Agreement (“IA”) and Partnership Agreements (“PA”) (or “Agreements” when referring to both) IN ORDER TO: 1.) strengthen the economic competitiveness of the region 2.) ensure equitable service to all areas of the Alamo Workforce Development Board Area 3.) enter into continuous improvement process of operational Procedures in support of the intent of the Interlocal and Partnership Agreement.

Effective Date: As of the written concurrence of the Partners regarding acceptance of a version for the Fiscal Year.

Continuous Improvement: Partners will have a standing item each year in the months of May, June, July to discuss and recommend any updates.

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DRAFT

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

CHIEF ELECTED OFFICIALS

DESIGNEES (PARTNER STAFF)

- I. **Background:** As an extension of fulfilling their duties the CEO's may appoint 1.) WSA Board of Directors "designee" who act as non-voting ex-officio board members and 2.) "Committee of 6 staff." While the responsibilities of ex-officio board member role is not defined, it provides access to briefings, reports and opportunity to address all actions and discussion of the WSA Board of Directors as well as participation in all closed session discussions. "Committee of 6 staff" are not defined in the IA and PA but understood to be professional staff employed or volunteering on behalf of the governing bodies. Committee of 6 staff are required to provide input from the CEO's and share briefings with the CEO's on workforce development issues provided by WSA during regular briefings to the CEO's. They are also required to provide input on the Budget and Local Plan.
- II. **Authority Addressed:**
 - a. *IA - IV. H: Each Committee of 6 members or its designated representative shall be ex-officio, non-voting member of the board and may attend any board meeting.*
- III. **Operational Procedures:**
 - a. **Appointment of Designee:** Each member of the Co6 ("nominating member") may, with unanimous approval, submit in writing to the WSA Chief Executive Officer and the Committee of Six Liaison appointment of a designee for their body.
 - i. The nominating member shall copy the 2nd representative of the nominating body and any appointed alternate. (Example: Bexar County Commissioner appoints Designee and copies second Commissioner serving on the Cof6 and alternate).
 - b. **Inclusion of Designee in all Board Activities:** WSA Liaison will ensure Designees are invited to attend all activities WSA voting board members are invited to attend.
 - i. **Closed Session:** Each body's designee is allowed into Executive Session unless WSA Chief Executive Officer is advised otherwise by the WSA attorney of record.
 - c. **Responsibilities of the Designees:** In order to ensure WSA Board of Directors are aware of issues regarding service delivery, budget, or communication.
 - i. **Board Engagement:** WSA staff will inform board members of on-going conversations with Partners during the standing item on the WSA Board of Director's Meeting if the item involves policy that .
 - ii. **Committee Meetings:** designees (Partners) shall make all requests for information or provide feedback on performance, budget or operational issues at the regularly scheduled WSA Board Meetings. (Example: requests

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

for information or engagement on monitoring issues should be addressed in the Oversight Committee. Issues regarding budget amendments in the Audit and Finance Committee, etc.)

PARTNERS MEETINGS

IV. **Source:**

- a. *PA: V.J* AWDB shall be responsible for obtaining input from and shall regularly inform the Committee of 6 on workforce development issues through quarterly written reports and/or presentations including regular briefing meetings with Committee of 6 staff.

V. **Operational Procedure:**

- a. **Annually, and within the first week of October the WSA Cof6 Liaison will provide**
 - i.
- b. **WSA will issue the CEO Report monthly.**
- c. **Monthly Meeting:** WSA Liaison will ensure Partners are invited to a meeting on the third Friday of each month and provide an agenda with standing items outlined in this agreement.
 - i. Standing Items to include the following highlights of items presented to WSA Board of Directors and Committees previous to the Monthly Partners meeting:
 1. Major Action Updates such as selection of contractor, budget amendments, procurements, or major initiatives.
 2. Audit, Monitoring Legal, or Insurance Updates
 3. County by County Performance, Budget, and Outreach
 4. Items to report from Committee of 6 staff at the next Board Meeting
 5. Committee of 6 Meetings and related business
 - a. Appointments, etc.
 - ii. **Meeting Minutes:** 7 calendar days after a Committee of Six meeting WSA staff will provide draft minutes to Partners and WSA team for a 3-day comment period. If comments are received, WSA staff will distribute final minutes for two business days after the conclusion of the comment period. If there are additional comments, they will be discussed at the next Partners meeting for consensus.

BOARD APPOINTMENTS

See Appendix B. WSA Board Liaison Manual

SELECTION AND EVALUATION OF CEO:

VI. **Source:**

- a. *PA: VI. C. Approval of the AWDB Chief Executive Officer*
 - i. 1. *Prior to AWDB's initiation of a selection process, AWDB shall send a written notice to the CEO's describing the selection process and inviting the CEOs or their designated representative to participate in the selection process for a Chief Executive Officer.*

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

- ii. *2. The AWDB shall solicit input/comment from the CEOs, or their designees, for the AWDBs use in evaluating the performance of the Chief Executive Officer.*

VII. Operational Procedure:

- a. **Notice of CEO Selection:** WSA Board Chair shall email Committee of 6 and Partner Staff
 - i. Upon notice of the resignation of the CEO, the interim executive appointed by the WSA Board of Directors shall draft a “WSA CEO Hiring Timeline” to outline a process within 14 days.
 - ii. The Board Chair shall make Board of Directors aware of process and shall send a written notice to the CEO’s describing the selection process and inviting the CEOs or their designated representative to participate in the selection process.
 - iii. CEO’s may engage to the degree they deem necessary in the process up to and including participation on the selection panel.
- b. **Invitation for CEO Evaluation:** WSA Board Chair shall email Committee of 6 and Partners inviting comment and input before scheduled Board Closed Session to discuss CEO evaluation.
 - i. Invitation shall include deadline for input, before scheduled Board Closed Session to discuss CEO evaluation. Any comments received after that deadline may not be considered by full board.

LEGAL ACTION, MONITORING, AUDITS, AND INSURANCE

VIII. LEGAL ACTION, MONITORING AND AUDITS

- a. **Source:**
 - i. *IL: F. The LWDB shall arrange for the annual monitoring and auditing of all funds and shall resolve any disallowed cost questions. The Committee of 6 shall receive copies of all audit and monitoring reports and any legal actions brought against the LWDB and shall also receive updates concerning the resolution of any monitoring or audit findings or legal actions.*
 - ii. *PA: I. AWDB shall arrange for the annual monitoring and independent auditing of all funds and shall resolve any disallowed costs questions to the extent possible. The Committee of 6 shall receive copies of all monitoring reports, independent audits and any legal actions brought against the AWDB and shall also receive status reports concerning the resolution of any monitoring or audit findings or legal actions.*

b. Operational Procedure:

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

- i. **Initial Notice of Action:** WSA Liaison will forward copies of any legal action or monitoring or audit finding via email within 7 days of receipt by WSA staff.
- ii. **Updates:** WSA Liaison will briefing on any legal, monitoring or audit findings during standing agenda items of the Partner and Committee of Six Meetings and in Closed Session as necessary and allowable.

IX. INSURANCE

a. Source:

- i. AWDB shall notify the Committee of 6 in the event of any notice of cancellation, non-renewal or material change in coverage and shall give such notices not less than thirty days prior to the change, or ten days notice for cancellation due to the non-payment of premiums, which notice must be accompanied by a replacement Certificate of Insurance
- ii. The Committee of 6 shall be entitled, upon request and without expense, to receive copies of the policies and all endorsements thereto as they apply to the limits required by the, and may make a reasonable request for deletion, revision, or modification of particular policy terms conditions, limitations or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any such policies). Upon such request by the Committee of 6, the AWDB shall exercise reasonable efforts to accomplish such changes in policy coverage and shall pay the cost thereof.

b. Operational Procedure:

- i. **Initial Notice of Action:** WSA Liaison will forward copies of any requested information within 14 days of receipt of written request and confirmation of specific information being requested.
- ii. **Updates:** WSA Liaison will present or arrange for a briefing on any legal, monitoring or audit findings during standing agenda items of the Partner and Committee of Six Meetings and in Closed Session as necessary and allowable in June and December.

RESOURCE ALLOCATION

X. BUDGETING

- a. Background: Through the work sessions the Partners concurred on the re-interpretation of Section IV. A. of the Partnership Agreement.

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

- b. The previous “80/20” interpretation of this section ensured that an average of formula funds allocated by the State of Texas were allocated along a 80% Urban and 20% Rural distribution to ensure a least 20% was allocated to the rural communities.
- c. The new “County-by-County Allocation” interpretation would have WSA allocate funds based on the allocation formulas and weights provide by TAC800 and CFDA codes that determine how dollars allocated from the Department of Labor (DOL) and the State of Texas to the Alamo Workforce Development Area.
- d. Through the work sessions it was communicated that service provision should be tied to these allocations on a county-by-county, and program by program basis and if budget adjustments were required waitlists should be created in each county.
- e. WSA staff coordinated with TWC on these requests outlined in 2.d. TWC provided the attached communication and advised WSA that allocating funds by County “might not comply” with various federal and state statutes and so must be evaluated and addressed (ideally in writing from DOL). TWC advised WSA Board to develop the following policies to properly address specific cautions and the intent of these statutes.
 - i. County Budget Amendment Policy:
 - 1. Caution: A by-county distribution model must not prevent an eligible individual from accessing training services within a county when such funds remain available within the LWDA.
 - 2. Goal: A by-county distribution model must not prevent an eligible individual from accessing training services within a county when such funds remain available within the LWDA.
 - ii. Adult Priority Policy:
 - 1. Caution: WIOA Adult Program priority groups are applied at the state and local level. Priority of Service is universally applicable without regard to location.
 - 2. Goal: Ensure Adult Priority Policies are universally applicable without regard to location
 - iii. SNAP Policy:
 - 1. Caution: Boards must have policies in place to ensure that they outreach all non-exempt ABAWDs.
 - 2. Goal: Boards must adopt policies and procedures that ensure we not deny services to non-exempt ABAWDs.
 - iv. TANF Policy:
 - 1. Caution: It is not an option for the Board to deny Choices services due to lack of funding in a particular county. Allocating funding at

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the county level might impact the Board's ability to meet its contracted performance targets. If Boards are serving less customers due to by-county funding, then that could affect the ability to meet performance, which could make the Board ineligible to use the allowed 10% of their total TANF allocation for special initiatives.

2. Goal: ensure budget amendment policy allows for fluid movement of dollars to ensure 100% continuity of Choices services.
 3. Follow up questions: Would TWC provide performance allowances in order to allow WSA to phase this practice in while not impacting our ability to utilize our special initiatives money?
- v. Childcare Policy:
1. Caution: The Board will need to update their local policies to very clearly describe how they manage funding and implement priority groups based on county.
 2. Goal: Update policies from a regional waiting list to a county by county waiting list in keeping with TWC rules, §809.18, requires the maintenance of a waiting list, and §809.43 sets out the priority groups and articulate how we will move funding between counties, if there is a county that doesn't have children on the waiting list.
- vi. Update Local Plan:
1. Caution: allocation by County constitutes a modification and must coincide with TAC 801.17(c).
 2. Goal: We will work to develop policies and pilot them in FY 2024, enact in FY 2025 and integrate all updates into the next 4-Year Local Plan.

a. Source:

- i. *IL: V.I A - RESOURCE ALLOCATION: All resource allocations within the AWDA shall, to the extent possible and practical considering need, be based upon the federal and state formulas used to allocate funds ("Grant Funds") to the AWDA.*
- ii. *PA: VII. I RESOURCE ALLOCATION: A. All resource allocations within the AWDA shall, to the extent possible and practical and considering need, be based upon the federal and state formulas used to allocate funds to the AWDA.*

b. Current Operational Procedure:

- i. FY 2024 Funds have been allocated according to and to the degree recommended by TWC based on Attachment B: TWC Allocation and Policy Development Communication

- ii. Contractors will be provided these budget allocations and will collaborate with WSA through the development of what has been defined as the “Rural Services Pilot” in each contractor agreement.
- iii. Each contractor has the following language in their agreement committing their engagement in the Workforce Councils and Development of the County Allocation and Service Delivery Report:
 - 1. New for FY 2024 Contractor will be required to participate in a “Rural Services Pilot” means the initial service updates designed to enhance fulfillment of the intent of Partnership Agreement Sections VII. A. to facilitate stronger integration of the rural counties to include activities including to but not limited to Rural Workforce Councils, development of reports such as the County Allocation and Services Delivery (CASD) Report. This effort serves as the starting point for the evolution of allocation, expenditure, and performance tracking and reporting procedures county-by-county and fund-by-fund, piloted in FY 2024, finalized in FY 2025, and integrated in the next 4-Year Local Plan.
- iv. The addition to the agreement is framed as a pilot due to TWC’s caution that implementation of a county-by-county budget and allocation method that requires formal amendments represents a significant change in service delivery and triggers the need for a Local Plan Update and a number of policies outlined in Section X.e County Budget Amendment Policy per their recommendation.

c. Budgeting Methodology:

- i. **County-by-County Budget Modifications:** WSA staff will monitor and report the allocation, expenditures and performance through the CASD and allow for administrative budget modifications.
 - 1. Budget Modification Principles:
 - a. Based on service provision WSA staff will work with Partner staff to establish floors and ceilings that match administrative burden with budget and performance management value.
 - b. Basis for and conditions of Budget Modification in FY 2025 will be discussed and validated.
 - 2. These discussions based on performance will be codified and integrated into a Budget Amendment Policy and developed in conjunction with TWC to address Section X. e. i.

SERVICE PLANNING AND DELIVERY

XI. CONTRACTORS

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

a. Source

i. IL: V. RESOURCE ALLOCATION

1. B. The LWDB shall establish a sufficient number of career centers within the local workforce development area to effectively carry out the intent of the above resource allocation paragraph

ii. PA: B. The LWDB shall establish a sufficient number of career centers within the local workforce development area to effectively carry out the intent of the above resource allocation paragraph.

XII. COMMUNITY ENGAGEMENT

a. Workforce Councils:

- i. WSA will perform county-by-county outreach to engage local stakeholders to establish a network of partners in each County such as Chambers, School District Leaders, and Economic Development entities.
- ii. WSA will provide reports regarding engagement and totality of services provided to each County at the Partners Meeting.
- iii. WSA will work towards establishment of local workforce councils made up of a small group of local non-profit, economic development or chamber, and other stakeholders serving similar audiences in the areas of job seekers, employers, childcare providers and clients.

XIII. COUNTY OUTREACH PLANS

a. WSA staff will work to establish outreach plans that first take into account how each county wishes WSA staff to come alongside them in their service needs but may include:

- i. MOUs for non-profit partners for referral of populations.
- ii. MOUs with EDC's or Chambers or other stakeholders on how to partner on business outreach and service provision.

XIV. COUNTY PARTNERSHIP PLANS

a. WSA staff will discuss programs such as Skills Development Fund, JET Grants and other State and Federal grants that may be an opportunity for collaboration.

- i. WSA staff will work to track areas of interest for additional work with their individual economic development teams.
- ii. WSA will focus on how to connect them to grant opportunities such as regional grant partnerships with other board such as Capital and Rural Capital.

XV. REPORTING AND MONITORING OF SERVICE DELIVERY

a. DEVELOPMENT OF THE COUNTY ALLOCATION AND SERVICED DELIVERY (CASD) REPORT

- i. The purpose of the CASD is to associated allocations with expenditures and performance and provide a county-by-county analysis of partnerships and objectives driven by local stakeholders.
- ii. WSA staff will draft a report by county that for each program fund to articulate:
 1. Allocation factors and amount
 2. Intent and operation of program
 3. Outreach Partners
 4. Local Metrics
 - a. Outputs such as Outreach needs to be collected and reported.
 - b. Local Outcome Standards must be established through the development of this report.
 5. State Metrics
- iii. WSA will work with PARTNER staff to integrate County Outreach and Partnership Plan outputs and outcomes.

POLICY DEVELOPMENT AND ADOPTION PROCESSES

XVI. Policy Development Process:

- a. Background: regarding policy related to implementation of the Interlocal and Partnership Agreement, the basis of the partnership will be a continuous improvement process wherein consensus action impacting the operations or strategic direction of WSA are evaluated and executed.
- b. **Originating from the WSA:**
 - i. Policy summary drafted and discussed with TWC, Partners and WSA Board Chair and Committee Chair of appropriate WSA Board Committee.
 - ii. Policy drafted and presented to appropriate WSA Board Committee.
 - iii. Policy updated with input from committee and taken forward for WSA Board consideration.
 - iv. Policy taken to Committee of Six and adopted into Operational Plan and WSA Policy.
- c. **Originating from Committee of 6 staff or appointee:**
 - i. Policy summary developed and consensus achieved by Partners regarding recommendation.
 - ii. Partners discuss with WSA CEO and Cof6 Liaison.
 - iii. WSA secures feedback from TWC if necessary.

- iv. Policy drafted and taken to appropriate WSA Committee and WSA Board.
- v. Policy taken to Committee of Six and adopted into Operational Plan and WSA Policy.

DRAFT

APPENDIX A: WSA Board Liaison Manual

DRAFT

APPENDIX B: TWC Allocation and Policy Development Communication

DRAFT

NOTE: this document contains topics for further discussion and is not finalized until it is approved by, and written consensus agreement by WSA and Partners.

APPENDIX C: Recommended Updates to Interlocal and Partnership
Agreements

DRAFT

- I. **Current Updates for Development and Consideration:** As items are discovered and require clarification, WSA staff will maintain a list of items for discussion and will re-issue drafts of these items through the Operational Plan.
- a. **Current WSA Recommended Updates:**
 - i. **Committee of Six Budget Amendment Approval: Currently** WSA staff has minutes adopted at the May 11, 2020, Committee of Six Meeting wherein the Committee of Six moved to have budget amendments approved for any amendment of 5% individually or as a whole. If the Cof6 wishes to approve these actions, this is in conflict with both the Interlocal and Partnership agreement and requires Partners and WSA Staff to define what a “major modification” means with respect to the budget. These definitions must be integrated into an amendment of the Interlocal and Partnership agreement.
 - ii. **Adjustment of Liability in accordance with Budget Allocations:** Given the County-by-County Allocation Method being pursued in FY 2024 a discussion regarding commensurate distribution of risk and insurance coverage as referenced in each agreement should be addressed.



Community Conversations: Discussion 1

Join us for the first discussion of a 3-part series of local community conversations on Workforce Development throughout the Alamo Region.

Comal County
Wednesday, August 9, 2023
8:30 AM – 10:30 AM
New Braunfels Food Bank
1620 S. Seguin Ave
New Braunfels, TX 78130
[Register Here](#)

Guadalupe County
Wednesday, August 9, 2023
2 PM – 4 PM
Workforce Solutions Alamo
Seguin Career Center
1411 E. Court Street
Seguin, TX 78156
[Register Here](#)

McMullen County
Thursday, August 24, 2023
9:30 AM – 11:30 AM
McMullen County Courthouse
501 River Street
Tilden, TX 78072
[Register Here](#)

Atascosa County
Thursday, August 24, 2023
1:30 PM – 3:30 PM
Pleasanton Civic Center
115 North Main Street
Pleasanton, TX 78064
[Register Here](#)

Bandera County
Monday, August 28, 2023
9:30 AM – 11:30 AM
Bandera County Public Library
515 Main Steet
Bandera, TX 78003
[Register Here](#)

Kendall County
Monday, August 28, 2023
1:30 PM - 3:30 PM
Patrick Heath Public Library
451 N. Main Street
Boerne, TX 78006
[Register Here](#)

Gillespie County
Friday September 1, 2023
9:30 AM – 11:30 AM
Holy Ghost Lutheran Church
115 E. San Antonio Street
Fredericksburg, TX 78624
[Register Here](#)

Kerr County
Friday September 1, 2023
1:30 PM – 3:30 PM
BCFS Health & Human Services
1127 East Main Street Suite 106
Kerrville, TX 78028
[Register Here](#)

Medina County
Tuesday, September 5, 2023
9:30 AM - 11:30 AM
Workforce Solutions Alamo
Hondo Career Center
402 Carter Street
Hondo, TX 78861
[Register Here](#)

Frio County
Tuesday, September 5, 2023
1:30 PM - 3:30 PM
Frio County Conference Room
410 S. Pecan
Pearsall, TX 78061
[Register Here](#)

Wilson County
Thursday, September 21, 2023
9:30 AM - 11:30 AM
Workforce Solutions Alamo
Floresville Career Center
1106 10th Steet
Floresville, TX 78114
[Register Here](#)

Karnes County
Thursday, September 21
1:30 PM - 3:30 PM
Karnes County Courthouse
101 N. Panna Maria Avenue
Karnes City, TX 78118
[Register Here](#)

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Workforce Solutions Alamo

Interlocal/Partnership Agreement

Operational Plan Update

August 23, 2023



Response and Coordination

WSA Staff and Board heard the Area Judges and are working through recommendations developed to ensure operational practices are updated to prevent future lapse in service.

Partner Staff (May 22nd and May 25th): Evaluated the Interlocal and Partnership Agreement and were provided six requirements and preference of allocation method from 80/20 to County-by-County basis with formal action necessary to move dollars across rural counties.

Adult, Youth and Childcare Contractors (July 5th and 6th): Made aware of the requested additions to the upcoming contractor agreements to ensure congruence.

Texas Workforce Commission (July 17th): Suggested caution and recommended the development of 5 policies and Local Plan amendment before enacting processes that would require county-by-county budget amendment approvals from WSA Board.

Partner Staff (July 17th and July 28th and August 7th): Reviewed process and recommendations.

Community Conversations (Augusts 10th): Met with stakeholders in New Braunfels (Comal) and Seguin (Guadalupe) and will meet with each county three times to establish Local Workforce Councils – Outreach and Project Plans.



May 22nd Request Summary

No	Summarized Description	WSA Staff Recommendation
1.	Conform to federal and state law and to the Interlocal and partnership agreements. If any doubt as to intent, ask the CO6	Operational Plan will guide development of new processes and procedures.
2.	Ensure Services that conform to the allocations budgeted are delivered in each county. Reinterpretation of Partnership Agreement, Section VII. A	1.) County-by-County Allocation method adopted for FY 23 2.) Contractor provided county budgets –work to manage and develop allocation and service level processes with WSA fiscal staff. TWC has policy development for : Budget Amendment, Adult Priority, SNAP, TANF, Childcare, Local Plan Update
3.	Report quarterly on Allocation/Expenditure/# served. If there is a variance of more than 10%, include a variance explanation. Update the allocation per county as additional funds/grants are received.	1.) County Allocation and Service Delivery Report (CASD) 2.) Local Workforce Councils (Outreach and Project Plans)
4.	Have a workforce center in each county (except McMullen) with the ability to do outreach and intake for all programs. Evaluate the need for additional services offered in each county regularly.	Acted immediately to assign staff, have included in Adult Contractor agreement . Will enact assessment annually. Included in Operational Plan
5.	Ensure each center has the capacity to do childcare outreach, explain the program, and submit forms. Maintain waiting lists in all counties if funding not available for enrollment.	Service levels and outreach will be coordinated through the Local Workforce Councils and included in Outreach Plan.
6.	Ensure contractor’s contract conform to Partnership Agreement	Contractor agreements contains language on “Rural Outreach Pilot” and agreement to participate in development of CASD and Workforce Councils.



Action Summary

WSA has heard the concerns of the Area Judges and is enhancing budgeting, service delivery, and communication practices.

WSA worked with TWC, WSA Board Staff, Cof6 Staff, Contractors and local county stakeholders to enact the following enhancements in FY 23:

- 1.) New Allocation Basis: WSA is moving from an 80/20 average distribution method to a County-by-County Allocation factor method. Contractors are being provided this new budget allocation to begin tracking expenditures.
- 2.) Budgeting and Performance Development: Working through TWC recommended policies, establishing local performance standards as TWC performance standards do not contemplate county performance,
- 3.) Enhancing Outreach and Local Voice: Local Workforce Councils (Outreach Plans/Work Plans): WSA has started Community Conversations sessions and will visit each County three times through the first two quarters of FY 2024
- 4.) Enhancing Reporting: WSA is working on a County Allocation and Service Delivery Report to integrate local performance standards, and fund by fund allocation explanations and descriptions of the service delivery based on Outreach plans and Works Plans.
- 5.) Contractor Agreements: WSA has integrated a two years process towards a county-by-county and program by program budget implementation tied to service delivery. In FY24 Contractors are required to participate in Local Workforce Councils and development of CASD.



Next Steps

- WSA Board staff will make quarterly iterative Operational Plan updates through continued coordination with TWC, Contractors, Partner Staff and Committee of Six:
 - TWC: WSA Board staff will continue to work with TWC to develop policy towards the ultimate goal expressed by the Partners to have county-by-county and program-by-program budgets adopted and implemented.
 - Partners and Local Workforce Councils: WSA Board will work with Partners and LWC's to establish local performance standards, outreach and project plans to ensure allocations correspond to tailored service delivery.
 - Contractors: WSA Board staff will continue to establish recommendations with Adult, Youth and Childcare Contractors on SOP, account system, and other staffing enhancements needed to carry out this request.
- During the Committee of Six Meeting in January WSA Staff and Partners will provide update on progress.



Questions



MEMORANDUM

To: Committee of Six
From: Adrian Lopez, CEO
Presented by: Adrian Lopez, CEO
Date: August 23, 2023
Regarding: TWC Annual Monitoring Report – Update on Resolution

SUMMARY: On an annual basis, the Texas Workforce Commission reviews financial, compliance, and contract requirements. This review covered the period from July 1, 2021 – to July 31, 2022. This review identified opportunities to strengthen management controls and support compliance with contract requirements. The Board was able to successfully resolve Findings 1 and 3 and received audit resolution from TWC and is currently awaiting final resolution for finding 2. There are no fiscal impacts as a result of these findings.

ANALYSIS: The monitoring report identified three findings.

FINDING #1: The Board did not comply with federal and state procurement requirements for six workforce center leases. The Board should strengthen controls over expiring contracts. The Board should adhere to the requirements of the FMGC and should reprocore the workforce center leases in compliance with federal and state requirements. In addition, the Board should reprocore the contract for a broker before requesting additional services.

TWC RECOMMENDATION: The Board should strengthen controls over expiring contracts. The Board should adhere to the requirements of the FMGC and should reprocore the workforce center leases in compliance with federal and state requirements. In addition, the Board should reprocore the contract for a broker before requesting additional services.

UPDATE: On July 14, 2023, the Board received TWC Audit Resolution staff confirmation that Finding #1 is resolved.

FINDING #2: In nine of fourteen (64 percent) applicable Non-Custodial Parent (NCP) case files tested, the request to remove was not sent within the required timeframe to the Office of the Attorney General (OAG). The requests were sent, ranging from 16 to 87 days late. In addition, four were sent early, prior to the participant being non-compliant for 30 days. The Board should strengthen controls to ensure compliance with NCP requirements.

TWC RECOMMENDATION: The Board should strengthen controls to ensure compliance with NCP requirements.

UPDATE: Pending resolution.

FINDING #3: The Board did not ensure the Board's external program monitoring services were procured. The Board extended the contract for the Board's external program monitors, which expired on September

30, 2022, with no more options to renew. Instead of re-procuring, the Board completed a contract extension for 90 days, as of October 1, 2022, to increase the budget and to test low-income childcare eligibility case files.

Full and open competition procurement was limited by not re-procuring the monitoring services contract. During the 90-day extended monitoring period, the Board had not used TWC funding to pay for the services. The Board should strengthen controls to ensure that program monitoring services are procured and conducted in compliance with federal, state, and local requirements to allow full and open competition. In addition, the Board should ensure that program monitoring services have been reprocured.

TWC RECOMMENDATION: The Board should strengthen controls to ensure that program monitoring services are procured and conducted in compliance with federal, state, and local requirements to allow for full and open competition. In addition, the Board should ensure that program monitoring services have been reprocured.

UPDATE: On May 22, 2023, the Board received confirmation from TWC Audit Resolution staff that Finding #3 is resolved.

FISCAL IMPACT: None

STAFF RECOMMENDATIONS: Procurement: The Board has implemented policies and procedures for the leases and strengthened controls for the procurement of leases. The Board has worked diligently and closely with TWC to address all findings. Actions taken include current needs determinations and market assessments. Additionally, as recommended by TWC, a detailed lease market analysis was completed to demonstrate cost reasonableness. All required/recommended documents have been sent to TWC, and findings are considered resolved by TWC. Board staff will continue strengthening its controls and performing continuous internal desk reviews of all leases to ensure proper procurement and demonstrate cost reasonableness.

NEXT STEPS: Implement a Technical Assistance Plan for monitoring to clear the findings in subsequent reviews of compliance with NCP requirements.

ATTACHMENTS: TWC Monitoring Report #23.20.0001 has previously been provided and is available upon request.

MEMORANDUM

To: Committee of Six
From: Adrian Lopez, CEO
Presented by: Jeremy Taub, Director of Procurement and Contracts
Date: August 23, 2023
Subject: Update on Selection of the Adult Contractor

Summary: Workforce Solutions Alamo (WSA) – Board of Directors previously approved a contract renewal for the Adult and American Job Services contract from 10/01/2022 – 09/30/2023. This was the third of three one-year renewal options in the procurement cycle of this contract and will need to be procured for the contract cycle pursuant to TWC regulations for continued services. The original contract with C2 Global Professional Services Inc. (C2 GPS, Inc.) for Adult Services was initiated on 10/01/2019.

Timeline:

Action Item	Date - Tentative
Issue/Post/Advertise Solicitation	February 8, 2023
Pre-Submittal Conference	February 22, 2023
Final Date for Questions By	February 24, 2023
Issue Final Addendum By	March 1, 2023
Solicitation Submittal Deadline	April 11, 2023
Proposal Distribution Meeting for Evaluators	April 13, 2023
Proposal Evaluation Committee Meeting	May 3, 2023
Finalists Presentations	May 8, 2023
Fiscal Integrity Review By	May 15, 2023
Lead Evaluator Recommendation Briefing to Board	May 16, 2023
Audit & Finance / Oversight Committee	May 26, 2023
Executive Committee	June 9, 2023
Regular Board Meeting	June 23, 2023

Procure Process Summary:

- One WSA staff member, Jeremy Taub, was involved throughout the procurement process without external influences.
- A notice soliciting a Request for Proposals (RFP) was posted online and in the Texas Electronic State Business Daily (ESBD) on February 8, 2023, for a sixty (60) day period as per the RFP schedule.
 - Procurement and Contracts issued an email to invite over 40 potential respondents, including Career Centers to the RFP, and was also posted on the eBid portal, Bonfire.
 - 12 organizations downloaded the RFP requirements.
- Pres-Submittal Conference took place on February 22, 2023. 16 individuals from 7 organizations attended this conference.
- The final submittal date for Frequently Asked Questions (FAQs) was February 24, 2023.
- The Final Addendum with FAQs was issued on March 1, 2023.
- Proposals submission deadline was on April 11, 2023, 4:00 pm CST.
 - Two (2) proposals were received.
- As a result of a Request for Qualifications (RFQ), WSA contracted with 3 external evaluators, one as the lead evaluator, that were individually screened to ensure no Conflict of Interest and confirm that each had the required experience in evaluating proposals.
 - The two proposals received by the RFP deadline were evaluated in accordance with the TWC requirements and RFP specifications as well as requirements by independent evaluators.
 - On May 8, 2023, the two Offerors presented oral presentations to the evaluation committee.
- Fiscal Integrity Reviews completed by an external fiscal monitor received on May 20, 2023.
- The Proposals were scored on various criteria from Organizational Capacity, Overall Experience and Effectiveness, Continuous Improvement, etc.
- Lead evaluator presented scores and evaluations:
- May 26, 2023, during Executive Session at the Audit and Finance Committee.
- June 9, 2023, during Executive Session at the Executive Committee.
- Recommendation to be presented at the Board of Directors meeting during Executive Session on June 23, 2023.

Analysis: The Contractor will provide the Statement of Work for the management and operations of the American Job Centers in the greater San Antonio Area. The selected Contractor will be required to work collaboratively with partner agencies to provide the seamless delivery of employment and training services throughout the 13-county area, as directed and approved by the Board of Directors. The selected Contractor will coordinate services with the City of San Antonio, the Youth Contractor, partners, vendors, and service providers as contracted by WSA.

The Contractor will be required to meet compliance with deliverables outlined in the RFP, specifically having adequate operating and management systems to provide services in the 13-county region effectively, maintaining adequate staffing to provide services, and actively participating in the collaboration and development of local partnerships.

The awarded Contractor will be required to meet or exceed the following criteria:

- Meet or exceed all TWC-contracted and local performance measures.
- Maintain fiscal integrity with a history of a clean audit to include monitoring reports with no or minimal disallowed costs.
- Meet expenditure benchmarks tied to the provision of direct services.
- Adhere to quality assurance and compliance requirements.
- Abide by all local, state, and federal regulations.

- Provide innovation and efficiency, expanding the delivery of services that aligns with the Board’s local plan, including subsequent plan modifications.
- The contract is expected to consistently maintain a professional attitude toward customers, contractors, and Board staff.

The proposals received by the RFP deadline were reviewed for responsiveness and evaluated by the contracted evaluators, other Workforce Boards, non-profits, and qualified individuals.

Upon written mutual consent of Workforce Solutions Alamo and the selected Contractor, the anticipated contract term will be effective October 1, 2023, through September 30, 2024, with the option to renew for up to four (4) one-year periods, which does not exceed the maximum five (5) years total as per TWC’s FMGC Supplement on Procurement.

Alternatives: None.

Fiscal Impact: The estimated annual budget for this contract is \$19,538,000.

Staff Recommendation: To proceed with awarding the adult services contract to C2 Global Professional Services, Inc. as recommended by the evaluators to the highest ranked Contractor to operate and manage the American Job Centers located throughout the Alamo Workforce Development Area in accordance with the proposed timelines:

RFP 2023-002 Proposal Tabulation

Purchase of Management and Operations Services of WSA American Job Centers for Adults

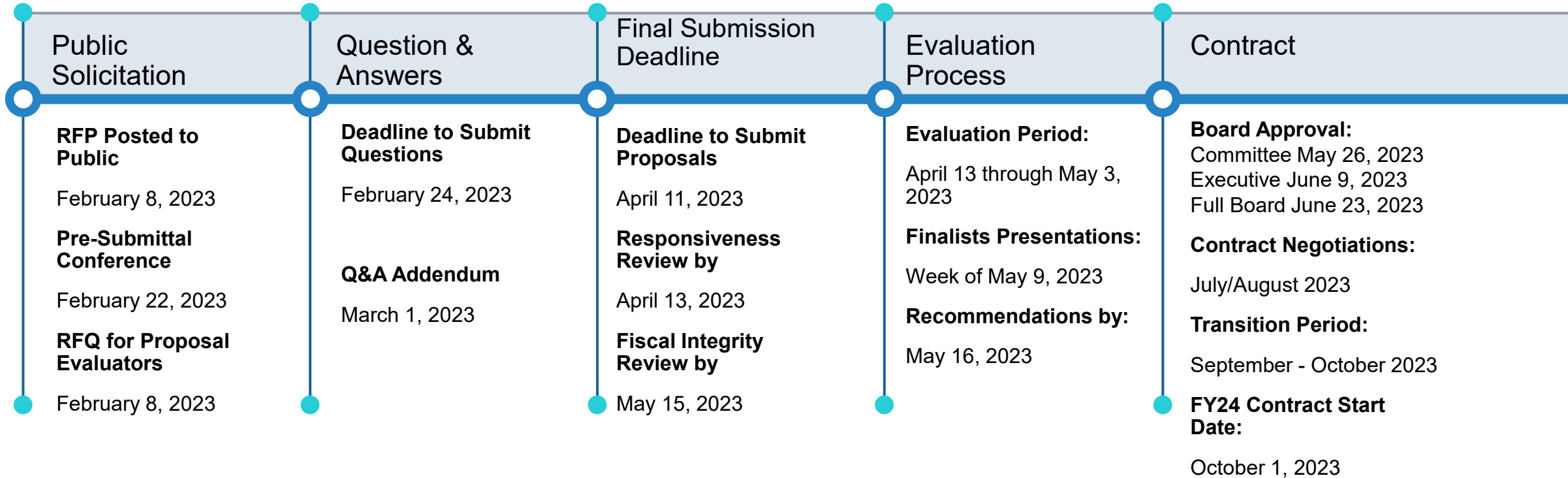
Item #	Item Description	C2 Global Professional Services	Serco
1	Organizational Capacity	17.82	14.98
2	Experience/Effectiveness	8.43	7.81
3	Continuous Improvement	8.667	7.36
4	Rural Design & Approach	11.67	11.67
5	Urban Design & Approach	12.97	10.73
6	Innovation	12.67	11.12
7	Budget Narrative	4	3
8	Forms	9.86	9.55
9	Hub	0	0
Total		86.08	76.23
Overall Ranking		1	2

Next Steps: Approved by the Workforce Solutions Alamo – Board of Directors, procurement staff will work to negotiate and execute a contract with the awarded Offeror by August 31, 2023.

Attachments: None

ADULT SERVICES RFP TIMELINE

Management and Operations of Adult Programs



ADULT SERVICES RFP RECOMMENDATION

Management and Operations of Adult Programs

Item #	Item Description	C2 Global Professional Services	Serco
1	Organizational Capacity	17.82	14.98
2	Experience/Effectiveness	8.43	7.81
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6	Innovation	12.67	11.12
7	Budget Narrative	4	3
8	Forms	9.86	9.55
9	Hub	0	0
Total		86.08	76.23
Overall Ranking		1	2

- Recommend awarding to C2 Global Professional Services as reflected in scoring tabulation.

MEMORANDUM

To: Committee of Six
From: Adrian Lopez, CEO
Presented by: Giovanna Escalante-Vela, CFO, and Angela Bush, Collective Strategies, CFO Augmentation Services
Date: August 23, 2023
Regarding: FY2022 Annual Audit

SUMMARY:

The audit for Alamo Workforce Development, Inc. DBA Workforce Solutions Alamo (WSA) for the fiscal year ended September 30, 2022, has been performed and completed by ABIP, P.C. ABIP has performed its audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the Uniform Guidance. In performing the audit, they interviewed staff. They observed processes to develop a risk assessment over the internal controls and develop audit procedures they felt necessary to provide evidence for their audit opinions.

ABIP reports provided:

- Financial Audit – Opinion – Unmodified (clean opinion)
- Compliance Audits – Child Care Development Funds (CCDF) Cluster and Temporary Assistance for Needy Families (TANF) – Unmodified (clean opinion)

STRATEGIC OBJECTIVE:

ABIP performed the following activity during their audit:

Financial Audit

- Established an audit approach based on risk assessment and tailored programs to guide the audit process for efficiency and completeness.
- Performed analytical reviews on account balances to aid in the extent of audit procedures needed to provide reasonable assurance of overactivity and account balances.
- Reviewed and mailed AWS-prepared confirmations to related parties, legal counsel, and financial institutions.
- Reviewed approval processes over individual transactions and tested allowability for grants and contracts.
- Performed substantive procedures for the various financial statement account balances as of year-end, including cash, accounts receivable, prepaid expenses, fixed assets, accounts payable, accrued liabilities, and deferred revenues.
- Worked with management to assist in preparing the financial statement and ensure up-to-date disclosures were included.

Compliance Audit – Child Care Development Funds Cluster and Temporary Assistance for Needy Families (TANF)

- Established an audit approach based on risk assessment and tailored programs to guide the audit process for efficiency and completeness.
- Interviewed staff from Child Care Development Funds Cluster and TANF Funds to understand processes over disbursements, payroll, and cash reimbursement processes.
- Performed a risk assessment of the compliance requirements over the CCDF, CCPS, and TANF Grants and planned a test of controls and compliance for each.
- Sampled individual transactions for allowability with CCDF, CCPS, and TANF Grants award and staff approvals before vendors' payments.
- Sampled reimbursement draws (cash receipts) over allowable costs charged to the grants for proper approvals from staff and recording into the general ledger.
- Reviewed completeness and accuracy of Texas Workforce Commission reporting compliance requirements over CCDF, CCPS, and TANF Grants.

To the Board of Directors
Alamo Workforce Development, Inc.
dba Workforce Solutions–Alamo
San Antonio, Texas

We have audited the financial statements of the Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo as of and for the year ended September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated September 30, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo are described in note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2022. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was depreciation expense. Management’s estimate for depreciation is based on the estimated useful life of the assets. We evaluated the key factors and assumptions used to develop the depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. As a result of our audit we did not identify any such misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 23, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Audit and Finance Committee, the Board of Directors and management of the Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

ABIP, PC

San Antonio, Texas

June 23, 2023

ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS - ALAMO

FINANCIAL STATEMENTS AND
FEDERAL AND STATE AWARDS REPORTS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

abip

CPAs | ADVISORS

CLIENT **FOCUSED.** RELATIONSHIP **DRIVEN.**



**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Alamo Workforce Development, Inc.
dba Workforce Solutions - Alamo
San Antonio, Texas

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo (the Corporation) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation, as of September 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Corporation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards, as required by Title 2 *U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the *State of Texas Single Audit Circular*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal and state awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2023, on our consideration of the Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Corporation's internal control over financial reporting and compliance.

ABIP, PC

San Antonio, Texas
June 23, 2023

FINANCIAL SECTION

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

STATEMENT OF FINANCIAL POSITION

September 30, 2022

ASSETS

CURRENT ASSETS

Cash	\$ 2,733,195
Grants receivable	12,937,316
Account receivable - other	643,429
Prepaid expenses and deposits	<u>1,475,838</u>
Total current assets	<u>17,789,778</u>

PROPERTY AND EQUIPMENT

Property and equipment	3,584,918
Less accumulated depreciation	<u>(3,106,520)</u>
Net property and equipment	<u>478,398</u>

Total assets \$ 18,268,176

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$ 4,888,536
Accrued liabilities	8,599,584
Deferred revenue	<u>3,671,913</u>
Total current liabilities	<u>17,160,033</u>

Total liabilities 17,160,033

NET ASSETS

Without donor restrictions	
Undesignated	629,745
Investment in property and equipment, net	<u>478,398</u>
Total net assets	<u>1,108,143</u>

Total liabilities and net assets \$ 18,268,176

The accompanying notes are an integral part of the financial statements.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

STATEMENT OF ACTIVITIES

For the year ended September 30, 2022

	WITHOUT DONOR RESTRICTIONS		
	UNDESIGNATED	INVESTMENT IN PROPERTY AND EQUIPMENT	TOTAL
REVENUE			
Grant contracts - federal	\$ 131,314,433	\$ -	\$ 131,314,433
Grant contracts - state	9,568,004	-	9,568,004
Other income - non-federal sources:			
Bexar County general funding	294,155	-	294,155
City of San Antonio - Ready to Work	235,725	-	235,725
City of San Antonio - general funding	4,540,494	-	4,540,494
Student Hireability Navigator	96,435	-	96,435
Texas Mutual Child Care Initiative	5,715	-	5,715
Summer Earn and Learn Program (SEAL)	568,524	-	568,524
Vocational Rehabilitation Infrastructure Cost Reimbursement	458,784	-	458,784
Other	12,083	-	12,083
Service fees	119,470	-	119,470
Program income	<u>1,219</u>	-	<u>1,219</u>
Total revenue	<u>147,215,041</u>	<u>-</u>	<u>147,215,041</u>
EXPENSES			
Program services	143,904,665	-	143,904,665
Supporting services	<u>3,233,772</u>	-	<u>3,233,772</u>
Total expenses	<u>147,138,437</u>	<u>-</u>	<u>147,138,437</u>
Increase in net assets	76,604	-	76,604
OTHER REVENUES AND (EXPENSES)			
Depreciation	-	(191,272)	(191,272)
Loss on disposal of asset	<u>-</u>	<u>(5,192)</u>	<u>(5,192)</u>
Change in net assets	76,604	(196,464)	(119,860)
NET ASSETS AT BEGINNING OF YEAR	<u>553,141</u>	<u>674,862</u>	<u>1,228,003</u>
NET ASSETS AT END OF YEAR	<u>\$ 629,745</u>	<u>\$ 478,398</u>	<u>\$ 1,108,143</u>

The accompanying notes are an integral part of the financial statements.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

STATEMENT OF FUNCTIONAL EXPENSES

For the year ended September 30, 2022

	PROGRAM SERVICES	SUPPORTING SERVICES	
	ALL PROGRAMS	MANAGEMENT AND GENERAL	TOTAL
EXPENSES			
Salaries and related expenses			
Salaries	\$ 1,651,555	\$ 1,784,841	\$ 3,436,396
Payroll taxes	118,761	125,401	244,162
Employee benefits	289,240	290,138	579,378
Total salaries and related expenses	2,059,556	2,200,380	4,259,936
Advertising/outreach	28,971	22,831	51,802
Client services	19,433,966	-	19,433,966
Professional fees	416,925	464,638	881,563
Supplies and equipment	1,176,728	86,288	1,263,016
Facility rental	3,574,984	208,161	3,783,145
Insurance	120,841	71,619	192,460
Training/support services	9,372,939	-	9,372,939
Child care	106,168,357	-	106,168,357
Travel	18,799	8,204	27,003
Staff development	39,796	104,535	144,331
Communication	413,759	23,841	437,600
Software related	539,062	43,275	582,337
Profit	539,982	-	539,982
Total expenses before depreciation	143,904,665	3,233,772	147,138,437
Depreciation	191,272	-	191,272
Total expenses	\$ 144,095,937	\$ 3,233,772	\$ 147,329,709

The accompanying notes are an integral part of the financial statements.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

STATEMENT OF CASH FLOWS

For the year ended September 30, 2022

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ (119,860)
Adjustments to reconcile change in net assets to cash provided by (used in) operating activities	
Depreciation expense	191,272
(Increase) decrease in operating assets	
Grants receivable	(5,507,774)
Other receivables	255,914
Prepaid and deposits	(531,524)
Increase (decrease) in operating liabilities	
Accounts payable	1,260,420
Accrued liabilities	1,051,754
Deferred revenue	<u>2,068,280</u>
Net cash provided (used) by operating activities	<u>(1,326,326)</u>
Net increase (decrease) in cash	(1,326,326)
CASH AT BEGINNING OF YEAR	<u>4,059,521</u>
CASH AT END OF YEAR	<u>\$ 2,733,195</u>

The accompanying notes are an integral part of the financial statements.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies

A summary of the significant accounting policies applied in the preparation of the accompanying financial statements is as follows:

Reporting entity

Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo (the Corporation) is a nonprofit corporation organized to provide guidance, exercise oversight duties, manage workforce development activities, and promote social welfare and other charitable purposes in the Alamo service delivery area comprised of the thirteen (13) counties of Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina, McMullen, and Wilson.

The agency has been designated a local workforce development board to plan and implement employment and training programs. Most of the entity’s funding is derived from contracts awarded by the Texas Workforce Commission (TWC), a state agency receiving pass-through funds from the U.S. Department of Labor, the U.S. Department of Health and Human Services, and the U.S. Department of Agriculture. The following is a description of the programs the Corporation administered during the year.

“Programs” can be classified in different ways based on the way that they come about. These include “*Formula-Funded Grants*,” “*Workforce Initiatives*,” “*Special Grants/Projects*,” “*Fee-for-Service Grants*,” and “*Other TWC Grants*.”

Formula-Funded Grants

Funds for services are allocated to state and local areas based on a formula. These grants are the Board’s ‘bread and butter’ and are part of our primary or core programs.

CHILD CARE FORMULA FUNDED GRANTS

Child Care Services (CCS). Funds come from multiple streams and have different goals, as follows:

Child Care Subsidized Direct Funding. Funds are used to provide childcare subsidies:

Mandatory Children In-Care

For children formerly receiving general child protective services (CPS) to provide continuity of care for children and stability for the family. For children of parents who are mandated to participate in the TANF/Choices and SNAP E&T programs (see below). Children are referred by Texas Health & Human Services (HHS), and services must be provided to these families (they do not go through the wait list). Available funds are used to serve these families first.

Discretionary Children In-Care

To support low-income parents/caregivers so they participate in initial job search, eligible work activities, and/or attend school or training to help them become economically self-sufficient while providing stability for the children through continuity of care. Depending on the availability of funding, children are enrolled on a waitlist, and the Board has the discretion to prioritize enrollment into services.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Reporting entity (continued)

COVID Related Funds

Provider 20% Growth Support

Enhancement reimbursement of 20% increase to provider reimbursement rates from October 2021 to September 2022. This increased reimbursement rate helps sustain childcare providers during the COVID-19 economic recovery.

Service Industry Recovery Child Care

Childcare program aimed at assisting low-wage workers in TWC-specified service industries, who generally operate in close quarters with their customers, and whose jobs could not be accomplished remotely from October 2021 to September 2022.

Texas Department of Family & Protective Services (DFPS) Child Care. Funds purchase childcare services for children deemed eligible (e.g., due to abuse and/or neglect) by DFPS. DFPS refers the children to CCS for services.

Child Care Local Match. Provide subsidized childcare to low-income families.

Child Care Quality Improvement Activities (QIA). Child Care Development funds for initiatives that help promote the quality of childcare, including training, professional development, and technical assistance primarily geared to benefit childcare facilities that are working toward Texas Rising Star (TRS) certification or are TRS providers working toward a higher certification level.

Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA). Funds for initiatives that help promote the quality of child care, including training, professional development, and technical assistance, are primarily geared to benefit child care facilities working toward Texas Rising Star (TRS) certification or are TRS providers working toward a higher certification level.

Contracted Slots Pilot Program. To build the supply of quality slots reserved for infants and toddlers by high-quality childcare providers.

FORMULA-FUNDED WORKFORCE DEVELOPMENT GRANTS

Supplemental Nutrition & Assistance Program Employment & Training (SNAP). The program helps ‘food stamp’ recipients gain skills, training, or work experience and increase their ability to obtain regular employment.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Reporting entity (continued)

TANF/Choices. The program offers job preparation and educational services required for parents' dependent on public assistance (Temporary Assistance for Needy Families/TANF) to transition into economic self-sufficiency through employment.

Non-Custodial Parent Choices (NCP). The program targets low-income, unemployed, or underemployed noncustodial parents who are behind on their child support payments and whose children are current or former public assistance recipients. The goal is to help NCP participants become economically self-sufficient while making consistent child support payments. The project collaborates with TWC, the Office of the Attorney General (OAG), WSA, and the Bexar County court system. The court system refers NCP clients and will either willingly participate in the project or be subject to court orders.

Trade Adjustment Assistance (TAA). The program provides job training and employment services to workers who lost jobs due to international trade. This program is currently sunseting, and eligible participants will continue to be served through Dislocated Worker funds.

Veterans Services. Contract with the Texas Veterans Commission (TVC) to provide space, technical and administrative support to TVC staff co-located at WSA Career Centers. TVC provides enhanced services to veterans and can only work with veterans. Additional services may be provided using WIOA funds.

Wagner-Peyser / Employment Services. As amended, federal legislation established the 'Employment Service' and ancillary functions in 1935. Employer, job matching, and other related services offered at the Centers are partly funded using Wagner-Peyser grant funds. The funds cover the salaries of state staff and supplies.

Reemployment Services and Eligibility Assessment (RESEA). Grant programs funded by Title I of WIOA and the federal-state Unemployment Insurance (UI) program are required partners in a comprehensive, integrated workforce system. This program targets claimants who are most likely to exhaust benefits and be in need of reemployment services.

Training and Employment Navigator Pilot (PAB)- This program outreaches to victims of sex trafficking to assist them with training and employment support systems, providing employment, wrap-around support services, and work experience opportunities.

Workforce Investment & Opportunity Act (WIOA). WIOA has three central "formula-funded" grants serving Adults, Dislocated Workers, and Youth. However, other smaller grants are funded through WIOA, such as Rapid Response and Trade Adjustment Assistance (TAA). WIOA funds can also be used for Incumbent Workers and Customized Training, which only require 'basic' WIOA eligibility (e.g., being eligible to work in the U.S., being employed, and, for males, being registered in Selective Service). The following three grants have additional eligibility requirements that individuals must meet for funding.

WIOA Adult. The program serves economically disadvantaged adults assisting them in obtaining the skills needed to obtain, retain, and/or advance in employment.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Reporting entity (continued)

WIOA DW. The program serves individuals who have lost their jobs due to a layoff or closure (e.g., at no fault of their own). The program assists dislocated workers in returning to the workforce as quickly as possible.

Rapid Response. Rapid Response is a proactive, business-focused strategy designed to help growing companies access a pool of skilled workers. Workers generally result from downsizing companies; the agency supports jobseekers during layoffs and plant closings. Services provided during this transitional period include immediate on-site assistance to transition workers to their subsequent employment as soon as possible.

WIOA Youth. The program serves in-school and out-of-school youth ages 16-24, supporting them so they may enter or complete educational/training opportunities and gain the skills and credentials needed to obtain and retain employment.

Disaster Recovery Dislocated Worker – COVID-19. The grant end date was March 31, 2023. Disaster grant funds to assist individuals residing in the Alamo 13 County region affected by COVID-19 to find temporary employment in response to major economic dislocations. TWC increased the grant award to \$6.5 million.

Military Family Support Pilot Program. A program designed to meet better the needs of military spouses entering the job market at military installations. This program assists displaced military spouses in finding employment, education, and training.

Workforce Commission Initiatives (WCI)

WCIs are grant awards issued to Boards by TWC to fund specific project initiatives. The focus and timeframes of these grants vary. These initiatives support the delivery of services to workers and employers and help fund projects that strengthen and add value to the delivery system. The following are some examples.

Hiring, Red, White, and You! Job Fair. Employment Service (ES) funds to support the annual job fair event (virtual or in person) for Transitioning Service Members, Veterans, Military Spouses, and the Public.

Youth Career Fair Events. TANF funds support TWC's Jobs Y'all events for middle, high, and postsecondary students. These events will invite employers to participate in a relevant way to help students explore career opportunities in their industries. Student participation will encourage the exploration of career opportunities, including understanding pathways to in-demand careers, networking, internships, and other applied learning opportunities. Parents will also be invited to attend with their children to discuss their unique role in career exploration.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Reporting entity (continued)

Texas Veterans Leadership Program (TVLP). Utilizes Wagner-Peyser Employment Service funds to support TWC’s Texas Veterans Leadership Program (TVLP) staff. The Board shall ensure Agency TVLP staff is provided access to and use of common equipment, software or hardware platforms, consumables, and telecommunications networks in shared facilities. The Board may acquire goods or services to support the Agency’s TVLP staff.

Foster Care Youth Conference. Utilize TANF funds to cover travel costs to the Foster Care Youth Conference.

Excellence In Rural Service Delivery. Utilize funding to focus on innovative strategies to expand accessibility and services in the Alamo region's most rural and remote areas.

Fee-for-Service Grants

TWC has begun issuing funding for Vocational Rehabilitation Services (VRS). These funds ensure that Texas effectively prepares students with disabilities to obtain competitive and integrated employment through participation in employability skills and work readiness training, career exploration activities, work experience, postsecondary education, and other activities.

Summer Earn & Learn (SEAL). This program provided summer work readiness training and paid work experience for students with disabilities.

Student Hire Ability Navigator Project. Funding for two positions to serve as resources in the WDA to support, expand, and enhance pre-employment transition services to students with disabilities in the early phases of preparing for the transition to postsecondary education, employment, and life skills opportunities.

Vocational Rehabilitation – Co-location. Funding for co-location of Vocational Rehabilitation TWC team members into WSA’s American Job Centers to offer a wide variety of pre-vocational and vocational services for individuals with disabilities.

Other TWC Grants

TWC Special Initiatives are typically issued by RFA, which a board or community board applies for.

Skills Development Fund COVID-19 Special Initiative. The grant end date was March 31, 2023. Skills Development Funds to respond to industry and workforce training needs. Partner with public community, technical colleges, or community-based organizations to provide customized training in a timely and efficient manner to jobseekers impacted by COVID-19.

High Demand Job Training (HDJT). Funds will be used for capacity building to help fill the large number of highly skilled job openings In the Information Technology (IT) Industry in the Seguin area for Navarro and Seguin ISDs. The funds will address occupational needs in the IT Industry. The TWC grant funds will be matched with leveraged funds from the Seguin Economic Development Corporation (SEDC)] on a dollar-for-dollar basis.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Reporting entity (continued)

Externship for Teachers. Grant available by TWC to outreach/collaborate with employers and Independent School Districts (ISDs) to provide externships for middle school and/or high school teachers, schools, counselors, and school administrators. WSA assists in developing and submitting a proposal in partnership with the Alliance for Technology Education in Applied Math and Science (ATEAMS). The project requires matching funds (e.g., non-federal funds from partners and/or private donors).

Texas Industry Partnership. Grant available by TWC to support South Texas Electrical JATC to facilitate the development of a Certified Building Industry Consulting Service International (BICSI) Lab that will allow South Texas Electrical to conduct Information and Communication Technology (ICT) courses for apprentices/students in an Authorize Training Facility (ATF).

Texas Industry Partnership. Grant available by TWC to support and increase training capacity in the Aerospace, Aviation & Defense, and the Information and Computer Technology industries. This project will purchase aviation equipment and Information Technology (IT) supplies for the Hallmark University (HU) College of Aeronautics. Equipment and supplies purchased through this Grant Award will be used to train HU college students and increase the University's capacity to accommodate better dual-credit programs for high school students who choose to pursue a career in aviation through the HU College of Aeronautics.

OTHER LOCAL PROGRAMS

Programs that are funded by non-TWC funds that support local general funding.

Train for Jobs San Antonio. This grant ends on September 30, 2022. is funded by the City of San Antonio's Economic Development Department. These funds assist residents and businesses affected by the COVID-19 public health crisis. The program provides workforce upskill opportunities through education and training to residents negatively impacted by job loss due to COVID-19. This program is funded through the City of San Antonio's Workforce Development Recovery Strategy. These efforts are intended to increase residents' chances of employment as businesses affected by COVID-19 begin to rehire.

Bexar County Strong (BCS). This grant ends on December 31, 2021. Grant program funded by County of Bexar through Bexar County Commissioners Court. This program targets Bexar County Residents affected by the COVID-19 pandemic by helping displaced workers identify available training and educational programs and employment opportunities to better able these individuals to succeed in finding employment.

Ready to Work San Antonio is funded by the City of San Antonio's Economic Development Department. These funds are to assist residents residing within city limits. The program consists of providing workforce upskill opportunities through education and training. This program is funded through the City of San Antonio's Workforce Development Department. These efforts are intended to increase residents' chances of employment.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Basis of accounting

The financial statements of the Corporation have been prepared on the accrual basis of accounting. The accompanying statements of financial position and activities focus on the Corporation as a whole and report the amounts of total assets, liabilities, net assets, and changes in net assets.

The Corporation classifies its financial statements to present two (2) classes of net assets:

- *Net assets without donor restrictions* include those net assets whose use is not restricted by donor-imposed stipulations. Restricted grant proceeds or contributions whose restrictions are met in the same reporting period are reported as revenue without donor restrictions.
- *Net assets with donor restrictions* include net assets subject to donor-imposed restrictions that may or will be satisfied by the actions of the Corporation or the passage of time. The Corporation had no net assets with donor restrictions at September 30, 2022.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income tax

The Corporation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The Corporation had no unrelated business income during the year ended September 30, 2022. Accordingly, no provision for income taxes were made in the accompanying financial statements.

Pension plan

The Corporation has adopted an employee retirement plan, which is a money purchase pension plan. It covers all employees who have met certain service requirements.

The Corporation may contribute to the plan. During the fiscal year, the Corporation matched up to 6.0% for employees who elected to participate in the plan. Plan expense for the year ended September 30, 2022 was \$110,076.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Compensated absences

Employees of the Corporation earn annual leave on a bi-weekly basis. The maximum amount that will be paid upon separation of employment varies based upon years of employment. The Corporation had an accrued liability at September 30, 2022 of \$226,445.

Receivables

The allowance for doubtful accounts is established as losses are estimated to have occurred through a provision for bad debts charged to earnings. Losses are charged against the allowance when management believes the uncollectability of a receivable is confirmed. Subsequent recoveries, if any, are credited to the allowance. The allowance for doubtful accounts is evaluated on a regular basis by management and is based on historical experience and specifically identified questionable receivables. The evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available.

At September 30, 2022, no allowance for future bad debts had been established as it is management's opinion that losses, if incurred, would not materially affect the financial statements.

Grants receivable primarily represent balances due from grantees for funds billed under the terms of the contract. The Corporation does not record an allowance for uncollectibles against the grants receivable because management believes the receivables are considered to be 100% collectible.

Revenue recognition and deferred revenue

Contracts that are entered into by the Corporation are recognized as grant revenue when expenditures are incurred in accordance with the terms of the contract. Amounts received but not yet earned on continuing contracts are recorded as deferred revenue.

In-kind contributions and donated services

Donated services are valued at their estimated fair market value at the time of donation and are included in the statements of activities. During the year ended September 30, 2022, there were none noted to be significant to the financial statements.

Property and equipment

Fixed assets are valued at historical cost or estimated cost if historical cost is not available. Contributed fixed assets are valued at their estimated fair market value at the time of donation. Depreciation of property and equipment is provided over the estimated useful lives of the respective assets using the straight-line method. Expenses for betterments that materially extend the useful life of an asset are capitalized at cost.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(1) Summary of significant accounting policies (continued)

Property and equipment (continued)

The useful lives by type of asset are as follows:

<u>ASSET CLASS</u>	<u>USEFUL LIFE</u>
Information and technology	3- 5 years
Furniture and fixtures	5 years
Leasehold improvements	4-10 years

Title to equipment is vested with the Corporation; however, TWC reserves the right to transfer title or issue disposition instructions for property with a unit cost of \$5,000 or greater.

Cost allocation plan

The Corporation uses an administrative cost pool to allocate administrative costs which cannot be identified by a workforce funding title. These costs are allocated based on some acceptable measure of benefits received. Only actual, not budgeted, unassignable direct costs are pooled and distributed to the various titles. The Corporation has the following cost pools to be used to distribute costs: Bexar County Workforce Center, Rural Workforce Center, Workforce Center Cost Pool Program, and Administrative. Administrative costs which benefit all programs are allocated to each grant using the administrative cost pool. The cost allocation plan is prepared by the Chief Financial Officer (CFO) and submitted to the Executive Director (ED) for approval. The plan may be modified as necessary by the CFO to ensure compliance with the TWC regulations.

The plan is reviewed for modification for addition/deletion of funding sources, significant changes in programs or cost pool expenditures, or other events which could affect the reliability of the cost allocation plan.

Functional allocation of expenses

Certain salaries, employee benefits, and other expenses benefiting programs and administrative activities are allocated on a functional basis in the statements of activities and the schedule of functional expenses.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(2) Cash and cash equivalents

The Corporation's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposit for safekeeping and trust with the Corporation's agent bank approved pledged securities in an amount sufficient to protect the Corporation's funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation (FDIC) Insurance.

The Corporation's cash deposits at September 30, 2022, were entirely covered by FDIC insurance or by pledged collateral held by the Corporation's agent bank. The deposits were collateralized in accordance with Texas law.

For purposes of the statements of cash flows, all highly liquid instruments with a maturity of approximately 90 days or less are considered to be cash equivalents.

(3) Property and equipment

Property and equipment held by the Corporation at September 30, 2022, consist of the following:

	COST OR BASIS OF PROPERTY			
	BALANCE	DELETIONS AND		BALANCE
	SEPTEMBER 30, 2021	ADDITIONS	RETIREMENTS	SEPTEMBER 30, 2022
Information and technology	\$ 1,032,201	\$ -	\$ -	\$ 1,032,201
Furniture and fixtures	367,949	-	-	367,949
Vehicle	22,327	-	-	22,327
Leasehold improvements	<u>2,201,195</u>	<u>-</u>	<u>38,754</u>	<u>2,162,441</u>
Total	<u>\$ 3,623,672</u>	<u>\$ -</u>	<u>\$ 38,754</u>	<u>\$ 3,584,918</u>

	ACCUMULATED DEPRECIATION			
	BALANCE	DELETIONS AND		BALANCE
	SEPTEMBER 30, 2021	ADDITIONS	RETIREMENTS	SEPTEMBER 30, 2022
Information and technology	\$ 863,653	\$ 69,559	\$ -	\$ 933,212
Furniture and fixtures	249,294	49,250	-	298,544
Vehicle	22,327	-	-	22,327
Leasehold improvements	<u>1,813,536</u>	<u>72,463</u>	<u>33,562</u>	<u>1,852,437</u>
Total	<u>\$ 2,948,810</u>	<u>\$ 191,272</u>	<u>\$ 33,562</u>	<u>\$ 3,106,520</u>

Depreciation expense for the year ended September 30, 2022, amounted to \$191,272.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(4) Leases

The Corporation leases office facilities and equipment under operating leases expiring in various years through 2030. Minimum future rental payments under operating leases, which have remaining terms beyond September 30, 2022, are in the aggregate, as follows:

<u>YEAR ENDED SEPTEMBER 30,</u>	<u>AMOUNT</u>
2023	\$ 3,484,269
2024	2,942,504
2025	2,713,800
2026	2,673,248
2027	2,221,533
Thereafter	<u>4,712,083</u>
Total	<u>\$ 18,747,437</u>

The leases have a right of cancellation clause in the event the Corporation does not receive funding. Total operating lease expense for the year ended September 30, 2022, amounted to \$3,237,717.

(5) Concentration of credit risk

Management believes concentrations of credit risk in grants receivable are limited due to contracts with state governmental agencies which management believes are credit-quality. Also, management believes the receivables from these contracts are collectible.

(6) Contingent liabilities

The Corporation receives a majority of its funding from federally assisted, pass-through grants from the U.S. Department of Labor, Health and Human Services, and Agriculture through TWC. Program expenditures are subject to program compliance audits by the grantor. Any liability reimbursement, which may arise as a result of these audits, would require reimbursement from nonfederal sources. It is the position of the Corporation that all costs incurred and charged against these funds for the year ended September 30, 2022, are considered eligible under the terms of the contracts and grants.

The Corporation could potentially be a defendant in legal actions from transactions and activities conducted in the ordinary course of business. Management, after consultation with legal counsel, believes the aggregate liabilities, if any, will not be material to the financial statements.

Risk related to grantor concentration – The Corporation’s funding is concentrated in government grants. If funding were discontinued, it would have a severe impact on operations. Services would be curtailed or discontinued, and uncertainty would exist in continuing operations.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO FINANCIAL STATEMENTS

September 30, 2022

(7) Risk management

The Corporation is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. For all such risks, the Corporation has purchased commercial insurance in varying amounts to mitigate the risk of loss.

(8) Evaluation of subsequent events

Management has evaluated subsequent events through June 23, 2023 the date which the financial statements were available to be issued. No significant subsequent events occurred.

FEDERAL AND STATE AWARDS SECTION

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Alamo Workforce Development, Inc.
dba Workforce Solutions - Alamo
San Antonio, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Alamo Workforce Development, Inc. dba Workforce Solutions–Alamo (the Corporation) (a nonprofit organization), which comprise the statement of financial position as of September 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 23, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Corporation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Corporation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

ABIP, PC

San Antonio, Texas

June 23, 2023

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL AND STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE AND THE STATE OF TEXAS SINGLE AUDIT CIRCULAR

To the Board of Directors
Alamo Workforce Development, Inc.
dba Workforce Solutions - Alamo
San Antonio, Texas

Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Federal and State Program

We have audited Alamo Workforce Development, Inc. dba Workforce Solutions—Alamo's (the Corporation) (a nonprofit organization) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and the *State of Texas Single Audit Circular* that could have a direct and material effect on each of the Corporation's major federal and state programs for the year ended September 30, 2022. The Corporation's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended September 30, 2022.

Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State of Texas Single Audit Circular*. Our responsibilities under those standards, the Uniform Guidance and the *State of Texas Single Audit Circular*, are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Corporation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of the Corporation's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Corporations' federal and state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Corporation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the *State of Texas Single Audit Circular*, will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Corporation's compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, the Uniform Guidance, and the *State of Texas Single Audit Circular*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Corporation's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Corporation's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State of Texas Single Audit Circular*, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State of Texas Single Audit Circular*. Accordingly, this report is not suitable for any other purpose.

ABIP, PC

San Antonio, Texas
June 23, 2023

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

For the year ended September 30, 2022

GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL ALN NUMBER	PASS-THROUGH GRANTOR'S NUMBER	EXPENDITURES	PASS-THROUGH EXPENDITURES
<u>FEDERAL PROGRAMS</u>				
U.S. Department of Labor				
Passed Through Texas Workforce Commission and Texas Veteran's Commission:				
Employment Service Cluster				
Wagner Peyser-Employment Services	17.207	2021WPA001	\$ 286,044	\$ -
Wagner Peyser-Employment Services	17.207	2022WPA001	618,478	-
Training and Employment Navigator	17.207	2022WPB002	59,531	59,531
RAG - Employment Services	17.207	2021RAG001	(84)	-
RAG - Employment Services	17.207	2022RAG001	8,893	-
Wagner Peyser-Workforce Commission Initiatives	17.207	2022WCI001	57,176	-
Veteran's Services - DVOP	17.801	2021TVC001	(371)	-
Veteran's Services - DVOP	17.801	2022TVC001	283,805	-
Total Employment Service Cluster			<u>1,313,472</u>	<u>59,531</u>
Trade Adjustment Assistance Training Program	17.245	2021TRA001	27,252	25,872
Trade Adjustment Assistance Training Program	17.245	2022TRA001	31,525	25,786
Total ALN #17.245			<u>58,777</u>	<u>51,658</u>
WIOA Cluster				
Adult Services	17.258	2020WOA001	2,698	-
Adult Services	17.258	2020WOA001	3,732	11,983
Adult Services	17.258	2021WOA001	674,709	(15,317)
Adult Services	17.258	2021WOA001	3,243,169	2,980,564
Adult Services	17.258	2022WOA001	401,623	-
Military Family Support	17.258	2021WOS001	42,079	41,945
Military Family Support	17.258	2022WOS001	101,621	101,323
Workforce Community Initiatives	17.258	2022WCI001	129,269	121,827
Adult - High Demand Job Training	17.258	2020HJT001	12,024	-
Adult - Texas Industry Partner	17.258	2021TIP002	35,709	-
Adult - Texas Industry Partner	17.258	2022TIP001	117,177	-
Youth Services	17.259	2020WOY001	179,702	168,949
Youth Services	17.259	2021WOY001	3,068,161	2,156,180
Youth Services	17.259	2022WOY001	531,165	228,487
Dislocated Services	17.278	2020WOD001	21,720	-
Dislocated Services	17.278	2020WOD001	64,968	(12,145)
Dislocated Services	17.278	2021WOD001	598,650	(21,175)
Dislocated Services	17.278	2021WOD001	3,315,180	3,179,196
Dislocated Services	17.278	2022WOD001	153,169	-
Externship for Teachers	17.278	2022EXT001	188,633	180,768
Dislocated Services - WIOA - Statewide Activities	17.278	2019WAF001	(5,483)	(5,483)
Rapid Response	17.278	2021WOR001	47,451	38,378
Rapid Response	17.278	2022WOR001	25,571	23,433
Total WIOA Cluster			<u>12,952,697</u>	<u>9,178,913</u>
UI-Administration Reemployment Services and Eligibility Assessment	17.225	2021REA001	66,689	33,208
UI-Administration Reemployment Services and Eligibility Assessment	17.225	2022REA001	717,244	602,824
Total ALN #17.225			<u>783,933</u>	<u>636,032</u>
UI-Administration Reemployment Services and Eligibility Assessment	17.273	2021RAG001	830	-
Total ALN #17.273			<u>830</u>	<u>-</u>
WIOA NDW/WIA National Emergency Grants	17.277	2020NDW001	2,376,324	1,774,160
WIOA NDW/WIA National Emergency Grants	17.277	2021NDW001	238,108	191,122
Total ALN #17.277			<u>2,614,432</u>	<u>1,965,282</u>
H-1B Job Training Grant - Alamo Colleges	17.268	Alamo College HG- 30124-17-60-A-48	6,913	6,913
Total U.S. Department of Labor			<u>17,731,054</u>	<u>11,898,329</u>

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

For the year ended September 30, 2022

GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL ALN NUMBER	PASS-THROUGH GRANTOR'S NUMBER	EXPENDITURES	PASS-THROUGH EXPENDITURES
<u>FEDERAL PROGRAMS (CONTINUED)</u>				
<u>U.S. Department of Agriculture</u>				
Passed Through Texas Workforce Commission:				
SNAP - E&T	10.561	2022SNE001	\$ 1,906,448	\$ 1,663,840
Total U.S. Department of Agriculture			<u>1,906,448</u>	<u>1,663,840</u>
<u>U.S. Department of Health and Human Services</u>				
Passed Through Texas Workforce Commission:				
CCDF Cluster				
Child Care Development Funds	93.575	2021CCF001	2,977,011	3,029,173
Child Care Development Funds	93.575	2022CCF001	65,115,780	65,116,240
Child Care Quality Funds	93.575	2021CCQ001	103,946	97,356
Child Care Quality Funds	93.575	2022CCQ001	3,009,880	1,563,190
Service Industry Recovery - Child Care Development Funds	93.575	2022CCX001	14,466,724	14,464,963
Child Care Development Funds	93.596	2022CCF001	17,770,427	17,770,427
Child Care Development Funds-Mandatory & Match	93.596	2021CCM001	2,939,398	2,939,398
Total CCDF Cluster			<u>106,383,166</u>	<u>104,980,747</u>
Title XX - Social Services Block Grant	93.667	2021CCF001	178,288	178,288
TANF Cluster				
Temporary Assistance to Needy Families (TANF)	93.558	2021TAF001	173,150	139,987
Temporary Assistance to Needy Families (TANF)	93.558	2022TAF001	4,656,300	4,170,008
Wagner Peyser - Employment Services	93.558	2021WPA001	(7,175)	-
Wagner Peyser - Employment Services	93.558	2022WPA001	47,431	-
TANF - WCI	93.558	2022WCI001	26,950	-
TANF - Non Custodial	93.558	2021NCP001	(4,447)	(4,163)
TANF - Non Custodial	93.558	2022NCP001	223,170	223,170
Total TANF Cluster			<u>5,115,379</u>	<u>4,529,002</u>
Health Profession Opportunity Grant - Alamo College	93.093	90FX0048-05	98	-
Total ALN #93.093			<u>98</u>	<u>-</u>
Total U.S. Department of Health and Human Services			<u>111,676,931</u>	<u>109,688,037</u>
TOTAL FEDERAL FUNDS			<u>131,314,433</u>	<u>123,250,206</u>

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

For the year ended September 30, 2022

GRANTOR/PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL ALN NUMBER	PASS-THROUGH GRANTOR'S NUMBER	EXPENDITURES	PASS-THROUGH EXPENDITURES
<u>STATE PROGRAMS</u>				
Texas Workforce Commission				
Passed Through Texas Workforce Commission:				
Child Care Development Funds	NA	2022CCF001	\$ 2,473,310	\$ 119,677
Child Care DFPS	NA	2021CCP001	1,122	1,122
Child Care DFPS	NA	2022CCP001	5,019,065	4,779,792
Child Care DFPS	NA	2023CCP001	443,515	431,771
Skills Development Fund COVID 19	NA	2020COS002	(92)	-
RAG - Employment Services	NA	2020RAG001	16	-
RAG - Employment Services	NA	2022RAG001	2,134	-
SNAP E&T	NA	2022SNE001	272,004	-
TANF	NA	2022TAF001	887,140	-
TANF - Non Custodial	NA	2022NCP001	162,015	94,909
TANF - Non Custodial	NA	2023NCP001	7,505	1,760
Skills Development Fund	NA	2021SDF001	12,400	12,400
Skills Development Fund	NA	2021SDF003	265,921	265,921
Workforce Commission Initiatives IKEA - Helping Offices Manage Electronically	NA	2021DON001	21,949	-
Total Texas Workforce Commission			<u>9,568,004</u>	<u>5,707,352</u>
TOTAL STATE FUNDS			<u>9,568,004</u>	<u>5,707,352</u>
TOTAL FEDERAL AND STATE FUNDS			<u>\$ 140,882,437</u>	<u>\$ 128,957,558</u>

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

For the year ended September 30, 2022

(1) Basis of presentation

The accompanying schedule of expenditures of federal and state awards (the Schedule) includes federal and state grant activity of the Corporation under programs of the federal and state government for the year ended September 30, 2022. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance and *State of Texas Single Audit Circular*. Because the Schedule presents only a selected portion of the operations of the Corporation, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Corporation.

Federal and state grant funds are considered to be earned to the extent of expenditures were made under the provisions of the grant and, accordingly, when such funds are received, they are recorded as deferred revenue until earned.

(2) Summary of significant accounting policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and the State of Texas Single Audit Circular, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Pass-through entity identifying numbers are presented where available.

Workforce Solutions Alamo elected not to use the 10 percent de minimis indirect cost rate.

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended September 30, 2022

SECTION I – SUMMARY OF AUDITOR’S RESULTS

FINANCIAL STATEMENTS

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes X No
- Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)? Yes X None Reported

Noncompliance material to financial statements noted? Yes X No

FEDERAL AND STATE AWARDS

Internal control over major programs:

- Material weakness(es) identified? Yes X No
- Significant deficiency(ies) identified that is (are) not considered to be material weakness(es)? Yes X None Reported

Type of auditor’s report issued on compliance for Major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) and the *State of Texas Single Audit Circular*? Yes X No

IDENTIFICATION OF MAJOR FEDERAL PROGRAMS

<u>ALN Number(s)</u>	<u>Name of Federal Program or Cluster</u>
93.575/93.596 93.558	Child Care Development Funds Cluster Temporary Assistance to Needy Families

Dollar threshold used to distinguish between Type A and Type B programs: \$3,000,000

Auditee qualified as low-risk auditee? X Yes No

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended September 30, 2022

SECTION I – SUMMARY OF AUDITOR’S RESULTS (CONTINUED)

IDENTIFICATION OF MAJOR STATE PROGRAMS

<u>ALN Number(s)</u>	<u>Name of State Program or Cluster</u>
N/A	Child Care Development Funds Cluster
N/A	Temporary Assistance for Needy Families

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee for State Programs? X Yes No

SECTION II – FINANCIAL STATEMENT FINDINGS

None were noted

SECTION III – FEDERAL AND STATE AWARDS FINDINGS AND QUESTIONED COSTS

None were noted

**ALAMO WORKFORCE DEVELOPMENT, INC.
DBA WORKFORCE SOLUTIONS – ALAMO**

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

For the year ended September 30, 2022

<u>PROGRAM</u>	<u>CORRECTIVE ACTION PLAN</u>
No prior audit findings	N/A

Annual Audit

FY22 Audit:

Janet Pitman, C.P.A., Partner, ABIP, P.C.

Key Highlights:

- Unmodified (Clean) Audit Opinion
- No Findings or Questioned Costs
- Maintained Low-Risk Audit Status
- Increase in Net Assets by \$76,604

