



## **AUDIT & FINANCE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**June 16, 2023**

**1:30 PM**

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda Martinez at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272- 3250.

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**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER  
Presenter: Mary Batch, Committee Chair
- II. ROLL CALL AND QUORUM DETERMINATION  
Presenter: Mary Batch, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Mary Batch, Committee Chair
- IV. PUBLIC COMMENT  
Presenter: Mary Batch, Committee Chair
- V. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING MINUTES FOR MAY 26, 2023  
Presenter: Mary Batch, Committee Chair
- VI. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Giovanna Escalante-Vela, CFO
  - a. Budget Amendment #2
  - b. April Financial Reports
- VII. CEO REPORT  
Presenter: Adrian Lopez, CEO
- VIII. CHAIR REPORT  
Presenter: Mary Batch, Committee Chair
- IX. EXECUTIVE SESSION:  
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
  - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
  - b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
  - c. Pending or Contemplated Litigation;
  - d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
  - e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.
- X. ADJOURNMENT  
Presenter: Mary Batch, Committee Chair

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## **AUDIT & FINANCE COMMITTEE MEETING - MINUTES**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**May 26, 2023**

**10:30 AM**

**BOARD MEMBERS:** Mary Batch (Chair), Leslie Cantu, Yousef Kassim

**WSA STAFF:** Adrian Lopez, Adrian Perez, Giovanna Escalante-Vela, Penny Benavidez, Jeremy Taub, Chuck Agwuegbo, Dr. Ricardo Ramirez, Linda Martinez, Esmeralda Ramirez, Vanessa McHaney, Manuel Ugues, Brenda Garcia, Daisey Vega, Angela Bush, Chakib Chahadi, Randy Davidson, Rebecca Espino Balencia

**PARTNERS:** Diane Rath, Amy Contreras

**LEGAL COUNSEL:** Frank Burney

**GUEST:** Janet Pitman with ABIP

### **AGENDA**

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**I. CALL TO ORDER**

Presenter: Mary Batch, Committee Chair

**At 10:30am, Chair Mary Batch called the meeting to order.**

**II. ROLL CALL AND QUORUM DETERMINATION**

Presenter: Mary Batch, Committee Chair

**The roll was called, and a quorum was declared present.**

**III. DECLARATIONS OF CONFLICT OF INTEREST**

Presenter: Mary Batch, Committee Chair

**None.**

**IV. PUBLIC COMMENT**

Presenter: Mary Batch, Committee Chair

**None.**

**V. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING MINUTES FOR APRIL 7, 2023**

Presenter: Mary Batch, Committee Chair

**Upon motion by Leslie Cantu and seconded by Yousef Kassim, the Committee unanimously approved the previous meeting minutes for April 7, 2023.**

**VI. PROCUREMENT UPDATES (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Jeremy Taub, Director of Procurement and Contracts

**a. RFP Updates and Contract Summary**

— Maintenance “Handyman” Services RFQ is being rebid and has an anticipated award date in June 2023. Grant Writer Services RFP is open and has an anticipated award date in June 2023. Lease Property Search RFI for Walzem is under evaluation with an anticipated award date in June 2023. Lease Property Search RFI for Kerrville is under evaluation with an anticipated award date in Fall 2023.

**b. Adult RFP Update**

— American Job Centers for Adult Program Services RFP has an anticipated award

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date in June 2023. It is in the process of being finalized and will be up for approval to the Board on June 23, 2023.

c. Update on Procurement Processes

- The project improvement plan includes TWC Audit Resolution submitted in May 2023, manage contract log, training, policy and procedures in process, consultant recommendations, lease procedures implemented, procurement schedule, SMWVBE, records management, reporting spend analysis, and procure to pay.
- Controls implementation update includes pending audit resolution, actively monitoring contract management with a database that has been developed that tracks all contract actions, implemented facility lease procurements by developing a standard operating procedure for workforce center leases, in process with procurement consultant recommendations by strengthening controls by updating policies and procedures, implementing standard operating procedures, procurement checklists, and other tool kits to improve efficiency and effectiveness, and ongoing roles and responsibilities with the Assistant Director of Procurement and new Procurement and Contract Specialist to facilitate the procure to pay process.

VII. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)

Presenter: Giovanna Escalante-Vela, CFO

a. FY2022 Annual Audit Report

Presenter: Janet Pitman, ABIP

- Unmodified clean audit opinion, no findings or questioned costs, maintained low risk audit status, and increase in net assets by \$76,604.

**Upon motion by Leslie Cantu and seconded by Yousef Kassim, the Committee unanimously approved the FY2022 Annual Audit Report.**

b. Financial Reports

- This report is as of March 31, 2023. Corporate expenditures are 38.54% expensed.
- Personnel is at 11.05% variance mainly due to vacant positions. The Board is still trying to quickly fill all vacancies. A 5% performance-based incentive will be paid out to staff before the fiscal year ends. Also, staff attended training in April and May and are awaiting those invoices.
- Corporate Facilities is over budget by 1.15% due to an extra cost in storage.
- Equipment is 10.71% under budget mainly due to equipment reserve for vacant positions. There is also a timing difference with software maintenance and licenses.
- General Office is 5.47% under budget due to a function of timing that involves marketing. Also, there was an increased insurance expense due to the settlement of previous legal actions, and non-federal disallowed costs of \$31,264 for Train for Jobs due to participants outside the city limits that were served.
- Professional Services is 18.36% under budget and this variance is primarily a timing difference in legal audit and monitoring.
- Board of Directors is over budget by 3.55% due to the Board retreat in February.
- Facilities is 8.98% under budget.

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- Reserve is 50% under budget due to the reserve being used the last quarter of the fiscal year.
- Projects is 34.03% under budget. These projects include workforce commission initiatives, 4 career pathway youth events, teacher externship, and SEAL which will be expensed during the summer months.
- Service Delivery is 5.92% under budget.
- March 2023 YTD expenditures include \$62,370,747 for service delivery.
- March 2023 YTD service delivery: COSA Childcare 16% rural and 84% urban, Ready to Work 100% urban, C2GPS Adult 14% rural and 86% urban, and SERCO Youth 51% rural and 49% urban.
- Total number of children in care is Bexar County 10,975 at 80.30%, and rural areas 2,693 at 19.7%.
- TANF grant is 32% spent. This year's allocation is \$2M more than average. The recently approved TWC special initiative is geared towards a STEM summer youth program. The contractor is in the process of procuring the STEM provider.
- WIOA Adult is currently overspent. Board staff is working with the contractor to co-enroll and diversify funding.
- WIOA Dislocated Worker is currently underspent. The COVID program ended on March 31, 2023, and customers will be enrolled in dislocated worker or other applicable programs they may qualify for.
- SNAP is currently overspent. The contractor conducted 100% of case load review. Board staff is working with the contractor to monitor expenditures.
- Child Care CCDF: The Board focused on FY22 funding that ended on December 31, 2023. The Board is currently exceeding the target number, which will increase expenditures.
- Child Care Quality: The Board is currently working on quality initiatives that will continue to increase expenditures by issuing program supplies, incentives, and bonuses to childcare providers. This grant will help childcare providers obtain the Texas Rising Star certification.
- Child Care CSL: End date was extended from March 31, 2023, to December 31, 2023. Board staff is monitoring expenditures.
- Workforce Commission Initiatives: A significant portion of the under-expenditure is the Short-Term Training for Parents in Child Care Services Program initiative. Board staff is working with TWC and the contractor on this initiative.
- RESEA is currently overspent. Board staff is working with the contractor and will monitor expenditures.
- SEAL: Enrollment is currently in process. As of May 18, 2023, 65 participants recently completed Workforce Readiness Training and await worksite placement.
- San Antonio Area Foundation – Workforce Academy: This grant is used exclusively for the Workforce Ambassador Program to advance equity and economic mobility through workforce development services.
- San Antonio Area Foundation – Capacity Building: This grant is to be used for

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Capacity Building focusing on: Learning Staff Performance – tools and resources, training, and coaching, Managing Technology – training, technical assistance, tools, and resources, and Strategic Planning.

- Work-based Learning Pilot Program: This is a program where Toyotetsu offers specialized training in manufacturing to help local residents gain access and knowledge, leading to high paying job opportunities. There is a list of applicants that are in processing.
  - Ready to Work: Enrollment and activities increased at a higher rate in April and May. As of May 23, 2023, there have been 2,322 applicants interviewed, 1,195 enrolled in approved training, 139 successfully completed training, 37 placed in jobs, and \$2,065,000 in paid training.
  - Diane Rath wanted to make the Committee aware of the severe concern of the area judges that the budget is not being followed. The approved budget shows the allocations to be by county which is required by the Interlocal Agreement and the Partnership Agreement. Some counties are shown to be overspent and others are severely underspent. CIO Adrian Perez stated that they are integrating how the budget is being monitored county by county and fund by fund. There are standing meetings with the Partners to look at those variances and to come to an agreement on how this will be done going forward.
- c. Update on TWC Monitoring Report
- This topic was covered in item VI. Procurement Updates c. Update on Procurement Processes.

## VIII. CEO REPORT

Presenter: Adrian Lopez, CEO

- There may be an additional Audit & Finance Committee meeting before the Board of Directors meeting on June 23, 2023, to address some budget amendments that were not able to be presented at this meeting, possibly on June 16, 2023.
- a. Applications for Funding
- b. JET Grant
- The awardees were San Antonio ISD, North East ISD, Southside ISD, and Alamo Colleges – Northeast Lakeview College.

## IX. CHAIR REPORT

Presenter: Mary Batch, Committee Chair

## X. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;

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- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
  - c. Pending or Contemplated Litigation;
  - d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
  - e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.
- The Committee went into Executive Session at 10:34am and returned to Open Session at 11:04am. No action was taken.**

XI. ADJOURNMENT

Presenter: Mary Batch, Committee Chair

**Upon motion by Yousef Kassim and seconded by Leslie Cantu, Chair Mary Batch adjourned the meeting at 11:47am.**



**CERTIFIED AGENDA OF CLOSED MEETING**

**Workforce Solutions Audit & Finance Committee Meeting**

I, MARY BATCH, THE PRESIDING OFFICER OF THE WORKFORCE SOLUTIONS ALAMO AUDIT & FINANCE COMMITTEE, CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE COMMITTEE CONDUCTED ON MAY 26, 2023 AT           AM/PM.

1. The Executive Session began with the following announcement by the presiding officer: **"The Workforce Solutions Alamo \_ Audit & Finance Committee Meeting is now in Executive Session on MAY 26, 2023 at 10:34 AM/PM. pursuant to exceptions under Government Code 551."**
2. SUBJECT MATTER OF EACH DELIBERATION:
  - a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
  - b. **Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
  - c. **Pending or Contemplated Litigation; and**
  - d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**
  - e. **Government Code §551.089 – Discussions Regarding Security Devices or Audits.**
3. No further action was taken.
4. The Executive Session ended with the following announcement by the presiding officer: **"This Executive Session ended on MAY 26, 2023 at 11:04 AM/PM"**

  
\_\_\_\_\_  
MARY BATCH, Committee Chair

## MEMORANDUM

To: Audit & Finance Committee  
From: Adrian Lopez, CEO  
Presented by: Giovanna Escalante-Vela, CFO  
Date: June 16, 2023  
Regarding: FY23 Budget Amendment #2

**SUMMARY:** The Board staff prepares a budget that is subsequently amended due to changes in funding or the adequate alignment of resources. Budget Amendment #2 is increasing the overall budget by \$2,539,876.16 and realigns the funds from Corporate, Facilities, and Child Care Reserve to Service Delivery. This alignment is essential in ensuring funding is available to deliver Workforce Development Services throughout the community.

The Board requests approval to increase the budget from \$171,694,542 to \$174,234,415, an increase of \$2,539,873.16 or approximately 1.5%. This change increases Service Delivery by \$6,720,428.16.

**Corporate:** Corporate expenditures were budgeted at \$9,136,108; the Board is requesting the following changes resulting in a net decrease in corporate expenditures of (\$917,500), reallocated to service delivery.

- (1) Personnel Decrease (\$550,000): Decrease in personnel due to vacant positions that have not been filled.
- (2) Facility Increase \$25,000: Increase corporate facilities to account for Common Area maintenance resulting from increased shared facility cost.
- (3) Equipment Related Increase of \$27,500: \$27,500 is being requested to replace ten staff computers that are more than five years old. Additionally, a \$35,000 line-item adjustment is requested between Software Licenses and Software Maintenance and Support; this has a net effect of zero.
- (4) General Office Decrease of (\$45,000): \$25,000 decrease in advertising related to employee recruitment from \$35,000 to \$10,000. \$20,000 decrease in office supplies from \$50,000 to \$30,000, most Board staff are currently working a hybrid schedule which has decreased the need for consumable office supplies such as paper and other general office supplies.
- (5) Board Expenses: Realign \$8,000 from Board Member Meetings to Board Member Training and Development for expenses related to the Board retreat.

**Facilities:** Corporate expenditures were budgeted at \$7,126,233; the Board is requested to decrease the overall budget by \$375,000 for delayed delivery of the Mobile Unit; as of September 30, 2023, the Mobile Unit is expected to be no more than 20% complete. Other line-item facility-

related shifts are being requested as costs at the Workforce Centers are expected to increase by \$25,000 through September 30, 2023.

**Child Care Reserve:** The Child Care Reserve is being requested to be decreased by \$3,263,055, resulting in a Direct Care and Child Care Match reserve of \$10,245,869.02. The childcare match is typically utilized in the first quarter of the fiscal year due to overlapping grant periods during the fiscal Board year. On average, the Child Care Reserve is between \$9 million and \$16 million depending on TWC contracted targets, the number of children in care, and the utilization of the waitlist.

**Projects:** There is currently no change being requested to projects.

**Service Delivery:** Service Delivery experiences regular changes in funding as several have different start and end dates, and decreases in administration, oversight, and utilization of the Child Care Reserve also cause the programs to increase/decrease.

The attached line-item budget details, changes by fund, and significant items include the following:

- Dislocated Worker Designation for Adults of \$500,000 does not impact the overall budget.
- Child Care increase of \$4,164,041 and Child Care match utilization of \$5,085,470.
- Child Care Service Industry Recovery decrease of funds not utilized of (\$1,575,443)
- Ready to Work funding realigned from Operations to Service Delivery of \$405,572.

**STAFF RECOMMENDATION:**

Discussion and possible action to approve Budget Amendment #2 for the period of October 1, 2022, to September 30, 2023.

**ATTACHMENTS:**

Budget Summary

Line-Item Budget

Budget Fund and Category

Budget Comparison- FY23 Budget Amendment #1 to FY23 Budget Amendment #2										
Budget Category	FY23 Budget Initial Budget	FY23 Proposed Budget Amendment #1	FY23 Actual (Apr'22)	Exp. (%)	FY23 Forecast	FY23 Projected Expenditures	FY23 Proposed Budget Amendment #2	Increase/ Decrease (\$)	Increase/ Decrease (%)	Budget Justification
Corporate - Personnel Base										
Salaries	\$ 4,331,451.00	\$ 4,331,451.00	\$ 2,030,815.00	46.89%	\$ 1,950,636.00	\$ 3,981,451.00	\$ 3,981,451.00	\$ (350,000.00)	-8.08%	Realign personnel savings to Service Delivery
Fringe Benefits	1,316,021.00	1,316,021.00	523,294.00	39.76%	592,727.00	1,116,021.00	1,116,021.00	(200,000.00)	-15.20%	
Staff Travel	62,000.00	62,000.00	29,856.00	48.15%	32,144.00	62,000.00	62,000.00	-	0.00%	
Staff Development	162,000.00	162,000.00	55,779.00	34.43%	106,221.00	162,000.00	162,000.00	-	0.00%	
<b>Total Personnel</b>	<b>\$ 5,871,472.00</b>	<b>\$ 5,871,472.00</b>	<b>\$ 2,639,744.00</b>	<b>44.96%</b>	<b>\$ 2,681,728.00</b>	<b>\$ 5,321,472.00</b>	<b>\$ 5,321,472.00</b>	<b>\$ (550,000.00)</b>	<b>-9.37%</b>	
Corporate -Facilities	\$ 417,817.00	\$ 422,817.00	\$ 264,083.00	62.46%	\$ 183,734.00	\$ 447,817.00	\$ 447,817.00	\$ 25,000.00	5.91%	Additional CAM Charges
Corporate - Equipment Related	226,819.00	226,819.00	115,538.00	50.94%	138,781.00	254,319.00	254,319.00	27,500.00	12.12%	Replace Corporate Staff Computers that are over five years old
Corporate -General Office	705,000.00	710,000.00	301,360.00	42.45%	363,640.00	665,000.00	665,000.00	(45,000.00)	-6.34%	
Corporate - Professional Services	1,385,000.00	1,860,000.00	792,359.00	42.60%	1,067,641.00	1,860,000.00	1,860,000.00	-	0.00%	
Corporate - Board of Directors	45,000.00	45,000.00	35,794.00	79.54%	9,206.00	45,000.00	45,000.00	-	0.00%	
<b>Corporate Total</b>	<b>\$ 8,651,108.00</b>	<b>\$ 9,136,108.00</b>	<b>\$ 4,148,878.00</b>	<b>45.41%</b>	<b>\$ 4,444,730.00</b>	<b>\$ 8,593,608.00</b>	<b>\$ 8,593,608.00</b>	<b>\$ (542,500.00)</b>	<b>-5.94%</b>	
Facilities	\$ 6,826,232.43	\$ 7,126,232.43	\$ 837,379.00	11.75%	\$ 5,913,853.43	\$ 6,751,232.43	\$ 6,751,232.43	\$ (375,000.00)	-5.26%	FY23 saving due to timing delays relign to Service Delivery
Child Care Reserve	\$ 14,923,178.00	\$ 13,508,924.02	\$ 1,464,254.00	10.84%	\$ 8,781,615.02	\$ 10,245,869.02	\$ 10,245,869.02	\$ (3,263,055.00)	-24.15%	Move Child Care reserve to Direct Care, additional reserve from Child Care March for Q1 of Fy24
Projects	\$ 364,820.00	\$ 424,380.30	\$ 54,214.02	12.77%	\$ 370,166.28	\$ 424,380.30	\$ 424,380.30	\$ -	0.00%	
Service Delivery	\$ 133,150,524.79	\$ 141,498,896.90	\$ 75,720,288.02	53.51%	\$ 72,499,037.04	\$ 148,219,325.06	\$ 148,219,325.06	\$ 6,720,428.16	4.75%	
<b>Facilities &amp; Service Delivery</b>	<b>\$ 155,264,755.22</b>	<b>\$ 162,558,433.65</b>	<b>\$ 78,076,135.04</b>	<b>50.29%</b>	<b>\$ 87,564,671.77</b>	<b>\$ 165,640,806.81</b>	<b>\$ 165,640,806.81</b>	<b>\$ 3,082,373.16</b>	<b>1.90%</b>	
<b>Total Budget</b>	<b>\$ 163,915,863.22</b>	<b>\$ 171,694,541.65</b>	<b>\$ 82,225,013.04</b>	<b>50.16%</b>	<b>\$ 92,009,401.77</b>	<b>\$ 174,234,414.81</b>	<b>\$ 174,234,414.81</b>	<b>\$ 2,539,873.16</b>	<b>1.48%</b>	

Workforce Solutions Alamo FY23 Budget  
October 1, 2022-September 30, 2023  
BUDGET AMENDMENT #2  
Workforce Solutions Alamo  
Board Fiscal Year October 1, 2022 - September 30, 2023  
Budget Amendment #2  
FY23 Annual Budget

	Approved Budget		Budget Amended #1		Budget Amended #2		Amended Budget	
	2022-2023		2022-2023		2022-2023		2022-2023	
<b>PERSONNEL</b>								
Salaries/Wages	\$	4,331,451.00	\$	-	\$	(350,000.00)	\$	3,981,451.00
Fringe Benefits		1,316,021.00		-		(200,000.00)		1,116,021.00
Staff Travel		62,000.00		-		-		62,000.00
Staff Training/Development		162,000.00		-		-		162,000.00
PERSONNEL SUBTOTAL:	\$	5,871,472.00	\$	-	\$	(550,000.00)	\$	5,321,472.00
<b>FACILITY</b>								
Rent	\$	417,817.00	\$	5,000.00	\$	25,000.00	\$	447,817.00
FACILITY SUBTOTAL:	\$	417,817.00	\$	5,000.00	\$	25,000.00	\$	447,817.00
<b>EQUIPMENT/RELATED COSTS</b>								
Equipment Purchases	\$	50,000.00			\$	27,500.00	\$	77,500.00
Equipment Rental		15,000.00						15,000.00
Repair & Maintenance-Equipment		-						-
Software Licenses		61,819.00				35,000.00		96,819.00
Software Maintenance & Support		100,000.00				(35,000.00)		65,000.00
EQUIPMENT/RELATED COSTS SUBTOTAL:	\$	226,819.00	\$	-	\$	27,500.00	\$	254,319.00
<b>GENERAL OFFICE EXPENSES</b>								
Communications	\$	50,000.00					\$	50,000.00
Advertising		35,000.00				(25,000.00)		10,000.00
Insurance		300,000.00						300,000.00
Office Supplies		50,000.00				(20,000.00)		30,000.00
Postage/Shipping/Other		7,500.00						7,500.00
Printing, Binding & Reproduction		20,000.00						20,000.00
Publications & Subscriptions		7,500.00						7,500.00
Dues		25,000.00						25,000.00
Storage		15,000.00		5,000.00		-		20,000.00
Marketing (External)		120,000.00						120,000.00
Miscellaneous Costs		25,000.00						25,000.00
Non Federal		50,000.00		-				50,000.00
GENERAL OFFICE EXP SUBTOTAL:	\$	705,000.00	\$	5,000.00	\$	(45,000.00)	\$	665,000.00
<b>PROFESSIONAL SERVICES</b>								
Legal-General Corporate Matters	\$	100,000.00	\$	-	\$	-	\$	100,000.00
Legal-Other Corporate Matters		75,000.00		50,000.00				125,000.00
Audit		75,000.00				-		75,000.00
Monitoring (Contractor)		500,000.00				-		500,000.00
Professional Services		600,000.00		425,000.00		-		1,025,000.00
Payroll Fees		35,000.00						35,000.00
PROFESSIONAL SERVICES SUBTOTAL	\$	1,385,000.00	\$	475,000.00	\$	-	\$	1,860,000.00
<b>BOARD EXPENSES</b>								
Board Member Travel	\$	5,000.00	\$	-			\$	5,000.00
Board Member Training/Development		25,000.00		-		8,000		33,000.00
Board Meetings/Misc.		15,000.00				(8,000)		7,000.00
BOARD EXPENSES SUBTOTAL	\$	45,000.00	\$	-	\$	-	\$	45,000.00
TOTAL WSA CORPORATE BUDGET	\$	8,651,108.00	\$	485,000.00	\$	(542,500.00)	\$	8,593,608.00

Workforce Solutions Alamo FY23 Budget  
October 1, 2022-September 30, 2023  
BUDGET AMENDMENT #2  
Workforce Solutions Alamo  
Board Fiscal Year October 1, 2022 - September 30, 2023  
Budget Amendment #2  
FY23 Annual Budget

	Approved Budget	Budget Amended #1	Budget Amended #2	Amended Budget
	2022-2023	2022-2023	2022-2023	2022-2023
<b>SUMMARY:</b>				
Personnel	\$ 5,871,472.00	\$ -	\$ (550,000.00)	\$ 5,321,472.00
Facility	417,817.00	5,000.00	25,000.00	447,817.00
Equipment/Related Costs	226,819.00	-	27,500.00	254,319.00
General Office Expenses	705,000.00	5,000.00	(45,000.00)	665,000.00
Professional Services	1,385,000.00	475,000.00	-	1,860,000.00
Board Expenses	45,000.00	-	-	45,000.00
<b>TOTAL WSA CORPORATE BUDGET</b>	<b>\$ 8,651,108.00</b>	<b>\$ 485,000.00</b>	<b>\$ (542,500.00)</b>	<b>\$ 8,593,608.00</b>
<b>FACILITY &amp; INFRASTRUCTURE BUDGET</b>				
Facility Related Occupancy	\$ 3,673,539.00		\$ -	\$ 3,673,539.00
Equipment Related	1,121,562.63	50,000.00	(400,000.00)	771,562.63
Rental of Equipment	124,916.00		(25,000.00)	99,916.00
Software Related	506,139.60		25,000.00	531,139.60
Communications	294,235.20		100,000.00	394,235.20
General Office	105,840.00		25,000.00	130,840.00
Other Professional Services	500,000.00		(100,000.00)	400,000.00
Reserve Facility (Port San Antonio Relocation)	500,000.00	250,000.00		750,000.00
<b>TOTAL FACILITY &amp; INFRASTRUCTURE BUDGET</b>	<b>\$ 6,826,232.43</b>	<b>\$ 300,000.00</b>	<b>\$ (375,000.00)</b>	<b>\$ 6,751,232.43</b>
<b>RESERVE UNOBLIGATED</b>	<b>\$ 14,923,178.00</b>	<b>(1,414,253.98)</b>	<b>(3,263,055.00)</b>	<b>\$ 10,245,869.02</b>
<b>PROJECTS</b>	<b>\$ 364,820.00</b>	<b>59,560.30</b>	<b>-</b>	<b>\$ 424,380.30</b>
<b>SERVICE DELIVERY BUDGET</b>				
ADULT-CHILD CARE-WORKFORCE COMMISSION INITIATIVES	\$ -	\$ 109,820.00	\$ (109,820.00)	\$ -
ADULT-MIDDLE SKILLS GRANT			116,439.00	116,439.00
ADULT-MILITARY FAMILY SUPPORT	766,362.00	(435,522.83)	3,300.70	334,139.87
ADULT-NATIONAL DISLOCATED WORKER-COVID-19	2,902,091.72	(1,258,874.52)	5,733.35	1,648,950.55
ADULT-NATIONAL DISLOCATED WORKER-WINTER STOI	34,836.33	15,894.70	(3,718.17)	47,012.86
ADULT-NON CUSTODIAL PARENT	361,548.19	3,103.20	(2,539.02)	362,112.37
ADULT-REEMPLOYMENT SERVICES	637,195.37	98,036.56	(139,506.40)	595,725.53
ADULT-SKILLS DEVELOPMENT FUND- LONESTAR NATIONAL BANK	250,000.00	(8,398.86)	(46.53)	241,554.61
ADULT-SNAP E&T	658,889.46	4,586.08	209,293.17	872,768.71
ADULT-STUDENT HIREABILITY NAVIAGATOR	81,576.52	3,184.34	(9,264.34)	75,496.52
ADULT-TANF	5,516,454.27	742,466.34	190,177.47	6,449,098.08
ADULT-TRADE ACT SERVICES	500,000.00	(449,600.00)	2,853.90	53,253.90
ADULT-TRAINING AND EMPLOYMENT NAVIGATOR	-	111,799.43	(311.58)	111,487.85
ADULT-VR PAID WORK EXPERIENCE	-	25,000.00	-	25,000.00
ADULT-WIOA ADULT	2,662,647.13	115,386.06	-	2,778,033.19
ADULT-WIOA DISLOCATED	4,334,259.28	36,433.28	(314,790.45)	4,055,902.11
ADULT-WIOA RAPID RESPONSE	59,376.77	6,506.73	(26,141.50)	39,742.00
ADULT-WIOA-DESIGNATION (DW FOR ADULTS)			500,000.00	500,000.00
CHILD CARE CCDF	67,787,949.60	10,088,947.07	4,164,041.76	82,040,938.43
CHILD CARE CCDF- SUPPLEMENTAL DIRECT CARE	5,929,133.00	-		5,929,133.00
CHILD CARE CCM	2,177,272.00	11,000.00	5,085,470.00	7,273,742.00
CHILD CARE CCP	6,621,905.00	-	(470,639.92)	6,151,265.08
CHILD CARE CONTRACTED SLOTS	596,800.00	-	(357,917.45)	238,882.55
CHILD CARE-CCQ QUALITY	1,792,078.81	5,965,969.25	(1,238,715.74)	6,519,332.32
CHILD CARE-CCQ TEXAS RISING STAR INCENTIVES	1,150,000.00	-	-	1,150,000.00
CHILD CARE-SERVICE INDUSTRY RECOVER	5,468,899.14	(524,695.97)	(1,575,443.24)	3,368,759.93
CITY OF SAN ANTONIO- READY TO WORK	18,901,285.00	(6,507,787.57)	405,571.99	12,799,069.42
CITY OF SAN ANTONIO-NON-FEDERAL TFSJA		-	31,265.00	31,265.00
FACILITIES-INFRA SUPPORT VR	81,096.00	8,904.00	(7,773.50)	82,226.50
SPECIAL-EXTERNSHIP FOR TEACHERS	184,000.00	3,631.26	100,082.85	287,714.11
SPECIAL-VR SUMMER EARN AND LEARN	650,000.00	-	-	650,000.00
YOUTH-WIOA YOUTH	3,044,869.21	182,583.56	162,826.81	3,390,279.58
<b>SERVICE DELIVERY BUDGET</b>	<b>\$ 133,150,524.79</b>	<b>\$ 8,348,372.11</b>	<b>\$ 6,720,428.16</b>	<b>\$ 148,219,325.06</b>
<b>TOTAL</b>	<b>\$ 163,915,863.22</b>	<b>\$ 7,778,678.43</b>	<b>\$ 2,539,873.16</b>	<b>\$ 174,234,414.81</b>

Workforce Solutions Alamo FY23 Budget

October 1, 2022-September 30, 2023

BUDGET AMENDMENT #2

FUNDING SOURCE	BUDGET AMENDMENT #2 ADJUSTMENTS	AMMENDED BUDGET OCTOBER 1, 2022- SEPTEMBER 30, 2023	EXPENDITURES				
			CORPORATE TOTAL	FACILITIES	PROJECTS/OTHER	CONTRACTOR OPERATIONS	SERVICE DELIVERY CLIENTS
ADULT-CHILD CARE WORK COMMISSION INITIATIVES	(109,820.00)	-	-	-			-
ADULT-MIDDLE SKILLS GRANT	116,439.00	116,439.00	-				116,439.00
ADULT-MILITARY FAMILY SUPPORT	7,887.23	342,171.23	3,491.36	4,540.00		324,598.67	9,541.20
ADULT-NATIONAL DISLOCATED WORKER	-	1,935,311.14	194,859.63	91,500.96		799,632.20	849,318.35
ADULT-NATIONAL DISLOCATED WORKER - WINTER STORM	(12,187.13)	62,792.26	13,300.80	2,478.60			47,012.86
ADULT-NON CUSTODIAL PARENT	(32,117.83)	436,073.00	64,917.63	9,043.00		307,880.14	54,232.23
ADULT-RE-EMPLOYMENT SERVICES	-	850,280.00	197,067.47	57,487.00		595,725.53	-
ADULT-SKILLS DEVELOPMENT FUND- LONESTAR NATIONAL BANK	-	245,045.97	3,491.36	-		14,000.00	227,554.61
ADULT-SNAP E&T	116,076.00	1,499,502.00	251,351.10	375,382.19		761,747.41	111,021.30
ADULT-STUDENT HIREABILITY NAVIGATOR	(17,499.63)	194,641.37	114,839.85	4,305.00		75,496.52	
ADULT-TANF	571,410.69	8,365,167.07	934,548.49	981,520.51		5,379,349.44	1,069,748.64
ADULT-TRADE ACT SERVICES	5,159.61	55,559.61	-	2,305.71			53,253.90
ADULT-TRAINING & EMPLOYMENT NAVIGATOR (PILOT PROGRAM)	-	133,415.26	21,927.41	-		111,487.85	-
ADULT-VRS PAID WORK EXPERIENCE	-	25,000.00	-	-			25,000.00
ADULT-WIOA ADULT	495.79	4,960,857.00	738,017.99	1,444,805.81		2,112,371.19	665,662.00
ADULT-WIOA DISLOCATED	(500,000.00)	5,891,609.74	801,803.12	1,033,904.51		2,654,473.19	1,401,428.92
ADULT-WIOA RAPID RESPONSE		65,883.50	26,141.50	-		39,742.00	
ADULT-WIOA-DESIGNATION- DW TO ADULT	500,000.00	500,000.00	-	-		-	500,000.00
CHILD CARE CCDF	5,335,076.00	92,909,944.42	2,708,213.97	204,195.00		4,806,790.00	77,234,148.43
CHILD CARE CCDF SUPPLEMENTAL DISTRIBUTION DIRECT CARE		5,929,133.00	-	-			5,929,133.00
CHILD CARE CCM	-	9,563,014.00	-	-			7,273,742.00
CHILD CARE CCP	(195,719.25)	6,426,185.75	274,920.67	-			6,151,265.08
CHILD CARE CONTRACT SLOTS	(357,917.45)	238,882.55	-	-			238,882.55
CHILD CARE QUALITY	(1,327,417.00)	6,892,058.00	310,975.68	61,750.00		5,450,648.32	1,068,684.00
CHILD CARE QUALITY TEXAS RISING STAR INCENTIVES	-	1,150,000.00	-	-			1,150,000.00
CHILD CARE SERVICE INDUSTRY RECOVERY	(1,575,443.24)	3,368,759.93	-	-		104,748.29	3,264,011.64
CITY OF SAN ANTONIO-NON-FEDERAL TFJSA	31,265.00	31,265.00	-	-			31,265.00
CITY OF SAN ANTONIO-READY TO WORK	-	13,268,856.00	442,262.25	27,524.34		4,181,321.84	8,617,747.58
FACILITIES-EMPLOYMENT SERVICES	(85,417.00)	197,252.00	3,768.97	193,483.03		-	-
FACILITIES-EMPLOYMENT SERVICES	-	701,715.00	25,905.70	675,809.30	-	-	-
FACILITIES-INFRA SUPPORT VR	(37,688.00)	459,683.00	5,464.03	371,992.47	-	82,226.50	
FACILITIES-VETERANS EMPLOYMENT SERVICE	-	284,084.00	17,831.09	266,252.91		-	
SPECIAL-ASPEN INSTITUTE		37,500.00	-	-	37,500.00		
SPECIAL-COMMUNITY FOUNDATION		50,000.00	-	-	50,000.00		
SPECIAL-RESOURCE ADMIN GRANT	-	11,857.00	5,516.00	6,341.00		-	
SPECIAL-SUMMER EARN & LEARN	-	900,000.00	57,369.70	-	192,630.30	130,000.00	520,000.00
SPECIAL-TEACHERS EXTERNSHIP	106,726.00	306,726.00	14,011.89	5,000.00	-	227,714.11	60,000.00
SPECIAL-WORK COMMISSION INITIATIVES	-	94,250.00	-	-	94,250.00	-	-
UNRESTRICTED-NON-FEDERAL		100,000.00	50,000.00	-	50,000.00		
YOUTH-WIOA YOUTH	564.37	5,633,501.00	1,311,610.34	931,611.10		1,930,510.10	1,459,769.46
<b>Total</b>	<b>\$ 2,539,873.16</b>	<b>\$ 174,234,414.81</b>	<b>\$ 8,593,608.00</b>	<b>\$ 6,751,232.43</b>	<b>\$ 424,380.30</b>	<b>\$ 30,090,463.30</b>	<b>\$ 118,128,861.75</b>

# Budget Amendment #2

June 16, 2023

Giovanna Escalante-Vela, CFO





# Budget Amendment #2 Summary

Budget Comparison - FY23 Budget Amendment #1 to FY23 Budget Amendment #2									
Budget Category	FY23 Budget Initial Budget	FY23 Proposed Budget Amendment #1	FY23 Actual (Apr'22)	Exp. (%)	FY23 Forecast	FY23 Projected Expenditures	FY23 Proposed Budget Amendment #2	Increase/ Decrease (\$)	Increase/ Decrease (%)
Corporate - Personnel Base Salaries	\$ 4,331,451.00	\$ 4,331,451.00	\$ 2,030,815.00	46.89%	\$ 1,950,636.00	\$ 3,981,451.00	\$ 3,981,451.00	\$ (350,000.00)	-8.08%
Fringe Benefits	1,316,021.00	1,316,021.00	523,294.00	39.76%	592,727.00	1,116,021.00	1,116,021.00	(200,000.00)	-15.20%
Staff Travel	62,000.00	62,000.00	29,856.00	48.15%	32,144.00	62,000.00	62,000.00	-	0.00%
Staff Development	162,000.00	162,000.00	55,779.00	34.43%	106,221.00	162,000.00	162,000.00	-	0.00%
<b>Total Personnel</b>	<b>\$ 5,871,472.00</b>	<b>\$ 5,871,472.00</b>	<b>\$ 2,639,744.00</b>	<b>44.96%</b>	<b>\$ 2,681,728.00</b>	<b>\$ 5,321,472.00</b>	<b>\$ 5,321,472.00</b>	<b>\$ (550,000.00)</b>	<b>-9.37%</b>
Corporate - Facilities	\$ 417,817.00	\$ 422,817.00	\$ 264,083.00	62.46%	\$ 183,734.00	\$ 447,817.00	\$ 447,817.00	\$ 25,000.00	5.91%
Corporate - Equipment Related	226,819.00	226,819.00	115,538.00	50.94%	138,781.00	254,319.00	254,319.00	27,500.00	12.12%
Corporate - General Office	705,000.00	710,000.00	301,360.00	42.45%	363,640.00	665,000.00	665,000.00	(45,000.00)	-6.34%
Corporate - Professional Services	1,385,000.00	1,860,000.00	792,359.00	42.60%	1,067,641.00	1,860,000.00	1,860,000.00	-	0.00%
Corporate - Board of Directors	45,000.00	45,000.00	35,794.00	79.54%	9,206.00	45,000.00	45,000.00	-	0.00%
<b>Corporate Total</b>	<b>\$ 8,651,108.00</b>	<b>\$ 9,136,108.00</b>	<b>\$ 4,148,878.00</b>	<b>45.41%</b>	<b>\$ 4,444,730.00</b>	<b>\$ 8,593,608.00</b>	<b>\$ 8,593,608.00</b>	<b>\$ (542,500.00)</b>	<b>-5.94%</b>
Facilities	\$ 6,826,232.43	\$ 7,126,232.43	\$ 837,379.00	11.75%	\$ 5,913,853.43	\$ 6,751,232.43	\$ 6,751,232.43	\$ (375,000.00)	-5.26%
Child Care Reserve	\$ 14,923,178.00	\$ 13,508,924.02	\$ 1,464,254.00	10.84%	\$ 8,781,615.02	\$ 10,245,869.02	\$ 10,245,869.02	\$ (3,263,055.00)	-24.15%
Projects	\$ 364,820.00	\$ 424,380.30	\$ 54,214.02	12.77%	\$ 370,166.28	\$ 424,380.30	\$ 424,380.30	\$ -	0.00%
Service Delivery	\$ 133,150,524.79	\$ 141,498,896.90	\$ 75,720,288.02	53.51%	\$ 72,499,037.04	\$ 148,219,325.06	\$ 148,219,325.06	\$ 6,720,428.16	4.75%
Facilities & Service Delivery	\$ 155,264,755.22	\$ 162,558,433.65	\$ 78,076,135.04	50.29%	\$ 87,564,671.77	\$ 165,640,806.81	\$ 165,640,806.81	\$ 3,082,373.16	1.90%
<b>Total Budget</b>	<b>\$ 163,915,863.22</b>	<b>\$ 171,694,541.65</b>	<b>\$ 82,225,013.04</b>	<b>50.16%</b>	<b>\$ 92,009,401.77</b>	<b>\$ 174,234,414.81</b>	<b>\$ 174,234,414.81</b>	<b>\$ 2,539,873.16</b>	<b>1.48%</b>



# Budget Amendment #2 - Corporate Changes

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- Personnel Decrease - (\$550,000)
  - Due to vacant positions that have not been filled.
- Facility Increase - \$25,000
  - To account for Common Area Maintenance (CAM) resulting from increased shared facility costs.
- Equipment Related Increase - \$27,500
  - Request to replace 10 staff computers over 5 years old.
  - Line-item adjustment of \$35,000 between Software Licenses and Software Maintenance & Support (net effect of zero).



# Budget Amendment #2 - Corporate Changes

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- General Office Decrease – (\$45,000)
  - Decrease in Advertising related to employee recruitment (\$25,000).
  - Decrease in Office Supplies due to hybrid working environment (\$20,000).
- Board of Directors
  - Realign \$8,000 from Board Member Meetings to Board Member Training & Development for expenses related to Board Retreat.



# Budget Amendment #2 - Facilities & Reserve

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- Facilities Decrease - (\$375,000)
  - Mobile Workforce Unit (MWU) due to delayed delivery. As of September 30, 2023, the MWU is expected to be approximately 20% complete.
  - Other line-item facility-related shifts as costs at the Workforce Centers are expected to increase.
- Child Care Reserve Decrease - (\$3,263,055)
  - Results in a Direct and Child Care Match reserve of \$10,245,869.02.
  - Child Care Match is typically utilized in the first/last quarter of the fiscal year due to overlapping grant periods during the Board fiscal year.



# Budget Amendment #2 - Service Delivery

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- Service Delivery Significant items:
  - Dislocated Worker Designation for Adults of \$500,000 does not impact the overall budget.
  - Child Care increase of \$4,164,041 and Child Care Match utilization of \$5,085,470.
  - Child Care Service Industry Recovery decrease of funds not utilized of **(\$1,575,443)**.
  - Ready to Work funding realigned from Pperations to Service Delivery of \$405,572.



# Budget Amendment #2 - Service Delivery

PROGRAM	AMOUNT
WIOA	\$ 321,894.86
TANF/SNAP	399,470.64
NON CUSTODIAL PARENT	(2,539.02)
TRAINING AND EMPLOYMENT NAVIGATOR	(311.58)
VR - NAVIGATOR AND PAID WORK EXPERIENCE	(9,264.34)
VR - INFRASTRUCTURE SUPPORT	(7,773.50)
REEMPLOYMENT SERVICES	(139,506.40)
NATIONAL DISLOCATED WORKER	2,015.18
SKILLS DEVELOPMENT FUND CARRY OVER ADJUSTMENT	(46.53)
WORKFORCE INITIATIVES - CHILD CARE	(109,820.00)
MIDDLE SKILLS GRANT	116,439.00
MILITARY FAMILY SUPPORT	3,300.70
TRADE ACT (PROGRAM SUN SETTING)	2,853.90
TEACHER EXTERNSHIP	100,082.85
CHILD CARE	7,182,238.65
CHILD CARE SERVICE INDUSTRY RECOVERY	(1,575,443.24)
TRAIN FOR JOBS SAN ANTONIO - NON-FEDERAL	31,265.00
READY TO WORK MULTI-YEAR GRANT	405,571.99
<b>TOTAL</b>	<b>\$ 6,720,428.16</b>





# Questions

## MEMORANDUM

To: Audit & Finance Committee  
From: Adrian Lopez, CEO  
Presented by: Giovanna Escalante-Vela, CFO  
Date: June 16, 2023  
Regarding: Financial Report – April 30, 2023

**SUMMARY:** Financial reports through April 30, 2023, have been prepared for the fiscal year October 1, 2022, through September 30, 2023; the straight-line expenditure benchmark is 58.33% of the budget. The Board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures. When significant variances occur, the Board submits a budget amendment.

### CORPORATE BUDGET:

Department	% Expended	Comments
Personnel	44.96%	The Board is currently working to fill all vacant positions timely. The FY23 budget includes a 5% performance-based incentive, which has yet to be paid out. Training is a timing function; staff attended training in May.
Board Facility	62.46%	WSA is slightly over budget for facility costs. The increase is due to a payment for the reconciliation of Common Area Maintenance (CAM) expenses for the Board office location.
Equipment	50.94%	Software maintenance and licenses are slightly under budget, which reflects a timing difference.
General Office Expense	42.45%	This category is a function of timing: <ul style="list-style-type: none"> <li>Insurance – includes the full deductible of a settlement of previous legal claims for employee matters.</li> <li>Office Supplies – a decreased use of supplies due to staff turnover and a hybrid work schedule.</li> <li>Marketing – currently processing incoming invoices; expect to fully expend.</li> <li>Non-Federal – expenditures include \$31,264.11 in disallowed costs reimbursed to the city for Train for Jobs for client costs outside of the city.</li> </ul>
Professional Services	42.60%	This variance is primarily a timing difference as these expenditures occur throughout the year as services are rendered: <ul style="list-style-type: none"> <li>Legal – Budget related to employee matters that have not been fully utilized, assistance with policy changes to the handbook.</li> </ul>



		<ul style="list-style-type: none"> <li>Monitoring – approximately \$90,000 in invoices from the external monitor are in process.</li> <li>Professional Services – includes temporary staffing services that are under budget.</li> </ul>
Board Training & Development	79.54%	The Board retreat occurred in February.
<b>Total Expense</b>	<b>45.41%</b>	

Corporate expenditures represent 45.41% of the annual budget, demonstrating a budget surplus of approximately 12.92% of the approved budget. The most significant budget surplus is in staffing and professional services. Budget surpluses will be reallocated to Service Delivery in Budget Amendment #2.

#### **FACILITIES AND INFRASTRUCTURE BUDGET:**

<b>Department</b>	<b>% Expensed</b>	<b>Comments</b>
Overall	46.82%	<p>The facility expenditures represent 46.82% of the approved budget, reflecting an 11.51% straight-line budget surplus:</p> <ul style="list-style-type: none"> <li>Mobile Workforce Unit – the budgeted amount of \$510,000 is approximately 7.2% of the Facilities &amp; Infrastructure budget, which has yet to be delivered.</li> <li>Workforce Facilities – expenditures are on target.</li> <li>Port SA – expenditures are on target.</li> </ul>

#### **ACTIVE GRANTS ONLY (TWC):**

<b>Grant</b>	<b>End date</b>	<b>Budget</b>	<b>% Expense</b>	<b>Comments</b>
23TAF	10/31/2023	\$8,011,037	38.31%	Expenditures reflect a 20.02% straight-line budget surplus due to the low participation and reduced HHSC referrals. The Board's FY23 allocation is \$2 million higher than average. The Board and contractor staff are working on intensive strategies to increase expenditures, including partnerships with outside agencies to increase the client base. The recently approved TWC special initiative geared toward a STEM summer youth program is in the process of working with the adult contractor for implementation.
22WA2	6/30/2024	\$3,456,318	82.89%	Overspent by 24.56%. The Board staff is working with the contractor to co-enroll and diversify funding.

22WD2	6/30/2024	\$3,996,897	41.56%	The Board staff is working with the contractor to increase enrollment. NDW ended on 3/31/23; clients will be enrolled in dislocated worker. The Board continues to monitor expenditures. The Board has received a designation of \$500,000, and we will request another one if Adult expenditures continue at the current rate.
23SNE	9/30/2023	\$1,499,502	69.35%	Overspent by 11.02%. WSA received \$116,076 in additional funding. The Board continues to monitor expenditures.
23CCF	12/31/2023	\$87,130,697	45.41%	CCF expenditures increase in the summer due to the amount of time children are in care. The Board is currently exceeding the TWC target number. The Board expects to utilize the funding fully.
23TRA	12/31/2023	\$50,400	21.55%	TRA is a specialized population related to international trade. As dislocated workers are affected by layoffs, this program provides retraining options and is currently limited to the manufacturing industry. This program is currently in the sunset phase, and new petitions are no longer accepted. As of 5/31/23, the contractor has \$30,000 of training invoices pending.
23CCQ	10/31/2023	\$5,820,249	24.30%	Current quality initiatives will continue to increase expenditures by issuing program supplies, incentives, and bonuses to childcare providers.
22CSL	12/31/2023	\$746,230	11.47%	This grant was extended from 3/31/23 to 12/31/23. The Board has \$488,774 obligated.
22WCI	5/31/2023	\$354,845	59.91%	This grant included an amount of \$109,820 for a program for Short-Term Training for Parents in Child Care Services. This funding was not utilized. Board staff is working with TWC on this initiative.
23REA	9/30/2023	\$850,280	69.22%	Overspent by 10.89%. The contractor's activity was higher in the 1 <sup>st</sup> quarter. Board staff is working with the contractor to monitor expenditures.
23WS2	11/30/2023	\$116,439.00	0.00%	In March 2023, TWC awarded the Board the Middle Skills Employment Supplies Pilot Program; a program designed to

				support Texans preparing to join the workforce by helping clients purchase specific items required by the employer as a condition of employment.
23EXT	2/28/2024	\$200,000	0.10%	Teacher Externship activities occur during the summer months. As of 6/12/23, 190 teachers applied, of which 114 have completed enrollment.
22VR1	9/30/2023	\$900,000	3.90%	Summer Earn and Learn enrollment is currently in process. As of 6/12/23, 135 participants completed workforce readiness training. 129 participants started working this week.

**ACTIVE GRANTS ONLY (NON-TWC):**

Grant	End date	Budget	% Expense	Comments
SAF22 Workforce Academy	11/30/2023	\$100,000	25.43%	New program. This grant is used exclusively for the Workforce Ambassador Program. The Board expects to spend 100% of the award.
CAP22 Capacity Building	11/30/2023	\$37,500	0.00%	New program. This grant is used for Capacity Building, focusing on Staff Performance, managing technology, and strategic planning. The Board expects to spend 100% of the award.
TOY23 Toyotetsu	09/30/2023	\$100,000	1.56%	This is a work-based learning pilot program where Toyotetsu offers specialized training in manufacturing to help residents gain access & knowledge, leading to high-paying job opportunities. Currently, Toyotesu is processing a list of applicants.
22RTW	3/31/2025	\$10,041,073	30.15%	This variance is primarily a timing difference. Expenditures will continue to be realized in the following months as enrollment and activities increase. Any budget surplus will be carried over to future years.

**ATTACHMENTS:**

Financial Statement – April 30, 2023

**Workforce Solutions Alamo**  
**Corporate Expenditure Report**  
**Board Fiscal Year October 01, 2022-September 30, 2023**  
**Report Period: 10/01/22 - 4/30/23**

							58.33%	
	Annual Budget	Amendment # 1	Amended Budget #1	YTD Expenses	% Expensed	Balance		
<b>PERSONNEL</b>								
Salaries/Wages	\$ 4,331,451	\$ -	\$ 4,331,451	\$ 2,030,815	46.89%	\$ 2,300,636		
Fringe Benefits	1,316,021	-	1,316,021	523,294	39.76%	792,727		
Staff Travel	62,000	-	62,000	29,856	48.16%	32,144		
Staff Training & Development	162,000	-	162,000	55,779	34.43%	106,221		
<i>PERSONNEL SUBTOTAL:</i>	<i>\$ 5,871,472</i>	<i>\$ -</i>	<i>\$ 5,871,472</i>	<i>\$ 2,639,743</i>	<i>44.96%</i>	<i>\$ 3,231,729</i>		
<b>BOARD FACILITY</b>								
Rent	\$ 417,817	5,000	\$ 422,817	\$ 264,083	62.46%	\$ 158,734		
Building Out/Moving Expenses	0		0	0	0.00%	0		
<i>FACILITY SUBTOTAL:</i>	<i>\$ 417,817</i>	<i>\$ 5,000</i>	<i>\$ 422,817</i>	<i>\$ 264,083</i>	<i>62.46%</i>	<i>\$ 158,734</i>		
<b>EQUIPMENT/RELATED COSTS</b>								
Equipment Purchases	\$ 50,000	-	\$ 50,000	\$ 29,570	59.14%	\$ 20,430		
Equipment Rental	15,000	-	15,000	8,613	57.42%	6,387		
Repair & Maintenance	-		-	-	0.00%	-		
Software Licenses	61,819	-	61,819	55,647	90.02%	6,172		
Software Maintenance & Support	100,000	-	100,000	21,708	21.71%	78,292		
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	<i>\$ 226,819</i>	<i>\$ -</i>	<i>\$ 226,819</i>	<i>\$ 115,538</i>	<i>50.94%</i>	<i>\$ 111,281</i>		
<b>GENERAL OFFICE EXPENSES</b>								
Communications	\$ 50,000		\$ 50,000	\$ 27,471	54.94%	\$ 22,529		
Advertising	35,000		35,000	162	0.46%	34,838		
Insurances	300,000	-	300,000	138,775	46.26%	161,225		
Office Supplies	50,000	-	50,000	7,301	14.60%	42,699		
Postage/Shipping/Other	7,500		7,500	2,475	33.00%	5,025		
Printing, Binding & Reproduction	20,000		20,000	7,593	37.96%	12,407		
Publications & Subscriptions	7,500		7,500	3,327	44.36%	4,173		
Dues	25,000		25,000	6,500	26.00%	18,500		
Storage	15,000	5,000	20,000	9,680	48.40%	10,320		
Marketing (External)	120,000	-	120,000	36,258	30.21%	83,742		
Miscellaneous Costs	25,000	-	25,000	715	2.86%	24,285		
Non Federal	50,000	-	50,000	61,104	122.21%	(11,104)		
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	<i>\$ 705,000</i>	<i>\$ 5,000</i>	<i>\$ 710,000</i>	<i>\$ 301,360</i>	<i>42.45%</i>	<i>\$ 408,640</i>		
<b>PROFESSIONAL SERVICES</b>								
Legal Services-Corporate	\$ 100,000	-	\$ 100,000	\$ 65,188	65.19%	\$ 34,812		
Legal Services-Other	75,000	50,000	125,000	21,237	16.99%	103,763		
Audit	75,000	-	75,000	46,448	61.93%	28,553		
Monitoring (Contractor)	500,000	-	500,000	155,495	31.10%	344,505		
Professional Services	600,000	425,000	1,025,000	484,843	47.30%	540,157		
Payroll Fees	35,000	-	35,000	19,148	54.71%	15,852		
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	<i>\$ 1,385,000</i>	<i>\$ 475,000</i>	<i>\$ 1,860,000</i>	<i>\$ 792,359</i>	<i>42.60%</i>	<i>\$ 1,067,641</i>		
<b>BOARD EXPENSES</b>								
Board Member Travel	\$ 5,000	-	\$ 5,000	\$ 4,598	91.96%	\$ 402		
Board Member Training/Development	25,000	-	25,000	25,761	103.04%	(761)		
Board Meetings & Misc. Costs	15,000		15,000	5,435	36.23%	9,565		
<i>BOARD EXPENSES SUBTOTAL:</i>	<i>\$ 45,000</i>	<i>\$ -</i>	<i>\$ 45,000</i>	<i>\$ 35,794</i>	<i>79.54%</i>	<i>\$ 9,206</i>		
<b>TOTAL EXPENSES</b>	<b>\$ 8,651,108</b>	<b>\$ 485,000</b>	<b>\$ 9,136,108</b>	<b>\$ 4,148,877</b>	<b>45.41%</b>	<b>\$ 4,987,231</b>		
<b>SUMMARY:</b>								
Personnel	\$ 5,871,472	-	\$ 5,871,472	\$ 2,639,743	44.96%	\$ 3,231,729		
Board Facility	417,817	5,000	422,817	264,083	62.46%	158,734		
Equipment/Related Costs	226,819	-	226,819	115,538	50.94%	111,281		
General Office Expenses	705,000	5,000	710,000	301,360	42.45%	408,640		
Professional Services	1,385,000	475,000	1,860,000	792,359	42.60%	1,067,641		
Board Expenses	45,000	-	45,000	35,794	79.54%	9,206		
<b>TOTAL CORPORATE EXPENSES</b>	<b>\$ 8,651,108</b>	<b>\$ 485,000</b>	<b>\$ 9,136,108</b>	<b>\$ 4,148,877</b>	<b>45.41%</b>	<b>\$ 4,987,231</b>		

**WORKFORCE SOLUTIONS ALAMO**  
**Board Fiscal Year October 01, 2022 - September 30, 2023**

Report Period: 10/01/22-4/30/23

**Facilities & Infrastructure Report**

<b>Facilities &amp; Infrastructure</b>	<b>Budgeted Amt.</b>	<b>Amendment #1</b>	<b>Revised Budgeted Amt.</b>	<b>YTD Expenses</b>	<b>% Expensed</b>	<b>% Straightline Benchmark</b>	<b>Balance</b>
Workforce Facilities	\$ 5,816,232.00		\$ 5,816,232.00	\$ 2,870,732.19	49.36%	58.33%	\$ 2,945,500
Port SA	500,000.00	250,000.00	750,000.00	442,681.08	59.02%	58.33%	307,319
Mobile RV Unit	510,000.00		510,000.00	-	0.00%	58.33%	510,000
	<b>\$ 6,826,232</b>	<b>\$ 250,000.00</b>	<b>\$ 7,076,232.00</b>	<b>\$ 3,313,413.27</b>	<b>46.82%</b>	<b>58.33%</b>	<b>\$ 3,762,818.73</b>

<u>Facilities:</u>	<u>End of Lease</u>
Walzem	12/31/2023
Datapoint	3/31/2030
Datapoint - Child Care	3/31/2030
Marbach	Month to Month
S. Flores	7/31/2028
E. Houston	8/16/2030
New Braunfels	1/31/2032
Hondo	12/31/2024
Seguin	1/15/2027
Kenedy	1/30/2025
Floresville	7/31/2026
Kerrville	4/30/2024
Boerne	11/30/2026
Pleasanton	1/31/2025
Pearsall	10/31/2024
SA Foodbank	12/31/2023
Fredericksburg	No Expiration
Bandera	No Expiration

General Expense Item\*

Rent  
Utilities  
Janitorial  
Repair & Maintenance  
Security  
Copiers / Printers  
Phones  
Computer Equipment  
Misc.

\*Not all general expenses items are applicable to each location

**Workforce Solutions Alamo**  
**October 1, 2022 to September 30, 2023**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 4/30/23	YTD Exp 4/30/23	Balance
WIOA ADULT SERVICES	21WA1	2021WOA001	\$ 849,798.00	\$ 844,108.82	\$ 5,689.18	\$ 5,689.18	\$ (7,610.13)	\$ 836,498.69	\$ 13,299.31
WIOA ADULT SERVICES	21WA2	2021WOA001	\$ 3,276,946.00	\$ 3,243,181.02	\$ 33,764.98	\$ 33,764.98	\$ (59,678.97)	\$ 3,183,502.05	\$ 93,443.95
WIOA ADULT SERVICES	22WA1	2022WOA001	\$ 947,323.00	\$ 401,623.23	\$ 545,699.77	\$ 545,699.77	\$ 541,456.75	\$ 943,079.98	\$ 4,243.02
WIOA ADULT SERVICES	22WA2	2022WOA001	\$ 3,456,318.00	0	\$ 3,456,318.00	\$ 3,456,318.00	\$ 2,865,029.96	\$ 2,865,029.96	\$ 591,288.04
<b>WIOA ADULT Total</b>			<b>\$ 8,530,385.00</b>	<b>\$ 4,488,913.07</b>	<b>\$ 4,041,471.93</b>	<b>\$ 4,041,471.93</b>	<b>\$ 3,339,197.61</b>	<b>\$ 7,828,110.68</b>	<b>\$ 702,274.32</b>
WIOA DISLOCATED WORKER	21WD1	2021WOD001	\$ 901,481.00	\$ 859,702.50	\$ 41,778.50	\$ 41,778.50	\$ 5,808.12	\$ 865,510.62	\$ 35,970.38
WIOA DISLOCATED WORKER	21WD2	2021WOD001	\$ 3,597,920.00	\$ 3,315,191.96	\$ 282,728.04	\$ 282,728.04	\$ (56,136.44)	\$ 3,259,055.52	\$ 338,864.48
WIOA DISLOCATED WORKER	22WD1	2022WOD001	\$ 1,184,451.00	\$ 153,168.80	\$ 1,031,282.20	\$ 1,031,282.20	\$ 413,688.62	\$ 566,857.42	\$ 617,593.58
WIOA DISLOCATED WORKER	22WD2	2022WOD001	\$ 3,996,897.00	0	\$ 3,996,897.00	\$ 3,996,897.00	\$ 1,661,068.46	\$ 1,661,068.46	\$ 2,335,828.54
<b>WIOA DISLOCATED Total</b>			<b>\$ 9,680,749.00</b>	<b>\$ 4,328,063.26</b>	<b>\$ 5,352,685.74</b>	<b>\$ 5,352,685.74</b>	<b>\$ 2,024,428.76</b>	<b>\$ 6,352,492.02</b>	<b>\$ 3,328,256.98</b>
WIOA YOUTH SERVICES	21WOY	2021WOY001	\$ 4,430,155.00	\$ 4,011,756.56	\$ 418,398.44	\$ 418,398.44	\$ (47,114.30)	\$ 3,964,642.26	\$ 465,512.74
WIOA YOUTH SERVICES	22WOY	2021WOY001	\$ 4,732,035.00	\$ 531,164.73	\$ 4,200,870.27	\$ 4,200,870.27	\$ 2,208,896.54	\$ 2,740,061.27	\$ 1,991,973.73
<b>WIOA YOUTH Total</b>			<b>\$ 9,162,190.00</b>	<b>\$ 4,542,921.29</b>	<b>\$ 4,619,268.71</b>	<b>\$ 4,619,268.71</b>	<b>\$ 2,161,782.24</b>	<b>\$ 6,704,703.53</b>	<b>\$ 2,457,486.47</b>
WIOA RAPID RESPONSE	22WOR	2022WOR001	\$ 64,742.00	\$ 25,571.22	\$ 39,170.78	\$ 39,170.78	\$ 6,103.16	\$ 31,674.38	\$ 33,067.62
<b>WIOA RAPID RESPONSE Total</b>			<b>\$ 64,742.00</b>	<b>\$ 25,571.22</b>	<b>\$ 39,170.78</b>	<b>\$ 39,170.78</b>	<b>\$ 6,103.16</b>	<b>\$ 31,674.38</b>	<b>\$ 33,067.62</b>
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	22TAF	2022TAF001	\$ 7,483,591.00	\$ 5,543,582.79	\$ 1,940,008.21	\$ 1,940,008.21	\$ 354,129.69	\$ 5,897,712.48	\$ 1,585,878.52
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF	2023TAF001	\$ 8,011,037.00	0	\$ 8,011,037.00	\$ 8,011,037.00	\$ 3,069,350.33	\$ 3,069,350.33	\$ 4,941,686.67
<b>TANF Total</b>			<b>\$ 15,494,628.00</b>	<b>\$ 5,543,582.79</b>	<b>\$ 9,951,045.21</b>	<b>\$ 9,951,045.21</b>	<b>\$ 3,423,480.02</b>	<b>\$ 8,967,062.81</b>	<b>\$ 6,527,565.19</b>
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE	2023SNE001	\$ 1,499,502.00	0	\$ 1,499,502.00	\$ 1,499,502.00	\$ 1,039,946.61	\$ 1,039,946.61	\$ 459,555.39
<b>SNAP E&amp;T Total</b>			<b>\$ 1,499,502.00</b>	<b>\$ -</b>	<b>\$ 1,499,502.00</b>	<b>\$ 1,499,502.00</b>	<b>\$ 1,039,946.61</b>	<b>\$ 1,039,946.61</b>	<b>\$ 459,555.39</b>
NON CUSTODIAL PARENT	23NCP	2023NCP001	\$ 437,578.00	\$ 7,504.63	\$ 430,073.37	\$ 430,073.37	\$ 264,022.45	\$ 271,527.08	\$ 166,050.92
<b>NON CUSTODIAL PARENT Total</b>			<b>\$ 437,578.00</b>	<b>\$ 7,504.63</b>	<b>\$ 430,073.37</b>	<b>\$ 430,073.37</b>	<b>\$ 264,022.45</b>	<b>\$ 271,527.08</b>	<b>\$ 166,050.92</b>
CC SRVCS FORMULA ALLOCATION-CCF	22CCF	2022CCF001	\$ 98,063,720.00	\$ 85,538,265.49	\$ 12,525,454.51	\$ 12,525,454.51	\$ 5,779,247.15	\$ 91,317,512.64	\$ 6,746,207.36
CC SRVCS FORMULA ALLOCATION-CCF	23CCF	2023CCF001	\$ 87,130,697.00	\$ -	\$ 87,130,697.00	\$ 87,130,697.00	\$ 39,564,812.41	\$ 39,564,812.41	\$ 47,565,884.59
<b>CHILD CARE CCF Total</b>			<b>\$ 185,194,417.00</b>	<b>\$ 85,538,265.49</b>	<b>\$ 99,656,151.51</b>	<b>\$ 99,656,151.51</b>	<b>\$ 45,344,059.56</b>	<b>\$ 130,882,325.05</b>	<b>\$ 54,312,091.95</b>
CC DVLPMNT FUND LOCAL MATCH - CCM	22CCM	2022CCM001	\$ 7,372,742.00	\$ -	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ -
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM	2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	\$ 7,539,884.00	\$ -	\$ -	\$ 7,539,884.00
<b>CHILD CARE CCM Total</b>			<b>\$ 14,912,626.00</b>	<b>\$ -</b>	<b>\$ 14,912,626.00</b>	<b>\$ 14,912,626.00</b>	<b>\$ 7,372,742.00</b>	<b>\$ 7,372,742.00</b>	<b>\$ 7,539,884.00</b>
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	22CCP	2022CCP001	\$ 6,953,000.00	\$ 5,507,082.11	\$ 1,445,917.89	\$ 1,445,917.89	\$ (532.48)	\$ 5,506,549.63	\$ 1,446,450.37
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP	2023CCP001	\$ 6,869,700.00	\$ 443,514.58	\$ 6,426,185.42	\$ 6,426,185.42	\$ 3,379,132.09	\$ 3,822,646.67	\$ 3,047,053.33
<b>CHILD CARE CCP Total</b>			<b>\$ 13,822,700.00</b>	<b>\$ 5,950,596.69</b>	<b>\$ 7,872,103.31</b>	<b>\$ 7,872,103.31</b>	<b>\$ 3,378,599.61</b>	<b>\$ 9,329,196.30</b>	<b>\$ 4,493,503.70</b>
TRADE ACT SERVICES	22TRA	2022TRA001	\$ 533,816.00	\$ 31,528.98	\$ 502,287.02	\$ 502,287.02	\$ 5,159.64	\$ 36,688.62	\$ 497,127.38
TRADE ACT SERVICES	23TRA	2023TRA001	\$ 50,400.00	0	\$ 50,400.00	\$ 50,400.00	\$ 10,863.05	\$ 10,863.05	\$ 39,536.95
<b>TRADE ACT SERVICES Total</b>			<b>\$ 584,216.00</b>	<b>\$ 31,528.98</b>	<b>\$ 552,687.02</b>	<b>\$ 552,687.02</b>	<b>\$ 16,022.69</b>	<b>\$ 47,551.67</b>	<b>\$ 536,664.33</b>
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	22WPA	2022WPA001	\$ 948,613.00	\$ 665,913.72	\$ 282,699.28	\$ 282,699.28	\$ 154,068.65	\$ 819,982.37	\$ 128,630.63
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA	2023WPA001	\$ 701,715.00	0	\$ 701,715.00	\$ 701,715.00	\$ 226,620.12	\$ 226,620.12	\$ 475,094.88
<b>EMPLOYMENT SERVICES Total</b>			<b>\$ 1,650,328.00</b>	<b>\$ 665,913.72</b>	<b>\$ 984,414.28</b>	<b>\$ 984,414.28</b>	<b>\$ 380,688.77</b>	<b>\$ 1,046,602.49</b>	<b>\$ 603,725.51</b>
RESOURCE ADMIN GRANT	23RAG	2023RAG001	\$ 11,857.00	0	\$ 11,857.00	\$ 11,857.00	\$ 6,795.83	\$ 6,795.83	\$ 5,061.17
<b>RESOURCE ADMIN GRANT Total</b>			<b>\$ 11,857.00</b>	<b>\$ -</b>	<b>\$ 11,857.00</b>	<b>\$ 11,857.00</b>	<b>\$ 6,795.83</b>	<b>\$ 6,795.83</b>	<b>\$ 5,061.17</b>
TEXAS VETERANS COMMISSION	23TVC	2023TVC001	\$ 284,084.00	0	\$ 284,084.00	\$ 284,084.00	\$ 180,463.88	\$ 180,463.88	\$ 103,620.12
<b>VETERANS EMPLOYMENT SERVICE Total</b>			<b>\$ 284,084.00</b>	<b>\$ -</b>	<b>\$ 284,084.00</b>	<b>\$ 284,084.00</b>	<b>\$ 180,463.88</b>	<b>\$ 180,463.88</b>	<b>\$ 103,620.12</b>

**Workforce Solutions Alamo**  
**October 1, 2022 to September 30, 2023**  
**Grant Summary Report**

GRANT	FUND	GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 4/30/23	YTD Exp 4/30/23	Balance
CC QUALITY - CCQ	22CCQ	2022CCQ001	\$ 5,384,152.00	\$ 3,009,880.22	\$ 2,374,271.78	\$ 2,374,271.78	\$ 2,221,808.93	\$ 5,231,689.15	\$ 152,462.85
CC QUALITY - CCQ	23CCQ	2023CCQ001	\$ 5,820,249.00	0	\$ 5,820,249.00	\$ 5,820,249.00	\$ 1,414,361.33	\$ 1,414,361.33	\$ 4,405,887.67
<b>CCQ QUALITY Total</b>			<b>\$ 11,204,401.00</b>	<b>\$ 3,009,880.22</b>	<b>\$ 8,194,520.78</b>	<b>\$ 8,194,520.78</b>	<b>\$ 3,636,170.26</b>	<b>\$ 6,646,050.48</b>	<b>\$ 4,558,350.52</b>
SERVICE INDUSTRY RECOVERY CHILD CARE	22CCX	2022CCX001	\$ 19,417,468.00	\$ 14,466,724.28	\$ 4,950,743.72	\$ 4,950,743.72	\$ 3,375,300.48	\$ 17,842,024.76	\$ 1,575,443.24
<b>SERVICE INDUSTRY RECOVERY CHILD CARE Total</b>			<b>\$ 19,417,468.00</b>	<b>\$ 14,466,724.28</b>	<b>\$ 4,950,743.72</b>	<b>\$ 4,950,743.72</b>	<b>\$ 3,375,300.48</b>	<b>\$ 17,842,024.76</b>	<b>\$ 1,575,443.24</b>
CHILD CARE - TRS CONTRACTED SLOTS	22CSL	2022SCSL001	\$ 746,230.00	\$ -	\$ 746,230.00	\$ 746,230.00	\$ 85,606.06	\$ 85,606.06	\$ 660,623.94
<b>CHILD CARE - TRS CONTRACTED SLOTS - Total</b>			<b>\$ 746,230.00</b>	<b>\$ -</b>	<b>\$ 746,230.00</b>	<b>\$ 746,230.00</b>	<b>\$ 85,606.06</b>	<b>\$ 85,606.06</b>	<b>\$ 660,623.94</b>
WORKFORCE COMMISSION INITIATIVES	22WCI	2022WCI001	\$ 354,845.00	\$ 213,396.91	\$ 141,448.09	\$ 141,448.09	\$ (817.16)	\$ 212,579.75	\$ 142,265.25
WORKFORCE COMMISSION INITIATIVES	23WCI	2023WCI001	\$ 94,250.00	0	\$ 94,250.00	\$ 94,250.00	\$ 54,214.02	\$ 54,214.02	\$ 40,035.98
<b>WORKFORCE COMMISSION INITIATIVES Total</b>			<b>\$ 449,095.00</b>	<b>\$ 213,396.91</b>	<b>\$ 235,698.09</b>	<b>\$ 235,698.09</b>	<b>\$ 53,396.86</b>	<b>\$ 266,793.77</b>	<b>\$ 182,301.23</b>
REEMPLOYMENT SERVICES - REA	23REA	2023REA001	\$ 850,280.00	0	\$ 850,280.00	\$ 850,280.00	\$ 588,552.73	\$ 588,552.73	\$ 261,727.27
<b>REEMPLOYMENT Total</b>			<b>\$ 850,280.00</b>	<b>\$ -</b>	<b>\$ 850,280.00</b>	<b>\$ 850,280.00</b>	<b>\$ 588,552.73</b>	<b>\$ 588,552.73</b>	<b>\$ 261,727.27</b>
MILITARY FAMILY SUPPORT PROGRAM	22WOS	2022WOS001	\$ 221,896.00	\$ 101,620.77	\$ 120,275.23	\$ 120,275.23	\$ 43,108.12	\$ 144,728.89	\$ 77,167.11
MILITARY FAMILY SUPPORT PROGRAM	23WOS	2023WOS001	\$ 221,896.00	0	\$ -	\$ 221,896.00	\$ 51,930.40	\$ 51,930.40	\$ 169,965.60
<b>MILITARY FAMILY SUPPORT Total</b>			<b>\$ 443,792.00</b>	<b>\$ 101,620.77</b>	<b>\$ 120,275.23</b>	<b>\$ 342,171.23</b>	<b>\$ 95,038.52</b>	<b>\$ 196,659.29</b>	<b>\$ 247,132.71</b>
STUDENT HIREABILITY NAVIGATOR	18HN4	3018VRS130	\$ 210,000.00	\$ 15,358.63	\$ 194,641.37	\$ 194,641.37	\$ 94,185.59	\$ 109,544.22	\$ 100,455.78
<b>STUDENT HIREABILITY NAVIGATOR Total</b>			<b>\$ 210,000.00</b>	<b>\$ 15,358.63</b>	<b>\$ 194,641.37</b>	<b>\$ 194,641.37</b>	<b>\$ 94,185.59</b>	<b>\$ 109,544.22</b>	<b>\$ 100,455.78</b>
VOCATIONAL REHABILITATION-VR INFRA SPRT	23COL	2023COL001	\$ 497,371.44	\$ 37,688.14	\$ 459,683.30	\$ 459,683.30	\$ 284,783.86	\$ 322,472.00	\$ 174,899.44
<b>VR-INFRA SUPPORT Total</b>			<b>\$ 497,371.44</b>	<b>\$ 37,688.14</b>	<b>\$ 459,683.30</b>	<b>\$ 459,683.30</b>	<b>\$ 284,783.86</b>	<b>\$ 322,472.00</b>	<b>\$ 174,899.44</b>
TRAINING & EMPLOYMENT NAVIGATOR PILOT	22WPB	2022WPB002	\$ 192,946.00	\$ 59,530.74	\$ 133,415.26	\$ 133,415.26	\$ 53,290.11	\$ 112,820.85	\$ 80,125.15
<b>TRAINING &amp; EMPLOYMENT NAVIGATOR PILOT Total</b>			<b>\$ 192,946.00</b>	<b>\$ 59,530.74</b>	<b>\$ 133,415.26</b>	<b>\$ 133,415.26</b>	<b>\$ 53,290.11</b>	<b>\$ 112,820.85</b>	<b>\$ 80,125.15</b>
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT	23WS2	2023WOS002	\$ 116,439.00	0	\$ -	\$ 116,439.00	0	\$ -	\$ 116,439.00
<b>MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT Total</b>			<b>\$ 116,439.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,439.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,439.00</b>
TEACHER EXTERNSHIP	22EXT	2022EXT001	\$ 200,000.00	\$ 188,634.22	\$ 11,365.78	\$ 11,365.78	\$ 5,878.69	\$ 194,512.91	\$ 5,487.09
TEACHER EXTERNSHIP	23EXT	2023EXT001	\$ 200,000.00	0	\$ 200,000.00	\$ 200,000.00	\$ 197.02	\$ 197.02	\$ 199,802.98
<b>TEACHER EXTERNSHIP Total</b>			<b>\$ 400,000.00</b>	<b>\$ 188,634.22</b>	<b>\$ 211,365.78</b>	<b>\$ 211,365.78</b>	<b>\$ 6,075.71</b>	<b>\$ 194,709.93</b>	<b>\$ 205,290.07</b>
SUMMER EARN & LEARN (SEAL)	22VRS	3022VRS045	\$ 900,000.00	\$ 561,124.94	\$ 338,875.06	\$ 338,875.06	\$ 3,281.58	\$ 564,406.52	\$ 335,593.48
SUMMER EARN & LEARN (SEAL)	22VR1	3022VRS045	\$ 900,000.00	0	\$ 900,000.00	\$ 900,000.00	\$ 35,059.64	\$ 35,059.64	\$ 864,940.36
<b>SEAL Total</b>			<b>\$ 1,800,000.00</b>	<b>\$ 561,124.94</b>	<b>\$ 1,238,875.06</b>	<b>\$ 1,238,875.06</b>	<b>\$ 38,341.22</b>	<b>\$ 599,466.16</b>	<b>\$ 1,200,533.84</b>
SKILLS DEVELOPMENT FUND-LONESTAR	21SD3	2021SDF003	\$ 510,967.00	\$ 265,921.03	\$ 245,045.97	\$ 245,045.97	\$ 219,959.39	\$ 485,880.42	\$ 25,086.58
<b>SKILLS DEVELOPMENT FUND Total</b>			<b>\$ 510,967.00</b>	<b>\$ 265,921.03</b>	<b>\$ 245,045.97</b>	<b>\$ 245,045.97</b>	<b>\$ 219,959.39</b>	<b>\$ 485,880.42</b>	<b>\$ 25,086.58</b>
SAN ANTONIO AREA FOUNDATION-WORKFORCE ACADEMY	SAF22		\$ 100,000.00	\$ 3,462.50	\$ 96,537.50	\$ 96,537.50	\$ 21,962.99	\$ 25,425.49	\$ 74,574.51
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDING	CAP22		\$ 37,500.00		\$ 37,500.00	\$ 37,500.00	\$ -	\$ 0	\$ 37,500.00
<b>SAN ANTONIO AREA FOUNDATION TOTAL</b>			<b>\$ 137,500.00</b>	<b>\$ 3,462.50</b>	<b>\$ 134,037.50</b>	<b>\$ 134,037.50</b>	<b>\$ 21,962.99</b>	<b>\$ 25,425.49</b>	<b>\$ 112,074.51</b>
ASPEN INSTITUTE	ASP23		\$ 50,000.00	0	\$ 50,000.00	\$ 50,000.00	\$ 26,220.38	\$ 26,220.38	\$ 23,779.62
<b>ASPEN INSTITUTE TOTAL</b>			<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 26,220.38</b>	<b>\$ 26,220.38</b>	<b>\$ 23,779.62</b>
TOYOTETSU PILOT PROGRAM TOTAL	TOY23		\$ 100,000.00	0	\$ 100,000.00	\$ 100,000.00	\$ 1,562.38	\$ 1,562.38	\$ 98,437.62
<b>TOYOTETSU PILOT PROGRAM TOTAL</b>			<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 1,562.38</b>	<b>\$ 1,562.38</b>	<b>\$ 98,437.62</b>
DISASTER RECOVERY DISLOCATED WORKER	20NDW	2020NDW001	\$ 6,452,066.00	\$ 4,516,754.86	\$ 1,935,311.14	\$ 1,935,311.14	\$ 1,859,958.84	\$ 6,376,713.70	\$ 75,352.30
WINTER STORMS NDWG	21NDW	2021NDW001	\$ 300,952.00	\$ 238,159.74	\$ 62,792.26	\$ 62,792.26	\$ 52,802.32	\$ 290,962.06	\$ 9,989.94
HELPING OFFICES MANAGE ELECTRONICALLY (HOME)	21DON	2021DON001	\$ 51,222.00	\$ 42,985.56	\$ 8,236.44	\$ 8,236.44	\$ 1,400.00	\$ 44,385.56	\$ 6,836.44
<b>COVID GRANTS Total</b>			<b>\$ 6,804,240.00</b>	<b>\$ 4,797,900.16</b>	<b>\$ 2,006,339.84</b>	<b>\$ 2,006,339.84</b>	<b>\$ 1,914,161.16</b>	<b>\$ 6,712,061.32</b>	<b>\$ 92,178.68</b>
READY TO WORK-COSA	22RTW		\$ 10,041,073.00	\$ 235,725.02	\$ 9,805,347.98	\$ 9,805,347.98	\$ 2,792,072.15	\$ 3,027,797.17	\$ 7,013,275.83
<b>READY TO WORK-COSA TOTAL</b>			<b>\$ 10,041,073.00</b>	<b>\$ 235,725.02</b>	<b>\$ 9,805,347.98</b>	<b>\$ 9,805,347.98</b>	<b>\$ 2,792,072.15</b>	<b>\$ 3,027,797.17</b>	<b>\$ 7,013,275.83</b>
<b>GRAND TOTAL</b>			<b>\$ 315,301,804.44</b>	<b>\$ 135,079,828.70</b>	<b>\$ 179,883,640.74</b>	<b>\$ 180,221,975.74</b>	<b>\$ 82,225,013.04</b>	<b>\$ 217,304,841.74</b>	<b>\$ 97,996,962.70</b>

**Workforce Solutions Alamo**  
**October 1, 2022 to September 30, 2023**  
**Active Grant Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 4/30/23	Balance	Grant Expended 4/30/23	Months Remaining
WIOA ADULT SERVICES	21WA1	6/30/2023	2021WOA001	\$ 849,798.00	\$ 836,498.69	\$ 13,299.31	98.44%	2
WIOA ADULT SERVICES	21WA2	6/30/2023	2021WOA001	\$ 3,276,946.00	\$ 3,183,502.05	\$ 93,443.95	97.15%	2
WIOA ADULT SERVICES	22WA1	6/30/2024	2021WOA001	\$ 947,323.00	\$ 943,079.98	\$ 4,243.02	99.55%	14
WIOA ADULT SERVICES	22WA2	6/30/2024	2021WOA001	\$ 3,456,318.00	\$ 2,865,029.96	\$ 591,288.04	82.89%	14
<b>WIOA ADULT Total</b>				<b>\$ 8,530,385.00</b>	<b>\$ 7,828,110.68</b>	<b>\$ 702,274.32</b>		
WIOA DISLOCATED WORKER	21WD1	6/30/2023	2021WOD001	\$ 901,481.00	\$ 865,510.62	\$ 35,970.38	96.01%	2
WIOA DISLOCATED WORKER	21WD2	6/30/2023	2021WOD001	\$ 3,597,920.00	\$ 3,259,055.52	\$ 338,864.48	90.58%	2
WIOA DISLOCATED WORKER	22WD1	6/30/2024	2021WOD001	\$ 1,184,451.00	\$ 566,857.42	\$ 617,593.58	47.86%	14
WIOA DISLOCATED WORKER	22WD2	6/30/2024	2021WOD001	\$ 3,996,897.00	\$ 1,661,068.46	\$ 2,335,828.54	41.56%	14
<b>WIOA DISLOCATED Total</b>				<b>\$ 9,680,749.00</b>	<b>\$ 6,352,492.02</b>	<b>\$ 3,328,256.98</b>		
WIOA YOUTH SERVICES	21WOY	6/30/2023	2021WOY001	\$ 4,430,155.00	\$ 3,964,642.26	\$ 465,512.74	89.49%	2
WIOA YOUTH SERVICES	22WOY	6/30/2024	2021WOY001	\$ 4,732,035.00	\$ 2,740,061.27	\$ 1,991,973.73	57.90%	14
<b>WIOA YOUTH Total</b>				<b>\$ 9,162,190.00</b>	<b>\$ 6,704,703.53</b>	<b>\$ 2,457,486.47</b>		
WIOA RAPID RESPONSE	22WOR	6/30/2023	2022WOR001	\$ 64,742.00	\$ 31,674.38	\$ 33,067.62	48.92%	2
<b>WIOA RAPID RESPONSE Total</b>				<b>\$ 64,742.00</b>	<b>\$ 31,674.38</b>	<b>\$ 33,067.62</b>		
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF	10/31/2023	2023TAF001	\$ 8,011,037.00	\$ 3,069,350.33	\$ 4,941,686.67	38.31%	6
<b>TANF Total</b>				<b>\$ 8,011,037.00</b>	<b>\$ 3,069,350.33</b>	<b>\$ 4,941,686.67</b>		
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE	9/30/2023	2023SNE001	\$ 1,499,502.00	\$ 1,039,946.61	\$ 459,555.39	69.35%	5
<b>SNAP E&amp;T Total</b>				<b>\$ 1,499,502.00</b>	<b>\$ 1,039,946.61</b>	<b>\$ 459,555.39</b>		
NON CUSTODIAL PARENT	23NCP	9/30/2023	2023NCP001	\$ 437,578.00	\$ 271,527.08	\$ 166,050.92	62.05%	5
<b>NON CUSTODIAL PARENT Total</b>				<b>\$ 437,578.00</b>	<b>\$ 271,527.08</b>	<b>\$ 166,050.92</b>		
CC SRVCS FORMULA ALLOCATION-CCF	23CCF	12/31/2023	2023CCF001	\$ 87,130,697.00	\$ 39,564,812.41	\$ 47,565,884.59	45.41%	8
<b>CHILD CARE CCF Total</b>				<b>\$ 87,130,697.00</b>	<b>\$ 39,564,812.41</b>	<b>\$ 47,565,884.59</b>		
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM	12/31/2023	2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	0.00%	8
<b>CHILD CARE CCM Total</b>				<b>\$ 7,539,884.00</b>	<b>\$ -</b>	<b>\$ 7,539,884.00</b>		
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP	12/31/2023	2023CCP001	\$ 6,869,700.00	\$ 3,822,646.67	\$ 3,047,053.33	55.65%	8
<b>CHILD CARE CCP Total</b>				<b>\$ 6,869,700.00</b>	<b>\$ 3,822,646.67</b>	<b>\$ 3,047,053.33</b>		
TRADE ACT SERVICES	23TRA	12/31/2023	2023TRA001	\$ 50,400.00	\$ 10,863.05	\$ 39,536.95	21.55%	8
<b>TRADE ACT SERVICES Total</b>				<b>\$ 50,400.00</b>	<b>\$ 10,863.05</b>	<b>\$ 39,536.95</b>		
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA	12/31/2023	2023WPA001	\$ 701,715.00	\$ 226,620.12	\$ 475,094.88	32.30%	8
<b>EMPLOYMENT SERVICES Total</b>				<b>\$ 701,715.00</b>	<b>\$ 226,620.12</b>	<b>\$ 475,094.88</b>		
RESOURCE ADMIN GRANT	23RAG	9/30/2023	2023RAG001	\$ 11,857.00	\$ 6,795.83	\$ 5,061.17	57.31%	5
<b>RESOURCE ADMIN GRANT Total</b>				<b>\$ 11,857.00</b>	<b>\$ 6,795.83</b>	<b>\$ 5,061.17</b>		
TEXAS VETERANS COMMISSION	23TVC	9/30/2023	2023TVC001	\$ 284,084.00	\$ 180,463.88	\$ 103,620.12	63.52%	5
<b>TEXAS VETERANS COMMISSION Total</b>				<b>\$ 284,084.00</b>	<b>\$ 180,463.88</b>	<b>\$ 103,620.12</b>		
CC QUALITY - CCQ	23CCQ	10/31/2023	2023CCQ001	\$ 5,820,249.00	\$ 1,414,361.33	\$ 4,405,887.67	24.30%	6
<b>CCQ QUALITY Total</b>				<b>\$ 5,820,249.00</b>	<b>\$ 1,414,361.33</b>	<b>\$ 4,405,887.67</b>		
CHILD CARE - TRS CONTRACTED SLOTS	22CSL	12/31/2023	2022CSL001	\$ 746,230.00	\$ 85,606.06	\$ 660,623.94	11.47%	8
<b>CHILD CARE - TRS CONTRACTED SLOTS Total</b>				<b>\$ 746,230.00</b>	<b>\$ 85,606.06</b>	<b>\$ 660,623.94</b>		
WORKFORCE COMMISSION INITIATIVES	22WCI	5/31/2023	2022WCI001	\$ 354,845.00	\$ 212,579.75	\$ 142,265.25	59.91%	1



**Workforce Solutions Alamo**  
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**Active Grant Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 4/30/23	Balance	Grant Expended 4/30/23	Months Remaining
WORKFORCE COMMISSION INITIATIVES	23WCI	9/30/2023	2023WCI001	\$ 94,250.00	\$ 54,214.02	\$ 40,035.98	57.52%	5
<b>WORKFORCE COMMISSION INITIATIVES Total</b>				<b>\$ 354,845.00</b>	<b>\$ 212,579.75</b>	<b>\$ 142,265.25</b>		
REEMPLOYMENT SERVICES - REA	23REA	9/30/2023	2023REA001	\$ 850,280.00	\$ 588,552.73	\$ 261,727.27	69.22%	5
<b>REEMPLOYMENT Total</b>				<b>\$ 850,280.00</b>	<b>\$ 588,552.73</b>	<b>\$ 261,727.27</b>		
MILITARY FAMILY SUPPORT PROGRAM	23WOS	12/31/2023	2023WOS1	\$ 221,896.00	\$ 51,930.40	\$ 169,965.60	23.40%	8
<b>MILITARY FAMILY SUPPORT Total</b>				<b>\$ 221,896.00</b>	<b>\$ 51,930.40</b>	<b>\$ 169,965.60</b>		
STUDENT HIREABILITY NAVIGATOR	18HN4	8/31/2023	3018VRS130	\$ 210,000.00	\$ 109,544.22	\$ 100,455.78	52.16%	4
<b>STUDENT HIREABILITY NAVIGATOR Total</b>				<b>\$ 210,000.00</b>	<b>\$ 109,544.22</b>	<b>\$ 100,455.78</b>		
VOCATIONAL REHABILITATION-VR INFRA SPRT	23COL	8/31/2023	2023COL001	\$ 497,371.44	\$ 322,472.00	\$ 174,899.44	64.84%	4
<b>VR-INFRA SUPPORT Total</b>				<b>\$ 497,371.44</b>	<b>\$ 322,472.00</b>	<b>\$ 174,899.44</b>		
TRAINING & EMPLOYMENT NAVIGATOR	22WPB	10/31/2023	2022WPB002	\$ 192,946.00	\$ 112,820.85	\$ 80,125.15	58.47%	6
<b>TRAINING &amp; EMPLOYMENT NAVIGATOR Total</b>				<b>\$ 192,946.00</b>	<b>\$ 112,820.85</b>	<b>\$ 80,125.15</b>		
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PRO.	23WS2	11/30/2023	2023WOS002	\$ 116,439.00		\$ 116,439.00	0.00%	7
<b>MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT</b>				<b>\$ 116,439.00</b>	<b>\$ -</b>	<b>\$ 116,439.00</b>		
TEACHER EXTERNSHIP	23EXT	2/28/2024	2023EXT001	\$ 200,000.00	\$ 197.02	\$ 199,802.98	0.10%	10
<b>TEACHER EXTERNSHIP Total</b>				<b>\$ 200,000.00</b>	<b>\$ 197.02</b>	<b>\$ 199,802.98</b>		
SUMMER EARN & LEARN (SEAL)	22VR1	9/30/2023	3021VRS073	\$ 900,000.00	\$ 35,059.64	\$ 864,940.36	3.90%	5
<b>SEAL Total</b>				<b>\$ 900,000.00</b>	<b>\$ 35,059.64</b>	<b>\$ 864,940.36</b>		
SAN ANTONIO AREA FOUNDATION-WORKFORCE AC/SAF22		11/30/2023		\$ 100,000.00	\$ 25,425.49	\$ 74,574.51	25.43%	7
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDII	CAP22	11/30/2023		\$ 37,500.00		\$ 37,500.00	0.00%	7
<b>SAN ANTONIO AREA FOUNDATION Total</b>				<b>\$ 137,500.00</b>	<b>\$ 25,425.49</b>	<b>\$ 74,574.51</b>		
ASPEN INSTITUTE	ASP23	12/31/2023		\$ 50,000.00	\$ 26,220.38	\$ 23,779.62	52.44%	8
<b>ASPEN INSTITUTE TOTAL</b>				<b>\$ 50,000.00</b>	<b>\$ 26,220.38</b>	<b>\$ 23,779.62</b>		
TOYOTETSU PILOT PROGRAM TOTAL	TOY23	9/30/2023		\$ 100,000.00	\$ 1,562.38	\$ 98,437.62	1.56%	5
<b>TOYOTETSU PILOT PROGRAM TOTAL</b>				<b>\$ 100,000.00</b>	<b>\$ 1,562.38</b>	<b>\$ 98,437.62</b>		
READY TO WORK-COSA	22RTW	3/31/2025		\$ 10,041,073.00	\$ 3,027,797.17	\$ 7,013,275.83	30.15%	23
<b>READY TO WORK-COSA TOTAL</b>				<b>\$ 10,041,073.00</b>	<b>\$ 3,027,797.17</b>	<b>\$ 7,013,275.83</b>		
<b>GRAND TOTAL</b>				<b>\$ 160,413,349.44</b>	<b>\$ 75,124,136.01</b>	<b>\$ 85,251,713.43</b>		

# Financial Reports and Analysis

June 16, 2023

Giovanna Escalante-Vela, CFO



# Budget to Actual Expenditures

APRIL 2023 BUDGET TO ACTUAL VARIANCE ANALYSIS					
Budget Category	FY23 Budget	FY23 Actuals (APRIL 2023 )	% Expensed	Straight-Line Target (58.33%)	YTD Variance %
Corporate -Personnel	\$ 5,871,472.00	\$ 2,639,743.48	44.96%	\$ 3,424,829.62	13.37%
Corporate -Facilities	\$ 422,817.00	\$ 264,082.60	62.46%	\$ 246,629.16	-4.13%
Corporate - Equipment Related	\$ 226,819.00	\$ 115,537.70	50.94%	\$ 132,303.52	7.39%
Corporate -General Office	\$ 710,000.00	\$ 301,360.41	42.45%	\$ 414,143.00	15.88%
Corporate - Professional Services	\$ 1,860,000.00	\$ 792,359.40	42.60%	\$ 1,084,938.00	15.73%
Corporate - Board of Directors	\$ 45,000.00	\$ 35,793.89	79.54%	\$ 26,248.50	-21.21%
<b>Corporate Total</b>	<b>\$ 9,136,108.00</b>	<b>\$ 4,148,877.48</b>	<b>45.41%</b>	<b>\$ 5,329,091.80</b>	<b>12.92%</b>
Facilities	7,076,232.00	3,313,413.27	46.82%	\$ 4,127,566.13	11.51%
Reserve	13,508,924.00	-	0.00%	\$ 7,879,755.37	58.33%
Projects	424,381.00	76,153.87	17.94%	\$ 247,541.44	40.39%
Service Delivery	141,498,897.00	72,524,591.05	51.25%	\$ 82,536,306.62	7.08%
<b>Total Budget</b>	<b>\$171,644,542.00</b>	<b>\$ 80,063,035.67</b>	<b>46.64%</b>	<b>\$100,120,261.35</b>	<b>11.69%</b>

# Corporate Expenditures

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## General Office:

- Insurance - Includes a resolution of previous employee matters.
- Non-Federal - COSA disallowed costs of \$31,264 for Train for Jobs due to participants outside the city limits that were served.
- Office Supplies – A decreased use of supplies due to a paperless environment and hybrid working schedule.
- Marketing - Staff is currently processing incoming invoices. Marketing costs are expected to be fully expended.



# Corporate Expenditures

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## Professional Services:

- Legal Services – An increase in unexpected consultations on employee matters.
- Monitoring – Processing approximately \$90,000 in invoices from the external monitor.
- Professional Services – A timing difference in audit and other professional services; includes temporary staffing services.



# Projects

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Special projects are a function of timing.

- Workforce Commission Initiatives – WSA has four (4) Career Pathway Youth Events scheduled during the Summer. The first occurred on May 26, 2023.
- Teacher Externship – Activities occur during the summer months.
- Summer Earn & Learn – A function of timing. Workforce Readiness Training in progress. Activities occur during the summer months.



# # Of Children In Care Broken Down by County

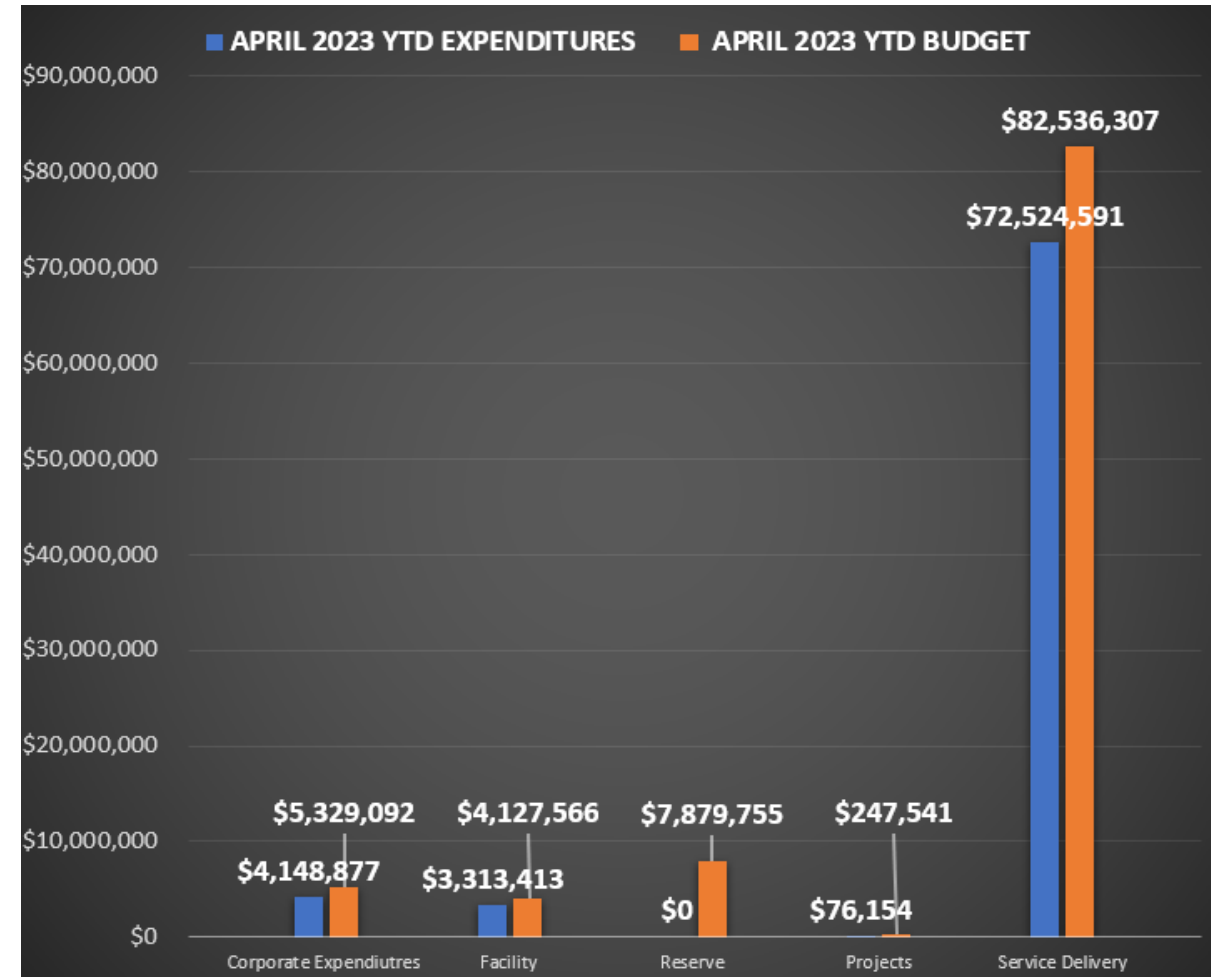
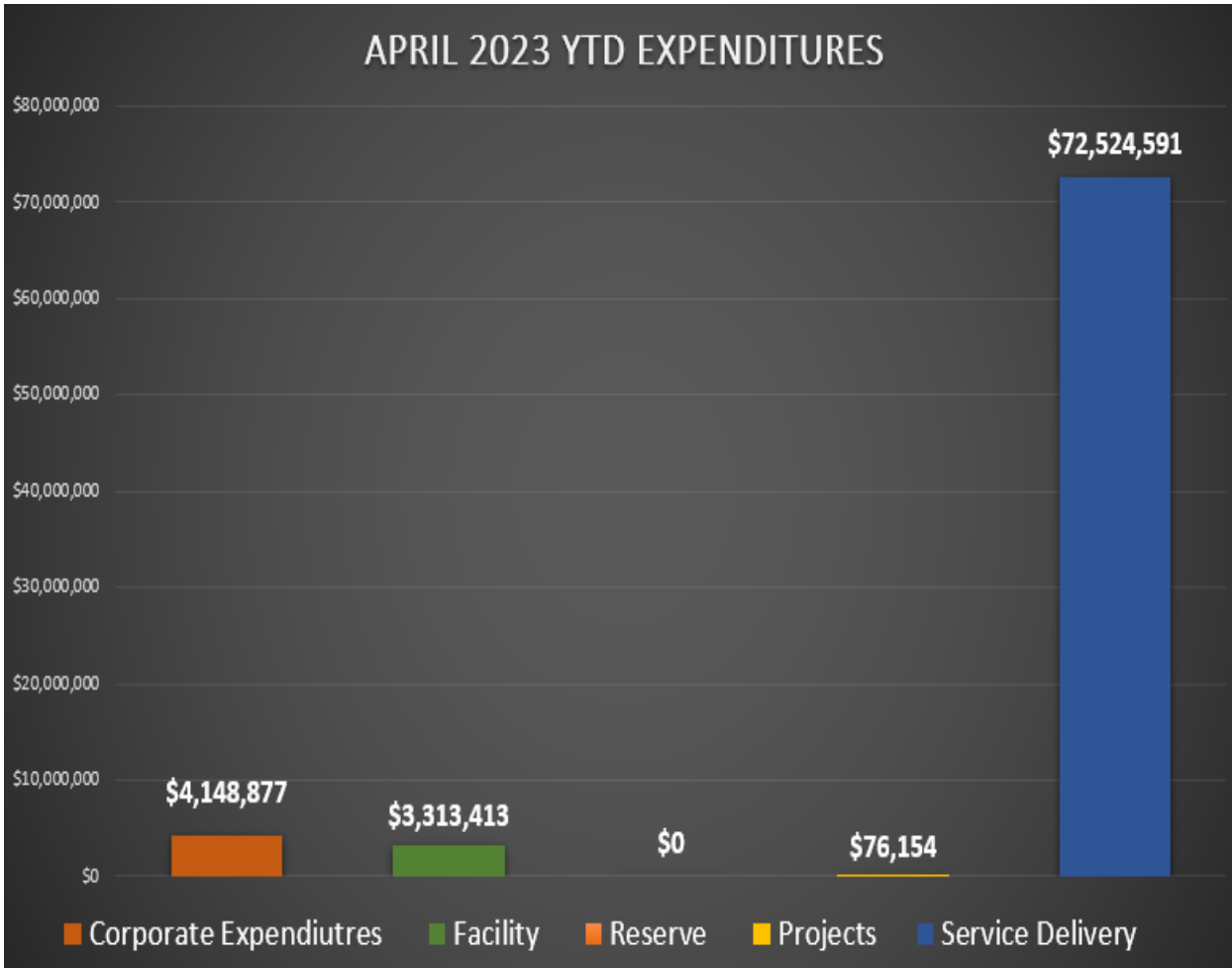
October 1, 2022-April 30, 2023 # of Children in Care Broken down by County									
County	City	Discretionary- Homeless & Low Income	%	Mandatory- Choice & Former DFPS	%	Child Protective Services	%	Total	%
Atascosa	Pleasanton	367	3.03%	19	2.84%	19	2.53%	405	2.99%
Bandera	Bandera	47	0.39%	1	0.15%	2	0.27%	50	0.37%
Bexar	San Antonio	9,682	79.99%	559	83.43%	530	70.48%	10,771	79.63%
Comal	New Braunfels	482	3.98%	25	3.73%	70	9.31%	577	4.27%
Frio	Pearsall	125	1.03%	14	2.09%	20	2.66%	159	1.18%
Gillespie	Fredericksburg	60	0.50%	5	0.75%	5	0.66%	70	0.52%
Guadalupe	Seguin	618	5.11%	22	3.28%	35	4.65%	675	4.99%
Karnes	Kenedy	21	0.17%	1	0.15%	4	0.53%	26	0.19%
Kendall	Boerne	76	0.63%	2	0.30%	17	2.26%	95	0.70%
Kerr	Kerrville	240	1.98%	6	0.90%	16	2.13%	262	1.94%
McMullen	Tilden	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Medina	Hondo	233	1.92%	13	1.94%	24	3.19%	270	2.00%
Wilson	Floresville	153	1.26%	3	0.45%	10	1.33%	166	1.23%
<b>Total</b>		<b>12,104</b>	<b>100.00%</b>	<b>670</b>	<b>100.00%</b>	<b>752</b>	<b>100.00%</b>	<b>13,526</b>	<b>100.00%</b>



# YTD Expenditures by Budget Category

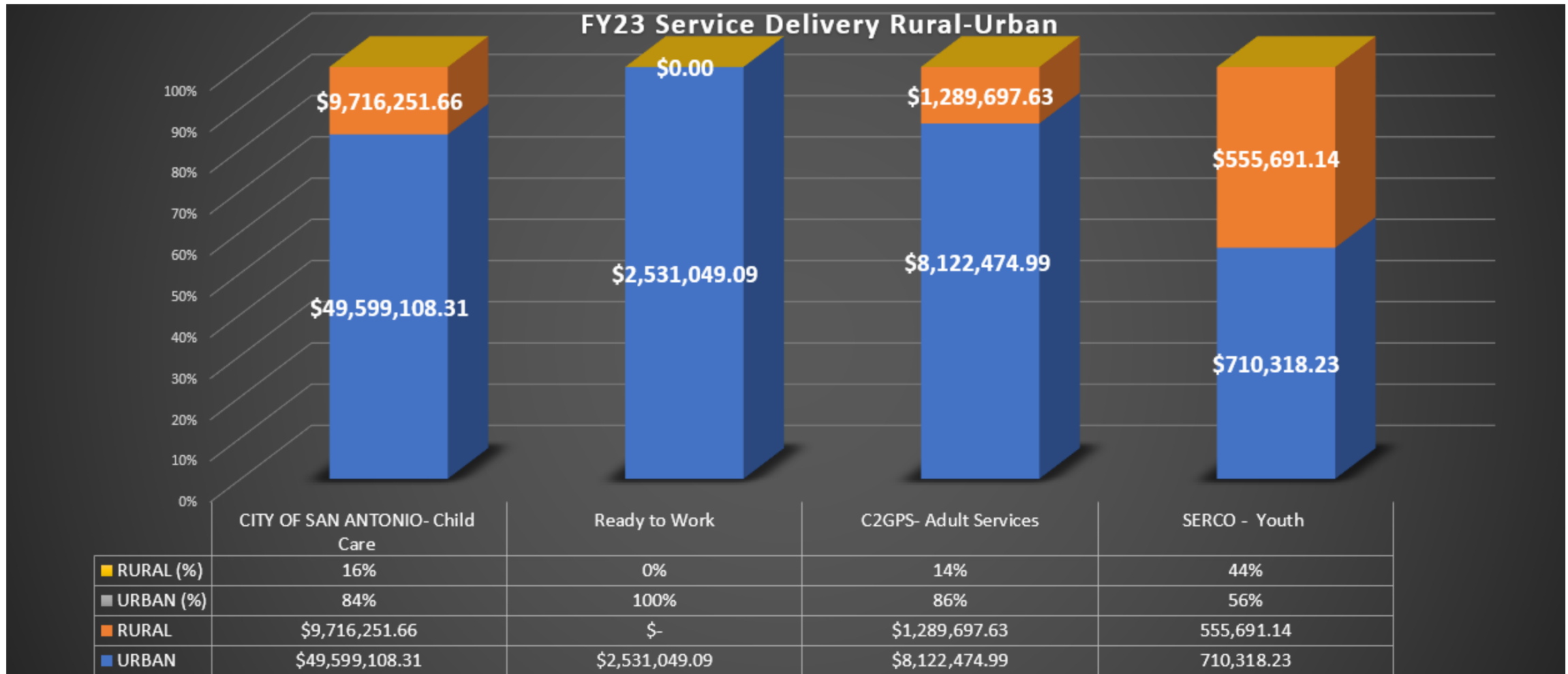
# YTD Expenditures by Budget Category Comparison

APRIL 2023 YTD EXPENDITURES





# April 2023 Year-to-Date Service Delivery Rural-Urban



# Key Variances

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TANF – Expenditures are currently at 38%. This year's allocation is \$2 million more than our average allocation. The recently approved TWC special initiative is geared towards a STEM summer youth program. The contractor is in the process of procuring the STEM provider.

WIOA Adult – Currently overspent. Board staff is working with the contractor to co-enroll and diversify funding.



# Key Variances

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WIOA Dislocated Worker – Expenditures are currently at 42%. As the National Dislocated Worker – Covid and Winter Storm programs ended on 3/31/23, customers will be enrolled in dislocated worker or other applicable programs that they may qualify for.

SNAP – Expenditures are currently at 69%. The contractor conducted 100% caseload review in the 1<sup>st</sup> quarter. Board staff are working with the contractor to monitor expenditures.



# Key Variances

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Child Care CCDF – The Board focused on FY22 funding that ended on 12/31/22. The Board is currently exceeding the target number, which will increase expenditures.

Child Care Quality – The Board is currently working on quality initiatives that will continue to increase expenditures by issuing program supplies, incentives, and bonuses to childcare providers. This grant will help childcare providers obtain the Texas Rising Star certification.

Child Care CSL – The end date was extended from 3/31/23 to 12/31/23. The Board has \$488,774 obligated.



# Key Variances

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Workforce Commission Initiatives – This grant included funding (\$109,820) for a Short-Term Training for Parents in Child Care Services program that was not utilized. The Board is working with TWC for alternative strategies.

Reemployment Services and Eligibility Assessment – Expenditures are currently at 69%. The contractor's activity was higher in the 1<sup>st</sup> quarter. Board staff is working with the contractor to monitor expenditures.



# Key Variances

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Middle Skills Employment Supplies Pilot Program – In March 2023, TWC awarded the Board the Middle Skills Employment Supplies Pilot Program designed to support Texans preparing to join the workforce by helping clients purchase specific items required by the employer as a condition of employment.

Summer Earn and Learn - Enrollment is currently in process. As of 6/12/23, 135 participants recently completed Workforce Readiness Training. 129 participants started this week.



# Key Variances

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Teacher Externship – Activities occur during the summer months. As of 6/12/23, 190 teachers applied, of which 114 have completed enrollment.

San Antonio Area Foundation – Workforce Academy – This grant is used exclusively for the Workforce Ambassador Program to advance equity and economic mobility through workforce development services.



# Key Variances

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San Antonio Area Foundation – Capacity Building – This grant is to be used for Capacity Building focusing on:

- Learning: Staff Performance – tools & resources, training, and coaching
- Managing: Technology – training, technical assistance, tools & resources
- Planning: Strategic Planning

Work-Based Learning Pilot Program – This is a program where Toyotetsu offers specialized training in manufacturing to help local residents gain access and knowledge, leading to high-paying job opportunities. There is a list of applicants that are being processed.



# Ready to Work

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## Ready to Work:

- Enrollment and activities increased at a higher rate in April and May.
- As of June 1, 2023:
  - Applicants interviewed: 2,482
  - Enrolled in approved training: 1,325
  - Successfully completed training: 236
  - Placed in jobs: 55
  - WSA paid training: \$2,399,973

