



AUDIT & FINANCE COMMITTEE MEETING

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207

November 13, 2023

10:30 AM

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Caroline Goddard at (210) 322-6296.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Caroline Goddard, (210) 322-6296.

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During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Caroline Goddard at (210) 322-6296 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER
Presenter: Mary Batch, Committee Chair
- II. ROLL CALL AND QUORUM DETERMINATION
Presenter: Mary Batch, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST
Presenter: Mary Batch, Committee Chair
- IV. PUBLIC COMMENT
Presenter: Mary Batch, Committee Chair
- V. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING
MINUTES FOR OCTOBER 6, 2023
Presenter: Mary Batch, Committee Chair
- VI. PROCUREMENT UPDATES (DISCUSSION AND POSSIBLE ACTION)
Presenter: Jeremy Taub, Director of Procurement and Contracts
 - a. Contract Summary and RFP Updates
- VII. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)
Presenter: Gabriela Navarro Garcia, Controller
 - a. Financial Reports
- VIII. CEO REPORT
Presenter: Adrian Lopez, CEO
 - a. Applications for Funding
- IX. CHAIR REPORT
Presenter: Mary Batch, Committee Chair
- X. EXECUTIVE SESSION:
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:
 - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
 - b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
 - c. Pending or Contemplated Litigation;
 - d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and

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e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XI. ADJOURNMENT

Presenter: Mary Batch, Committee Chair

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AUDIT & FINANCE COMMITTEE MEETING - MINUTES

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207

October 6, 2023

10:30 AM

BOARD MEMBERS: Mary Batch (Chair), Leslie Cantu, Yousef Kassim, Lisa Navarro Gonzales (11:00am), Mitchell Shane Denn

STAFF: Adrian Lopez, Gabriela Navarro Garcia, Penny Benavidez, Jeremy Taub, Randy Davidson, Chuck Agwuegbo, Dr. Ricardo Ramirez, Teresa Chavez, Kristen Rodriguez, Vanessa McHaney, Manuel Ugues, Roberto Corral, Brenda Garcia, Daisey Vega, Sylvia Perez, Angela Bush, Chakib Chehadi

PARTNER STAFF: None.

LEGAL COUNSEL: None.

GUEST: None.

AGENDA

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I. CALL TO ORDER

Presenter: Mary Batch, Committee Chair

At 10:31am, Chair Mary Batch called the meeting to order.

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Mary Batch, Committee Chair

The roll was called, and a quorum was declared present.

III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Mary Batch, Committee Chair

None.

IV. PUBLIC COMMENT

Presenter: Mary Batch, Committee Chair

None.

V. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING MINUTES FOR AUGUST 4, 2023

Presenter: Mary Batch, Committee Chair

Upon motion by Leslie Cantu and seconded by Mitchell Shane Denn, the Committee unanimously approved the previous meeting minutes for August 4, 2023.

VI. PROCUREMENT UPDATES (DISCUSSION AND POSSIBLE ACTION)

Presenter: Jeremy Taub, Director of Procurement and Contracts

a. Contract Summary and RFP Updates

— Summary of procurement bid projects in process: Postage Meter Machines is under contract, Access Control Equipment is open with an anticipated award date in October, Walzem Lease Property Search is under contract, Kerrville Lease Property Search is under evaluation with an anticipated award date in January 2024, Teacher Externships is in progress with an anticipated award date in January 2024, Hondo Lease Property Search is in progress with an anticipated award date in December, and CFO Staff Augmentation Services is pending

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award with an anticipated award date in October.

— The contracts for the adult, youth, and childcare services have been finalized and will be sent to the contractors this week for signature.

b. Chief Financial Officer Staffing Augmentation Services

— The scope of services provides for the contractor to serve as interim CFO providing continuity and support to the Board finance office ensuring TWC legal and regulatory compliance.

— Three proposals were received and evaluated by internal Board staff. Collective Strategies, Inc. is recommended for award on a best value basis.

— The contract term is an initial term of 12 months with a one-year option to renew in the estimated annual amount of \$270,000.

Upon motion by Mitchell Shane Denn and seconded by Yousef Kassim, the Committee unanimously approved to move Chief Financial Officer Staffing Augmentation Services forward to the Executive Committee.

VII. FISCAL UPDATES (DISCUSSION AND POSSIBLE ACTION)

Presenter: Gabriela Navarro Garcia, Controller

Presented by: Angela Bush, CFO Consultant

a. Financial Reports

— The budget to actual expenditures for corporate expenses has a year-to-date variance of 14.66% being underspent. The budget to actual expenditures for the total budget has a year-to-date variance of 15.06% being underspent. The childcare reserve will be utilized in October and the childcare match will be used in November and December.

— Personnel: The Board is working to fill all vacant positions timely. The FY23 budget includes a 5% performance-based incentive, which has yet to be paid out. Staff development is expected to be underspent by approximately 50% or \$80,000.

— Equipment: These reflect fully expensed equipment for the Board room. The Board is working on replacing staff equipment older than 5 years.

— General Office: Insurance includes a contingency for high deductible plans related to employee matters and Cyber Security. The Board is expecting a \$100,000 surplus if no unforeseen events occur. Non-federal is over budget due to an employee matter payout. Marketing will fully utilize their budget due to several pending projects.

— Professional Services: HR related legal services are utilized for employee matters expensed as incurred and are awaiting an update to the employee handbook. Monitoring expenditures are in progress and expected to be fully expensed at the end of the fiscal year.

— Facilities: Facility expenditures represent 74.78% of the approved budget, reflecting a 16.89% straight-line budget surplus. Port of SA and the Mobile Workforce Center Unit will now carry over to FY24.

— Special Projects: Workforce Commission Initiatives – WSA has held four Career Pathway Youth Events.

— August 2023 Year-to-Date Service Delivery Rural/Urban: City of San Antonio

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Childcare has 83% in urban and 17% in rural. Ready to Work is urban only. C2GPS Adult Services Bexar County Only is 100% urban. C2GPS Adult Services is 85% urban and 15% rural. SERCO Youth is 41% urban and 59% rural.

- TANF: Expenditures are currently 71.35% due to low participation and reduced HHSC referrals. The Board expects to spend \$6.5M this year. This is approximately 10% more than was spent in prior years.
- SEAL: The program concluded with 53 participating job sites, 184 completed work readiness training, and 4 students were offered permanent positions.
- CCSL: This grant was extended from March 31, 2023, to December 31, 2023. Three providers have enrolled, providing 50 additional slots to children under three. There are currently 30 children in care.
- CCQ: Expecting higher expenditures within the next two months by issuing program supplies, incentives, and bonuses to childcare providers. Expected to return \$963,861.72 of funding due to vacancies and transition of Assessor to Mentor positions. Starting October 1, 2023, the TWC contractor will assume all of the Assessor duties.
- WPA: Funding increase of \$297,070 will be used for the Resource Room.
- WOS-Military Family: Projected to spend 91%.
- Middle Skills: Expected to spend fully with estimated 39 participants.
- Teacher Externship: Continuing spending, expecting to finalize payments in December.
- Trade Act: Expecting to be at 90% at the end of December. Outcomes of outreach efforts are being tracked.
- Ready to Work: Enrollment and activities increased at a higher rate in April and May. As of October 2, 2023, 3,625 applicants have been interviewed, 1,968 are enrolled in approved training, 230 have successfully completed training, and 105 have been placed in jobs.

VIII. CEO REPORT

Presenter: Adrian Lopez, CEO

a. Applications for Funding

- Letters of support have been provided to the University of Texas at San Antonio for the Texas Strategic Technologies Acceleration Region to establish a Tech Hub in Advanced Air Mobility, Del Mar College for new Apprenticeship Programs to create opportunities to train carpenters, plumbers, masons, and electricians, and the City of Hondo and UTSA for an economic development administration program.
- WSA was awarded \$187,000 from the Adam Scripps foundation for childcare services.
- WSA was chosen to work on a special project with DOL and TWC in connection with the Department of Corrections and the Department of Justice to focus on second chance justice involved populations.

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IX. CHAIR REPORT

Presenter: Mary Batch, Committee Chair

— Chair Mary Batch recognized the Audit & Finance Committee and Board staff for their hard work in getting information out to the rural areas.

X. EXECUTIVE SESSION:

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- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

None.

XI. ADJOURNMENT

Presenter: Mary Batch, Committee Chair

Upon motion by Lisa Navarro Gonzales and seconded by Yousef Kassim, Chair Mary Batch adjourned the meeting at 11:02am.

MEMORANDUM

To: Audit & Finance Committee

From: Adrian Lopez, CEO

Presented by: Jeremy Taub, Director of Procurement and Contracts

Date: November 13, 2023

Subject: Procurement Updates: Contract Summary and RFP

Summary: This report is intended to summarize current solicitations and contracts in progress or that the Board renewed or intends to renew/execute over a one-hundred eighty-day period. Workforce Solutions Alamo Board staff processes contracts, renewals, and amendments, enabling the procurement of goods and services that are reasonable and necessary to administer funds to the greater 13-county Alamo Region.

Update: The table below is a summary of Procurement projects in process: *(dates subject to change)*

<u>Solicitation</u>	<u>Purchase of</u>	<u>Opening (estimated)</u>	<u>Status</u>	<u>Anticipated Award Date</u>
RFP2023-029	Access Control Equipment	October 2023	Under Contract	October 2023
RFI 2023-015	Lease Property Search (Kerrville)	April 2023	Pending Award	January/February 2024
RFA 2024-001	Teacher Externships	November 2023	In Progress	January 2024
RFI 2023-026	Lease Property Search (Hondo)	March 2024	In Progress	May 2024
RFP 2024-002	Child Care Quality Services	January 2024	In Progress	June 2024

The Workforce Solutions Alamo (WSA) Procurement and Contracts Department is responsible for managing the procurement of goods and services operations. We are committed to conducting procurement acquisitions to the maximum extent practical in a manner providing full and open competition consistent with the standards of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the Texas Workforce Commission Financial Management for Grants & Contract’s (FMGC) Property, Procurement & Contract Standards.

The procurement department takes necessary and affirmative steps to contract with small and minority business firms and other Historically Underutilized Businesses (HUB) when possible. In addition to pending procurement

projects, a list of active contracts and their status is periodically presented to the Board for review. The attached list provides an update on the status of active agreements and upcoming renewals.

Alternatives: None.

Fiscal Impact: All budgeted costs were previously approved or were included in recent Budget Amendments.

Recommendation: There is no action currently recommended. Future updates are to be provided, and any necessary approval of the selected contractors will be requested upon completion of the RFP evaluation process for each solicitation, and a recommendation will be provided.

Next Steps: Procurement and Contracts Management proactively monitors contracts for an effort in identifying new opportunities for purchasing goods and services to leverage cost savings to WSA in support of the Local Plan and the mission of Workforce Solutions Alamo.

Attachments: Active Contract Listing and Lease Schedule

Status	Contract Name/Description	Vendor	Yearly Estimated Amount	Start Date	Lead Date	End Date	Renewals Remaining
Active	1YR VMWARE LICENSE- Virtualization Server	COMPUTER SOLUTIONS	\$31,546	19-May-23	18-Feb-24	18-May-24	Annual Renewal
Active	3YR WEBEX LICENSES - Web conferencing	Barcom	\$10,440	30-Nov-21	1-Oct-24	1-Jan-25	1-3 year renewal
Active	12 MOS SERVER DIRECTORY AUDITOR	FreeIT Data Solutions, Inc	\$5,787	1-Jul-22	30-Mar-23	14-Jun-24	Annual Renewal
Active	3YR VMWARE LICENSE- Virtualization Server	COMPUTER SOLUTIONS	\$10,573	26-Mar-21	17-Feb-24	17-May-24	1-3 year renewal
Active	ACCESIBE SOFTWARE LICENSE	WEBHEAD	\$2,287	1-Jun-22	2/31/2023	31-May-23	Annual Renewal
Active	Adobe Creative Cloud Subscription	CCB (Consistent Computer Bargain)	\$1,452	6-Jan-23	1-Dec-23	6-Jan-24	Annual Renewal
Active	Adult Services	C2 Global Professional Services, LLC	\$19,505,317	1-Oct-23	3-Apr-22	30-Sep-24	1-3 year renewal
Active	Advertised Opportunities (job board)	Breezy HR, Inc.	\$6,375	24-Nov-22	27-Jul-23	23-Nov-23	Annual Renewal
Active	APPSPACE 24MOS DIGITAL SIGNS	PRESIDIO	\$32,400	1-Jul-22	30-Apr-24	30-Jun-24	Annual Renewal
Active	ArcGIS-Mapping Software	ESRI	\$200	6-Apr-23	5-Jan-23	6-Apr-24	Annual Renewal
Active	Architect and Space Planning Services	LK Design Group Inc.	\$150,000	30-Sep-22	30-May-23	30-Sep-24	No renewals remaining
Active	BIOMED MEMBERSHIP - SURVEY WORKFORCE DATA SERVICES	BIOMED SAN ANTONIO	\$1,000	1-Jan-23	1-Oct-23	1-Jan-24	Annual Renewal
Active	Board Book Subscription	Board Book	\$4,000	1-Sep-22	2-Jun-23	31-Aug-24	Annual Renewal
Active	CFO Staff Augmentation Services	Collective Strategies	\$360,000	7-May-23	7-Feb-23	7-Nov-23	No renewals remaining
Active	Child Care Management Services	of San Antonio, Department of Human Ser	\$121,653,545	1-Oct-23	2-Jul-24	30-Sep-24	1-1 year renewal
Active	Child Care Quality Improvement Activity	The City of San Antonio (COSA)	\$3,935,196	1-Oct-23	2-Jul-23	30-Sep-24	No renewals remaining
Active	Cisco Wireless Access Point Support- Pearsall	BARCOM	\$72	1-Jun-23	30-Mar-24	31-May-24	Annual Renewal
Active	Cognito Forms Enterprise License	Cognito	\$1,334	1-Aug-23	30-May-23	31-Jul-24	Annual Renewal
Active	Cognito Forms Enterprise License	Cognito	1,622.40	1-Oct-23	30-Jun-23	30-Sep-24	Annual Renewal
Active	Commercial Insurance Broker	SWBC Insurance	Commission Based	1-May-23	30-Jan-24	30-Apr-24	4 - 1 Year Renewals
Active	Commercial Janitorial Services	M & Rs Elite Janitorial Solutions	\$213,520	1-Oct-21	3-Jul-23	30-Sep-24	4- 1 year renewals
Active	Commerical Real Estate Broker	PCR Brokerage San Antonio LLC	Commission Based	18-Mar-23	1-Dec-23	12-Mar-24	4-1 year renewals
Pending	Compliance Hotline Provider	Lighthouse Services	\$260	15-May-23	15-Apr-23	15-May-24	Annual Renewal
Active	DATA ANALYTIC SOFTWARE	EMSI	\$19,500	9-Jan-23	8-Oct-23	8-Jan-24	Annual Renewal

Status	Contract Name/Description	Vendor	Yearly Estimated Amount	Start Date	Lead Date	End Date	Renewals Remaining
Active	Digital Marketing Services	WebHead Technologies	\$46,786	1-Oct-23	1-Jul-24	30-Sep-24	2-1 year renewals
Active	Document Destruction	Shred-It (Stericycle)	\$15,000	1-Aug-23	1-Feb-24	31-Jul-24	3- 1 year renewals
Active	Domain-WSAlamo.org	Go Daddy	\$62	13-Jun-23	13-May-24	12-Jun-24	Annual Renewal
Active	E FAX FOR SAFB LOCATION	Nextiva	\$23	4-Apr-23		3-Apr-24	Auto-Renewal
Active	E Signature Software	DOCUSIGN	\$19,872	15-Feb-23	14-Nov-23	14-Feb-24	Annual Renewal
Active	Electrical Services	All Star Electric	\$24,400	1-Mar-23	23-Oct-23	29-Feb-24	No renewals remaining
Active	Email outreach software	Constant Contact	\$8,644	16-Mar-23	16-Dec-23	16-Mar-24	Annual Renewal
Active	Executive and Professional Recruitment Service	Tranquil Multi Dynamic Advisory LLC	\$40,264	1-Apr-23	1-Jan-23	1-Apr-24	3- 1 year renewals
Active	Financial Audit Services	ABIP, PC	\$67,050	1-Oct-22	2-Jul-23	30-Sep-24	No renewals remaining
Active	Fiscal Monitoring Services	Christine H Nguyen, CPA	\$149,265	1-Feb-22	3-Oct-22	31-Jan-24	3- 1 year renewals
Active	GAZELLE SOFTWARE SUBSCRIPTION	ABILA - GAZELLE	\$12,075	1-Oct-22	30-May-23	30-Sep-24	Annual Renewal
Active	Grant Writer Services	TJD Consulting	\$7,000	23-May-2023	1-Aug-2023	30-Sep-2024	No renewals remaining
Active	GRAPHIC DESIGN SOFTWARE	Canva	\$119	8-Apr-23	8-Jan-23	8-Apr-24	Annual Renewal
Active	Guard Services	Vets Securing America	\$369,000	30-Sep-23	30-Apr-23	30-Aug-24	4- 1 year renewals
Active	HVAC PM Services	Fixya Air, LLC	\$30,000	15-Jul-23	15-Feb-24	14-Jul-24	2-1 year renewals
Active	ISR MODULAR ROUTER - ASA FIREWALL MAINTENCE	PRESIDIO	\$121,697	19-Sep-18	18-Jun-23	18-Sep-23	Annual Renewal
Active	IT Cloud Services	Freeit Data Solutions, Inc.	\$101,201	20-Jul-22	2-Jul-23	1-Sep-24	2- 1 year renewals
Active	IX-3 Postage Meter	Quadient	\$4,017	12-Feb-22	13-Nov-24	12-May-25	No renewals remaining
Active	Job Placement and Worksite Monitoring Services	Professional Contract Services Inc.	\$138,240	1-Oct-23	2-Jul-23	30-Sep-24	No renewals remaining
Active	Language Interpreter Services	Universal Technical Translation	\$4,050	1-Jan-23	22-Sep-23	31-Dec-23	No renewals remaining
Active	Lawn Care Maintenance-Pearsall	Arriazola Lawn Care Services	\$480	1-Apr-23	31-Dec-23	31-Mar-24	2-1 year renewals
Active	Leased Copier and Supplies-S Flores	Xerox Financial Services	\$23,582	1-Nov-19	2-Aug-24	31-Oct-24	No renewals remaining
Active	Leased Copier and Supplies-various locations	Xerox Financial Services	\$186,035	1-Mar-20	30-Nov-24	28-Feb-25	No renewals remaining
Active	Leased Copier and Supplies-various locations	Xerox Financial Services	\$62,220	1-Nov-20	3-Aug-25	1-Nov-25	No renewals remaining

Status	Contract Name/Description	Vendor	Yearly Estimated Amount	Start Date	Lead Date	End Date	Renewals Remaining
Active	Leased Copier and Supplies-Xerox C9070	Xerox Financial Services	\$30,420	1-Oct-20	3-Jul-25	1-Oct-25	No renewals remaining
Active	Legal Services	Martin & Drought, P.C.	\$90,000	1-Oct-22	2-Jul-23	30-Sep-24	2- 1 year renewals
Active	Locksmith Services	Crites Downtown Lock & Key	\$1,595	1-Jan-23	31-Oct-23	31-Dec-23	No renewals remaining
Active	Maintenance Handyman Services	360TXC LLC.	\$13,860	19-Jun-23	19-Jan-24	19-Jun-24	3-1 Year Renewal
Active	Marketing & Outreach Services	Texas Creative	\$100,000	21-Feb-23	22-Nov-23	20-Feb-24	2-1 year renewals
Active	Mat Rentals	Service Uniform	\$37,281	1-Jun-21	31-Jan-24	31-May-24	No renewals remaining
Active	MICROIX SUPPORT & MAINTENCE SOFTWARE	MICROIX	\$3,674	21-Aug-22	20-May-23	20-Aug-24	Annual Renewal
Active	MICROSOFT OFFICE 365 SOFTWARE LICENSE	CONSISTENT COMPUTER BARGAIN	\$36,958	21-Apr-23	20-Jan-24	20-Apr-24	Annual Renewal
Active	MIP MAINTENCE & SUPPORT	ABILA	\$16,186	1-Jun-23	31-Jan-23	31-May-24	Annual Renewal
Active	Monitoring, Targeting and Reporting	Agility PR Solutions	\$24,778	18-Apr-22	17-Jan-24	17-Apr-24	Annual Renewal
Active	Moving Services	Scobey Moving & Storage, LTD.	\$25,000	1-May-23	25-Dec-22	30-Apr-24	2-1 year renewals
Active	NATIONAL ASSOCIATION WORKFORCE BOARD MEMBERSHIP	NAWB	\$3,000	1-Jul-23	20-Mar-24	30-Jun-24	Annual Renewal
Active	Network & UC Managed Services	Barcom Enterprises	\$119,520	1-Mar-23	30-Dec-23	29-Feb-24	Annual Renewal
Active	Netwrix Auditor for Active Directory/File Servers	FreeIT Data Solutions, Inc	\$6,104	15-Jun-23	15-Mar-23	14-Jun-24	Annual Renewal
Active	New CFO Candidate - Hire Solutions - Irlanda Cassidy	Hire Solutions	\$17,000	20-Jun-22	30-Aug-23	30-Sep-23	1-1 year renewal
Active	NEWSLETTER SUBSCRIPTION	THE BOERNE STAR	\$59	15-Sep-23	15-Jun-23	15-Sep-24	Annual Renewal
Active	NIMBLE SUPPORT SERVICES	FreeIT Data Solutions, Inc	\$7,172	20-Jul-22	30-Jun-23	30-Sep-24	Annual Renewal
Active	NORTH SAN ANTONIO CHAMBER OF COMMERCE MEMBERSHIP	NORTH SA COC	\$1,500	26-Oct-22	26-Jul-23	26-Oct-23	Annual Renewal
Active	On Call Plumbing Services	1st Aid Plumbing Inc	\$30,000	1-Mar-23	1-Aug-23	29-Feb-24	2-1 year renewals
Active	Pest Control Services	Orkin LLC - Deborah Toth	\$9,333	1-Jan-23	22-Sep-23	31-Dec-23	1-1 year renewal
Active	Post Machine Rental-E Houston	FP Mailing Solutions	\$627	11-Jul-22	14-May-23	31-Jul-23	No renewals remaining
Active	Postage for VR Staff-Datapoint	FP Mailing Solutions	\$1,555	1-Oct-20	3-Jul-23	1-Oct-23	Auto-Renewal
Active	Postage Machine-Data Point	FP Mailing Solutions	\$551	2-Jan-19	2-Jan-23	30-Nov-23	Month to Month
Active	Postage Machine-E. Houston	FP Mailing Solutions	\$299	2-Jan-19	2-Jan-23	30-Nov-23	Month to Month

Status	Contract Name/Description	Vendor	Yearly Estimated Amount	Start Date	Lead Date	End Date	Renewals Remaining
Active	Postage Machine-Kerrville	FP Mailing Solutions	\$1,102	1-Jul-21	1-Apr-23	30-Nov-23	Month to Month
Active	Postage Machine-Marbach	FP Mailing Solutions	\$551	2-Jan-19	2-Jan-23	30-Nov-23	Month to Month
Active	Postage Machine-New Braunfels	FP Mailing Solutions	\$1,102	1-Jul-21	1-Apr-23	30-Nov-23	Month to Month
Active	Postage Machine-S. Flores	FP Mailing Solutions	\$551	2-Jan-19	2-Jan-23	30-Nov-23	Month to Month
Active	Postage Machine-Seguin	FP Mailing Solutions	\$1,102	1-Jul-21	1-Apr-23	30-Nov-23	Month to Month
Active	Postage Machine-Urban	FP Mailing Solutions	\$6,755	31-Dec-22	4-Jul-23	31-Dec-23	Auto-Renewal
Active	Postage Machine-Walzem	FP Mailing Solutions	\$299	2-Jan-19	3-Oct-23	1-Jan-24	Auto-Renewal
Active	Printer Leases	DOCUmentation	\$32,697	1-Aug-21	3-Jun-24	30-Nov-24	No renewals remaining
Active	Procurement Management Software	Bonfire Interactive Ltd	\$24,950	1-Dec-22	1-Sep-23	30-Nov-23	Annual Renewal
Active	Professional Employer Services Agreement	SWBC Professional Employer Services III, LLC	\$30,000	8-May-21	7-Sep-23	31-Dec-23	3- 1 year renewals
Active	Program Monitoring Services	Christine H Nguyen, CPA	\$142,840	12-Dec-22	3-Aug-23	31-Dec-23	4 - 1 year renewals
Active	RTW- Intake, Assesment and Case Management	Chrysalis Ministries	\$5,376,545	21-Jun-22	22-Jul-24	22-Jan-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	The City of San Antonio (COSA)	\$102,390,463	13-May-22	14-Nov-24	13-May-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	YWCA Olga Madri Center	\$5,280,206	1-Jun-22	23-Dec-24	21-Jun-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	ECE at Texas A&M University	\$6,740,909	22-Jun-22	24-Dec-24	22-Jun-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	Family Services Assocation of SA	\$9,432,421	22-Jun-22	23-Jan-25	22-Jun-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	San Antonio Food Bank	\$6,740,910	27-Jun-22	28-Dec-24	26-Jun-25	3-1 Year Renewal
Active	RTW- Intake, Assesment and Case Management	Avance PCEP School based	\$269,757,600	12-Jun-22	12-Feb-25	12-Jul-25	3-1 Year Renewal
Active	S. Flores Fire and Burglar Alarm Services	ADT LLC	\$2,224	10-Nov-22	9-Aug-23	9-Nov-23	Annual Renewal
Active	SA CHAMBER MEMBERSHIP	SA CHAMBER OF COMMERCE	\$568	1-Jan-23	31-Aug-23	31-Dec-23	Annual Renewal
Active	Safe Cabinet Filing System	Gallion Consulting	\$28,532	1-Oct-22	3-Jul-23	1-Oct-23	Annual Renewal
Active	SAGE ASSEST LICENSE & SUPPORT	SAGE	\$6,857	31-Aug-23	3-Mar-22	30-Aug-24	Annual Renewal
Active	Sales and Service Cloud Enterprise	Salesforce Inc	\$614	13-Apr-23	12-Jan-24	12-Apr-24	Annual Renewal
Active	SAS ANALYTICAL SOFTWARE MAINT/LIC AGREEMENT	EXECUTIVE INFORMATION SYSTEMS LLC	\$1,704	30-Jun-22	29-Mar-23	29-Jun-24	Annual Renewal

Status	Contract Name/Description	Vendor	Yearly Estimated Amount	Start Date	Lead Date	End Date	Renewals Remaining
Active	Security Alarm Monitoring Svcs-Datapoint	ADT/Protection One	\$679	29-Sep-21	30-Jun-23	28-Sep-24	Annual Renewal
Active	Security Operations Center (SOC) Services	FreeIT Data Solutions, Inc	\$102,664	18-Jul-22	2-Jul-23	18-Aug-24	2- 1 year renewals
Active	Skills Development Assessment Services	LearningMate Solutions, Inc / Job Ready	\$60,000	21-Sep-23	25-Apr-23	20-Sep-24	2- 1 year renewals
Active	Social Media Scheduling Tool Subscription	HOOTSUITE	\$627	26-Sep-23	25-May-23	31-Mar-24	Annual Renewal
Active	Storage Facility	Safesite, Inc	\$8,328	1-Feb-23	4-Aug-23	31-Jan-24	No renewals remaining
Active	Subrecipient: Contracted Slots	Ascension DePaul Services, DePaul Children's Center	\$167,051	27-Jul-22	31-Jul-23	31-Dec-23	No renewals remaining
Active	Subrecipient: Contracted Slots	Converse Christian School & Early Learning Center	\$182,457	27-Aug-22	31 Jun 23	31-Dec-23	No renewals remaining
Active	Subrecipient: Contracted Slots	La Mission Childcare and Kid Kamp	\$137,642	27-Jul-22	2-Oct-23	31-Dec-23	No renewals remaining
Active	SWBCU Online Training Services for Staff	Southwest Business Corporation (SWBC)	\$3,000	23-Mar-23	23-Jan-24	23-Mar-24	Annual Renewal
Active	Teacher Externships	Alliance for Technology Education In Applied Science and Math	\$162,500	1-Mar-23	28-Sep-23	28-Feb-24	No renewals remaining
Active	Temporary Staffing Services	LK Jordan	\$250,000	1-Nov-22	2-Aug-23	31-Oct-23	2-1 year renewals
Active	Temporary Staffing Services	Human Capital International, LLC dba Integrated Human Capital	\$75,000	1-Nov-23	2-Aug-23	31-Oct-24	2-1 year renewals
EXPIRED	The Work Number-SSN and Employment Verification (Equifax Verification Services for Social	Equifax/Carasoft	\$70,000	1-Sep-23	4-Mar-23	31-Aug-24	Annual Renewal
Active	Vistana Front Doorbell Service Agreement	ADT LLC	\$1,019	13-Jul-23	13-Apr-23	12-Jul-24	Auto Renewal
Active	Walzem Burglar Alarm System Services	True Protection LLC	\$1,878	1-Nov-23	14-Jul-24	1-Nov-24	Annual Renewal
Active	Web Based IT staff Training	SOLID BORDER	\$8,642	14-Jun-23	13-Mar-24	13-Jun-24	Annual Renewal
Active	Web Development & Site Content Support Services	Web-Head Technologies	\$81,047	1-Nov-23	2-Aug-23	31-Oct-24	No renewals remaining
Active	WEBSITE HOST/PRODUCTION DEVELOPMENT	Web-Head Technologies	\$1,838	1-Jul-22	30-Apr-23	31-Oct-23	Annual Renewal
Active	WORK NUMBER SERVICES EMPLOYMENT AND SSN VERIFICATION SERVICES	CARASOFT TECHNOLOGY CORPORATION	\$70,000	1-Sep-23	6/31/2023	31-Oct-24	Annual Renewal
Active	Work Readiness Training for SEAL	SA Trainers, LLC dba Partners in Progress	\$80,000	16-May-23	15-Feb-23	15-May-24	1-1 year renewal
Active	Youth Services	Serco of Texas Inc.	\$2,785,000	1-Oct-23	2-Jul-23	30-Sep-24	3- 1 year renewals

Subscriptions/Memberships

REQ #	County Code	Vendor	Description	Cost	Start Date	End Date	Department/Program	Point of Contact	Notes
4408	P0475	1189 - WEBHEAD	ACCESIBE SOFTWARE LICENSE	\$ 2,287.36	1-Jun-2022	31-May-2023	ALL STAFF & WFC	AARON BIENIEK	Billed against the PO
4984	P0493	1189 - WEBHEAD	WEBSITE HOST/PRODUCTION DEVELOPMENT	\$ 1,838.44	1-Jul-2022	30-Jun-2023		RACHEL COCHRAN	Billed against the PO
4644	P0484	1295 - COGNITO	COGNITO FORMS	\$ 1,334.40	1-Jul-2023	31-May-2024	CHILD CARE		
4474	ANNUAL	1367 - CANVA	GRAPHIC DESIGN SOFTWARE	\$ 119.40	8-Apr-2023	8-Apr-2024	PROGRAMS	RACHEL COCHRAN	
4671	P0481	1389 - MICROIX	MICROIX SUPPORT & MAINTENANCE SOFTWARE	\$ 3,673.75	21-Aug-2022	20-Aug-2023	ALL STAFF & WFC	LIZ OKAMURA-YBANEZ	
4471	P0472	14 - ABILA	MIP MAINTENCE & SUPPORT	\$ 14,986.65	1-Jun-2023	31-May-2024		LIZ OKAMURA-YBANEZ	
4989	P0492	14 - ABILA - GAZELLE	ABILA GAZELLE SOFTWARE SUBSCRIPTION	\$ 12,075.00	1-Oct-2022	30-Sep-2023	ALL STAFF & WFC	LIZ OKAMURA-YBANEZ	
5161		156 - THE BOERNE STAR	NEWSLETTER SUBSCRIPTION	\$ 59.00	15-Sep-2022	15-Sep-2023	BOARD	LINDA MARTINEZ	
3942	S0165	CORPORATION	SERVICES	\$ 70,000.00	1-Sep-2022	31-Oct-2023	ALL STAFF & WFC		
4468	P0474	1798 - DOCUSIGN	DOCUSIGN	\$ 19,872.00	1-May-2022	30-Apr-2023	ALL STAFF & WFC		
5262		1846 - HOOTSUITE	Social Media Scheduling Tool Subscription	\$ 626.81	26-Sep-2022	25-Sep-2023	ALL STAFF & WFC	RACHEL COCHRAN	
4467	P0473	1867 - COMPUTER SOLUTIONS	1YR VMWARE LICENSE	\$ 31,545.68	19-May-2023	18-May-2024	ALL STAFF & WFC	AARON BIENIEK	
3725	P0417	1867 - COMPUTER SOLUTIONS	3YR VMWARE LICENSE	\$ 10,572.72	26-Mar-2021	17-May-2024	ALL STAFF & WFC	AARON BIENIEK	
4568	P0480	1991 - EXECUTIVE INFORMATION SYSTEMS LLC	SAS ANALYTICAL SOFTWARE MAINT/LIC AGREEMENT	\$ 5,454.41	30-Jun-2022	29-Jun-2023	MIS	DR. FEDERICO GHIRIMOLDI	
4470	P0476	247 - CONSISTENT COMPUTER BARGAIN	MICROSOFT OFFICE 365 SOFTWARE LICENSE	\$ 36,957.60	21-Apr-2023	20-Apr-2024	ALL STAFF & WFC	AARON BIENIEK	
5878		248-Constant Contact	Email outreach software	\$ 8,643.60	16-Mar-2023	16-Mar-2024	Marketing/Public Relations	RACHEL COCHRAN	
4040	P0462	339 - EMSI	DATA ANALYTIC SOFTWARE	\$ 19,500.00	9-Jan-2023	8-Jan-2024			
3912	P0449	403 - FREEDIT	NIMBLE SUPPORT SERVICES	\$ 7,171.62	20-Jul-2022	30-Sep-2023		JESSE INCLAN	
4517	P0489	403 - FREEIT DATA	12 MOS SERVER DIRECTORY AUDITOR	\$ 5,786.72	1-Jul-2022	30-Jun-2023	ALL STAFF & WFC	JESSE INCLAN	
3947	P0451	422 - GALLION CONSULTING	CABINET LICENSE/ SUPPORT/ MAINT	\$ 24,180.00	1-Oct-2022	1-Oct-2023	ALL STAFF & WFC	LIZ OKAMURA-YBANEZ	
3832	P0444	544 - BARCOM	3YR WEBEX LICENSES	\$ 10,440.00	30-Nov-2021	1-Jan-2025	ALL STAFF & WFC		
4699	P0483	759 - NAWB	NATIONAL ASSOCIATION WORKFORCE BOARD MEMBERSHIP	\$ 3,000.00	1-Jul-2022	30-Jun-2023	BOARD	LINDA MARTINEZ	
3964	P0459	789 - NORTH SA COC	NORTH SAN ANTONIO CHAMBER OF COMMERCE MEMBERSHIP	\$ 1,500.00	26-Oct-2022	26-Oct-2023	BOARD	LINDA MARTINEZ	
1697	P0126	845 - PRESIDIO	ISR MODULAR ROUTER - ASA FIREWALL MAINTENCE	\$ 121,696.60	19-Sep-2018	18-Sep-2023		AARON BIENIEK	
4668	P0487	845 - PRESIDIO	APPSPACE 24MOS DIGITAL SIGNS	\$ 32,400.00	1-Jul-2022	30-Jun-2024	ALL STAFF & WFC	AARON BIENIEK	
4861	P0488	931 - SAGE	SAGE ASSEST LICENSE & SUPPORT	\$ 6,857.00	31-Aug-2022	30-Aug-2023		MARTY PENA	
4022	P0464	939 - SA CHAMBER OF COMMERCE	SA CHAMBER MEMBERSHIP	\$ 568.00	1-Jan-2023	31-Dec-2023	BOARD	LINDA MARTINEZ	
4478	P0477	997 - SOLID BORDER	KNOWB4 IT SECURITY	\$ 8,642.25	14-Jun-2022	13-Jun-2023	ALL STAFF & WFC	AARON BIENIEK	
6164		369-Salesforce Inc	Sales and Service Cloud Enterprise	\$ 614.02	13-Apr-2023	12-Apr-2024	CIO	LINDA MARTINEZ	

Property Leases

Location	Property Address	Original Lease	Tested the Market	Renewal	Expiration	Amendments	Square footage	Base Monthly Rent
Seguin	1411 E COURT ST	1/16/2020-12/31/2027	2019	16-Jan-20	31-Dec-27	No renewals remaining	6,442	\$7,086.00
E. Houston	4535 E. Houston	6/5/2002-6/15/2007	2019	31-Jan-20	31-Jan-30	No renewals remaining	11,700	\$19,422.00
Floresville	1106 10th St	1/1/2017-12/31/2020	2017	1-Aug-21	31-Jan-26	No renewals remaining	2,340	\$5,269.00
Marbach	7008 Marbach Rd	6/1/2016-5/31/2021	2016	Month to Month		None	15,000	\$22,608.00
Pearsall	107 E Hackberry	11/1/2018 - 10/31/2021	2018	31-Oct-21	31-Oct-24	Month to Month up to One year	3,200	\$2,500.00
Hondo	402 Carter	1/1/2016-12/31/2018	2018	1-Jan-21	31-Dec-24	No renewals remaining	1,799	\$1,978.90
Pleasanton	1411 Bensdale	1/28/2016-1/31/2019	2018	1-Jan-23	1-Jan-25	No renewals remaining	2,344	\$2,503.66
Kenedy	491N. Sunset Strip	2/1/2019 - 1/31/2022	2018	31-Jan-22	31-Jan-25	One (1) renewal term of three (3) years	1,750	\$1,683.00
New Braunfels	183 IH-35 South	7/11/2000-7/10/2005	2017	1-Feb-22	31-Jan-32	No renewals remaining	6,720	\$9,223.20
Walzem	4615 Walzem Rd	7/15/2008-12/31/2023	2016			Full Procurement	14,339	\$25,122.27
Boerne	124 E Bandera Suite 401 Boerne, TX	11/1/2021-11/30/2026	2021	1-Nov-21	30-Nov-26	No renewals remaining	1,278	\$1,970.25
Kerrville	1700 Sidney Baker	8/1/1999-7/31/2009	2019	1-Apr-19	30-Apr-24	No renewals remaining	5,000	\$9,000.00
Headquarters	100 N. Santa Rosa	3/17/2017-3/16/2027	2017	1-Jan-17	1-Jan-27	No renewals remaining	16,352	\$30,455.60
South Flores	6723 S Flores St	8/1/1999-7/31/2009	2018	1-Aug-18	31-Jul-28	No renewals remaining	25,000	\$25,322.46
Datapoint	9725 Datapoint	12/1/2019-11/30/2029	2019	1-Apr-19	31-Mar-29	No renewals remaining	52,811	\$64,197.82
Port of SA	638 Davy Crockett Rd.	2/9/2022-2/9/2032	2021	09-Feb-22	09-Feb-32	Two (2) renewal term of five (5) years	17,500	\$24,791.67
S.A. Food Bank	5200 Enrique M Barrera Pkwy	1/1/2022-12/31/2022		1-Jan-22	31-Dec-25	No renewals remaining	1,807	\$2,877.00
Fredericksburg	221 Friendship Lane	MOUs					1desk	no charge
Bandera	702 Buck Creek	MOUs					1room	no charge

Procurement and Contracts

November 13, 2023

Jeremy Taub, Director Procurement and Contracts





Summary

- Contract Update: Contract Summary and RFP



Procurement Update: RFP & Contract Summary

The table below is a summary of Procurement bid projects in progress:

<u>Solicitation</u>	<u>Purchase of</u>	<u>Opening (estimated)</u>	<u>Status</u>	<u>Anticipated Award Date</u>
RFP2023-029	Access Control Equipment	October 2023	Awarded	October 2023
RFI 2023-015	Lease Property Search (Kerrville)	April 2023	Pending Award	January/February 2024
RFA 2024-001	Teacher Externships	November 2023	In Progress	January 2024
RFI 2023-026	Leased Property Search (Hondo)	March 2024	In Progress	May 2024
RFP 2024-002	Child Care Quality Services	January 2024	In Progress	June 2024





Questions

MEMORANDUM

To: Audit & Finance Committee
 From: Adrian Lopez, CEO
 Presented by: Gabriela Navarro Garcia, Controller
 Date: November 13, 2023
 Regarding: Financial Report – September 30, 2023

SUMMARY: Financial reports through September 30, 2023, have been prepared for the fiscal year October 1, 2022, through September 30, 2023; the straight-line expenditure benchmark is 100% of the budget. The board regularly analyzes Corporate and Facility Budgets in addition to the Grant Summary Report to monitor budgets against actual expenditures.

CORPORATE BUDGET:

Department	% Expended	Comments
Personnel	88.38%	The board is currently underspent on salaries and benefits by approximately 10.5% due to attrition. Staff training and development is also underspent by \$84,000, or approximately 52%.
Board Facility	98.88%	WSA board facility budget is acceptable within the budget.
Equipment	91.23%	Equipment-related costs are within an acceptable variance. Equipment is 12% over the budget due to updates to the board room, but overall, this budget category is within an acceptable variance.
General Office Expense	75.47%	The primary budget surplus is the insurance contingency, which was not utilized. Non-Federal is over budget by approximately \$26,500 due to an employee matter payout and expenditures related to community outreach.
Professional Services	70.56%	This variance is primarily a timing difference in legal, audit, and monitoring. Legal and professional services related to temporary staffing services are utilized as needed to support the agency.
Board Training & Development	87.98%	This is an acceptable variance within this budget category.
Total Expense	84.15%	

Corporate expenditures represent 84.15% of the annual budget, demonstrating a budget surplus of approximately 15.85% of the approved budget. The most significant budget surplus is personnel cost related to the attrition rate and professional temporary services.

FACILITIES AND INFRASTRUCTURE BUDGET:

Department	% Expensed	Comments
Overall	80.67%	The facility expenditures represent 80.67% of the approved budget, reflecting a 19.33% straight-line budget surplus. Significant items contributing to this variance that will carry over to FY24 are the Mobile Workforce Center Unit (\$110,000) and Port of San Antonio (\$298,839).

ACTIVE GRANTS ONLY (TWC):

Grant	End date	Budget	% Expense	Comments
23TAF	10/31/2023	\$8,011,037	78.37%	Expenditures reflect a 13.30% straight-line budget surplus due to the low participation and reduced HHSC referrals. The board’s FY23 allocation is \$2 million higher than average. The board and contractor staff are working on intensive strategies to increase expenditure, including partnerships with outside agencies to increase the client base. We are expecting to return approximately \$1.1M
23SNE	09/30/2023	\$1,499,502	90.47%	We received additional dollars, and it is projected to be fully spent.
23CCF	12/31/2023	\$87,130,697	96.17%	This is an acceptable variance.
23TRA	12/31/2023	\$50,400	32.17%	We are expecting to be at 90% spent at the end of December. Outcomes of outreach efforts are being tracked.
23CCQ	10/31/2023	\$5,820,249	55.69%	The board expects higher expenditures within the next month by issuing incentives and bonuses to childcare providers. This grant will help childcare providers obtain Texas Rising Star certification. We expected to return only the \$963,861.72 (Mentor and Assessor) funding due to vacancies and the transition of Assessor to Mentor positions. TWC will assume all the Assessor duties in FY24.

22CSL	12/31/2023	\$746,230	24.89%	This grant was extended from 3/31/23 to 12/31/23. We have three providers enrolled, providing 50 <i>additional</i> slots to children under three. We currently have 30 children in care. This is a program that providers had to apply for.
22VR1	9/30/2023	\$900,000	59.41%	The program has concluded with: <ul style="list-style-type: none"> • 53 participating job sites • 184 completed work readiness training • 4 students were offered permanent positions
23WPA	12/31/2023	\$850,250	64.96%	A funding increase of \$297,070 will be used for the Resource Room upgrades. Expecting to spend by the end of the contract period.
23REA	03/31/2024	\$935,000	88.52%	Received a six-month contract extension with an increase of \$85,000.
23WOS	12/31/2023	\$221,896	58.46%	Projected to spend 91% of Military Family Support by the end of the contract period.
23WS2	11/30/2023	\$116,439	45%	Projections through 11.30.23 are 50% of the contract awarded budget. Experiencing challenges due to the following: <ul style="list-style-type: none"> • Some customers have been employed and received a couple of paychecks but still have barriers. • FNA is not in the negative • Pending eligibility documentation
23EXT	02/28/2024	\$306,726	75.77%	We will continue spending and expect to finalize payments through December 2023.

ACTIVE GRANTS ONLY (NON-TWC):

Grant	End date	Budget	% Expense	Comments
SAF22 Workforce Academy	11/30/2023	\$100,000	35.27%	New program. The board expects to spend 100% of the award.

CAP22 Capacity Building	11/30/2023	\$37,500	2.13%	New program. This grant is used for Capacity Building, focusing on staff performance, managing technology, and strategic planning. The board expects to spend 100% of the award.
TOY23 Toyotetsu	09/30/2023	\$100,000	1.56%	This is a work-based learning pilot program where Toyotetsu offers specialized training in manufacturing to help residents gain access and knowledge, leading to high-paying job opportunities. Currently, Toyotesu is processing a list of applicants.
22RTW	3/31/2025	\$10,041,073	74.33%	This variance is primarily a timing difference. Expenditures will continue to be realized in the following months as enrollment and activities increase.

ATTACHMENTS:

Financial Statement – September 30, 2023

Workforce Solutions Alamo
Corporate Expenditure Report
Board Fiscal Year October 01, 2022-September 30, 2023
Report Period: 10/01/22 - 9/30/2023 (Preliminary)

	Annual Budget	Amendment # 1	Amendment # 2	Amended Budget #1&2	YTD Expenses	% Expended	100.00% Balance
PERSONNEL							
Salaries/Wages	\$ 4,331,451	\$ -	\$ (350,000)	\$ 3,981,451	\$ 3,645,819	91.57%	\$ 335,632
Fringe Benefits	1,316,021	-	(200,000)	1,116,021	915,435	82.03%	200,586
Staff Travel	62,000	-	-	62,000	64,422	103.91%	(2,422)
Staff Training & Development	162,000	-	-	162,000	77,189	47.65%	84,811
<i>PERSONNEL SUBTOTAL:</i>	\$ 5,871,472	\$ -	\$ (550,000)	\$ 5,321,472	\$ 4,702,865	88.38%	\$ 618,607
BOARD FACILITY							
Rent	\$ 417,817	5,000	25,000	\$ 447,817	\$ 442,806	98.88%	\$ 5,011
Building Out/Moving Expenses	0	-	-	0	0	0.00%	0
<i>FACILITY SUBTOTAL:</i>	\$ 417,817	\$ 5,000	\$ 25,000	\$ 447,817	\$ 442,806	98.88%	\$ 5,011
EQUIPMENT/RELATED COSTS							
Equipment Purchases	\$ 50,000	-	27,500	\$ 77,500	\$ 86,806	112.01%	\$ (9,306)
Equipment Rental	15,000	-	-	15,000	14,933	99.55%	67
Repair & Maintenance	-	-	-	-	-	0.00%	-
Software Licenses	61,819	-	35,000	96,819	92,634	95.68%	4,185
Software Maintenance & Support	100,000	-	(35,000)	65,000	37,635	57.90%	27,365
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	\$ 226,819	\$ -	\$ 27,500	\$ 254,319	\$ 232,008	91.23%	\$ 22,311
GENERAL OFFICE EXPENSES							
Communications	\$ 50,000	-	-	\$ 50,000	\$ 45,585	91.17%	\$ 4,415
Advertising	35,000	-	(25,000)	10,000	1,062	10.62%	8,938
Insurances	300,000	-	-	300,000	191,226	63.74%	108,774
Office Supplies	50,000	-	(20,000)	30,000	14,794	49.31%	15,206
Postage/Shipping/Other	7,500	-	-	7,500	2,783	37.11%	4,717
Printing, Binding & Reproduction	20,000	-	-	20,000	12,820	64.10%	7,180
Publications & Subscriptions	7,500	-	-	7,500	5,278	70.37%	2,222
Dues	25,000	-	-	25,000	12,235	48.94%	12,765
Storage	15,000	5,000	-	20,000	15,096	75.48%	4,904
Marketing (External)	120,000	-	-	120,000	123,655	103.05%	(3,655)
Miscellaneous Costs	25,000	-	-	25,000	842	3.37%	24,158
Non Federal	50,000	-	-	50,000	76,496	152.99%	(26,496)
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	\$ 705,000	\$ 5,000	\$ (45,000)	\$ 665,000	\$ 501,870	75.47%	\$ 163,130
PROFESSIONAL SERVICES							
Legal Services-Corporate	\$ 100,000	-	-	\$ 100,000	\$ 96,974	96.97%	\$ 3,026
Legal Services-Other	75,000	50,000	-	125,000	40,578	32.46%	84,422
Audit	75,000	-	-	75,000	67,343	89.79%	7,658
Monitoring (Contractor)	500,000	-	-	500,000	275,607	55.12%	224,394
Professional Services	600,000	425,000	-	1,025,000	797,541	77.81%	227,459
Payroll Fees	35,000	-	-	35,000	34,379	98.23%	621
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	\$ 1,385,000	\$ 475,000	\$ -	\$ 1,860,000	\$ 1,312,421	70.56%	\$ 547,579
BOARD EXPENSES							
Board Member Travel	\$ 5,000	-	-	\$ 5,000	\$ 4,598	91.96%	\$ 402
Board Member Training/Development	25,000	-	8,000.00	33,000	25,761	78.06%	7,239
Board Meetings & Misc. Costs	15,000	-	(8,000.00)	7,000	9,233	131.90%	(2,233)
<i>BOARD EXPENSES SUBTOTAL:</i>	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ 39,592	87.98%	\$ 5,408
TOTAL EXPENSES							
	\$ 8,651,108	\$ 485,000	\$ (542,500)	\$ 8,593,608	\$ 7,231,561	84.15%	\$ 1,362,047
SUMMARY:							
Personnel	\$ 5,871,472	-	(550,000)	\$ 5,321,472	\$ 4,702,865	88.38%	\$ 618,607
Board Facility	417,817	5,000	25,000	447,817	442,806	98.88%	5,011
Equipment/Related Costs	226,819	-	27,500	254,319	232,008	91.23%	22,311
General Office Expenses	705,000	5,000	(45,000)	665,000	501,870	75.47%	163,130
Professional Services	1,385,000	475,000	-	1,860,000	1,312,421	70.56%	547,579
Board Expenses	45,000	-	-	45,000	39,592	87.98%	5,408
TOTAL CORPORATE EXPENSES	\$ 8,651,108	\$ 485,000	\$ (542,500)	\$ 8,593,608	\$ 7,231,561	84.15%	\$ 1,362,047

WORKFORCE SOLUTIONS ALAMO
Board Fiscal Year October 01, 2022 - September 30, 2023

Report Period: 10/01/22-9/30/2023 (Preliminary)

Facilities & Infrastructure Report

Facilities & Infrastructure	Budgeted Amt.	Amendment #1	Amendment #2	Revised Budgeted Amt.	YTD Expenses	% Expensed	% Straightline Benchmark	Balance
Workforce Facilities	\$ 5,816,232.00		\$ 25,000.00	\$ 5,841,232.00	\$ 4,954,887.56	84.83%	100.00%	\$ 886,344
Port SA	500,000.00	250,000.00	-	750,000.00	451,161.08	60.15%	100.00%	298,839
Mobile RV Unit	510,000.00		(400,000.00)	110,000.00	-	0.00%	100.00%	110,000
	\$ 6,826,232	\$ 250,000.00	\$ (375,000.00)	\$ 6,701,232.00	\$ 5,406,048.64	80.67%	100.00%	\$ 1,295,183.36

<u>Facilities:</u>	<u>End of Lease</u>
Walzem	12/31/2023
Datapoint	3/31/2030
Datapoint - Child Care	3/31/2030
Marbach	Month to Month
S. Flores	7/31/2028
E. Houston	8/16/2030
New Braunfels	1/31/2032
Hondo	12/31/2024
Seguin	1/15/2027
Kenedy	1/30/2025
Floresville	7/31/2026
Kerrville	4/30/2024
Boerne	11/30/2026
Pleasanton	1/31/2025
Pearsall	10/31/2024
SA Foodbank	12/31/2023
Fredericksburg	No Expiration
Bandera	No Expiration

General Expense Item*

- Rent
- Utilities
- Janitorial
- Repair & Maintenance
- Security
- Copiers / Printers
- Phones
- Computer Equipment
- Misc.

*Not all general expenses items are applicable to each location

Workforce Solutions Alamo
October 1, 2022 to September 30, 2023 (Preliminary)
Grant Summary Report

GRANT	FUND GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 9/30/23	YTD Exp 9/30/23	Balance
WIOA ADULT SERVICES	21WA1 2021WAOA001	\$ 849,798.00	\$ 844,108.82	\$ 5,689.18	\$ 5,689.18	\$ 5,836.89	\$ 849,945.71	\$ (147.71)
WIOA ADULT SERVICES	21WA2 2021WAOA001	\$ 3,276,946.00	\$ 3,243,181.02	\$ 33,764.98	\$ 33,764.98	\$ 33,773.88	\$ 3,276,954.90	\$ (8.90)
WIOA ADULT SERVICES	22WA1 2022WAOA001	\$ 947,323.00	\$ 401,623.23	\$ 545,699.77	\$ 545,699.77	\$ 545,239.92	\$ 946,863.15	\$ 459.85
WIOA ADULT SERVICES	22WA2 2022WAOA001	\$ 3,456,318.00	\$ 0	\$ 3,456,318.00	\$ 3,456,318.00	\$ 3,451,865.93	\$ 3,451,865.93	\$ 4,452.07
WIOA ADULT SERVICES	23WA1 2023WAOA001	\$ 1,311,874.00	\$ 0	\$ -	\$ 1,311,874.00	\$ 668,904.66	\$ 668,904.66	\$ 642,969.34
WIOA ADULT Total		\$ 9,842,259.00	\$ 4,488,913.07	\$ 4,041,471.93	\$ 5,353,345.93	\$ 4,705,621.28	\$ 9,194,534.35	\$ 647,724.65
WIOA DISLOCATED WORKER	21WD1 2021WOD001	\$ 901,481.00	\$ 859,702.50	\$ 41,778.50	\$ 41,778.50	\$ 41,893.21	\$ 901,595.71	\$ (114.71)
WIOA DISLOCATED WORKER	21WD2 2021WOD001	\$ 3,597,920.00	\$ 3,315,191.96	\$ 282,728.04	\$ 282,728.04	\$ 282,740.00	\$ 3,597,931.96	\$ (11.96)
WIOA DISLOCATED WORKER	22WD1 2022WOD001	\$ 1,184,451.00	\$ 153,168.80	\$ 1,031,282.20	\$ 1,031,282.20	\$ 455,652.75	\$ 608,821.55	\$ 575,629.45
WIOA DISLOCATED WORKER	22WD2 2022WOD001	\$ 3,996,897.00	\$ 0	\$ 3,996,897.00	\$ 3,996,897.00	\$ 3,882,771.71	\$ 3,882,771.71	\$ 114,125.29
WIOA DISLOCATED WORKER	23WD1 2023WOD001	\$ 1,175,801.00	\$ 0	\$ -	\$ 1,175,801.00	\$ 2,225.04	\$ 2,225.04	\$ 1,173,575.96
WIOA DISLOCATED Total		\$ 10,856,550.00	\$ 4,328,063.26	\$ 5,352,685.74	\$ 6,528,486.74	\$ 4,665,282.71	\$ 8,993,345.97	\$ 1,863,204.03
WIOA YOUTH SERVICES	21WOY 2021WOY001	\$ 4,430,155.00	\$ 4,011,756.56	\$ 418,398.44	\$ 418,398.44	\$ 418,095.99	\$ 4,429,852.55	\$ 302.45
WIOA YOUTH SERVICES	22WOY 2022WOY001	\$ 4,732,035.00	\$ 531,164.73	\$ 4,200,870.27	\$ 4,200,870.27	\$ 3,639,237.61	\$ 4,170,402.34	\$ 561,632.66
WIOA YOUTH SERVICES	23WOY 2023WOY001	\$ 6,017,372.00	\$ 0	\$ -	\$ 6,017,372.00	\$ 235,649.46	\$ 235,649.46	\$ 5,781,722.54
WIOA YOUTH Total		\$ 15,179,562.00	\$ 4,542,921.29	\$ 4,619,268.71	\$ 10,636,640.71	\$ 4,292,983.06	\$ 8,835,904.35	\$ 6,343,657.65
WIOA RAPID RESPONSE	22WOR 2022WOR001	\$ 64,742.00	\$ 25,571.22	\$ 39,170.78	\$ 39,170.78	\$ 39,170.78	\$ 64,742.00	\$ -
WIOA RAPID RESPONSE	23WOR 2023WOR001	\$ 59,607.00	\$ 0	\$ -	\$ 59,607.00	\$ 18,701.69	\$ 18,701.69	\$ 40,905.31
WIOA RAPID RESPONSE Total		\$ 124,349.00	\$ 25,571.22	\$ 39,170.78	\$ 98,777.78	\$ 57,872.47	\$ 83,443.69	\$ 40,905.31
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	22TAF 2022TAF001	\$ 7,483,591.00	\$ 5,543,582.79	\$ 1,940,008.21	\$ 1,940,008.21	\$ 349,528.55	\$ 5,893,111.34	\$ 1,590,479.66
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF 2023TAF001	\$ 8,011,037.00	\$ 0	\$ 8,011,037.00	\$ 8,011,037.00	\$ 6,278,627.05	\$ 6,278,627.05	\$ 1,732,409.95
TANF Total		\$ 15,494,628.00	\$ 5,543,582.79	\$ 9,951,045.21	\$ 9,951,045.21	\$ 6,628,155.60	\$ 12,171,738.39	\$ 3,322,889.61
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE 2023SNE001	\$ 1,499,502.00	\$ 0	\$ 1,499,502.00	\$ 1,499,502.00	\$ 1,356,626.02	\$ 1,356,626.02	\$ 142,875.98
SNAP E&T Total		\$ 1,499,502.00	\$ -	\$ 1,499,502.00	\$ 1,499,502.00	\$ 1,356,626.02	\$ 1,356,626.02	\$ 142,875.98
NON CUSTODIAL PARENT	23NCP 2023NCP001	\$ 437,578.00	\$ 7,504.63	\$ 430,073.37	\$ 430,073.37	\$ 430,084.02	\$ 437,588.65	\$ (10.65)
NON CUSTODIAL PARENT	24NCP 2024NCP001	\$ 437,578.00	\$ 0	\$ -	\$ 437,578.00	\$ 5,431.98	\$ 5,431.98	\$ 432,146.02
NON CUSTODIAL PARENT Total		\$ 875,156.00	\$ 7,504.63	\$ 430,073.37	\$ 867,651.37	\$ 435,516.00	\$ 443,020.63	\$ 432,135.37
CC SRVCS FORMULA ALLOCATION-CCF	22CCF 2022CCF001	\$ 98,063,720.00	\$ 85,538,265.49	\$ 12,525,454.51	\$ 12,525,454.51	\$ 5,777,050.20	\$ 91,315,315.69	\$ 6,748,404.31
CC SRVCS FORMULA ALLOCATION-CCF	23CCF 2023CCF001	\$ 87,130,697.00	\$ -	\$ 87,130,697.00	\$ 87,130,697.00	\$ 83,792,450.42	\$ 83,792,450.42	\$ 3,338,246.58
CC SRVCS FORMULA ALLOCATION-CCF	24CCF 2024CCF001	\$ 101,978,236.00	\$ 0	\$ -	\$ 101,978,236.00	\$ -	\$ -	\$ 101,978,236.00
CHILD CARE CCF Total		\$ 287,172,653.00	\$ 85,538,265.49	\$ 99,656,151.51	\$ 201,634,387.51	\$ 89,569,500.62	\$ 175,107,766.11	\$ 112,064,886.89
CC DVLPMNT FUND LOCAL MATCH - CCM	22CCM 2022CCM001	\$ 7,372,742.00	\$ -	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ -
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM 2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	\$ 7,539,884.00	\$ -	\$ -	\$ 7,539,884.00
CHILD CARE CCM Total		\$ 14,912,626.00	\$ -	\$ 14,912,626.00	\$ 14,912,626.00	\$ 7,372,742.00	\$ 7,372,742.00	\$ 7,539,884.00
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	22CCP 2022CCP001	\$ 6,953,000.00	\$ 5,507,082.11	\$ 1,445,917.89	\$ 1,445,917.89	\$ (532.48)	\$ 5,506,549.63	\$ 1,446,450.37
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP 2023CCP001	\$ 8,115,000.00	\$ 443,514.58	\$ 7,671,485.42	\$ 7,671,485.42	\$ 5,678,234.05	\$ 6,121,748.63	\$ 1,993,251.37
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	24CCP 2024CCP001	\$ 4,898,565.00	\$ 0	\$ -	\$ 4,898,565.00	\$ 547,417.73	\$ 547,417.73	\$ 4,351,147.27
CHILD CARE CCP Total		\$ 19,966,565.00	\$ 5,950,596.69	\$ 9,117,403.31	\$ 14,015,968.31	\$ 6,225,119.30	\$ 12,175,715.99	\$ 7,790,849.01
TRADE ACT SERVICES	22TRA 2022TRA001	\$ 533,816.00	\$ 31,528.98	\$ 502,287.02	\$ 502,287.02	\$ 5,159.64	\$ 36,688.62	\$ 497,127.38
TRADE ACT SERVICES	23TRA 2023TRA001	\$ 50,400.00	\$ 0	\$ 50,400.00	\$ 50,400.00	\$ 16,215.32	\$ 16,215.32	\$ 34,184.68
TRADE ACT SERVICES Total		\$ 584,216.00	\$ 31,528.98	\$ 552,687.02	\$ 552,687.02	\$ 21,374.96	\$ 52,903.94	\$ 531,312.06
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	22WPA 2022WPA001	\$ 948,613.00	\$ 665,913.72	\$ 282,699.28	\$ 282,699.28	\$ 154,068.65	\$ 819,982.37	\$ 128,630.63
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA 2023WPA001	\$ 850,250.00	\$ 0	\$ 850,250.00	\$ 850,250.00	\$ 552,348.97	\$ 552,348.97	\$ 297,901.03
EMPLOYMENT SERVICES Total		\$ 1,798,863.00	\$ 665,913.72	\$ 1,132,949.28	\$ 1,132,949.28	\$ 706,417.62	\$ 1,372,331.34	\$ 426,531.66
RESOURCE ADMIN GRANT	23RAG 2023RAG001	\$ 11,857.00	\$ 0	\$ 11,857.00	\$ 11,857.00	\$ 11,310.20	\$ 11,310.20	\$ 546.80
RESOURCE ADMIN GRANT Total		\$ 11,857.00	\$ -	\$ 11,857.00	\$ 11,857.00	\$ 11,310.20	\$ 11,310.20	\$ 546.80
TEXAS VETERANS COMMISSION	23TVC 2023TVC001	\$ 284,084.00	\$ 0	\$ 284,084.00	\$ 284,084.00	\$ 284,089.57	\$ 284,089.57	\$ (5.57)
VETERANS EMPLOYMENT SERVICE Total		\$ 284,084.00	\$ -	\$ 284,084.00	\$ 284,084.00	\$ 284,089.57	\$ 284,089.57	\$ (5.57)

Workforce Solutions Alamo
October 1, 2022 to September 30, 2023 (Preliminary)
Grant Summary Report

GRANT	FUND GRANT NO.	Grant Budget	Estimate YTD as 9/30/22	Balance as 9/30/22	FY23 Budget (WSA)	Exp from 10/1/22 to 9/30/23	YTD Exp 9/30/23	Balance
CC QUALITY - CCQ	22CCQ 2022CCQ001	\$ 5,384,152.00	\$ 3,009,880.22	\$ 2,374,271.78	\$ 2,374,271.78	\$ 2,189,995.51	\$ 5,199,875.73	\$ 184,276.27
CC QUALITY - CCQ	23CCQ 2023CCQ001	\$ 5,820,249.00	0	\$ 5,820,249.00	\$ 5,820,249.00	\$ 3,241,100.08	\$ 3,241,100.08	\$ 2,579,148.92
CCQ QUALITY Total		\$ 11,204,401.00	\$ 3,009,880.22	\$ 8,194,520.78	\$ 8,194,520.78	\$ 5,431,095.59	\$ 8,440,975.81	\$ 2,763,425.19
SERVICE INDUSTRY RECOVERY CHILD CARE	22CCX 2022CCX001	\$ 19,417,468.00	\$ 14,466,724.28	\$ 4,950,743.72	\$ 4,950,743.72	\$ 3,375,446.48	\$ 17,842,170.76	\$ 1,575,297.24
SERVICE INDUSTRY RECOVERY CHILD CARE Total		\$ 19,417,468.00	\$ 14,466,724.28	\$ 4,950,743.72	\$ 4,950,743.72	\$ 3,375,446.48	\$ 17,842,170.76	\$ 1,575,297.24
CHILD CARE - TRS CONTRACTED SLOTS	22CSL 2022SCSL001	\$ 746,230.00	\$ -	\$ 746,230.00	\$ 746,230.00	\$ 185,752.68	\$ 185,752.68	\$ 560,477.32
CHILD CARE - TRS CONTRACTED SLOTS - Total		\$ 746,230.00	\$ -	\$ 746,230.00	\$ 746,230.00	\$ 185,752.68	\$ 185,752.68	\$ 560,477.32
WORKFORCE COMMISSION INITIATIVES	22WCI 2022WCI001	\$ 354,845.00	\$ 213,396.91	\$ 141,448.09	\$ 141,448.09	\$ (817.16)	\$ 212,579.75	\$ 142,265.25
WORKFORCE COMMISSION INITIATIVES	23WCI 2023WCI001	\$ 94,250.00	0	\$ 94,250.00	\$ 94,250.00	\$ 76,319.73	\$ 76,319.73	\$ 17,930.27
WORKFORCE COMMISSION INITIATIVES Total		\$ 449,095.00	\$ 213,396.91	\$ 235,698.09	\$ 235,698.09	\$ 75,502.57	\$ 288,899.48	\$ 160,195.52
REEMPLOYMENT SERVICES - REA	23REA 2023REA001	\$ 935,000.00	0	\$ 935,000.00	\$ 935,000.00	\$ 827,636.64	\$ 827,636.64	\$ 107,363.36
REEMPLOYMENT Total		\$ 935,000.00	\$ -	\$ 935,000.00	\$ 935,000.00	\$ 827,636.64	\$ 827,636.64	\$ 107,363.36
MILITARY FAMILY SUPPORT PROGRAM	22WOS 2022WOS001	\$ 221,896.00	\$ 101,620.77	\$ 120,275.23	\$ 120,275.23	\$ 42,909.14	\$ 144,529.91	\$ 77,366.09
MILITARY FAMILY SUPPORT PROGRAM	23WOS 2023WOS001	\$ 221,896.00	0	\$ -	\$ 221,896.00	\$ 129,727.01	\$ 129,727.01	\$ 92,168.99
MILITARY FAMILY SUPPORT Total		\$ 443,792.00	\$ 101,620.77	\$ 120,275.23	\$ 342,171.23	\$ 172,636.15	\$ 274,256.92	\$ 169,535.08
STUDENT HIREABILITY NAVIGATOR	18HN4 3018VRS130	\$ 210,000.00	\$ 15,358.63	\$ 194,641.37	\$ 194,641.37	\$ 154,226.83	\$ 169,585.46	\$ 40,414.54
STUDENT HIREABILITY NAVIGATOR	18HN5 3024VRS056	\$ 210,000.00	0	\$ -	\$ 210,000.00	\$ 14,590.78	\$ 14,590.78	\$ 195,409.22
STUDENT HIREABILITY NAVIGATOR Total		\$ 420,000.00	\$ 15,358.63	\$ 194,641.37	\$ 404,641.37	\$ 168,817.61	\$ 184,176.24	\$ 235,823.76
VOCATIONAL REHABILITATION-VR INFRA SPVRT	23COL 2023COL001	\$ 510,075.36	\$ 37,688.14	\$ 472,387.22	\$ 472,387.22	\$ 463,666.73	\$ 501,354.87	\$ 8,720.49
VOCATIONAL REHABILITATION-VR INFRA SPVRT	24COL 2024COL001	\$ 535,919.54	0	\$ -	\$ 535,919.54	\$ 42,387.37	\$ 42,387.37	\$ 493,532.17
VR-INFRA SUPPORT Total		\$ 1,045,994.90	\$ 37,688.14	\$ 472,387.22	\$ 1,008,306.76	\$ 506,054.10	\$ 543,742.24	\$ 502,252.66
TRAINING & EMPLOYMENT NAVIGATOR PILOT	22WPB 2022WPB002	\$ 192,946.00	\$ 59,530.74	\$ 133,415.26	\$ 133,415.26	\$ 79,781.87	\$ 139,312.61	\$ 53,633.39
TRAINING & EMPLOYMENT NAVIGATOR PILOT Total		\$ 192,946.00	\$ 59,530.74	\$ 133,415.26	\$ 133,415.26	\$ 79,781.87	\$ 139,312.61	\$ 53,633.39
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT	23WS2 2023WOS002	\$ 116,439.00	0	\$ -	\$ 116,439.00	\$ 523.44	\$ 523.44	\$ 115,915.56
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT Total		\$ 116,439.00	\$ -	\$ -	\$ 116,439.00	\$ 523.44	\$ 523.44	\$ 115,915.56
TEACHER EXTERNSHIP	22EXT 2022EXT001	\$ 200,000.00	\$ 188,634.22	\$ 11,365.78	\$ 11,365.78	\$ 5,878.69	\$ 194,512.91	\$ 5,487.09
TEACHER EXTERNSHIP	23EXT 2023EXT001	\$ 200,000.00	0	\$ 200,000.00	\$ 200,000.00	\$ 177,961.16	\$ 177,961.16	\$ 22,038.84
TEACHER EXTERNSHIP	23EX2 2023EXT002	\$ 106,726.00	0	\$ -	\$ 106,726.00	\$ 54,451.47	\$ 54,451.47	\$ 52,274.53
TEACHER EXTERNSHIP Total		\$ 506,726.00	\$ 188,634.22	\$ 211,365.78	\$ 318,091.78	\$ 238,291.32	\$ 426,925.54	\$ 79,800.46
SUMMER EARN & LEARN (SEAL)	22VRS 3022VRS045	\$ 900,000.00	\$ 561,124.94	\$ 338,875.06	\$ 338,875.06	\$ 3,281.58	\$ 564,406.52	\$ 335,593.48
SUMMER EARN & LEARN (SEAL)	22VR1 3022VRS045	\$ 900,000.00	0	\$ 900,000.00	\$ 900,000.00	\$ 534,655.16	\$ 534,655.16	\$ 365,344.84
SEAL Total		\$ 1,800,000.00	\$ 561,124.94	\$ 1,238,875.06	\$ 1,238,875.06	\$ 537,936.74	\$ 1,099,061.68	\$ 700,938.32
SKILLS DEVELOPMENT FUND-LONESTAR	21SD3 2021SDF003	\$ 510,967.00	\$ 265,921.03	\$ 245,045.97	\$ 245,045.97	\$ 219,959.39	\$ 485,880.42	\$ 25,086.58
SKILLS DEVELOPMENT FUND Total		\$ 510,967.00	\$ 265,921.03	\$ 245,045.97	\$ 245,045.97	\$ 219,959.39	\$ 485,880.42	\$ 25,086.58
SAN ANTONIO AREA FOUNDATION-WORKFORCE ACADEMY	SAF22	\$ 100,000.00	\$ 3,462.50	\$ 96,537.50	\$ 96,537.50	\$ 31,804.13	\$ 35,266.63	\$ 64,733.37
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDING	CAP22	\$ 37,500.00	0	\$ 37,500.00	\$ 37,500.00	\$ 799.00	\$ 799.00	\$ 36,701.00
SAN ANTONIO AREA FOUNDATION TOTAL		\$ 137,500.00	\$ 3,462.50	\$ 134,037.50	\$ 134,037.50	\$ 32,603.13	\$ 36,065.63	\$ 101,434.37
ASPEN INSTITUTE	ASP23	\$ 50,000.00	0	\$ 50,000.00	\$ 50,000.00	\$ 45,763.56	\$ 45,763.56	\$ 4,236.44
ASPEN INSTITUTE TOTAL		\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 45,763.56	\$ 45,763.56	\$ 4,236.44
HIGH DEMAND JOB TRAINING	23HJT 2023HJT001	\$ 150,000.00	0	\$ -	\$ 150,000.00	0	0	\$ 150,000.00
HIGH DEMAND JOB TRAINING TOTAL		\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
TOYOTETSU PILOT PROGRAM TOTAL	TOY23	\$ 100,000.00	0	\$ 100,000.00	\$ 100,000.00	\$ 1,562.38	\$ 1,562.38	\$ 98,437.62
TOYOTETSU PILOT PROGRAM TOTAL		\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ 1,562.38	\$ 1,562.38	\$ 98,437.62
DISASTER RECOVERY DISLOCATED WORKER	20NDW 2020NDW001	\$ 6,452,066.00	\$ 4,516,754.86	\$ 1,935,311.14	\$ 1,935,311.14	\$ 1,875,237.36	\$ 6,391,992.22	\$ 60,073.78
WINTER STORMS NDWG	21NDW 2021NDW001	\$ 300,952.00	\$ 238,159.74	\$ 62,792.26	\$ 62,792.26	\$ 59,069.80	\$ 297,229.54	\$ 3,722.46
HELPING OFFICES MANAGE ELECTRONICALLY (HOME)	21DON 2021DON001	\$ 51,222.00	\$ 42,985.56	\$ 8,236.44	\$ 8,236.44	\$ 1,400.00	\$ 44,385.56	\$ 6,836.44
COVID GRANTS Total		\$ 6,804,240.00	\$ 4,797,900.16	\$ 2,006,339.84	\$ 2,006,339.84	\$ 1,935,707.16	\$ 6,733,607.32	\$ 70,632.68
READY TO WORK-COSA	22RTW	\$ 10,041,073.00	\$ 235,725.02	\$ 9,805,347.98	\$ 9,805,347.98	\$ 7,228,236.20	\$ 7,463,961.22	\$ 2,577,111.78
READY TO WORK-COSA TOTAL		\$ 10,041,073.00	\$ 235,725.02	\$ 9,805,347.98	\$ 9,805,347.98	\$ 7,228,236.20	\$ 7,463,961.22	\$ 2,577,111.78
GRAND TOTAL		\$ 433,674,741.90	\$ 135,079,828.70	\$ 181,374,899.66	\$ 298,594,913.20	\$ 147,395,918.42	\$ 282,475,747.12	\$ 151,198,994.78

**Workforce Solutions Alamo
October 1, 2022 to September 30, 2023
Grant Summary Report**

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 9/30/2023	Balance	Grant Expended 9/30/23	Months Remaining
WIOA ADULT SERVICES	22WA1	6/30/2024	2022WOA001	\$ 947,323.00	\$ 946,863.15	\$ 459.85	99.95%	9
WIOA ADULT SERVICES	22WA2	6/30/2024	2022WOA001	\$ 3,456,318.00	\$ 3,451,865.93	\$ 4,452.07	99.87%	9
WIOA ADULT SERVICES	23WA1	6/30/2025	2023WOA001	\$ 1,311,874.00	\$ 668,904.66	\$ 642,969.34	50.99%	21
WIOA ADULT Total				\$ 4,403,641.00	\$ 4,398,729.08	\$ 4,911.92		
WIOA DISLOCATED WORKER	22WD1	6/30/2024	2022WOD001	\$ 1,184,451.00	\$ 608,821.55	\$ 575,629.45	51.40%	9
WIOA DISLOCATED WORKER	22WD2	6/30/2024	2022WOD001	\$ 3,996,897.00	\$ 3,882,771.71	\$ 114,125.29	97.14%	9
WIOA DISLOCATED WORKER	23WD1	6/30/2025	2023WOD001	\$ 1,175,801.00	\$ 2,225.04	\$ 1,173,575.96	0.19%	21
WIOA DISLOCATED Total				\$ 5,181,348.00	\$ 4,491,593.26	\$ 689,754.74		
WIOA YOUTH SERVICES	22WOY	6/30/2024	2022WOY001	\$ 4,732,035.00	\$ 4,170,402.34	\$ 561,632.66	88.13%	9
WIOA YOUTH SERVICES	23WOY	6/30/2025	2023WOY001	\$ 6,017,372.00	\$ 235,649.46	\$ 5,781,722.54	3.92%	21
WIOA YOUTH Total				\$ 4,732,035.00	\$ 4,170,402.34	\$ 561,632.66		
WIOA RAPID RESPONSE	23WOR	6/30/2024	2023WOR001	\$ 59,607.00	\$ 18,701.69	\$ 40,905.31	31.37%	9
WIOA RAPID RESPONSE Total				\$ 59,607.00	\$ 18,701.69	\$ 40,905.31		
TEMPORARY ASST FOR NEEDY FAMILIES-TANF	23TAF	10/31/2023	2023TAF001	\$ 8,011,037.00	\$ 6,278,627.05	\$ 1,732,409.95	78.37%	1
TANF Total				\$ 8,011,037.00	\$ 6,278,627.05	\$ 1,732,409.95		
SUPPLEMENTAL NUTRITION ASST PRGRM - SNAP	23SNE	9/30/2023	2023SNE001	\$ 1,499,502.00	\$ 1,356,626.02	\$ 142,875.98	90.47%	
SNAP E&T Total				\$ 1,499,502.00	\$ 1,356,626.02	\$ 142,875.98		
NON CUSTODIAL PARENT	23NCP	9/30/2023	2023NCP001	\$ 437,578.00	\$ 437,588.65	\$ (10.65)	100.00%	
NON CUSTODIAL PARENT	24NCP	9/30/2024	2024NCP001	\$ 437,578.00	\$ 5,431.98	\$ 432,146.02	1.24%	12
NON CUSTODIAL PARENT Total				\$ 875,156.00	\$ 443,020.63	\$ 432,135.37		
CC SRVCS FORMULA ALLOCATION-CCF	23CCF	12/31/2023	2023CCF001	\$ 87,130,697.00	\$ 83,792,450.42	\$ 3,338,246.58	96.17%	3
CC SRVCS FORMULA ALLOCATION-CCF	24CCF	12/31/2024	2024CCF001	\$ 101,978,236.00	\$ -	\$ 101,978,236.00	0.00%	15
CHILD CARE CCF Total				\$ 189,108,933.00	\$ 83,792,450.42	\$ 105,316,482.58		
CC DVLPMNT FUND LOCAL MATCH - CCM	23CCM	12/31/2023	2023CCM001	\$ 7,539,884.00	\$ -	\$ 7,539,884.00	0.00%	3
CHILD CARE CCM Total				\$ 7,539,884.00	\$ -	\$ 7,539,884.00		
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	23CCP	12/31/2023	2023CCP001	\$ 8,115,000.00	\$ 6,121,748.63	\$ 1,993,251.37	75.44%	3
CC TEXAS DEPT FAMILY PROTECTIVE SRVCS-CCP	24CCP	12/31/2024	2024CCP001	\$ 4,898,565.00	\$ 547,417.73	\$ 4,351,147.27	11.18%	15
CHILD CARE CCP Total				\$ 13,013,565.00	\$ 6,669,166.36	\$ 6,344,398.64		
TRADE ACT SERVICES	23TRA	12/31/2023	2023TRA001	\$ 50,400.00	\$ 16,215.32	\$ 34,184.68	32.17%	3
TRADE ACT SERVICES Total				\$ 50,400.00	\$ 16,215.32	\$ 34,184.68		
WAGNER-PEYSER EMPLOYMENT SERVICES-WPA	23WPA	12/31/2023	2023WPA001	\$ 850,250.00	\$ 552,348.97	\$ 297,901.03	64.96%	3
EMPLOYMENT SERVICES Total				\$ 850,250.00	\$ 552,348.97	\$ 297,901.03		
RESOURCE ADMIN GRANT	23RAG	9/30/2023	2023RAG001	\$ 11,857.00	\$ 11,310.20	\$ 546.80	95.39%	
RESOURCE ADMIN GRANT Total				\$ 11,857.00	\$ 11,310.20	\$ 546.80		
TEXAS VETERANS COMMISSION	23TVC	9/30/2023	2023TVC001	\$ 284,084.00	\$ 284,089.57	\$ (5.57)	100.00%	
TEXAS VETERANS COMMISSION Total				\$ 284,084.00	\$ 284,089.57	\$ (5.57)		
CC QUALITY - CCQ	23CCQ	10/31/2023	2023CCQ001	\$ 5,820,249.00	\$ 3,241,100.08	\$ 2,579,148.92	55.69%	1
CCQ QUALITY Total				\$ 5,820,249.00	\$ 3,241,100.08	\$ 2,579,148.92		
CHILD CARE - TRS CONTRACTED SLOTS	22CSL	12/31/2023	2022CSL001	\$ 746,230.00	\$ 185,752.68	\$ 560,477.32	24.89%	3
CHILD CARE - TRS CONTRACTED SLOTS Total				\$ 746,230.00	\$ 185,752.68	\$ 560,477.32		

Workforce Solutions Alamo
October 1, 2022 to September 30, 2023
Grant Summary Report

GRANT	FUND	Grant End Date	GRANT NO.	Grant Budget	YTD Exp 9/30/2023	Balance	Grant Expended 9/30/23	Months Remaining
WORKFORCE COMMISSION INITIATIVES	23WCI	9/30/2023	2023WCI001	\$ 94,250.00	\$ 76,319.73	\$ 17,930.27	80.98%	
WORKFORCE COMMISSION INITIATIVES Total				\$ 94,250.00	\$ 76,319.73	\$ 17,930.27		
REEMPLOYMENT SERVICES - REA	23REA	3/31/2024	2023REA001	\$ 935,000.00	\$ 827,636.64	\$ 107,363.36	88.52%	6
REEMPLOYMENT Total				\$ 935,000.00	\$ 827,636.64	\$ 107,363.36		
MILITARY FAMILY SUPPORT PROGRAM	23WOS	12/31/2023	2023WOS1	\$ 221,896.00	\$ 129,727.01	\$ 92,168.99	58.46%	3
MILITARY FAMILY SUPPORT Total				\$ 221,896.00	\$ 129,727.01	\$ 92,168.99		
STUDENT HIREABILITY NAVIGATOR	18HN4	8/31/2023	3018VRS130	\$ 210,000.00	\$ 169,585.46	\$ 40,414.54	80.75%	
STUDENT HIREABILITY NAVIGATOR	18HN5	8/31/2024	3024VRS056	\$ 210,000.00	\$ 14,590.78	\$ 195,409.22	6.95%	11
STUDENT HIREABILITY NAVIGATOR Total				\$ 420,000.00	\$ 184,176.24	\$ 235,823.76		
VOCATIONAL REHABILITATION-VR INFRA SPRT	23COL	8/31/2023	2023COL001	\$ 510,075.36	\$ 501,354.87	\$ 8,720.49	98.29%	
VOCATIONAL REHABILITATION-VR INFRA SPRT	24COL	8/31/2024	2024COL001	\$ 535,919.54	\$ 42,387.37	\$ 493,532.17	7.91%	11
VR-INFRA SUPPORT Total				\$ 1,045,994.90	\$ 543,742.24	\$ 502,252.66		
TRAINING & EMPLOYMENT NAVIGATOR	22WPB	1/31/2024	2022WPB002	\$ 192,946.00	\$ 139,312.61	\$ 53,633.39	72.20%	4
TRAINING & EMPLOYMENT NAVIGATOR Total				\$ 192,946.00	\$ 139,312.61	\$ 53,633.39		
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJ	23WS2	11/30/2023	2023WOS002	\$ 116,439.00	\$ 523.44	\$ 115,915.56	0.45%	2
MIDDLE SKILLS EMPLOYMENT SUPPLIES PILOT PROJECT				\$ 116,439.00	\$ 523.44	\$ 115,915.56		
TEACHER EXTERNSHIP	23EXT	2/28/2024	2023EXT001	\$ 200,000.00	\$ 177,961.16	\$ 22,038.84	88.98%	5
TEACHER EXTERNSHIP	23EX2	2/29/2024	2023EXT002	\$ 106,726.00	\$ 54,451.47	\$ 52,274.53	51.02%	5
TEACHER EXTERNSHIP Total				\$ 306,726.00	\$ 232,412.63	\$ 74,313.37		
SUMMER EARN & LEARN (SEAL)	22VR1	9/30/2023	3021VRS073	\$ 900,000.00	\$ 534,655.16	\$ 365,344.84	59.41%	
SEAL Total				\$ 900,000.00	\$ 534,655.16	\$ 365,344.84		
SAN ANTONIO AREA FOUNDATION-WORKFORCE AC/	SAF22	11/30/2023		\$ 100,000.00	\$ 35,266.63	\$ 64,733.37	35.27%	2
SAN ANTONIO AREA FOUNDATION-CAPACITY BUILDII	CAP22	11/30/2023		\$ 37,500.00	\$ 799.00	\$ 36,701.00	2.13%	2
SAN ANTONIO AREA FOUNDATION Total				\$ 137,500.00	\$ 36,065.63	\$ 101,434.37		
ASPEN INSTITUTE	ASP23	12/31/2023		\$ 50,000.00	\$ 45,763.56	\$ 4,236.44	91.53%	3
ASPEN INSTITUTE TOTAL				\$ 50,000.00	\$ 45,763.56	\$ 4,236.44		
HIGH DEMAND JOB TRAINING	23HJT	4/30/2024		\$ 150,000.00	0	\$ 150,000.00	0.00%	7
HIGH DEMAND JOB TRAINING TOTAL				\$ 150,000.00	\$ -	\$ 150,000.00		
TOYOTETSU PILOT PROGRAM TOTAL	TOY23	9/30/2023		\$ 100,000.00	\$ 1,562.38	\$ 98,437.62	1.56%	
TOYOTETSU PILOT PROGRAM TOTAL				\$ 100,000.00	\$ 1,562.38	\$ 98,437.62		
READY TO WORK-COSA	22RTW	3/31/2025		\$ 10,041,073.00	\$ 7,463,961.22	\$ 2,577,111.78	74.33%	18
READY TO WORK-COSA TOTAL				\$ 10,041,073.00	\$ 7,463,961.22	\$ 2,577,111.78		
GRAND TOTAL				\$ 256,899,602.90	\$ 126,125,992.16	\$ 130,773,610.74		

Financial Reports and Analysis

November 13, 2023



AmericanJobCenter®

Budget to Actual Expenditures

September 2023 BUDGET TO ACTUAL VARIANCE ANALYSIS					
Budget Category	FY23 Amended Budget	FY23 Actuals (September 2023)	% Expensed	Straight-Line Target (91.67%)	YTD Variance %
Corporate -Personnel	\$ 5,321,472.00	\$ 4,702,865.00	88.38%	\$ 5,321,472.00	11.62%
Corporate -Facilities	\$ 447,817.00	\$ 442,806.00	98.88%	\$ 447,817.00	1.12%
Corporate -Equipment Related	\$ 254,319.00	\$ 232,008.00	91.23%	\$ 254,319.00	8.77%
Corporate -General Office	\$ 665,000.00	\$ 501,870.00	75.47%	\$ 665,000.00	24.53%
Corporate - Professional Services	\$ 1,860,000.00	\$ 1,312,421.00	70.56%	\$ 1,860,000.00	29.44%
Corporate - Board of Directors	\$ 45,000.00	\$ 39,592.00	87.98%	\$ 45,000.00	12.02%
Corporate Total	\$ 8,593,608.00	\$ 7,231,562.00	84.15%	\$ 8,593,608.00	15.85%
Facilities	6,701,232.00	5,406,048.64	80.67%	\$ 6,701,232.00	19.33%
Reserve	10,245,869.02	-	0.00%	\$ 10,245,869.02	100.00%
Projects	424,380.30	421,331.31	99.28%	\$ 424,380.30	0.72%
Service Delivery - TWC Adult	19,326,657.75	15,655,141.50	81.00%	\$ 19,326,657.75	19.00%
Service Delivery - TWC Child Care	112,672,053.31	106,111,652.32	94.18%	\$ 112,672,053.31	5.82%
Service Delivery - Youth	3,390,279.58	2,715,768.23	80.10%	\$ 3,390,279.58	19.90%
Service Delivery Ready to Work	12,830,334.42	6,794,445.27	52.96%	\$ 12,830,334.42	47.04%
Total Budget	\$ 174,184,414.38	\$ 144,335,949.27	82.86%	\$ 174,184,414.38	17.14%



Corporate Expenditures

Personnel:

- The board is currently underspent on salaries and benefits by approximately 10.5% due to attrition.
- Staff training and development was underspent by approximately \$84,000.

Equipment:

- These reflect a 12% over-budget cost for the board room upgrades.



Corporate Expenditures

General Office:

- Insurance - The primary budget surplus is the insurance contingency, which was not utilized.
- Non-Federal is over budget by approximately \$26,000 due to an employee matter payout and expenses related to community outreach.



Corporate Expenditures

Professional Services:

- Legal Services – The HR-related legal services budget is utilized for employee matters expensed as incurred, and we are awaiting an update to the employee handbook.
- Monitoring – Pending invoices are expected to be accrued in the finalized FY23 financials.



Facilities and Projects

Facilities:

- Facility expenditures represent 80.67% of the approved budget, reflecting a 19.33% straight-line budget surplus.
 - Significant items contributing to this variance that will carry over to FY24 are:
 - Mobile Workforce Center Unit (\$110,000)
 - Port of San Antonio (\$298,839)

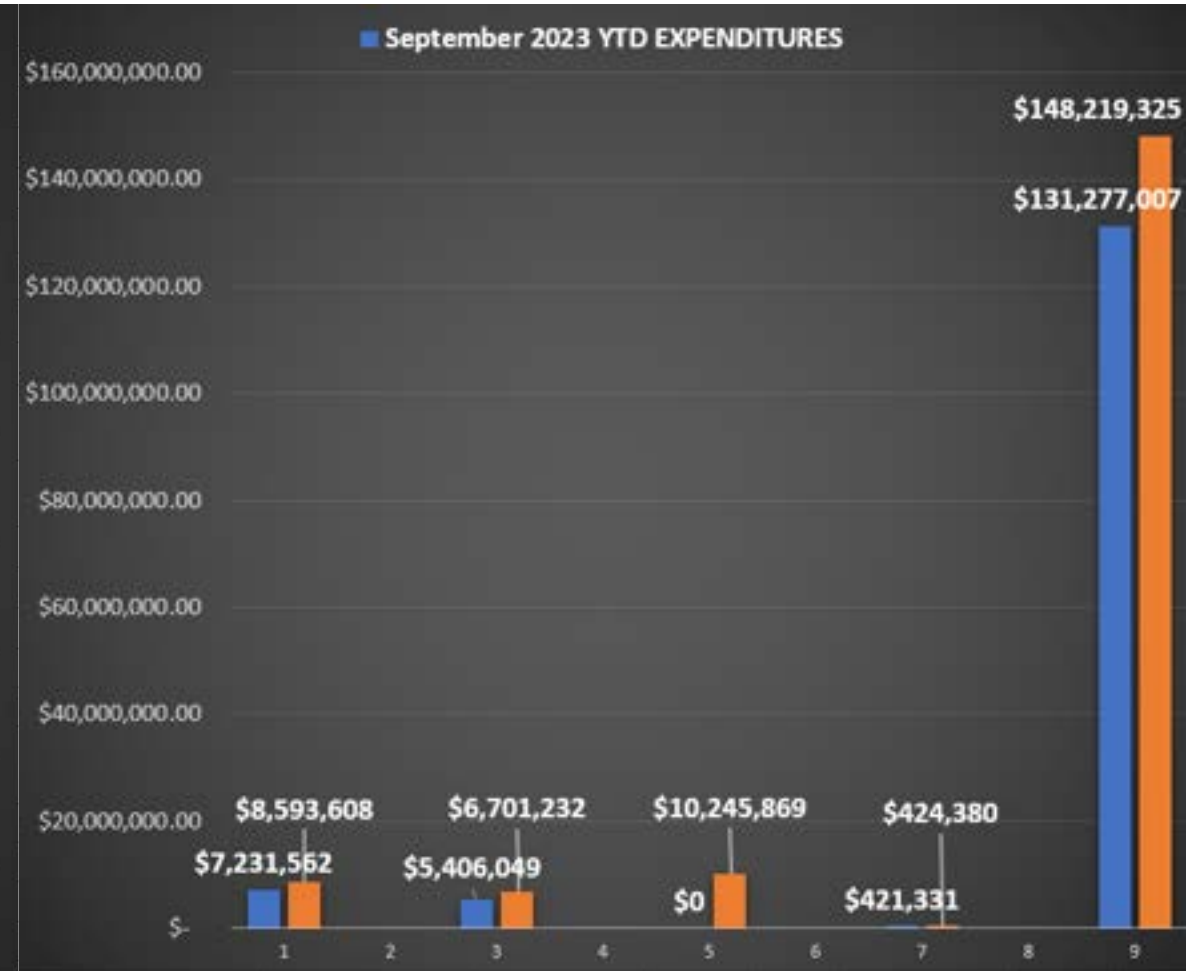
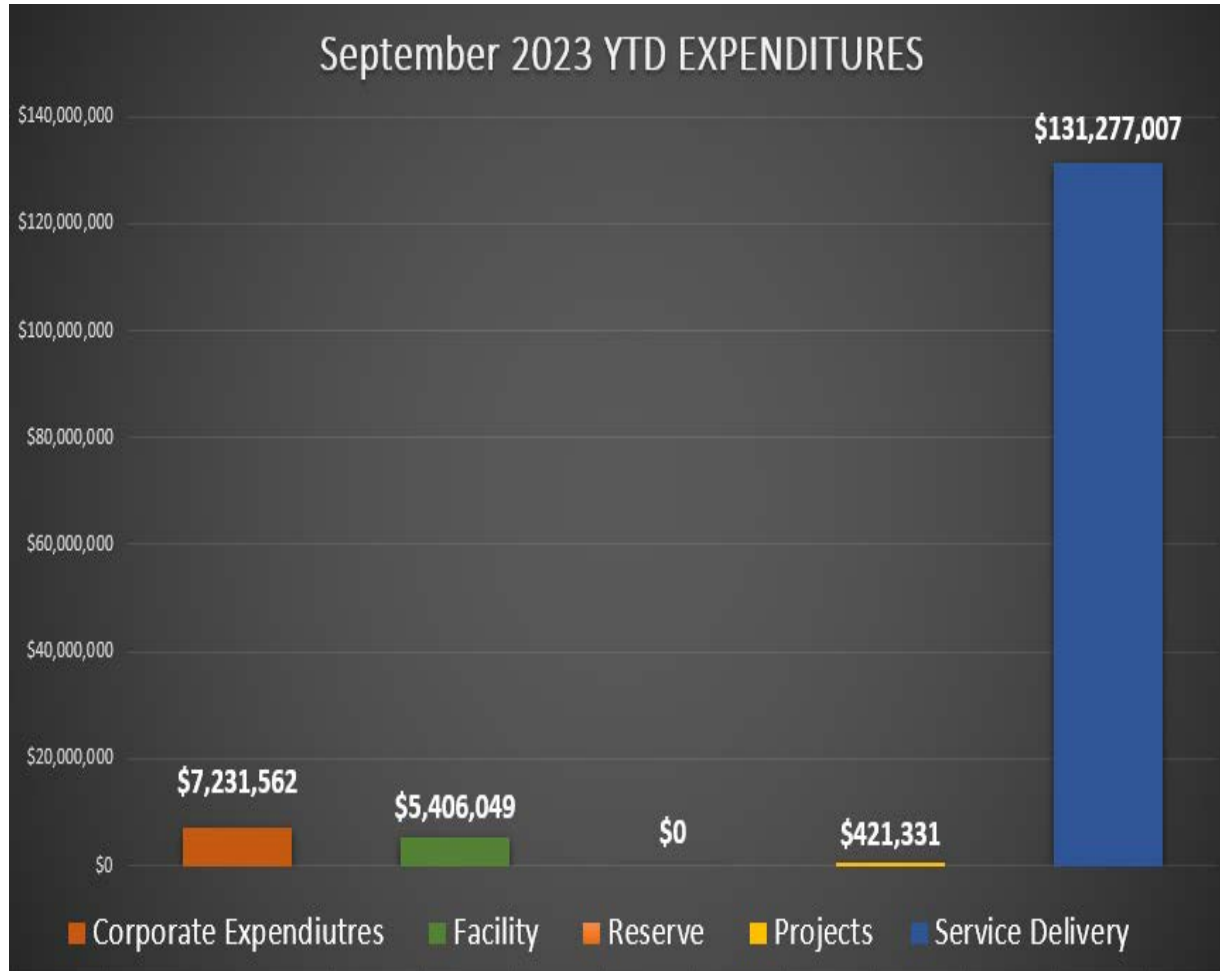
Special Projects Include:

- Workforce Commission Initiatives – WSA has held 4 Career Pathway Youth Events.

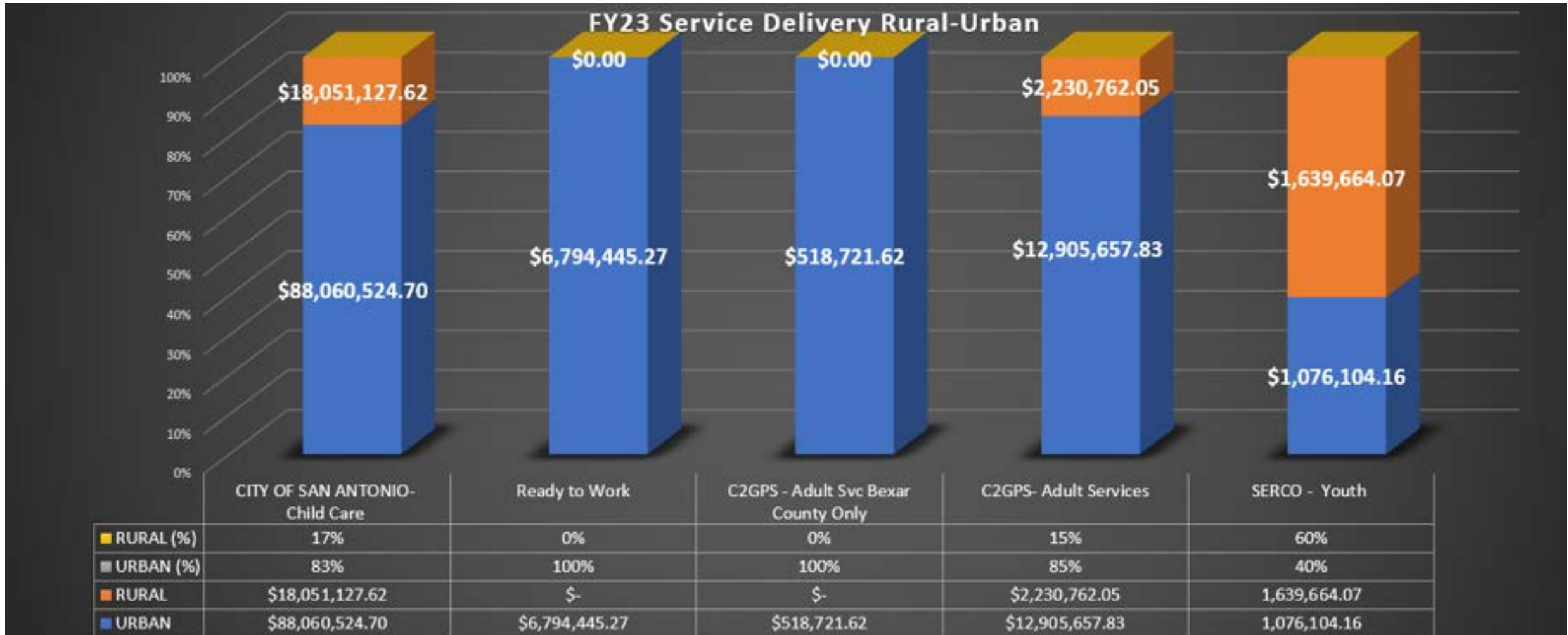


YTD Expenditures by Budget Category

YTD Expenditures by Budget Category Comparison



September 2023 Year-to-Date Service Delivery Rural-Urban



Key Variances

- TANF – Expenditures are currently at 78.37% due to low participation and reduced HHSC referrals. The board’s FY23 allocation is \$2 million higher than average. We are expecting to return approximately \$1.1M.
- Middle Skills – Projections through 11/30/23 are 50% of the contract awarded budget.
 - Experiencing challenges due to the following:
 - Some customers have been employed and received a couple of paychecks but still have barriers.
 - FNA is not in the negative
 - Pending eligibility documentation



Key Variances

- Child Care Contracted Slots – This grant was extended to 12/31/23. We have three providers enrolled, providing 50 additional slots to children under three. We currently have 30 children in care.
- Child Care Quality – Expect higher expenditures within the next month by issuing incentives and bonuses to childcare providers.
 - Expect to return \$963,861.72 (Mentor and Assessor) of funding. Due to vacancies and transition of Assessor to Mentor positions.
 - Starting 10/1/2023, TWC contractor will assume all the Assessor duties.



Key Variances

- Wagner Peyser – Funding increase of \$297,070 will be used for the Resource Room. Expecting to spend by the end of the contract period.
- Military Family – Projected to spend 91% by the end of the contract period.
- Middle Skills – Expected to spend fully with estimated 39 participants.
- Teacher Externship – We will continue to spend and expect to finalize payments in December.
- Trade Act – We are expecting to be at 90% by the end of December. Outcomes of outreach efforts are being tracked.



Ready to Work

Ready to Work:

- Enrollment and activities increased at a higher rate in the summer.
- As of November 6, 2023:
 - Applicants interviewed: 3,952
 - Enrolled in approved training: 2,322
 - Successfully completed training: 262
 - Placed in jobs: 116
 - WSA paid training: \$3,886,239





Questions



Letters of Support

- **San Antonio Independent School District:** Applied for \$3,425,000 to \$4,425,000 Perkins Innovation and Modernization (PIM) Grant Program for Career-Connected High Schools to improve access and attainment of dual credit, work-based learning, and industry-based certifications through CTW programs (56 different certifications over 28 programs of study, impacting approximately 10,000 students).
- **City of Hondo:** Applied for the Strategy Development Grant and Recompete Plans Pilot Program offered by the U.S. Economic Development Administration.
- **UTSA's:** Proposal Responding to Notice of Funding Opportunity on OSD ManTech Program in Manufacturing Education and Workforce Development (M-EWD).
Empowering Tomorrow's Makers: A Comprehensive Approach to Educating and Preparing the Next Generation in Advanced Manufacturing.

Letters of Support

- **Ecority:** Applied for \$14 million for two applications to the U.S. Environmental Protection Agency for grant funding under the Greenhouse Gas Reduction Fund for a Clean Community Investment Accelerator and a National Clean Investment Fund.
- **Thrive Point Academy:** Applying to TEA to become a high-quality, open enrollment charter school in San Marcos. They have a non-traditional approach to education coupled with a student success coach providing a safety net for students that are having trouble in traditional schools.
- **Simulation Equipment for Education Development and Safety (SEEDS):** Proposal responding to the Texas Higher Education Coordinating Board for The San Antonio College (SAC) Consortium with the Southwest Texas Junior College (SWTJC) and Wharton County Junior College (WCJC) to fund safe clinical simulation lab training experiences and upskill the learning environment of students who wish to join the field of healthcare and nursing to attain a BSN Degree.