



## **EXECUTIVE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**August 11, 2023**

**10:00 AM**

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda Martinez at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272- 3250.

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**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER  
Presenter: Leslie Cantu, Committee Chair
- II. ROLL CALL AND QUORUM DETERMINATION  
Presenter: Leslie Cantu, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Leslie Cantu, Committee Chair
- IV. PUBLIC COMMENT  
Presenter: Leslie Cantu, Committee Chair
- V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Leslie Cantu, Committee Chair
  - a. Meeting Minutes – June 9, 2023
  - b. Contract Summary and RFP Updates
  - c. Update on Procurement Process Completion
  - d. Financial Reports
  - e. Early Matters Update
  - f. Child Care Performance Briefing
  - g. TRS Contracted Slots Pilot Briefing
  - h. Entry Level Designation & Efforts Towards Increasing and Accessing Quality
    - i. Pre-K 4 SA
    - ii. United Way
    - iii. Region 20
  - i. Success Stories
  - j. Procurement Diversity Update (SMWVBE)
  - k. Local Plan Update
  - l. Sector Based Model Update
    - i. Sector Based Score Cards
    - ii. Strategic Partnership Manager Update
  - m. Performance, Programs, and Operational Updates
  - n. Quality Assurance Update & TWC Audit Resolution
  - o. Monitoring Outcomes and Technical Assistance
  - p. TWC Performance – Youth Employed/Enrolled
  - q. Contract Award Job Placement and Worksite Monitoring Services (SEAL FY24)
  - r. Contract Renewal Legal Services
  - s. Policy for Board-Provided Meals
  - t. Policy for Internal Monitoring and Oversight of Cash Substitutes

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- VI. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mary Batch, Audit & Finance Committee Chair
- a. FY24 Budget
  - b. Contract Update M&O Adult Program Services
  - c. Contract Renewal Child Care Management Services
  - d. Contract Renewal Child Care Quality Services
  - e. Contract Renewal Financial Audit Services
  - f. Contract Renewal M&O Youth Program Services
- VII. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair
- a. Texas Rising Star Assessment Update
- VIII. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Eric Cooper, Strategic Committee Chair
- a. Facility Updates
    - i. Port SA Update
    - ii. Walzem Update
- IX. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Dr. Sammi Morrill, Oversight Committee Chair
- a. Employee Policy Handbook Revision
    - i. Employee Incentive Policy
    - ii. Remote Work Policy
  - b. Update to Develop an Operational Plan for the Interlocal/Partnership Agreement to Address Rural Judges' Service Delivery Concerns
- X. CEO REPORT  
Presenter: Adrian Lopez, CEO
- a. Applications for Funding
  - b. Ready to Work Program & Monitoring
  - c. Update on Datapoint  
Presenter: Penny Benavidez, Director Public and Government Relations
- XI. CHAIR REPORT  
Presenter: Leslie Cantu, Committee Chair
- a. BOD Attendance and Demographics
- XII. NEXT MEETING: October 20, 2023

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### XIII. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

### XIV. ADJOURNMENT

Presenter: Leslie Cantu, Committee Chair