



## **EXECUTIVE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**April 12, 2024**

**10:00 AM**

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Caroline Goddard at (210) 322-6296.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Caroline Goddard, (210) 322- 6296.

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**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Caroline Goddard at (210) 322-6296 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER  
Presenter: Leslie Cantu, Committee Chair
- II. ROLL CALL AND QUORUM DETERMINATION  
Presenter: Leslie Cantu, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Leslie Cantu, Committee Chair
- IV. PUBLIC COMMENT  
Presenter: Leslie Cantu, Committee Chair
- V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Leslie Cantu, Committee Chair
  - a. Meeting Minutes – February 16, 2024
  - b. Contract Summary and RFP Updates
  - c. Financial Reports – January 31, 2024
  - d. Financial Monitoring Updates
  - e. Early Matters Update
  - f. Childcare Performance Briefing
  - g. Texas Rising Star Assessment Update
  - h. Entry Level Designation & Efforts Towards Increasing and Accessing Quality
  - i. Success Stories
  - j. Work Experience Analysis
    - i. Accenture Federal Services Work Experience Presentation
  - k. Youth Program Briefing and Performance
  - l. Youth Career Pathways Events
  - m. FY24 Youth Program Goals
  - n. Rural & Urban Youth Success Stories
  - o. Coastal Bend College Partner Update
  - p. Procurement Diversity Update (SMWVBE)
  - q. Sector-Based Model Update – Sector-Based Score Cards & Strategic Partnership Manager Update
  - r. Quality Assurance Update
  - s. Monitoring Outcomes and Technical Assistance
  - t. TWC Equal Opportunity Monitoring (Final Report/Letter)
  - u. TWC Performance – Choices Full Engagement Rate
  - v. Programs & Operational: Ready to Work
- VI. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mary Batch, Audit & Finance Committee Chair
  - a. RFP Update – Child Care Quality Improvement Services
  - b. Purchase of Cyber-Security Solution Suite Software Licenses
  - c. County-by-County Update

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- d. Ready to Work Analysis and Update
- VII. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair
  - a. TRS Contracted Slots Pilot Briefing
- VIII. YOUTH COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Anthony Magaro, Youth Committee Chair
  - a. Youth Service Delivery Model
- IX. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Eric Cooper, Strategic Committee Chair
  - a. Facility Updates
    - i. Port SA
    - ii. Mobile Unit
  - b. New Facility Lease for Approval
    - i. Bandera
- X. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Dr. Sammi Morrill, Oversight Committee Chair
  - a. Update on Improvements from TWC Annual Monitoring
  - b. Process Improvements
    - i. Procurement Process Improvements
    - ii. Risk Assessments
    - iii. IT and Ready to Work
- XI. CEO REPORT  
Presenter: Adrian Lopez, CEO
  - a. Applications for Funding
  - b. WIN Texas Q2 Meeting – May 2 & 3, 2024
  - c. Partnership with Capital Area and Rural Capital Area Workforce Boards
  - d. Constituting of Texas Association of Workforce Boards
  - e. Alamo Workforce Consortium
- XII. CHAIR REPORT  
Presenter: Leslie Cantu, Committee Chair
  - a. BOD Attendance and Demographics
- XIII. NEXT MEETING: June 7, 2024
- XIV. EXECUTIVE SESSION:  
Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

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- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XV. ADJOURNMENT

Presenter: Leslie Cantu, Committee Chair

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