



## **ANNUAL BOARD OF DIRECTORS MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**November 17, 2023**

**10:00 AM**

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Board of Directors to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed to Caroline Goddard at (210) 322-6296.

***The Chair of the Board of Directors will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Caroline Goddard, (210) 322-6296.

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**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Caroline Goddard at (210) 322-6296 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- I. CALL TO ORDER  
Presenter: Chairwoman Leslie Cantu
- II. ROLL CALL AND QUORUM DETERMINATION  
Presenter: Chairwoman Leslie Cantu
- III. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Chairwoman Leslie Cantu
- IV. PUBLIC COMMENT  
Presenter: Chairwoman Leslie Cantu
- V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Chairwoman Leslie Cantu
  - a. Board of Directors Meeting Minutes – October 27, 2023
  - b. Contract Summary and RFP Updates
  - c. Childcare Performance Briefing
  - d. Texas Rising Star Assessment Update
  - e. TRS Contracted Slots Pilot Briefing
  - f. Entry Level Designation & Efforts Towards Increasing and Accessing Quality
  - g. Success Stories
  - h. Procurement Diversity Update (SMWVBE)
  - i. Facility Updates
    - i. Port SA
    - ii. Walzem/O'Connor
  - j. Sector-Based Model Update – Sector-Based Score Cards & Strategic Partnership Manager Update
  - k. Quality Assurance Update
  - l. Monitoring Outcomes and Technical Assistance
  - m. TWC Performance – Claimant Reemployment Within 10 Weeks
  - n. Performance, Programs, and Operational Updates
- VI. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mary Batch, Audit & Finance Committee Chair
  - a. Financial Reports
- VII. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair
  - a. Teacher Appreciation Survey Results
- VIII. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Eric Cooper, Strategic Committee Chair
  - a. Aspen Institute Workforce Leadership Academy

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- b. Update on Local Plan
    - i. Community Conversations
  
- IX. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)
 

Presenter: Dr. Sammi Morrill, Oversight Committee Chair

  - a. TWC Annual Monitoring
    - i. Draft Plan for Responses
  
- X. NOMINATIONS COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)
 

Presenter: Anthony Magaro, Nominations Committee Chair

  - a. Nomination Slate of Officers for 2024 (Chair, Vice Chair, and Secretary)
  
- XI. COMMITTEE OF SIX CHAIR AND/OR PARTNER STAFF REPORT (DISCUSSION AND POSSIBLE ACTION)
 

Presenter: Mike Ramsey, Executive Director Workforce Development Office, City of San Antonio
  
- XII. CEO REPORT
 

Presenter: Adrian Lopez, CEO

  - a. WSA Presentations:
    - i. City of Kenedy
    - ii. TWC Business Summit
    - iii. Ready to Work “Future of Workforce”
  - b. Applications for Funding
  - c. Ready to Work Program & Monitoring
  - d. Media, Marketing, and Communications Update
 

Presenter: Penny Benavidez, Director of Public and Government Relations
  
- XIII. CHAIR REPORT
 

Presenter: Chairwoman Leslie Cantu

  - a. BOD Attendance and Demographics
  - b. Discussion and Possible Action on CEO Adrian Lopez Employment Agreement
  
- XIV. NEXT MEETING: TBD, 2024
  
- XV. EXECUTIVE SESSION:
 

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Board of Directors may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

  - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;

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- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XVI. ADJOURNMENT

Presenter: Chairwoman Leslie Cantu

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