



## **AUDIT & FINANCE COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa, Suite 120  
San Antonio, TX 78207  
**February 3, 2023**  
**10:30 AM**

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda Martinez at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 272-3250.

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**Meeting Number & Access Code: 2481 473 6282**

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**During the Public Comments portion of the meeting (Agenda Item 3), the Public may type their name into the chat box or unmute themselves and state their name.**

**The meeting host will call each member of the public for comments, in the order their names were submitted.**

*Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda G. Martinez at (210) 581-1091 at least two (2) working days prior to the meeting, so that appropriate arrangements can be made. Relay Texas: 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).*

- I. CALL TO ORDER AND QUORUM DETERMINATION  
Presenter: Mary Batch, Committee Chair
- II. DECLARATIONS OF CONFLICT OF INTEREST  
Presenter: Mary Batch, Committee Chair
- III. PUBLIC COMMENT  
Presenter: Mary Batch, Committee Chair
- IV. DISCUSSION AND POSSIBLE ACTION REGARDING PREVIOUS MEETING MINUTES for November 18, 2022  
Presenter: Mary Batch, Committee Chair
- V. PROCUREMENT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Jeremy Taub, Director of Procurement and Contracts
  - a. ATEAMS for Teacher Externship >\$150k
  - b. Amendment for Workforce Ready Koncept to Increase Purchase Amount >\$150k
  - c. Timeline for Adult RFP
  - d. Contracts Summary Update
  - e. RFP Updates
- VI. FISCAL (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Giovanna Escalante-Vela, Controller
  - a. Financial Reports
  - b. Budget Amendment #1
  - c. Timeline for 2022 Independent and Single Annual Audit
  - d. Update on Ready to Work Financial Matters
- VII. CEO REPORT  
Presenter: Adrian Lopez, CEO
  - a. Applications for Funding
  - b. Alamo Area Community Network Awards
  - c. Aspen Institute
  - d. 2021 Annual Report
- VIII. CHAIR REPORT  
Presenter: Mary Batch, Committee Chair
- IX. **Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:**
  - a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**

- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:**
- c. Pending or Contemplated Litigation; and**
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**

**X. ADJOURNMENT**

Presenter: Mary Batch, Committee Chair