



STRATEGIC COMMITTEE MEETING

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207
May 9, 2025
10:00 AM

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed at Janel Santos at (210) 850-2160

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

Please join WebEx meetings from your computer, tablet, or smartphone.
You can also dial using your phone. United States (Toll Free): 1-415-655-0002

Meeting link

<https://wsalamo.webex.com/wsalamo/j.php?MTID=md80fe690bd41401baa6d1958efbd117d>

Meeting number

2496 961 0123

Meeting password WJzW4wGtu32

During the Public Comments portion of the meeting (Agenda Item 4), the public may type their name into the chat box or unmute themselves and state their name. The host of the meeting will call each member of the public for comments in order that their names are submitted.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Janel Santos at (210) 850-2160 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

I. CALL TO ORDER

Presenter: Eric Cooper, Committee Chair

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Eric Cooper, Committee Chair

III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Eric Cooper, Committee Chair

IV. PUBLIC COMMENT

Presenter: Eric Cooper, Committee Chair

V. DISCUSSION AND POSSIBLE ACTION ON MEETING MINUTES

Presenter: Eric Cooper, Committee Chair

- a. Meeting Minutes – January 31, 2025

VI. WSA DRAFT BYLAWS (DISCUSSION AND POSSIBLE ACTION)

Presenter: Frank Burney, Partner, Martin & Drought, P.C.

VII. PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Kristen Rodriguez, Director of Procurement and Contracts

- a. RFP: Business Services Unit (BSU)
- b. RFP: Workforce One Bus

VIII. MARKETING (DISCUSSION AND POSSIBLE ACTION)

Presenter: James Keith, Director of Public & Government Relations

- a. Media, Marketing, and Communications Update
- b. Employer Impact Awards Breakfast

IX. PROGRAMS UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Victoria Rodriguez, Director of Workforce Services

- a. Infrastructure Grant
- b. Workforce One Utilization
- c. TX FAME
- d. Capstone Project, Presenter: Jessica Vachon, UT Health San Antonio, Occupational Therapy Degree

X. CEO REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Teresa Chavez, Chief Operating Officer

- a. Local Plan 2025–2028
- b. Workforce Solutions Alamo (WSA) Principles

XI. CHAIR REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Eric Cooper, Committee Chair

XII. AI/DATA PROPOSAL (DISCUSSION AND POSSIBLE ACTION)

Presenter: Eric Vryn, Chief Process Officer

XIII. EXECUTIVE SESSION

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, Pending or Contemplated Litigation; and/or Settlement Offer.
- c. Government Code §551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of Workforce Solutions Alamo.

XIV. ADJOURNMENT

Presenter: Eric Cooper, Committee Chair