



SPECIAL BOARD MEETING MINUTES

100 N. Santa Rosa, Suite 101
San Antonio, TX 78207
July 21, 2020
9:00 a.m.

Citizens may appear before the Board to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Linda Martinez at (210) 272-3250.

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, WSA will hold this meeting via videoconferencing. The meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Linda G. Martinez, (210) 581-1093

WSA Board Members: Adrian Lopez, Mark Milton, Louis Tatum, Juan Solis III, Leslie Cantu, Eric Cooper, Dawn Vernon, Jamie Allen, Yousef Kassim, Benjamin Peavy, Melissa Sadler-Nitu, Polo Leal, Mark Niederauer, Johnette Lee, Angelique De Oliveira, Mary Batch, Frank Crowder, John Blaylock, Sammi Morrill, Carolyn King, Betty Munoz

Partners: Alex Lopez, Deborah Carter (for Pooja Tripathi)

WSA Counsel: Frank Burney

Staff: Linda Martinez, Elizabeth Eberhardt, Linda Canizales, Dr. Andrea Guajardo, Barbetta Womack, Angela Bush, Michael DeFrees, Brenda Garcia, Michael Sindon

I. Call to Order and Quorum Determination

Presenter: Chair Solis

-At 9:05 a.m., Chair Solis called the meeting to order. The roll was called, and a quorum was declared present.

II. Declarations of Conflict of Interest

Presenter: Chair Solis

-None

III. Public Comment

Presenter: Chair Solis

-None

IV. Consent Agenda: Discussion and Possible Action

Presenter: Chair Solis

a. Board Meeting June 19, 2020 Minutes

- Mr. Watson: Need to make an editorial change on Oversight Committee Report. This change is in relation to parents who choose Texas Rising Star (TRS) as childcare center. An edit needs to be made to state this is for future board consideration, indicating no action has yet been taken.

-Upon motion by Jamie Allen and second by Doug Watson, the Committee unanimously approved items

V. Chair Report Discussion and Possible Action:

Presenter: Adrian Lopez, CEO / Mark Milton, COO

a. Funding Agreement under CARES Act for WSA as Service Provider with Bexar County

-Contract for \$14M.

-In March 2020, both COSA and Bexar County received federal funding (C.A.R.E.S Act) to respond to local needs of workforce as a result of pandemic.

-WSA and other community partners were contacted by these entities in May to implement programs and services that will serve nearly 7,000 San Antonio residents

-CARES funding is set to expire Dec. 2020, however, has been extended to May 2021 for Bexar County and Sept 2021 for COSA.

-WSA will work with C2 to roll out program.

-\$14M is split 50-50 between C.A.R.E.S Act and General Fund.

-Goals of program: Outreach, eligibility, assessment, referrals, WE, training, placement and stipends.

-To determine eligibility, participant must reside in Bexar county. They cannot be a city resident to be eligible for the county program. Other eligibility criteria include that they were affected by the pandemic. If they were unemployed as of March 1, 2020, they would be eligible.

-Focus of work experience

-Partner with SA Works

-Upon motion by Leslie Cantu and second by Doug Watson, the Committee unanimously approved items

b. Funding Agreement under CARES Act for WSA as Service Provider with City of San Antonio

-Initial Contract for \$11M but did not include on the job training.

-Final product will be about \$16M after negotiations with COSA.

-Focus of on the job training.

-Partner with SA Works and large amount of opportunities will be with small businesses.

-Flexibility to revise eligibility requirements.

-Contracts to be executed 7/25/2020. Outreach to begin 7/26/2020. Assessments to be executed after outreach the first two weeks of August 2020. Training scheduling late August 2020. Training completion expected Sept '20-May '21.

-Placement Sept '20 - May '21 for County and Sept. '21 for COSA.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations should contact Linda Martinez at (210) 272-3250 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

- Recruitment strategies include social media, robocalls, target marketing and direct outreach.
- Estimated number of candidates recruited for training by these means is expected to be approx. 8,000.
- Stipend component expected to be large incentive as unemployment benefit ceases July 31, 2020.
- Tracking unknown variables
- Doug Watson: Requesting clarification that only 14% is allocated to stipends. Mark Milton's response: Stipend is largest line item and everyone who applies for the programs will be eligible for the stipend. PowerPoint will be modified.
- Dr. Sammi Morrill: Have administrative costs to execute the program been looked at? Also, the media has stated people can get \$450/wk. What is our strategy going to be to inform potential clients of the stipend? Adrian asked Angela Bush to address Dr. Morrill's question regarding the administrative cost. Angela's response: We have reviewed the administrative cost and the capacity it will take our team to process the stipends for this amount of people. An accountant was hired to assist with this process, and we are prepared to process the stipends.
- Dr. Sammi Morrill: Are other funds being used or are you using funds that you are receiving from the city or county? This position is funded by both, the City and County. Dr. Sammi Morrill: so, this position was funded off administrative costs from those contracts, correct?
- Adrian Lopez, CEO's response: Yes. Correct. Dr. Sammi Morrill: The training does not have to be an ETPL, correct? Mark Milton: It does not. We can receive special approval if it isn't, however, we would like to have them added. If you have some programs that aren't on there, please send them over and they can be added. This is part of the flexibility that was negotiated.
- Juan Solis III (addressing Dr. Sammi Morrill's first question): Potential candidates can receive up to \$450/wk, depending on the need is and justification of that need. Would prefer not to lead with the stipend incentive, but rather instill the desire for actual exercise training and understanding of the repurposing of their careers.
- Funds can be adjusted to account for the people who come in.
- Upon motion by Dr. Mark Niederauer and second by Tammye Trevino, the Committee unanimously approved items

VI. Chairman Report

Presenter: Juan Solis III

- Leadership comes with an inherited risk. The investment by the City and County marks the largest investment into Workforce Solutions Alamo ever.
- These investments will test the workforce ecosystem.
- Proposal: Board Retreat goal was to secure more board participation in WSA initiatives.
- Adopt an all hands-on deck atmosphere.
- Board member outreach:
 - A) 10 participant referrals per month
 - B) Provide a copy of the eligibility for each program
 - C) A special phone number for referrals to call directly to our office
- Work with chairman to setup virtual presentations'
- Tap into Board Member networks
- 2 presentations per board member

VII. Next Meeting: August 21, 2020

VIII. Executive Session: -Entered Executive Session at 9:56am.

IX. Pursuant to Chapter 551 of the Texas Open Meetings Act, the Board may recess into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;**
- b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:**
- c. Pending or Contemplated Litigation; and**
- d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.**

X. Adjournment

Presenter: Chair Solis

-Upon motion by Eric Cooper and second by Mary Batch, the Committee unanimously approved item.

Meeting adjourned at 10:10am

Enclosures

- Certificate of Executive Session

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CERTIFIED AGENDA OF CLOSED MEETING

Workforce Solutions SPECIAL BOARD Meeting

Juan Solis
I, ~~MARY BATCH~~, THE PRESIDING OFFICER OF THE WORKFORCE SOLUTIONS ALAMO HUMAN RESOURCES COMMITTEE, CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE COMMITTEE CONDUCTED ON JULY 21, 2020 AT 9:30 A.M.

1. The Executive Session began with the following announcement by the presiding officer: "The Workforce Solutions Alamo WSA BOARD is now in Executive Session on JULY 21, 2020, at 9:30 A.M. pursuant to exceptions under Government Code 551."
2. SUBJECT MATTER OF EACH DELIBERATION:
 - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
 - b. Government Code §551.071 - All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
 - c. Pending or Contemplated Litigation; and
 - d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Workforce Solutions Alamo.
3. No further action was taken.
4. The Executive Session ended with the following announcement by the presiding officer: "This Executive Session ended on JULY 21, 2020, at 10:07 A.M."

Juan Solis III
JUAN SOLIS, III, Chair

