



## **NEW BOARD MEMBER ORIENTATION**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207  
March 20, 2026  
9:00 AM – 1:00 PM

### **AGENDA**

This meeting is a Board Member Orientation intended for informational and training purposes only. No official business will be conducted, and no action will be taken.

- 9:00 AM**      **Welcome Remarks**  
Presenter: Adrian Lopez, Chief Executive Officer
- 9:15 AM**      **Board Orientation**  
Presenter: Adrian Lopez, Chief Executive Officer
- Mission, Vision, and Core Values
  - Roles and Responsibilities
  - Board Attendance Policy, Organizational Chart, Board of Directors Directory, Board and Committee Meeting Schedule, Committees List, Report Card
- 9:30 AM**      **Legal Overview**  
Presenter: Frank Burney, Martin & Drought, P.C.
- Who the Board Is
  - Federal, State, and Local Parents
  - Texas Open Meeting Act
  - Texas Public Information Act
  - Interlocal Agreement
  - Partnership Agreement
  - By Laws
- 10:00 PM**      **Break**
- 10:05 AM**      **Local Plan 2025 – 2028**  
Presenter: Teresa Chavez, Chief Operating Officer
- 10:30 AM**      **Break**

- 10:35 AM**      **Workforce Programs Summary and Descriptions Presentation**  
Presenter: Victoria Rodriguez, Director of Workforce Services
- 11:00 AM**      **Social Media Training Presentation**  
Presenter: Penny Benavidez, Director of Public and Government
- 11:15 AM**      **Break**
- 11:20 AM**      **Data Presentation**  
Presenter: Eric Vryn, Chief Process Officer
- 11:40 AM**      **Budget Overview Presentation**  
Presenter: Gabriela Navarro Garcia, Controller
- 12:00 PM**      **Lunch & Networking with Executive Team**
- 1:00 PM**      **Adjourn**