



**BOARD OF DIRECTORS MEETING**

**Port San Antonio Career Center  
638 Davy Crockett Rd, Suite 160  
San Antonio, TX 78226  
March 14, 2025  
10:00 AM**

**AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Board of Directors to speak for or against any item on the agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed at Janel Santos at (210) 850-2160.

The Board of Directors will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

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During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Janel Santos at (210) 850-2160 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

I. CALL TO ORDER

Presenter: Leslie Cantu, Board Chair

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Leslie Cantu, Board Chair

III. DECLARATIONS OF CONFLICT-OF-INTEREST

Presenter: Leslie Cantu, Board Chair

IV. PUBLIC COMMENT

Presenter: Leslie Cantu, Board Chair

V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)

Presenter: Leslie Cantu, Board Chair

- a. Meeting Minutes – November 22, 2024
- b. Child Care Quality Areas of Focus
- c. Texas Workforce Commission's Child Care Connection (TX3C) System
- d. Co-Ops for Childcare
- e. Targeted Occupation - Early Child Care workers
- f. Early Matters
- g. United Way
- h. Texas A&M University San Antonio
- i. Pre-K for SA
- j. Childcare Rural Community Meetings for January 2025
- k. Facility Updates
- l. Bandera Update
- m. O'Connor Update
- n. Business Services Strategy and Industry Sector Partnership RFP
- o. Port SA Grand Opening
- p. PROWD Grant Press Conference
- q. DOL Grant
- r. TX FAME
- s. Mobile Unit Schedule
- t. Update on Day Laborer Site Locations
- u. Capstone Project
- v. Update on Jet Grants
- w. Update on CTE
- x. TWC Trade Adjustment Assistance (TAA) Monitoring Update
- y. Business Partner Agreement: Data-Sharing
- z. Update: Ready to Work
- aa. Client Expenditure Analysis
- bb. County by County Expenditure Analysis
- cc. New Grants

- VI. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair
- a. Childcare Performance Briefing
  - b. Texas Rising Star Assessment Update
- VII. STRATEGIC COMMITTEE MEETING (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Eric Cooper, Strategic Committee Chair
- a. Incumbent Worker Funding
- VIII. YOUTH COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Anthony Magaro, Youth Committee Chair
- a. Career Exploration Events
  - b. Youth Program Briefing and Performance
- IX. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Dr. Sammi Morrill, Oversight Committee Chair
- a. Quality Assurance Briefing
  - b. TWC Annual Monitoring Update
  - c. Ready to Work Monitoring
  - d. Program Briefing
  - e. End of Year Performance Report and Next Steps
- X. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Mary Batch, Audit & Finance Committee Chair
- a. New Lease for Kenedy Workforce Center Facility
  - b. Marketing and Outreach Contract
  - c. Financials
  - d. Financial Monitoring & Fiscal Integrity Reviews for Subrecipients
- XI. MARKETING UPDATE (DISCUSSION AND POSSIBLE ACTION)  
Presenter: James Keith, Director of Public & Govt Relations
- a. WSA Port San Antonio Career Center Grand Opening
  - b. Media, Marketing, and Communications Update
- XII. CEO REPORT (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Adrian Lopez, CEO
- a. Local Plan
  - b. Employee Handbook Update, Karen Monsen, Caldwell Clark Fanucchi & Finlayson PLLC
  - c. Employee Benefits Analysis
  - d. CEO Participation in Key Events: Report and Insights
    - i. Guadalupe County Growth Summit
    - ii. Voices of Empowerment Leadership Symposium
    - iii. Workforce Solutions Legislative Breakfast
    - iv. Affordable Housing Outlook 2025
    - v. 2025 Stock Show and Rodeo Ag-Mechanics Hall
    - vi. CTE Showcase
    - vii. United Way & Texas Nonprofit Day at the Capitol
    - viii. Boys & Girls Club of San Antonio: Trades Discovery Day 2025

- ix. Early Matters All Partners Meeting
- x. Training Provider Summit: Strengthening Partnerships for Workforce Success

**XIII. CHAIR REPORT**

Presenter: Leslie Cantu, Board Chair

**XIV. EXECUTIVE SESSION:**

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Board of Directors may move into an Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, Pending or Contemplated Litigation; and/or Settlement Offer;
- c. Government Code §551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of Workforce Solutions Alamo.

**XV. ADJOURNMENT**

Presenter: Leslie Cantu, Board Chair