



**MINUTES FOR STRATEGIC COMMITTEE MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207  
**October 25, 2024**  
**10:00 AM**

**BOARD OF DIRECTORS:** Eric Cooper, Leslie Cantu, Anthony Magaro, Lowell Keig, Jim Robertson, Angelique De Oliveira, Josh Schneuker, Mitchell Shane Denn

**WSA STAFF:** Adrian Lopez, Teresa Chavez, Trema Cote, Juan Palencia, George Mazariegos, Alfred Salazar Jr., Erica Spenser, Avis Burrow, Ruby Sanders, Victoria Rodriguez, Vanessa Garcia, Adrian Perez, Christine Dever, Chuck Agwuegbo, Eric Vryn, Gilbert Monk, Kristen Rodriguez, Rebecca Balencia, James Keith, Maria Martinez, Jessica Villarreal,

**LEGAL COUNSEL:** None.

**CONTRACTORS:** Gabriela Horbach, Roberto Corral, Brenda Garcia, Daisey Vega, Sylvia Perez

**GUESTS:** Kim Fowler

**AGENDA**

- I. CALL TO ORDER  
Presenter: Eric Cooper, Committee Chair -**Start: 10:00AM**
- II. ROLL CALL AND QUORUM DETERMINATION – **Quorum Present**  
Presenter: Eric Cooper, Committee Chair
- III. DECLARATIONS OF CONFLICT OF INTEREST – **None.**  
Presenter: Eric Cooper, Committee Chair
- IV. PUBLIC COMMENT- **None.**  
Presenter: Eric Cooper, Committee Chair
- V. DISCUSSION AND POSSIBLE ACTION ON MEETING MINUTES  
Presenter: Eric Cooper, Committee Chair
  - a. Meeting Minutes – August 30, 2024, **Motion: 1<sup>st</sup> Lowell Keig, 2<sup>nd</sup> Leslie Cantu**
- VI. PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)  
Presenter: Kristen Rodriguez, Interim Director of Procurement and Contracts a.  
Facility Updates
  - i. Bandera Lease

- New facility leases for the Bandera Workforce Center, recommendation location Silver Sage in Bandera, Texas. Next steps will be to finalize negotiations and execute lease.
  - **Motion: 1<sup>st</sup> Angelique De Oliveira 2<sup>nd</sup> Mitchell Shane Denn**
- ii. Hondo Lease-
  - New facility leases for the Hondo location. Recommendation South Texas Regional Training Center. Next steps will be to finalize negotiations and execute lease.
    - **Motion: 1<sup>st</sup> Mitchell Shane Denn 2<sup>nd</sup>: Josh Schneuker**
- iii. Pleasanton Lease-
  - New facility leased for the Pleasanton Workforce Center, recommendation the Coastal Bend College in Pleasanton, Texas. Next steps will be to finalize negotiations and execute lease.
    - **Motion: 1<sup>st</sup> Angelique De Oliveira 2<sup>nd</sup> Josh Schneuker**
- iv. O'Connor Update-
  - 90 % completion with construction. Tasks in progress include punch list items and final clean-up. It is currently working on the technology set-up for the center. The goal is for late November opening.

## VII. MARKETING

Presenter: James Keith, Director of Public & Govt Relations

### a. Port SA

- Wallpaper is being printed for the center. The installation will be November 6<sup>th</sup> as of this morning.

### b. Mobile Unit

- The community outreach has begun for the mobile unit. The debut was in Dilley on October 15<sup>th</sup>. Surveys have been sent to judges to start planning the use of the bus and multiple requests have been given with a schedule underway.

## VIII. LOCAL PLAN PROGRESS UPDATE (DISCUSSION AND POSSIBLE ACTION)

Presenter: Adrian Perez, Chief Innovation Officer

### a. WSA 2025 Local Plan Development Update

- The Workforce Innovation and Opportunity Act requires WSA to develop a 4-year plan also known as the Local Plan with TWC with modifications every 2 years. Overview of the local plan and a two-year update.
- The Workforce Alamo Local Plan target occupations plan for a qualitative analysis and local wisdom.
- Outreach to date includes hosted talks in 2 counties to kick off the local plan input process, held open houses at workforce centers and established planning with local partners.

### b. TX FAME

### c. Department of Labor

- Goals of the strategic landscape: Texas talent experts, service optimizers, and partnership managers
- August observations for the local plan include virtual meetings for access and engagement. WSA will host virtual meetings through September and

work with AACOG to host work sessions with Area judges.

IX. PROGRAMS UPDATE

Presenter: Victoria Rodriguez, Director of Workforce Services

a. Update on Services Provided by County

- Overview of the one stop service delivery to utilize partnerships to expand outreach and barrier removal for workforce services. This will emphasize joint efforts between the Boards and TWC to create a unified system that effectively addresses individual customer needs.
- Expanding services in the alamo partnerships to go beyond those required for the one-stop service delivery. Through the Local Plan feedback sessions, we determine partnerships to facilitate for the local committees. This is done by utilizing the WIOA target populations and 14 elements.

X. CEO REPORT

Presenter: Adrian Lopez, CEO

a. Recap Meeting with Senator José Menéndez

- Roundtable discussion of childcare and workforce with Senator on October 8<sup>th</sup>, 2024. The meeting was to understand the needs of childcare and to propose the lottery ticket idea. Great meeting with great discussion on childcare and how we can continue to expand. Ideas to pursue in the advocacy of the lottery ticket with Early Matters and United Way.

XI. CHAIR REPORT

Presenter: Eric Cooper, Committee Chair

- Growth in the downtown area discussion on how to provide services and expand our outreach to the “day laborers”. A follow-up conversation to be held in future.

XII. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas; Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

XIII. ADJOURNMENT

Presenter: Eric Cooper, Committee Chair

**Finish: 11:00AM**

**Motion: 1<sup>st</sup> Eric Cooper, 2<sup>nd</sup> Jim Roberts**

