



## **BOARD OF DIRECTORS MEETING**

Workforce Solutions Alamo  
100 N. Santa Rosa St., Suite 120, Boardroom  
San Antonio, TX 78207

**September 20, 2024**

**10:00 AM**

**BOARD OF DIRECTORS:** Leslie Cantu (Chair), Anthony Magaro, Yousef Kassim, Ana DeHoyos O'Connor, Mary Batch, Chris Corso, Esmeralda Perez, Jennifer Lange, Jerry Graeber, Lowell Keig, Jim Robertson, Lisa Navarro Gonzales, Eric Cooper, Elizabeth Lutz, Charles Camarillo, Josh Schneuker, Kelli Rhodes, Dawn Dixon, Yvonne Addison, Eunice Grant, Eric Cooper

**STAFF:** Adrian Lopez, Rebecca Espino Balencia, Ricardo Ramirez; Teresa Chavez, James Keith, Caroline Goddard, Geroge Mazariegos, Kristen Rodriguez, Trema Cote, Brandee Perez, Avis Burrow, Ruby Elizondo, Victoria Rodriguez, Vanessa Garcia, Gilbert Monk, Gabriela Navarro Garcia, Jessica Villarreal and Chuck Agwuegbo, Angela Bush, Brandee Perez, Eric Vryn

**PARTNER STAFF:** Ana Salazar

**LEGAL COUNSEL:** Frank Burney

**GUESTS:** Abigail Garcia, Melanie Keeton, Ramsey Olivarez, Rueben Garcia

## **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Teresa Chavez at (210) 452-9405.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Teresa Chavez at (210) 452-9405 so that appropriate arrangements can be made. Relay Texas: 1-800- 735-2969 (TDD) or 711 (Voice).

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Teresa Chavez, (210) 452-9405.

**Please join WebEx meeting from your computer, tablet, or smartphone. You can also dial in using your phone. United States (Toll Free): 1-415-655 –0002**

<https://wsalamo.webex.com/wsalamo/j.php?MTID=m9d75bb2a8528e91a973b5c99713bdc3>

**Access Code: 2489 709 3575**

**New to WebEx? Get the app now and be ready when your first meeting starts:**

<https://www.webex.com/>

**During the Public Comments portion of the meeting (Agenda Item 4), the Public may type their name into the chat box or unmute themselves and state their name.**

**The meeting host will call each member of the public for comments, in the order their names were submitted.**

#### I. CALL TO ORDER

Presenter: Leslie Cantu, Committee Chair

**At 10:32 a.m., Chair Leslie Cantu called the meeting to order.**

#### II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Leslie Cantu, Committee Chair

**The roll was called, and a quorum was declared present.**

#### III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Leslie Cantu, Committee Chair **NONE**

#### IV. PUBLIC COMMENT

Presenter: Leslie Cantu, Committee Chair **NONE**

#### V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)

Presenter: Leslie Cantu, Committee Chair

- a. Meeting Minutes – July 19, 2024
- b. United Way-AQP Data Dashboard
- c. Alamo CCS Provider Type and Capacity
- d. Entry Level Designation & Efforts Towards Increasing and Accessing Quality
- e. TX3C Systems
- f. Child Care Quality Contract
- g. Partner Updates-Early Matters, United Way, Texas A&M, Pre-K for SA
- h. Youth Program Briefing and Performance
- i. Career Exploration Youth Events
- j. ACE Race 2025
- k. Facility Updates-Port SA, O'Connor, Bandera, Mobile Unit (Item Pulled)**
- l. AEL Presentation-Alamo Colleges, Alamo Colleges Business & Industry Solutions Team, and Active Projects
- m. Quality Assurance Update-TWC Monitoring
- n. TWC Performance-Upcoming Target Changes
- o. Performance, Programs, and Operational Updates

- p. A Closer Look: WIOA Dislocated Worker Program
- q. Update on Services Provided by County
- r. Expenditure Analysis with Training Providers
- s. Financials
- t. Client Expenditure Analysis
- u. County by County Expenditure Analysis
- v. New Funding

**Upon motion by Jerry Graeber and second by Mary Batch, the Board unanimously approved the following except Item V. from Consent Agenda; Item (k)**

**Staff reported on item V. from Consent Agenda; Item (k) on the mobile unit (correct information was posted on the Agenda). Upon motion by Director Eric Cooper and second by Director Ana DeHoyos O'Connor, item V(k) mobile unit was unanimously approved. The unit will be displayed at the Area Judges meeting next week.**

#### **VI. EARLY CARE & EDUCATION COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Ana DeHoyos O'Connor, Early Care & Education Committee Chair

- a. Childcare Performance Briefing
- b. Child Care Services: In Care/Waitlist
- c. Texas Rising Star Assessment Update
- d. Alamo Quality Centers

**Chair Ana DeHoyos O'Connor briefed the Committee on status of Child Care centers on path to accreditation. She also reviewed Families in Care (8624—3237 waiting) and Children in Care (15035—5185 waiting). To cover all families and children in waiting, WSA estimates that it would require another \$42M in funds to provide those services in addition to current allocation of \$120M (statewide estimate is likely over \$1B). 43% of childcare centers are certified Rising Star.**

#### **VII. YOUTH COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)**

Presenter: Anthony Magaro, Youth Committee Chair

- a. TX FAME Presentations

**CEO Adrian Lopez provided a background on the FAME program here in COSA based on a successful model in Kentucky. Strong support from local employers has been received. Further research/outreach is under way to build a strong program locally. Emphasis on engaging women into the program is a priority. Commencement date will be fall of 2025.**

**Chair Anthony Tony Magaro reported on a recent meeting with Dee Howard to discuss a “drone” certification process for students.**

VIII. STRATEGIC COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Eric Cooper, Strategic Committee Chair

- a. WSA 2025 Local Plan Development Update
- b. Alamo Workforce Consortium Update
- c. Policies on Use of Work Experience and Other Business Services

**Chair Eric Cooper reported on efforts to draft new Local Plan 2025, with a list of targeted occupations, rural needs, and partnerships, all in compliance with TWC regulations. There have been and will be many public/outreach meetings over the next 6 months. Timeline includes Final Draft by end of 2024, approvals in January/February 2025 by all entities, and submission to the Governor by June 2025.**

**Chair Eric Cooper and CEO Adrian Lopez briefed the Committee on Alamo Workforce Consortium (YWCA, Food Bank, Avance, Family Services, with more to come) to coordinate training services and learn what resources/services each can provide and best practices. Also briefed the Committee on “prisoner reentry simulation” with groups focusing on prisoners.**

**Chair Eric Cooper highlighted the Statewide Action Plan, which focuses on how to achieve goals (Texas Talent, Service Optimizers, and Partnership Managers).**

IX. OVERSIGHT COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Dr. Sammi Morrill, Oversight Committee Chair

- a. Procurement
- b. Information Technology

**In the absence of Dr. Sammi Morrill, Eric Vryn- Chief Process Officer reported on strategic initiatives, focusing on contracts/procurement, IT Cloud migration (PII), and Ready to Work improvements/analysis (cost benefit). TWC monitors will be on-site next month.**

X. AUDIT AND FINANCE COMMITTEE REPORT (DISCUSSION AND POSSIBLE ACTION)

Presenter: Mary Batch, Audit & Finance Committee Chair

- a. Partners for Reentry Opportunities in Workforce Development Request for Proposals
- b. Fiber Consolidation
- c. Ready To Work Analysis and Update

**Chair Mary Batch with Kristen Rodriguez provided its recommendation to select Goodwill Industries for a one-year contract for PROWD services (study release of federal prisoners), with two one-year options, at a cost of \$352,350 annually, effective October 2024. Upon motion by Eric Cooper and second by Yousef Kassim, the contract with Goodwill was unanimously approved (Lowell Keig abstaining)**

**Staff also provided its recommendation to enter into a contract with Spectrum Enterprise for fiber internet consolidation services, for a 36 month term at a cost of \$147,826 annually, effective October, 2024. Upon motion by Jerry Graeber and second by Jennifer Lange, the contract with Spectrum was unanimously approved (Lowell Keig abstaining).**

**CFO Brandee Perez and Eric Vryn provided a review of Ready to Work. Ready to Work numbers continue to increase, with 6103 interviewed, 1205 completed training, and 678 placed in approved jobs (average wage of \$20 per hour). Contract currently has a small surplus that is reserved for further monitoring/analysis. Some observations: barriers exist for older age applicants, disabled, justice-involved individuals, and those who were previously unemployed.**

**100% compliance is still problematic, as is timing of payment of invoices by**

**COSA due to staffing shortages. (COSA stated that all invoices have been paid and 100% compliance temporarily waived).**

**As to Budget, expenditures are in line with budget except for childcare quality, which expenditures are under budget. Urban-rural expenditure consistent with target goals of 82—18%.**

## **XI.CEO REPORT**

**Presenter: Adrian Lopez, CEO**

- a. Child Care Rural Visits Calendar**
- b. TX FAME Hub MOU**
- c. Childcare Activities**
- d. Career Colleges and Schools of Texas**
- e. Marketing Media**

**CEO Adrian Lopez briefed the Committee on outreach throughout the Workforce Area, through Open Houses, visits, and other events (calendar included).**

**CEO Adrian Lopez also reported on his participation in a State Lege Committee on Child Care and as a featured speaker in an upcoming**

**conference (Career Colleges statewide). He will be working with Sen. Menendez on a childcare discussion next month.**

**James Keith – Director of Public & Govt Relations reported on media stories, social media post, and Hiring Red, White and You Conference coming up on Nov. 6th.**

#### **XII.CHAIR REPORT**

Presenter: Leslie Cantu, Committee Chair

**Chair Leslie Cantu informed the Committee that she would be sending out Board review of CEO performance.**

XIII.NEXT MEETING: November 22, 2024

#### **XIV.EXECUTIVE SESSION: NONE**

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

#### **XV.ADJOURNMENT**

Presenter: Leslie Cantu, Committee Chair

**There being no further business, a motion was made by Ana DeHoyos O'Connor and second by Eric Cooper to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 12:05 p.m.**