



## **STRATEGIC COMMITTEE MEETING**

Alamo Colleges DSO  
2222 N. Alamo St., First Floor,  
Broadway Room 100  
San Antonio, TX 78215  
**August 30, 2024**  
**10:00 AM**

**Board of Directors:** Eric Cooper (Chair), Anthony Magaro, Lowell Keig, Jim Robertson, Dr. Sammi Morrill, Kelli Rhodes

**Partner Staff:** Mike Ramsey

**WSA Staff:** Adrian Lopez, Teresa Chavez, Brandee Perez, Eric Vryn, Adrian Perez, Gabriela Navarro Garcia, Victoria Rodriguez, James Keith, Chuck Agwuegbo, Kristen Rodriguez, Caroline Goddard, Rebecca Espino Balencia, Sandra Rodriguez, Juan Palencia, George Mazariegos, Avis Burrows, Alfred Salazar Jr., Erica Spencer

**Contractors:** Roberto Corral, Gabriela Horbach, Brenda Garcia, Manuel Ugues, Daisey Vega

**Legal Counsel:** None

**Guests:** Steve Chavez, Dale Hanson, Elda Patricia Hernandez, Norma Torres-Martinez, Gavin C. E. Neill, Colin Nichols, Kimberly Vinton

### **AGENDA**

*Agenda items may not be considered in the order they appear.*

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of the meeting. Questions relating to these rules may be directed to Erica Spencer at (210) 272-3250.

***The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be a two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.***

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Erica Spencer, (210) 272-3250.

**Please join WebEx meeting from your computer, tablet, or smartphone.  
You can also dial in using your phone.**

**United States (Toll Free): 1-415-655-0002**

<https://wsalamo.webex.com/wsalamo/j.php?MTID=m70e782f03f91b90e2f2467cafb886679>

**Access Code: 2483 867 5462**

**New to WebEx? Get the app now and be ready when your first meeting starts:**

<https://www.webex.com/>

**During the Public Comments portion of the meeting (Agenda Item 4), the public may type their name into the chat box or unmute themselves and state their name. The meeting host will call each member of the public for comments, in the order their names were submitted.**

Workforce Solutions Alamo is an equal opportunity employer/program. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodation should contact Caroline Goddard at (210) 322-6296 so that appropriate arrangements can be made. Relay Texas: 1-800-735-2969 (TDD) or 711 (Voice).

I. CALL TO ORDER

Presenter: Eric Cooper, Committee Chair

**At 10:00am, Chair Eric Cooper called the meeting to order.**

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Eric Cooper, Committee Chair

**The roll was called, and a quorum could not be declared present until 10:03am.**

III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Eric Cooper, Committee Chair

**None**

IV. PUBLIC COMMENT

Presenter: Eric Cooper, Committee Chair

**None**

V. DISCUSSION AND POSSIBLE ACTION ON MEETING MINUTES FROM JUNE 14, 2024

Presenter: Eric Cooper, Committee Chair

**Upon motion by Director Anthony Magaro and seconded by Director Jim Robertson, the minutes from June`4, 2004, were unanimously approved.**

VI. PROCUREMENT UPDATE (DISCUSSION AND POSSIBLE ACTION)

a. Facility Updates

i. Port SA

ii. O'Connor

iii. Bandera

iv. Mobile Unit

**Procurement & Contracts Specialist, Kristen Rodriguez, presented facility updates for Port San Antonio, O'Connor, Bandera, and the mobile unit. Please refer to the committee pre-read materials for detailed information.**

VII. LOCAL PLAN PROGRESS UPDATE (DISCUSSION AND POSSIBLE ACTION)

- a. WSA 2025 Local Plan Development Update
- b. AEL Presentation
  - i. Alamo Colleges
  - ii. Restore Education
  - iii. Region 2
- c. Alamo Workforce Consortium Update
- d. Policies on Use of Work Experience and Other Business Services
- e. Alamo Colleges Business & Industry Solutions Team and Active Projects

**Chief Innovation Officer (CIO), Adrian Perez, presented the WSA 2025 Local Plan development update. Elda Patricia Hernandez, Director of Adult Education at Alamo Colleges, presented on services provided. Kimberly Vinton, Director at ACE Alliance @ Restore Education shared services offered. Education Services Center Region 2 Deputy Director, Norma Torres-Martinez, presented services available. Rebecca Espino Balencia, Community Initiatives Manager, reported updates on the Alamo Workforce Consortium. Adrian Perez, CIO, spoke on the policies on use of work experience, and other business services and District Director of the Economic & Workforce Development Team at Alamo Colleges, Colin Nichols, presented Alamo Colleges Business & Industry Solutions Team and active projects. For detailed information, please refer to the committee pre-read materials.**

VIII. PROGRAMS UPDATE

- a. Update on Services Provided by County  
**No report due to time restrictions.**

IX. CEO REPORT

Presenter: Adrian Lopez, CEO

- a. Expenditure Analysis with Training Providers  
**Chief Executive Officer, Adrian Lopez, reported on expenditure analysis with training partners, an upcoming lunch meeting scheduled with Senator Menendez to discuss child care issues, and announced that on September 10, 2024, he plans to testify at the House IRED Committee meeting to address child care concerns.**

X. CHAIR REPORT

Presenter: Eric Cooper, Committee Chair

**No report.**

XI. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

- a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;
- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;

- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

**None**

XII. ADJOURNMENT

Presenter: Eric Cooper, Committee Chair

**There being no further time, a motion was made by Director Lowell Keig and seconded by Director Anthony Magaro that the meeting adjourn. The motion passed, and the meeting adjourned at 11:30am.**