



OVERSIGHT COMMITTEE MEETING

Workforce Solutions Alamo
100 N. Santa Rosa St., Suite 120, Boardroom
San Antonio, TX 78207

July 8, 2024

9:00 AM

Board of Directors: Dr. Sammi Morrill (Chair), Leslie Cantu, Esmeralda Perez, Jennifer Lange

Contractors: Chakib Chehadi, Brenda Garcia, Gabriela Horbach, Ramsey Olivarez, Sylvia Perez, Daisy Vega

WSA Counsel: None

WSA Staff: Adrian Lopez, Teresa Chavez, Angela Bush, Eric Vryn, Adrian Perez, Gabriela Navarro Garcia, Victoria Rodriguez, James Keith, Chuck Agwuegbo, Kristen Rodriguez, Dr. Ricardo Ramirez, Rebecca Espino Balencia, Gabriela Ore, Gilbert Monk, Trema Cote, Kimberly Villarreal, Alfred Salazar Jr., Caroline Goddard, Erica Spencer, Vanessa Garcia

Guests: Stefanie Moore

AGENDA

Agenda items may not be considered in the order they appear.

Citizens may appear before the Committee to speak for or against any item on the Agenda in accordance with procedural rules governing meetings. Speakers are limited to three (3) minutes on each topic (6 minutes if translation is needed) if they register at the beginning of meeting. Questions relating to these rules may be directed to Teresa Chavez at (210) 452-9405.

The Chair of the Committee will be at the Host Location. The Host location is specified above. Meetings will be visible and audible to the public at the Host location, and there will be a visual or audio recording of the meeting. There will be two-way audio and video of the meeting between each Board member sufficient that Board members and public can hear and see them. WSA will comply with all Videoconferencing Guidelines.

For those members of the public that would like to participate and cannot attend in person at the host location, please call toll-free 1-877-858-6860, which will provide two-way communications through a speaker phone. For additional information, please call Teresa Chavez at (210) 452-9405.

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I. CALL TO ORDER

Presenter: Dr. Sammi Morrill, Committee Chair

At 9:01 am, Chair Dr. Sammi Morrill called the meeting to order.

II. ROLL CALL AND QUORUM DETERMINATION

Presenter: Dr. Sammi Morrill, Committee Chair

The roll was called, and a quorum was declared present.

III. DECLARATIONS OF CONFLICT OF INTEREST

Presenter: Dr. Sammi Morrill, Committee Chair

None

IV. PUBLIC COMMENT

Presenter: Dr. Sammi Morrill, Committee Chair

None

V. CONSENT AGENDA (DISCUSSION AND POSSIBLE ACTION)

Presenter: Dr. Sammi Morrill, Committee Chair

a. Meeting Minutes – MAY 31, 2024

Upon motion by Director Jennifer Lange and seconded by Leslie Cantu the meeting minutes from May 31, 2024, were unanimously approved.

VI. BRIEFING: QUALITY ASSURANCE (DISCUSSION AND POSSIBLE ACTION)

a. Quality Assurance Update

b. Monitoring Outcomes and Technical Assistance

c. TWC Performance – Recap

Dr. Ricardo Ramirez, Director of Quality Assurance, reported that records were submitted for the quarterly Trade Adjustment Assistance (TAA) review by the Texas Workforce Commission (TWC). TWC Annual Monitoring begins this fall, so preparations will begin next month. Health & Human Services Commission's (HHSC) monitoring of SNAP E&T fiscal transactions is ongoing. He also briefed

the Committee on monitoring outcomes and technical assistance. WSA staff showed improvements in Round #2 reviews and are committed to continuous efforts of improvements .The TWC Performance Recap included WIOA requirements, and TWC’s performance targets. Please refer to the committee pre-read materials for detailed information.

VII. PROCESS BRIEFING:

a. Procurement, Information Technology and Ready to Work

Chief Process Officer, Eric Vryn, reported on his strategic focus for Procurement & Contract Management (PCM), IT Cloud Migration and PII Security, and Ready-To-Work (RTW). He provided initiative updates for PCM Excellence, IT Cloud Migration and RTW to include next steps. Please refer to the committee pre-read materials for detailed information.

VIII. BRIEFING: PROGRAMS & OPERATIONAL (DISCUSSION AND POSSIBLE ACTION)

a. Performance, Programs, and Operational Updates

Director of Workforce Services, Victoria Rodriguez, updated the committee on the following programs: Summer Earn and Learn (SEAL), Student HireAbility Navigator, Metrix Learning Training, Re-Employment Services and Eligibility Assessment (RESEA), Ace Race 2025 and Texas Interns Unite! Please refer to the committee pre-read materials for detailed information.

IX. CEO REPORT

Presenter: Adrian Lopez, CEO

a. Ready to Work

Mr. Adrian Lopez, Chief Executive Officer, provided details about RTW, a Training Provider information session held at the SA Food Bank, and continued collaboration with Sync and COSA teams to overcome challenges with this new program.

X. CHAIR REPORT

Presenter: Dr. Sammi Morrill, Committee Chair

Committee Chair, Dr. Sammi Morrill, reported that a WSA participant was highlighted at the most recent Accenture event and they represented themselves and WSA favorably.

XI. EXECUTIVE SESSION:

Pursuant to Chapter 551 of the Texas Open Meetings Act, the Committee may move into Executive Session for discussion on any issue for which there is an exception to the Act as set out in section 551.071 et. seq. including, but not limited to, the following:

a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Workforce Solutions Alamo in Negotiations with a Third Party;

- b. Government Code §551.071 – All Matters Where Workforce Solutions Alamo Seeks the Advice of its Attorney as Privileged Communications Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
- c. Pending or Contemplated Litigation;
- d. Government Code §551.074 – Personnel Matters Involving Senior Executive Staff and Employees of Workforce Solutions Alamo; and
- e. Government Code §551.089 – Discussions Regarding Security Devices or Audits.

An Executive Session was not held.

XII. ADJOURNMENT

Presenter: Dr. Sammi Morrill, Committee Chair

There being no further business, a motion was made by Committee Chair Dr. Sammi Morrill and seconded by Director Jennifer Lange that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:14 a.m.