



ADDENDUM I
RFP Work Readiness Training Summer Earn and Learn (SEAL) Program
April 7, 2021

All parties shall be responsible for reading this entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. The addendum will form a part of the resulting contract document. All other conditions of this RFP remain unchanged.

SECTION I. QUESTIONS & ANSWERS

1. **Question:** Due to COVID-19, is the organization open to eLearning/virtual training?
Answer: In person and live virtual training are being sought under this proposal request.
2. **Question:** If training topics are suggested—Does the organization have a Subject Matter Expert (SME) who suggested the topic(s)?
Answer: The Texas Workforce Commission requires that training include: Workplace Basics i.e. transportation, paycheck basics, Professional Conduct and Employer Expectations, Communication and Teamwork, and Decision Making and Problem Solving. WSA expects that the successful proposer will have current knowledge and expertise in these topic areas as it relates to employment and will describe how these areas are shared with students in the proposed curriculum for work readiness.
3. **Question:** Does the organization currently have any existing material (e.g., manual, PowerPoint, etc.) that speak to the training topics?
Answer: WSA does not have this material available thus is seeking a provider that can provide this training to students.
4. **Question:** Voice-Over/Narration: If eLearning is desired, what is the organization's preference—high quality text-to-speech or human narration?
Answer: eLearning is not the desired method of training under this proposal request.
5. **Question:** Which languages should the training be developed (e.g., English, Spanish, etc.)?
Answer: Training should be provided in English with Spanish available.
6. **Question:** Please clarify—Does the organization has its own LMS and a designated LMS administrator to upload eLearning courseware?
Answer: WSA does not have its own LMS.

7. **Question:** Does the organization have a set budget for this RFP? If so, what is the budget amount?

Answer: No, there is no set budget for this RFP.

8. **Question:** Will the organization consider a non-Texas business (registered in FL)?

Answer: WSA encourages any qualified vendor to respond.

*****END OF QUESTIONS RECEIVED*****