



RFQ for Engagement Consultant Services

Questions and Answers

1. **Question:** Do you require a proposal for the SOW?

Answer: We do not require a proposal but ask that the bidder describe the services the firm provides related to the scope of services in the RFQ.

2. **Question:** And are there guidelines for the proposal?

Answer: No

3. **Question:** If no proposal is required, am I to complete the questionnaire in the RFP and a pricing spreadsheet only, and return to you?

Answer: We do not require a proposal but ask that the bidder describe the services the firm provides related to the scope of services in the RFQ. If additional space is needed to describe your qualifications, you may attach additional pages and submit with your firm's response to the RFQ.

4. **Question:** How many Stakeholder Organizations participated in the engagement process performed in 2017?

Answer: Approximately 300-500 stakeholders.

5. **Question:** Who was responsible for the work performed in 2017?

Answer: WSA's Director of Analytics, Performance, and Strategy

6. **Question:** Asking this company for previous composition of the Master Plan. In case the basis of the report needs clarifications.

Answer: The previous plan was based on TWC's guidelines, and the current plan must meet TWC's requirements (as based on TWC's current guidelines) and WSA's expectations.



7. **Question:** Is the consultant from 2017 currently engaged by WSA?

Answer: No.

8. **Question:** Please provide a sample pricing spreadsheet template, if available.

Answer: Not available.

9. **Question:** Please provide an estimated breakdown % of in-person engagement required by Task 1, to satisfy operational demands.

Answer: The requirement is fluid based on the evolution of COVID restrictions; however, I estimate at a minimum of 75% in-person engagement.

10. **Question:** Please define estimated "as-needed" component listed in SOW. What is the monthly estimated expectation for "as-needed" work scopes?

Answer: As needed estimate of an additional 2-4 hours monthly.