



**ADDENDUM  
PROCUREMENT DEPARTMENT  
WORKFORCE SOLUTIONS ALAMO**

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**PEO SERVICES RFP**

**ADDENDUM NO: # 1**

**DATE: NOVEMBER 9, 2020**

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This addendum is to incorporate the following changes to the above referenced solicitation:

1. Page 5, 1.2 Procurement Standards

**Change** - WSA's intent is to execute a contract for PEO services with a single selected Proposer. However, the Board retains the option to contract with multiple proposers with demonstrated expertise in specific human resource areas.

2. Page 9, 1.10 Eligible Contractor

**Change** - Proposer must be experienced in working with non-profit, governmental and quasi-governmental organizations. Proposer must be legally authorized to provide PEO services in the State of Texas.

3. Page 16, Evaluation Criteria- Consideration Item 1

**Change** - List three (3) projects meeting these criteria, which have been completed in the past five (5) years.

4. Page 16, Evaluation Criteria-Consideration Item 2

**Change** - List two (2) projects meeting these criteria which have been completed in the past five (5) years for each Key Personnel.

5. Page 17, Evaluation Criteria-Consideration Item 3

**Change** - Provide a narrative not to exceed five (5) pages.

6. Page 17, Evaluation Criteria-Consideration Item 5

**Change** - A minimum of five (5) references of active clients for PEO services must be provided.

7. Page 36, Attachment 7

**Change** - PEO Services

The Solicitation has been updated to reflect these changes.



**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

ACKNOWLEDGED BY:

Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

**RETURN ONE COPY OF THIS ADDENDUM TO WSA WITH YOUR RESPONSE OR PRIOR TO THE SOLICIATION CLOSING DATE. FAILURE TO DO SO MAY CONSTITUTE GROUNDS FOR REJECTION.**

**END**